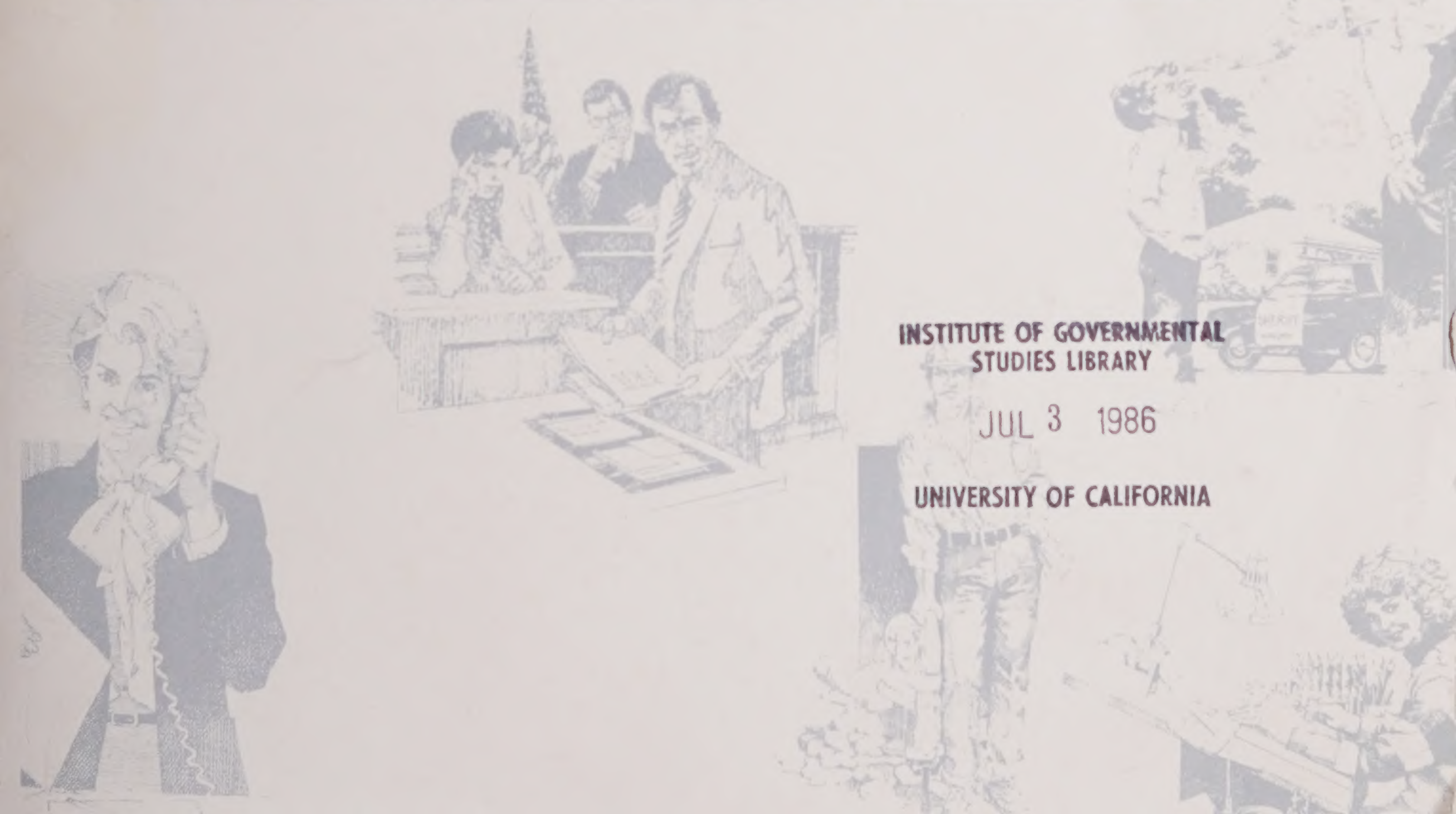
A3847
1986-1987

COUNTY of SAN JOAQUIN

1986-87

PROPOSED BUDGET



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BUDGET MESSAGE

OFFICE OF
COUNTY ADMINISTRATOR

COUNTY OF SAN JOAQUIN

COURTHOUSE, ROOM 707
222 EAST WEBER AVENUE
STOCKTON, CALIFORNIA 95202-2778
'AREA 209' 944-3211

June 26, 1986

Board of Supervisors
Courthouse
Stockton, CA

Dear Board Members:

PROPOSED 1986-87 COUNTY BUDGET

INTRODUCTION

The 1986-87 Proposed County Budget (excluding Special Districts) totals $393.2 million, 11.4% more than the $353 million 1985-86 Approved budget. Budget totals for Special Districts governed by the Board of Supervisors ($4.1 million) have been added below to the County budget figures to show the total scope of the Board of Supervisors' program responsibilities for 1986-87.

Function	1985-86 Approved*	1986-87 Recommended	Inc./Dec. Amount	Inc./Dec. Percent
General Government	$ 24.1 M	$ 25.5 M	$ 1.4 M	5.8
Capital Improvement	22.9 M	24.0 M	1.1 M	4.8
Environ. Protection	5.7 M	6.1 M	0.4 M	7.0
Law & Justice	48.4 M	54.8 M	6.4 M	13.2
Roads & Facilities	27.0 M	28.6 M	1.6 M	5.9
Health Services	64.6 M	74.1 M	9.5 M	14.7
Human Services	150.0 M	169.5 M	19.5 M	13.0
Education	3.1 M	3.3 M	0.2 M	6.5
Parks & Recreation	2.7 M	2.8 M	0.1 M	3.7
Contingencies	4.5 M	4.5 M	0.0 M	0.0
TOTAL COUNTY	$353.0 M	$393.2 M	$40.2 M	11.4
Special Districts	4.1 M	4.1 M	0.0 M	0.0
TOTAL COUNTY PLUS SPECIAL DISTRICTS	$357.1 M	$397.3 M	$40.2 M	11.3

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*"Approved" budget figures in the Proposed Budget include adjustments through April 1, 1986. County totals are adjusted net including Enterprise Funds.

Among the many functions financed by the County budget, State and Federal mandated programs, funded largely from program-specific revenues, are by far the most costly. The significant growth projected for 1986-87 is primarily financed by Public Assistance subventions, Federal Job Training Partnership Act funds, and health care subventions and revenue. While the total County budget is increased $40.2 million (11.4%), there is an increase of only $3.9 million (4.0%) in Net County Cost. This reflects the County policy of maximizing the use of outside revenue.

Recommendations for each functional area are summarized in the Appendix to this letter.

FISCAL POLICIES

San Joaquin County is in relatively sound fiscal condition compared to many California counties. This County's ability to operate with a balanced budget in recent years, while other counties are struggling, has resulted from a number of Board-adopted goals and budget strategies including:

- Avoiding General Fund "overmatches" for programs that mandate local contributions to secure State and Federal program revenues.
- Using time-limited revenue sources, such as Federal General Revenue Sharing, for funding one-time capital projects rather than ongoing programs.
- Stabilizing the level of annual General Fund balance used to meet the succeeding year's operating expenses.
- Requiring County services provided through Enterprise Funds to be self-sufficient to the maximum extent possible.
- Establishing and setting priorities for a long-term capital improvement program to meet the County's facilities need for the next 20 to 30 years.
- Increasing productivity of the existing work force where possible, primarily through automation, rather than adding additional personnel to meet increasing workloads.

In addition to using these Board-adopted policies as guidelines for preparation of the 1986-87 Proposed Budget, the following financial/economic considerations have been factored into the recommended budget:

- Funding of negotiated salary and benefit adjustments which were effective December 1985, plus approved second year increases effective January 1987, at a gross cost of $7.9 million and a Net County Cost of $4.0 million.
- Continued high unemployment in San Joaquin County, which will remain in the 11% to 15% range during 1986-87.

- Continued moderate inflation during 1986 and 1987, with commensurately low interest rates as experienced over the past fiscal year.

- Growth of approximately 7% in assessed value for secured property taxes, which is below the 10% growth in each of the previous two years. Each 1% in assessed value generates $427,800 in additional revenue.

- A slightly reduced June 30, 1986 General Fund balance available for next year's General Fund operations ($6.0 million projected versus $6.8 million 1985-86).

- Proposed State budget cost-of-living adjustments (COLA's) which will increase program costs and revenue for State-prescribed, County-administered health, welfare, and justice system subvention programs resulting in a Net County Cost increase of $511,818.

- The Federal Revenue Sharing program, which provided $4.4 million in general purpose revenue used for capital projects in 1985-86, will be reduced by $2.6 million to $1.8 million 1986-87 before the program's termination on September 30, 1986.

- Continued State allocations of Vehicle License Fees (VLF) at present levels following the dramatic increase in this revenue during 1985-86. Projections by the State are based on higher than anticipated new car sales and registration renewals and resolution of technical problems in reporting registrations and revenues. The VLF will produce an increase of $3.1 million in 1986-87 over the 1985-86 budgeted level (from $12.8 million to $15.9 million).

- Reserves remain at current levels with all increased budget requirements financed by ongoing revenue sources.

AVAILABLE FUNDS

The following chart summarizes available funds to support the 1986-87 Proposed Budget:

Source	1985-86 Approved*	1986-87 Recommended	Inc./Dec. Amount	Inc./Dec. Percent
Property Taxes	$ 51.1 M	$ 55.6 M	$ 4.5 M	8.8
Aid-Other Govts.	248.7 M	264.3 M	15.6 M	6.3
Charges for Svcs.	20.9 M	24.1 M	3.2 M	15.3
Sales Taxes	5.1 M	5.4 M	0.3 M	5.9
Other Taxes	3.5 M	3.3 M	(0.2) M	(5.7)
Other Revenues	13.8 M	13.4 M	(0.4) M	(2.9)
Fund Balances	5.9 M	27.1 M	21.2 M	359.3
TOTAL AVAIL. FUNDS	$349.0 M	$393.2 M	$44.2 M	12.7

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*Revenues shown at initial 1985-86 adopted levels throughout the Proposed Budget.

There are a number of changes in 1986-87 available funds:

- Property Taxes includes an estimated revenue increase of 7% to the General Fund for the secured portion of the roll. Also, higher percentage increases are included for specific property taxes for the Road Districts and the Library, underestimated in 1985-86.
- The significant Fund Balance increase will be from funds other than the General Fund. The fund balance in the General Fund is expected to decrease from $6.8 million used for operations in 1985-86 to $6.0 million available for 1986-87.
- Charges for Current Services primarily reflect increases in Hospital revenue based on increased units of service and anticipated rate adjustments.
- Aid from Other Governmental Agencies is increased primarily because of Public Assistance cost sharing by the State and Federal governments.

NET COUNTY COST

For a number of years, San Joaquin County's budgets have been developed to show the "Net County Cost" of each budget unit. The Net County Cost is computed by subtracting program-generated revenue, offsetting grants, or cost sharing by other levels of government from the appropriation requirements for each program. The Net County Cost is funded by general purpose revenues. Although these revenues are sometimes referred to by State officials as "discretionary", only 10.2% of the expenditures from these sources is really discretionary.

The following comparison shows the change in Net County Cost in the various program areas between last year and that proposed for 1986-87:

Function	1985-86 Approved	1986-87 Recommended	Inc./Dec. Amount	Inc./Dec. Percent
General Government	$ 11.8 M	$ 10.7 M	$(1.1) M	(9.3)
Capital Improvement	17.5 M	16.7 M	(0.8) M	(4.6)
Environ. Protection	3.2 M	3.4 M	0.2 M	6.3
Law & Justice	39.0 M	44.3 M	5.3 M	13.6
Roads & Facilities	1.2 M	0.4 M	(0.8) M	(66.7)
Health Services	3.9 M	3.7 M	(0.2) M	(5.1)
Human Services	14.5 M	15.8 M	1.3 M	9.0
Education	0.9 M	0.9 M	0.0 M	0.0
Parks & Recreation	2.3 M	2.3 M	0.0 M	0.0
Contingencies	4.5 M	4.5 M	0.0 M	0.0
TOTAL NET CO. COST	$ 98.8 M	$102.7 M	$ 3.9 M	4.0

The chart above illustrates these points:

- The total Net County Cost is increased $3.9 million (from $98.8 million to $102.7 million), or 4%. This is only about one-third of the percentage increase in the total County budget and less than one-tenth of the total appropriation increase.

- Human Services, which makes up 43.1% of the requirements, constitutes only 15.4% of the Net County Cost. By contrast, Law and Justice is 13.9% of the budget, but represents 43.1% of the Net County Cost.

- There are decreases in the Net County Cost for General Government, Capital Maintenance and Improvement, Roads and Facilities, and Health Services.

- The largest area of Net County Cost is Law and Justice, which also reflects the largest increase--$5.3 million (from $39.0 million to $44.3 million), or 13.6%.

- Education, Parks and Recreation, and Contingencies show no change in Net County Cost from 1985-86.

For each budget unit, "Net County Cost" can fall into one or more of the following four categories:

- Mandated Costs - Required by State or Federal statute or regulation.

- Required Match - Required programs which receive State or Federal funding with the balance paid by the County.

- Support Costs - Departments or services which provide specialized assistance to operating departments.

- Discretionary - Programs or areas which are funded on a optional basis by the Board of Supervisors.

The following table shows the distribution of the $102,675,353 in Net County Costs in these four categories by functional area:

Function	Mandated	Required Match	Support Cost	Discretionary
General Government	$ 5,098,255	$ 0	$ 5,520,336	$ 96,425
Capital Improvement	0	0	16,746,503	0
Environ. Protection	3,280,243	0	0	110,388
Law & Justice	42,502,378	4,630	0	1,784,162
Roads & Facilities	0	0	0	371,849
Health Services	0	3,094,070	0	604,773
Human Services	10,593,118	4,827,748	0	407,179
Education	525,163	0	0	347,742
Parks & Recreation	0	0	0	2,260,391
Contingencies	0	0	0	4,500,000
TOTAL	$61,999,157	$ 7,926,448	$22,266,839	$10,482,909

The chart above highlights the following:

- That of the total Proposed Budget of $393.2 million, only $10.5 million, or 2.7%, is discretionary, and $4.5 million of this amount is reserved for the County's Appropriation for Contingencies.
- The area with the highest percentage of mandate is Law and Justice--courts, law enforcement, and judicial support functions are all required by law.
- Support functions are: 1) services provided mostly by General Government departments, and 2) capital facilities required by departments delivering direct services to the public.
- County matches are primarily required in Health and Human Services programs.

The general revenue sources which support the recommended $102.7 million Net County Cost are shown below:

Source	1986-87 Recommend	Percent of Total
• Property Taxes	$ 50.5 M	49.2
• Interest Income	2.4 M	2.3
• Sales Taxes	5.4 M	5.3
• Other Taxes	2.0 M	1.9
• Fund Balances	7.5 M	7.3
• State Shared Revenues	20.3 M	19.8
• Revenue Sharing	1.8 M	1.8
• Other	12.8 M	12.4
TOTAL	$102.7 M	100.0

Several points should be noted regarding these sources of funding Net County Cost:

- Property Taxes make up only 14.1% of all County revenue, but 49.2% of the general purpose revenue at the disposal of the Board of Supervisors.
- The Fund Balance of both the General and Capital Outlay Funds contribute to funding the Net County Cost. It is essential that the level of these carryover funds remain stable.
- State shared revenues, primarily the Motor Vehicle License Fees, are becoming a more important source of general revenue as Federal Revenue Sharing phases out in 1986-87.

FISCAL OVERVIEW

Within a total Net County Cost increase of $3.9 million (from $98.8 million to $102.7 million), it was necessary to absorb net increases of

$1.3 million in Human Services (for Public Assistance programs) and $5.3 million in Law and Justice. These new requirements are in State-mandated programs which are case-driven by economic and social forces beyond the County's control.

Offsetting these major Net County Cost increases are reductions in three major areas:

1. Reduced net requirement of $1.1 million for the General Government function, including decreases in such departments as Treasurer-Tax Collector, Registrar of Voters, Recorder, Central Services, and Data Processing. Also proposed are reductions in the growth of Parks and Recreation programs and new fees for services will result in a net reduction of $53,747 in this area.

2. General Fund contribution reductions of $525,108 to two Enterprise Funds--Solid Waste ($432,140) and Airport ($92,968).

3. The recommended withdrawal of $600,000 in Fines and Forfeitures revenues previously dedicated to Road Fund programs. In recent years, the Road Fund received half of the Fines and Forfeitures which are payable to the General Fund as a discretionary contribution.

Many California counties are suffering from severe financial problems. Growth in mandated welfare, health, and justice programs is outstripping their ability to pay. This year, necessary reductions were made in discretionary areas without major program disruptions, thereby averting arbitrary program cutbacks in mainline County functions. However, if this disturbing trend continues, future San Joaquin County operating budgets will not be fully financed by current revenues, and will therefore require wholesale cuts in capital improvements and local discretionary programs. For this reason, this County must support the efforts of economically distressed counties in establishing new programs or formulas for State participation in the cost of mandated programs.

It is essential to view the annual budget in terms of past performance and future objectives. It is prudent to ensure that growth patterns will be financed by future ongoing revenues, not by using one-time reserves, and to avoid program expansions which cannot be sustained.

FUND BALANCES, RESERVES, AND CONTINGENCIES

The 1985-86 available fund balance from the prior year totaled $11.7 million. Your Board elected to use only $6.8 million for operations in the General Fund and transferred $4.9 million to the following funds: Capital Outlay ($1.5 million), Rabies Treatment and Eradication ($.4 million), Contingencies ($1.2 million), and General Reserve ($1.8 million). The Contingencies and General Reserves were increased approximately $3 million as a hedge against future years when the fund balance would not be as large. The $1.5 million placed in Capital Outlay was also for one-time costs.

During the Final Budget hearings, your Board adopted a policy of using General Fund balances in excess of $7 million for future capital outlay. The projected total General Fund balance at June 30, 1986, after reserves for encumbrances, is $7.4 million. However, $400,000 of this amount will be required for the Rabies Treatment and Eradication Fund (Animal Control program not covered by dog license fees), $305,092 will go to the Capital Outlay Fund from savings in Emergency Medical Care, and $720,000 is needed to replenish the Appropriation for Contingencies (replacing monies transferred for unanticipated costs incurred during 1985-86). This leaves only $6 million available for General Fund operations, with no additional fund balance for capital projects in 1986-87.

The Appropriation for Contingencies is recommended to remain at $4.5 million. This fund has been used sparingly for unforeseen budgetary needs in the past. The $4.5 million level of funding is very modest for the size of the County's fiscal operation; it provides only a 1.1% reserve for economic downturns or other unforeseen costs.

The County's General Reserve, which currently totals $10.9 million, is not appropriated in the Proposed Budget totals. The General Reserve provides a cash resource for the County during its dry period of financing between the beginning of the fiscal year and the receipts of property tax in December and April. In an extremely serious emergency, the General Reserve can provide an additional contingency source to the County.

For 1986-87, a transfer of $4.4 million from the General Reserve to the Casualty Insurance Trust Fund is recommended, leaving a General Reserve of $6.5 million. The Casualty Insurance Trust Fund was established in December 1974 and provides a reserve for casualty losses, including liability, malpractice, property damage, and fire not covered by insurance or recoverable in another way. Beginning July 1, 1985, the County was unable to purchase excess liability and malpractice insurance at a reasonable rate and chose to become entirely self-insured.

With the proposed transfer of $4.4 million, the Casualty Insurance Trust Fund will be increased to close to the Board-established "maximum reserve level". This maximum was established when the County had insurance for liability and malpractice that covered cases above $1 million.

PERSONNEL

Since County government is a service organization, its greatest resource is motivated and trained personnel. The County work force includes employees who hold permanently allocated positions approved by the Board of Supervisors in the salary resolution, plus temporary, extra-help, and contract employees who supplement the permanent work force. The following comparison shows recommended changes in the combined total of allocated and full-time equivalent (FTE) temporary employees:

Function	1985-86 Approved	1986-87 Recommended	Inc./Dec. Number	Inc./Dec. Percent
General Government	505.5	498.2	(7.3)	(1.4)
Capital Improvement	95.0	95.0	0.0	0.0
Environ. Protection	135.6	136.7	1.1	0.8
Law & Justice	1,106.3	1,129.4	23.1	2.1
Roads & Facilities	211.4	216.0	4.6	2.2
Health Services	1,389.3	1,437.0	47.7	3.4
Human Services	779.8	807.5	27.7	3.6
Education	12.1	12.1	0.0	0.0
Parks & Recreation	73.4	75.3	1.9	2.6
TOTAL STAFFING (FTE)	4,308.4	4,407.2	98.8	2.3

Several significant points should be noted:

- There is an overall net increase of 2.3%, or 98.8 positions (85.6 allocated and 13.2 temporary).
- There is a net decrease of 7.3 positions (decrease of 16.3 temporary, increase of 9 permanent) in General Government which primarily provides support services to the rest of County operations.
- There is a net increase of 98.5 positions in Law and Justice, Health Services, and Human Services. These are all mandated program areas where the workload is case-driven.
- Funding for the 47.7 positions in Health Services and 27.7 positions in Human Services is primarily provided by Federal and State revenues, with a minimal Net County Cost.
- The net change for functions other than Law and Justice, Health Services, and Human Services totals only .3 full-time equivalent positions.

PUBLIC IMPROVEMENTS, FACILITIES, AND INFRASTRUCTURE

Older facilities and buildings require renovation and updating, while pressures of population and caseload growth demand expansion of many of the facilities from which the County delivers its services. There is severe overcrowding in the County's detention facilities. Health care technologies and standards demand upgrading of facilities and equipment. Outdated and inefficient office space requires modernization. Tremendous caseload pressure in the courts dictates the need for more courtrooms.

Provisions for the maintenance and/or construction of public buildings and community facilities are primarily included in the Public Improvement Budget Unit #148. The County also has a Road Construction program contained in Public Works-Construction Budget Unit #30106 and the Road District Budget Units #313-317. Assessment district projects and special district improvements are not reflected in the County budget. These projects are funded from direct assessments against benefiting property and from grants received on behalf of the assessment or special district. The Airport Enterprise Fund provides for capital improvements at the Stockton Metropolitan Airport largely financed by grants.

The following is a summary of all recommended capital and public improvement activities anticipated during 1986-87:

Activity	Amount
• Public Buildings, Parks, Remodeling, and Other County Projects	$20.0 M
• Road Construction Projects (Bridges & Roads)	10.6 M
• Road Districts' Projects (Roads)	6.9 M
• Assessment District Projects (Drainage, Water, and Sanitary Sewer)*	0.2 M
• Airport Construction (Ramps, Taxiways, & Lighting)	1.0 M
TOTAL COUNTY PROJECTS	$38.7 M

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*Carryover funds for the completion of the East Stockton Sanitary Sewer project costing $18.9 million are not included.

POLICY MATTERS/POINTS OF ISSUE

In various budget units, "Policy Matters" items requiring Board of Supervisors' policy determination are discussed. There are eight such items totaling a net cost of $81,109 listed in the Appendix to this letter. Also listed is the location of the detailed discussion of each item in the Proposed Budget. The items identified as "Policy Issues" are included in the budget recommendations.

There are also six "Points of Issue" totaling $392,896, which are not included in the recommended totals. These are items which are not recommended for funding because they represent increased levels of service, new programs, or the cost of programs which should be financed with other than County general purpose revenue.

The requested programs identified as "Points of Issue" are discretionary in nature. The funding of such programs will increase County costs and inevitably create future requirements to cut other existing programs. The County Administrator strongly urges that the County's reserves, which are not tapped to finance the Proposed Budget, not be used as an expedient source to fund these discretionary levels of service.

BUDGET DOCUMENT

The Proposed Budget for 1986-87 is the third year refinement of a new format introduced in 1984-85. This year in the discussion of each budget unit, a new section has been added which outlines statistical workload indicators for three prior years plus estimates for 1985-86 and projections for 1986-87. This information is intended to show comparative performance indicators for each County program.

Also added is a "Summary of Major Budget Changes", which in outline form shows major increases and decreases in each budget unit. As in prior years, the budget presentation provides program descriptions and sufficient information to allow the reader to understand the mandate for each program, its purpose, and background as it relates to the 1986-87 work program. Each manager is required to develop objectives for 1986-87 and to report on accomplishment of goals set for 1985-86.

As background for the development of this document, each department prepared detailed documentation on all requests. Each expenditure account, revenue source, and item of fixed assets or equipment has been carefully justified by the department and the details have been reviewed by my staff. The discussion of most budget units has been expanded to serve as a resource document for members of the Board of Supervisors and the public.

At the end of the Proposed Budget are State-prescribed schedules of appropriations, revenues, and detailed listings of recommended equipment items and allocated positions by department.

APPRECIATION

This year, new procedures and forms were used by departments for the first time in requesting and justifying their budgets. This process required additional work by departmental staff, including the preparation of summaries of the request in a form our office could more readily use in preparing the Proposed Budget. The departments did an admirable job in initiating these new procedures and with additional efforts next year, the process will be further improved and refined.

I wish to extend my thanks to all personnel who assisted in the preparation of departmental budgets. Special recognition should go to department heads and key management and budget staff who prepared and reviewed the documents submitted to this office. All of this material was carefully reviewed and analyzed by my staff who worked many hours beyond their normal work week. I wish to thank the analysts and secretaries on my staff for their efforts. I also appreciate the assistance given by Paul Heurlin, the Auditor-Controller and his staff, Ruben Smith of the Planning Department who prepared the graphics, the Data Processing Division and Doyle Owen for maintenance and frequent revisions to the automated budget system, and to Dick Minahen and his staff in the Central Services Division who printed this document.

RECOMMENDATIONS

It is recommended that your Board:

1. Approve the Proposed County Budget for 1986-87. Such action does not constitute final approval of any of the proposals prior to their review during public budget hearings in August.

2. Set August 13, 1986, at 10:00 a.m. as the time to begin public budget hearings on the adoption of the Final Budget and authorize publication of the hearing notice.

3. Authorize the Auditor-Controller to transfer $4,397,169 in cancelled General Reserve funds to the Casualty Insurance Trust Fund.

Very truly yours,

David D. Rowlands Jr.

DAVID D. ROWLANDS, JR.
County Administrator

DDR:MGW:rl
Appendix

POLICY MATTERS/POINTS OF ISSUE

Various budget units contain sections entitled "Policy Matters". These sections discuss items requiring Board of Supervisors' policy determination. Policy items have been categorized into two areas: Policy Issues and Points of Issue.

"Policy Issues" are those items which the County Administrator has included in the Proposed Budget recommendations.

"Points of Issue" are discretionary items which are not recommended for funding. Each issue is briefly described below:

POLICY ISSUES (FUNDS INCLUDED)

	1986-87 COST/ (SAVINGS)	PAGE NUMBER
1. Slide Presentation on County Government Hire a consultant to produce a ten minute multi-media slide presentation for use as a public information tool.	$ 10,000	I-45
2. Implementation of AB 2185 - Hazardous Materials Add contract positions, extra-help, supplies, and equipment to implement AB 2185 hazardous materials plan.	$ 73,409	III-30
3. Transfer of M-R-E-T Civil Process Services Review feasibility of transferring civil process service from Manteca-Ripon-Escalon-Tracy Marshal to the Sheriff-Coroner.	$ 0	IV-79
4. Repayment of Prior Contribution to Solid Waste Enterprise Fund Establish repayment schedule beginning in 1987-88 to reimburse the General Fund for contributions advanced in prior years to the Solid Waste Enterprise Fund totaling $5,421,042. Funds have not been included in Proposed Budget.	Undetermined	VI-62
5. Establish Admission Fees--Micke Grove Zoo Establish admission fees at Micke Grove Zoo and add a Park Service Specialist II position. Following a first year net revenue increase of just under $50,000, Zoo fees are projected to generate a net revenue increase of approximately $100,000 annually.	$(48,560)	IX-9

	1986-87 COST/ (SAVINGS)	PAGE NUMBER
6. Fund Unmet Needs--Community Service Areas Fund Unmet Needs for County Service Areas 8 and 11, which have reached Proposition 4 limitations.	$ 32,260	IX-9
7. Terminate Lease of South Spud Island Terminate County-Stockton Port District lease of South Spud Island.	$ (6,000)	IX-9
8. Engineering Study--Lake for Durham Ferry Fund engineering study for development of a recreational lake at Durham Ferry State Recreational Area.	$ 20,000	IX-9
TOTAL COST (NET)*	$ 81,109	

* Excluding undetermined item.

POINTS OF ISSUE (FUNDING NOT INCLUDED)

	1986-87 COST/ (SAVINGS)	PAGE NUMBER
1. Additional Funding Request by Miss San Joaquin Beauty Pageant The Miss San Joaquin Beauty Pageant Association has requested an additional appropriation for its scholarship fund.	$ 1,000	I-113
2. Request for Additional Deputy District Attorney Positions The District Attorney has requested allocation of four additional Deputy District Attorneys.	$116,200	IV-12
3. Request for Additional Sheriff Positions and Equipment The Sheriff-Coroner has requested the allocation of three positions and purchase of equipment to enhance the Crime Prevention Unit.	$ 61,988	IV-79
4. Funding Request from Great House Reentry Center Great House Reentry Center, Inc. has requested funding of salaries and benefits for two Vocational Counselors.	$ 27,600	IV-121

	1986-87 COST/ (SAVINGS)	PAGE NUMBER
5. Termination of Recreation Program Funding.........	$110,831	IX-7

The County Administrator recommends the discontinuation of funding for recreation programs operated by 12 cities and school districts.

6. Community-based Organization Funding Requests.....	$ 75,277	VII-66

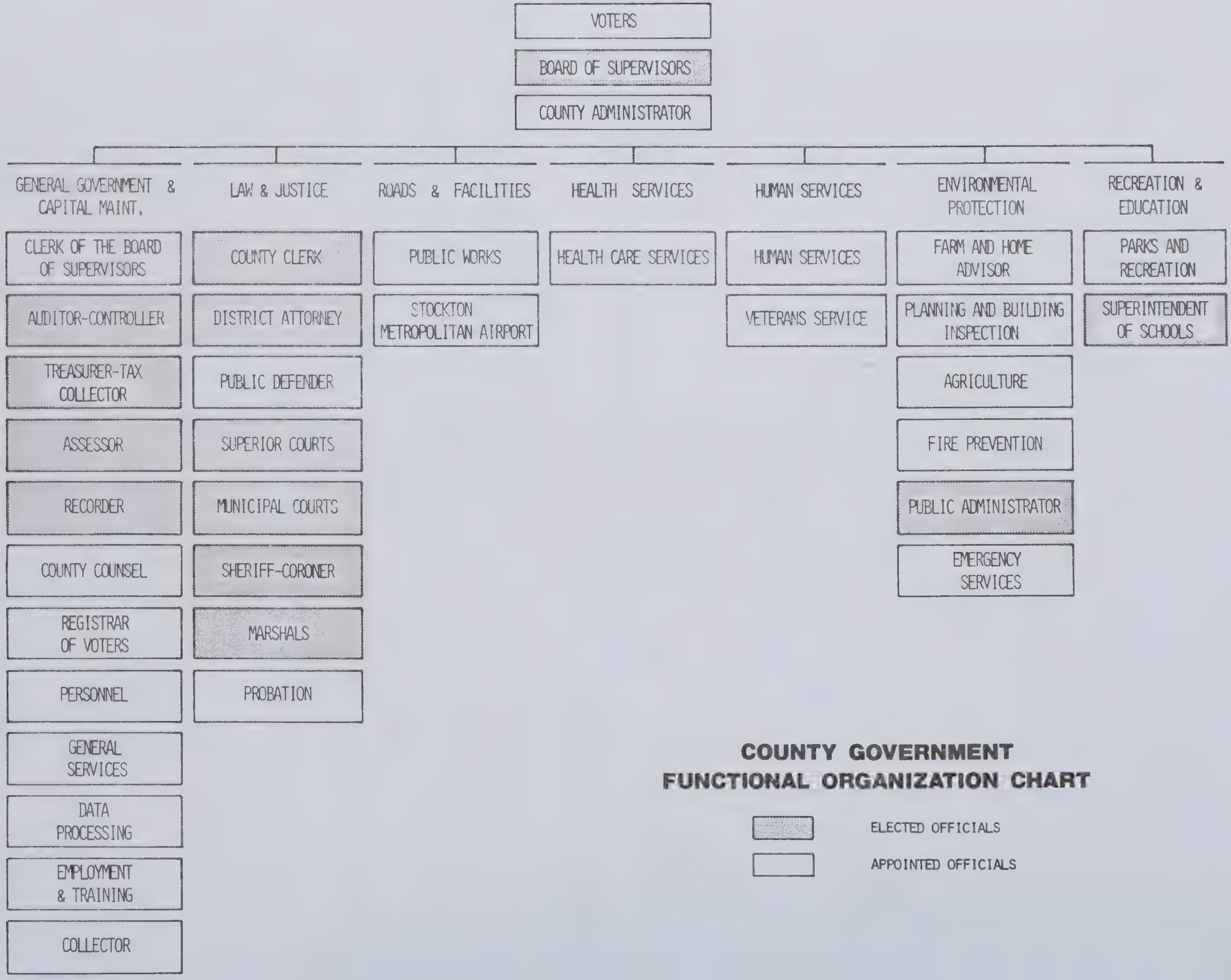
Several community-based organizations currently receiving County discretionary funding have requested increases for 1986-87. In addition, two organizations not presently funded by the County have requested funding.

	Requested Increase
Child Abuse Prevention Council	$ 1,500
Women's Center - DAWN	3,976
Women's Center - Sexual Assault	2,801
TOTAL	$ 8,277

American Friends Service Comm. (Alcohol & Drug Awareness Program)*	$50,000
Comision Honorifica Mexicana, Inc.*	17,000
TOTAL	$67,000

*Not presently funded by County.

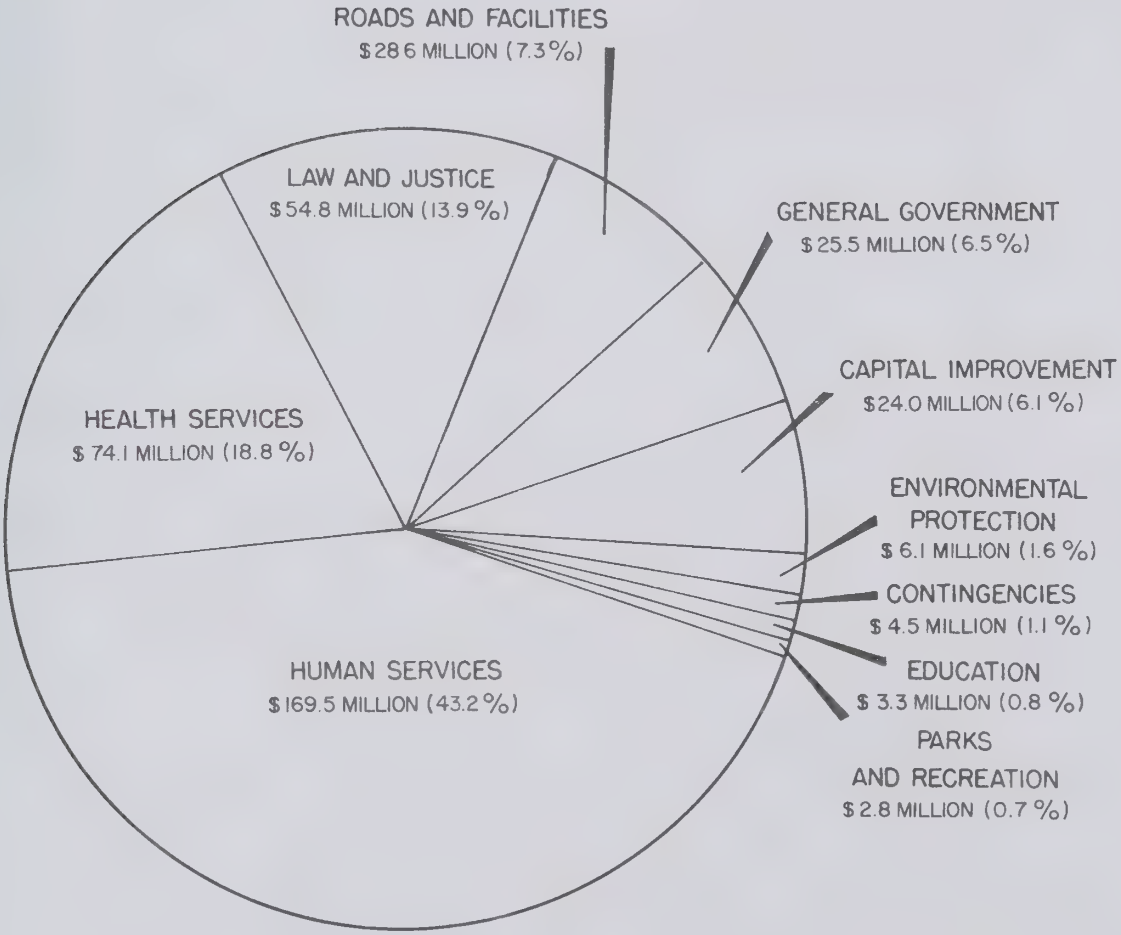
TOTAL $392,896



VOTERS
BOARD OF SUPERVISORS
COUNTY ADMINISTRATOR
GENERAL GOVERNMENT & CAPITAL MAINT.
CLERK OF THE BOARD OF SUPERVISORS
AUDITOR-CONTROLLER
TREASURER-TAX COLLECTOR
ASSESSOR
RECORDER
COUNTY COUNSEL
REGISTRAR OF VOTERS
PERSONNEL
GENERAL SERVICES
DATA PROCESSING
EMPLOYMENT & TRAINING
COLLECTOR
LAW & JUSTICE
COUNTY CLERK
DISTRICT ATTORNEY
PUBLIC DEFENDER
SUPERIOR COURTS
MUNICIPAL COURTS
SHERIFF-CORONER
MARSHALS
PROBATION
ROADS & FACILITIES
PUBLIC WORKS
STOCKTON METROPOLITAN AIRPORT
HEALTH SERVICES
HEALTH CARE SERVICES
HUMAN SERVICES
HUMAN SERVICES
VETERANS SERVICE
ENVIRONMENTAL PROTECTION
FARM AND HOME ADVISOR
PLANNING AND BUILDING INSPECTION
AGRICULTURE
FIRE PREVENTION
PUBLIC ADMINISTRATOR
EMERGENCY SERVICES
RECREATION & EDUCATION
PARKS AND RECREATION
SUPERINTENDENT OF SCHOOLS
ELECTED OFFICIALS
APPOINTED OFFICIALS

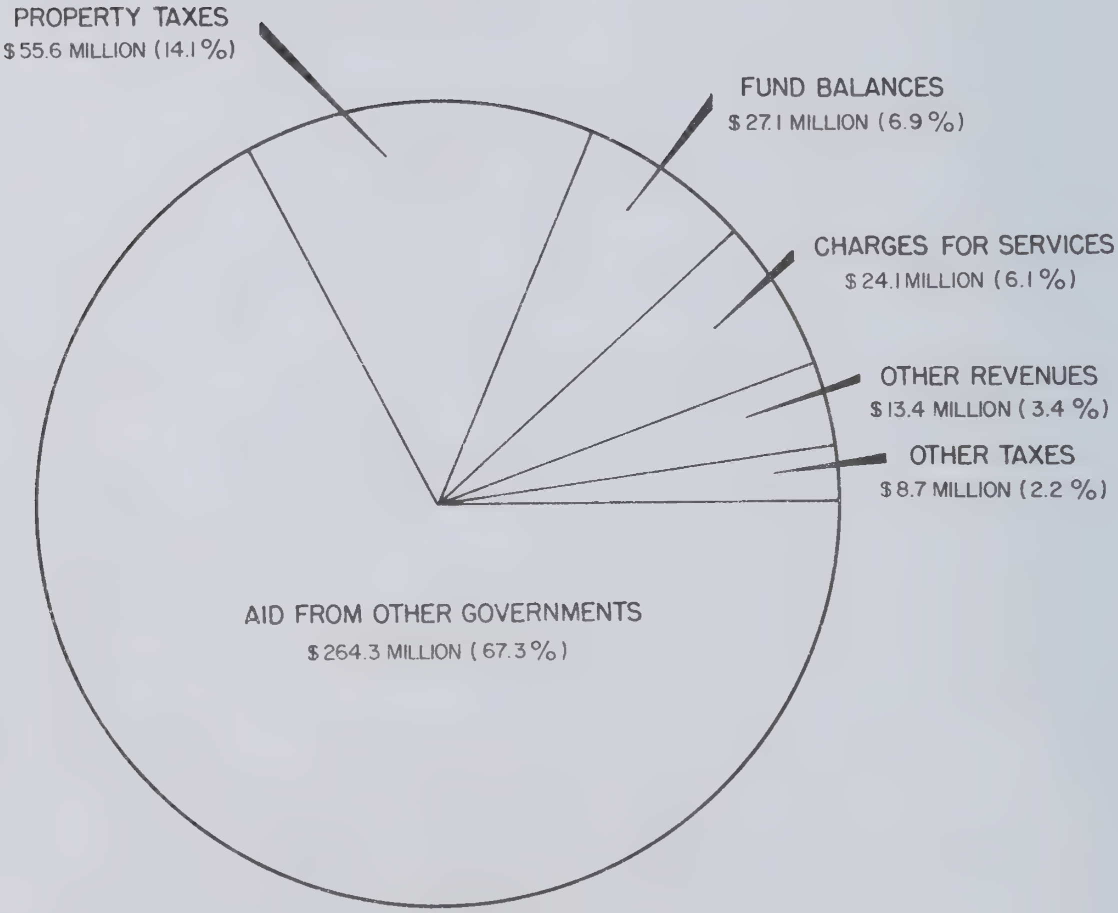
COUNTY GOVERNMENT FUNCTIONAL ORGANIZATION CHART

REQUIREMENTS : 1986 - 87



TOTAL : $ 393.2 MILLION

AVAILABLE FUNDS : 1986 - 87

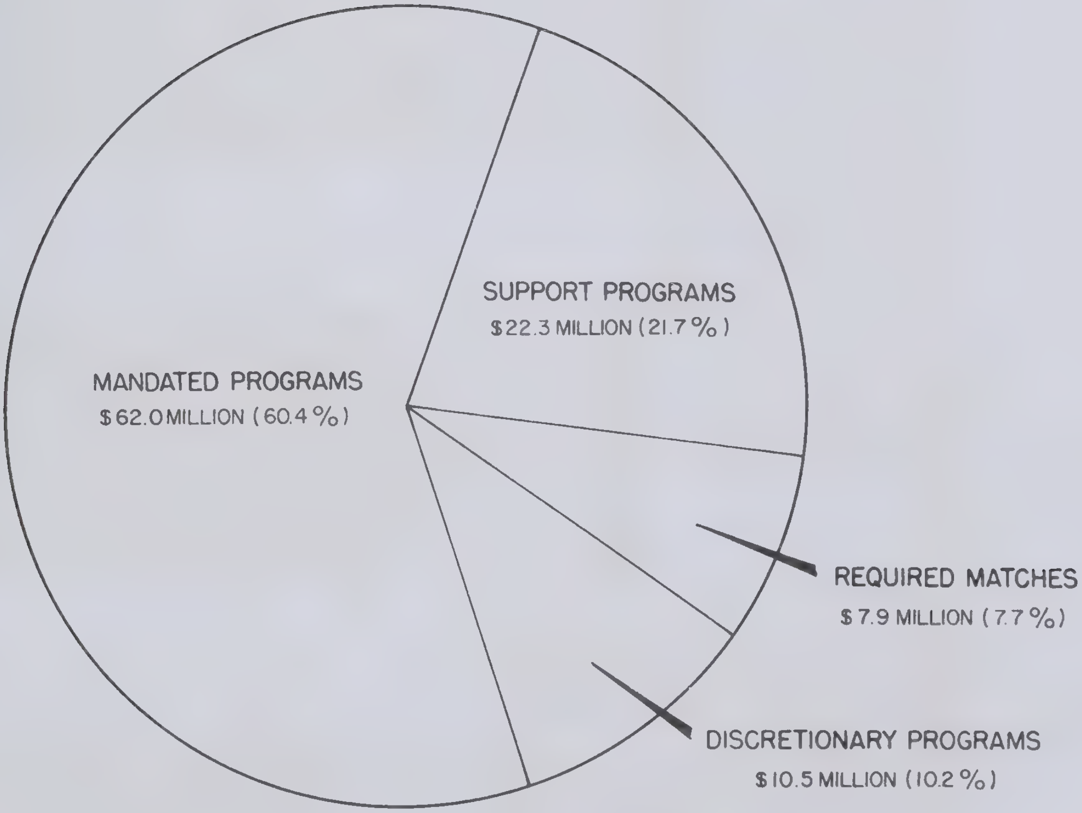


TOTAL : $393.2 MILLION

NET COUNTY COST: 1986-87

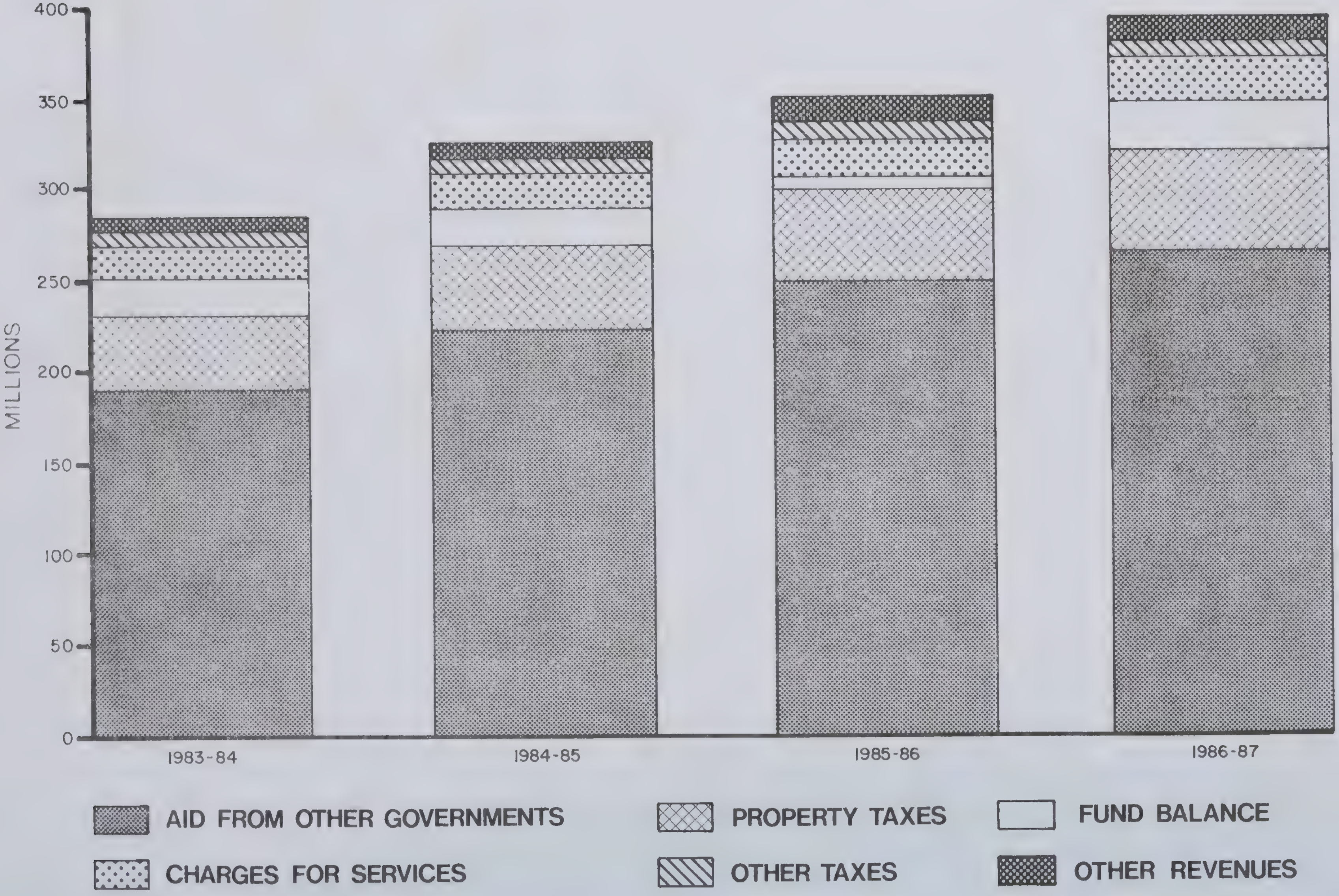
TOTAL BUDGET	$ 393.2	MILLION
LESS : PROGRAM REVENUES	(290.5)	MILLION
NET COUNTY COST	$102.7	MILLION

Applications:



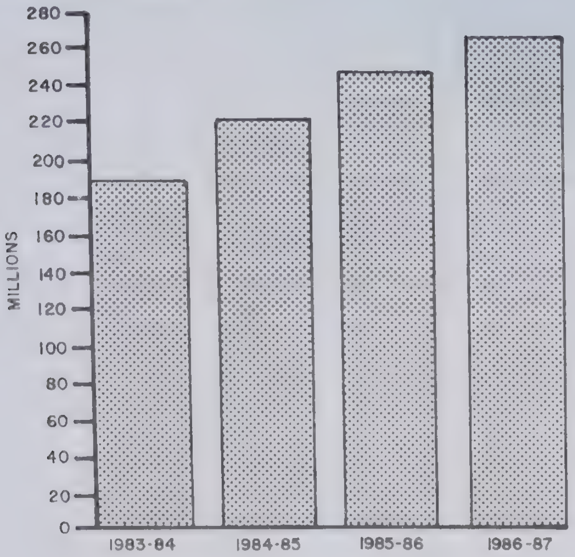
TOTAL : $ 102.7 MILLION

AVAILABLE FUNDS TRENDS



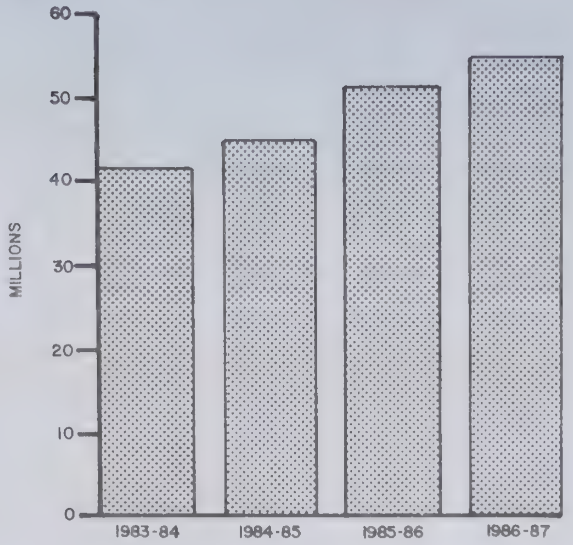
AID FROM OTHER GOVERNMENTS

REVENUE TRENDS



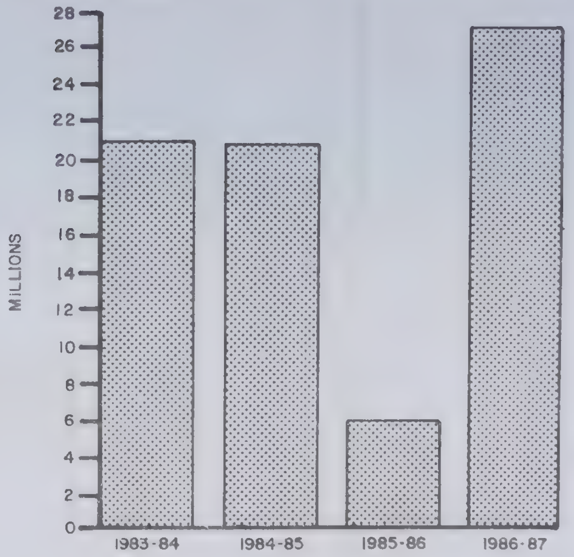
PROPERTY TAXES

REVENUE TRENDS



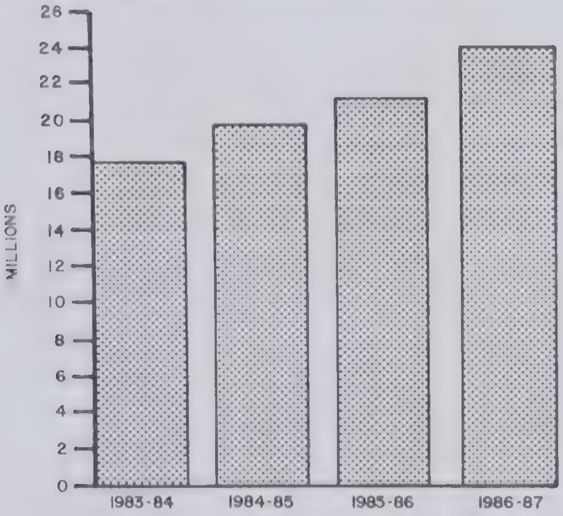
FUND BALANCE

REVENUE TRENDS



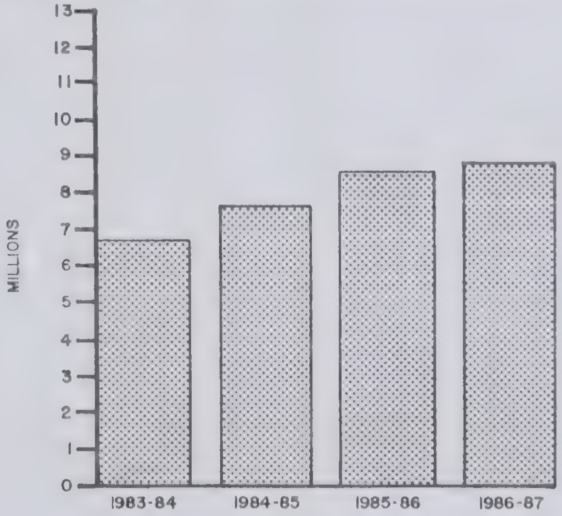
CHARGES FOR SERVICES

REVENUE TRENDS



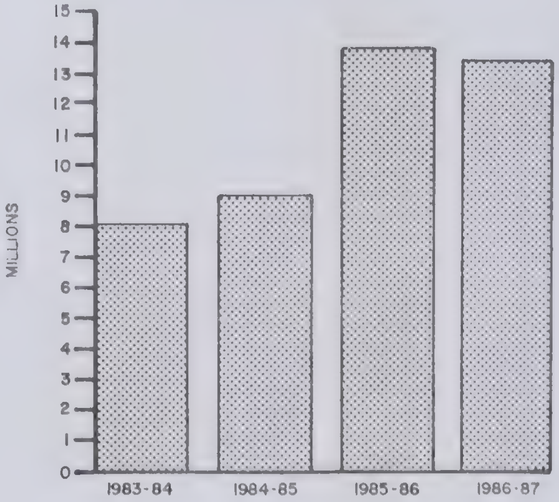
OTHER TAXES

REVENUE TRENDS

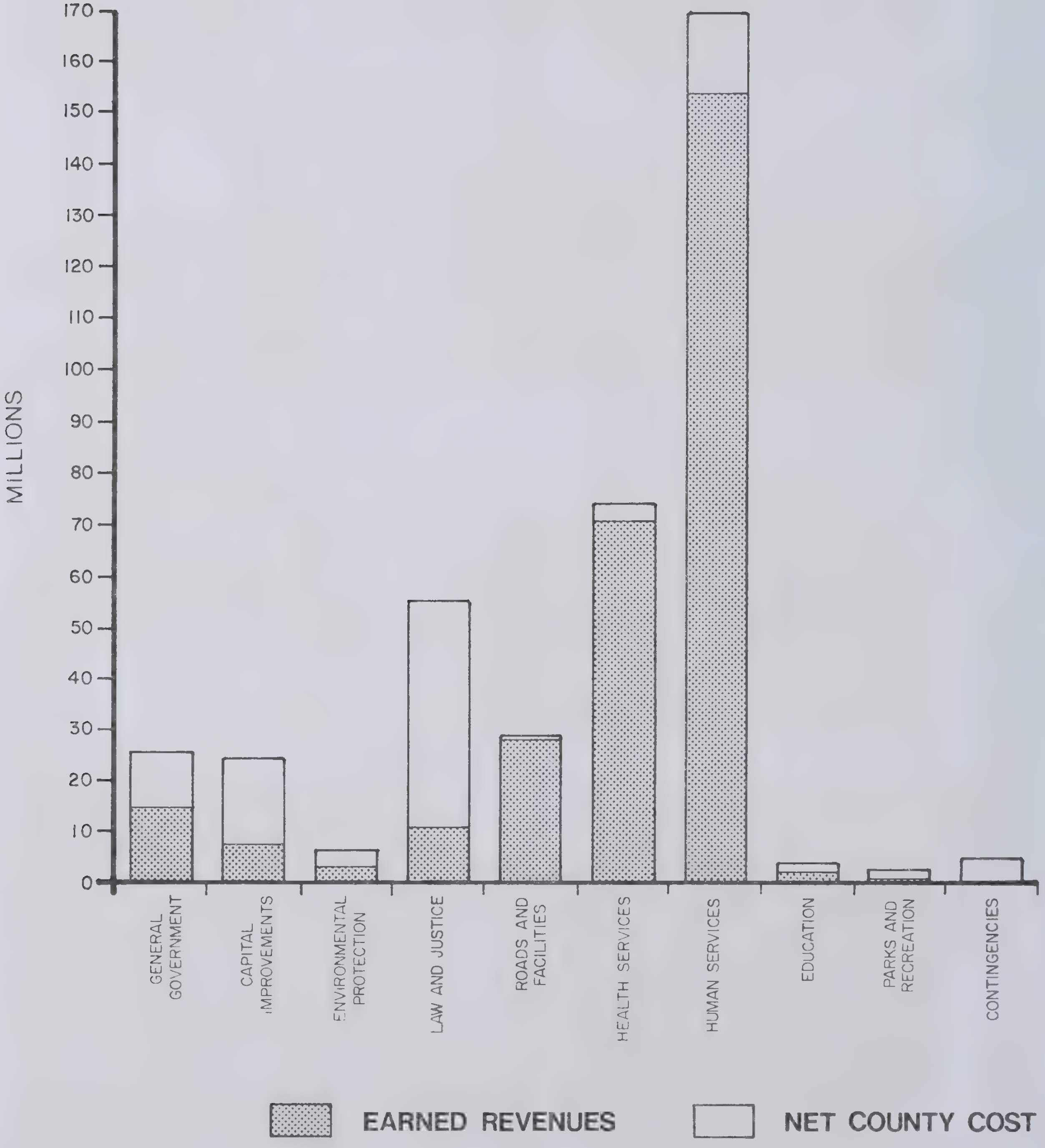


OTHER REVENUES

REVENUE TRENDS



PROGRAM EXPENDITURES



General Government

	1985-86 Approved	1986-87 Recommended	Inc./Dec.
APPROPRIATIONS	$24,121,532	$25,477,113	$ 1,355,581
REVENUES	12,310,298	14,762,097	2,451,799
NET COUNTY COSTS	$11,811,234	$10,715,016	$(1,096,218)
STAFFING			
ALLOCATED POS	421.0	430.0	9.0
TEMPORARY (FTE)	84.5	68.2	(16.3)
TOTAL STAFFING	505.5	498.2	(7.3)

OVERVIEW OF SIGNIFICANT BUDGETARY CHANGES

The Net County Cost of General Government functions for 1986-87 has decreased $1,096,218 (from $11,811,234 to $10,715,016), or 9.3%. The significant budget changes are noted below:

- An adjustment in cost allocation rates computed by the Auditor results in an increase in revenue to Purchasing of $240,301.
- An increase of $123,193 in revenues to Personnel from reimbursement of costs of monitoring the health insurance program and maintaining casualty insurance records, plus growth in services to the Enterprise Funds.
- A decrease of $399,647 in the Net County Cost of the Registrar of Voters' budget unit results from a combination of factors. The largest decrease ($323,974) reflects a one-time fixed assets purchase in 1985-86 for the new Registration and Elections Computer System. With only a single Countywide election to be held in 1986-87, fewer ballots and other election supplies will be needed, reducing Services and Supplies costs by $216,225. Because this election is one for which the County will not be reimbursed, the revenues are decreased by $190,535, offsetting the reduced expenditures.
- A $278,743 increase in Net County Cost of the Employee Benefits budget reflects those costs of health insurance for retirees which are not paid by other revenue-funded programs.

- A $130,772 increase in the Net County Cost of Retirement Administration budget results from reductions in Intrafund Transfers and Revenues. In past years, the reimbursement of health insurance costs for retired employees was credited to this budget. Starting with 1986-87, the recovery of part of these costs will be credited to the Employee Benefits budget, where the expenditures are incurred.

- An increase of $2,237,492 in the JTPA appropriation reflects a major expansion of employment and training program services. Expenditures are expected to reach $7.5 million in 1986-87. A new Re-employment Service Center, at a cost of $350,000 to $500,000, and a Computer-Assisted Instructional Service costing $1 million are planned. Occupational areas identified as eligible for JTPA training are expanded to include 42 areas. All costs are grant funded, so there is no Net County Cost.

STAFFING CHANGES

The Proposed Budget includes recommended staffing changes for the General Government function as follows:

	Increase/Decrease		
Budget Unit	Allocated Positions	Temporary (FTE)	Total Net Change
• County Administrator	(1.0)	(.1)	(1.1)
• JTPA-IIA	3.0	(23.0)	(20.0)
• JTPA-Summer Youth Emp. & Training	-	13.0	13.0
• Auditor-Controller	-	.2	.2
• Data Processing	2.0	-	2.0
• Treasurer-Tax Collector	1.0	-	1.0
• Purchasing	7.0	1.5	8.5
• County Counsel	-	1.8	1.8
• Registrar of Voters	1.0	(4.2)	(3.2)
• Communications	1.0	1.0	2.0
• Retirement Administration	1.0	(.7)	.3
• General Services	(9.0)	(3.5)	(12.5)
• Motor Pool ISF	-	(.8)	(.8)
• Telephone ISF	3.0	(1.5)	1.5
Total	9.0	(16.3)	(7.3)

Details of the changes are discussed in each individual budget unit.

MAJOR PROGRAM DISCUSSION

1. DATA PROCESSING

In December 1985, the Board of Supervisors approved a long-range information processing plan identifying objectives and requirements for the next five years. The major thrust of the plan is to develop three major integrated information processing systems by 1992 beginning with an integrated criminal justice system (1985-90), followed by an integrated property system (1989-91), and then by an integrated financial system (1991-92). The plan calls for a redistribution of Data Processing personnel, limiting the maintenance of existing systems by data processing staff to 50% of total effort. New non-integrated systems development would be reduced to 20%, and the development of the Criminal Justice Information System (CJIS) and the other integrated systems would use the remaining 30% of staff resources.

The initial first-year appropriation of $380,160 for a Criminal Justice Information System has been increased for 1986-87 to $1.5 million. The development of CJIS is a joint effort of Kern, Marin, and San Joaquin counties. It will be implemented over a four-year period with completion planned for June 1990. In addition to the major commitment to the Criminal Justice Information System (CJIS), there are seven other systems outside the criminal justice area planned for new development in 1986-87 at a total cost of $299,403.

The County has made a significant investment in personal computers for use within most departments. Before 1985-86, there were 40 such units in San Joaquin County. In 1985-86, an additional 44 units were added. In the 1986-87 budget, 24 more are recommended, bringing the total utilized in County operations to 108. This represents an investment of over half a million dollars in decentralized computers, printers, related equipment, and software.

Funding is also recommended in the 1986-87 budget for two major stand-alone computer projects. For Public Works, $151,025 is budgeted to install new software for computerized financial, engineering, word processing, and management reporting systems. Total expenditures on this project over three years amount to $373,669.

Included in the San Joaquin General Hospital Enterprise budget is the $297,000 first-year cost for a new stand-alone computer system. This is in addition to ongoing data processing costs of approximately $450,000, which will be phased out as the new system is brought on-line. The plan is to purchase the in-house system, financed over five years, at approximately the same annual cost as the present time-sharing system. Total cost of the new system will be $2.0 to $2.3 million.

The following is a summary of some of the major Data Processing systems and software included in the Proposed Budget:

Systems	Amount
• New development (excluding Criminal Justice)	$ 299,403
• Stand-Alone Computer Systems	448,025
• Criminal Justice Information System (CJIS)	1,517,796
TOTAL	$2,265,224

2. RECORDS MANAGEMENT

A Records Management Study is currently being performed by an outside consultant at a cost of $20,240. Recommendations will include equipment standards for forms, files, materials, off-site storage for records, and comparison of costs between micrographic and paper files. All departments, with the exception of Health Care Services and the Superintendent of Schools, will be subject to the recommendations being developed in this study.

3. TRAINING

In 1985-86, County employees participated in over 100 workshops for a total of 4,052 training days at an average training cost of $33.54 per day. The length of the courses varied from one-half day to five days. Every bargaining unit was represented, with the greatest participation from the Para-Professional/Technical and the Office Technical/Clerical Bargaining Units. Approximately 80 employee days were devoted to Executive Management Training with another similar session scheduled for October 1986. Total cost of employee training/development programs in 1985-86 was $135,000.

Training activities are summarized as follows:

A. Tools for Successful Management - Thirty-one supervisory/management personnel attended this five-day session. The session included three topics -- management/supervision, labor relations, and communication.

B. Team Building and Technical Assistance - Team building and technical assistance were combined into a total of 1,517 work days in nine County departments. These days were divided among data collection by the consultant, large-group team building sessions, medium-group technical assistance, and small-group conflict resolution.

C. Cristando House Workshops - Stress management and executive writing workshops were offered two times each to supervisory and management personnel. The writing workshop, which received exceptionally high evaluations, has already been scheduled for presentation again in 1986-87.

D. EMT Associates - Two hundred seventy-six County employees participated in 41 workshops presented by EMT Associates. The workshops addressed a wide-range of topics, used a variety of different trainers, and received above-average evaluations.

E. Hospital Workshops - Twenty-seven Hospital In-Service Training workshops were included in the Countywide training program. The diversity of topics and use of different trainers appealed to a divergent group of employees. All bargaining units and a broad cross-section of job classifications were represented.

F. In-House (Personnel Department) Seminars - Seventeen seminars presented by County staff included: Senior Management Update, Employee Benefits, Civil Service Rules, Serving the Handicapped

Worker, Payroll/Personnel Practices, Civil Service Testing, Number Skills, Planning for Retirement, and New Employee Orientation/Defensive Driving.

G. Model-Netics - This copyrighted management language is designed to promote two-way communication. In all, 13 in-house sessions were held which trained about 195 management and supervisory staff. In addition, five managers were sent to training to become certified instructors.

H. Fast Track - Fast Track presented four workshops which involved 82 County participant days. The workshops, which emphasized communication essentials, written and verbal, were primarily designed for clerical employees.

I. Cultural Awareness - The purpose of this course, which was presented to Human Services' employees, was to enhance their awareness of values, mores, and differences in communication. Additional cultural awareness training will be scheduled for early next fiscal year.

Funding for training in 1986-87 is recommended at $135,000, the same level as in 1985-86. Specific workshops will not be scheduled until further analysis of departmental needs has been made. However, the general format of the program will remain constant and will include many of the same trainers and topics that were used in 1985-86.

4. TELEPHONE SERVICES

In 1985-86, the Board of Supervisors approved a ten-year contract with Pacific Bell to provide state-of-the-art telephone service to the County with virtually unlimited expansion and flexibility. This new telephone service initially will be supported by a DMS100 digital switch and will have a fixed cost per line for the duration of the ten-year contract. First-year implementation, costing $1,246,000, will expand the current limited telephone capacity at the Hospital and Juvenile facilities. The financing for this telephone service and equipment has been accomplished with a long-term, tax-exempt municipal lease.

An analysis to determine the most economical timing for the cut-over of the entire County system will be performed by General Services in the first quarter of 1986-87.

5. TREASURY-RETIREMENT OPTIONS

The 1937 Retirement Act gives County retirement boards the authority to designate the retirement administrator. In most counties, as in San Joaquin, the Retirement Board has designated the County Treasurer as the retirement administrator. In these cases the retirement administration function operates as a division of the Treasurer's Office. An alternative option is the appointment by the retirement board of a separate retirement administrator; the administrative function and activities then operate as an independent unit.

The Treasurer-Tax Collector Elect has proposed that a new position of Retirement Manager be developed to head the Retirement Section and that this function be retained in the Treasurer's Office. To assure the involvement of the Retirement Board in the selection of the Manager, the Treasurer-Tax Collector Elect has proposed that the committee screening applicants for this position include several members of the Retirement Board. His intent is to structure the organization to be responsive both to the Treasurer and the Retirement Board.

The Task Force that reviewed the Treasurer-Tax Collector's Office in 1985 recommended a new position of Investment Officer. The consulting firm which, at the same time, reviewed the cash management of the County suggested that there should be two Investment Officers, one for short-term investment of the County's treasury funds and a second for long-term investments for the retirement program. Pending resolution of this matter, the Assistant Treasurer position has remained vacant.

An option to an in-house Investment Officer would be the employment of investment advisory firms to recommend on the investment of retirement funds, each could be responsible for a portion of the fund. This is a procedure used in several other counties. If this approach were implemented by the Retirement Board, in our opinion, it would eliminate the need for the Investment Officer position included in the Proposed Budget and also allow the deletion of the vacant Assistant Treasurer position.

Once the Retirement Board has taken action on these matters, the County will assist in implementing proposals to strengthen the retirement administration and investment activities.

Capital Improvement and Maintenance

	1985-86 Approved	1986-87 Recommended	Inc./Dec.
APPROPRIATIONS	$22,936,164	$23,978,653	$1,042,489
REVENUES	5,418,538	7,232,150	1,813,612
NET COUNTY COSTS	$17,517,626	$16,746,503	$ (771,123)
STAFFING			
ALLOCATED POS	88	93	5
TEMPORARY (FTE)	7	2	(5)
TOTAL STAFFING	95	95	0

OVERVIEW OF SIGNIFICANT BUDGETARY CHANGES

The Capital Maintenance and Improvement functional area is a combination of the Public Improvement and the Government Buildings budget units, both administered by the General Services Department. The total County cost of these programs shows a decrease of $771,123 (from $17,517,626 to $16,746,503), or 4.4%. The significant changes in this area are:

- The Capital Improvement Program is increased by $107,301 (from $19,846,056 to $19,953,357). The size of the program is determined by the revenue available, since the needs far exceed the County's current resources. Although total available funding will be similar to 1985-86, there will be greater reliance on end-of-year fund balances providing an additional $2,353,580. These funds are carried forward to 1986-87 and partially offset a reduction in Revenue Sharing of $2,629,112. Reduced revenues from interest earnings, repayments from the Enterprise Funds, and contributions from the General Fund are offset by $3,093,311 in additional project-specific revenue for the new fiscal year.

- The Salaries and Employee Benefits portion of the Government Buildings budget is increased $314,597. The largest portion of this is for normal salary adjustments ($197,498), plus salaries and benefits for five new positions in building maintenance ($131,575), partially offset by a reduction ($100,000) in Extra-Help funding.

- The Services and Supplies accounts reflect a major increase of $300,000 for re-roofing four buildings. Such costs, previously included in the Public Improvement budget, have been determined to be maintenance items to be paid out of the Government Buildings budget. Exclusive of this change, there is only a $30,095 increase in Services and Supplies for this functional area.

- The reduction in Net County Cost primarily results from an increase of $1,813,612 in revenues (from $5,418,538 to $7,232,150). This results from increased project-specific revenue of $3.1 million in the Capital Improvement budget. Revenues include Federal Community Development Block Grant funds, State aid for health-related projects, and various revenues for Parks and Recreation improvements. For the second year, the County will receive an allocation from AB 340 (1985) of $1 million because of excessive Public Assistance costs. This revenue will be dedicated to use for the new Human Services building.
- The Government Buildings fixed assets are increased by $27,551 (from $5,406 to $32,957) for a number of equipment items to improve maintenance or for replacements, such as hot water heaters.

STAFFING CHANGES

The budget unit for Government Buildings is the only one in this functional area with staffing. The changes proposed are:

	Increase/Decrease		
Budget Unit	Allocated Positions	Temporary (FTE)	Total Net Change
• Government Buildings	5	(5)	0

The change in allocated positions reflects four new positions of Craft Maintenance Worker and one Building Maintenance Worker added as conversion from extra-help. The net cost of this exchange is $31,575.

MAJOR PROGRAM DISCUSSION

1. FUNDING OF PUBLIC IMPROVEMENTS

Last year, the Public Improvement budget combined capital projects funded by Revenue Sharing with the balance of County Capital Projects. Revenue Sharing has been the major source of general purpose revenue for capital improvements in recent years. In 1985-86, the County received approximately $4.4 million in Revenue Sharing allocations. In 1986-87, only $1,770,888 is anticipated from this source. This estimate represents two-quarters of allocation, as reduced by Congressional budget cuts. The Proposed Budget anticipates this program terminating at the end of its current authorization, September 30, 1986.

The Board of Supervisors, during Final Budget hearings last year, adopted a number of policies dedicating certain ongoing revenues to capital projects. These included repayments from Enterprise Funds for capital funds advanced, interest from the County's General Reserve, and

General Fund carryover exceeding $7 million. It is impossible in 1986-87 to allocate any major contribution of General Fund balance to capital improvements. In 1985-86, $1 million of General Fund balance was contributed, plus $326,000 in savings in Jail medical costs for Hospital projects.

Without a General Fund contribution and anticipating the termination of Revenue Sharing, it is clear that future major projects will require long-term financing. With this in mind, the Board has approved the selection of a financial advisor and bond counsel to help formulate a Capital Financing Plan. The County can no longer "pay as we go" on major capital projects.

The Capital Improvement Program is funded from a combination of sources as follows:

Funding Source	Amount in Millions
• Revenue Sharing	$ 1.8
• Fund Balance	8.4
• Interest Earnings	1.1
• Repayments from Enterprise Funds	.2
• Community Development Block Grant	1.7
• Jail Bond Monies	1.0
• Jail Trust Fund	.7
• Courthouse Construction Trust	.8
• State Aid for Human Services	1.0
• Parks & Recreation Revenue	2.2
• State Aid for Health	.6
• Other	.5
TOTAL	$20.0

2. RECOMMENDED CAPITAL PROJECTS

Virtually all of the capital projects reflect previous policy, direction, and approval by your Board. Recommendations can be summarized in these categories:

Project	Appropriation	Project Specific Revenue	Other Funding
• Hospital	$ 2,500,365	$ 572,092	$ 1,928,273
• Welfare/Mental Health	2,982,000	1,645,100	1,336,900
• Justice System	9,422,541	1,700,000	7,722,541
• Public Works	1,788,015	952,015	836,000
• Other Support	2,677,000	780,000	1,897,000
• Project Recreation	277,700	254,200	23,500
• Community Centers	50,000	0	50,000
• Other Public Facilities	255,736	0	255,736
TOTAL	$19,953,357	$ 5,903,407	$14,049,950

The Capital Improvement Program includes these major projects:

Project	Amount in Millions
• Hospital Projects	$ 2.5
• Human Service Building	2.3
• Jail Improvement Medical Facility	1.3
• Sheriff-New Jail	4.3
• Jail Food Service	1.1
• Mathews Road Flood Plain	.5
• Landfill Site Acquisition	.5
• Hazelton Complex Improvements	.8
• Courthouse/Canlis Building	.8
• General Services Warehouse	.7
• Mental Health-Drug	.8
• Lodi-South County Courts	1.2
• CDBG Projects	.8
• Miscellaneous	2.4
TOTAL	$20.0

Additionally, there are a number of projects which were initiated in 1985-86 for which major amounts of money are encumbered. The total of all new projects plus those encumbered is $27.1 million. The amounts encumbered include the following projects:

Project	Amount in Millions
• Lodi Court Expansion	$ .5
• South County Courts	.5
• Southern Water System	.7
• Larch Clover Water-CDBG	.9
• Courthouse/Canlis Building	.2
• Superintendent of Schools Building	2.4
• Historical Museum Library	.2
• Micke Grove Zoo	.2
• Durham Ferry Improvements	.3
• Regional Sports Center Phase II	.3
• Community Centers	.5
• Lodi Grape Festival Roofing	.1
• Miscellaneous	.3
TOTAL	$ 7.1

3. MASTER PLANNING

A master plan has been developed for the San Joaquin General Hospital and approved by your Board. The schematic drawings for Phase I are being prepared. A financial feasibility study will be conducted to determine the Hospital's ability to finance all or a portion of the initial phase, estimated to cost $31 million. The fiscal viability of the project will depend upon the extent to which it can be financed from Hospital sources and limited County revenue.

A Sheriff's Master Plan and Programming Project costing $275,000 is now underway and will be completed in December 1986. It will address all Sheriff facility needs, including detention facilities. With the voters' approval of the June 1986 State Jail Bonds ballot measure, $26 million is anticipated from that source toward jail construction. The balance of the yet-to-be-determined total requirements must be financed with general purpose local revenues. The 1986-87 budget includes $1.3 million for improvements to the Jail medical unit and $4.3 million for a new jail and Sheriff's Office headquarters facilities.

Included in the Capital Outlay budget is $150,000 for programming facility needs for County functions in downtown Stockton. This will address the long-term needs for additional courtrooms, as well as all other downtown functions. The result will be a specific plan, including cost estimates, for new or expanded courtroom and office space.

Currently underway is the pre-architectural planning (costing $150,000) for the Human Services Agency office building to be constructed on the block bounded by Market, San Joaquin, Washington, and Sutter Streets in downtown Stockton. This structure primarily will provide a replacement to the Hotel Stockton which houses the Public Assistance activities of the Agency. The plans will be completed in the fall of 1986. Once the site is acquired and cleared, construction of the new structure may be bid as a build-to-suit project, with the contractor delivering a completed facility to the County for occupancy in 1988.

Environmental Protection

	1985-86 Approved	1986-87 Recommended	Inc./Dec.
APPROPRIATIONS	$5,742,385	$6,090,932	$348,547
REVENUES	2,597,148	2,700,301	103,153
NET COUNTY	$3,145,237	$3,390,631	$245,394
STAFFING			
ALLOCATED POS	124.1	125.1	1.0
TEMPORARY (FTE)	11.5	11.6	0.1
TOTAL STAFFING	135.6	136.7	1.1

OVERVIEW OF SIGNIFICANT BUDGETARY CHANGES

The Net County Cost for the Environmental Protection function has increased $245,394 (from $3,145,237 to $3,390,631), or 7.8%. This is primarily due to decreased revenue projections within the Planning and Building Inspection Department and increased appropriations for Emergency Services.

- The Agricultural Commissioner budget represents an increase in Net County Cost of $17,917. The increase in total appropriations of $39,653 is largely offset by a $21,736 increase in projected revenues.

- The Public Administrator budget represents a decrease in Net County Cost of $67,188. Appropriations are increased by $35,915, primarily due to additional staffing. As a result of increased staff support, revenues are projected to increase by $103,103.

- The Building Inspection Division budget is projected to be self-supporting for the fifth consecutive year. Compared to the 1985-86 approved amounts, revenue projections are slightly reduced (down by $28,568, or 3.3%), but appropriations have been cut by $37,430 (4.4%) for a decrease in Net County Cost of $8,862.

- The Planning Division Net County Cost is up $150,924. This is primarily attributable to an overestimation of 1985-86 revenues. Based on actual revenues received in 1985-86, the 1986-87 projection has been reduced by $91,598 (23%), while appropriations have increased $59,326 (5.9%).

- The Emergency Services budget represents an increase in Net County Cost of $73,539. Most of the increase is due to the implementation of AB 2185 which requires emergency response plans for commercial handlers of hazardous materials. Costs of $73,409 are directly attributable to this program, including $58,039 in additional temporary and contractual Salaries and Employee Benefits.

STAFFING CHANGES

The Proposed Budget includes recommended staffing changes for the Environmental Protection function as follows:

	Increase/Decrease		
Budget Unit	Allocated Positions	Temporary (FTE)	Total Net Change
• Flood Channel Maint.	-	.5	.5
• Ag Commissioner	-	(.4)	(.4)
• Public Administrator	1	-	1.0
• Planning	-	(.2)	(.2)
• Emergency Services	-	.2	.2
TOTAL	1	.1	1.1

Details of the changes are discussed in each individual budget unit.

MAJOR PROGRAM DISCUSSION

1. FIRE PREVENTION

The Delta Fire Protection District was formed in December 1985. The District generally serves the area north of the Deep Water Channel. The objective in 1986-87 is to bring three fire companies to operating status.

The Delta Fire Protection District is governed by the Board of Supervisors and administered by the County Fire Warden. The District's financial transactions are administered through a separate special district budget. The initial budget for the District authorized $77,500 in expenditures for 1985-86. This was based on initial capital costs and less than half a year of operating expenses. The Proposed Budget has tentatively established the same level of funding for 1986-87. All special district budgets are adjusted in the Final Budget when fund balances and assessed values are known.

Seed money for the District was provided by $55,000 in gifts from private parties and $50,000 in funds allocated by the Board of Supervisors. The City of Lodi provided land as a site for one of the planned fire stations. Ongoing annual operational costs of approximately $64,000 will be supported by a special tax ordinance. That ordinance was authorized in 1985-86 by the residents and owners of the area for an initial three-year term.

The Delta area south of the Deep Water Channel remains without fire protection. If property owners in the area desire protection, the County will assist efforts for an annexation to the District.

2. EMERGENCY SERVICES

Numerous cases of chemical contamination and occasional dramatic chemical accidents in the State have created concern that the use of hazardous chemicals is not adequately controlled. AB 2185, which became effective January 1, 1986, requires counties or cities to collect information from businesses handling more than 55 gallons, 500 pounds, or 200 cubic feet of hazardous material in any one month, and develop plans for responding to releases of these substances.

The Office of Emergency Services (OES) has been designated as the lead agency for administration of AB 2185 for all jurisdictions in San Joaquin County. Implementation of Phase I of the program began in January 1986, and required an additional appropriation to OES of $14,500. For 1986-87, recommended appropriations of $73,409 are necessary to complete Phase II of the program. The primary focus of AB 2185 is emergency preparedness planning and includes:

- Preparation of an inventory and information system for the storage and location of hazardous materials in the community.
- Supervision of the preparation and collection of emergency plans for those businesses that use hazardous substances.
- Preparation of area response plans incorporating inventory data, training for emergency responders, and evacuation plans.
- Presentation of an inspection plan and a data management plan for approval by the State.

Once the program is operational, OES will continue to monitor data collection; however, enforcement activities will be assumed by another agency.

Law and Justice

	1985-86 Approved	1986-87 Recommended	Inc./Dec.
APPROPRIATIONS	$48,396,387	$54,813,429	$6,417,042
REVENUES	9,416,578	10,522,259	1,105,681
NET COUNTY COSTS	$38,979,809	$44,291,170	$5,311,361
STAFFING			
ALLOCATED POS	1,033.8	1,055.9	22.1
TEMPORARY (FTE)	72.5	73.5	1.0
TOTAL STAFFING	1,106.3	1,129.4	23.1

OVERVIEW OF SIGNIFICANT BUDGETARY CHANGES

County resources required to finance Law and Justice functions for 1986-87 are projected to increase $5,311,361 (from $38,979,809 to $44,291,170), or 13.6%. The significant budget changes are:

- Increased costs of $2,103,763 in the combined Sheriff's budgets, which reflect full-year funding of 16 recently allocated or newly funded positions in the Community Car Program and at the County Jail; an increase of approximately $400,000 in overtime; Jail medical services increases of nearly $100,000; $112,641 for fixed asset acquisitions; and $997,648 for normal salary adjustments.

- The $1,137,636 increased cost of the computerized Criminal Justice Information System includes charges for first-year purchases of equipment and software, consulting services, and programming.

- Municipal Courts' and Marshals' budgets have increased $851,516. Primary factors are additional staffing in the Stockton and Tracy Municipal Courts to meet substantial caseload increases, staffing for the seventh judgeship in the Stockton Municipal Court, and the cost of a commissioner position in the M-R-E-T Judicial District. Other increases include full-year funding of the Pretrial Services Program and growth in the "uncontrollable" costs of court-assigned counsel and reporting and transcribing services.

- Increases in the District Attorney's budgets of $471,721 result from full-year funding of new staff added during the three phases of the County Administrator's Task Force review, development of an automated case management system in the Family Support Division, costs for rental of new Family Support offices, and normal salary adjustments. These costs have been partially offset by increased revenue from Consumer Fraud prosecutions and Family Support activities.

- An increase of $266,828 in the Public Defender budgets results from full-year funding of an attorney for the seventh judgeship in the Stockton Municipal Court and normal salary adjustments.

- Probation budgets have increased $254,019, reflecting increased populations at Juvenile Hall which result in additional extra-help staffing, medical, and food costs. Also contributing to the increase are normal salary adjustments. The recommended $252,000 increase in Net County Cost would have been significantly higher if not offset by projected 50% growth in revenue from Driving-Under-the-Influence fines.

- The Superior Court budget is increased $218,878 for full-year funding of 20 staff transferred from other budget units and a $172,700 increase in the cost of court-assigned counsel. These costs have been partially offset by significant increases in revenue.

STAFFING CHANGES

The Proposed Budget includes the following recommended staffing changes:

	Increase/Decrease		
Budget Unit	Allocated Positions	Temporary (FTE)	Total Net Change
• County Clerk	-	.4	.4
• District Attorney	1.0	-	1.0
• DA Career Criminal	.1	(.4)	(.3)
• DA Gang Violence	-	(.3)	(.3)
• Public Defender	3.0	(2.2)	.8
• Superior Court	2.0	(.5)	1.5
• Conservatorship Invest.	1.0	(.3)	.7
• Stockton Municipal Court	8.0	(2.9)	5.1
• Lodi Municipal Court	-	.7	.7
• Tracy Municipal Court	3.0	(1.9)	1.1
• Grand Jury	-	.3	.3
• Pretrial Services	-	.7	.7
• Lodi Marshal	-	.5	.5
• M-R-E-T Marshal	-	.2	.2
• Sheriff-Custody	3.0	.4	3.4
• Probation-Juvenile	-	.1	.1
• Probation-Adult	1.0	.1	1.1
• Probation-Training	-	(.4)	(.4)
• Juvenile Hall	-	6.5	6.5
• Juvenile Court Work	-	.1	.1
• Probation-Home Supervision	-	(.1)	(.1)
TOTAL	22.1	1.0	23.1

Details of the changes are discussed in each individual budget unit.

MAJOR PROGRAM DISCUSSION

1. JAIL PROGRAM

Costs of the operation of Sheriff detention facilities continue to rise for 1986-87. Recommended appropriations have increased by $1,222,600, from $8,211,991 to $9,434,591. Revenues increases, primarily from the Alternative Work Program, are projected to grow by $142,000, from $516,250 to $658,250, minimally offset increased costs. As a result, the Net County Cost for 1986-87 is recommended at $8,776,341, an increase of $1,080,600 from the 1985-86 level of $7,695,741.

The County has addressed Jail overcrowding and facility inadequacies through funding of additional staff in the security and medical operations. Men's Jail operations are being enhanced by development of recreational and dining area modifications. Overcrowding of the women's facility has been mitigated by construction and staffing of a 40-bed women's sentenced facility. Honor Farm overcrowding will be addressed by relocation of detox and work furlough facilities away from the Honor Farm.

The Jail Food Service Study has been completed and Custody staff are now reviewing options for implementing the recommendations. The Sheriff and County Administrator will return to the Board during 1986-87 with recommendations for increasing the meal capacity and improving Jail kitchen operations.

Capital funding for Jail projects continues as a high priority in 1986-87. Of the $20 million recommended Public Improvement budget, $8.9 million, or 45%, is for projects at the Matthews Road Jail site.

2. INTEGRATED CRIMINAL JUSTICE SYSTEM

In 1985-86, $380,160 was approved for development of an integrated Criminal Justice Information System (CJIS). Project funding of $1.5 million is recommended for 1986-87. The Board of Supervisors in April 1985, authorized Atkisson and Associates to perform an integrated criminal justice system feasibility study. The study concluded that criminal justice departments spend over $12 million annually to process information. According to the study, an estimated 10%, or $1.2 million annually, could be saved through using an integrated system.

Contractor services, hardware, and software (excluding County labor) necessary to develop the CJIS over a four-year period is estimated at $4.8 million. This cost would be recovered in approximately four years from savings in information processing costs.

Development of the CJIS was incorporated into the Long Range Information Processing Plan approved by the Board of Supervisors in December 1985. A multi-year agreement (through 1990) with Atkisson and Associates for development of an integrated system will cost $2,211,900. The 1986-87 cost of this contract is $501,600. Atkisson and Associates also have contracts with Kern and Marin Counties and will coordinate development with these counties.

The Long Range Plan calls for installation of the first of two IBM computers in December 1986, at a cost of $1,107,609. To begin development and personnel training prior to installation, the Board of Supervisors authorized Data Processing to purchase IBM terminals to be connected to the Kern computer by July 1986. Approximately 20% of the total system will be implemented during the first year of development at a cost of $1,517,796.

San Joaquin County's initial assignments in the joint development process are "Automated Minor Offense" and "Civil Litigation" systems. The Automated Minor Offense System will be in use in the Municipal Courts for Moving Violations by February 1987. Other automated processes to be transferred from Kern or Marin Counties will be determined by the Criminal Justice Committee, which consists of criminal justice departments and the County Administrator.

Interim systems recommended by the Atkisson and Associates study included case management systems for the Public Defender and District Attorney. These were developed and brought on-line in 1985-86.

3. COURT COSTS

The Net County Cost of operating the Superior and Municipal Courts for 1986-87 has increased by $954,982, from $5,052,699 to $6,007,681. Major caseload increases in the Stockton and Tracy Municipal Courts justify 11 additional clerical positions in these courts, at a cost of $187,549. Additionally, the full-year funding of the seventh judgeship in the Stockton Municipal Court requires $115,469 for the judge and court staff.

Significant cost increases continue in the "uncontrollable" accounts of court-assigned counsel and reporting and transcribing. The cost of increased usage, increased fee schedules, and renegotiated contracts for court-assigned counsel totals $87,250 (from $323,200 to $410,450) for the Municipal Courts and $172,700 (from $624,800 to $797,500) for the Superior Court. Increases in reporting and transcribing total $45,596 (from $834,500 to $880,096).

Other significant court cost increases include $62,209 (from $258,659 to $320,868) in Data Processing for enhancements to existing automated systems, and $65,047 for full-year funding of the Traffic Trial Commissioner in the Manteca-Ripon-Escalon-Tracy Judicial District.

Total revenues in the court system have increased $335,941 (from $3,058,836 to $3,394,777). The most significant increase has been in State reimbursement for indigent capital cases and juror per diems. However, court cost increases continue to exceed revenue growth.

County-sponsored legislation is pending to add two Superior Court judges and one Municipal Court judge. If approved, the County will face an additional Net County Cost of $600,000 in first-year staffing costs (ten months). This cost does not include increases in general overhead or capital expenditures.

The long-term solution to relieve counties of the burden of rapidly escalating court costs is the State's assumption of trial courts funding. The framework for State funding of courts was established in 1985 by the passage of AB 19. However, the Governor has predicated this major funding shift on enactment of several significant court reforms. Because of these conditions and the tremendous cost involved, State funding of trial courts is not imminent.

4. SUMMARY OF MID-YEAR ACTIONS/TASK FORCES

Four areas of the Law and Justice function were the subject of major review or task forces during 1985-86:

A. Sheriff Staffing - In April 1986, the Board of Supervisors allocated 18 new positions and funded four previously unfunded positions in the Sheriff's Office. These included six Deputy Sheriffs for Community Cars in the French Camp, Ripon/Escalon, and Manteca areas; six unfunded Deputy Sheriffs for Patrol; six new Custodial Officers for detention facilities; and funding of four unfunded Custodial Officers in the detention facilities. The total 1986-87 County cost of these additions is $518,155.

B. District Attorney Trial Staffing - In March 1986, the Board approved four new Deputy District Attorneys and two support staff for District Attorney trial activities. This completed the third phase of the comprehensive review of the Office of the District Attorney. The three phases resulted in the addition of 14.5 full-time equivalent positions with an ongoing annual cost of $652,142.

C. Family Support Division Task Force - Also in April 1986, the Board approved Task Force recommendations on the District Attorney's Family Support Division. The recommendations included a new non-attorney Chief Administrator position, development of an integrated on-line fiscal and case management system, reorganization of clerical staff, upgrading office equipment, and improving the Division's work environment. The costs of the improvements were estimated at $406,000 (including $200,000 for systems development). Since Family Support generates revenue in excess of its costs, there will be no Net County Cost.

D. County Clerk Task Force - In May 1986, the County Clerk Task Force report was presented to the Board of Supervisors. The report recommended procedural changes, policy changes, and internal reorganization of the Office of the County Clerk. The Task Force recommended the allocation of five new positions, the conversion of four existing extra-help positions to permanent status, and the deletion of an Assistant County Clerk position. Total first-year cost is $91,029. The Board of Supervisors adopted all recommendations except the addition of two positions to maintain the Register of Actions. This issue is under review by the Task Force and the Superior Court.

5. FUTURE ISSUES

The following is a summary of several issues for which the Board of Supervisors will need to establish policy and program direction:

A. Sheriff Police Services - During 1985-86, County residents sought improvements in Sheriff police services. In response, the Board of Supervisors expanded the Community Car Program to the unincorporated areas of French Camp, Manteca, and Ripon/Escalon. Additionally, Countywide District Patrol Services were enhanced by adding six Deputy Sheriffs. These augmentations to the Sheriff's police services have an ongoing annual cost of $360,000.

Because expenditures for Law and Justice programs continue to increase faster than growth in County revenues, priorities must be established among the various mandated services. The top priority of the Sheriff and the County Administrator is maintaining County control over expenditures and services at the County Jail. Unlike other Law and Justice programs, the level of service at County detention facilities is mandated through court decisions and various correctional standards.

As County population grows, public demand for increased police services will increase. Historically, the Sheriff was able to meet demands for specialized police services by shifting resources within the Department. Over the years, 19 Deputy Sheriffs have been removed from Countywide District Patrol to staff specialized functions.

The County Administrator is working with the Sheriff to develop options for future police services. The approach is to establish baseline staffing at a given service level. Adoption of a service baseline will set a benchmark from which to judge the allocation of resources. The County Administrator and the Sheriff will be returning to the Board of Supervisors with a full explanation of the baseline staffing approach, optional service levels, and costs.

Upon completion of the baseline patrol staffing analysis, the Board may establish policies regarding the level of police services in unincorporated areas, acceptable response times, and funding. The key policy decision will be funding. Options will include special taxes to pay for increased services desired, cutting or eliminating other non-mandated County services, or maintaining the existing level of police services.

The Government Code (Section 53978) authorizes development of special districts to provide public protection services. Services provided by the districts may be funded by a special tax approved by two-thirds of the voters in the district. Since additional general revenues received by the County must go to the higher priority, mandated detention facilities, police assessment districts may be necessary if expansion of the Sheriff's police services is desired.

B. Proposition 52 - Jail Bonds - The County has committed to an extensive jail planning process. Initiated in 1983 with a comprehensive Needs Assessment, followed by the County Jail Advisory Committee report, the replacement project is now in the master planning and programming phase. This process will provide the County with the blueprint for jail replacement. The key element in master planning is the proposed consolidation and integration of all Sheriff functions at the Mathews Road site.

Proposition 52, authorizing the State to issue bonds for jail financing, was approved by the electorate on June 3, 1986. San Joaquin County is anticipated to receive partial funding of $26 million for its jail project from the State bond proceeds.

In 1986-87, jail issues to be addressed include the architectural design of the first phase of replacement. With this design, future staffing demands and costs of operation will be determined. A major consideration will be the continued use of existing facilities and the degree of commitment of resources to short-term solutions.

C. Master Plan for County Courts - Criminal justice system growth has taxed the ability of the County to provide space for court operations. Legislation is pending which will add two Superior Court and one Municipal Court judges. These additional positions will require new courtroom space. The requirement to provide space has forced County staff to respond with a series of stopgap measures. These measures have included interim courts on the fourth floor of the Courthouse, leased space in Lodi, and leasing of modular space for Tracy. Introduction of these interim solutions has complicated staffing, security, and workflow processes of Court operation.

To resolve the space problem, the County will be faced with several policy decisions in 1986-87. Options include:

- Downtown Facilities Master Plan - Preparation of a downtown facilities master plan to identify the number and location of required new court facilities.

- In-Custody Courtroom - As the volume of in-custody prisoners increases, transportation, holding, and security needs increase. A possible solution would be handling in-custody prisoners in courts immediately adjacent to the jail facilities.

- Video Arraignment - This process would allow for the defendants' first appearance to be handled via television. The inmate would remain at the jail and the judge at the courthouse. Legal proceedings would occur via a video hook-up between the two facilities.

Roads and Facilities

	1985-86 Approved	1986-87 Recommended	Inc./Dec.
APPROPRIATIONS	$27,015,598	$28,581,141	$1,565,543
REVENUES	25,839,025	28,209,292	2,370,267
NET COUNTY COSTS	$ 1,176,573	$ 371,849	$ (804,724)
STAFFING			
ALLOCATED POS	208.0	208.0	0.0
TEMPORARY (FTE)	3.4	8.0	4.6
TOTAL STAFFING	211.4	216.0	4.6

OVERVIEW OF SIGNIFICANT BUDGETARY CHANGES

The 1986-87 Net County Cost for the funding of the Roads and Facilities function has been reduced $804,724 (from 1,176,573 to $371,849), or 68.4%. This is due to reductions in the General Fund contributions to the Road Fund ($542,768) and the Airport Enterprise Fund ($261,956). Significant budget adjustments within this function are as follows:

- Public Works - Third year Funding of Computerization Plan at a cost of $151,025. Includes purchase of hardware, software, and professional services for computerization of financial reporting system, engineering functions, road maintenance projects, etc.

- Public Works - Construction decreased $602,596. The total 1986-87 Public Works - Construction budget amounts to $10,631,109. Funding sources include Federal and State gas tax revenues and State General Fund monies (SB 300 funds).

- A decrease of $600,000 in the General Fund contribution for non-Road Fund related services. This is recommended to provide adequate funding to balance the General Fund budgets.

- The total recommended appropriations for the five County Road Districts total $6,860,026, an increase of $2,100,037, including encumbered funds and estimated carryover fund balances from the prior year. If projects scheduled for completion in 1985-86 are not completed by June 30, 1986, carryover fund balances will be greater than estimated, resulting in upward adjustments in the Final Budget.

- The Airport Enterprise Fund budget has been reduced $241,191 (11.6%). Combined with a slight revenue increase of $20,765, the

Net County Cost is decreased $261,956. As a result, the 1986-87 General Fund contribution has been reduced from $410,373 to $148,417 (63.8%).

- Total projected revenues for the Roads and Facilities function result in an increase of $2,370,267. The primary source of this increase is the large carryover fund balance projected for the Road Fund due to the SB 300 road maintenance projects funding.

STAFFING CHANGES

The Proposed Budget includes the recommended staffing changes reflected in the following chart:

	Increase/Decrease		
Budget Unit	Allocated Positions	Temporary (FTE)	Total Net Change
• P.W. - Administration	0	.5	.5
• P.W. - Road Maintenance	0	3.5	3.5
• Airport	0	.6	.6
TOTAL	0	4.6	4.6

Details of the changes are discussed in each individual budget unit.

MAJOR PROGRAM DISCUSSION

1. PUBLIC WORKS - CONSTRUCTION

In May 1986, the County received $1.1 million in SB 300 road maintenance funds (State General Fund monies). This is in addition to the previously budgeted allocation of $1.1 million received in December 1985. These funds were not anticipated to be received until October 1987. This early receipt requires additional projects be constructed during the 1985-86 construction season. Also, an additional $.8 million is anticipated to be received in October 1986. These funds must be expended within 12 months of receipt.

2. PUBLIC WORKS - EQUIPMENT REPLACEMENT PROGRAM

An important consideration in the County's road maintenance system is the protection of the investments made in the system through timely preventive maintenance. To implement a proper preventive maintenance program and extend the life of the roadways, an ongoing Highway Equipment Replacement Program must be maintained.

In 1982-83 and 1983-84, funds were not available within the Road Fund for the purchase of highway equipment. This resulted in keeping older equipment longer than desirable. Beginning in 1984-85, the Board of Supervisors authorized the five County Road District Funds to receive interest. At the end of each year, this interest is to be transferred to the Road Fund for purchase of road maintenance equipment.

Since 1984-85, the transfer of Road District interest received by the Road Fund for highway equipment is as follows:

	Actual 1984-85	Actual 1985-86	Projected 1986-87	Total
Interest Transferred	$367,735*	$406,523	$459,688	$1,233,946

*First-year earnings covered only three-quarters.

3. PUBLIC WORKS - COMPUTERIZATION PLAN

The 1986-87 budget includes third-year funding of the Department of Public Works' Computerization Plan. This Plan includes implementation of computerized engineering functions and financial, word processing, and management reporting systems. More specifically it includes:

- Project Cost Accounting
- Data Base Mapping System
- Pavement Management System
- Integrated Permits Program between the Departments of Planning and Building Inspection, and Public Works
- Direct tie-in with the Auditor's System

Funding for the three-year implementation of the Department's Computerization Plan, including computer hardware, software, accessories, and related professional services, will represent an investment of $373,669.

4. AIRPORT ENTERPRISE FUND

There are two major factors contributing to the decrease of $241,191 in the 1986-87 Airport Enterprise Fund budget. First, a reduction of $129,192 in consulting/engineering services and in County service department costs, and second, a decrease of $138,929 in the local cost of capital improvement projects. The Airport will continue to utilize the services of a part-time employee ($10,000) to promote the use of the Airport within the community, and $40,000 has been budgeted for direct advertising for billboard, newspaper, and radio advertising.

Major capital improvement projects are the overlay of the main terminal ramp and of taxiways A and G, and the rehabilitation of the taxiway lighting system. Total costs are projected at $990,550; 90% Federal Aviation Administration ($891,495) and 10% County ($99,055).

5. SOUTHERN WATER SYSTEM - SURFACE WATER ALLOCATION

The County operates and maintains the Southern Water System which provides potable water and fire protection to the Stockton Metropolitan Airport Complex and the General Hospital/Jail Complex near French Camp. Water for the System is furnished by wells located at the Airport and transmitted to using departments, including three migrant labor camps.

The long-range plan is to supplement the System's well water with surface water. In September 1984, the Board of Supervisors expressed its willingness to amend the New Hogan Surface Water Allocation Agreement between Stockton East Water District, Cal-Water, City of Stockton, and the County to obtain an allocation of surface water for the Southern Water System. It was estimated then that the annual cost to the Southern Water System for this water could be as much as $88,000. When the Board of Supervisors requested this allocation, it was presumed Cal-Water would be able to transmit surface water through its system to the County's system. Cal-Water has since informed the County it may not be able to deliver all, or any, of the requested allocation.

At this time, a committee consisting of representatives from each of the parties to the New Hogan Surface Water Allocation Agreement, is nearing completion of a revised surface water contract. During Fiscal Year 1986-87, the Board of Supervisors will be faced with the policy decision of whether or not the County wants to obtain a surface water allocation for the Southern Water System. If approved, such an allocation would increase the estimated annual operating cost of the System by $60,000 to $88,000, beginning April 1, 1988. Additionally, capital improvements will likely be required to allow surface water delivery to the Southern Water System.

Health Services

	1985-86 Approved	1986-87 Recommended	Inc./Dec.
APPROPRIATIONS	$64,628,261	$74,115,545	$9,487,284
REVENUES	60,684,181	70,416,702	9,732,521
NET COUNTY COSTS	$ 3,944,080	$ 3,698,843	$ (245,237)
STAFFING			
ALLOCATED POS	1,182.0	1,204.0	22.0
TEMPORARY (FTE)	207.3	233.0	25.7
TOTAL STAFFING	1,389.3	1,437.0	47.7

OVERVIEW OF SIGNIFICANT BUDGETARY CHANGES

The Net County Cost of Health Services area for 1986-87 has decreased $245,237 (from $3,944,080 to $3,698,843), or 6.2%. Major budget changes include:

- The 1986-87 General Fund contribution to the Solid Waste Enterprise Fund has been reduced to zero from $432,140. As a result of implementing a gate fee system for all users, the 1986-87 Solid Waste budget of $3,723,354 is entirely offset by projected revenues. This is the first time since the inception of the Solid Waste Enterprise Fund in 1975-76 that a General Fund contribution will not be required to balance this budget.

- The Net County Cost for the San Joaquin General Hospital Enterprise Fund has increased by $67,509, from $1,709,090 to $1,776,599. This minimal increase in required matching funds enables the County to obtain $3.5 million in State AB 8 program funding. Not included in the Hospital's Net County Cost is $2.5 million in capital projects funding.

- The Hospital's total funding base for 1986-87 has increased by $6.3 million (from $46.5 million to $52.8 million), or 13.9%. Operating revenues account for $6 million of this increase. Contributing to this improved performance are significantly higher revenue projections in three key categories: Medi-Cal, increased $2.4 million, Pay-patients and Insurance, increased $1.4 million, and Medicare, increased $1.3 million.

- The proposed Hospital budget depends on the Medi-Cal and Medicare programs for $26.6 million, or 59%, of total operating revenue. Any changes in these programs will have a major impact on Hospital operations.

- Department of Health Care Services' support to the Jail Medical Program will cost the County General Fund in excess of $1.4 million in 1986-87. In addition, 90/10 State and County funded programs operated by Mental Health, Drug Abuse, and Alcoholism Services will provide $298,000 of support services to the Jail Medical Program in 1986-87 for a total of $1.7 million.

- A major $2 million program expansion for Mental Health Services includes the recommended addition of nine new positions. This expansion is the single largest General Fund appropriation increase in the Health Services area. The County share of the $2 million increase is less than $115,000 due to the 90/10 State and County sharing formula for mental health programs. The recommended increase follows a similar $1.8 million program expansion in 1985-86 which included the addition of 21 new full-time positions.

- General Fund support totaling $442,360 is recommended in the Alcoholism Services budget to continue operation of the Starting Point ($304,773) and Honor Farm Reception Center ($137,587) alcoholism programs, both of which divert individuals from the County Jail system. Without these programs, the overcrowding problems currently existing at the Jail would be compounded.

STAFFING CHANGES

The Proposed Budget includes recommended staffing changes for the Health Services function as follows:

	Increase/Decrease		
Budget Unit	Allocated Positions	Temporary (FTE)	Total Net Change
• Mental Health	9	7.9	16.9
• Drug Program Services	1	2.9	3.9
• Alcoholism Services	1	6.4	7.4
• Hospital Enterprise	11	9.0	20.0
• Solid Waste Enterprise	-	(.5)	(.5)
TOTAL	22	25.7	47.7

Changes are discussed in detail under each Budget Unit.

MAJOR PROGRAM DISCUSSION

1. SAN JOAQUIN GENERAL HOSPITAL

Funding for Hospital capital projects is recommended at just under $2.5 million for 1986-87, an increase of $429,693 over the 1985-86 appropriation. It should be noted that $1.9 million of this total represents the rebudgeting of prior year approved Hospital capital projects. Two revenue sources have been identified to fund the remaining $572,092: 1) $267,000 in interest earnings from the Hospital Medi-Cal/Medicare Cost Report Trust Fund which was established for potential cost report liabilities, and 2) $305,092 in Emergency Medical Services absorbed by the Hospital Enterprise Fund during 1985-86 which will be contributed to the Hospital from the 1985-86 General Fund balance. Note that Hospital capital projects are not shown in the Hospital budget, but rather in the Public Improvement Budget Unit #148.

This recommended increase in the level of support for Hospital capital projects is primarily in response to the consultant's recommendations contained in the Booz, Allen, and Hamilton Feasibility Study completed in 1984. In addition to increased capital expenditures on existing Hospital facilities, the Feasibility Study also recommended the phased replacement of specific Hospital facilities. During the 1985-86 fiscal year, a Facilities Site Master Plan for the Hospital was completed, along with a specific 11-year, phased replacement schedule for Hospital inpatient and various other facilities. The Board of Supervisors has approved development of schematic drawings for Phase I with an estimated project cost of $31 million. During 1986-87, potential construction funding sources will be identified, and the long-term economic feasibility of the project will be closely evaluated by an outside consultant and County staff to determine if the project is financially viable.

Based on the recommendations of the Booz, Allen, and Hamilton study and the Director of Health Care Services, the Board of Supervisors adopted a pro-competitive policy for San Joaquin General Hospital in November 1984. In pursuing this significant change in direction, the Hospital must identify and develop specific niches in which to compete as a health care provider at a time when the health care industry is becoming increasingly more competitive. Although the 1986-87 Hospital budget calls for a $6.3 million expenditure increase, the additional cost to the County General Fund is only $67,509--an indicator of the Hospital's success in implementing this strategy.

As previously noted, Health Care Services' support of the Jail Medical Program, including Mental Health Services, will cost the County General Fund in excess of $1.7 million in 1986-87. The continued upgrading of medical services for the Custody programs has become extremely expensive. This issue must be analyzed in detail to determine if less costly alternatives are available. In the Jail Medical Program alone, 21 full-time and 13.5 part-time positions are assigned to support this function, excluding the various 90/10 State and County funded Mental Health, Alcoholism, and Drug Abuse programs.

Another indicator of the current rapid growth and/or development of Hospital programs and services is the two-year increase in allocated Hospital positions. During the past year, a total of 34 positions were added at a total cost of $1,156,830, either as part of the 1985-86 budget or in actions approved by the Board of Supervisors during the year. In addition, 17 full-time equivalent extra-help positions were added during the year. In this budget, an additional 11 full-time positions are recommended at a total first-year cost of $285,650. All positions are directly related to workload increases in direct patient care or related support services. Additional revenues generated by the Hospital fully offset the cost of these significant increases in Hospital staffing. No additional General Fund dollars are required to support this growth in services and programs.

The Hospital plans to open a general medical clinic in the Canlis Annex in 1986-87 for County employees and their families. The total cost of remodeling this facility is estimated at $28,000. The clinic will operate four-to-six hours per day, three-to-five days per week, depending on employee usage. The clinic will provide basic general medical care and possibly some pre-employment physicals. The clinic will contribute to increasing the overall health of County employees through various health and wellness programs as well as direct medical services. This program should result in increased employees' and dependents' usage of the various other programs and services offered by Health Care Services.

2. MENTAL HEALTH, DRUG ABUSE, AND ALCOHOLISM SERVICES

The recommended Drug Abuse and Alcoholism Services budgets generally provide for the maintenance of current service levels with a minimal $9,700 overall increase in Net County Cost. The recommended Drug Abuse budget has increased $50,569 from the $1.1 million 1985-86 approved budget. The recommended Alcoholism program budget has increased $166,510 from the $2.2 million prior year level. Revenue increases offset over 95% of the recommended appropriation increases in these programs.

The recommended Mental Health Services budget reflects a major $2 million program expansion, from $13.7 million to $15.7 million, due to the increased availability of State funding in 1986-87. Included in the proposed expansion of various Mental Health programs are nine new positions. Based on the 90/10 State and County sharing formula, the $217,000 cost of these new positions will require $22,000 in additional matching County funds. As with the 21 positions added in last year's budget, these new positions are recommended subject to the availability of ongoing State 90% funding.

The recommended $2 million increase in Mental Health programs will be primarily utilized to improve or enhance those programs which have been underfunded and understaffed in recent years while caseloads have continued to increase and to further develop several new programs begun during the past year. Programs receiving priority attention include clinical services in the outpatient, children and adolescents, and inpatient program areas. Specialized program services will be developed for the homeless mentally ill and for persons in County custody facilities.

The $436,000 Outreach Program for the homeless chronically mentally ill which was approved by the Board of Supervisors in December 1985, should be fully operational by January 1987. The program concept focuses on "mainstreaming" to bring these individuals into the County's existing comprehensive network of mental health services, including the full-range of residential, treatment, and vocational services. The County share of this program cost is approximately $44,000.

The Department of Health Care Services has been designated as the lead County agency on the proposed homeless shelter project for downtown Stockton. Health Care Services staff will be responsible for coordinating with other County departments, primarily the Human Services Agency, and shelter proponents in developing information and program details required before the proposal can become a reality. The potential ongoing cost to the County will be fully evaluated within this process.

3. SAN JOAQUIN LOCAL HEALTH DISTRICT DISSOLUTION AND TRANSITION TO COUNTY OPERATIONS

On May 6, 1986, the Board of Supervisors adopted a resolution previously approved by the Board of Trustees of the San Joaquin Local Health District concerning dissolution of the District and assumption of public health services by the County. The effective date of the proposed dissolution is July 1, 1987. During 1986-87, operation of the Local Health District will be closely evaluated to develop plans for transition of the District's functions to County operations.

The resolution of intent approved by the Board of Trustees of the District and the County Board of Supervisors outlines the agreement reached on a number of issues. Key points of agreement include the governing board, departmental organization, the effect of consolidation on District employees, existing economic liabilities, retirement, time frames for transfer, and legislation to implement. There are, however, a number of details that require evaluation and planning to ensure a smooth and effective transition of this important function to County jurisdiction.

During 1986-87, a number of task forces or committees comprised of County staff and District representatives will be created to work out the details of this transition. Some areas which will require study and planning prior to implementation are:

- Determining specific classification, salaries, and benefits of each District employee to be transitioned to County jurisdiction.
- Assuming support services by the County, including: payroll, accounting, data processing, telephone services, radio, buildings and grounds maintenance, purchasing, budgeting and finance, personnel, labor relations, motor pool, and employee training.
- Improving coordination and communication in service areas such as land development, application processing, substandard housing, and consumer fraud.
- Determining organizational placement of the Public Health function and whether Environmental Health should be either organizationally

placed with or physically located near other environmental management functions of the County, such as land development, planning, environmental reviews, etc.

- Defining and clarifying the role and working relationship among the Board of Supervisors, the Public Health Advisory Board, County Administrator, Director of Health Care Services, and the Health Officer.

4. SOLID WASTE MANAGEMENT

The County's Solid Waste Management Program includes, in part, the operation of the County's refuse disposal facilities; the location, acquisition, and development of new disposal sites; contract administration of the franchised and licensed refuse collectors; and the overall administrative responsibility for the County's Solid Waste Management Plan. The 1986-87 recommended budget totals $3,723,354 and is totally offset by revenues.

The following is a summary of the major Solid Waste Management Program issues and objectives to be pursued in 1986-87:

A. County Contribution - The concept of an Enterprise Fund is to be self-sufficient; that is, expenditures should be offset by revenues. However, since its establishment in 1975, the Solid Waste Enterprise Fund has relied on a General Fund contribution each year to balance the budget. Since its first full-year of operation as an Enterprise Fund in 1975-76, these contributions have totaled approximately $5.4 million. Efforts have been made over the years to eliminate this contribution by adjusting fees, improving efficiency, etc. However, it has taken a major revision of the fee structure to generate sufficient revenues to offset the total cost of the Solid Waste Program. This was accomplished with the implementation of a gate fee system. It was partially imposed in 1984-85, with a second phase implemented March 1, 1986. By July 1, 1986, all users of County disposal facilities will pay a fee based on the amount of waste disposed.

Initially, users are being charged based on an estimate of the cubic yards of refuse disposed. Eventually, scales will be installed at the various sites and the fee then based on weights of refuse brought to a site. The one exception will be the general public (automobiles, pickups, and small trailers) which will still be charged on a volume basis. The gate fee system will now assure that users of the County's disposal facilities will pay their fair share of the cost. A review of the funding requirements over the past two years emphasizes the effect the new gate fee system will have on the General Fund contribution: in 1984-85, the County contribution was $573,662, in 1985-86, $432,140, and for 1986-87, it is projected to be zero.

B. Triennial Review of the Solid Waste Management Plan - State law mandates review of county solid waste management plans every three years. In keeping with this requirement, the County and the six incorporated cities within the County hired a consultant to perform this review at a cost of $46,650. This has resulted in an in-depth review of the original Plan with recommendations for revisions where appropriate. As of June 30, 1986, it is anticipated the cities will have approved the final draft of the review. It is then scheduled to go to a public hearing before the Board of Supervisors in July 1986, and if approved by the Board, to the State for final approval and acceptance.

C. Harney Lane Landfill - During 1986-87, work will continue on the closure of the present site (estimated at $270,500) concurrently with work on acquisition of a replacement site. Since the present site has an estimated four years of useful life remaining, temporary scales will be installed ($90,000) to allow for collection of gate fees based on weight. Late in 1985-86, the Board approved a specific site with acquisition cost of $480,000 as the proposed replacement for the current Harney Lane Landfill. During the coming year, a consultant will be selected to perform the necessary studies and reports (e.g. geotechnical study, endangered species investigation, preliminary plans, etc.) required for development of a new landfill site ($58,500).

D. Lovelace Transfer Station - Staff will evaluate the pros and cons of renovating the existing transfer station or replacing it with a new facility or facilities. In the interim, work will continue on temporary improvements at the existing site which include installation of temporary scales ($90,000) and the rental of a portable employees' facility building ($10,000).

E. Corral Hollow Landfill - The program will include the preparation of a closure plan ($53,000) and the installation of temporary scales ($50,000) at the existing site, and the preliminary phase of development of a new site ($30,000). Staff will perform an alternative site analysis, an engineering consultant will be selected, and a purchase option for a replacement site will be obtained. All costs related to closure of the existing site and development of a new one are shared equally between the County and the City of Tracy.

F. Purchase of Foothill, Inc. Landfill - The County has a contract with Foothill, Inc. to utilize the Foothill Landfill for disposal of refuse transferred from the Lovelace Transfer Station. Currently, the County is in the process of purchasing an interest in the Foothill, Inc. Landfill. The owner of 50% of Foothill, Inc. stock has agreed to sell his interests to the County. An appraisal procedure has been established and agreed upon that will result in an acceptable appraised value for this 50% stock interest.

G. Funding for Acquisition of Landfill Sites - In June 1980, the County Contingency Fund loaned $1,350,000 to the Solid Waste Enterprise Fund for the acquisition of new landfill sites. Since then, money has been expended from this fund for preliminary studies for a Harney Lane Landfill replacement site and for the purchase of property used for the excavation of soil. Initially, the loan repayments were made to the County Contingency Fund. However, in 1985-86 the Board of Supervisors directed that the 1984-85 and 1985-86 loan payments be made to the County Capital Outlay Fund so these monies could be redirected toward landfill sites acquisition. Including the payment scheduled for 1986-87, the total in the Capital Outlay Fund available for this purpose will be $495,000.

During 1985-86, a Site Acquisition and Development Fund was established within the Solid Waste Enterprise Fund. This Fund includes the balance remaining from the original sites acquisition loan plus any monies added during the year from the Harney Lane Closure Fund. The current gate fee for the Harney Lane Landfill includes a surcharge of $.71 to be placed in a Closure Fund for that site. A portion of the $.71 ($.223 per cubic yard) will be returned over a period of years to the Site Acquisition and Development Fund to repay money advanced for the purchase of property used for the excavation of soil.

In summary, it is projected $876,221 will be available by the end of 1986-87 for the purchase of landfill sites. This is detailed as follows:

Site Acquisition Fund	1986-87
Beginning Year Balance	$737,257
Added from Closure Fund	123,964
Disbursements (Martin Property)	(480,000)
Sub-total	$381,221
Capital Improvement Fund	495,000
Total Available End of Year	$876,221

If the replacement site for the Corral Hollow Landfill and the interests in the Foothill, Inc. Landfill are purchased during 1986-87, funding will be available up to the combined amounts in the Site Acquisition and Development and Capital Outlay Funds at the time of the purchases. Any additional monies that may be required would have to be appropriated as a loan from the Contingency Fund to the Solid Waste Enterprise Fund.

5. SOLID WASTE ENTERPRISE FUND - REPAYMENT OF GENERAL FUND CONTRIBUTION

Between 1975-76 and 1985-86, the annual General Fund contributions to the Solid Waste Enterprise Fund have totaled $5,421,042. Once the new gate fee system has been in place long enough to properly analyze the schedule of fees, a portion of the revenues generated will be used to repay the General Fund contributions required each year to balance this budget. During the 1986-87 Final Budget hearings, a Policy Issue will be submitted to the Board of Supervisors for consideration. This issue will request approval of a contribution repayment schedule to include establishing the amount to be repaid, the interest rate, and the number of years the payments will be made. If adopted, the initial repayment would occur in Fiscal Year 1987-88.

Human Services

	1985-86 Approved	1986-87 Recommended	Inc./Dec.
APPROPRIATIONS	$150,040,791	$169,529,060	$19,488,269
REVENUES	135,527,914	153,701,015	18,173,101
NET COUNTY COSTS	$ 14,512,877	$ 15,828,045	$ 1,315,168
STAFFING			
ALLOCATED POS	670.2	696.7	26.5
TEMPORARY (FTE)	109.6	110.8	1.2
TOTAL STAFFING	779.8	807.5	27.7

OVERVIEW OF SIGNIFICANT BUDGETARY CHANGES

The Net County Cost for funding Human Services is increased $1,315,168 (from $14,512,877 to $15,828,045), or 9.1% for 1986-87. This function accounts for 43% of the total 1986-87 Proposed Budget and 15% of the total Net County Cost.

The recommended $19.5 million combined increase for all Human Services budgets represents almost one-half of the total growth in the Proposed Budget. The $169.5 million total cost of these programs will require an increase in County funding of $1.3 million in 1986-87, a significant reversal from the negligible $18,500 increase in Net County Cost in 1985-86. The increase in required County funding is due primarily to two factors: 1) 1985-86 appropriations were budgeted very conservatively, as evidenced by the minimal increase in Net County Cost from the prior year, and 2) the continued growth in major Public Assistance benefits programs, primarily in AFDC, and in administration.

- The County's share of benefits payments for the $127.8 million Aid To Families With Dependent Children (AFDC) Program has increased by $893,000, or 14.2%, from $6.3 million to $7.2 million. This increase is driven by continued growth in the number of AFDC cases, the number of individuals per case, and by a State-mandated 4.9% COLA increase for all recipients. Although almost 95% of AFDC program costs are supported by State and Federal funds, the Net County Cost still represents a substantial $7.2 million drain on local revenues.

- The Administration budget for all Public Assistance programs has increased by $1.5 million, or 7.5%, from $20 million to $21.5 million. The County share of administrative costs is $4.8 million, an increase of $383,000 over the 1985-86 approved level. The key contributors to this $1.5 million increase are: 1) a $737,000, or 4.2%, increase from the current $17.5 million level for normal salaries and employee benefits adjustments, and 2) a $312,000 increase for 13 new positions primarily for child welfare programs in the Social Services area.

  These positions are recommended based on the rapidly growing number of child abuse cases referred to Human Services for action. It should be noted that eight new positions were approved for the Child Welfare Unit in the 1985-86 budget, again reflecting the rapid growth in reported child abuse cases in recent years. Also affecting staffing requirements are the SB 14 program mandates enacted in 1983 which call for specific response times in reported child abuse cases and staff participation in consultations with children and parents at specified intervals.

- The recommended $7.1 million appropriation for the AFDC-Foster Care Program is $1.25 million, or 21%, above the prior approved level. Based on the 95% State/5% County funding formula for this program, the County share of cost will also increase by 21%, or $50,000, from the prior level of $236,000. These increases are caused by significantly higher-than-budgeted caseloads during 1985-86 which will result in a 1985-86 year-end deficit of approximately $697,000 ($5.9 million budget versus $6.6 million estimated expenditures). The deficit will be funded on a 95%/5% basis, with the County share approximately $28,000. The rise in cases in the extremely costly Institutional category, where the average annual cost for each child exceeds $18,000, is the major cause of rapidly escalating program costs.

- Department of Aging and Community Services will require an additional $390,000 in program funding. However, Net County Cost is increased by only $11,000 due to the high percentage of Federal and State funding for these programs. The appropriation increase is caused primarily by a new Multipurpose Senior Service Program which will operate on a State grant of $405,000 and will require the addition of 8.3 allocated positions. Offsetting this increase are minor reductions in the Community Action Agency (reduced $28,874, from $486,194 to $457,320) and Aging-Planning and Administration (reduced $57,046 to $1,667,000) budgets, both showing the effects of anticipated Federal budget cuts required under the Gramm-Rudman Act.

STAFFING CHANGES

The Proposed Budget includes recommended staffing changes for the Human Services function as follows:

Budget Unit	Increase/Decrease Allocated Positions	Temporary (FTE)	Total Net Change
• Public Asst. - Admin.	15.0	2.5	17.5
• Community Action Agency	.3	(.7)	(.4)
• JTPA - Older Worker Prog.	-	2.2	2.2
• Govt. Commodities Prog.	-	(.4)	(.4)
• Mary Graham Children's Shelter	3.0	(1.0)	2.0
• Aging - Planning & Admin.	(.1)	(1.2)	(1.3)
• Nat'l Council of Aging	-	(1.0)	(1.0)
• Aging - Linkages Program	-	.8	.8
• Aging - MSSP Program (New)	8.3	-	8.3
TOTAL	26.5	1.2	27.7

The detailed changes are discussed under each individual budget unit.

MAJOR PROGRAM DISCUSSION

1. GROWTH IN WELFARE PROGRAMS

As previously noted, the recommended $19.5 million combined increase for the Human Services function budgets represents one-half of the total growth in the 1986-87 Proposed Budget. Public Assistance (welfare) programs and administration account for $19 million of this increase. By far, the single largest Public Assistance program change is the recommended $15.8 million increase (from $111.9 million to $127.7 million) in the Aid To Families With Dependent Children (AFDC) program. This program is responsible for one-third of the County's 1986-87 funding requirements. Unfortunately, the County has very little control over the rapidly rising cost of this or any of the other aid programs. From 1984-85 actual expenditures of $102.3 million, the AFDC program has grown by 25% to the recommended $127.7 million level. Major appropriation and Net County Cost changes result from relatively minor percentage increases in caseload and cost-of-living adjustments because of the enormous size of this case-driven program.

Over the past ten years, the number of case-months for the combined AFDC Family Group and Unemployed categories has increased by 73%, while the County population has increased by 35%, or less than half the rate of AFDC growth. Projected 1986-87 caseload growth will increase program costs by $3.4 million, of which the County share is $194,000. This rate of growth is substantially higher than in most California counties. Currently, San Joaquin County is the 15th largest county in the State, with the 10th largest AFDC population.

The refugee population continues to have a significant effect on AFDC caseload levels. Of the 33% growth in AFDC cases since 1980-81, refugees account for over three-fourths of this total. Refugees now comprise over 60% of the AFDC-Unemployed Parent caseload and 22% of the total AFDC caseload. From 385 AFDC cases in 1980-81 (3% of 12,263 total cases), the total has increased to 3,626 projected refugee cases in

1985-86 (22% of 16,405 total cases). Including those receiving benefits in the Indo-Chinese Refugee Program (#50124), the Indo-Chinese Time Expired Program (#50126), and the AFDC programs (#50106), an estimated 19,100 individual refugees are supported by County welfare programs. Additionally, the Targeted Assistance Program (#50129) provides training and job development skills to help refugees become economically self-sufficient. The total 1986-87 projected cost of direct benefits payments to refugees is $38.5 million. In addition, $884,000 is provided for refugee training within the Targeted Assistance Program.

Another factor driving up AFDC program costs in this County is the increasing number of individuals per case in recent years. The expanding average case size results in a $6.9 million increase in the 1986-87 AFDC budget, and an increased County share of $389,000.

Also playing a major role in the ongoing escalation of AFDC program costs are the annual cost-of-living adjustments (COLA) granted by the State. This year's 4.9% COLA will raise the overall program cost by $5.5 million and the County share of cost by $309,000. The County has no control over these cost-of-living increases.

The County's ability to control Public Assistance program costs is extremely limited. Aside from exercising management control over administrative costs and the eligibility process, there is very little the County can do to influence overall expenditure levels and mandated Net County Costs.

2. POTENTIAL IMPACT OF PROPOSED HOMELESS SHELTER ON GENERAL RELIEF PROGRAM COSTS

The 1986-87 recommended appropriation for the General Relief Program remains at the $1.7 million prior year level. This is due primarily to higher than actual projections on payment rates and caseloads during 1985-86. Not reflected in the recommended appropriation is the potential impact of a downtown homeless shelter on the overall cost of this 100% County-funded program. Although the potential costs are unknown at this time, it is conservatively estimated that an additional $235,000 to $299,000 in ongoing County funding could be required in benefits and administrative costs. Should this facility serve as a drawing point for the homeless from other areas, the potential fiscal impact on the County could be significantly higher than these initial estimates. Further, any radical change in the present General Relief rate structure could have a major impact on Net County Cost. Unless a sound outside funding mechanism is required as a prerequisite to the construction and operation of a downtown homeless shelter, this ongoing cost would very likely be the sole responsibility of the County, and would therefore be funded entirely with scarce General Fund dollars.

3. POTENTIAL COST IMPACT OF CASE-DRIVEN FUNDING FOR CHILD WELFARE (PROTECTIVE) SERVICES

The present State funding formula for Child Welfare Services (CWS) utilizes a weighted mix of actual child welfare cases (weighted 20%) and

AFDC children, plus the local child (up to age 17) population (weighted 80%). The proposed change would give greater weight to child welfare cases. Current proposals to change the formula to the 40% to 50% caseload weighting range, or to a 100% caseload basis, would reduce funding to approximately 54 counties while 4 large California counties would benefit. The estimated annual revenue loss to San Joaquin County would be in the range of $500,000 to $1 million, depending on the weighting factor selected. On the positive side, further changes are currently under discussion in the Legislature to offset the reduced funding to counties affected by the proposed formula change. Since these proposals are only tentative at this point, no adjustment has been made in the Proposed Budget. Progress will be monitored closely and any necessary adjustments will be reflected in the Final Budget. Should a new formula be adopted with no provision for offsetting revenue losses to counties, the seven new Child Welfare Services positions recommended in the Public Assistance-Administration budget will be deleted, and other CWS program cuts may be necessary.

4. PLANNED START-UP OF GAIN PROGRAM

On September 26, 1985, the Governor signed the Greater Avenues for Independence (GAIN) Act of 1985. GAIN is a comprehensive employment and training program that offers a variety of work and training options designed to help welfare recipients achieve economic independence.

In January 1986, the Human Services Agency began developing the San Joaquin County GAIN plan. This plan must include the following:

- Participant needs assessment
- Labor market needs assessment
- Projected unmet service needs
- Case management activity
- Data collection methodology
- Child care needs assessment
- Inventory of services available
- Methods of service delivery
- Contracts with other agencies

Currently, a contract program planner is responsible for initial program development. Additional staffing will be added over the next several months as the program begins to take shape. Once the program has been fully defined, the Human Services Agency will identify all staffing, fiscal, and other program requirements in a complete presentation to the Board of Supervisors.

To assist in the development of the GAIN program, a private consulting firm has been hired by the nine central valley counties to conduct a labor market and community resources assessment. Also involved in the development of the program are the Division of Employment and Training, the County Office of Education, adult schools and regional occupational centers, Delta College, child care agencies, and community-based organizations.

It is anticipated that the San Joaquin County GAIN program will become operational on January 1, 1987. At this time, there is no anticipated Net County Cost for the development or ongoing operation of the GAIN program.

5. NEW HUMAN SERVICES FACILITY

A consultant's site selection study for a downtown location for the proposed Human Services Agency facility was completed and acted upon by the Board of Supervisors during 1984-85. A site was selected near the crosstown freeway, several blocks from the Courthouse. During the 1985-86 fiscal year, site acquisition and preliminary facility planning were initiated.

It is anticipated the facility programming phase of the project, which is being conducted by an outside planning firm at a cost of $150,000, will be completed during 1986-87. During this time, site acquisition will continue.

The total cost of the project, which will require outside financing, is now estimated to be $15 million. At this time, funding sources and the specific type of financing have not been identified. Further study on the financial feasibility of building a new Human Services facility will be completed during the coming year.

6. AGING PROGRAMS

A major new program has been added to the County's growing list of services for seniors. A $405,000 Multipurpose Senior Service Program (MSSP) will provide case management services for 200 frail elderly 65 years and over, who are Medi-Cal eligible and are eligible for nursing home care. The program is intended to provide community-based long-term care services as an alternative to costly skilled nursing facilities. A total of 8.3 new positions are recommended to provide case management services. There is no County cost for this State-funded demonstration project.

The MSSP program will complement the Linkages Program which was begun during the past year. This $268,000 program provides 200 frail elderly and functionally impaired adults with access to community-based long-term care alternatives. The program is designed to prevent eligible seniors from having to be institutionalized when better alternatives are available. The Linkages Program's eligible clients differ from MSSP clients in that the former are not in immediate jeopardy of entering a nursing facility. There is no County cost for the Linkages Program.

Minor funding reductions in Aging/Community Services programs are expected to have minimal impact on the overall level of services to seniors. These reductions are resulting from anticipated Gramm-Rudman budget cuts. Programs affected include the senior meals programs and various supportive services. The County will provide $1,051,033 to the Senior Service Agency for the preparation of 487,438 meals for over 5,900 seniors, down 4.4% from 509,340 meals projected for 1985-86. Supportive services for seniors have been reduced to $362,000 (down $35,000, or 8.8%) in a wide variety of seniors programs, including information and referral, ombudsman, in-house care, community services, and legal services. No significant reductions in present levels of service are expected.

Education

	1985-86 Approved	1986-87 Recommended	Inc./Dec.
APPROPRIATIONS	$3,078,215	$3,258,241	$180,026
REVENUES	2,222,260	2,385,336	163,076
NET COUNTY COSTS	$ 855,955	$ 872,905	$ 16,950
STAFFING			
ALLOCATED POS	12.0	12.0	0
TEMPORARY (FTE)	0.1	0.1	0
TOTAL STAFFING	12.1	12.1	0

OVERVIEW OF SIGNIFICANT BUDGETARY CHANGES

The Net County Cost for the Education area is increased $16,950 (from $855,955 to $872,905), or 2%. The 1986-87 Proposed Budget maintains current service levels of all Education programs.

- A $30,168 increase in the County's cost share for salaries and benefits is 80% of the total increase in the Superintendent of Schools main budget unit. During the 1985-86 fiscal year, an equity study was done to analyze Superintendent of Schools' employees' salaries. Such a comparison had not been done in four years, and resulted in sizable increases to some salaries to make them comparable with County employee salaries.

- An estimated $2,385,336 is available for provision of library services in 1986-87. Monies will primarily be derived from property taxes and Special District Augmentation Funds. This reflects an increase of 7% in the level of funding and will permit the library to continue current levels of operation in all libraries.

- The Cooperative Extension Services plans to continue a variety of programs it conducts in partnership with other governments in 1986-87. However, prospective Federal budget cuts could eliminate Federal funding for administration of Cooperative Extension programs. If the cuts occur, the Cooperative Extension would work with State and county governments to maintain a balance of programs.

MAJOR PROGRAM DISCUSSION

1. SUPERINTENDENT OF SCHOOLS' BUILDING

In 1986-87, construction of the Superintendent of Schools' office building in the Giannecchini Industrial Park, north of Stockton Metropolitan Airport, will begin. Total project cost is estimated at $4.2 to $4.5 million. In the 1985-86 fiscal year $2.5 million in County funds was appropriated in the Public Improvement budget unit towards this project. These funds are now encumbered toward this project. The site for the building was acquired in 1984-85 at a cost of $374,062, paid by the Board of Education.

2. COOPERATIVE EXTENSION DATA PROCESSING

The Cooperative Extension Services has requested $10,163 for data processing equipment which is not included in the Proposed Budget. The equipment would be used to expand the Department's word processing and record storage capabilities with personal computers. It is recommended an in-depth review of the request be made jointly by the County Administrator and Data Processing staff during the next year.

Parks and Recreation

	1985-86 Approved	1986-87 Recommended	Inc./Dec.
APPROPRIATIONS	$2,761,088	$2,820,851	$ 59,763
REVENUES	446,950	560,460	113,510
NET COUNTY COSTS	$2,314,138	$2,260,391	$(53,747)
STAFFING			
ALLOCATED POS	56.0	56.0	0.0
TEMPORARY (FTE)	17.4	19.3	1.9
TOTAL STAFFING	73.4	75.3	1.9

OVERVIEW OF SIGNIFICANT BUDGETARY CHANGES

The Net County Cost for the support of Parks and Recreation programs has decreased $53,747 (from $2,314,138 to $2,260,391), or 2.3%. This is primarily due to deletion of contributions to recreation agencies and increased revenue projections within the Department of Parks and Recreation.

- The Recreation budget represents a reduction of $110,831 from prior year's appropriations due to recommended deletion of County contributions to recreation agencies.
- The Parks and Recreation budget shows a minimal $5,902 increase in Net County Cost resulting from increased appropriations of $134,412, almost totally offset by increased projected revenues of $128,510.
- Salaries and Benefits within the Parks and Recreation budget are increased $68,182 due to normal salary adjustments and increased staff support at the Micke Grove Zoo. These costs are substantially offset by a decrease of $27,671 from the deletion of a Park Ranger position.
- Parks and Recreation revenues are up $128,510 due to projected increases in total park visitors' and users' fees ($54,760) and projected new revenue generated by admission fees at Micke Grove Zoo ($73,750).
- The Historical Society budget represents an increase of $43,632 which includes an increase in the contribution for salaries and fringe benefits of $39,632. The overall increase results

primarily from the first full-year of a restructured employee compensation package.

STAFFING CHANGES

The Proposed Budget includes the following recommended staffing changes:

Budget Unit	Increase/Decrease Allocated Positions	Temporary (FTE)	Total Net Change
• Parks and Recreation	-	1.9	1.9

The details of the increase are discussed in the Parks and Recreation budget unit #703.

MAJOR PROGRAM DISCUSSION

1. RECREATION

The County Administrator is recommending that County contributions to recreation agencies be discontinued. In recent years, these contributions have totaled $110,831 annually. Contributions for 1985-86 were as follows:

City of Lodi	$ 18,115
Escalon Recreation Commission	2,750
Ripon Recreation Commission	2,489
Manteca Metropolitan Recreation Commission	13,875
Lodi Unified School District	650
Tracy Recreation Commission	10,893
Lincoln Unified School District	10,945
Linden Unified Recreation District	2,502
Oak View Union School District	353
New Hope School District	278
Galt Recreation Commission	2,000
Stockton Metropolitan Recreation Commission	45,981
TOTAL ALLOCATION	$110,831

Due to the financial demands of providing mandated services at significantly increased County costs, the funding levels of discretionary services have been reviewed. It should be noted that Parks and Recreation levels of service are entirely discretionary, and that the activity programs provided by the various recreation agencies are focused on specific communities and users and are capable of being supported by users' fees.

The primary role of the County related to recreation is to provide regional park facilities and services. In 1986-87, the Proposed Budget includes $2.26 million in Net County Costs to provide such recreational opportunities as parks, museums, and other regional facilities.

2. PARKS & RECREATION - MICKE GROVE ZOO

During Final Budget hearings, the Board of Supervisors will be asked to adopt admission fees for the Micke Grove Zoo. The maintenance and operation of regional parks and facilities has become increasingly dependent on fees and charges. The proposed fees are intended to help contain Net County Costs within Parks and Recreation without reducing services.

The cost to maintain the Micke Grove Zoo in 1986-87 will be approximately $314,000. If the Zoo continues to grow and improve exhibits, net costs will increase if the Zoo has no direct source of revenue. The fee proposal will result in a net revenue increase of $48,560 in 1986-87 and $100,000 in subsequent full-year operation.

3. PARKS & RECREATION - COUNTY SERVICE AREAS

A total of $32,260 is recommended to fund Unmet Needs for County Service Areas 8 and 11. Both County Service Areas, which provide community park facilities, reached their Proposition 4 limitations in 1983-84. Since that time, an annual commitment of General Fund support has been required for the operation of these facilities. In 1985-86, $30,010 was allocated.

It is recommended that staff analyze the alternative of an election to increase the Proposition 4 limitations. The County Service Area residents would need to approve such increases by a two-thirds vote for an initial three-year period to allow expenditure of the property taxes collected within these service areas. The County General Fund now substitutes funding that, at least in part, could be financed by Special District Augmentation Funds derived from these areas.

4. PARKS & RECREATION - SPUD ISLAND

The County has leased South Spud Island for boating-oriented recreational purposes since December of 1977. The island covers approximately 67 acres and is located in the Stockton Deep Water Channel about ten miles northwest of Stockton.

Although the island is popular with boaters as a recreational spot in the Delta, its remote location creates a difficult and potentially dangerous operational environment. The Department of Parks and Recreation cannot provide proper public facilities, maintenance standards, supervision, or security. It is, therefore, recommended that the current lease be terminated as soon as possible. Termination will eliminate the risk of loss due to personal or property liability, while saving approximately $6,000 in annual operating costs.

5. PARKS & RECREATION - DURHAM FERRY

An engineering feasibility study of development of a recreational lake at Durham Ferry State Recreation Area is recommended at a total cost of $20,000.

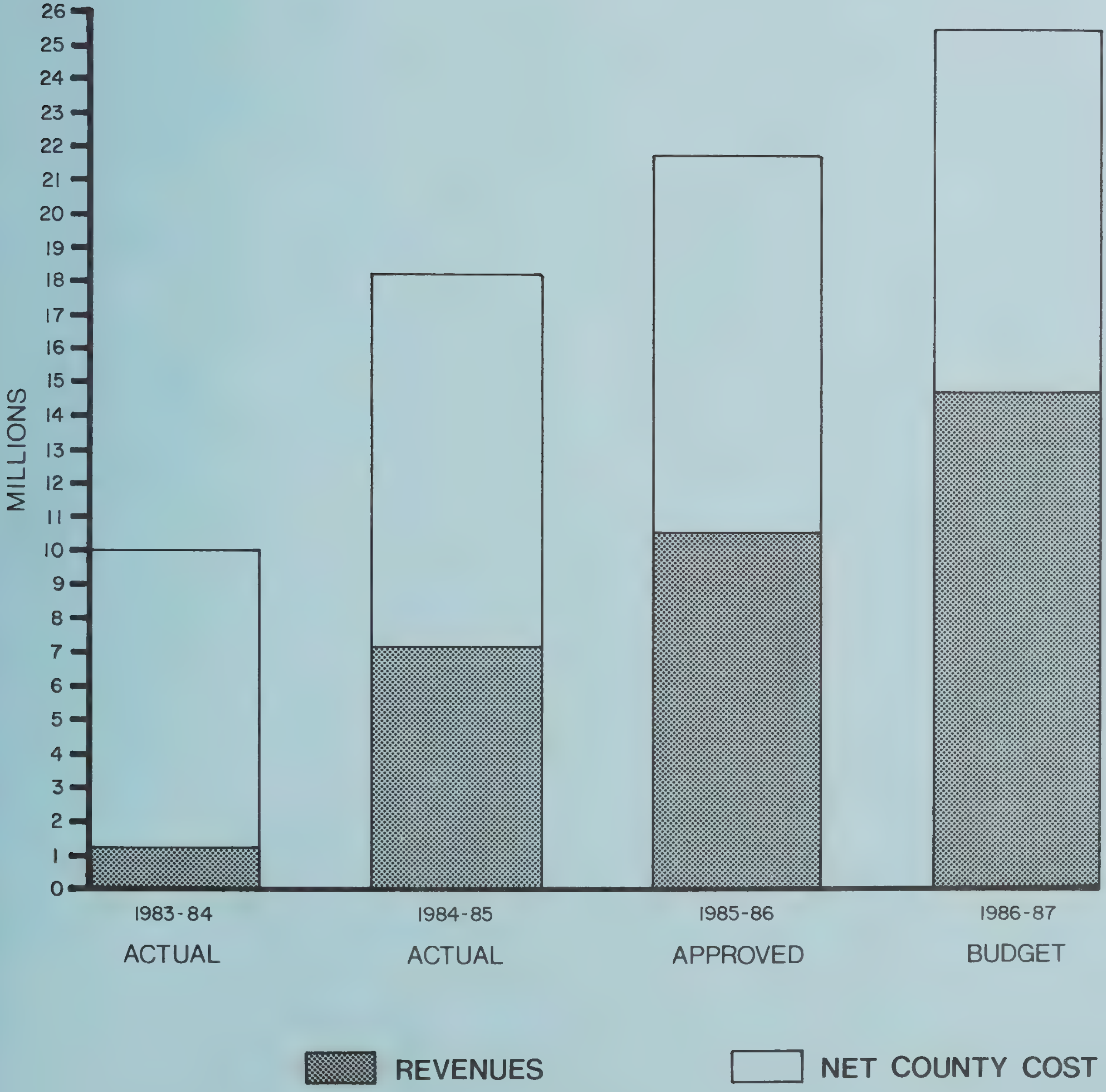
Durham Ferry is a 180-acre regional park located on Airport Way approximately nine miles south of Manteca and 13 miles southeast of Tracy. The park is of sufficient size and is ideally located to respond to increased user demand in the South County. County growth projections indicate that South County communities will grow at rates higher than the growth generally anticipated for the County as a whole.

Significant development of recreational improvements described in the original Master Plan has not taken place. The Plan included the construction of a lake. Initial excavations identified problems with the high water table, soil types, and nearby levees.

The development of a lake at Durham Ferry would provide a major water-based recreation element as a safe and controlled substitute for the adjacent San Joaquin River. The lake would also provide irrigation water for the continued development of the park.

General Government

CHANGE IN PROGRAM EXPENDITURES



General Government

Summary

	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
° 10100-Board of Supervisors	$ 683,648	$ 724,843	$ 724,843	$ 41,195
° 10101-Municipal Advisory Councils	1,000	1,000	1,000	0
° 10200-County Administrator	656,750	645,038	645,038	(11,712)
° 10201-Grants Management	807,581	908,814	908,814	101,233
° Job Training Partnership Act				
° 10305-Title II A Grant	6,094,000	7,543,844	7,543,844	1,449,844
° 10308-Older Workers Grant	228,042	176,636	176,636	(51,406)
° 10309-Vocational Education	302,922	460,999	460,999	158,077
° 10312-Disloc Workers Grant	432,995	445,853	445,853	12,858
° 10313-Summer Youth (1986)	1,693,517	2,125,530	2,125,530	432,013
° 10314-Perf Incentive Award Bonus	75,000	311,106	311,106	236,106
° 10400-Clerk of the Board	239,753	286,334	279,050	39,297
° 10500-Public Information	93,665	124,735	119,363	25,698
° 10800-Auditor-Controller	1,297,209	1,433,106	1,433,106	135,897
° 10803-Single Audit	34,750	30,950	30,950	(3,800)
° 10900-Data Processing Division	86,674	(162,460)	(162,460)	(249,134)
° 11000-Treasurer-Tax Collector	1,389,375	1,187,458	1,091,460	(297,915)
° 11100-Assessor	3,340,431	3,398,209	3,379,969	39,538
° 17000-General Services	296,179	115,006	115,006	(181,173)
° 11200-Purchasing	499,861	498,805	498,805	(1,056)
° 16800-Central Services	525,189	425,399	425,399	(99,790)
° 13500-Communications	65,000	161,233	159,993	94,993
° 11600-Collections Division	1,051,962	1,049,873	1,049,873	(2,089)
° 11800-County Counsel	988,677	1,152,160	1,152,160	163,483
° 12400-Personnel Division	933,244	946,436	932,491	(753)
° 13000-Registrar of Voters	1,484,559	981,527	894,377	(590,182)
° 16000-Surveyor	245,014	256,917	256,917	11,903
° 15400-Advertising County Resources	89,950	95,425	95,425	5,475
° 16100-Employee Benefits	5,951,504	7,047,150	7,047,150	1,095,646
° 16200-Retirement-Administration	159,659	237,340	212,690	53,031
° 16300-Insurance	1,391,046	1,391,046	1,391,046	0
° 16500-Rebates & Refunds	59,000	59,000	59,000	0
° 16600-Motor Pool Contribution	381,337	456,102	456,102	74,765
° 16701-Judgements & Damages	500	500	500	0
° 18000-Equipment Depreciation	0	(24,802)	(24,802)	(24,802)
° 25900-Recorder	760,692	518,071	518,036	(242,656)
SUB-TOTAL	$32,340,685	$35,009,183	$34,755,269	$2,414,584
Less: Intra-County Transactions	(8,219,153)	(9,278,156)	(9,278,156)	(1,059,003)
TOTAL - GENERAL GOVERNMENT	$24,121,532	$25,731,027	$25,477,113	$1,355,581

BUDGET UNIT: 101 BOARD OF SUPERVISORS
DEPARTMENT: BOARD OF SUPERVISORS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DOUGLASS W. WILHOIT, CHAIRMAN

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 494,853	$ 524,698	$ 556,643	$ 556,643	$ 31,945
• Svcs/Supplies	135,815	158,950	168,200	168,200	9,250
• Fixed Assets	12	0	0	0	0
TOTAL APPROP	$ 630,680	$ 683,648	$ 724,843	$ 724,843	$ 41,195
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 630,680	$ 683,648	$ 724,843	$ 724,843	$ 41,195
ALLOCATED POSITIONS	13.0	14.0	14.0	14.0	0
TEMPORARY (FTE)*	0.5	0.5	0.5	0.5	0
TOTAL STAFFING	13.5	14.5	14.5	14.5	0

*Full-time equivalent

MANDATE

The legal authority for the Board of Supervisors is set forth in Article XI, Section 5 of the State Constitution and Sections 2400 and 2500 of the Government Code. The Board of Supervisors has discretion concerning the methods used in carrying out its required functions.

PURPOSE

Sets policy and is the governing body of the County; adopts ordinances and resolutions; approves contracts; adopts the annual budget; appropriates funds; levies taxes; plans land use and determines zoning for the unincorporated area; appoints various board and commission members and certain County officers and department heads; serves as the governing body for various special districts; acts as the County Board of Equalization in matters over which it has jurisdiction. Each member represents the Board on several County commissions and local committees and responds on a daily basis to needs of constituents.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$31,945 increase ($524,698 to $556,643)

- $19,496 - Full-year funding for Clerk Typist II position added late in 1985-86.
- $12,449 - Normal salary adjustments.

SERVICES & SUPPLIES
$9,250 increase ($158,950 to $168,200)

- $1,815 - Increase in costs charged by vendors.
- $6,435 - Costs associated with pilot program utilizing personal computer for Board office.
- $1,000 - Mailing costs attributable to increase in correspondence with constituents resulting from drainage projects, task forces, etc.

NET COUNTY COST
$41,195 increase ($683,648 to $724,843)

BUDGET UNIT: 101 BOARD OF SUPERVISORS
DEPARTMENT: BOARD OF SUPERVISORS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DOUGLASS W. WILHOIT, CHAIRMAN

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Proposed Budget for the Board of Supervisors focuses on maintaining and improving efficiency of operation and service to the public. The addition of a receptionist in 1985-86, at a cost of $19,496 for 1986-87, to handle the large volume of telephone calls and visits by constituents has already improved the communication system. Included in the proposed budget is a personal computer costing approximately $6,400. A pilot program will be designed to test the cost-effectiveness of the computer in general office management. Records of constituent contacts will be maintained in a data base by name, geographic location, type of problem, and date of any action. Access to the information will be instantaneous, thereby reducing the time required to respond to queries from the public. In addition, the need for a complex filing system with cross references by name, location, problem, and date will be eliminated resulting in a significant savings in space.

As the policy-making arm of County government, the Board of Supervisors sets direction for long-range capital planning, development of new County programs, and improvement of services provided by County departments. The Board's efforts for 1986-87 will focus on service to the people of San Joaquin County in terms of maintaining good fiscal health for the County, working with County departments to improve programs and services, and maintaining ongoing responsiveness to constituents.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To evaluate the level of service provided to County citizens who are mentally and physically disabled.	1a Developed and approved by the Board in concept form a long-term care facility for the chronically mentally ill.
	1b Expanded Mental Retardation Activity Center program.
	1c Expanded mental health services in Jail.
	1d Expanded Employee Assistance Program to dependents of County employees.
	1e Established counseling center program in Escalon.
	1f Expanded mental health 24-hour crisis services in south County.
	1g Developed mentally ill homeless program.
	1h Augmented Board and Care funding.
2. To review health care, housing, food, and transportation provided to aging citizens.	2a Developed and approved by Board a Senior Health and Wellness Center Program concept, with implementation underway.
	2b Approved Senior Peer Counseling Program for seniors with mental health problems; implementation underway.
3. To strengthen standards for future land development.	3. Continued developing revised land use policy for orderly development.
4. To review the results of the Industrial Revolving Fund.	4. Continued monitoring of effectiveness of Industrial Revolving Fund.
5. To continue the study improving the assessment appeals procedure.	5. Developed, approved and implemented Assessment Appeals Board.

BUDGET UNIT: 101 BOARD OF SUPERVISORS
DEPARTMENT: BOARD OF SUPERVISORS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DOUGLASS W. WILHOIT, CHAIRMAN

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
6. To give support and cooperation to the agricultural community in improving their marketing programs.	6. This remains an ongoing goal.

1986-87 OBJECTIVES

1. To maintain and strengthen the positive working relationship between the County and the cities.
2. To make significant progress with plans for a new Human Services Agency building and the returning of the Hotel Stockton to private development.
3. To work with the Sheriff in implementation of the Jail Advisory Committee recommendations, development of the Master Plan, expansion of the Community Car and Neighborhood Watch Programs, and addition of a county patrol district.
4. To carry out a Needs Assessment Study for the Judicial System.
5. To move ahead with plans for a Senior Health and Wellness center.
6. To work with the City of Stockton toward development of a shelter and increased services for the homeless.
7. To develop improved coordination for services provided to out-of-control youth and abused and neglected children.
8. To improve recognition of outstanding County employees.
9. To continue strong efforts to improve service at the Stockton Metropolitan Airport.
10. To move ahead with the San Joaquin General Hospital Master Plan, completing the schematic phase and the financial funding program for Phase I, as a key element of continuing quality service to the people of San Joaquin County.

CONCURRENCE

Mr. Douglass W. Wilhoit, Chairman of the Board of Supervisors, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 102 COUNTY ADMINISTRATOR
DEPARTMENT: COUNTY ADMINISTRATOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

WORKLOAD DATA

Management Studies/Operational Audits are the "Task Force" studies coordinated and directed by the County Administrator's Office (CAO).

Budget Transfers are requests for the reallocation of funds from one account to another which require analysis and approval or recommendations by CAO.

CAO Board Letters are all letters to the Board of Supervisors by CAO appearing on the Board agenda.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$19,518 increase ($590,353 to $609,871)

- $37,732 - Increase for normal salary adjustments.
- ($18,214) - Decreases in overtime costs, unemployment compensation, health insurance, and other employee benefits.

SERVICES & SUPPLIES

$197 increase ($99,037 to $99,234)

- $1,000 - General office supplies (e.g. duplicating, copy machines, stationery) increased costs.
- ($1,080) - Reduction in Data Processing charges due to decreased equipment and program maintenance charges.
- ($1,500) - Reduction in Motor Pool charges.
- $1,777 - Small increases in postage, small tools, communications.
- $1,500 - Increased cost of CPT maintenance agreement.
- ($1,500) - Decrease in anticipated Professional and Specialized Services needs.

INTRAFUND TRANSFERS

$31,427 increase ($32,640 to $64,067)

- $31,427 - Cost allocation plan, represents increased credit for services benefiting other departments.

REVENUES

$2,298 decrease ($51,617 to $49,319)

- ($2,298) - Adjustment in cost allocations for services to Internal Service and Enterprise Funds.

NET COUNTY COST

$9,414 decrease ($605,133 to $595,719)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The County Administrator's Office made the following personnel changes during 1985-86:

- Deleted the positions of Specialist Clerk, Clerk Typist III, and Clerk Typist II.
- Increased the allocation of Management Secretary positions from one to three.

This new allocation of fewer but higher level clerical staff has improved the operations of the County Administrator's Office by providing more flexibility of assignment and skilled support for the professional staff.

The adjustments in the clerical staff were complemented by minor rearrangement of the physical space in the Office's clerical area and the purchase of an additional word processor.

BUDGET UNIT: 102 COUNTY ADMINISTRATOR
DEPARTMENT: COUNTY ADMINISTRATOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

PROGRAM DISCUSSION OF 1986-87 BUDGET

During 1986-87 the County Administrator's Office will continue to work closely with Data Processing to refine the automated budget system. In addition, the budget instructions and budget request packet, rewritten for 1986-87, will be fine tuned.

Strategies for capital financing are being explored with the help of the County's Financial Advisor.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To implement the anticipated reduction in Federal General Revenue Sharing and develop alternative long-term financing options for capital improvements.	1. Interviewed consultant firms and with the Public Facilities Committee recommended one to act as financial advisor to the County in the area of capital financing. The reduction in Federal General Revenue Sharing will not occur until the 1986-87 fiscal year.
2. To make adjustments in and fine tune the newly installed on-line automated budget preparation system.	2. Worked with Data Processing to improve the on-line budget preparation system resulting in numerous changes.
3. To extend the usefulness and effectiveness of the CSAC direct line legislative service to a Sacramento-based computer.	3. Provided legislative bill tracking services to eleven County departments and retrieved electronic mail from CSAC, averaging about six hours per month on-line with the computer in Sacramento.
4. To undertake at least five new operational studies using task forces of management staff from the County Administrator's Office and other departments.	4. Provided leadership to task forces or staff which studied the Family Support Division of the District Attorney's Office, the Motor Pool, Central Services, the County Clerk, the District Attorney prosecution staffing, Indigent Burials, and Historical Society restructuring.
5. To continue to utilize the services and provide a training opportunity for a management intern.	5. Employed a management intern who worked primarily on the budget process.
6. Formalize a multi-year capital improvement program projecting needs and anticipated sources of funding.	6. Requested, through General Services, departments to present five-year needs for capital improvements. The results will be available for Final Budget hearings.
	7. Introduced a new budget request format to departments to improve the budget process and to capture uniform data from all departments.

1986-87 OBJECTIVES

1. To complete at least four major operational studies in various County departments using departmental management staff with direction and coordination by the CAO staff.
2. To refine further the budget preparation system, both automated and manual, to improve the process and resulting budget documents.

BUDGET UNIT: 102 COUNTY ADMINISTRATOR
DEPARTMENT: COUNTY ADMINISTRATOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

1986-87 OBJECTIVES

3. To work with General Services in the preparation and updating of a multi-year capital improvement program.
4. To develop, with the assistance of the County Financial Advisor, a long-term financing proposal for the proposed Human Services Agency building.
5. To improve methods of financial forecasting and reporting to the Board of Supervisors on financial matters.

BUDGET UNIT: 10201 GRANTS MANAGEMENT
DEPARTMENT: GRANTS MANAGEMENT
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 13,334	$ 81,981	$ 88,392	$ 88,392	$ 6,411
• Svcs/Supplies	176	57,770	27,523	27,523	(30,247)
• Other Charges	0	665,000	792,899	792,899	127,899
• Fixed Assets	0	2,830	0	0	(2,830)
TOTAL APPROP	$ 13,510	$ 807,581	$ 908,814	$ 908,814	$101,233
Earned Revenue By Source					
• Aid-Other Govt	$ 0	$ 807,581	$ 908,814	$ 908,814	$101,233
TOTAL REVENUE	$ 0	$ 807,581	$ 908,814	$ 908,814	$101,233
NET COUNTY COST					
• Discretionary	$ 13,510	$ 0	$ 0	$ 0	$ 0
TEMPORARY (FTE)*	3	3	3	3	0

*Full-time equivalent

MANDATE

Participation in the Community Development Block Grant (CDBG) Program is voluntary. The County elected, in 1985, to participate in the CDBG Program as an Urban County. In doing so, the County certifies that it will comply with the provisions of the Housing and Community Development Act and other applicable Federal statutes, codes, executive orders, management circulars, and Federal regulations. The level of service is that necessary to provide for project and fiscal administrative compliance.

PURPOSE

Provides for the administration, planning, coordination, and implementation of the CDBG Program within the five participating cities as well as the unincorporated County. Support functions include administrative staffing; the provision of supplies and services; reimbursements to cities and County departments; and property rehabilitation expenditures.

WORKLOAD DATA

Major measurable work program components are presented below. Administrative support for 1984-85 and prior years was provided through the Planning-CDBG-Planning and Administration budget unit.

	---------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
CDBG Allocations	700,000	0	600,000	2,613,000	1,873,000
CDBG Expenditures	917,271	221,621	231,511	1,242,000	1,564,000
Federal Environmental Reviews	2	0	2	16	20
State Environmental Reviews	0	0	2	7	8
Labor Standards Reviews	2	0	2	4	10
Housing Rehabilitation Loans	15	17	10	10	25
Utility Connection Loans/Grants	0	0	0	1	190

BUDGET UNIT: 10201 GRANTS MANAGEMENT
DEPARTMENT: GRANTS MANAGEMENT
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$6,411 increase ($81,981 to $88,392)
- $6,411 - Normal salary adjustments.

SERVICES & SUPPLIES
$30,247 decrease ($57,770 to $27,523)
- ($29,318) - Reduction due to the reallocation of general project planning monies to specific projects.

OTHER CHARGES
$127,899 increase ($665,000 to $792,899)
- $127,899 - Receipt of additional Federal revenues targeted for the housing rehabilitation and utility connection projects.

FIXED ASSETS
$2,830 decrease ($2,830 to zero)
- ($2,830) - Decrease due to no new office equipment needs.

REVENUES
$101,233 increase ($807,581 to $908,814)
- $101,233 - Increase in Federal revenues to fully offset expenditures.

PROGRAM DISCUSSION OF 1986-87 BUDGET

During 1984-85, the County and five participating cities attained urban county status under the CDBG Program. The County, as lead agency, has assumed responsibility for the administration of annual entitlement CDBG allocations.

For 1985-86, the County was allocated $2.6 million in Community Development Block Grant funds. The Board of Supervisors approved 16 projects for funding from that allocation. For 1986-87, the County will receive an additional allocation of $1.9 million in CDBG funds. An additional 20 CDBG activities have been authorized which include capital improvement, planning, and public service projects.

Projects are located throughout the unincorporated County and in each of the five participating cities. In addition, CDBG funds from the State administered 1984 Small Cities Program for property rehabilitation activities in the community of Lathrop are being administered.

The Grants Management budget unit provides funds for administrative oversight and project management primarily of the CDBG Program. The Grants Management Office coordinates the implementation of approved CDBG projects through city staff and through other County departments. Grants Management additionally provides for fiscal management support for the Clean Water Grant funded East Stockton Sanitary Sewer Project.

The adjusted allocation of CDBG entitlement funds by type of project is summarized below. It is noted that $108,656 of 1985-86 CDBG funds were reprogrammed forward into 1986-87 project activities.

	1985-86		1986-87	
	Projects	Funds	Projects	Funds
Public Works	8	$1,195,087	7	$1,015,529
Community Facilities	6	785,872	8	309,912
Economic Development			1	40,000
Housing Rehabilitation	2	350,000	3	410,000
Planning/Design			1	18,000
Sub-total	16	$2,330,959	20	$1,793,441
Administration		173,385		188,215
Total		$2,504,344		$1,981,656

BUDGET UNIT: 10201 GRANTS MANAGEMENT
DEPARTMENT: GRANTS MANAGEMENT
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The functions related to direct housing rehabilitation services are provided by the Building Inspection Division. Grants Management expenditures, under Other Charges, include the funding of housing rehabilitation loans and reimbursement to the Building Inspection Division budget unit for salary and other rehabilitation related expenditures.

All recommended Grants Management expenditures are reimbursable in full from the entitlement CDBG allocation currently available to the County. Offsetting revenue from other sources may be generated as services are provided.

As expenditures are documented, revenues are sought on a reimbursement basis. Expenditures made near the close of any fiscal year may generate revenues the following year. As a result, 1984-85 revenues did not match actual expenditures.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To administer and facilitate the implementation of 16 projects within the unincorporated County and five participating cities.	1. Developed a program management system to ensure the timely implementation of approved project activities. Developed coordinative relationships with the participating cities.
2. To establish and maintain systems to document compliance with applicable laws and regulations.	2. Developed systems and procedures to ensure that all applicable regulations and statutes, both Federal and State, have been complied with in the implementation of program activities.
3. To establish and maintain efficient fiscal management systems to interface with the cash management needs of participating cities as well as Federal disbursement requirements.	3. Established fiscal management systems, cash requisition procedures, and Federal Letter of Credit procedures consistent with Federal guidelines.
4. To coordinate capital improvement planning, economic development planning, and technical assistance activities relative to potential CDBG projects.	4. Developed staff coordination in the planning and implementation of County projects through the Community Development Advisory Committee. Coordinated technical assistance activities with staff of participating cities.
5. To coordinate all activities relative to the development of a Proposed Statement of the use of funds to be available during 1986-87.	5. Published notices regarding availability of funds and the Proposed Statement of activities to be funded with parallel notification to community organizations. Provided staff support to technical and policy committees which produced recommended Statement.
	6. Developed revised housing rehabilitation policies and procedures to encourage a more self-supporting program.

1986-87 OBJECTIVES

1. To expend at least 50% and obligate 75% of all 1985-86 entitlement funds by June 30, 1987.

BUDGET UNIT: 10201 GRANTS MANAGEMENT
DEPARTMENT: GRANTS MANAGEMENT
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

1986-87 OBJECTIVES

2. To expend and/or obligate 25% of all 1986-87 entitlement funds by June 30, 1987.

3. To improve on program management and fiscal systems developed in 1985-86 to ensure compliance with applicable Federal laws, regulations, and statutes.

4. To increase the level of program technical assistance and training to participating cities.

BUDGET UNITS: ALL EMPLOYMENT AND TRAINING BUDGETS

RESPONSIBLE MANAGER: MARCELO A. LOPEZ

Fund: JTPA	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,404,911	$ 2,156,706	$ 2,622,858	$ 2,622,858	$ 466,152
• Svcs/Supplies	2,018,988	7,389,811	8,961,133	8,961,133	1,571,322
• Fixed Assets	61,443	50,679	13,700	13,700	(36,979)
Total Expend	$ 3,485,342	$ 9,597,196	$11,597,691	$ 11,597,691	$ 2,000,495
• Intrafund Trans	(512,664)	(770,720)	(533,723)	(533,723)	236,997
TOTAL APPROP	$ 2,972,678	$ 8,826,476	$11,063,968	$ 11,063,968	$ 2,237,492
Funding Source					
• Carry In	$ 3,121,135	$ 6,771,635	$ 5,245,641	$ 5,245,641	$(1,525,994)
• New Alloc	6,378,983	4,463,087	6,593,783	6,593,783	2,130,696
Total Funds Available	$ 9,500,118	$11,234,722	$11,839,424	$11,839,424	$ 604,702
• Carry Forward	6,527,440	2,408,246	775,456	775,456	(1,632,790)
TOTAL REVENUE	$ 2,972,678	$ 8,826,476	$11,063,968	$11,063,968	$ 2,237,492
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
ALLOCATED POS	51	51	54	54	3
TEMPORARY (FTE)*	33	55	45	45	(10)
TOTAL STAFFING	84	106	99	99	(7)

*Full-time equivalent

SUMMARY

This presentation is a summary of six budget units administered by the Division of Employment and Training. These are: 10305 Title II-A; 10308 Older Workers Grant; 10309 Vocational Education Grant; 10312 Dislocated Workers; 10313 Summer Youth Employment and Training; and 10314 Performance Incentive Bonus.

Totals shown in the 1985-86 approved column include funds budgeted in 1984-85 for the Summer Youth Employment and Training Program, but not expended and, therefore, carried over for use in 1985-86. In addition, 23 contract (20 FTE) positions were added during 1985-86 and are shown in the approved column.

PROGRAM HIGHLIGHTS

The following are major changes recommended for Division operations in 1986-87:

- Establishment of a Re-employment Service Center to provide outreach, assessment, counseling, training, and placement services to persons who have lost prior employment due to plant closures, technological changes, and lack of advanced skills. First year costs are estimated to be from $350,000 to $500,000.
- Installation of a Countywide Computer-Assisted Instructional Service (CAI) to meet basic, remedial, and vocational education needs of youths who are in school but are at risk of dropping out, youths who have left school and need training in occupational skills, and adults who are marginally literate. Cost of this system will be approximately $1 million. CAI installation can provide this service delivery area with multi-year training services that will be available year-after-year at little additional cost.

BUDGET UNITS: ALL EMPLOYMENT AND TRAINING BUDGETS

RESPONSIBLE MANAGER: MARCELO A. LOPEZ

PROGRAM HIGHLIGHTS

- Continued growth of employment and training programs is anticipated with expenditures expected to reach $7.5 million by the end of Fiscal Year 1986-87. Occupational areas identified as eligible for JTPA training are expanded from 7 in 1984-85, to 42 in 1986-87. In addition to programs that promote early employment, long-term training programs will be considered for those occupations which have demonstrated a sustained need.

- Full-year funding of $479,570 for 23 contract positions (20 FTE) added in 1985-86.

- Funding of $72,049 for three positions, an Accountant-Auditor I, a Specialist Clerk, and Data Entry Operator I, together with a decrease in Extra-Help funds of $137,518. Total number of positions is reduced by seven FTE.

- A new GAIN program is being designed to provide employment and training services to recipients and Aid to Families With Dependent Children. The program plan is being developed by the Human Services Agency, in coordination with the Division of Employment and Training, the County Office of Education, and other local agencies. Implementation is anticipated during Fiscal Year 1986-87.

BUDGET UNIT: 10305 TITLE II-A GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

Fund: JTPA	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,404,911	$ 2,156,706	$ 2,409,315	$ 2,409,315	$ 252,609
• Svcs/Supplies	1,291,673	4,664,347	5,657,252	5,657,252	992,905
• Fixed Assets	17,154	43,667	11,000	11,000	(32,667)
Total Expend	$ 2,713,738	$ 6,864,720	$ 8,077,567	$ 8,077,567	$1,212,847
• Intrafund Trans	(512,664)	(770,720)	(533,723)	(533,723)	236,997
TOTAL APPROP	$ 2,201,074	$ 6,094,000	$ 7,543,844	$ 7,543,844	$1,449,844
Earned Revenue By Source					
• Carry In	$ 2,666,489	$ 4,489,020	$ 4,272,805	$ 4,272,805	$ (216,215)
• New Allocation	3,918,841	3,956,978	4,096,495	4,096,495	139,517
Total Funds Available	$ 6,585,330	$ 8,445,998	$ 8,369,300	$ 8,369,300	$ (76,698)
• Carry Forward	4,384,256	2,351,998	825,456	825,456	(1,526,542)
TOTAL REVENUE	$ 2,201,074	$ 6,094,000	$ 7,543,844	$ 7,543,844	$1,449,844
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
ALLOCATED POS	51	51	54	54	3
TEMPORARY (FTE)*	33	55	32	32	(23)
TOTAL STAFFING	84	106	86	86	(20)

*Full-time equivalent

MANDATE

No mandate exists to operate programs under the Job Training Partnership Act. However, once a jurisdiction has received designation as a Service Delivery Area, levels of service must conform to standards established by the Job Training Partnership Act and Family Economic Security Act.

PURPOSE

Provides the primary source of operating funds for the Private Industry Council and the Division of Employment and Training under the Job Training Partnership Act; provides employment and training services to youths, high school dropouts, AFDC recipients, and other special target groups; provides activities including classroom training, job search, business assistance programs, economic development activities, and on-the-job training.

WORKLOAD DATA

The Division of Employment and Training program activities include job search, classroom training, on-the-job training, work experience, and intake and assessment. Services provided are: participant/employer outreach, intake, participant orientation, testing, remediation, job referral, certification, enrollment, job development, case management, follow-up, counseling, supportive services, and referral to other service providers, when appropriate. A summary of activities follows:

BUDGET UNIT: 10305 TITLE II-A GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
# of Pre-applications Processed	0	N/A	3,600	5,200	7,900
# of Participants Enrolled	0	673	1,912	2,200	4,350
# of Participants Placed In Jobs	0	186	616	700	1,752

Classroom Training is conducted in a classroom setting and is designed for participants either to acquire the ability and knowledge necessary for employment in demand occupations or improve reading, writing, and computational skills. Number of participants to be served in 1986-87: 2,860.

On-the-Job Training, conducted in the work place, provides training in the skills essential to performance of the job. The expected outcome is retention of the trainee in unsubsidized employment. Number of participants to be served in 1986-87: 850.

Job Search includes training in self-marketing for participants who have job skills but need help in planning a career, locating potential employers, or being interviewed. Number of participants to be served in 1986-87: 350.

Intake/Assessment includes activities which help to direct, re-channel, improve, establish, or support a participant's career choice and/or goals. Number of participants to be served in 1986-87: 4,900.

Work Experience is training in which participants polish or acquire vocational skills, develop good work habits, and experience a work environment. Number of participants to be served in 1986-87: 700.

Supportive Services are services such as child care or transportation which are provided to participants so that they can participate in a training program. Number of participants to be served in 1986-87: 550.

Employer Services include activities intended to create additional job opportunities, such as customized training, recruitment seminars, and information dissemination, depending on specific needs of the employer.

Try-out Employment, at actual work sites, gives participants experience which may result in full-time unsubsidized employment. Number of participants to be served in 1986-87: 400.

Needs-Based Payments are made to participants, based on criteria established by the Private Industry Council with the approval of the Board of Supervisors. Without the payments, the participant would be unable to take part in training and employment programs funded by JTPA. Number of participants to be served in 1986-87: 230.

Limited Work Experience is a short-term work assignment designed to help participants develop good work habits and basic work skills. Number of participants to be served in 1986-87: 200.

Employment Generating Activities are conducted to encourage expansion, relocation, or creation of businesses to increase employment opportunities for JTPA-eligible individuals.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

BUDGET UNIT: 10305 TITLE II-A GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

SUMMARY OF MAJOR BUDGET CHANGES

SALARIES & EMPLOYEE BENEFITS

$252,609 increase ($2,156,706 to $2,409,315)

- $72,049 - Salaries and benefits for recommended positions of Accountant Auditor I, Specialist Clerk, and Data Entry Operator I.
- $479,571 - Full-year funding for 23 contract positions authorized by the Board of Supervisors in March 1986.
- ($259,540) - Funding for 15 positions used in SYETP transferred to Budget Unit #10313.
- ($137,518) - Reduction in extra-help funding from 17 to 9 positions.
- $4,541 - Anticipated increase in overtime expenditures.
- $93,506 - Normal salary adjustments.

SERVICES & SUPPLIES

$992,905 increase ($4,664,347 to $5,657,252)

- $819,231 - Increased expenditures for remedial and basic skills training.
- ($527,731) - Decreased expenditures for occupational skills training.
- $330,000 - New cost of direct payments to participants based on needs.
- $310,000 - Increase in OJT contracts.
- $316,290 - Expansion of supportive services to participants.
- ($230,000) - Plan to conduct job search activities in-house at reduced cost.
- $63,090 - Increased compensation in lieu of wages for participants.
- ($100,000) - No funds requested for training other than regular programs.
- ($63,000) - Intake and assessment activities to be performed by Departmental staff.
- $60,325 - Increased cost of rental for office space.
- $50,000 - New cost for services to employers.
- $26,500 - Increased costs of paper supplies and printing.
- ($26,000) - Cost of maintenance and activities included in rent.
- $25,410 - Increased staff participation in workshops and conferences.
- ($20,000) - Decreased need for professional services.
- ($20,000) - Decrease in anticipated motor pool costs.
- $20,000 - New cost for insurance coverage for participants in work experience program.
- $10,500 - Advertising costs from expansion of out-reach programs.
- $9,650 - Increase in equipment rental of typewriters, calculators, and word processing equipment for classroom training.
- ($50,000) - Decrease in expenditures for marketing campaign.

FIXED ASSETS

$32,667 decrease ($43,667 to $11,000)

- $3,600 - Eight-pen Plotter Printer.
- $2,600 - Peripheral equipment to link up with main computer.
- $4,200 - Furniture for PIC Conference Room.
- $600 - Drawer mounting pedestal for CPT desk.

INTRAFUND TRANSFERS

$236,997 decrease ($770,720 to $533,723)

- ($264,963) - Decrease in salaries and other costs being transferred out because of program changes.

REVENUES

$1,449,844 increase ($6,094,000 to $7,543,844)

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget unit is the main operating grant for the Division of Employment and Training. Funds available under this budget unit include:

$4,272,805	Carry In from Fiscal Year 1985-86
4,096,495	New Allocation for Fiscal Year 1986-87
$8,369,300	Total Availability
- 825,456	Estimated Carry Forward to Fiscal Year 1987-88
$7,543,844	Total Amount Budgeted for Fiscal Year 1986-87

BUDGET UNIT: 10305 TITLE II-A GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

PROGRAM DISCUSSION OF 1986-87 BUDGET

Funds are currently budgeted by activity in the JTPA plan approved by the Board of Supervisors on April 1, 1986, in the following manner:

Activity	Number to be Served	Funds Allocated	Percent of Total Budget
Training			
Classroom Training (includes occupational skills, remedial education and pre-employment skills training)	2,860	$2,184,500	29%
Work Site Training (includes on-the-job training and try-out employment)	1,250	1,625,000	22%
Job Search	350	200,000	3%
Limited Work Experience (50%)	200	198,000	3%
Intake/Assessment	4,900	808,000	10%
Employer Services		180,000	2%
Total Training		$5,195,500	69%
Supportive Services			
Supportive Services (includes child care, transportation, tools, etc.)	550	$ 525,000	7%
Needs-Based Payments	230	330,000	4%
Limited Work Experience (50%)	200	198,000	3%
Work Experience (Youth)	700	365,400	5%
Employment Generating Services		100,000	1%
Total Supportive Services		$1,518,400	20%
Program Administration		$ 829,944	11%
TOTAL ALLOCATED		$7,543,844	100%

The new Job Training Plan reflects continued management-paced growth estimated to reach $7.5 million in expenditures by June 30, 1987. The programs will retain their primary emphasis on employment and will include services designed to meet the needs of participants and employers. Priority will be given to on-the-job training, industry-specific training, and try-out employment programs involving the direct participation of employers. These services will be complemented by classroom training in skills for occupations for which a demand exists.

Began in 1985-86, programs of limited work experience for adults, regular work experience for youths, and basic or remedial skills development for adults and youths will be expanded so additional persons, including the harder-to-serve, may benefit from JTPA resources. Starting in FY 1986-87, an innovative County-wide computer assisted instruction (CAI) service will be installed to meet basic, remedial, and vocational education needs of youths at risk of becoming school dropouts, dropouts in need of preparation for occupational skills training, and unemployed adults of marginal literacy. The tentative cost of this system will be approximately $1 million, to be purchased through competitive bid. CAI installation will provide PIC/DET with multi-year, low cost training services.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To increase employment opportunities for economically disadvantaged residents of San Joaquin County, focusing on youth, school dropouts, and public assistance recipients.	1. Through the employment and training programs offered by PIC/DET, placed over 500 economically disadvantaged residents in permanent jobs, including approximately 200 youths, 125 high school dropouts, and 180 public assistance recipients.

BUDGET UNIT: 10305 TITLE II-A GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
2. To provide employment and training services to economically disadvantaged individuals.	2. Provided employment and training services to over 2,000 economically disadvantaged adults, out-of-school youths, and in-school youths between July 1, 1985 and March 3, 1986; such services include: • Classroom training • On-the-job training • Job search training • Job development • Work experience • Try-out employment • Supportive services
3. To coordinate JTPA with activities provided by other organizations in San Joaquin County.	3. Developed a working relationship with the private sector including Chambers of Commerce and other agencies interested in economic development in San Joaquin County, including the County Economic Development Association and the Tracy Certified Development Corporation.
4. To provide accurate and timely information to the PIC and the Board of Supervisors on all subjects and issues submitted for consideration.	4. Issued a program performance report to apprise the PIC, Board of Supervisors, Governor of California, and other governmental agencies of the progress of JTPA programs in San Joaquin County.
	5. Operated an effective loan packaging assistance program which provided additional capital in the amount of $1,398,000 for seven businesses through March 31, 1986, which directly resulted in the creation of approximately 50 new jobs.
	6. Earned a performance incentive of $261,000 from the State for exceeding all seven State established performance standards.
	7. Developed and implemented two major in-school youth programs. These programs include a Dropout Retention and Prevention Program, which served 680 youths in danger of dropping out of school, and a Transition from School to Work Program which served 200 high school youths.
	8. Conducted 15 business seminars for approximately 679 local business owners, managers, and entrepreneuers resulting in the creation of approximately 20 jobs.
	9. Provided employment and training services to 99 handicapped youths.

BUDGET UNIT: 10305 TITLE II-A GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

1986-87 OBJECTIVES

1. To increase employment opportunities for economically disadvantaged residents of San Joaquin County, focusing on youths, school dropouts, public assistance recipients, and other groups with special needs.

2. To provide employment and training services to economically disadvantaged individuals. Program is designed to result in the placement of participants in permanent, unsubsidized employment and includes:

    - Classroom training
    - On-the-job training
    - Job search training
    - Job development
    - Work experience
    - Try-out employment
    - Supportive services
    - Counseling and assessment

3. To coordinate JTPA programs with activities provided by other organizations in San Joaquin County.

4. To stimulate economic development in coordination with the private sector; to promote business information and expansion; to increase job opportunities to eligible participants.

5. To provide accurate and timely information to the PIC and the Board of Supervisors on all subjects and issues submitted for consideration.

CONCURRENCE

Mr. Marcelo A. Lopez, Director of Employment and Training, agrees with the budget as proposed for 1986-87.

BUDGET UNIT:	10308 OLDER WORKERS GRANT
DEPARTMENT:	DIVISION OF EMPLOYMENT & TRAINING
FUNCTION:	GENERAL GOVERNMENT
RESPONSIBLE MANAGER:	MARCELO A. LOPEZ

	1984-85	1985-86	1986-87		
Fund: JTPA	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 45,372	$ 228,042	$ 176,636	$ 176,636	$ (51,406)
TOTAL APPROP	$ 45,372	$ 228,042	$ 176,636	$ 176,636	$ (51,406)
Funding Source					
• Carry In	$ 54,326	$ 107,850	$ 176,636	$ 176,636	$ 68,786
• New Allocation	123,845	120,192	0	0	(120,192)
Total Funds Available	$ 178,171	$ 228,042	$ 176,636	$ 176,636	$ (51,406)
• Carry Forward	132,799	0	0	0	0
TOTAL REVENUE	$ 45,372	$ 228,042	$ 176,636	$ 176,636	$ (51,406)
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

No mandate exists to operate programs under the Job Training Partnership Act. However, once a jurisdiction has received designation as a Service Delivery Area, levels of service must conform to standards established by the Job Training Partnership Act and Family Economic Security Act.

PURPOSE

Provides employment and training activities and services to economically disadvantaged workers 55 years of age and older; coordinates program services with local agencies.

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
# of Participants Served	0	48	50	25	118
# of Participants Placed in Permanent Jobs	0	22	33	4	65

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES
$51,406 decrease ($228,042 to $176,636)

- ($57,650) - Decrease in expenditures for training in occupational skills.
- ($20,000) - Costs of on-the-job training transferred out of this budget unit.
- ($16,000) - No anticipated expenditures for other training.
- ($13,019) - Transportation allowance expenditures being transferred to Supportive Services.
- $44,561 - Increase in job search activities.
- $5,000 - New expense to augment fixed incomes of participants.
- $7,019 - New expense to provide support services to participants.

BUDGET UNIT: 10308 OLDER WORKERS GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

SUMMARY OF MAJOR BUDGET CHANGES

REVENUES

$51,406 decrease ($228,042 to $176,636)

- ($51,406) - Amount represents revenues received last fiscal year. The amount of estimated revenue for Fiscal Year 1986-87 is the balance of last year's allocation not actually received.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The purpose of this budget unit is to provide employment and training services to eligible residents who are 55 years of age and over. Funds available under this budget unit include:

$176,636	Carry In from Fiscal Year 1985-86
0	New Allocation for Fiscal Year 1986-87
$176,636	Total Amount Budgeted for Fiscal Year 1986-87

Funds are currently budgeted by activity in the JTPA plan approved by the Board of Supervisors on April 1, 1986, in the following manner:

Activity	Number to be Served	Funds Allocated	Percent of Total Budget
Training			
Classroom Training, Occupational Skills	18	$ 45,600	26%
Job Search Training	100	88,799	50%
Total Training		$134,399	76%
Supportive Services			
Participant, Transportation, tools, etc.	50	$ 7,019	4%
Needs Based Payments	5	5,000	3%
Total Supportive Services		$ 12,019	7%
Program Administration		$ 30,218	17%
TOTAL ALLOCATED		$176,636	100%

The main emphasis for the older workers program in 1986-87 is to help older workers gain employment utilizing existing skills through Job Search/Job Club Services, and through classroom training designed to instruct them in how to compete in the job market. Participants will also be eligible for on-the-job training and classroom occupational skills training.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide employment and training services to eligible older individuals in San Joaquin County.	1. Provided 25 older workers with job search/job club employment and training services.
2. To place older workers into unsubsidized employment.	2. Placed into unsubsidized employment 44% (4) of the participants completing the program.
3. To coordinate services to older workers with various organizations in San Joaquin County.	3. Coordinated services to older workers with various organizations in San Joaquin County, including the Department of Aging.

BUDGET UNIT: 10308 OLDER WORKERS GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

1986-87 OBJECTIVES

1. To provide employment and training services to eligible older individuals in San Joaquin County including:
    - Classroom training
    - On-the-Job training
    - Job Search training
    - Job development
    - Supportive services
    - Counseling and assessment
2. To place older workers into unsubsidized employment.
3. To coordinate services to older workers with various organizations in San Joaquin County.

CONCURRENCE

Mr. Marcelo A. Lopez, Director of Employment and Training, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 10309 VOCATIONAL EDUCATION GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

Fund: JTPA	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 203,167	$ 302,922	$ 460,999	$ 460,999	$ 158,077
• Fixed Assets	28,922	0	0	0	0
TOTAL APPROP	$ 232,089	$ 302,922	$ 460,999	$ 460,999	$ 158,077
Earned Revenue By Source					
• Carry In	$ 217,355	$ 100,000	$ 244,099	$ 244,099	$ 144,099
• New Allocation	200,966	202,922	216,900	216,900	13,978
Total Funds Available	$ 418,321	$ 302,922	$ 460,999	$ 460,999	$ 158,077
• Carry Forward	186,232	0	0	0	0
TOTAL REVENUE	$ 232,089	$ 302,922	$ 460,999	$ 460,999	$ 158,077
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

No mandate exists to operate programs under the Job Training Partnership Act. However, once a jurisdiction has received designation as a Service Delivery Area, levels of service must conform to standards established by the Job Training Partnership Act and Family Economic Security Act.

PURPOSE

Provides education and training services, including vocational education to Job Training Partnership Act (JTPA) participants; coordinates activities with local educational agencies.

WORKLOAD DATA

Vocational Education Grant funds support employment and training programs for youth in coordination with local education agencies. These program activities include participant outreach and recruitment, certification, enrollment, participant orientations, job development, job site review, job referral, technical assistance, program review and development, and case management. These activities may be summarized into workload categories:

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Outreach and Recruitment	0	0	635	690	275
Certification and Enrollment	0	0	617	675	275
Work Site Development	0	0	750	900	275
Technical Assistance	0	0	80	120	0
Job Referral	0	0	600	650	0
Orientations	0	0	0	20	0

The funds for this grant, JTPA II-A 8% SECG, have been identified in the recent GAIN legislation to be used in support of the GAIN program.

BUDGET UNIT: 10309 VOCATIONAL EDUCATION GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES

$158,077 increase ($302,922 to $460,999)

- ($3,000) - No expense anticipated for staff travel.
- ($120,000) - No expense anticipated for classroom training contracts for occupational skills.
- $314,711 - Increase in remedial and basic skills training.
- $32,535 - Increase in recruitment and assessment expenses.
- ($66,169) - Decrease in administrative costs of this budget unit.

REVENUES

$158,077 increase ($302,922 to $460,999)

- $13,978 - Increase in allocation of funds for Fiscal Year 1986-87.
- $144,099 - Increase in amount carried forward to Fiscal Year 1986-87.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The purpose of this budget unit is to provide program improvement to existing vocational education programs, program development for new programs where appropriate, and direct education and training services through vocational education.

Funds available under this budget unit include:

$244,099	Carryover from Fiscal Year 1985-86
216,900	New Allocation for Fiscal Year 1986-87
$460,999	Total Amount Budgeted for Fiscal Year 1986-87

Funds are budgeted by activity in the following manner:

Activity	Number to be Served	Funds Allocated	Percent of Total Budget
Training			
Classroom Training, Remedial and Basic Skills	375	$350,734	76%
Total Training		$350,734	76%
Supportive Services			
Participant Child Care & Transportation	100	$ 32,535	7%
Total Supportive Services		$ 32,535	7%
Program Administration		$ 77,730	17%
TOTAL ALLOCATION		$460,999	100%

Vocational Education Grant funds for 1986-87 have been allocated to support the new (GAIN) legislation. Currently there is no information on how those monies are to be expended, as the program is still in the planning phase. The GAIN program will be designed to provide employment and training services to recipients of Aid to Families with Dependent Children (AFDC). The goal of the program will be full employment of the participants. The program plan is being developed by the Human Services Agency, in coordination with the Division of Employment and Training and the County Office of Education. Other agencies involved in the planning process include adult schools and regional occupational centers, Delta College, child care agencies, and community-based organizations. Implementation of the program is anticipated during Fiscal Year 1986-87.

BUDGET UNIT: 10309 VOCATIONAL EDUCATION GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

PROGRAM DISCUSSION OF 1986-87 BUDGET

In the interim, unexpended funds for Fiscal Year 1985-86 are being budgeted in Fiscal Year 1986-87 to support continuing programs operated in coordination with local education agencies. The programs will improve and develop programs for low-income high risk youth (dropouts) in basic skills and remediation, pre-employment skills, and job specific skills. In addition, services may include job counseling, career exploration, English-as-a-Second-Language (ESL) training or vocational assessment.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue to operate a unified employment and training services program, incorporating facilities of educational institutions and others in San Joaquin County.	1. Served over 650 youths in coordination with local schools through a Countywide project, School Training Alternatives for Youth (STAY). However, to date no Vocational Education grant (8%) funds have been expended, the program has operated on 78% funds only.
2. To continue to involve public educational agencies in program planning and development of the employment and training system.	2. Developed competency standards for job-specific training programs through a project coordinated with a local education agency. Competency standards are being completed in five specific areas: Secretary, Clerk Typist, Account Clerk, General Merchandising, and Automotive Technology. Review of these competencies by the PIC will occur prior to the completion of the project which is scheduled for June 30, 1986.
3. To continue to utilize public facilities for specific training of eligible individuals of the Job Training Partnership Act (JTPA).	3. Issued a request for concept papers for projects. Concept papers and proposals will be reviewed and recommended to the PIC and BOS for final approval. The extent of the projects is expected to range from continued curriculum development, activities to English-as-a-Second-Language (ESL), Career/Motivation training, Basic Skills development, and job skills training. All appropriate projects will be identified and approved prior to June 30, 1986.

1986-87 OBJECTIVES

1. To continue to operate a comprehensive unified employment and training services program, incorporating facilities of educational institutions and others in San Joaquin County, in order to provide a full-range of vocational education services, such as:
    - Classroom occupational skills training
    - Worksite training through work experience, try-out employment, and on-the-job training
    - Pre-employment skills training
    - Basic and remedial education
    - Vocational English-as-a-Second-Language
    - Counseling and assessment
2. To continue to involve public educational agencies in program planning and development of the employment and training system.

BUDGET UNIT: 10309 VOCATIONAL EDUCATION GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

1986-87 OBJECTIVES

3. To continue to utilize public facilities for specific training of eligible individuals of the Job Training Partnership Act (JTPA).

Note: Given that these funds have been specifically targeted for support of the GAIN legislation, these are the tentative objectives for 1986-87 pending direction from the State.

CONCURRENCE

Mr. Marcelo A. Lopez, Director of Employment and Training, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 10312 TITLE III DISLOCATED WORKER GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

Fund: JTPA	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 85,377	$ 432,995	$ 445,853	$ 445,853	$ 12,858
TOTAL APPROP	$ 85,377	$ 432,995	$ 445,853	$ 445,853	$ 12,858
Funding Source					
• Carry In	$ 0	$ 325,000	$ 445,853	$ 445,853	$120,853
• New Allocation	402,027	107,995	0	0	(107,995)
Total Funds Available	$ 402,027	$ 432,995	$ 445,853	$ 445,853	$ 12,858
• Carry Forward	316,650	0	0	0	0
TOTAL REVENUE	$ 85,377	$ 432,995	$ 445,853	$ 445,853	$ 12,858
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

No mandate exists to operate programs under the Job Training Partnership Act. However, once a jurisdiction has received designation as a Service Delivery Area, levels of service must conform to standards established by the Job Training Partnership Act and Family Economic Security Act.

PURPOSE

Assists workers affected by job relocation, plant closings or staff reductions; provides funds for retraining, assistance in relocation, and other employment services.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
# of Participants Served	0	0	96	158	195
# of Participants Placed In Permanent Jobs	0	0	38	76	122

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amount:

SERVICES & SUPPLIES
$12,858 increase ($432,995 to $445,853)

- $33,059 - Increase in Occupational Skills Training.
- $55,200 - Increase in Ancillary Services.
- ($76,520) - Decrease in allocated cost of staffing.
- $20,119 - Increase in Supportive Services.
- ($8,000) - Decrease in on-the-job training contracts.
- ($1,000) - No funds requested for printing costs.
- ($10,000) - No transportation costs anticipated.
- ($47,500) - Transfer of child care costs to Supportive Services.

BUDGET UNIT:	10312 TITLE III DISLOCATED WORKER GRANT
DEPARTMENT:	DIVISION OF EMPLOYMENT & TRAINING
FUNCTION:	GENERAL GOVERNMENT
RESPONSIBLE MANAGER:	MARCELO A. LOPEZ

SUMMARY OF MAJOR BUDGET CHANGES

REVENUES
$12,858 increase ($432,995 to $445,853)

- $12,858 - Increase in amount to be carried forward to Fiscal Year 1986-87.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The purpose of this budget unit is to provide employment and training services to dislocated workers. A dislocated worker is an individual who has been terminated, laid-off, or received notice of impending termination or lay-off as a result of plant closure or a reduction in workforce. The emphasis of this program is to provide re-employment related services and/or training to eligible individuals to assist them in obtaining unsubsidized employment.

Funds available under this budget unit include:

$445,853	Carryover from Fiscal Year 1985-86
0	New Allocation for Fiscal Year 1986-87
$445,853	Total Amount Budgeted for Fiscal Year 1986-87

Funds are currently budgeted by activity in the JTPA plan approved by the Board of Supervisors on April 1, 1986, in the following manner:

Activity	Number to be Served	Funds Allocated	Percent of Total Budget
Training			
Classroom Training, Occupational Skills	32	$ 83,059	19%
On-the-Job Training	62	100,000	22%
Job Search Training	57	37,000	8%
Intake/Assessment Activities	155	63,000	14%
Total Training		$283,059	63%
Supportive Services			
Participant Services (Including Child Care, Transportation, etc.)	120	$ 83,329	19%
Total Supportive Services		$ 83,329	19%
Administration		79,465	18%
TOTAL ALLOCATED		$445,853	100%

Starting in Fiscal Year 1986-87, PIC/DET plans to establish a Re-employment Service Center to provide outreach, assessment, counseling, training, and placement services to displaced workers. The major emphasis will be towards small lay-offs of one to five persons in any given instance. The first year projected cost associated with this Center ranges between $350,000 to $500,000.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide employment and training services to displaced workers to enable them to retain permanent, unsubsidized employment.	1. Served 158 displaced workers resulting in the placement of 76 participants into permanent unsubsidized employment in such occupations as auto mechanic, parts clerk, bookkeeper, dental receptionist, and counter-person, at an average wage of $6.24 per hour.

BUDGET UNIT: 10312 TITLE III DISLOCATED WORKER GRANT
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

1985-86 OBJECTIVES	1986-87 ACCOMPLISHMENTS
2. To coordinate activities for displaced workers with other agencies in and around San Joaquin County.	2. Developed and established linkages with public agencies and community-based organizations to serve dislocated workers.
3. To work cooperatively with business and labor to provide the most cost-effective employment and training services for displaced workers.	3. Developed and established linkages with business and labor in the design and implementation of employment and training services for displaced workers.

1986-87 OBJECTIVES

1. To provide employment and training services to displaced workers to enable them to retain permanent, unsubsidized employment; such services to include:
    - Classroom training
    - On-the-job training
    - Job search training
    - Job development
    - Supportive services
    - Counseling and assessment
2. To coordinate activities for displaced workers with other agencies in and around San Joaquin County.
3. To work cooperatively with business and labor to provide the most cost-effective employment and training services for displaced workers.

CONCURRENCE

Mr. Marcelo A. Lopez, Director of Employment and Training, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 10313 SYETP
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

	1984-85	1985-86	1986-87		
Fund: JTPA	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 0	$ 0	$ 213,543	$ 213,543	$ 213,543
• Svcs/Supplies	393,399	1,686,505	1,909,287	1,909,287	222,782
• Fixed Assets	15,367	7,012	2,700	2,700	(4,312)
TOTAL APPROP	$ 408,766	$ 1,693,517	2,125,530	$2,125,530	$ 432,013
Funding Source					
• Carry In	$ 182,965	$ 1,749,765[1]	$ 56,248	$ 56,248	$(1,693,517)
• New Allocation	1,733,304	0	2,019,282[2]	2,019,282	2,019,282
• Other Revenue	0	0	50,000	50,000	50,000
Total Funds Available	$ 1,916,269	$ 1,749,765	$2,125,530	$2,125,530	$ 375,765
• Carry Forward	1,507,503	56,248	0	0	(56,248)
TOTAL REVENUE	$ 408,766	$ 1,693,517	$2,125,530	$2,125,530	$ 432,013
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TEMPORARY (FTE)*	0	0	13	13	13

[1] This amount represents the carry-over funds from FY 1984-85.

[2] This amount represents the final allocation for Title II-B. The amount of $1,958,501 shown in the Annual Plan was based on preliminary information received from the State.

* Full-time equivalent.

MANDATE

No mandate exists to operate programs under the Job Training Partnership Act. However, once a jurisdiction has received designation as a Service Delivery Area, levels of service must conform to standards established by the Job Training Partnership Act and Family Economic Security Act.

PURPOSE

Provides employment opportunities and work experience for participants between the ages of 14 and 21.

WORKLOAD DATA

The Summer Youth Employment and Training Program activity includes participant outreach, certification, job referral, enrollment, participant orientations, work site orientations, job development, and case management. These activities may be summarized into workload categories as follows:

	Actual 84-85	Est. Act. 85-86	Proj. 86-87
Countywide Outreach	15,000	15,000	15,000
Participant Enrollments	1,851	1,987	1,760
Work Site Development	1,600	1,730	1,730
Job Referrals	2,200	2,400	2,400
Orientations	50	100	100
Entered Employment	80	39	34

BUDGET UNIT: 10313 SYETP
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

WORKLOAD DATA

Countywide Outreach refers to orientations conducted at all County high schools, selected community-based organizations, public libraries, and the offices of the Private Industry Council. Applications are made available at the orientations and can be picked up at all the above locations. Approximately 4,000 applications are certificated.

Participant Enrollment refers to the targeted population of economically disadvantaged youths between the ages of 14 and 21. Case management also becomes a part of the program activity once the participant is enrolled.

Work Site Development consists of subsidized work experience sites at private, non-profit organizations Countywide, as well as with public agencies.

Job Referrals include interviewing each participant, scheduling appointments with employers, and following up after each interview.

Orientations include outreach orientations at the schools, participant orientations, work site orientations, and labor market orientations.

Entered Employment refers to the candidates placed in private sector unsubsidized employment.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$213,543 increase (zero to $213,543)

- $213,543 - Expenditures for Program Year 1986. No appropriations were made for Fiscal Year 1985-86 because all salaries and employee benefits were budgeted under Budget Unit 10305 and charged to this budget unit through Intrafund Transfers. However, the amount requested for 1986-87 represents a reduction of 2 FTE positions, or $45,997.

SERVICES & SUPPLIES

$222,782 increase ($1,686,505 to $1,909,287)
Although no formal budget request was submitted for Fiscal Year 1985-86, all unexpended appropriations from 1984-85 were rolled over into that year. Comparison of major 1986-87 requested expenditures to 1985-86 expenditures is as follows:

- $264,978 - Increase in compensation in lieu of wages.
- $5,807 - Increase in office expense-general.
- ($2,372) - Decrease in printing costs.
- $8,837 - Increase in communications.
- $3,418 - Increase in transportation and travel.
- $25,500 - Increase in allocated Service Department costs.
- $1,421 - Increase in classroom training - remedial education and basic skills.
- $2,622 - Increase in other training.
- ($144,766) - Decrease in Professional and Specialized Services.
- $60,900 - Increase in Workers Compensation Insurance.
- ($3,952) - Decrease in Rents-Structures and Grounds.

FIXED ASSETS

$4,312 decrease ($7,012 to $2,700)

- $2,100 - Three computer terminals for information management of SYETP.
- $600 - Three tables for computer terminals.

REVENUES

$432,013 increase ($1,693,517 to $2,125,530)

- $432,013 - Increase in funding for Program Year 1986.

BUDGET UNIT: 10313 SYETP
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget unit is the operating grant for the Summer Youth Employment and Training Program (SYETP). SYETP funds are used to provide meaningful summer work experience and other employment and training activities to approximately 1,700 eligible youths in San Joaquin County.

Funds available under this budget unit include:

$ 56,248	Carry In from Fiscal Year 1985-86
2,019,282	New Allocation for Fiscal Year 1986-87
50,000	Other Revenue for Fiscal Year 1986-87
$2,125,530	Total Funding Available

The Summer Youth Employment and Training Program is designed to provide eligible, in- and out-of-school youths with meaningful summer employment and training. This program exposes youths to various career opportunities while assisting them in developing good basic work habits and skills. During their participation, youths are introduced to a work environment, vocational counseling, career planning, and labor market orientation.

Although primarily a work experience program, several components within the Summer Youth Employment and Training Program are a combination of classroom training and work experience. The classroom activity may consist of anything from basic remediation to career exploration.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide meaningful summer employment to eligible youths in San Joaquin County.	1. Exceeded planned enrollment levels of 1,700 to serve a total of 1,987 County residents with experience in clerical work, education, administration, labor, recreation, and performing arts.
2. To provide a Countywide Theater Arts Project which will provide valuable work experience to participants and a free theater performance to a large number of County residents.	2. Produced the musical production "The Wiz". The performances were at city parks for a total audience of well over 4,500 County residents.
3. To provide cost-effective management of the Summer Youth Employment and Training Program in San Joaquin County.	3. Provided a program costing $964 per enrollment; planned cost per enrollment was $1,127.
4. To serve 1,700 economically disadvantaged youth residents of San Joaquin County.	4. Exceeded planned enrollment levels of 1,700, to serve a total of 1,987 County residents.
5. To develop and implement a pilot, competency-based, remedial education program which would serve 100 eligible youths from two local high schools.	5. Developed and implemented a pilot, competency-based, remedial education program at two high schools, serving a total of 97 participants ages 14 and 15. Developed cooperative Educational Programs with Delta College, the University of the Pacific, and County PIC, intended to direct college-bound students to courses through a higher education.

BUDGET UNIT:	10313 SYETP
DEPARTMENT:	DIVISION OF EMPLOYMENT & TRAINING
FUNCTION:	GENERAL GOVERNMENT
RESPONSIBLE MANAGER:	MARCELO A. LOPEZ

1986-87 OBJECTIVES

1. To serve 1,760 economically disadvantaged youths.
2. To provide meaningful summer employment to eligible youths in San Joaquin County in clerical, educational, recreational, administrative, and performing arts occupations.
3. To provide a Countywide Theater Arts Project which will provide valuable work experience to participants and a free theater performance to a large number of County residents.
4. To provide cost-effective management of the Summer Youth Employment and Training Program in San Joaquin County.
5. To continue development and refinement of two pilot programs started during the Fiscal Year 1985 SYETP. These projects will be used as model, competency-based, remedial education programs to be duplicated by other schools, Countywide.

CONCURRENCE

Mr. Marcelo A. Lopez, Director of Employment and Training, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 10314 JTPA 6% PERFORMANCE INCENTIVE AWARD BONUS
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

Fund: JTPA	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 0	$ 75,000	$ 311,106	$ 311,106	$236,106
TOTAL APPROP	$ 0	$ 75,000	$ 311,106	$ 311,106	$236,106
Earned Revenue By Source					
• Carry In	$ 0	$ 0	$ 50,000	$ 50,000	$ 50,000
• Aid-Other Govt	0	75,000	261,106	261,106	186,106
TOTAL REVENUE	$ 0	$ 75,000	$ 311,106	$ 311,106	$236,106
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

No mandate exists to operate programs under the Job Training Partnership Act. However, once a jurisdiction has received designation as a Service Delivery Area, levels of service must conform to standards established by the Job Training Partnership Act and Family Economic Security Act.

PURPOSE

Provides funding for employment and training services for "hard-to-serve" groups such as welfare recipients, youths, etc.

WORKLOAD DATA

The 6% Transition to Employment activity includes participant outreach, enrollment, counseling, and supportive services to single heads-of-households with dependents, with priority given to welfare recipients. These activities may be summarized into workload categories as follows:

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Countywide Outreach	0	0	0	220	400
Participant Enrollments	0	0	0	55	155
Counseling	0	0	0	55	155
Supportive Services	0	0	0	55	155

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES
$236,106 increase ($75,000 to $311,106)

- $217,774 - New cost of training for transition to employment.
- $13,806 - Increase in Supportive Services to participants.
- $61,526 - Increase in labor costs and indirect charges allocated to this budget unit.
- ($52,500) - No expenditures anticipated for training other than classroom.
- ($4,500) - Costs of meals for participants to be paid by training agencies.

BUDGET UNIT:	10314 JTPA 6% PERFORMANCE INCENTIVE AWARD BONUS
DEPARTMENT:	DIVISION OF EMPLOYMENT & TRAINING
FUNCTION:	GENERAL GOVERNMENT
RESPONSIBLE MANAGER:	MARCELO A. LOPEZ

SUMMARY OF MAJOR BUDGET CHANGES

REVENUES

$236,106 increase ($75,000 to $311,106)

- $236,106 - Increase is a result of an incentive performance bonus received during the 1984-85 program year.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The purpose of this budget unit is to improve programs so as to extend employment and training services to "hard-to-serve" groups such as welfare recipients, youths, etc. Funds available under this budget unit include:

$ 50,000	Carry In from Fiscal Year 1985-86
261,106	New Allocation for Fiscal Year 1986-87
$311,106	Total Amount budgeted for Fiscal Year 1986-87

Funds are currently budgeted by activity in the JTPA plan approved by the Board of Supervisors on April 1, 1986, in the following manner:

Activity	Number to be Served	Funds Allocated	Percent of Total Budget
Training			
Classroom Training (Occupational skills and remedial education)	155	$217,774	70%
Total Training		$217,774	70%
Supportive Services			
Participant Child Care and Transportation	155	$ 20,556	7%
Total Supportive Services		$ 20,556	7%
Administration		$ 72,776	23%
TOTAL ALLOCATED		$311,106	100%

Title II-A 6% funds are incentive bonuses received from the State as a result of exceeding program performance standards. The level of funding varies from year-to-year and is not guaranteed. Program funds may be expended upon any authorized JTPA services or upon special projects allowable under JTPA. Current funds are targeted to provide employment support services to female heads-of-households, with priority given to those on AFDC welfare.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To develop an employment and training program leading to unsubsidized employment for a significant "hard-to-serve" group in San Joaquin County.	1. Developed the Transition to Employment Program which is being implemented at two community-based organizations and the community college.
2. To manage this program effectively.	2. Maintained constant communication with the program operators to insure management of the programs.
	3. Spread interest in the program throughout the County, resulting in contacts by welfare recipients and women in general seeking admission into the program.

BUDGET UNIT: 10314 JTPA 6% PERFORMANCE INCENTIVE AWARD BONUS
DEPARTMENT: DIVISION OF EMPLOYMENT & TRAINING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: MARCELO A. LOPEZ

1986-87 OBJECTIVES

1. To operate an employment and training program leading to unsubsidized employment for a significant "hard-to-serve" group in San Joaquin County.

2. To provide specialized services that do not directly result in the placement of participants, but that support the placement activities of other programs, such as:

    - English-as-a-Second-Language (ESL)
    - Job forums
    - Computer assisted remediation
    - Specialized assessment
    - Upgrade training
    - Post-termination (employment) services

3. To implement eligible programs and services as may be directed by the Private Industry Council and the Board of Supervisors.

CONCURRENCE

Mr. Marcelo A. Lopez, Director of Employment and Training, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 104 CLERK OF THE BOARD
DEPARTMENT: CLERK OF THE BOARD
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JORETTA J. HAYDE

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 136,411	$ 153,976	$ 163,698	158,464	$ 4,488
• Svcs/Supplies	62,955	85,777	113,636	111,586	25,809
• Fixed Assets	0	0	9,000	9,000	9,000
TOTAL APPROP	$ 199,366	$ 239,753	$ 286,334	$ 279,050	$ 39,297
Earned Revenue By Source					
• Charges for Svcs	$ 2,925	$ 0	$ 0	$ 0	$ 0
• Other Revenue	828	1,105	1,105	1,105	0
TOTAL REVENUE	$ 3,753	$ 1,105	$ 1,105	$ 1,105	$ 0
NET COUNTY COST					
• Support	$ 195,613	$ 238,648	$ 285,229	$ 277,945	$ 39,297
ALLOCATED POSITIONS	5.0	5.0	5.0	5.0	0
TEMPORARY (FTE)*	0.5	0.5	0.8	0.5	0
TOTAL STAFFING	5.5	5.5	5.8	5.5	0

*Full-time equivalent

MANDATE

Government Code Section 25100 requires the Clerk of the Board to attend each session of the Board of Supervisors, take and maintain the related minutes and petitions, preserve all applications and other records. In addition, this office also provides support to boards and commissions, some of which are mandated by State law or County ordinance. The Clerk of the Board provides all clerical support for the Assessment Appeals Board which was instituted by the adoption of Ordinance #3210 (9/17/85).

PURPOSE

Prepares the Board of Supervisors' agendas and minute summaries; processes and retains all documents acted upon by the Board of Supervisors. Clerks all Board of Supervisors' meetings and Assessment Appeals meetings as well as Industrial Development Authority and Industrial Revolving Fund meetings; provides notice by publication of these meetings. Transmits Conflict of Interest forms and correspondence to all required entities, monitors and retains files on same. Provides support services to all County departments.

WORKLOAD DATA

The workload in the Clerk of the Board Department is categorized into five major sections listed below:

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Paper flow data:					
Board of Supervisors' Documents	2,000	2,500	3,800	4,050	5,000
Boards & Commissions Documents	2,000	2,300	2,650	2,754	2,800
Board of Equalization Documents	300	400	525	N/A	N/A
Assessment Appeals Documents	N/A	N/A	N/A	675	850
Counter & Telephone Service	300	600	600	450	450

BUDGET UNIT:	104 CLERK OF THE BOARD
DEPARTMENT:	CLERK OF THE BOARD
FUNCTION:	GENERAL GOVERNMENT
RESPONSIBLE MANAGER:	JORETTA J. HAYDE

WORKLOAD DATA

Board of Supervisors' Documents include all papers (forms, contracts, letters, petitions, reports, etc.) submitted and processed for the Board Agenda and Minutes.

Boards and Commissions Documents include announcements, updates, appointments set, and monitoring of rosters and files. An update of the Boards and Commissions Roster is provided to staff weekly.

Board of Equalization Documents include correspondence with County Counsel, the Assessor's Office, and the applicants; daily monitoring of files; the setting of hearing dates; notifying applicants and staff of hearings; preparation and distribution of all documents.

Assessment Appeals Documents include calculating of Assessment Appeals Board members' compensation, monitoring of communications between members and County Counsel, correspondence with applicants, the setting of hearing dates, notifying applicants and staff of hearings, preparation and distribution of all documents.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$4,488 increase ($153,976 to $158,464)

- $8,868 - Normal salary adjustments.
- $2,000 - Increase in Extra-Help pay rate.
- ($6,380) - Reductions in Health and Unemployment Compensation Insurance and adjustments for cafeteria plan.

SERVICES & SUPPLIES

$25,809 increase ($85,777 to $111,586)

- ($2,000) - Decrease in general office expense: some materials now charged to Assessment Appeals Board account.
- ($900) - Decrease in postage costs.
- $775 - Increase in word processing terminal equipment maintenance charges.
- $4,873 - Increase in Data Processing Direct Charges.
- ($500) - Decrease in microfilming costs.
- $25,000 - Increase in Assessment Appeals Board costs for member compensation and office supplies. Based on hearing estimate from County Counsel and Assessor.
- ($2,250) - Decrease in publications and legal ordinance code costs.

FIXED ASSETS

$9,000 increase (zero to $9,000)

- $9,000 - Fifteen locking files to provide security of Board Agenda and Minutes documents.

NET COUNTY COST

$39,297 increase ($239,753 to $277,945)

PROGRAM DISCUSSION OF 1986-87 BUDGET

During 1985-86, the Clerk of the Board of Supervisors continued automation of its record keeping systems. The addition of two major responsibilities: 1) providing complete clerical support to the Assessment Appeals Board and 2) developing a system for Conflict of Interest filings, will require the Clerk's Office to further develop and fine-tune its automated capabilities. A major project for 1986-87 is the computerization of the Boards and Commissions rosters and records to enable staff to access information by at least three different inquiry levels.

BUDGET: 104 CLERK OF THE BOARD
DEPARTMENT: CLERK OF THE BOARD
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JORETTA J. HAYDE

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget unit shows a 16% increase, $39,297, in Net County Cost. Although this increase is large, $25,000 (or 9% of the total) is attributable to the creation of the Assessment Appeals Board, which is mandated by law. The funds in the Assessment Appeals Board account provide compensation for Board members and allow purchase of office supplies for this function. Extra-Help funding is recommended to continue the microfilming of prior year documents and to provide necessary support to the Office when regular staff must be absent due to clerking Assessment Appeals, illness, or vacations.

The County Administrator recommends approval of the Clerk of the Board's request for $9,000 in Fixed Assets for the purchase of fifteen legal-size locking file cabinets ($600 each). These file cabinets would replace those presently in use in the Clerk's Office, which cannot be converted to lock, and will provide necessary security for the Board of Supervisors' Agenda and Minutes documents, many of which are originals.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To complete microfilming of Board documents for 1981-82.	1. Completed microfilming of 1981-82 documents and placed in secured storage.
2. To continue use of personal computer in automation of office procedures.	2. Completed automated index system to all documents and Conflict of Interest.
3. To continue joint advertising with the Planning Department, saving the County approximately $12,000.	3. Continued joint advertising with cooperation of the Planning Department.
4. To transfer processing of parcel maps to the Treasurer-Tax Collector.	4. Completed. It is now more convenient for the constituency of San Joaquin County to access parcel maps.

1986-87 OBJECTIVES

1. To automate the Boards and Commissions rosters and records, utilizing Mapper Program from Data Processing.
2. To complete the process of decentralizing Legal Advertising for the General Services and Public Works Departments.
3. To train additional Deputy Clerks for clerking all Board meetings.
4. To encourage departments to utilize the microfiche system by training their clerical staff and providing them copies of the fiche to be used on their viewers. This will result in faster document retrieval by the Clerk of the Board.
5. To microfilm the 1982-83 Board of Supervisors' documents.
6. To explore the feasibility of going to bid for Legal Advertising.

CONCURRENCE

Mrs. Joretta J. Hayde, Clerk of the Board, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 105 PUBLIC INFORMATION
DEPARTMENT: PUBLIC INFORMATION
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD DOTY

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 89,145	$ 68,335	$ 77,867	$ 77,205	$ 8,870
• Svcs/Supplies	26,766	25,330	46,868	42,158	16,828
TOTAL APPROP	$ 115,911	$ 93,665	$ 124,735	$ 119,363	$ 25,698
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Support	$ 115,911	$ 93,665	$ 124,735	$ 119,363	$ 25,698
TOTAL STAFFING	2	2	2	2	0

MANDATE

No mandate exists for this department. The Public Information Office was established by the Board of Supervisors in 1965, and is completely discretionary.

PURPOSE

Develops and coordinates a public relations program; keeps citizens informed about the County government's activities; coordinates news releases; provides educational material to schools and colleges; provides coordination and support for ceremonies and special events sponsored by the County.

WORKLOAD DATA

The Public Information Office uses news releases to inform the public concerning County programs, activities, and events. The Office prepares resolutions, proclamations, awards, and plaques to honor residents for their achievements. Special activities include the Spring Festival coordination and promotion ($1,040) and the Retirement Luncheon coordination ($1,550).

	-------Actual-------- 82-83	83-84	84-85	Est./ Act. 85-86	Proj. 86-87
News Releases	168	172	168	180	215
Awards, resolutions, etc.	319	306	332	364	400

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$8,870 increase ($68,335 to $77,205)
- $8,870 - Normal salary adjustments.

SERVICES & SUPPLIES

$16,828 increase ($25,330 to $42,158)
- $6,528 - Purchase of computer equipment.
- $2,663 - Increased costs of awards and photography.
- ($2,515) - Department head vehicle deleted.
- $152 - Increased costs of communications and subscriptions.
- $10,000 - Develop multi-media slide presentation.

BUDGET UNIT: 105 PUBLIC INFORMATION
DEPARTMENT: PUBLIC INFORMATION
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD DOTY

SUMMARY OF MAJOR BUDGET CHANGES

NET COUNTY COST
$25,698 increase ($93,665 to $119,363)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 Public Information Office budget focuses on the continuation of public information programs designed to keep the public aware of the operations and objectives of County government.

The present Public Information Officer (PIO) joined the County less than a year ago and since then the Office has increased its activities. The purchase of a personal computer, a letter-quality printer, and a telephone modem will allow the PIO to create and transmit County news releases directly to area newspapers. The PIO has been filling a greater number of requests for County awards to employees and private citizens. These include engraved trophies and plaques, and framed resolutions. In addition, the PIO is researching means to improve private citizens' understanding of County government. Ideas to achieve this goal include creating a multi-media presentation about the County, writing a monthly newspaper column, and producing a weekly radio report.

The requested budget maintains essential public relations functions, and would allow expansion of activities to increase the public flow of information concerning County services.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide a program to keep citizens aware of the complex functions of County government and its services and functions.	1. Informed the citizenry concerning the operations and services of County government through news releases and regular contacts with the news media.
2. To continue various recognition activities, special events and ceremonies keyed to focusing public attention on County government.	2. Coordinated the various recognition programs for deserving County residents and organized dedications and other special events that acquainted the public with County services.
3. To utilize public relations tools to establish a communication network with the various publics of County government to give them understanding and knowledge and engender the support that is needed for a successful County government operation.	3. Worked with County department personnel to expand public knowledge and understanding of services provided.

1986-87 OBJECTIVES

1. To expand the number of news releases so the public can learn more about what County government does for them.

2. To produce a monthly newspaper column that features various County department activities.

3. To update and improve the County display at the State Capitol.

4. To investigate and direct the development of a sophisticated multi-media presentation on County government.

5. To implement use of computers in the office to improve efficiency and transmit news releases to the local newspaper.

BUDGET UNIT: 105 PUBLIC INFORMATION
DEPARTMENT: PUBLIC INFORMATION
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD DOTY

POLICY MATTERS

- Policy Issue - Requested in the budget for Services and Supplies is $10,000 for a 10-minute multi-media presentation which would combine slides, music and multiple projectors for a production about San Joaquin County. The production will be used for new employee orientation and by the Board of Supervisors and other County officials when making presentations to area clubs and organizations about county government. An appropriation of $10,000 is recommended to fund this request, which accounts for 39% of the $25,698 increase in Net County Cost.

CONCURRENCE

Mr. Richard Doty, Public Information Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 108 AUDITOR-CONTROLLER
DEPARTMENT: AUDITOR-CONTROLLER
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: PAUL G. HEURLIN

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 884,573	$ 963,439	$ 1,024,748	$ 1,024,748	$ 61,309
• Svcs/Supplies	309,302	413,316	443,206	443,206	29,890
• Fixed Assets	19	0	385	385	385
Total Expend	$ 1,193,894	$ 1,376,755	$ 1,468,339	$ 1,468,339	$ 91,584
• Intrafund Trans	(315,914)	(79,546)	(35,233)	(35,233)	44,313
TOTAL APPROP	$ 877,980	$ 1,297,209	$ 1,433,106	$ 1,433,106	$135,897
Earned Revenue By Source					
• Charges for Svcs	$ 160,336	$ 31,611	$ 113,689	$ 113,689	$ 82,078
• Other Revenue	11,523	10,500	26,900	26,900	16,400
TOTAL REVENUE	$ 171,859	$ 42,111	$ 140,589	$ 140,589	$ 98,478
NET COUNTY COST					
• Support	$ 706,121	$ 1,255,098	$ 1,292,517	$ 1,292,517	$ 37,419
ALLOCATED POSITIONS	28.0	28.0	28.0	28.0	0.0
TEMPORARY (FTE)*	0.2	0.3	0.5	0.5	0.2
TOTAL STAFFING	28.2	28.3	28.5	28.5	0.2

*Full-time equivalent.

MANDATE

Government Code Section 24000 establishes the elective position of Auditor-Controller. The duties and authority of this officer are set forth in Government Code Section 26880 and 26900. The level of service provided by the Auditor-Controller is at the discretion of the Board of Supervisors.

PURPOSE

Responsible for the proper maintenance of the County's accounting records; prepares financial reports; audits other departments and special districts governed by the Board of Supervisors. Responsible for the correct payment of all County bills and other obligations and for the disbursement of the County payroll. Safeguards public funds and ascertains that all disbursements conform to legal requirements. Determines property tax rates for bond and debt requirements, maintains and controls adjustments to the tax rolls, and controls the apportionment and distribution of property tax revenue. Prepares the Treasurer's deposit permits and prepares monthly revenue reports. Maintains department payroll control. Periodically examines the books, accounts, records, and internal accounting control procedures of County departments and submits written reports of these examinations to the Board of Supervisors.

WORKLOAD DATA

Departmental activities include processing and issuing warrants, preparing Treasurer's deposit permits (pay-ins), processing all County claims and purchase orders. It also includes various property tax processing functions such as changes to the tax roll, Auditor's tax refunds, and many other functions. These activities may be categorized into four major areas listed below:

BUDGET UNIT: 108 AUDITOR-CONTROLLER
DEPARTMENT: AUDITOR-CONTROLLER
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: PAUL G. HEURLIN

WORKLOAD DATA

	--------Actual---------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
RECEIPTS					
Treasurer's Deposit Permits	8,756	9,183	10,281	10,400	10,500
DISBURSEMENTS					
Warrants	800,113	824,315	920,069	959,900	1,000,000
Purchase Orders & Claims	95,649	100,621	111,832	117,900	120,000
JOURNALS ENTRIES	484	494	443	410	450
PROPERTY TAXES					
Changes to Tax Roll	N/A	4,352	5,400	7,000	7,500
Auditor's Tax Refunds	N/A	591	417	500	550
Hand Prepared SB 813 Tax Bills	0	0	50	550	600
Property Tax Clearances	N/A	N/A	200	400	450
Tax Redemptions	N/A	N/A	4,109	3,702	3,700

Treasurer's Deposit Permits (Pay-Ins) require typing permits and coding each receipt for entity, fund, account code, and amount.

Warrants involve controlling, reconciling, and filing all retirement warrants, payroll warrants, public assistance warrants, school warrants issued to pay vendors, and various other claims.

Purchase Orders & Claims are the auditing and processing of all purchase orders and claims submitted to the County for payment. Each document must be verified for validity, compliance with legal requirements, appropriation, and mathematical accuracy.

Journal Entries are accounting inputs to the Auditor's Financial System not routinely entered through the claims and disbursements process, payroll process, or other sub-systems.

Changes to Tax Roll include changes to a parcel such as name, address, or valuation. Some changes require the recomputation of taxes based on new values and issuance of a corrected tax bill and/or a tax refund.

Auditor's Tax Refunds are the result of a reduction of total tax when the property tax has already been paid.

Hand Prepared SB 813 Tax Bills are changes to the supplemental property tax roll (SB 813) which are not automated for corrected tax bills.

Property Tax Clearances on an estate prior to final disposition are required by law. The Auditor computes the amount of tax liability and submits this information to the Tax Collector.

Tax Redemptions require the manual process of compiling by tax rate area the delinquent property taxes and direct assessments to apportion taxes to taxing agencies.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$61,309 increase ($963,439 to $1,024,748)

- $54,049 - Normal salary adjustments.
- $7,260 - Part-time (half-time) extra-help Specialist Clerk position.

BUDGET UNIT: 108 AUDITOR-CONTROLLER
DEPARTMENT: AUDITOR-CONTROLLER
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: PAUL G. HEURLIN

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES
$29,890 increase ($413,316 to $443,206)

- $1,904 - Increase in Office Expense - General.
- $1,000 - Increase in Professional and Specialized Services.
- $35,000 - Increase in Data Processing Direct Charges for enhancements to existing systems.
- ($9,202) - Decrease in Data Processing Direct Charges - Equipment as no new data processing equipment is requested.

FIXED ASSETS
$385 increase (zero to $385)

- $385 - New five-drawer legal file.

INTRAFUND TRANSFERS
$44,313 decrease ($79,546 to $35,233)

REVENUES
$98,478 increase ($42,111 to $140,589)

- $9,500 - Assessment and Tax collection fees.
- $72,578 - Increased charges for services primarily to Enterprise Funds.
- $3,200 - Other fees received from County employees.
- $11,400 - Equitable Life Insurance fees.
- $1,800 - Outlawed warrants and other special districts.

NET COUNTY COST
$37,419 increase ($1,255,098 to $1,292,517)

PROGRAM DISCUSSION OF 1986-87 BUDGET

During 1985-86, there was a marked increase in the volume and complexity of work in the Property Tax Section as a direct result of the supplemental property tax processing mandated by SB 813 and AB 2345. The County is required under this legislation to prepare and collect supplemental property taxes on a pro rata basis whenever property is sold. A property tax collection and distribution system had to be developed to accommodate the legislative mandates. Computation of property taxes involving change of ownership is extremely complex and requires considerable time and effort. Property tax apportionment for supplemental property tax collections is also different than regular property tax apportionments.

A UTS-20 terminal was installed in 1985-86 in the Auditor's Department. This unit allows the Department to call up any record in the Assessor's file and see the latest status. It eliminates written or phone requests and the necessity to write the information on a form or sheet of paper. It also provides the latest data instead of data several days old and which may have changed. The benefits will be available for the full 1986-87 fiscal year.

The Auditor-Controller acquired a personal computer (PC) in 1985 which is being utilized initially to develop a Proposition 4 limit program and an in-house cost allocation program. As time permits, the Department will develop other applications for the PC.

The Department attempts to streamline its operation without sacrificing accuracy, control, and accountability. As a result, it has been able to cope with the increase in workload with present staff. It has reached the point, however, where additional clerical help in the Claims and Disbursements Section is required to keep up with the workload. A part-time extra-help employee is recommended for this function for 1986-87, costing $7,260.

The Department's 1986-87 budget request compares favorably with the amount approved for 1985-86. Salaries and Employee Benefits shows an increase of $61,309. Of this amount, $54,049 is for normal salary increases and $7,260 is for extra-help. Data Processing charges are increased by $35,000. All of the other combined line items within the object of Services and Supplies show a decrease of $5,110. The total Net County Cost increased by $37,419 which is less than 3% of the total budget.

BUDGET UNIT: 108 AUDITOR-CONTROLLER
DEPARTMENT: AUDITOR-CONTROLLER
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: PAUL G. HEURLIN

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Auditor-Controller is a service department established for the purpose of providing services to other departments, special districts, and the general public. In spite of budget restrictions and an increase in workload, the Department has accomplished its primary goal of providing a high level of service.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To successfully complete the supplemental property taxes system. This includes the correct computation and printing of tax bills/tax rolls and the proper distribution of property taxes as required by law.	1. Completed in part; however, the Department is making required changes due to unforeseen conditions and changes made by the Legislature.
2. To enhance the Auditor's Financial System by automating other sub-systems including the County payroll and property taxes distribution systems.	2. Automated the County payroll input to the Financial System. The preliminary work to automate property tax distribution is done, but the job has not been completed.
3. To eliminate certain duplication of effort by installing a UTS-20 terminal for inquiry capabilities into present and future property tax and Assessor systems.	3. Installed a UTS-20 terminal, currently being used by the employees of the Property Tax Section.
4. To continue discussion with the County Tax Collector, County Assessor, and Data Processing for the purpose of developing a more up-to-date property tax processing system which utilizes a microfiche tax roll instead of the hard copy tax roll. This is viewed as a long-term project.	4. Held meetings among the affected departments. Different options have been considered, but no substantive progress has been made.
5. To continue to improve the cross-training program within the Department, including cross-training of employees between the AFS and payroll systems.	5. Continued to improve the cross-training within the Department, to the extent possible. This is an ongoing process.

1986-87 OBJECTIVES

1. To complete and implement an office procedures manual.
2. To continue pursuing the development of an on-line integrated property taxes system. This is considered a major, long-term project.
3. To continue enhancement of the Auditor's Financial System by automating the County property taxes distribution system.
4. To continue existing cross-training program within the Department. This includes cross-training of employees between the AFS and payroll systems.
5. To develop an in-house cost allocation plan process for the newly acquired personal computer (PC) and to use the PC for other applications depending on time and expertise availability.

CONCURRENCE

Mr. Paul G. Heurlin, Auditor-Controller, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 10803 SINGLE AUDIT
DEPARTMENT: AUDITOR-CONTROLLER
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: PAUL G. HEURLIN

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 38,450	$ 40,350	$ 42,350	$ 42,350	$ 2,000
Total Expend	$ 38,450	$ 40,350	$ 42,350	$ 42,350	$ 2,000
• Intrafund Trans	(10,200)	(5,600)	(11,400)	(11,400)	(5,800)
TOTAL APPROP	$ 28,250	$ 34,750	$ 30,950	$ 30,950	$ (3,800)
Earned Revenue By Source					
• Charges for Svcs	$ 13,430	$ 13,800	$ 14,772	$ 14,772	$ 972
TOTAL REVENUE	$ 13,430	$ 13,800	$ 14,772	$ 14,772	$ 972
NET COUNTY COST					
• Mandated	$ 14,820	$ 20,950	$ 16,178	$ 16,178	$ (4,772)
TOTAL STAFFING	0	0	0	0	0

MANDATE

County government is required to provide for the audit of its records by an outside independent accounting firm in order to ensure the receipt of various State and Federal grant funds.

PURPOSE

Provides funding for an independent audit firm to examine and attest to the financial statements and records of San Joaquin County.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES
$2,000 increase ($40,350 to $42,350)
- $2,000 - Increased cost of services of contract auditor.

INTRAFUND TRANSFERS
$5,800 increase ($5,600 to $11,400)
- $5,800 - Cost billed to programs and budget units benefiting from audit underestimated 1985-86.

REVENUES
$972 increase ($13,800 to $14,772)
- $972 - Proportionate share of increased cost borne by Internal Service and Enterprise Funds.

NET COUNTY COST
$4,772 decrease ($20,950 to $16,178)

BUDGET UNIT: 10803 SINGLE AUDIT
DEPARTMENT: AUDITOR-CONTROLLER
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: PAUL G. HEURLIN

PROGRAM DISCUSSION OF 1986-87 BUDGET

In 1984-85, the Board of Supervisors awarded a three-year contract to the accounting firm of Grant Thornton (formerly Fox and Company) to perform the single audit. Fiscal Year 1986-87 will be the fourth year the single audit concept has been used in San Joaquin County. The single audit is done under Federal Office of Management and Budget (OMB) rules to help eliminate duplication of audit effort.

CONCURRENCE

Mr. Paul G. Heurlin, Auditor-Controller, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 109 DATA PROCESSING DIVISION
DEPARTMENT: DATA PROCESSING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: BILL NAILS

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,558,479	$ 1,795,323	$ 1,858,728	$ 1,858,728	$ 63,405
• Svcs/Supplies	1,111,700	1,510,644	2,109,404	2,109,404	598,760
• Fixed Assets	231,807	810,471	695,779	695,779	(114,692)
Total Expend	$ 2,901,986	$ 4,116,438	$ 4,663,911	$ 4,663,911	$ 547,473
• Intrafund Trans	(2,654,560)	(4,029,764)	(4,826,371)	(4,826,371)	(796,607)
TOTAL APPROP	$ 247,426	$ 86,674	$ (162,460)	(162,460)	$(249,134)
Earned Revenue By Source					
• Charges for Svc	$ 82,415	$ 106,061	$ 90,921	$ 90,921	$ (15,140)
• Other Revenue	16,847	0	0	0	0
TOTAL REVENUE	$ 99,262	$ 106,061	$ 90,921	$ 90,921	$ (15,140)
NET COUNTY COST					
• Support	$ 148,164	$ (19,387)	$ (253,381)	$ (253,381)	$(233,994)
ALLOCATED POS	46	47	49	49	2

MANDATE

There is no mandate for this function.

PURPOSE

Responsible for providing computer resources to all County departments including centralized data processing, data communications, office automation, training, and other related services as appropriate.

WORKLOAD DATA

Activities include providing computer processing in a batch environment, providing data communications services, and systems and programming services.

	Actual			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Comp Production Hours	10,374	13,850	15,390	18,500	20,294
Teleprocessing Trans	2,161,321	2,348,863	2,528,536	3,500,000	5,348,200
Requests for S&P Svcs	258	293	330	330	330

Computer Production Hours represent hours of batch processing (processing not in a real-time environment). These hours are not clock hours as several jobs can be run at the same time and time is accumulating for each job.

Teleprocessing Transactions include all transactions from terminals or personal computers into or out of the central computers.

Requests for S&P Services are requests for changing existing computer programs. Changes can be minor, requiring only a few hours, or major, requiring months.

BUDGET UNIT: 109 DATA PROCESSING DIVISION
DEPARTMENT: DATA PROCESSING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: BILL NAILS

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$63,405 increase ($1,795,323 to $1,858,728)

- $34,964 - Added a Senior Systems Programmer for Criminal Justice Integrated System (CJIS).
- $21,607 - Added a Data Processing Technician II for CJIS.
- ($17,386) - Decreased overtime payment requirements.
- $24,220 - Normal salary adjustments.

SERVICES & SUPPLIES

$598,760 increase ($1,510,644 to $2,109,404)

- $29,783 - Increased requirements and costs for computer paper.
- $19,962 - Added for maintenance of IBM computer equipment (CJIS).
- $13,879 - Added for increased training requirements due to installation of IBM equipment.
- $341,600 - Increased CJIS consultant services to reflect full-year of service as opposed to three months in 1985-86.
- $195,997 - Added for CJIS equipment payments.

FIXED ASSETS

$114,692 decrease ($810,471 to $695,779)

- ($375,994) - Decreased equipment purchases for other departments.
- ($124,810) - Decreased equipment purchases for Data Processing.
- $386,256 - Added for purchase of CJIS software.

Following are the items included for other departments and Data Processing:

Other Departments	Quantity	Total Cost
Personal Computer	24	$ 66,795
Printers for PCs	20	29,220
Tape Systems for PCs	3	9,897
Terminals, Data Comm.	11	30,866
Printers, Data Comm.	7	10,724
Software, PCs	62	36,332
Word Processors	9	86,616
Misc. Hardware/Software		28,312
Software, Criminal Justice	12	386,256
		$685,018

Data Processing	Quantity	Total Cost
Software	7	$ 3,941
Printer for PCs	2	1,242
Plotter for PC	1	3,498
Tables, Workstations	2	674
Misc. Hardware		1,406
		$ 10,761

INTRAFUND TRANSFERS

$796,607 increase ($4,029,764 to $4,826,371)

- $796,607 - Added to direct charges for services.

REVENUES

$15,140 decrease ($106,061 to $90,921)

- ($15,140) - Decreased services to non-County agencies and General Hospital.

NET COUNTY COST

$233,994 decrease (-$19,387 to -$253,381)

BUDGET UNIT: 109 DATA PROCESSING DIVISION
DEPARTMENT: DATA PROCESSING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: BILL NAILS

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Data Processing Division's major efforts will be devoted to the development of an integrated criminal justice system. The primary investments in 1986-87 are the purchase of computer software at a cost of $386,256 and an expenditure of $501,600 for consultant services. Development of the Criminal Justice System will be a joint effort between Kern, Marin, and our County. Various Criminal Justice Systems will be implemented over a four-year period with completion of the development process planned for June 1990.

Two positions are recommended (Senior Systems Programmer and Data Processing Technician II) for the Criminal Justice Integrated System (CJIS). These were identified as requirements in the Information Processing Long-Range Plan approved by the Board in December 1985, at a cost of $56,571.

This budget provides continuation of the lease-purchase payments on Sperry System 1100 and three small Sperry systems. The amounts for 1986-87 are $415,792 and $86,727 respectively. Additionally, $195,997 has been included in Rents and Leases - Equipment for the initial payments on the lease-purchase of the first of two computers and related equipment for the CJIS.

A total of 31,830 hours are available for systems and programming tasks. The distribution of these hours are 15,915 hours (50%) for maintenance of existing systems, 9,549 hours (30%) for development of the Criminal Justice Integrated System, and 6,366 hours (20%) for major enhancements and development of other systems.

NEW SYSTEMS FOR 1986-87

New development, excluding the criminal justice area, will be in the following areas:

System	Work Hours	1986-87 Development Cost

1. Collection System (County Collector)....................600........$27,000

   Modifications include the development of a series of on-line screens to capture and report cases involving legal action. The change will allow the Collector's staff to handle a broader range of inquiries from their workstations. Additionally, changes will be made to allow the use of multiple screens without re-entry of the same account number (17 characters). The present process of re-entering the account number for four to six different screens is time-consuming and reduces staff productivity.

2. Family Support System (DA Family Support).............3,286.......$154,000

   The District Attorney's Family Support Division underwent a Task Force Review in 1985-86. The Task Force recommended the development of a major on-line system providing maintainability and instant access to all phases of a case by all Family Support Officers. Some of the functions to be accomplished include: the maintenance of dependent children, new case information, receipting and payment process of welfare and non-welfare cases, mandated State requirements, and on-line name and Social Security inquiries.

3. Juror Selection System (Superior Court).................280........$13,000

   In order to prevent potential legal challenges and the possibility of case retrials, our County has contracted with a private consultant (Center for Jury Management) to review the current jury selection system. Depending on the findings and recommendations presented at the conclusion of this study, modifications to the existing system's software may be necessary for the 1986-87 budget year.

PROGRAM DISCUSSION OF 1986-87 BUDGET

System	Work Hours	1986-87 Development Cost
4. Accounts Receivable System (Probation)	600	$35,003

Probation currently handles approximately 2,300 active cases. Each month, 150 to 200 new cases are received and 100 to 110 cases are closed. It has become very time-consuming to maintain a totally accurate manual method. The plan for this project is to duplicate the existing County Collector's system and change the programs for use by Probation.

System	Work Hours	1986-87 Development Cost
5. Automated Food Stamp Budget Computation Module (Human Services)	300	$13,200

This module will provide automated mass updating of the Welfare Master Food Stamp cases. Currently, twice a year, the entire Food Stamp caseload must be manually processed from Eligibility Worker to clerical input documents to Data Entry so that the "net adjusted income" can be updated. Since these changes must be made within a one month period, there is a large amount of overtime required. Modifications to the Food Stamp process will provide a means to input and maintain six to seven new data elements that are needed to perform the computation. Once the components are maintained with the variables provided by the Federal/State agencies, automated computation can be made.

System	Work Hours	1986-87 Development Cost
6. Caseload Movement Statistics (Human Services)	400	$17,600

This project is an enhancement to Human Service's on-line Alternative Soundex System (OASIS). A significant amount of manual labor is used to calculate data from individual documents and summarize daily reports producing State mandated caseload movement statistics for each aid program. Modifications of the Welfare system will provide an Automated Caseload Movement Statistic Report.

System	Work Hours	1986-87 Development Cost
7. Statewide Automated Welfare System (SAWS)	900	$39,600

This is an ongoing Statewide project. San Joaquin County is part of the work group with the SAWS project and participates in various phases of its development. There are three possible SAWS modules that may be mandated for Fiscal Year 1986-87. The three modules are Automated Eligibility Determination, Automated Notices of Action, and Automated AFDC Case Budgeting. From none to all three could be mandated for implementation. There will be some latitude in implementation deadlines, but loss of State dollars would result from non-compliance. Development costs will be shared on a ratio of 75% Federal/State and 25% County monies.

MAINTAINING EXISTING SYSTEMS

The 50% of available system and programming labor that will be devoted to maintaining current systems will be expended on the systems listed below. Only high priority requests will be accepted for existing criminal justice systems because of the CJIS Development.

Department	Number of Programs
County Administrator	
Real Property Indexing	3
Annual Budget Preparation System	51
Clerk of the Board	
Boards and Commissions Roster (Mapper)	1
Generalized Indexing System	18
Auditor & Treasurer	
Tax Collection & Accounting	226

BUDGET UNIT: 109 DATA PROCESSING DIVISION
DEPARTMENT: DATA PROCESSING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: BILL NAILS

PROGRAM DISCUSSION OF 1986-87 BUDGET

Department	Number of Programs
Auditor	
Accounts Payable	33
Budget	21
Financial System (AFS)	79
Personnel Resources Accounting/Info. System	178
Data Processing	
DP Management Systems (Internal Systems)	159
Treasurer	
Secured/Unsecured Collection	167
Retirement Securities System	20
Retirement Accounting & Retirement Payroll	66
Bonds Redemption System	13
Warrant Reconciliation System	18
Business License System	7
Entity-Fund Accounting System	32
Assessor	
Property Appraisal Reporting	21
Assessor Information System (System 1100)	180
Assessor Information System (System 80)	206
Purchasing	
Motor Vehicle Inventory System	5
County Collector	
County Collection System	124
County Counsel	
Caseload Management System (In Development)	6
Personnel	
Medical Eligibility	28
Position Allocation and Control	76
Federal Employment Reporting	11
Government Buildings	
Preventative Maintenance System	14
Central Services	
Fixed Assets Inventory System	38
County Clerk	
Accounts Receivable/Payable System	7
Generalized Indexing System	16*
Warrant Processing System	40*
Court Information System (Reg. of Action)	23*
Criminal Court Calendaring System	29*
Civil Calendaring System	27*
District Attorney	
Caseload Management System	6*
Family Support	
Family Support System	30
General Services	
County Phone System	7
Voter Registration	
Election Workers Payroll	3
Public Defender	
Caseload Management System	6*

BUDGET UNIT: 109 DATA PROCESSING DIVISION
DEPARTMENT: DATA PROCESSING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: BILL NAILS

PROGRAM DISCUSSION OF 1986-87 BUDGET

Department	Number of Programs
Superior Court	
Jury Management Selection Process	27
Stockton Municipal Court	
Accounts Receivable System	20
Moving Traffic System	43*
Lodi Municipal Court	
Moving Traffic System	43*
Tracy Municipal Court	
Moving Traffic System	43*
Sheriff	
Case Management System	74*
Probation	
Case Data System	58*
Planning	
Land Use Reporting	76
Recorders	
Record Indexing System	16
Animal Control	
Dog License System	5
Mental Health	
Mental Health MIS	128
Mental Health Patient Accounting	12
Property Inventory System	5
Human Services	
Welfare Case Data System	268
San Joaquin General Hospital	
Hospital Patient Accounting	6
Hospital Collector Referral Process	8
Hospital Medical Record Support System (Includes ICD9 & Cash Journal Entries)	16
Hospital Cost Accounting	14
Property Inventory System	5
County Schools	
AFDC School Data-ESEA & SDSW	12
Budget	21
Parks & Recreation	
Job Cost System	6
Mosquito Abatement	
Equipment Inventory	1
Local Health	
Statistical System	28
Manteca Municipal Court	
Moving Traffic System	43*
TOTAL NUMBER OF PROGRAMS	2,973

*Criminal Justice Systems

BUDGET UNIT: 109 DATA PROCESSING DIVISION
DEPARTMENT: DATA PROCESSING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: BILL NAILS

PROGRAM DISCUSSION OF 1986-87 BUDGET

PERSONAL COMPUTERS

Office automation and the use of personal computers continue to grow at a rapid rate. The following chart depicts the growth and County investment in this area of automation:

Personal Computers By Department

Department	Installed Before 1985-86	Installed In 1985-86	Requested 1986-87	Total PCs
Agricultural Extension		1	1	2
Assessor	1	1		2
Auditor-Controller		1		1
Board of Supervisors			1	1
Clerk of the Board	1			1
Collections	4			4
County Admin/Grants Mgmt		1		1
County Administrator	5			5
County Counsel		1		1
D.A. - Family Support	2			2
Data Processing	3	4		7
Department of Aging	2			2
District Attorney			3	3
Emergency Services		1		1
General Services		1		1
Government Buildings		1		1
Grand Jury			1	1
Hospital - Administration	5	12		17
Human Services		1	5	6
Lodi Municipal Court		1		1
Manteca Municipal Court		1		1
Parks & Recreation	4	2		6
Personnel	1	1	1	3
Planning	8	2	2	12
Pretrial Services		1		1
Probation		1		1
Public Defender		1		1
Public Information			1	1
Public Works - Administration	2	5		7
Recorder		1		1
Sheriff-Coroner	2		9	11
Stockton Municipal Court		1		1
Tracy Municipal Court		1		1
Treasurer-Tax Collector		1		1
TOTAL	40	44	24	108

Personal Computer Invest	Before 1985-86	In 1985-86	Requested 1986-87	Total
Personal Computers	$103,609	$110,163	$ 66,795	$280,567
Printers, PCs	28,629	34,751	29,220	92,600
Tape & Disk Systems, PCs	7,378	17,109	13,919	38,406
Software, PCs	10,933	79,990	36,332	127,255
TOTAL	$150,549	$242,013	$146,266	$538,828

1985-86 OBJECTIVES

1. To implement a Data Base Management System.

1985-86 ACCOMPLISHMENTS

1. Tested Sperry database system and a UCCEL database system -- neither were acceptable. Postponed because of database system requested for IBM computer -- 1986-87.

BUDGET UNIT: 109 DATA PROCESSING DIVISION
DEPARTMENT: DATA PROCESSING
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: BILL NAILS

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
2. To provide customer training in MAPPER (new programming language) and implement systems using the MAPPER software.	2. Developed and implemented systems for District Attorney, Public Defender, and County Counsel. Trained personnel from the above departments in the use of MAPPER.
3. To implement the following new systems:	3. Action as follows:
• Unsecured Property Tax Redemption	• Implemented.
• Secured Property Tax Redemption	• Implemented.
• Microfiche Secured Property Tax Roll	• Canceled by requesting department.
• Permanently Excused Jurors	• Canceled by requesting department.
• Human Services Integrated Payroll Reporting	• Priorities changed by requesting department -- system scheduled to be implemented in 1986-87.
• Personnel Records Processing	• Implemented.
4. To effect major enhancements to the District Attorney's Family Support System.	4. Stopped development due to Task Force study. Task Force recommended new system to be developed and implemented in June 1987.
5. To develop a conversion/implementation plan for an integrated criminal justice system and initiate system development.	5. Completed plan; system development initiated.
6. To finalize a comprehensive long-range information processing plan.	6. Completed plan which was accepted by Board of Supervisors.
7. To continue training and support for PC users.	7. Trained an additional 117 personnel in PC use.
	8. Finalized an agreement with Atkisson and Associates for consultant services (CJIS), and reached a joint agreement with Kern and Marin counties for its development.

1986-87 OBJECTIVES

1. To install the first of two IBM 4381 computers for use in the criminal justice area.

2. To develop formal software transfer/modification processes to be used in the criminal justice joint development.

3. To implement approximately 20% of the criminal justice automated processes.

4. To develop or make major changes to the following systems:

   - Collections System - County Collector
   - Family Support Accounts Management - District Attorney
   - Jury Selection System - Superior Court
   - Accounts Receivable - Probation
   - Food Stamp Budget Computation - Human Services
   - Caseload Movement Statistics - Human Services
   - Statewide Automated Welfare System - Human Services

BUDGET UNIT:	109 DATA PROCESSING DIVISION
DEPARTMENT:	DATA PROCESSING
FUNCTION:	GENERAL GOVERNMENT
RESPONSIBLE MANAGER:	BILL NAILS

1986-87 OBJECTIVES

5. To negotiate reduced maintenance charges for Sperry personal computers and terminals.

CONCURRENCE

Mr. Bill Nails, Director of Data Processing, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 110 TREASURER-TAX COLLECTOR
DEPARTMENT: TREASURER-TAX COLLECTOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JOHN A. PROWSE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 692,011	$ 782,175	$ 921,885	$ 850,737	$ 68,562
• Svcs/Supplies	388,309	454,568	403,302	378,452	(76,116)
• Fixed Assets	4,627	300,000	0	0	(300,000)
Total Expend	$ 1,084,947	$ 1,536,743	$ 1,325,187	$ 1,229,189	$(307,554)
• Intrafund Trans	(132,383)	(147,368)	(137,729)	(137,729)	9,639
TOTAL APPROP	$ 952,564	$ 1,389,375	$ 1,187,458	$ 1,091,460	$(297,915)
Earned Revenue By Source					
• Lic/Permits	$ 32,321	$ 30,000	$ 32,000	$ 32,000	$ 2,000
• Charges for Svcs	11,957	14,800	279,455	279,455	264,655
• Other Charges	6,163	5,000	5,000	5,000	0
TOTAL REVENUE	$ 50,441	$ 49,800	$ 316,455	$ 316,455	$ 266,655
NET COUNTY COST					
• Mandated	$ 902,123	$ 1,339,575	$ 871,003	$ 775,005	$(564,570)
ALLOCATED POS	26.0	26.0	29.0	27.0	1.0
TEMPORARY (FTE)*	4.2	4.2	5.2	4.2	0.0
TOTAL STAFFING	30.2	30.2	34.2	31.2	1.0

*Full-time equivalent

MANDATE

All functions performed by the office of the Treasurer-Tax Collector are mandated programs with the exception of the activities related to the Food Stamp Distribution Program, warrant expenses, and the various miscellaneous functions for which revenues for services are received. The mandated functions are authorized by Sections 24000 et. seq., and 27000 of the Government Code, and Section 2602 of the Revenue and Taxation Code.

PURPOSE

Receives, invests, and keeps safely all money and securities belonging to the County and all money paid to him and paid out as required by law. Collects and accounts for all property taxes, both secured and unsecured.

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Taxes					
Unsecured Tax Bills	25,327	22,063	23,397	24,000	25,000
Secured Tax Bills	125,046	126,384	129,280	132,460	137,000
SB 813 Bills	0	0	12,300	28,200	35,000
Supplemental (Roll 9)	2,236	1,716	2,369	1,870	2,100

BUDGET UNIT: 110 TREASURER-TAX COLLECTOR
DEPARTMENT: TREASURER-TAX COLLECTOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JOHN A. PROWSE

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Corrections (Unsecured)	850	504	607	652	700
Corrections (Secured)	2,210	2,480	3,425	3,500	3,700
Tax Clearances (Reg)	695	750	541	772	975
Tax Clearances (Mobile Home)	108	101	155	164	200
Mobile Home Bills (Unsecured)	247	146	56	0	0
Mobile Home Bills (Secured)	0	669	833	1,016	1,200
Duplicate Payments	1,109	1,410	1,752	2,191	2,100
Bum Checks Returned	314	456	475	270	300
Business Licenses (Renewal)	350	1,000	800	825	900
Business Licenses (New)	100	185	150	165	170

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$68,562 increase ($782,175 to $850,737)

- $55,917 - Funding for ten months for recommended position for Investment Officer.
- ($41,241) - Decreased costs from deletion of vacant Assistant Treasurer position.
- $34,359 - Normal salary adjustments.
- $19,527 - Funding for ten months for recommended position of Treasury Teller.

SERVICES & SUPPLIES

$76,116 decrease ($454,568 to $378,452)

- ($2,800) - Reduction in postage needs.
- $1,500 - New cost of maintenance for mail opening equipment purchased in 1985-86.
- ($66,320) - Reduction in Data Processing Direct Charges.
- ($10,513) - One-time cost of data processing equipment purchased in 1985-86.
- $1,550 - Costs of replacing worn-out calculators.

FIXED ASSETS

$300,000 decrease ($300,000 to zero)

- ($300,000) - One-time cost of remittance processing equipment.

INTRAFUND TRANSFERS

$9,639 decrease ($147,368 to $137,729)

- ($9,639) - Reduction in Auditor's cost allocation plan charges.

REVENUES

$266,655 increase ($49,800 to $316,455)

- $266,289 - New revenue to be realized through billing for administrative costs of investing money to earn interest.

NET COUNTY COST

$564,570 decrease ($1,339,575 to $775,005)

PROGRAM DISCUSSION OF 1986-87 BUDGET

Automation of the Treasurer and Tax Collector's Office, begun in 1985-86, will be continued in 1986-87. Two mail opening machines, costing approximately $9,000 each, were in operation in time for the collection of the second installment of the 1985-86 taxes. A personal computer, at a cost of approximately $10,000, was installed for the purpose of tracking investment, cash management, and treasury information.

BUDGET UNIT: 110 TREASURER-TAX COLLECTOR
DEPARTMENT: TREASURER-TAX COLLECTOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JOHN A. PROWSE

PROGRAM DISCUSSION FOR 1986-87 BUDGET

An RFP, calling for bids on remittance processing equipment, has been submitted to Purchasing, and acquisition of the equipment is tentatively scheduled for late August. Funds in the amount of $300,000 to pay for the tax processing equipment were appropriated in the 1985-86 budget, and no additional funds are requested in 1986-87. It is anticipated that, in time, automation will reduce the need for extra-help; therefore, extra-help funds for 1986-87 are recommended at the level budgeted in 1985-86 ($55,000).

The Treasurer-Tax Collector requested two additional positions of Specialist Clerk to absorb the increasing workload resulting from SB 813 and other changes. However, because of the equipment purchase planned for 1986-87 which should have a significant impact on staffing, the positions are not recommended at this time. Once the remittance processors are operating, staffing needs will be reviewed to evaluate the effects of the equipment and the increasing workload. A request may be made at that time for additional staffing.

A position of Treasury Teller, at a cost of $19,527, is recommended in this budget to handle the increasing activity in the Treasury. Over a five-year period, the number of pay-ins and warrants has increased approximately 25%. It is essential to maintain the Treasury activity on a current basis to realize the maximum return on account balances. An additional position will make it possible for the Department to perform the Treasury functions in a timely manner and to deposit revenue in the bank more quickly, thereby increasing revenue on investments.

The Treasurer-Tax Collector requested other staffing changes which would provide for the professional administration of the Treasury and Tax Collection Office. Specifically, the Treasurer-Tax Collector requests that:

1. The Assistant Treasurer position be abolished;

2. The Assistant Tax Collector position be reclassified to Assistant Treasurer/Tax Collector; and

3. An Investment Officer be authorized for appointment.

These staffing changes are recommended. This budget proposes the deletion of the Assistant Treasurer, a vacant position, for a savings of $41,241, and the addition of an Investment Officer, at a cost of $55,917. When the position of Assistant Tax Collector becomes vacant, the Personnel Division will develop a specification and salary recommendation and ask that the allocation be changed to Assistant Treasurer/Tax Collector at that time.

Reimbursement for some of the administrative expenditures of this office is available under Section 27013 of the Government Code. This section states, "Any treasurer, or other authorized county officer, who invests, deposits, or otherwise handles funds for the public agencies for the purpose of earning interest or other income on such funds as permitted by law, may deduct from such interest or income, before distribution thereof, the actual administrative cost of such investing, depositing or handling of funds, and of distribution of such interest or income." This revenue will reimburse the General Fund for the following costs:

Investment Officer and Benefits	$ 55,917
Treasurer and Tax Collector's Time	10,000
Assistant Treasurer-Tax Collector's Time	5,000
Electronic Accounting Machine Operator Posting Time	5,000
Supervisor and Remittance Processor Operators	45,000
Three Treasury Tellers	27,862
	27,862
	20,898
Data Processing Supplies, Maintenance Expense, etc.	20,000
Remittance Processing Equipment	48,750
Total	$266,289

BUDGET UNIT: 110 TREASURER-TAX COLLECTOR
DEPARTMENT: TREASURER-TAX COLLECTOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JOHN A. PROWSE

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue support of programming data processing equipment for use in the office operations.	1. Purchased two mail opening machines.
2. To maintain the current level of service.	2. Maintained level of service during 1985-86.
3. To continue to support the idea that a professionally staffed and automated office is essential to meet the demands of the future for the office.	3. Continued to support idea.

1986-87 OBJECTIVES

1. Automate tax receipts and computerize special assessment bonds and reclamation.

CONCURRENCE

Mr. John A. Prowse, Treasurer-Tax Collector, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 111 ASSESSOR
DEPARTMENT: ASSESSOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: ROBERT SHELLENBERGER

Fund: General	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec.
			Requested	Recommended	
Expenditures					
• Sal/Benefits	$ 2,476,300	$ 2,751,922	$ 2,841,819	$ 2,827,839	$ 75,917
• Svcs/Supplies	464,608	577,203	543,160	543,160	(34,043)
• Fixed Assets	15,116	11,306	13,230	8,970	(2,336)
TOTAL APPROP	$ 2,956,024	$ 3,340,431	$ 3,398,209	$ 3,379,969	$ 39,538
Earned Revenue By Source					
• Charges for Svcs	$ 10,569	$ 8,000	$ 8,000	$ 8,000	$ 0
TOTAL REVENUE	$ 10,569	$ 8,000	$ 8,000	$ 8,000	$ 0
NET COUNTY COST					
• Mandated	$ 2,945,455	$ 3,332,431	$ 3,390,209	$ 3,371,969	$ 39,538
ALLOCATED POSITIONS	84.0	85.0	85.0	85.0	0
TEMPORARY (FTE)*	1.7	1.7	2.4	1.7	0
TOTAL STAFFING	85.7	86.7	87.4	86.7	0

*Full-time equivalent

MANDATE

All activities of the Assessor's Office are mandated by State law, the State Constitution, and various court decisions. The most important references include Section 24000 of the Government Code, various sections of the Revenue and Taxation Code, and Sections XIII and XIIIA of the State Constitution.

PURPOSE

Investigates and values all new construction; determines status and reappraises all properties with a change of ownership; monitors the planting/pulling of all trees and vines, and administers the constitutional exemption on young trees and vines; revalues annually Williamson Act property and reduces to Proposition 13 values where appropriate; establishes a system for mapping, identifying, and appraising mobile homes; administers various tax exemption programs.

WORKLOAD DATA

	--------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
New Roll Units-Secured	14,041	(4,105)*	2,427	2,868	2,600
New Roll Units-Unsecured	(683)*	(2,748)*	690	739	500
Property Transfers	13,373	13,545	12,075	15,600	16,500
Property Splits	1,061	1,328	1,301	1,276	1,300
New Subdivision Lots	2,609	1,211	2,393	2,839	3,000
Total Permits Received	12,343	15,227	15,860	15,200	15,800
Building Permits Requiring new appraisals	5,801	7,156	7,480	7,100	7,500

*Reductions in unit on roll.

BUDGET UNIT: 111 ASSESSOR
DEPARTMENT: ASSESSOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: ROBERT SHELLENBERGER

WORKLOAD DATA

	Actual			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Discovered New Construction	2,000(e)	1,500(e)	1,250(e)	1,250	1,250
Possessory Interests	431	435	445	450	460
Boats	9,793	7,988	8,498	9,119	9,550
Aircraft	440	406	403	427	457
Audits - Mandatory	223	227	162	212	210
Audits - Non-mandatory	95	98	70	103	200
Property Statements	15,585	13,601	13,460	15,596	12,662
Williamson Act Appraisals	5,947	6,096	6,165	6,137	6,200
Supplementary Assessments	0	7,000(e)	17,000(e)	15,000(e)	16,000(e)

(e) reflects estimated data

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$75,917 increase ($2,751,922 to $2,827,839)

- $75,917 - Normal salary adjustments.

SERVICES & SUPPLIES

$34,043 decrease ($577,203 to $543,160)

- ($32,420) - Decrease in Data Processing costs.
- ($7,365) - Reduced office expenses.
- ($6,000) - Reduced Transportation and Travel costs.
- $15,000 - Increase in contract fee for Geologist.

FIXED ASSETS

$2,336 decrease ($11,306 to $8,970)

- $2,700 - Nine computer workstations at $300 each for the employees who work all day at a terminal. Workstations will improve operator efficiency, reduce operator fatigue, back problems, and eye strain.
- $2,750 - Microfiche reader/printer to handle the increasing volume of records now delivered on microfiche.
- $1,500 - Two typewriters at $750 each to replace typewriters frequently in need of repairs.
- $2,020 - Two credenzas at $450 each; three bookcases at $140 each; and file shelving at a cost of $700. These items will provide necessary storage and work space.

NET COUNTY COST

$39,538 increase ($3,332,431 to $3,371,969)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Assessor's Proposed Budget for 1986-87 is substantially the same as last year's. Personnel and programs are virtually identical and total expected expenditures would actually be down slightly, save for Countywide salary adjustments.

Assessor's activities in the recent past have been driven in large part by innovations dictated by legislation from Sacramento. The Department has at last reached a state of concord, at least, with SB 813 (supplemental assessments) of 1983, the most challenging and least publicized change in property tax laws in this generation.

Departmental efforts for the coming year will concentrate on training and retaining staff, further documentation of procedures, and in planning to move ahead into building cooperative data base programs, unifying the efforts of the Assessor with other County agencies and various municipal agencies, as well.

BUDGET UNIT: 111 ASSESSOR
DEPARTMENT: ASSESSOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: ROBERT SHELLENBERGER

PROGRAM DISCUSSION OF 1986-87 BUDGET

The property tax in California has not yet stabilized from the effects of the Proposition 13 revolution. The County can expect continued major mandates from Sacramento. The Assessor's ability to successfully react to these changes will be in proportion to the current efforts to train and retain good people, document an improving system, and to make bold moves into new, broad, and complex computer systems.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To physically reorganize the Assessor's Office in order to change the physical layout to fit the workflow of the new systems (deferred from 1984-85).	1. Scheduled for completion in the current fiscal year.
2. To implement further SB 813 and AB 2345.	2. Continued to focus on problems relating to SB 813 and AB 2345 through the first half of 1985-86. System is now functioning much better.
3. To enhance existing electronic data processing (E.D.P.) programs.	3. Continued to build and improve E.D.P. systems. This year's emphasis was on the unsecured roll. Future concern is with the limitations of the hardware.
4. To implement the use of personal computers (PCs).	4. Accelerated use of PCs, as skill is developed.
5. To streamline audit techniques.	5. Implemented new audit techniques which have increased production noticeably.
6. To write and update procedural manuals.	6. Assigned one person to be responsible for procedural manuals. Expect significant results during the next fiscal year as a result of this commitment.

1986-87 OBJECTIVES

1. To expand P.C. use to: 1) save more hours and 2) take pressure off the mainframe which is operating at near capacity.
2. To continue to cooperate with Public Works, Planning, and the City of Stockton in exploring the possibilities of establishing a cooperative data base/computer mapping system in the near future.
3. To explore, with Personnel, the problem of retaining senior appraisal staff and, also, to review the Auditor-Appraiser series.
4. To continue to expand and refine E.D.P. programs and to begin long range planning for a new integrated property system in cooperation with the Auditor, Tax Collector, and Central Data Processing.
5. To accelerate training in supervisory skills for clerical and appraisal personnel.
6. To develop enhanced internal audit procedures.

CONCURRENCE

Mr. Robert Shellenberger, County Assessor, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: GENERAL SERVICES

RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

Fund: General & ISF	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
° Sal/Benefits	$ 3,851,264	$ 4,203,881	$ 4,867,738	$ 4,645,947	$ 442,066
° Svcs/Supplies	3,132,790	4,113,056	4,417,481	4,416,241	303,185
° Other Charges	766,684	504,046	490,399	490,399	(13,647)
° Fixed Assets	159,712	335,556	229,457	229,457	(106,099)
Total Expend	$ 7,910,450	$ 9,156,539	$10,005,075	$ 9,782,044	$ 625,505
° Intrafund Trans	(940,639)	(1,637,526)	(1,330,870)	(1,330,870)	306,656
TOTAL APPROP	$ 6,969,811	$ 7,519,013	$ 8,674,205	$ 8,451,174	$ 932,161
Earned Revenue By Source					
° Aid-Other Govt	$ 0	$ 57,141	$ 14,376	$ 14,376	$ (42,765)
° Chges for Svcs	2,721,419	3,205,649	3,645,176	3,645,176	439,527
° Other Revenue	238,130	124,805	121,092	121,092	(3,713)
TOTAL REVENUE	$ 2,959,549	$ 3,387,595	$ 3,780,644	$ 3,780,644	$ 393,049
NET COUNTY COST					
° Support	$ 4,008,262	$ 4,131,418	$ 4,893,561	$ 4,670,530	$ 539,112
ALLOCATED POS	110.0	119.0	126.0	126.0	7.0
TEMPORARY (FTE)*	25.0	14.2	6.7	6.7	(7.5)
TOTAL STAFFING	135.0	133.2	132.7	132.7	(0.5)

*Full-time equivalent

SUMMARY

This presentation is a summary of eight of the budget units administered by General Services. They include: 170 General Services; 112 Purchasing; 168 Central Services; 142 Government Buildings; 135 Communications; and three Internal Service Funds - Central Stores, Central Telephone, and (Radio) Communications.

PROGRAM HIGHLIGHTS

The following are major changes recommended for operations in 1986-87:

- Implementation of a new telephone system costing $1,246,000 to relieve the current limited telephone capacity at the Hospital and Juvenile Hall facilities, with extension to other County departments by the end of the calendar year.
- Two positions of Telephone Technician recommended in the Communications budget unit at a first year cost of approximately $100,000 for salaries and benefits, training, tools, and vehicle.
- Reassignment of staffing within the budget units administered by General Services to create units which are organized around functions.
- An increase of $61,000 to provide funding for three positions allocated to Central Services in 1985-86, as a result of Task Force recommendations. Extra-help funding is decreased $37,500 to partially offset the increase.

BUDGET UNITS: GENERAL SERVICES

RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM HIGHLIGHTS

- Equipment purchased for Central Services in 1985-86, at a cost of $135,150, is primarily responsible for the decrease in the Fixed Assets request for the General Services budget units. The equipment is expected to increase productivity and lower costs of services provided by Central Services in 1986-87. The increased activity anticipated is reflected in the $42,000 estimated increase in revenue from charges for services to departments.
- An adjustment by the Auditor's Office of the rates charged for services accounts for the $230,800 increase in revenues to the Purchasing Division and the $309,961 decrease in revenues to the Government Buildings Division.
- Four positions of Crafts Maintenance Worker and one position of Building Maintenance Worker are recommended in Government Buildings at a first year cost of approximately $132,000. An offsetting decrease of $100,000 in Extra-help funds is recommended.
- Computerization of the County's purchasing process, recommended by a Task Force reviewing the Purchasing operation in 1984-85, is expected to be accomplished in 1986-87. Funds for the purchase of the equipment and development of the software were budgeted in 1985-86 in the ammount of $42,674 and are being encumbered for use in 1986-87.
- Major re-roofing projects, previously budgeted in the Capital Improvement budget, are to be included in this budget starting with 1986-87. Four projects are planned at a cost of $300,000.

BUDGET UNIT: 170 GENERAL SERVICES
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 235,205	$ 473,250	$ 190,730	$ 190,730	$(282,520)
• Svcs/Supplies	88,888	89,842	84,073	84,073	(5,769)
Total Expend	$ 324,093	$ 563,092	$ 274,803	$ 274,803	$(288,289)
• Intrafund Trans	(92,030)	(266,913)	(159,797)	(159,797)	107,116
TOTAL APPROP	$ 232,063	$ 296,179	$ 115,006	$ 115,006	$(181,173)
Earned Revenue By Source					
• Aid-Other Govt	$ 0	$ 57,141	$ 0	$ 0	$ (57,141)
• Charges for Svc	0	59,300	16,233	16,233	(43,067)
TOTAL REVENUE	$ 0	$ 116,441	$ 16,233	$ 16,233	$(100,208)
NET COUNTY COST					
• Support	$ 232,063	$ 179,738	$ 98,773	$ 98,773	$ (80,965)
ALLOCATED POSITION	4.0	12.0	3.0	3.0	(9.0)
TEMPORARY (FTE)*	3.0	4.5	1.0	1.0	(3.5)
TOTAL STAFFING	7.0	16.5	4.0	4.0	(12.5)

*Full-time equivalent

MANDATE

There is no mandate for this function. The service level is discretionary.

PURPOSE

The General Services Administration and Planning Division has a dual role in carrying out the activities of the Agency.

First, the Division assures coordination and efficiency of its organizational units consisting of Purchasing, Communications, Central Services, and Government Buildings. These divisions are responsible for building remodeling, facilities maintenance, radio communications, 911 emergency response administration, telephone communications, purchasing, fixed assets control, central mail and delivery, and central duplication.

Second, the Division takes the lead responsibility in facilities management and planning, real property management, the Capital Improvement Program (including capital finance), and initiating, introducing, developing, and monitoring new programs and services in support of County operations.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./ Act. 85-86	Proj. 86-87
RFP's Issued	N/A	N/A	N/A	14	15
Contracts Negotiated/Approved	N/A	N/A	N/A	40	30

BUDGET UNIT: 170 GENERAL SERVICES
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$282,520 decrease ($473,250 to $190,730)

- ($86,932) - Transfer of four Specialist Clerk positions to Purchasing.
- ($21,733) - Transfer of one Specialist Clerk position to Telephone ISF.
- ($60,435) - Transfer of three Clerk Typist II positions to Purchasing.
- ($54,587) - Transfer of one Communications Officer position to Communications.
- ($19,500) - Transfer of 1.5 extra-help positions to Purchasing.
- ($41,047) - Transfer of one Facilities Space Planner position to Government Buildings.
- ($26,299) - Transfer of one Communications Analyst position to Communications.
- $28,013 - Normal salary adjustments.

SERVICES & SUPPLIES

$5,769 decrease ($89,842 to $84,073)

- ($8,000) - Reduced need for architectural and engineering services.

INTRAFUND TRANSFERS

$107,116 decrease ($266,913 to $159,797)

- ($107,116) - Reduction of recoverable expenditures associated with transferred positions.

REVENUES

$100,208 decrease ($116,441 to $16,233)

- ($100,208) - Reduction of recoverable revenues associated with transferred positions.

NET COUNTY COST

$80,965 decrease ($179,738 to $98,773)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The General Services Administration and Planning budget is one of nine separate budget units assigned to General Services. Other budgets include Purchasing, Government Buildings, Central Services, Capital Improvement, Communications, Central Stores, Radio, and Telephone Internal Service Funds. The activities of these budget units are discussed in the narrative of each respective budget.

Effective with the 1986-87 fiscal year, four full-time equivalent positions are assigned to the General Services budget. These positions consist of the Director of General Services, the General Services Administrative Officer, the Jail Planning/Capital Projects Coordinator, and one clerical position. In addition to directing and coordinating the activities of other operating divisions of the Department, the staff allocated to this Division primarily work in the Capital Program.

The staff is augmented by support from private consulting specialists, specialists from other General Services Divisions and other County departments. Private consultants utilized in 1985-86 include a construction consultant, financial advisor, architects, engineers, and a records management consultant. Divisional support for the Capital Program utilizes specialists from Government Buildings, Central Services, Purchasing, and Communications. Departmental support comes from Public Works, County Counsel, Parks and Recreation, Data Processing, the General Hospital, and others.

By utilizing outside consultants and specialists, the Department is able to draw from a pool of expertise on an as-needed basis, thereby allowing the Department to function with minimal permanent staffing. The energy consumed in coordinating these resources is offset by the flexibility provided at a minimum cost.

BUDGET UNIT: 170 GENERAL SERVICES
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

Many projects are scheduled for 1986-87. Some of the administrative program elements are listed in this narrative as goals for 1986-87. However, most of the efforts of this Division are in the Capital Improvement area and are discussed in the Capital Improvement budget.

With regard to Capital Improvement activity, most division costs are recaptured from specific construction projects based on time committed to such projects. Some division costs are recaptured from the Purchasing Division for clerical training and systems support. Division costs and charges are as follows:

Costs

Budget (includes 4 FTE positions)	$ 274,803
Charges to Capital Programs (includes 2.25 FTE positions)	-144,102
Charges to Purchasing (includes .5 FTE positions)	-15,695
Other Income (cost allocation)	-16,233
Net County Cost for Non-Capital, Non-Purchasing Support (1.25 FTE positions)	$ 98,773

The total administrative support of the Capital Improvement Program is approximately seven-tenths of 1% of the Capital budget.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To develop improved internal accounting procedures and controls for telephone billing, radio communications billing, purchasing processes, and capital improvement programs.	1. Made significant progress in improving internal accounting procedures for radio communications billings, purchasing processes, and in capital improvement programs. Internal accounting procedural improvements for the telephone billing will be accomplished in 1986-87 through the acquisition of new computer equipment approved by the Board of Supervisors as part of the new County telephone system.
2. To complete a County real property inventory.	2. Currently being performed by Government Buildings staff; should be completed prior to the end of the current fiscal year.
3. To develop financial capability to support both continued capital programs and purchasing acquisitions.	3. Selected a financial advisor; currently in the process of recommending bond counsel to the Board of Supervisors.
4. To develop a Central Services Internal Service Fund and consolidate all County-owned copy equipment in the Central Services Division.	4. Determined that setting up the Central Services Division as an Internal Service Fund is inappropriate.
5. To continue remodeling and construction of the Courthouse and other County projects.	5. Remodeled office space and relocated the Private Industry Council/ Division of Employment and Training, the District Attorney Family Support Division, and the Elections Department.

BUDGET UNIT: 170 GENERAL SERVICES
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

1986-87 OBJECTIVES

1. To continue developing financial capability for Capital Programs, including development of a Five-Year Capital Improvement Program, securing a bond rating for the County, and developing a comprehensive Capital Improvement Financing Plan.
2. To begin implementation of a Records Management Program based on recommendations from the consultant which should be forthcoming in October of 1986.
3. To begin construction of a General Services Warehouse Facility to provide for surplus property, property disposal, central receiving, records management, and other general services and County functions.
4. To complete a timetable for conversion to the new telephone system. To install a new billing system and management report program to be generated by the telephone system computer.
5. To develop a management information system to monitor the workload and accomplishments of the Administration and Planning, Purchasing, Central Services, Communications, and Government Buildings Divisions of General Services.

CONCURRENCE

Mr. Richard G. Callistro, Director of General Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 112 PURCHASING
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 427,929	$ 281,145	$ 474,469	$ 474,469	$ 193,324
• Svcs/Supplies	126,830	260,952	86,617	86,617	(174,335)
Total Expend	$ 554,759	$ 542,097	$ 561,086	$ 561,086	$ 18,989
• Intrafund Trans	(52,672)	(42,236)	(62,281)	(62,281)	(20,045)
TOTAL APPROP	$ 502,087	$ 499,861	$ 498,805	$ 498,805	$ (1,056)
Earned Revenue By Source					
• Charges for Svcs	$ 204,949	$ 89,200	$ 320,001	$ 320,001	$ 230,801
• Other Revenues	17,189	22,000	31,500	31,500	9,500
TOTAL REVENUE	$ 222,138	$ 111,200	$ 351,501	$ 351,501	$ 240,301
NET COUNTY COST					
• Support	$ 279,949	$ 388,661	$ 147,304	$ 147,304	$(241,357)
ALLOCATED POSITIONS	13.0	7.0	14.0	14.0	7.0
TEMPORARY (FTE)*	2.5	0.0	1.5	1.5	1.5
TOTAL STAFFING	15.5	7.0	15.5	15.5	8.5

*Full-time equivalent

MANDATE

Government Code Sections 25480 to 25486 require the Board of Supervisors to call for bids on most County purchases. Code Sections 25500 to 25509 permit the Board to employ a purchasing agent to carry out purchasing functions. The Board may establish rules, regulations, and authority for the purchasing function which is implemented in this County in Ordinance Code Sections 2-2400 to 2-2412.

PURPOSE

The purpose of the Purchasing Division of the General Services Department is to centralize the County's procurement of materials, supplies, and services for the purpose of cost reduction, standardization, fiscal control, and conformance to California statutes.

WORKLOAD DATA

Purchasing Department workload is directly related to the purchasing transactions processed by the Department. The process is driven by County department requests for goods and services through the use of a "Purchase Requisition". The procurement is formalized at the point a Purchase Order is created. The total of these Purchase Orders reflects the expenditure for these purchases.

	-------Actual------ 82-83	83-84	84-85	Est./ Act. 85-86	Proj. 86-87
Purchase Requisitions Received	N/A	N/A	N/A	15,980	16,000
Purchase Orders Issued	N/A	N/A	N/A	15,100	16,000
Dollars Expended Purchase Order	N/A	N/A	N/A	$24,000,000	$25,000,000

BUDGET UNIT: 112 PURCHASING
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & BENEFITS

$193,324 increase ($281,145 to $474,469)

- $138,908 - Cost of seven clerical positions transferred from General Services budget unit.
- $20,473 - Cost of 1.5 FTE positions transferred from General Services budget unit.
- $33,943 - Normal salary adjustments.

SERVICES & SUPPLIES

$174,335 decrease ($260,952 to $86,617)

- ($137,930) - Cost of clerical services paid to General Services budget unit.
- ($22,674) - Cost of data processing equipment.
- ($20,000) - Programming costs for purchasing system.
- $6,000 - Storekeeper services provided by Registrar of Voters.

INTRAFUND TRANSFERS

$20,045 increase ($42,236 to $62,281)

- $20,045 - Increase in services provided to County departments.

REVENUES

$240,301 increase ($111,200 to $351,501)

- $230,801 - Auditor adjusted charges for Purchasing services.
- $9,500 - Sale of surplus property.

NET COUNTY COST

$241,357 decrease ($388,661 to $147,304)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 budget is designed to accomplish the basic purchasing and surplus disposal functions for the County at approximately the present level of service. Returning the clerical staff to the direct supervision of the Purchasing Agent, combined with utilizing extra-help and overtime, should allow the Purchasing Division to continue progress toward completion of the Task Force recommendations to computerize the Purchasing functions. The implementation of the buying teams will await further study on the staffing requirements of this concept.

The 1985-86 fiscal year has been spent in redesigning the procedural controls of the County's purchasing process to reflect statutory and ordinance requirements, to better serve individual County departments and to improve the fiscal controls required by the Auditor-Controller. When systems are fully implemented, much of the actual ordering will be delegated to using departments, under agreements set up and administered by Purchasing, by direct purchase of specific items pre-authorized by both the Purchasing Agent and the Auditor-Controller, and by the use of petty cash on insignificant dollar amount purchases.

The completion of the redesigned purchasing system, along with acceptance by departments of appropriate instructions, will become the foundation upon which the planned computerization of the system will be implemented. Funds for both the software design and the purchase of the hardware for the computer system are being carried over from the current fiscal year in the amount of $45,000.

By the end of Fiscal Year 1986-87, it is anticipated that centralized management of the Purchasing staff, both professional and clerical, together with acquisition of the computer system will result in improved responsiveness to user department needs. The professional buying staff will then be in a position to reallocate their time to activities such as value analysis, systems development, and bid specifications preparation. Currently, the amount of time spent on these activities amounts to only slightly over 10%. By relieving the buyers of clerical functions which currently consume 29% of their time, this figure could be increased to 40%, which is closer to the industry standard.

BUDGET UNIT: 112 PURCHASING
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To assist in the design and completion of the relocation of Purchasing Division's staff to its permanent location on the sixth floor of the Courthouse.	1. Rescheduled Probation Department move to May or June of 1986. The Purchasing Division will move to its new location sometime after the Probation Department move is completed.
2. To complete the implementation of recommendations of the Task Force review of the Purchasing Division.	2. Completed 70% of the Task Force recommendations related to procedure and work assignments.
3. To strengthen fiscal controls of the County's purchasing process by the use of standardized written procedures for requisition encumbrance procurement, receiving and payment authorization of materials, equipment, and supplies.	3. Established procedures that provide audit trails for the purchasing process, from the receipt of the department requisition to the approval of the invoice for payment.
4. To create manual tracking system of all requisitions flowing through the Purchasing Division.	4. Installed a system for tracking requisitions which also supplies management information on workload production and backlog.
5. To create and distribute a purchasing manual to all County departments which describes in detail the procedures to be used in the purchasing process in the County.	5. Drafted a Purchasing Manual and distributed it to department heads. A finalized manual will be distributed Countywide in late spring.
6. To design an automated purchasing accounts payable system to run on micro-computers located in the Purchasing Division.	6. Delayed the actual design and implementation of the automated purchasing system until a workable manual system could be created. This process is almost complete, and a request for proposal (RFP) will be issued in the spring for the design of the automated system.

1986-87 OBJECTIVES

1. To complete computerization of the Purchasing function. This will include not only the design of the system, but the purchase of the necessary hardware.
2. To continue to improve the handling of the surplus disposal process and therefore optimize the monetary return for this surplus property.

CONCURRENCE

Mr. Richard G. Callistro, Director of General Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: CENTRAL STORES INTERNAL SERVICE FUND
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

Fund: Central Stores ISF	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenses					
• Svcs/Supplies	$ 24,974	$ (2,606)	$ 0	$ 0	$ 2,606
• Other Charges	180,107	19,420	0	0	(19,420)
TOTAL EXPENSES	$ 205,081	$ 16,814	$ 0	$ 0	$ (16,814)
Income					
• Other Charges	$ 204,460	$ 27,005	$ 5,000	$ 5,000	$ (22,005)
TOTAL INCOME	$ 204,460	$ 27,005	$ 5,000	$ 5,000	$ (22,005)
INCOME OVER (UNDER) EXPENSE	$ (621)	$ 10,191	$ 5,000	$ 5,000	$ (5,191)
TOTAL STAFFING	0	0	0	0	0

MANDATE

There is no mandate for this budget unit. Level of service is discretionary.

PURPOSE

The Central Stores Internal Service Fund was established as a means of providing centralized purchasing services. Internal service funds are authorized by Government Code Section 25260.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Purchasing Agent maintains the Central Stores Internal Service Fund which has been used to provide purchasing services to the various County departments and tax supported agencies. The Purchasing Agent authorized purchases from the fund and charged the appropriate fund or agency for actual costs plus overhead costs as determined by the Auditor-Controller's Office.

In prior years, this fund was used to purchase items such as: lumber for the Cabinet Shop in Government Buildings; sandbags and visquine for emergency Delta repairs; Polaroid film and supplies used by Emergency Services; miscellaneous office supplies and stationery stored by the Purchasing Division; the leases of copiers on the sixth and seventh floors of the Courthouse. The fund was also used to purchase stamps for other departments and cut paper used by the Print Shop or sold to other departments. Beginning with the 1985-86 budget year, these types of purchases were in most cases redirected to the departments actually utilizing the materials. Lumber is now bought directly by Government Buildings. The lease of the copiers and the purchase of paper and stamps are handled directly through Central Services. The sandbags and visquine as well as the Polaroid film have been transferred to Emergency Services.

In 1983, the County set up a systems contract for office supplies and stationery, minimizing the use of the central storage location for such supplies. In Fiscal Year 1986-87, the Central Stores fund will be used very selectively. Fixed assets and non-recoverable expenditures will no longer be purchased by this budget unit.

BUDGET UNIT: CENTRAL STORES INTERNAL SERVICE FUND
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

Although no expenses are projected in this budget unit for 1986-87, the fund still carries an inventory of miscellaneous supplies totaling approximately $30,000 as of June 30, 1985. As these materials are sold to departments, the fund will receive revenues without incurring expenses, thereby creating a positive fund balance. Estimated revenues are $5,000 for 1986-87. The proposed use of the Central Stores fund has the concurrence of the Auditor-Controller.

CONCURRENCE

Mr. Richard G. Callistro, Director of General Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 168 CENTRAL SERVICES
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 191,123	$ 232,543	$ 267,245	$ 267,245	$ 34,702
• Svcs/Supplies	567,020	687,880	726,623	726,623	38,743
• Fixed Assets	144,374	330,150	195,000	195,000	(135,150)
Total Expend	$ 902,517	$ 1,250,573	$ 1,188,868	$ 1,188,868	$ (61,705)
• Intrafund Trans	(640,809)	(725,384)	(763,469)	(763,469)	(38,085)
TOTAL APPROP	$ 261,708	$ 525,189	$ 425,399	$ 425,399	$ (99,790)
Earned Revenue By Source					
• Charges for Svcs	$ 54,704	$ 62,400	$ 66,500	$ 66,500	$ 4,100
• Other Revenue	16,481	16,500	16,500	16,500	0
TOTAL REVENUE	$ 71,185	$ 78,900	$ 83,000	$ 83,000	$ 4,100
NET COUNTY COST					
• Support	$ 190,523	$ 446,289	$ 342,399	$ 342,399	$(103,890)
ALLOCATED POSITIONS	6.0	10.0	10.0	10.0	0
TEMPORARY (FTE)*	3.0	0.7	0.7	0.7	0
TOTAL STAFFING	9.0	10.7	10.7	10.7	0

*Full-time equivalent

MANDATE

There is no mandate for this function. The service level is discretionary.

PURPOSE

Responsible for: The County's mail and messenger service, which includes the collection of all Courthouse, Canlis Building, and Human Services regular mail and courier service to outlying County departments; provides central duplicating services, including the design and composition of forms, the printing of forms, and the reproduction of reports and other documents; central receiving and delivering of new furniture; coordinating and accomplishing the physical movement of departments' remodeling projects; signage program; fixed assets inventory; sale of stock forms; and paper and postage stamps.

WORKLOAD DATA

	---------Actual---------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Print Jobs	4,273	4,669	4,756	4,825	5,000
Printing Impressions	8,479,314	9,979,460	9,766,263	9,950,000	10,130,500
Outgoing U.S. Mail	1,534,879	1,567,104	1,684,326	1,741,974	1,875,000
Postal Pre-sort	0	623,056	954,420	1,034,978	1,510,000

Print Jobs are the jobs processed through the print shop.

Printing Impressions are the actual number of impressions for print jobs.

BUDGET UNIT: 168 CENTRAL SERVICES
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

WORKLOAD DATA

Outgoing U.S. Mail refers to pieces of mail which are run through one of the postage meters in the mailroom.

Postal Pre-sort is the quantity of mail processed that qualifies for discounted postage; the current discount being $.04 per piece.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$34,702 increase ($232,543 to $267,245)

- $60,889 - Increase due to full-year funding for one Specialist Clerk and two Mail Clerks allocated late in Fiscal Year 1985-86.
- ($37,581) - Decrease in Extra-Help.
- $11,394 - Normal salary adjustments.

SERVICES & SUPPLIES

$38,743 increase ($687,880 to $726,623)

- $10,850 - Increase in printing supplies and paper.
- $11,500 - Increase in postage expense.
- $13,045 - Increase in cost of maintenance contracts.

FIXED ASSETS

$135,150 decrease ($330,150 to $195,000)

- $195,000 - For miscellaneous capital equipment.

INTRAFUND TRANSFERS

$38,085 increase ($725,384 to $763,469)

- $16,585 - Increase in cost allocation resulting from increased use of services.
- $21,500 - Increase in Costs Applied resulting from increased use of services.

REVENUES

$4,100 increase ($78,900 to $83,000)

- $4,100 - Modest increase is due to general increase in activity from using departments.

NET COUNTY COST

$103,890 decrease ($446,289 to $342,399)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 Central Services Proposed Budget program focuses on expanding levels of service to County departments based on departmental needs.

Implementation of recommendations made in the recently completed Task Force Report and acquisition of new equipment is aiding greatly in the streamlining of operations in both the Duplicating Section and the Mailroom, thereby improving efficiency and service. The addition of a two-color unit has reduced the time required for two-color printing jobs by one-half. The new high-speed, duplex system press doubles the production of two-sided work, as well as greatly increasing production in the "Quick-Copy" area.

In the Mail Section, extensive problems with equipment jams have been virtually eliminated with the installation of a modern mail cancelling unit. Mailroom staff has recently developed several recommendations to improve efficiency and reduce departmental expenditures. These include developing uniform Countywide mailing procedures regarding mail pre-sort, zip code usage, and alternatives to first class mailing. These recommendations will be analyzed and, where operationally feasible, implemented.

BUDGET UNIT: 168 CENTRAL SERVICES
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

Central Services takes the lead role in maintaining the County's fixed assets inventory system. Recent changes generated in cooperation with the Auditor-Controller, County Administrator, and Data Processing Offices are resulting in a dramatically improved system. System improvements provide for accuracy on a monthly basis with the flexibility to easily add and delete fixed assets from the property inventory.

The major direction in 1986-87 will be to further refine the operation to improve customer service and seek additional ways to contain costs to the greatest degree possible. With the cooperation of the departments involved, mailing procedures will be changed to further reduce Countywide postage costs.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To increase in-plant production 25% by upgrading equipment.	1. Acquired new equipment and improved production.
2. To study the feasibility of computerizing the billing and inventory control system.	2. Discussed computerization with Data Processing. Review should be completed in a few months.
3. To study the feasibility of establishing a central microfilming unit.	3. Deferred until completion of the Records Management Study currently in progress.
4. To complete a feasibility study of establishing Central Services as an Internal Service Fund.	4. Determined not feasible at this time to convert Central Services to an Internal Service Fund.
	5. Began implementing recommendations of the Task Force review completed in mid-year.

1986-87 OBJECTIVES

1. To complete plans for computerizing billing and inventory control.
2. To take lead role in implementation of Records Management Program.
3. To increase pre-sorting of mail towards an optimum of 95%.
4. To reduce printing turnaround to an average of five working days.

CONCURRENCE

Mr. Richard G. Callistro, Director of General Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT:	135 COMMUNICATIONS
DEPARTMENT:	GENERAL SERVICES
FUNCTION:	GENERAL GOVERNMENT
RESPONSIBLE MANAGER:	RICHARD G. CALLISTRO

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 0	$ 0	$ 80,887	$ 80,887	$ 80,887
• Svcs/Supplies	0	0	15,346	14,106	14,106
• Telephone Equip	0	65,000	65,000	65,000	0
TOTAL APPROP	$ 0	$ 65,000	$ 161,233	$ 159,993	$ 94,993
Earned Revenue By Source					
• Aid-Other Govt	$ 0	$ 0	$ 14,376	$ 14,376	$ 14,376
• Charges for Svcs	0	0	51,859	51,859	51,859
TOTAL REVENUE	$ 0	$ 0	$ 66,235	$ 66,235	$ 66,235
NET COUNTY COST					
• Support	$ 0	$ 65,000	$ 94,998	$ 93,758	$ 28,758
ALLOCATED POSITIONS	0	0	1	1	1
TEMPORARY (FTE)*	0	0	1	1	1
TOTAL STAFFING	0	0	2	2	2

*Full-time equivalent

MANDATE

There is no mandate for these functions. The level of service is discretionary.

PURPOSE

This budget unit serves two purposes. First, it contains operating costs of the General Services Communications Division. Staff assigned to this budget unit provide support to various Communications activities including the 911 emergency dispatch system, telephone systems, radio communications, and other activities.

This budget unit is also utilized as a means of providing donated capital for purchasing additional telephones. Funds are expended from the Central Telephone Internal Service Fund for equipment with a reimbursement (capital contribution) made from this budget unit.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./ Act. 85-86	Proj. 86-87
911 Data Base Changes	0	0	0	5,220	5,220
Fire Dispatch Run Cards Developed	0	0	0	2,600	200
Fire Dispatch Run Cards Modified	0	0	0	N/A	2,800

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the *major* budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$80,887 increase (zero to $80,887)

- $54,588 - Communications Officer position transferred from the General Services budget unit.
- $26,299 - Communications Analyst position transferred from the General Services budget unit.

BUDGET UNIT: 135 COMMUNICATIONS
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES
$14,106 increase (zero to $14,106)
- $14,106 - Services and Supplies to support transferred positions.

REVENUES
$66,235 increase (zero to $66,235)
- $66,235 - Reimbursable costs of transferred positions.

NET COUNTY COST
$28,758 increase ($65,000 to $93,758)

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget reflects the centralization of the Communications Division within the Department of General Services. The budget unit will continue to be utilized to provide donated capital for purchasing telephones.

The goal of the Communications Division for Fiscal Year 1986-87 is two fold: 1) to provide a central clearing house to address the communications needs of County departments, as well as other governmental agencies, and 2) to create for the mutual benefit of the public and other agencies involved a system that fulfills communications needs throughout the County. The Net County Cost of $93,758 reflects those charges needed to maintain the current level of service for the administration of the 911 system, the County telephone system, and the Radio Communications Network.

The County of San Joaquin has been designated by the State as the coordinator for all public safety agencies within the County having 911 answering centers. This responsibility requires that the County maintain the master street address guide data base. Used to link individual telephones to the appropriate answering center, the data base must contain accurate information on relocations or annexations. Maintaining the data base file is an ongoing activity of the Communications Analyst and accounts for approximately half the Analyst's time. She reviews, compiles, and verifies information, which she then transfers to data entry forms. When the revised street address guide is published each year, she distributes copies to the appropriate jurisdictions. She also maintains fire-run card system files for all fire districts in the County and maintains records on fire dispatch activities.

The State 911 Program will reimburse the County for the labor required to implement the data base changes for the street address guide. The Communications Officer and Communications Analyst maintain time records that identify actual time spent working on the 911 system. The cost of labor is identified and submitted to the State for reimbursement. For Fiscal Year 1986-87, the Communications budget unit includes projected revenues from the State for 50% of the Communications Analyst's salary and 5% of the Communications Officer's salary.

This budget unit is also reimbursed for 70% of the Communications Officer's salary and benefits from the Telephone Internal Service Fund and 25% of his salary and benefits from the Radio Internal Service Fund. These costs are included as administration expenses in these Internal Service Funds and charged back to the user departments. These reimbursable costs are shown below:

Communications Analyst - Salary & Benefits	$ 26,299
50% of Salary Only Reimbursed by State	(12,200)
Non-Reimbursable Costs	$ 14,099
Communications Officer - Salary & Benefits	$ 54,588
70% of Salary & Benefits to Telephone ISF	(38,212)
25% of Salary & Benefits to Radio ISF	(13,647)
5% of Salary Reimbursable by State	(2,176)
Non-Reimbursable Costs	$ 553

BUDGET UNIT:	135 COMMUNICATIONS
DEPARTMENT:	GENERAL SERVICES
FUNCTION:	GENERAL GOVERNMENT
RESPONSIBLE MANAGER:	RICHARD G. CALLISTRO

1985-86 ACCOMPLISHMENTS

1. Implemented and cut-over a County 911 system.
2. Centralized rural County fire dispatch through the Sheriff's Dispatch Center.
3. Finalized a telephone RFP and contract award to address County needs through ten years.
4. Identified Countywide inventory on radio system.
5. Established uniform billing procedures for Radio ISF.
6. Established a central focal point for County departments to request assistance for all communications needs.

1986-87 OBJECTVIES

1. To meet the objectives set forth in the Radio Communications and Telephone ISF budgets.
2. To continue to improve the level of service available through 911 for public request for assistance.
3. To coordinate with other governmental agencies to establish a uniform communications medium and improve the level of response to public demands.

CONCURRENCE

Mr. Richard G. Callistro, Director of General Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: RADIO INTERNAL SERVICE FUND
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

Fund: Radio ISF	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
EXPENSES					
• Svcs/Supplies	$ 104,451	$ 128,500	$ 155,466	$ 155,466	$ 26,966
• Depreciation	155,809	155,399	155,399	155,399	0
TOTAL EXPENSES	$ 260,260	$ 283,899	$ 310,865	$ 310,865	$ 26,966
INCOME					
• Charges for Svcs	$ 100,413	$ 283,899	$ 310,865	$ 310,865	$ 26,966
TOTAL INCOME	$ 100,413	$ 283,899	$ 310,865	$ 310,865	$ 26,966
INCOME OVER/(UNDER) EXPENSES	$ (159,847)	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

There is no mandate for this budget unit. Level of service is discretionary.

PURPOSE

This fund exists for the purpose of centralizing the administrative and operating costs associated with providing and maintaining the County's Radio Communications Program.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES
$26,966 increase ($128,500 to $155,466)

- $14,566 - Increase in administrative costs equal to one-fourth Communications Officer salary and benefits.
- $9,800 - Cost of maintaining equipment to be purchased in FY 1986-87.
- $2,500 - Lease costs of paging services.

REVENUES
$26,966 increase ($283,899 to $310,865)

- $25,700 - Increase in revenue equal to the increase in costs of providing services.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The County-purchased radio communications system currently has in operation 38 base stations installed at various locations throughout the County; 200 portable radios used by the Sheriff, Public Works, Parks and Recreation, and Probation; 300 mobile units; 30 pagers; 25 receivers; and 22 closed-circuit cameras and monitors.

The radio communications system was purchased by the County in 1982 for $1.4 million. The current value of the existing system is $1.2 million. Worn out equipment is replaced as necessary to maintain a high level of performance and to insure the integrity of the public safety radio system.

BUDGET UNIT: RADIO INTERNAL SERVICE FUND
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

Starting with the 1985-86 budget, depreciation for this equipment has been charged to all radio users within the County. The purpose of this depreciation expense is to recapture the necessary capitalization required to provide funding for the replacement of radio equipment with no additional General Fund requirement. At the end of each fiscal year, the Radio Internal Service Fund will show a fund balance equal to the depreciation amount. This annual fund balance will be deposited in a Radio Internal Service Fund Trust Fund to ensure the replacement of essential public safety radio equipment.

Administrative and operating costs, including the depreciation charges, are spread to County Departments in the 1986/87 Proposed Budget as follows:

BUDGET NO.	DEPARTMENT	BUDGETED AMOUNT	
10100	Board of Supervisors	$ 1,935	
17000	General Services	2,451	
20200	District Attorney	4,391	
21600	Sheriff-Coroner	165,154	
21800	Lodi Marshal	1,026	
21900	M-R-E-T Marshal	1,026	
22600	Sheriff-Custody	28,532	
28000	Juvenile Hall	4,548	
23500	Fire Prevention	2,622	
24700	Agricultural Commissioner	11,477	
24800	Building Inspection	3,832	
24900	Weights and Measures	3,387	
26000	Emergency Services	4,350	
26300	Animal Control	2,613	
30101	Public Works - Administration	2,310	
30103	Public Works - Engineering	4,204	
30104	Public Works - Equipment Maintenance	2,340	
30105	Public Works - Road Maintenance	11,672	
30108	Public Works - General Services	248	
40800	Utility Districts	1,703	
70300	Parks & Recreation	8,675	
	Hospital Enterprise Fund	29,788	
	Flood Control	581	
			$298,865

In addition, charges for pager leases are made to individual budget units as follows:

12400	Personnel (Risk Management)	$ 480	
14200	Government Buildings	4,416	
16800	Central Services	480	
20600	Stockton Municipal Court	680	
23500	Fire Prevention	750	
26000	Emergency Services	1,200	
40100	Mental Health	2,314	
50101	Public Assistance	1,680	
			$ 12,000
		Total Radio Charges	$310,865

The focus of the 1986-87 budget is to identify the ongoing and future communications needs for emergency medical services as well as existing departments. Also, the Communications Division of General Services will continue to be responsive to all County departmental communications needs.

BUDGET UNIT: RADIO INTERNAL SERVICE FUND
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To develop a new method of billing County departments for Communications services.	1. Consolidated billings and chargebacks on one form that is submitted to the Auditor's Office for payment; reduced processing time by 50%.
2. To develop a Five-Year Communications Plan.	2. Completed first step in the development of a Five-Year Communicacations Plan by standardizing and coordinating equipment purchases.

1986-87 OBJECTIVES

1. To define the long-term radio communications needs of the County and develop a Communications Master Plan.
2. To reconvene the County Communications Committee to discuss future needs and radio training issues.
3. To put into effect a training program.
4. To research the feasibility of establishing a data base radio inventory control system.

CONCURRENCE

Mr. Richard G. Callistro, Director of General Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: TELEPHONE INTERNAL SERVICE FUND
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

Fund: Central Tel ISF	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
EXPENSES					
• Sal/Benefits	$ 56,914	$ 79,494	$ 180,570	$ 180,570	$101,076
• Svcs/Supplies	448,481	654,000	724,773	724,773	70,773
• Other Charges	429,559	262,727	268,400	268,400	5,673
• Fixed Assets	0	0	1,500	1,500	1,500
TOTAL EXPENSES	$ 934,954	$ 996,221	$ 1,175,243	$ 1,175,243	$179,022
INCOME					
• Charges for Svcs	$ 703,971	$ 996,221	$ 1,175,243	$ 1,175,243	$179,022
TOTAL INCOME	$ 703,971	$ 996,221	$ 1,175,243	$ 1,175,243	$179,022
INCOME OVER (UNDER) EXPENSES	$ (230,983)	$ 0	$ 0	$ 0	$ 0
ALLOCATED POSITIONS	2.0	2.0	5.0	5.0	3.0
TEMPORARY (FTE)*	0.0	2.0	0.5	0.5	(1.5)
TOTAL STAFFING	2.0	4.0	5.5	5.5	1.5

*Full-time equivalent

MANDATE

There is no mandate for this function. Service level is discretionary except that telephone services are essential to all County mandated activities.

PURPOSE

The Telephone Internal Service Fund was created to centralize the cost of operating and maintaining the County's Central Telephone System, which historically served the departments located in Central Stockton and Hazelton Complex. With the 1985-86 acquisition of a new telephone system, the use of this fund will be greatly expanded and will eventually include all County telephone costs.

WORKLOAD DATA

	Actual			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Repairs (Trouble Reports)	0	0	3,900	5,200	6,500
Telephone Service Remodel, Moves & Changes (# of station equip/sets)	0	0	150	250	500
Equipment Conversion (AT&T Rental to County-owned)	0	0	0	200	950

BUDGET UNIT: TELEPHONE INTERNAL SERVICE FUND
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the *major* budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$101,076 increase ($79,494 to $180,570)

- $21,733 - Transfer from General Services of Specialist Clerk position to the Telephone ISF.
- $60,860 - Ten months funding for two new positions of Telephone Technician to support Mathews Road and other outlying County departments.
- $13,260 - Extra-Help funds to provide interim technician services while filling the allocated positions.
- $5,223 - Normal salary adjustments.

SERVICES & SUPPLIES

$70,773 increase ($654,000 to $724,773)

- $8,200 - New cost of training Telephone Technicians on new telephone system.
- $5,700 - New cost in this budget of motor pool charges for two vehicles for Telephone Technicians' use.
- $4,000 - New charge for tools for Telephone Technicians.
- ($19,294) - Reduced Data Processing Direct Charges.
- $17,000 - Projected increased use because of Hospital/Mathews Road and Private Industry Council additions to the system.
- ($8,383) - Reduction reflects transfer of Specialist Clerk from this account to an allocated position paid from Salaries and Benefits object.
- $33,600 - Anticipated 13% increase in long distance charges.
- $19,650 - Anticipated 13% increase in message unit charges.
- $10,500 - New cost for directory listings.

OTHER CHARGES

$5,673 increase ($262,727 to $268,400)

- $26,000 - Increase in depreciation expense because of an increase in fixed assets inventory.
- ($20,327) - Final payment on County switch in June 1986, resulting in decrease in interest.

FIXED ASSETS

$1,500 increase (zero to $1,500)

- $1,500 - Utility cover for new vehicle purchased for use by new positions of Telephone Technician.

REVENUES

$179,022 increase ($996,221 to $1,175,243)

- ($34,386) - Projected decrease in operating expenses charged back to departments.
- $43,350 - Increased basic equipment charges from expansion of system.
- $101,076 - Increased salaries due to increase in staffing.
- $17,000 - Anticipated increase in ATSS usage.
- $33,600 - Anticipated increase in long distance usage.
- $18,382 - Anticipated increase in local call usage.

PROGRAM DISCUSSION OF 1986-87 BUDGET

Prior to 1985-86, the County-owned Neax 22 telephone system, primarily serving the Courthouse, Canlis Building, Human Services Agency, and Hazelton Complex, had been maintained by two County technicians. In 1985-86, the Neax 22 switch was expanded by 200 lines to include the Private Industry Council/Employment and Training Division, the Mental Health Division, and Department of Aging satellite offices. As the system expanded, the number of service calls increased.

BUDGET UNIT: TELEPHONE INTERNAL SERVICE FUND
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

The workload was further increased by the need to move equipment when relocating the offices of the Registrar of Voters and the Family Support Division, remodeling the office of the Assessor and making other small internal changes. As the Mathews Road facilities are converted to the new Pacific Bell system, the workload will expand even more.

Two temporary Telephone Technicians were hired in 1985-86 to assist with the above moves and changes and maintain a satisfactory service level to existing systems. The 1986-87 Proposed Budget requests that these two temporary positions be replaced with allocated positions. The positions are needed to continue to provide the present level of service.

The first year costs for the two technicians' salaries and benefits, their initial tool acquisition, and training is approximately $73,060. In addition to training and small tools, a pick-up truck and shell are requested for the technicians' use in servicing the Countywide telephone systems. The Motor Pool Contribution budget includes $9,200 for the purchase of the vehicle and the Telephone Internal Service Fund budget includes $1,500 for the shell. Approximately half of the 1986-87 Motor Pool charges to the Telephone budget, or $2,850, are for the costs of operating the vehicle. Extra-help funds of $13,260 are requested to provide technician services until the recommended allocated positions can be filled. Including this latter indirect cost, total first year costs of two Telephone Technician positions are approximately $99,870.

In the 1985-86 budget, clerical service was provided by General Services and reimbursed from the Telephone budget. In the 1986-87 Proposed Budget, a Specialist Clerk position has been transferred to the Telephone budget unit from General Services. The purpose of this transfer is to improve accountability by aligning staff by function.

The cost of all salaries, benefits, and operating expenses for all positions and services included in this budget will be recovered through billings to departments. These billings are based on telephone usage and repairs and total $1,175,243 for 1986-87.

This amount includes local, long distance, equipment, and administrative charges to County departments that are on the Neax 22 system. The total cost for telephone usage, in 1986-87, however, is $1,495,182. The difference between these two amounts primarily reflects those charges to departments such as the Hospital and Mental Health that are not on the Neax 22 system and, therefore, pay directly for telephone services.

As of July 1, 1985, the value of the Telephone Internal Service Fund inventory was $1,019,645. The majority of the inventory value is $588,492 for the Neax 22 switch. The purchase of this switch was financed over a period of five years. However, because of auditing requirements, depreciation was calculated over a ten-year period. Therefore, the unbalanced purchase payment/depreciation recovery has resulted in a Telephone ISF negative fund balance. The last payment on the purchase of the Neax 22 switch of $114,759 was made in 1985-86, but the depreciation expense charged back to departments for the use of the Neax 22 will continue until November 1990. Beginning with Fiscal Year 1986-87, the Telephone Internal Service Fund will recapture the depreciation expense of the Neax 22 without the offsetting expense of further purchase payments. This will, in time, eliminate the negative fund balance.

Until Fiscal Year 1985-86, County telephone service has been somewhat disjointed due to the limited capacity of the Neax 22 switch, and the diverse telephone services utilized by the County. In Fiscal Year 1985-86, the Board of Supervisors approved a contract with Pacific Bell to provide telephone service to the County for the next ten years. This new telephone service, which is supported by a DMS100 digital switch, will provide the County with telephone service having virtually unlimited expansion and maximum flexibility.

BUDGET UNIT: TELEPHONE INTERNAL SERVICE FUND
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

Implementation of this telephone service in 1986-87 will relieve the current limited telephone capacity at the Hospital and Juvenile facilities. A major consideration for the selection of the Pacific Bell telephone service was the provision for the City of Tracy, Tracy Public Schools, and Lodi Public Schools to contract with Pacific Bell for essentially the same service. Without the County's contract with Pacific Bell, this telephone service would not have been available to these outlying entities. The following is a tentative schedule for implementation of the new system:

Department	Lines	Cut-over Date
Probation Justice Center	150	09/26/86
General Hospital	820	10/24/86
Juvenile Hall	150	09/26/86
Honor Farm	25	11/10/86
Women's Jail	25	11/10/86
Men's Jail	25	11/10/86
Agriculture	13	11/21/86
Animal Control	4	11/21/86
Council of Governments	7	11/21/86
Planning & Building Inspection	49	11/21/86
Public Works	81	11/21/86
Public Health	80	11/21/86

A cost benefit analysis to determine the most economical timing for the incremental cut-over of the entire County system will be performed by General Services in the first quarter of Fiscal Year 1986-87. The financing for this telephone service has been accomplished with a long-term, tax-exempt, municipal lease.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To develop a five to ten-year master plan for a telephone system.	1. Developed a telephone contract that provides for Countywide integration and expansion to 10,000 lines at a fixed rate cost, and represents a ten-year master plan for County telephone service.
2. To increase the line capability of the telephone switch to accommodate capital projects.	2. Upgraded the County switch to an additional 200 lines. It is now at maximum capacity of 2,000 lines.
3. To improve the cost accounting function of the system.	3. Carried over to 1986-87 when the new cost accounting system will be on-line, using computer equipment currently on order.
4. To provide integrated telephone services to Mathews Road.	4. Implemented a partial cut-over at the Hospital of 125 lines; the balance will be completed in the fall of 1986.
5. To complete studies on methods to reduce long distance charges and implement findings.	5. Scheduled additional Statewide WATTS lines to be installed in the third quarter of 1986-87.
6. To develop new billing methods to all County departments that reflect the current status of the County switch and operations.	6. Improved the manual billing method. A new billing method will be put into effect upon implementation of the new cost accounting system in the first quarter of 1986-87, with installation of the new telephone system computer.

BUDGET UNIT: TELEPHONE INTERNAL SERVICE FUND
DEPARTMENT: GENERAL SERVICES
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

1986-87 OBJECTIVES

1. To conduct an inventory cost study that identifies all non-County owned equipment and replace rented equipment where cost-justifiable.
2. To implement least-cost routing for the Mathews Road Complex to reduce long distance charges.
3. To develop a data base to compile statistics for billings of technical services. Establish a data base inventory control system.
4. To implement the data base call detail billing system.

CONCURRENCE

Mr. Richard G. Callistro, Director of General Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 116 COLLECTIONS DIVISION
DEPARTMENT: COUNTY COLLECTIONS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: PAULINE TOY

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 572,983	$ 627,072	$ 680,871	$ 680,871	$ 53,799
• Svcs/Supplies	392,987	438,390	383,202	383,202	(55,188)
• Fixed Assets	5,236	700	600	600	(100)
Total Expend	$ 971,206	$ 1,066,162	$ 1,064,673	$ 1,064,673	$ (1,489)
• Intrafund Trans	(14,493)	(14,200)	(14,800)	(14,800)	(600)
TOTAL APPROP	$ 956,713	$ 1,051,962	$ 1,049,873	$ 1,049,873	$ (2,089)
Earned Revenue By Source					
• Interest & Rents	$ 68,257	$ 35,000	$ 25,000	$ 25,000	$(10,000)
• Charges for Svcs	329,840	316,600	294,300	294,300	(22,300)
TOTAL REVENUE	$ 398,097	$ 351,600	$ 319,300	$ 319,300	$(32,300)
NET COUNTY COST					
• Support	$ 558,616	$ 700,362	$ 730,573	$ 730,573	$ 30,211
ALLOCATED POSITIONS	24.0	24.0	24.0	24.0	0
TEMPORARY (FTE)*	2.5	2.5	2.5	2.5	0
TOTAL STAFFING	26.5	26.5	26.5	26.5	0

*Full-time equivalent

MANDATE

The Office of the County Collector is not mandated. Level of service is discretionary.

PURPOSE

Collects monies owed to the County and its departments; takes appropriate legal action to secure such accounts.

WORKLOAD DATA

	------------Actual	-----------		Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Referrals	10,827	18,635**	17,743***	23,052	26,000
Receipts Issued	23,150	34,618	53,222	60,336	65,000
Statements Sent	187,505	205,226	207,314	243,960	250,000
Dollars Collected	$992,348	$1,545,833	$2,507,189	$2,886,335	$3,000,000

** Includes court fines effective November 1983.
***Includes Probation (DUI) effective June 1985.

BUDGET UNIT: 116 COLLECTIONS DIVISION
DEPARTMENT: COUNTY COLLECTIONS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: PAULINE TOY

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the *major* budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$53,799 increase ($627,072 to $680,871)

- $52,062 - Normal salary adjustments.

SERVICES & SUPPLIES

$55,188 decrease ($438,390 to $383,202)

- ($98,880) - Reduction in data processing services based on projected usage.
- $6,700 - Increase in postage due to increased number of statements.
- $31,649 - Purchase of CPT and five terminals.

FIXED ASSETS

$100 decrease ($700 to $600)

- $600 - Two new computer tables for terminals.

INTRAFUND TRANSFERS

$600 increase ($14,200 to $14,800)

- $400 - New cost for including probation restitution accounts in 1986 Interagency Offset Program.
- $200 - Increase in time spent on collection of Mental Health accounts.

REVENUES

$32,300 decrease ($351,600 to $319,300)

- ($22,300) - Projected decrease in charges for services based on activity for first seven months of 1985-86.
- ($10,000) - Delinquent interest paid in full. Collecting current interest only.

NET COUNTY COST

$30,211 increase ($700,362 to $730,573)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The implementation of the automated collections system at a cost of $290,000 had the single largest impact on the Collector's Office this year. Collections in 1985-86 are expected to be approximately $380,000 more than in 1984-85, and $1,340,500 more than in 1983-84, as indicated in the Workload Data. While automation is not solely responsible for this increase, it is one of the primary factors. Through replacing time-consuming manual processes with an electronic system, the Collector's Office has been able to increase productivity, as measured in dollars collected, by 87% in two years, without increasing staff. The on-line system speeds up the work process by providing information within seconds after transactions are entered. This includes changes, adjustments, payments and new account information. Two additional management reports are scheduled for completion in 1985-86. The Interagency Offset Program Report will measure the cost-effectiveness of a claim filed more than one time on the same individual debtor. The other report will identify how many and which accounts have had appropriate follow-up.

BUDGET UNIT:	116 COLLECTIONS DIVISION
DEPARTMENT:	COUNTY COLLECTIONS
FUNCTION:	GENERAL GOVERNMENT
RESPONSIBLE MANAGER:	PAULINE TOY

PROGRAM DISCUSSION OF 1986-87 BUDGET

Money collected by this Division is for other County departments and is, therefore, not reflected as a revenue in this budget unit. These collections for two years are as follows:

	Actual 1984-85	Est./ Actual 1985-86	Difference
Public Defender	$ 41,186	$ 35,788	$ (5,398)
Airport	17,578	22,084	4,506
Public Works & Motor Pool	23,240	24,591	1,351
Lodi Municipal Court	210,352	131,084*	(79,268)
Tracy Municipal Court	172,531	186,871	14,340
Manteca Municipal Court	179,259	207,864	28,605
Escalon Municipal Court	24,447	37,573	13,126
Ripon Municipal Court	31,892	37,606	5,714
Stockton Municipal Court	107,239	209,599	102,360
Probation	710,798	1,097,823	387,025
Hospital/Mental Health	125,837	125,140	(697)
Hospital Enterprise	668,120	688,271	20,151
Miscellaneous	194,710**	82,041	(112,669)
Total	$2,507,189	$2,886,335	$ 379,146

*Referred through Probation Department.
**Includes one payment of $70,000.

An estimated $1,021,414 of the money collected in 1985-86 will remain in the General Fund. The Department currently carries 65,593 accounts amounting to approximately $30 million in receivables. Of these accounts, 73% are Hospital accounts.

Five UTS-20 CRT terminals with printer and a dual-station CPT Word Processor are being requested for Fiscal Year 1986-87 at a total cost of $31,649. Acquisition of this equipment will increase the productivity of the Department and make it possible to standardize on-line operational procedures.

Three of the requested UTS-20 terminals will replace three personal computers that were initially intended for word processing activities in addition to use as computer terminals. Due to higher than expected usage of the new on-line system, the personal computers are used in excess of 90% of the time as terminals and are, therefore, not available for word processing tasks. The other two UTS-20 terminals requested will be utilized by staff members who presently share a terminal.

The volume of accounts for which mail is returned continues to increase. Locating these individuals entails completing forms for the Department of Motor Vehicles requesting current addresses, calling the Credit Bureau, and other research procedures. By renting a portable terminal with a direct line from the Stockton Credit Bureau, the County Collector would be able to view the record of any debtor and obtain a detailed printout of the file. The rental costs for the terminal would be offset by a reduced charge for each report ordered, resulting in minimal, if any, net increase in County cost.

Access to the Department of Motor Vehicles' records through the Collector's terminals could be achieved through minor programming modifications. The exact cost of implementing this service cannot be determined without research. However, a preliminary review by Data Processing indicates that existing Collections Department's hardware can be used to access the DMV system through sharing lines with Stockton Municipal Court. Estimated first year costs would be less than $5,000. Implementation of these changes, which would allow the Collections Division to utilize its available resources to a greater extent, will be considered in the coming year.

BUDGET UNIT: 116 COLLECTIONS DIVISION
DEPARTMENT: COUNTY COLLECTIONS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: PAULINE TOY

PROGRAM DISCUSSION OF 1986-87 BUDGET

Although the Collector's office presently files between 1,000 and 1,300 new court actions annually, the Collector would like to increase the filing of legal actions, particularly in the Small Claims Court. Because of the present backlog in the courts, accomplishment of this objective is dependent on available court time.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To become proficient in using the new on-line system.	1. All staff understand the system and are proficient in using it.
2. To implement a collection process for care and maintenance of juveniles while in Juvenile Hall.	2. The collection process is completed and implementation is scheduled for July 1986.
3. To reduce the volume of accounts receivable to a more workable number.	3. Ongoing combination of accounts has reduced the total number of accounts receivable.
4. To consider referral of accounts to outside collection agencies.	4. Review and evaluation of this option continues in order to determine cost-effectiveness.

1986-87 OBJECTIVES

1. To increase the level of revenue by intensifying the filing of legal actions.
2. To expand the County Collector's research potential through the use of on-line Department of Motor Vehicles and Stockton Credit Bureau reports.
3. To increase the effectiveness of staff through cross-training and educational processes.

CONCURRENCE

Mrs. Pauline Toy, County Collector, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 118 COUNTY COUNSEL
DEPARTMENT: COUNTY COUNSEL
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JOHN F. CHEADLE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 884,419	$ 990,651	$ 1,121,587	$ 1,121,587	$130,936
• Svcs/Supplies	52,403	73,930	89,196	89,196	15,266
• Fixed Assets	2,130	0	0	0	0
Total Expend	$ 938,952	$ 1,064,581	$ 1,210,783	$ 1,210,783	$146,202
• Intrafund Trans	(5,779)	(75,904)	(58,623)	(58,623)	17,281
TOTAL APPROP	$ 933,173	$ 988,677	$ 1,152,160	$ 1,152,160	$163,483
Earned Revenue By Source					
• Licenses/Permits	$ 1,170	$ 1,540	$ 1,540	$ 1,540	$ 0
• Charges for Svcs	290,761	220,400	310,852	310,852	90,452
TOTAL REVENUE	$ 291,931	$ 221,940	$ 312,392	$ 312,392	$ 90,452
NET COUNTY COST					
• Support	$ 641,242	$ 766,737	$ 839,768	$ 839,768	$ 73,031
ALLOCATED POSITIONS	16.0	17.0	17.0	17.0	0.0
TEMPORARY (FTE)*	0.5	0.5	2.3	2.3	1.8
TOTAL STAFFING	16.5	17.5	19.3	19.3	1.8

*Full-time equivalent

MANDATE

The County Counsel's Office performs numerous mandated services primarily pursuant to Government Code Sections 27642 through 27647. Local regulations of the office are found in Sections 2-2020 and 2-2022 of the San Joaquin County Ordinance Code. The level of service provided is at the Board of Supervisors' discretion.

PURPOSE

Provides legal services to the Board of Supervisors, to County departments, and to special districts. Serves as legal advisor to various boards and commissions. Responsible, under the direction of the Board of Supervisors, for preparation of all County ordinances. Responsible for prosecution or defense of all court actions of a civil nature involving the County. Prepares legal opinions; handles legal proceedings for the County.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$130,936 increase ($990,651 to $1,121,587)

- $30,963 - Extra-Help as a result of East Stockton Sanitary Sewer Project.
- $52,450 - Extra-Help Contractual for Children's Protective Services fully reimbursed by Human Services Agency.
- $47,523 - Normal salary adjustments.

BUDGET UNIT: 118 COUNTY COUNSEL
DEPARTMENT: COUNTY COUNSEL
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JOHN F. CHEADLE

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES

$15,266 increase ($73,930 to $89,196)

- $14,000 - Professional services as a result of the increase in litigation.

INTRAFUND TRANSFERS

$17,281 decrease ($75,904 to $58,623)

- ($17,281) - Previous amount projected without timesheet data; future should show an increase because new timesheets reflect cost allocation plan.

REVENUES

$90,452 increase ($220,400 to $310,852)

- $27,622 - Reimbursable costs of attorney for self-insurance litigation.
- $12,000 - Reimbursable costs of attorneys' time from Enterprise Funds.

NET COUNTY COST

$73,031 increase ($766,737 to $839,768)

PROGRAM DISCUSSION OF 1986-87 BUDGET

In 1985-86, County Counsel began to utilize contract employees to meet special needs. This practice permitted the Office to hire attorneys for specific responsibilities and clients.

In 1986-87, the Office will fill a vacant position to meet the needs of self-insurance litigation. The expenditure will be offset by a charge to the Self-Insurance Trust Fund. In addition, as time permits, the office will standardize contract language to bring about uniformity throughout the County departments.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To maintain a high level of productivity in relationship to clients.	1. Reviewed Office assignments continuously. Hired a contract attorney to provide full-time services for Child Protective Services and a part-time attorney to free experienced staff to work on the East Stockton Project.
2. To maintain specialized educational program for attorneys.	2. Attorneys attended seminars and conferences on specific matters.
3. To streamline intra- and inter-office procedures.	3. Revised processing of conservatorships to eliminate unnecessary steps. The County Clerk's Office assumed responsibility for filing conservatorship papers.
4. To reduce repetitive paperwork.	4. Streamlined conservatorship accountings.
5. To increase inter-office communication on technical and managerial matters.	5. Initiated a weekly staff meeting for attorneys to review Board agenda material and meet on office matters. Also initiated a monthly clerical staff meeting luncheon.

BUDGET UNIT: 118 COUNTY COUNSEL
DEPARTMENT: COUNTY COUNSEL
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JOHN F. CHEADLE

1986-87 OBJECTIVES

1. To maintain a high level of productivity in relationship to clients.
2. To maintain specialized educational program for attorneys.
3. To streamline intra- and inter-office procedures to reduce the need for attorney services.
4. To reduce repetitive paperwork by standardizing contract language throughout the County.
5. To increase inter-office communication on technical and managerial matters.

CONCURRENCE

Mr. John F. Cheadle, County Counsel, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 124 PERSONNEL DIVISION
DEPARTMENT: PERSONNEL
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: EVERETT STILES

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 728,128	$ 769,853	$ 803,798	$ 803,798	$ 33,945
• Svcs/Supplies	261,169	408,977	380,276	368,131	(40,846)
• Fixed Assets	18,845	6,700	2,700	900	(5,800)
Total Expend	$ 1,008,142	$ 1,185,530	$ 1,186,774	$ 1,172,829	$ (12,701)
• Intrafund Trans	(208,058)	(252,286)	(240,338)	(240,338)	11,948
TOTAL APPROP	$ 800,084	$ 933,244	$ 946,436	$ 932,491	$ (753)
Earned Revenue By Source					
• Charges for Svc	$ 384,841	$ 459,424	$ 582,617	$ 582,617	$ 123,193
TOTAL REVENUE	$ 384,841	$ 459,424	$ 582,617	$ 582,617	$ 123,193
NET COUNTY COST					
• Support	$ 415,243	$ 473,820	$ 363,819	$ 349,874	(123,946)
ALLOCATED POS	20	22	22	22	0

MANDATE

While no specific mandate for the existence of the Personnel Division exists, there are a number of mandated functions which the County must perform. These are administered by the Personnel Division. Foremost among the mandates is Section 704 of the Federal Civil Rights Act of 1972. Other program mandates include: unemployment insurance, workers' compensation insurance, affirmative action, validation of civil service examinations, CAL-OSHA safety requirements, employer-employee relations and EEO contract compliance.

PURPOSE

Maintains classification plan: conducts recruiting activities, examination processes, and establishes eligible lists; acts as staff to the Civil Service Commission. Functions as the County's chief negotiator: responsible for coordinating and administering the dental, health, workers' compensation, unemployment, casualty, and life insurance programs within the County; conducts safety-related activities, and maintains CAL-OSHA safety levels; serves as staff for the Affirmative Action Committee, prepares affirmative action reports, conducts contract compliance reviews of private contractors regarding affirmative action goals; administers the County's training programs.

WORKLOAD DATA

The workload data for recruiting and testing shown below is the primary indicator of the activity in the Personnel Division. The other workload statistics relate to some of the functions performed by the Division after individuals become employees. These include, but are not limited to, the maintenance of the classification plan and the ongoing training program.

BUDGET UNIT: 124 PERSONNEL DIVISION
DEPARTMENT: PERSONNEL
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: EVERETT STILES

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
RECRUITING AND TESTING					
Recruitments	207	193	188	205	198
Applications Processed	7,729	7,357	7,593	8,010	8,645
Applications Accepted for Exam	5,149	4,833	4,959	5,340	7,115
Lists Established	180	172	168	178	170
Names Placed on Eligible Lists	2,204	2,107	2,145	2,200	2,100
CERTIFICATION					
Personnel Requisitions	614	576	602	610	612
Vacancies	677	612	666	655	620
Names Certified	4,715	4,582	4,664	4,675	4,595
TRAINING					
Number of Employee/Days in Training	N/A	3,955	3,484	3,400	3,600
CLASSIFICATION					
Classification Studies	14	22	51	14	24
Number of Positions Studied	74	65	157	184	192
New Classes Established and Amended Specifications	70	70	90	86	75

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$33,945 increase ($769,853 to $803,798)

- $10,908 - Promotion of two Personnel Analyst I's to the II level.
- $23,037 - Normal salary adjustments.

SERVICES & SUPPLIES
$40,846 decrease ($408,977 to $368,131)

- ($42,015) - Reduction in Data Processing charges due to completion of programming portion of computerization.
- $5,225 - Addition of Polygraph Test for Sheriff's Department.

FIXED ASSETS
$5,800 decrease ($6,700 to $900)

- $300 - One work station for additional PC.
- $600 - CPR Training equipment.

INTRAFUND TRANSFERS
$11,948 decrease ($252,286 to $240,338)

- ($11,948) - Decrease in Costs Applied - Costs Allocation Plan as computed by the Auditor's Office.

REVENUES
$123,193 increase ($459,424 to $582,617)

- $57,329 - Increased involvement of staff in the monitoring of the Health Insurance program.
- $20,089 - Increase in revenue from Enterprise Funds.
- $47,613 - Transfer of Casualty Insurance from County Administrator to the Personnel Division.

NET COUNTY COST
$123,946 decrease ($473,820 to $349,874)

BUDGET UNIT: 124 PERSONNEL DIVISION
DEPARTMENT: PERSONNEL
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: EVERETT STILES

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Personnel Department's budget for Fiscal Year 1986-87 is indicative of management's commitment to providing meaningful service to the County's employees and other operating departments in a cost efficient manner.

An example of this is the computerization of the Division's activities, as follows:

- Testing and recruitment: This program, by providing eligibility lists quickly, allows vacant positions to be filled quickly. Purchased at a cost of $8,400, the program operates on a personal computer. In 1986-87, the certification of eligible names to vacant positions will be automated, using the same program and an additional personal computer. Costs for this additional automation will be $800 for duplication of the program and $12,000 for the computer and related hardware.

- Medical and dental insurance: Procedures have been streamlined to provide necessary information to service providers and the administrator of the County's plan as well as the two optional plans implemented in Fiscal Year 1985-86. This function is performed by the mainframe computer and was programmed at an approximate cost of $62,000.

- Position and employee records: Computerization of the employee history files will be completed shortly into Fiscal Year 1986-87, thereby eliminating the time-consuming process of posting information manually. The position control portion of the program will, in time, interface with the County Administrator's budget program. The approximate combined costs for Fiscal Years 1985-86 and 1986-87 will be $98,500.

- Workers compensation, casualty insurance and safety programs: These three programs are in the design phase and will be completed early in Fiscal Year 1986-87. These programs will utilize a personal computer which the division already has and will also access the mainframe. Programming costs will be approximately $9,120.

A major thrust of the Department's activity this fiscal year was implementing cost containments in the County's medical insurance and improving the Plan's administration. An approximate cost savings of $417,000 was realized by bidding the administration of eligibility and claims processing, and through forming of the County's own Preferred Provider Organization. Part of this savings (approximately $57,300) has become revenue to the Personnel Division for its increased involvement in the administration of the program. It is anticipated that staff's direct involvement will continue in Fiscal Year 1986-87.

The Board of Supervisors' continued support of the Countywide Training Program has enabled employees at all levels of County government to improve their knowledge and abilities. In 1986-87 it is planned to utilize training programs designed specifically for the needs of the departments and their employees. A total of $135,000 is requested to be allocated to the following programs:

- Five additional Model-Netics instructors will be trained. With the additional instructors, eight to ten Model-Netics classes can be presented simultaneously, providing the opportunity for 350 to 400 employees to complete the training. A total of $45,000 is included for Model-Netics training in 1986-87.

- The Team Building and Technical Assistance approach to organizational development will be continued in a program adapted to the needs of individual departments. Fifty days of training will be allotted to the various departments within the County at a cost of $30,000.

- Supervisory training continues to be an area in which departments ask for assistance. In response to their requests, the Tools for Successful Management course will be presented on two occasions for a total cost of $6,000. In addition, an expanded supervisory training program, emphasizing problem solving, grievance handling, and discipline will be offered at a cost of $11,000.

BUDGET UNIT: 124 PERSONNEL DIVISION
DEPARTMENT: PERSONNEL
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: EVERETT STILES

PROGRAM DISCUSSION OF 1986-87 BUDGET

- Management Development will be continued for top management and senior management staff through the workshop approach. Workshops will be designed to meet the needs of each level of management. A total of $12,000 is budgeted for this purpose.
- In addition, one-day workshops are offered on a variety of subjects, through the Hospital Inservice Division at a cost of $10,000 and other non-supervisory topics costing $13,000 through individual training agencies.
- The remaining $8,000 will be used to purchase supplies.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To seek successful negotiations with recognized representation units.	1. Reached two-year agreement in seven of eight represented units in three weeks time. One unit of 22 employees currently utilizing impasse procedure.
2. To seek complete revision of Civil Service Ordinance and Civil Service Rules.	2. Submitted Ordinance changes pending approval of County Counsel. Agreed in negotiating to commence revision of rules.
3. To computerize the Department's operations via utilization of personal computers and the mainframe.	3. Completed major portion. Continuing to refine and add other functions.
4. To refine health insurance administration.	4. Developed and implemented new County Preferred Provider Organization and contracted for new administration at significant savings to the County.
5. To continue to expand management development program, especially in Model-Netics training.	5. Trained additional Model-Netics instructors and provided ongoing management training, as well as supervisory/non-supervisory training.

1986-87 OBJECTIVES

1. To explore the feasibility of having all employee related benefits administered by one department.
2. To continue to monitor and improve the County's Preferred Provider Health Plan while implementing further cost containment features.
3. To begin the meet-and-consult process for the revision of Civil Service Rules.
4. To provide employees with a better understanding of their employee benefits, through training and distribution of written materials.
5. To continue to develop managers and provide training for all employees.

CONCURRENCE

Mr. Everett Stiles, Manager of Personnel and Employee Relations, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 130 REGISTRAR OF VOTERS
DEPARTMENT: REGISTRAR OF VOTERS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: GEORGE H. CUNNINGHAM

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 303,699	$ 449,559	$ 435,576	$ 405,576	$ (43,983)
• Svcs/Supplies	388,448	670,334	456,059	454,109	(216,225)
• Fixed Assets	23,231	364,666	95,892	40,692	(323,974)
Total Expend	$ 715,378	$ 1,484,559	$ 987,527	$ 900,377	$(584,182)
• Intrafund Trans	0	0	(6,000)	(6,000)	(6,000)
TOTAL APPROP	$ 715,378	$ 1,484,559	$ 981,527	$ 894,377	$(590,182)
Earned Revenue By Source					
• Aid-Other Govt	$ 60,708	$ 54,315	$ 56,630	$ 56,630	$ 2,315
• Charges for Svc	101,493	219,770	26,920	26,920	(192,850)
TOTAL REVENUE	$ 162,201	$ 274,085	$ 83,550	$ 83,550	$(190,535)
NET COUNTY COST					
• Mandated	$ 553,177	$ 1,210,474	$ 897,977	$ 810,827	$(399,647)
ALLOCATED POS	10.0	11.0	12.0	12.0	1.0
TEMPORARY (FTE)*	6.5	7.0	4.4	2.8	(4.2)
TOTAL STAFFING	16.5	18.0	16.4	14.8	(3.2)

*Full-time equivalent

MANDATE

The Election Code mandates that the department keep and maintain the file of all registered voters in the County and conduct elections; however, the Board of Supervisors determines funds necessary to comply with these requirements.

PURPOSE

Registers all voters; conducts Federal, State, County, City, School, and Special District elections; administers campaign laws; collects filing fees; certifies candidate's papers.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Registered Voters in November	154,026	154,802	185,931	181,290	210,000
Number of Countywide Elections	1	2	1	2	1
Ballots Cast in Countywide Elections	111,601	115,920	140,748	161,833	157,500

BUDGET UNIT: 130 REGISTRAR OF VOTERS
DEPARTMENT: REGISTRAR OF VOTERS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: GEORGE H. CUNNINGHAM

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$43,983 decrease ($449,559 to $405,576)

- ($62,080) - Reduction in Extra-Help funds.
- ($10,000) - Elimination of cash payment for overtime.
- $16,176 - Ten-month costs of converting extra-help to allocated position of Elections Technician I.
- $11,921 - Normal salary adjustments.

SERVICES & SUPPLIES

$216,225 decrease ($670,334 to $454,109)

- ($44,925) - Reduction in postage needed for only one election.
- ($8,085) - Reduction in costs for delivering precinct supplies.
- ($5,846) - Need for computer specialist services for only one election.
- ($34,528) - Reduction in Data Processing Direct Charges.
- ($121,326) - Reduction in costs of ballots and election supplies for one election instead of two.

FIXED ASSETS

$323,974 decrease ($364,666 to $40,692)

- ($347,667) - Elections computer system purchased in 1985-86.
- $27,200 - Replacement of worn voting booths.
- $8,200 - Purchase of voting booths for handicapped.
- $2,000 - Computer accessories.
- $1,350 - Computer terminal.
- $1,120 - Label dispensers.
- $600 - Dock ramp.
- $222 - Fire extinguishers.

INTRAFUND TRANSFERS

$6,000 increase (zero to $6,000)

- $6,000 - Salary and benefits of Storekeeper I performing services for Purchasing Department.

REVENUES

$190,535 decrease ($274,085 to $83,550)

- ($180,000) - Reduced reimbursable costs of cities and special district elections.
- ($14,000) - Filing fees for November 1986 election were paid in 1985.
- $16,080 - New revenue from State to pay costs of purging voters.
- ($8,170) - Reduced State funding because of reduction in affidavits processed.
- ($5,400) - Reduced State funding because of reduction in activity for only one election.

NET COUNTY COST

399,647 decrease ($1,210,474 to $810,827)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 fiscal year will have a smaller budget request than the prior fiscal year but a larger impact on the County because the Department will be conducting, on November 4, 1986, a single Countywide election without significant reimbursement from participants.

During Fiscal Year 1986-87, the Department will continue to benefit from the election computer system which was acquired during Fiscal Year 1985-86. The system was purchased at a cost of $348,000 and has provided the Department with the ability to conduct elections with less overtime and less need for extra-help. Cash payment for overtime has been eliminated from the 1986-87 request, for a savings of $10,000, while the extra-help funding has been reduced by 62%, $62,080 from $98,660 to $36,580.

BUDGET UNIT: 130 REGISTRAR OF VOTERS
DEPARTMENT: REGISTRAR OF VOTERS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: GEORGE H. CUNNINGHAM

PROGRAM DISCUSSION OF 1986-87 BUDGET

While some of the savings in extra-help results from the new system, it is difficult to identify exactly how much. Since 1986-87 is a year in which there will be only one election, the extra-help request has been reduced about 25% in anticipation of lowered needs. An additional 25% of extra-help funds was eliminated in anticipation of increasing the allocated positions by one person. The remaining 12% reduction can reasonably be attributed to automation. The new system also provided a high level of reliability and the ability to give better services to voters, poll workers, and candidates.

A staffing increase of one Elections Technician, at a cost of $16,176, is requested to provide more stable coverage for the Polls Administration Section. At the present, this section is staffed with one Senior Elections Technician and temporary help. If the Senior Technician were to be ill at elections time, the Polls Section would have to rely on extra-help. There is no assurance that an individual with any prior experience would be available when needed. During the remainder of the year, the requested position would be assigned a variety of tasks which are presently assigned to extra-help staff. Extra-help funding has been reduced sufficiently to offset total first year costs of this position.

Included in the November 4, 1986, General Election are all Statewide Officers, additional Statewide Measures, Supreme Court and Appellate Court confirmations, two Assembly Districts, two Congressional Districts, one United States Senate Seat, some County Officers, one Supervisorial District, the runoff, if needed, of the Stockton City Charter Amendments, and the City of Manteca Election. This election also includes the utilization and staffing of 298 polling places. The remainder of the fiscal year will be spent updating registration records, training staff, and preparing for the 1987 UDEL election.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To acquire and install a new, fully automated elections office management system, to be operational for the November UDEL election. With a new elections system, emphasis will be placed on specialized training for staff and election night workers and development of standardized procedures.	1. Purchased fully automated election office management system which was operational for the November 5, 1985, UDEL election. Trained staff and election night workers on the new voting system. Developed standardized procedures.
2. To convert from punch card to mark-sense ballots which will be tabulated on the new elections computer. Public education on the new voting system will be emphasized.	2. Converted from punch cards to mark-sense ballots for the November 5, 1985, UDEL election. Tabulated ballots on the new election computer. Utilized news media to educate the public on the new ballot.
3. To relocate to a new permanent home for the Office of the Registrar of Voters in the Canlis Administration Building by January 1, 1986.	3. Moved the Office of the Registrar of Voters into the Canlis Administration Building in April of 1986.
4. To conduct three elections during the 1985-86 fiscal year (UDEL, cities, and Primary) in an efficient and timely manner.	4. Conducted the UDEL election on November 5, 1985. Announced the semi-official results on election night at 10:59 p.m. The 1986 Primary will include the Stockton City Charter Amendments and the Tracy City Council election.

BUDGET UNIT: 130 REGISTRAR OF VOTERS
DEPARTMENT: REGISTRAR OF VOTERS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: GEORGE H. CUNNINGHAM

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
5. To develop and implement a public awareness/education program on the elections process.	5. Implemented campaign to inform the public on use of new equipment. Public response was positive.

1986-87 OBJECTIVES

1. Conduct the November 4, 1986, General Election which will include the City of Stockton Charter Amendment run-off, if necessary, and the Manteca City Council Election.

2. Continue staff participation in County training programs and emphasize training of election day workers.

3. Continue to study possible conversion of registration records to micrographics.

CONCURRENCE

Mr. George H. Cunningham, Registrar of Voters, agrees with the budget as proposed for 1986-87.

BUDGET UNIT:	160 SURVEYOR
DEPARTMENT:	PUBLIC WORKS
FUNCTION:	GENERAL GOVERNMENT
RESPONSIBLE MANAGER:	HENRY M. HIRATA

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 210,545	$ 227,923	$ 242,486	$ 242,486	$ 14,563
• Svcs/Supplies	22,833	14,041	14,431	14,431	390
• Fixed Assets	0	3,050	0	0	(3,050)
TOTAL APPROP	$ 233,378	$ 245,014	$ 256,917	$ 256,917	$ 11,903
Earned Revenue By Source					
• Charges for Svcs	$ 52,420	$ 57,000	$ 66,000	$ 66,000	$ 9,000
• Other Revenues	0	100	0	0	(100)
TOTAL REVENUE	$ 52,420	$ 57,100	$ 66,000	$ 66,000	$ 8,900
NET COUNTY COST					
• Mandated	$ 180,958	$ 187,914	$ 190,917	$ 190,917	$ 3,003
ALLOCATED POSITIONS	6	6	6	6	0

MANDATE

Section 27550 of the Government Code requires the functions of a surveyor's office. In San Joaquin County, the County Surveyor is appointed by the Board of Supervisors (Section 2-2120 of the San Joaquin County Ordinance Code).

PURPOSE

Performs the checking and processing of final maps, submitted by private engineers and surveyors, for compliance with local ordinance and the Subdivision Map Act of the State of California, and prepares maps and legal descriptions for all Special Districts within San Joaquin County. Also calculates and prepares documents for acquisition of parcels of land relative to County roads and County projects.

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Parcel Maps	109	98	75	96	100
Maps of Surveys	27	34	33	45	60
Subdivision Maps	37	73	50	50	55
Total	173	205	158	191	215

Parcel Maps are maps made by private engineers and surveyors which create four or less new parcels of land for sale, lease, or financing, and which are filed with the County Recorder for public record.

Maps of Surveys are maps made by private engineers and surveyors of existing parcels of land, which are filed with the County Recorder for public record.

Subdivision Maps are maps made by private engineers and surveyors which create five or more new lots, residential or industrial, for sale or development, and which are filed with the County Recorder for public record.

BUDGET UNIT: 160 SURVEYOR
DEPARTMENT: PUBLIC WORKS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: HENRY M. HIRATA

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$14,563 increase ($227,923 to $242,486)

- $11,063 - Normal salary adjustments.
- $3,500 - Increased overtime and holiday pay to allow for prompt processing of documents during periods of peak workload.

FIXED ASSETS

$3,050 decrease ($3,050 to zero)

- ($3,050) - No Fixed Assets have been requested for 1986-87.

REVENUES

$8,900 increase ($57,100 to $66,000)

- $9,000 - Surveyor's Services - Based on continuing trend of increased activity of checking survey, parcel, and subdivision maps.
- ($100) - Sales - Ordinance Codes - This account is being deleted because the sale of maps can be credited to the "Surveyor's Services" revenue account.

NET COUNTY COST

$3,003 increase ($187,914 to $190,917)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The recommended appropriation will enable the Surveyor Division of the Department of Public Works to meet the mandate of the Government Code, and to continue to serve the general public at minimal cost. As in past years, continued emphasis will be placed on streamlining the Division's operations to provide more efficient service to the public in a timely manner.

Further emphasis will be made to implement fee schedules for charging the public and outside agencies for checking legal descriptions, thereby increasing the Division's revenues and reducing its reliance on the General Fund.

In addition, computer programs which would streamline operations of the Surveyor Division and provide more efficient service to the public and private sector will be investigated.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To further reduce processing time of final maps for submittal to Board of Supervisors and County	1. Developed in-house procedures for the processing of final maps, submitted by private civil en-engineers and land surveyors, for review and submittal to the Board of Supervisors and filing with the County Recorder.
2. To review operations for improvement in order to provide a smoother, more efficient operation, thus improving service to the general public.	2. Developed a procedure to track maps as they are reviewed and processed through the office, improving service to the public and private sectors.
3. To investigate implementing a fee schedule for outside agencies for checking legal descriptions.	3. Initiated the investigation of implementing said fee schedules and development of fees for Board of Supervisors' consideration.

BUDGET UNIT: 160 SURVEYOR
DEPARTMENT: PUBLIC WORKS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: HENRY M. HIRATA

1986-87 OBJECTIVES

1. To complete the investigation and implementation of a fee schedule, for adoption by the Board of Supervisors, for charging the public and outside agencies for checking legal descriptions.
2. To develop and implement a computer program for the indexing of maps filed with the County Recorder, which would streamline the research efforts of the public and private sectors for parcels of land Countywide.

CONCURRENCE

Mr. Henry M. Hirata, County Surveyor, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 154 ADVERTISING COUNTY RESOURCES
DEPARTMENT: COUNTY ADMINISTRATOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 315	$ 1,000	$ 1,000	$ 1,000	$ 0
• Other Charges	92,600	88,950	94,425	94,425	5,475
TOTAL APPROP	$ 92,915	$ 89,950	$ 95,425	$ 95,425	$ 5,475
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 92,915	$ 89,950	$ 95,425	$ 95,425	$ 5,475
TOTAL STAFFING	0	0	0	0	0

MANDATE

This function is not mandated by State law and is permissive at the discretion of the Board of Supervisors, subject to Government Code Section 26100.

PURPOSE

Provides funding for various agencies which promote and advertise the resources of San Joaquin County.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The County provides funds to four agencies through this budget unit to promote and advertise the resources of San Joaquin County. These agencies are Stockton Chamber of Commerce, San Joaquin Economic Development Association, Miss San Joaquin County Pageant Association, and Stockton Convention and Visitors Bureau.

In the 1983-84 budget hearings, the Board of Supervisors established a policy that 36.5% of the revenue derived from the Transient Occupancy Tax would be used to fund the Convention and Visitors Bureau each year. As the revenue varies from year-to-year, the funding to the agency also varies. Recommended funding for 1986-87, based on anticipated revenues of $145,000, is $52,925 ($145,000 x 36.5% = $52,925).

In 1983-84, the Board also established a policy that the remaining three agencies would be funded at a fixed level which would remain the same each year. These amounts, along with the Convention Bureau funding, are shown in the table below:

Agencies	1985-86 Budget	1986-87 Recommended	Inc./(Dec.)
Stockton Chamber of Commerce	$ 5,000	$ 5,000	$ 0
S.J. Economic Development Association	35,000	35,000	0
Miss S.J.C. Pageant Association	1,500	1,500	0
Stockton Convention & Visitor Bureau	47,450	52,925	5,475
Total	$88,950	$94,425	$5,475

BUDGET UNIT: 154 ADVERTISING COUNTY RESOURCES
DEPARTMENT: COUNTY ADMINISTRATOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

POLICY MATTERS

Point of Issue - The Miss San Joaquin County Pageant Association is requesting an additional $1,000 in 1986-87, bringing their funding up to $2,500 a year. The Pageant Association uses the money from the County and other sources to provide college scholarships to Miss San Joaquin County contestants. In 1985-86, Miss San Joaquin County was awarded $1,500, with $750, $500, and $350 going to second, third, and fourth places. The remaining contestants were awarded $100 each. The Association's goal for 1986-87 is to raise these awards to $2,500, $1,500, $750, $500, and $150, respectively, for a total of $6,500 in scholarship awards.

In keeping with Board policy established in 1983-84, the increase is not recommended.

BUDGET UNIT: 161 EMPLOYEE BENEFITS
DEPARTMENT: COUNTY ADMINISTRATOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$22,274,458	$26,577,072	$28,449,079	$28,449,079	$ 1,872,007
Total Expend	$22,274,458	$26,577,072	$28,449,079	$28,449,079	$ 1,872,007
• Intrafund Trans	(16,971,545)	(20,625,568)	(21,401,929)	(21,401,929)	(776,361)
TOTAL APPROP	$ 5,302,913	$ 5,951,504	$ 7,047,150	$ 7,047,150	$ 1,095,646
Earned Revenue By Source					
• Charges for Svcs	$ 5,017,889	$ 5,990,504	$ 6,807,407	$ 6,807,407	$ 816,903
TOTAL REVENUE	$ 5,017,889	$ 5,990,504	$ 6,807,407	$ 6,807,407	$ 816,903
NET COUNTY COST					
• Support	$ 285,024	$ (39,000)	$ 239,743	$ 239,743	$ 278,743
TOTAL STAFFING	0	0	0	0	0

MANDATE

There is no mandate for this budget unit. However, Unemployment Compensation Insurance and some Social Security coverage is required by State or Federal mandate.

PURPOSE

Provides funds for the County's share of Unemployment Compensation Insurance, Health Insurance, Dental Insurance, Retirement, OASDI, Life Insurance, and other miscellaneous employee benefits.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$1,872,007 increase ($26,577,072 to $28,449,079)

- ($290,585) - Deletion of requirement for Unemployment Compensation.
- $1,587,538 - Increase on County contribution to the Retirement System.
- $652,642 - Increase on requirement for Social Security.
- ($268,982) - Reduced cost of Health Insurance benefits.
- $67,912 - Increased Dental program costs.
- $100,000 - Increase in cost of Medical Insurance for retirees.
- $15,417 - Cost of Life Insurance increased.
- $8,065 - Increase in uniform allowances.

INTRAFUND TRANSFERS
$776,361 increase ($20,625,568 to $21,401,929)

- $776,361 - Increased requirements for the cost of benefits reflected in charges to departments and funds.

BUDGET UNIT: 161 EMPLOYEE BENEFITS
DEPARTMENT: COUNTY ADMINISTRATOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

SUMMARY OF MAJOR BUDGET CHANGES

REVENUES
$816,903 increase ($5,990,504 to $6,807,407)

- $855,903 - Increased requirement for cost of benefits reflected in charges to enterprise funds, internal service funds, and special districts.
- ($39,000) - Correction of error in overestimating 1985-86 special district revenue.

NET COUNTY COST
$278,743 increase (-$39,000 to $239,743)

- $239,743 - Cost of Health Insurance for retirees which is not charged to General Fund departments.
- $39,000 - Decrease in special district revenue.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The following is the summary of the various benefit amounts recommended for 1986-87 as compared to the 1985-86 budgeted level:

Category	1985-86 Budget	1986-87 Proposed	Increase/ Decrease
• Unemployment Compensation	$ 290,585	$ 0	$ (290,585)
• Other Employee Benefits	160,894	168,959	8,065
• Retirement	12,673,621	14,261,159	1,587,538
• Medical Insurance-Retirees	300,000	400,000	100,000
• O.A.S.D.I.	5,455,438	6,108,080	652,642
• Life Insurance	118,990	134,407	15,417
• Health Insurance	6,948,964	6,679,982	(268,982)
• Dental Insurance	628,580	696,492	67,912
TOTAL	$26,577,072	$28,449,079	$ 1,872,007

The Employee Benefits budget categories of expenditure and changes are explained below:

- Unemployment Compensation Insurance - In 1976, Congress enacted a provision which had the effect of requiring the State to extend unemployment insurance to public employees. Private tax-rated employers were at risk of losing their tax credit if the State did not extend unemployment insurance to cover public employees who had previously been exempt. Effective January 1, 1978, the State mandated such coverage. In 1984, a District Court of Appeals ruled that the action of the State constituted a mandate under provisions of the California Constitution and require the State to reimburse local entities for the increased cost. An appeal to the State Supreme Court was denied in July 1984. As a result, it is no longer necessary for the County to fund this requirement. Efforts to have the State reimburse local agencies for the cost of unemployment insurance prior to the Court decision have not yet been successful. Deletion of this budgetary requirement results in a reduction of $290,585.

- Other Employee Benefits - This account will provide funds for uniform allowances paid to eligible employees only in 1986-87. The Other Employee Benefits (OEB) are increased by $8,065 (from $160,894 to $168,959). Charges ($15,800) for a portion of physical examinations and vision care are no longer required and are deleted from this account.

- Retirement - Retirement costs are related to salary levels and to the results of actuarial studies conducted to assess required rates and funding levels. The requirement for the County's contribution to the Retirement System is increased by $1,587,538 (from $12,673,621 to $14,261,159). This increase reflects additional staff and salary adjustments. Partially offsetting the increase is the outcome of the actuarial study which recommended adjustments in rates for general members from 13.22% to 12.93%, and for safety members from 19.27% to 18.20%.

BUDGET UNIT: 161 EMPLOYEE BENEFITS
DEPARTMENT: COUNTY ADMINISTRATOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

PROGRAM DISCUSSION OF 1986-87 BUDGET

- Medical Insurance for Retirees - This category provides funds for the health insurance for retirees paid for under the credit given retired employees for unused accumulated sick leave. Retired employees received credit for accumulated sick leave which is converted to dollar values and applied to health insurance benefits. The purchase of the County share of health insurance for retired employees and their dependents is increased by $100,000 (from $300,000 to $400,000). The increase is based on the projected 1985-86 cost of $372,000. The Road Fund and the Animal Control program (funded from Rabies Eradication Fund) are billed directly for this cost and reflect as Intrafund Transfers. Federal and State funded programs have a portion of the cost ($117,957) of retiree insurance allocated to them by the County's Cost Allocation Program. All these credits have in the past been received by the 162 Retirement - Administration budget, a practice which is being changed for 1986-87.

- O.A.S.D.I. - There is an increase of $652,642 (from $5,455,438 to $6,108,080) in the requirement for the County's contribution to Social Security for employees. This increase is based upon expenditures for 1985-86 since the Social Security contribution rates remain at 7.15% for 1986. The base is increased to $42,000 per employee.

  Added is a new requirement imposed by HR 3128. This bill mandates that all State and local government employees hired after April 1, 1986, must be covered by Social Security's Medicare Program. This new requirement adds a contribution of 1.45% of the payroll cost to safety members (primarily law enforcement officers) and extra-help employees who have previously been exempt from Social Security in San Joaquin County. The anticipated cost of this is $50,000 in the next fiscal year.

- Life Insurance - There is a $15,417 increase in the requirement for life insurance cost (from $118,990 to $134,407). With no change in rates, the growth is attributable to an increase in qualified participants.

- Health Insurance - There is a recommended decrease of $268,982 (from $6,948,964 to $6,679,982) which results from savings of an estimated $900,000 from a new claim adjustments service and from possible savings as a result of the new program developed by the County with the cooperation of the employee organizations. Under the new program, the County has preferred provider agreements with hospitals and physicians, as well as other health professionals at rates below those which have been previously experienced.

  Offsetting the decrease in rates per employee is an increase in eligible employees.

- Dental Insurance - This account provides funds for the County's modified self-insurance program for dental benefits. With the new program negotiated beginning January 1986, the maximum benefits per year were increased from $600 to $1,000 per person. These changes are reflected in a $67,912 estimated increase in cost (from $628,580 to $696,492).

INTRAFUND TRANSFER AND REVENUE

For departments, except internal service funds, enterprise funds, and special districts, the reimbursement for employee benefits is through Intrafund Transfers. For the internal service funds, enterprise funds, and special districts, revenue is received by this budget to pay for the cost of the benefits applicable to those departments or programs. The following is a summary of those reimbursement categories:

Category	1985-86 Budget	1986-87 Proposed	Increase/ Decrease
• Intrafund Transfers	$20,625,568	$21,401,929	$ 776,361
• Revenues-Other Funds	5,990,504	6,807,407	816,903
TOTAL	$26,616,072	$28,209,336	$ 1,593,264

BUDGET UNIT: 161 EMPLOYEE BENEFITS
DEPARTMENT: COUNTY ADMINISTRATOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1985-86 budget reflected a negative Net County Cost of $39,000 in this budget unit. It was erroneously assumed that credit for all of the expenditure items was received by this budget unit. The cost of the medical insurance for retirees is only partially reimbursed by non-General Fund operations and all credits previously appeared in Budget Unit #162 Retirement - Administration. The Net County Cost of $239,743 as proposed for Fiscal Year 1986-87 reflects exclusively the net General Fund cost of the health insurance for retirees.

BUDGET UNIT: 162 RETIREMENT-ADMINISTRATION
DEPARTMENT: TREASURER-TAX COLLECTOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JOHN A. PROWSE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 110,339	$ 116,752	$ 142,116	$ 131,866	$ 15,114
• Svcs/Supplies	75,285	176,740	147,628	133,228	(43,512)
Total Expend	$ 185,624	$ 293,492	$ 289,744	$ 265,094	$(28,398)
• Intrafund Trans	(144,011)	(133,833)	(52,404)	(52,404)	81,429
TOTAL APPROP	$ 41,613	$ 159,659	$ 237,340	$ 212,690	$ 53,031
Earned Revenue By Source					
• Charges for Svcs	$ 138,402	$ 135,250	$ 57,509	$ 57,509	$(77,741)
TOTAL REVENUE	$ 138,402	$ 135,250	$ 57,509	$ 57,509	$(77,741)
NET COUNTY COST					
• Support	$ (96,789)	$ 24,409	$ 179,831	$ 155,181	$130,772
ALLOCATED POSITIONS	3.0	3.0	4.0	4.0	1.0
TEMPORARY (FTE)*	0.7	0.7	0.7	0.0	(0.7)
TOTAL STAFFING	3.7	3.7	4.7	4.0	0.3

* Full-time equivalent

MANDATE

The functions and cost of this budget unit are mandated only if the Board of Supervisors adopts a retirement system. In 1946, the San Joaquin County Board of Supervisors established a County retirement system pursuant to Government Code Section 31500. Government Code Section 31580 requires that the Board of Supervisors appropriate annually the necessary funds to defray the entire expense of administration of the retirement system based upon budget estimates prepared by the Treasurer.

PURPOSE

Administers the County Employees' Retirement System and related benefits, including the administration of the funds appropriated for retirement, social security benefits, and the health and life insurance programs for retirees.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Assets	$192,269,432	$218,795,006	$248,377,665	$284,465,773	$320,000,000
Active Members	3,317	3,349	3,421	3,544	3,600
Deferred	226	227	261	269	300
Retirees	1,367	1,423	1,487	1,554	1,650

BUDGET UNIT: 162 RETIREMENT-ADMINISTRATION
DEPARTMENT: TREASURER-TAX COLLECTOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JOHN A. PROWSE

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$15,114 increase ($116,752 to $131,866)

- $21,609 - Ten months cost of new position of Retirement Clerk.
- ($8,000) - Reduction in extra-help needs.

SERVICES & SUPPLIES

$43,512 decrease ($176,740 to $133,228)

- ($35,112) - Decrease in Data Processing charges.
- $5,200 - Increase in travel anticipated for Retirement Board.
- ($1,000) - Decrease in postage to reflect actual usage.
- ($13,000) - Decrease in professional expenses anticipated.

INTRAFUND TRANSFERS

$81,429 decrease ($133,833 to $52,404)

- ($59,093) - Cost of Health Insurance for retirees transferred to Budget Unit #161.
- ($24,336) - Reduction in reimbursable costs.

REVENUES

$77,741 decrease ($135,250 to $57,509)

- ($60,864) - Cost of Health Insurance for retirees transferred to Budget Unit #161.
- ($16,877) - Reduction in reimbursable costs.

NET COUNTY COST

$130,772 increase ($24,409 to $155,181)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 Retirement Administration budget request reflects the ongoing Departmental responsibilities of the County Employees' Retirement System and related benefits, including the administration of the funds appropriated for retirement benefits for retirees.

A position of Retirement Clerk is recommended at a cost of $21,609, to absorb the increasing workload resulting from the growing number of retirees and the increasing complexity of benefits for retirees. The cost of the position is partially offset by elimination of $8,000 in extra-help funds.

Reimbursement for health insurance costs of retirees has, in the past, been shown in this budget unit even though the premiums have been paid out of Budget Unit #161. In the 1986-87 Proposed Budget, the revenues in the amount of $59,093, are being transferred from Budget Unit #162 to Budget Unit #161. This transfer of revenues is responsible for the rise in the Net County Cost of Budget Unit #162.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To increase the rate of return by a more professional approach to the method of investing.	1. Deferred until a professional investment officer can be employed.

1986-87 OBJECTIVES

1. To complete automation of stocks and bonds records.

2. To automate health insurance reporting. Reprogramming retirement payroll to eliminate as much of manual process as possible.

3. To provide for further deduction expansion.

CONCURRENCE

Mr. John A. Prowse, Treasurer-Tax Collector, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 163 INSURANCE
DEPARTMENT: COUNTY ADMINISTRATOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 1,650,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 0
Total Expend	$ 1,650,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 0
• Intrafund Trans	(833,660)	(608,954)	(608,954)	(608,954)	0
TOTAL APPROP	$ 816,340	$ 1,391,046	$ 1,391,046	$ 1,391,046	$ 0
Earned Revenue By Source					
• Charges for Svcs	$ 813,496	$ 1,391,046	$ 1,391,046	$ 1,391,046	$ 0
TOTAL REVENUE	$ 813,496	$ 1,391,046	$ 1,391,046	$ 1,391,046	$ 0
NET COUNTY COST					
• Support	$ 2,844	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

The State of California requires employers to provide Workers' Compensation Insurance coverage for their employees. No specific mandate exists for the provision of casualty insurance, other than prudent business practice.

PURPOSE

Provides funds for the County's Casualty and Workers' Compensation Insurance Programs.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The County has been partially self-insured for Casualty Insurance since December 1, 1974 and for Workers' Compensation since July 1, 1977. The funds in the two trust funds which finance these programs provide for the following requirements of each program: Purchase of excess insurance coverage, claims adjusting services, payment of claims, trust fund reserves, and intra-County administrative and legal costs.

The recommended appropriation for 1986-87 in Services and Supplies is $2 million, the same as for the current fiscal year. This amount will exclusively finance the Casualty Insurance Program since the Workers' Compensation Insurance Program has reached its maximum reserve level and no longer requires additional infusion of funding.

- Casualty Insurance requires a $2 million appropriation which is the same as the current fiscal year. Excess insurance premiums proved to be so high for general liability and malpractice in 1985-86 that this additional protection was dropped. The County continues to maintain excess insurance for some minor items of special exposure.

  Currently, the maximum reserve level for the Casualty Insurance Trust Fund is set at $15 million. The reserve fund has not reached that level as yet, and the appropriateness of the current levels of contribution and the maximum level are to be reviewed by consultants whose study is described below.

BUDGET UNIT: 163 INSURANCE
DEPARTMENT: COUNTY ADMINISTRATOR
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

PROGRAM DISCUSSION OF 1986-87 BUDGET

- Workers' Compensation costs do not require any appropriation for 1986-87. The Workers' Compensation Insurance Trust Fund maximum reserve level is set at $7.5 million which was exceeded in 1984. Based upon expected costs and projected interest earnings, it is believed that the fund will be self-sufficient for 1986-87. There was no appropriation in the current year for this program.

- Consultant's review is currently underway to provide recommendations for improving the Risk Management Program. On February 4, 1986, the Board of Supervisors approved an agreement with the consulting firm of Warren, McVeigh, and Griffin, Inc. to provide a comprehensive review of the County's activities in risk management and to perform actuarial studies of the County's self-insured Workers' Compensation and Casualty Insurance Programs. This study began April 1, 1986, and will be completed approximately May 30, 1986. No changes are proposed in the current levels of funding or cost allocation pending recommendations of the consultants.

- Cost recovery is achieved through revenue received from enterprise funds, internal service funds, and special districts governed by the Board of Supervisors which pay their pro rata share of insurance costs. Charges to other County departments and funds are received as intrafund transfers. The total of these, added to the revenue, completely reimburse this budget unit and the General Fund for the cost of the insurance program. The anticipated charges are as follows:

	1985-86	1986-87	Change
Enterprise Funds	$1,314,869	$1,314,869	$0
Internal Service Funds	44,798	44,798	0
Special Districts	31,379	31,379	0
Total Revenues	$1,391,046	$1,391,046	$0
Intrafund Transfers	608,954	608,954	0
Total Cost Recovery	$2,000,000	$2,000,000	$0

It is anticipated that there may be recommendations forthcoming from the Risk Management Study to change the level of contribution to the program or the method of allocation of cost to the various programs, funds, and agencies. Pending such recommendations, the County Administrator's budget proposal for 1986-87 is identically the same as the 1985-86 budget.

BUDGET UNIT: 165 REBATES AND REFUNDS
FUNCTION: GENERAL GOVERNMENT

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 68,274	$ 59,000	$ 59,000	$ 59,000	$ 0
TOTAL APPROP	$ 68,274	$ 59,000	$ 59,000	$ 59,000	$ 0
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Support	$ 68,274	$ 59,000	$ 59,000	$ 59,000	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

There is no mandate for this budget.

PURPOSE

Provides funds to cover refunds of unused licenses, permits, and other payments erroneously made into the County's General Fund.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Rebates and Refunds Budget is subject to unknown demands which can fluctuate considerably from year-to-year. Based upon the level of activity for this budget unit over the last two years, $59,000 is again recommended for the 1986-87 appropriation.

BUDGET UNIT: 166 MOTOR POOL CONTRIBUTION
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 328,891	$ 381,337	$ 0	$ 0	$(381,337)
• Operating Trans	0	0	456,102	456,102	456,102
TOTAL APPROP	$ 328,891	$ 381,337	$ 456,102	$ 456,102	$ 74,765
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Support	$ 328,891	$ 381,337	$ 456,102	$ 456,102	$ 74,765
TOTAL STAFFING	0	0	0	0	0

MANDATE

The functions of this budget unit are not mandated.

PURPOSE

Provides the General Fund contribution to the Motor Pool Internal Service Fund for the purchase of additional vehicles, and for the difference between the original purchase price of a vehicle to be replaced and the current higher replacement cost due to inflation.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Vehicles Purchased:					
Motor Pool - Regular	58	87	98	100	96
Motor Pool - Undercover	0	0	0	11	11
Total	58	87	98	111	107

PROGRAM DISCUSSION OF 1986-87 BUDGET

The County's Motor Pool and Garage repairs and maintains various types of vehicles under policies established by the Board of Supervisors. A pool of vehicles is maintained near the Courthouse, and for the outlying departments, vehicles are assigned for use in those areas. The total County fleet numbers approximately 517.

In 1985-86, a total of 111 vehicles were approved for purchase at a cost of approximately $1,065,806, with a net contribution to the Motor Pool of $381,337. For 1986-87, it is recommended that 107 vehicles be replaced at a total cost of $1,158,680, with a net contribution to the Motor Pool of $456,102. A comparison is shown below:

	1985-86	1986-87	Inc./Dec.
Total Cost	$1,065,806	$1,158,680	$92,874
Contribution	381,337	456,102	74,765

BUDGET UNIT: 166 MOTOR POOL CONTRIBUTION
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The number of vehicles recommended for purchase, by department, are as follows:

Department	No. of Vehicles	Estimated Cost
Aging	1	$ 12,100
Agriculture	6	54,280
Alcoholism Services	1	8,350
Building Inspection	1	8,350
Communications	1	9,200
Cooperative Extension	2	19,740
District Attorney	2	19,000
D.A. - Family Support	2	16,700
Emergency Services	1	15,000
Employment & Training	1	8,350
Government Buildings	8	88,490
Fire Prevention	1	8,350
Hospital	3	36,150
Human Services	2	16,700
Mental Health	2	17,650
Motor Pool	19	164,200
Parks & Recreation	6	134,700
Probation - Home Supervision	3	25,050
Public Works	7	83,790
Sheriff	4	42,050
Sheriff - Patrol	20	230,000
Sheriff - Undercover	11	109,000
Sheriff Sub-total	35	$ 381,050
Solid Waste Management	1	10,440
Weights & Measures	2	21,040
TOTAL	107	$1,158,680
Estimated Total Cost		$1,158,680
Less Accumulated Depreciation		- 537,978
Less Estimated Salvage Value		- 164,600
Net Contribution to Motor Pool		$ 456,102

The 1986-87 budgeting change of including the contribution in the "Operating Transfers Out" object rather than the "Other Charges" object, is to comply with State budgeting requirements.

BUDGET UNIT: MOTOR POOL INTERNAL SERVICE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: HENRY M. HIRATA

Motor Pool Fund: ISF	1984-85	1985-86	1986-87		
	Actual	Approved	Requested	Recommended	Inc./Dec.
EXPENSES					
• Sal/Benefits	$ 598,397	$ 665,243	$ 654,276	$ 654,276	$(10,967)
• Svcs/Supplies	893,430	906,481	985,555	985,555	79,074
• Cost of Goods Sold	826,925	802,994	795,700	795,700	(7,294)
TOTAL EXPENSES	$ 2,318,752	$ 2,374,718	$ 2,435,531	$ 2,435,531	$ 60,813
INCOME					
• Charges for Svcs	$ 2,360,704	$ 2,313,657	$ 2,352,361	$ 2,352,361	$ 38,704
• Other Income	49,827	61,061	83,170	83,170	22,109
TOTAL INCOME	$ 2,410,531	$ 2,374,718	$ 2,435,531	$ 2,435,531	$ 60,813
INCOME OVER (UNDER) EXPENSES	$ 91,779*	$ 0	$ 0	$ 0	$ 0
FIXED ASSETS PURCHASES					
• Vehicle Replacement	$ 917,051	$ 1,065,806	$ 1,149,480	$ 1,149,480	$ 83,674
• Shop Equipment	27,352	9,620	22,500	22,500	12,880
TOTAL FIXED ASSETS	$ 944,403	$ 1,075,426	$ 1,171,980	$ 1,171,980	$ 96,554
ALLOCATED POSITIONS	21.0	21.0	21.0	21.0	0.0
TEMPORARY (FTE)**	0.8	0.8	0.0	0.0	(0.8)
TOTAL STAFFING	21.8	21.8	21.0	21.0	(0.8)

*Credited to users in 1985-86
**Full-time equivalent

MANDATE

There is no specific mandate to provide a Motor Pool and Garage. The level of service is discretionary. Government Code Section 25260 provides the authority by which the Board of Supervisors established the Motor Pool Internal Service Fund.

PURPOSE

Provides transportation and vehicle maintenance services to County departments on a reimbursable basis.

WORKLOAD DATA

Motor Pool activities include servicing, repairing and disposing of various types of automobiles and trucks under policies established by the California Vehicle Code and the Board of Supervisors. A pool of vehicles is maintained in downtown Stockton for use by departments located in the Courthouse area. For the outlying departments, vehicles are assigned for use in those areas. The total vehicle fleet numbers 517.

BUDGET UNIT: MOTOR POOL INTERNAL SERVICE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: HENRY M. HIRATA

WORKLOAD DATA

	-------Actual	--------	--------	Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Completed P.M. Services	1,180	1,144	1,250	1,370	1,380
Completed Repair Services	1,925	1,866	2,039	2,230	2,252
New Vehicles Prepared for Service	58	87	98	111	107
Old Vehicles Prepared for Sale	58	87	98	106	107
Trip Tickets Issued	24,064	24,505	25,645	27,254	28,400

Preventative Maintenance Services (P.M.) includes scheduled lubrication services, safety inspections, and manufacturers' recall repairs. These services, excluding manufacturers' recall notices, are performed at 6,000 mile intervals.

Repair Services includes all minor and major repairs accomplished on vehicles between scheduled preventative maintenance services.

New Vehicle Preparation includes developing specifications for new vehicles, establishing historical records, assigning and installing County numbers on each vehicle, and installing departmental specialized equipment such as, security screens, decals, radio equipment, tow hitches, light bars, etc.

Old Vehicle Preparation includes removing all County decals, numbers, specialized equipment and exempt license plates, performing a vehicle safety inspection and repairs as needed, to assure that each vehicle meets the minimum safety and emission standards set forth in the California Vehicle Code, prior to sale.

Trip Tickets Issued represents the number of times pool vehicles in the downtown garage are dispatched to various departments throughout the year. The trip tickets are also used to charge various departments for the use of pool vehicles.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$10,967 decrease ($665,243 to $654,276)

- $10,573 - Normal salary adjustments.
- ($20,000)- Elimination of Extra-Help requirement.
- ($1,540)- Decrease in unemployment insurance.

SERVICES & SUPPLIES

$79,074 increase ($906,481 to $985,555)

- $42,728 - Increase in vehicle depreciation expense.
- $12,711 - Increase in vehicle casualty insurance expense.
- $16,224 - Increase in service department costs (allocated costs).

COST OF GOODS SOLD

$7,294 decrease ($802,994 to $795,700)

- ($7,294)- This object represents the purchase of tires, gasoline, and lubricants. Decrease is due to a reduction in tire usage.

INCOME

$60,813 increase ($2,374,718 to $2,435,531)

- $60,813 - All expenditures are offset by charges to users.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The County's Motor Pool and Garage repairs and maintains various types of vehicles under policies established by the Board of Supervisors. By continuing an ongoing training program for the mechanics, and by performing as many in-house services as economically feasible, it is the goal of the Motor Pool to continue to provide a high level of service at a reasonable cost.

BUDGET UNIT: MOTOR POOL INTERNAL SERVICE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

Income is derived from charges to using departments for the use of vehicles on a mileage or time basis. Since it is the intent of an Internal Service Fund to operate on a break-even basis, the mileage and time rates are reviewed periodically and adjusted accordingly. For 1986-87, the Motor Pool mileage and hourly rates are as follows:

Rental Units	1986-87 Mileage Rate *
Sub-compact	.20¢
Compact	.21¢
Intermediate	.23¢
Full Size	.23¢
Station Wagon	.26¢
Compact Pickup	.23¢
1/2-Ton Pickup	.26¢
3/4-Ton Pickup	.31¢
Carryalls & Vans	.32¢
Patrol Cars	.31¢

Time & Materials Units**

Hourly Rate Plus materials @ cost + 20%	$39.50 per hour

*Mileage rates have remained unchanged for three consecutive years.

**Vehicles or equipment either not owned by the Motor Pool (specialty units owned by the individual department), or owned by the Motor Pool for which an accurate mileage rate would be difficult to establish.

Fixed Assets Purchases is presented here for informational purposes only. For detail of 1986-87 vehicles recommended for purchase, see Budget Unit #166, "Motor Pool Contribution".

A major fixed asset item being recommended for purchase in 1986-87, is a Vehicle Computer Systems Analyzer at a cost of $20,000. For the past few years the automotive industry has been installing "on-board" computers in automobiles to regulate, through a network of sensors and switches, various engine functions such as fuel delivery, and emissions and ignition systems. These complex devices require sophisticated test equipment in order to properly test and diagnose computer related problems. With more and more automobiles being produced with this type of equipment, the purchase of this analyzer will result in a quicker and more accurate engine analysis, thereby reducing the downtime of vehicles and minimizing the need for additional mechanics.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue training classes for mechanics.	1. Attended four automotive company-sponsored classes relative to computer command control systems, carburation, and patrol cars by 80% of the Motor Pool mechanics.
2. To develop and implement a vehicle rotation program that will assign new units to the Pool first, and after a year of service, assign them to the departments, to maximize mileage.	2. Implemented program with overwhelming success. The initial implementation involved 37 vehicles that were reassigned to various departments.
3. To establish an in-house computer capability for maintenance and inventory analysis.	3. Completed 70% of objective by June 1986.
4. To review the Motor Pool's vehicle usage policies and procedures.	4. Completed objective by June 1986.

BUDGET UNIT:	MOTOR POOL INTERNAL SERVICE FUND
DEPARTMENT:	PUBLIC WORKS
FUNCTION:	GENERAL GOVERNMENT
RESPONSIBLE MANAGER:	HENRY M. HIRATA

1986-87 OBJECTIVES

1. To continue seeking company-sponsored training classes for the Mechanic I positions.
2. To develop additional computer programs for tracking budget expenditures and revenues.
3. To purchase a diagnostic computer system tester which will enable the Motor Pool Repair Shop to quickly analyze and diagnose vehicle on-board computer systems.

CONCURRENCE

Mr. Henry M. Hirata, Director of Pubic Works, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 16701 JUDGMENTS AND DAMAGES
FUNCTION: GENERAL GOVERNMENT

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 5,000	$ 500	$ 500	$ 500	$ 0
TOTAL APPROP	$ 5,000	$ 500	$ 500	$ 500	$ 0
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Support	$ 5,000	$ 500	$ 500	$ 500	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

There is no mandate for this budget unit, however, judgments are legally binding on the County.

PURPOSE

Provides funds for the payment of miscellaneous judgments and damages that may be assessed against the County during the fiscal year.

OVERVIEW OF 1985-86 BUDGET AND PROGRAM

The Judgments and Damages budget unit was once utilized to pay claims against the County for livestock losses caused by predatory animals. In Fiscal Year 1983-84, the Board took action to discontinue this practice and funds appropriated here are now used exclusively to pay other miscellaneous claims against the County.

The actual required amount to support the payment of judgments and damages is subject to fluctuation from year-to-year. The following data illustrates the lack of any pattern for payments:

1978-79	$1,868
1979-80	523
1980-81	484
1981-82	1,144
1982-83	848
1983-84	620
1984-85	5,000
1985-86 (Estimated)	0

The large expenditure for FY 1984-85 was caused by a reparation payment to a County employee who was held in an internment camp while in the employ of the County during World War II.

Because of the large variability in payment over the years, it is recommended that an appropriation of $500 again be established for 1986-87. However, it may become necessary to appropriate additional funds during the course of the year as the exact number and amount of claims are determined.

BUDGET UNIT: 180 EQUIPMENT DEPRECIATION AND BUILDING USE ALLOWANCE
FUNCTION: GENERAL GOVERNMENT

Fund: General	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec.
			Requested	Recommended	
Expenditures					
• Intrafund Trans	$ (55,634)	$ 0	$ (24,802)	$ (24,802)	$(24,802)
TOTAL APPROP	$ (55,634)	$ 0	$ (24,802)	$ (24,802)	$(24,802)
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Support	$ (55,634)	$ 0	$ (24,802)	$ (24,802)	$(24,802)
TOTAL STAFFING	0	0	0	0	0

MANDATE

There is no mandate for this budget unit.

PURPOSE

Provides a depreciation accounting mechanism related to the Federal Cost Allocation Plan.

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget unit provides an accounting entity by which various depreciation charges can be made by the Auditor's Office according to the Federal Cost Allocation Plan. Funding is neither requested nor recommended since the budget unit serves as a clearing account for depreciation. It is anticipated that during 1986-87, approximately $25,000 worth of depreciation expense will be credited to this budget unit from other County operating entities as a reduction to total General Fund costs.

BUDGET UNIT: 259 RECORDER
DEPARTMENT: RECORDER
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JAMES M. JOHNSTONE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 375,212	$ 396,560	$ 431,751	$ 431,751	$ 35,191
• Svcs/Supplies	91,663	347,502	87,920	87,885	(259,617)
• Fixed Assets	9,788	20,330	0	0	(20,330)
Total Expend	$ 476,663	$ 764,392	$ 519,671	$ 519,636	$(244,756)
• Intrafund Trans	(2,527)	(3,700)	(1,600)	(1,600)	2,100
TOTAL APPROP	$ 474,136	$ 760,692	$ 518,071	$ 518,036	$(242,656)
Earned Revenue By Source					
• Other Taxes	$ 701,506	$ 600,000	$ 600,000	$ 600,000	$ 0
• Aid-Other Govt	49,236	0	0	0	0
• Charges for Svcs	516,587	835,410	709,520	709,520	(125,890)
TOTAL REVENUE	$ 1,267,329	$ 1,435,410	$ 1,309,520	$ 1,309,520	$(125,890)
NET COUNTY COST					
• Mandated	$ (793,193)	$ (674,718)	$ (791,449)	$ (791,484)	$(116,766)
ALLOCATED POS	14	16	16	16	0
TEMPORARY (FTE)*	2	0	0	0	0
TOTAL STAFFING	16	16	16	16	0

*Full-time equivalent

MANDATE

Legislative mandates create the office of the County Recorder and set forth the duties of that office. The duties of the County Recorder are set forth in Sections 27201-27383 of the Government Code. Division 9, Section 10000 of the Health and Safety Code governs the processing and handling of vital statistics records.

PURPOSE

To create and maintain property, birth, marriage, and death records.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Documents Recorded	89,255	90,603	85,955	98,000	98,000
Vital Statistics	1,438	1,380	1,362	1,370	1,400

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the *major* budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$35,191 increase ($396,560 to $431,751)
- $35,191 - Normal salary adjustments.

BUDGET UNIT: 259 RECORDER
DEPARTMENT: RECORDER
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JAMES M. JOHNSTONE

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES
$259,617 decrease ($347,502 to $87,885)

•	($276,841)	- Decrease in data processing costs.
•	$16,800	- Cost of maintaining new computer system.
•	$5,800	- Increase in office supplies and postage resulting from increased activity.

FIXED ASSETS
$20,330 decrease ($20,330 to zero)

•	($20,330)	- Loop duplicator purchased 1985-86. No fixed assets requested for 1986-87.

REVENUES
$125,890 decrease ($1,435,410 to $1,309,520)

•	($175,890)	- Transfers amounting to $190,050 from Recorder's Micrographics Trust Fund purchased IBM computer in 1985-86. Lesser amount in 1986-87 will fund ongoing maintenance costs of system and two positions of Data Entry Operator I.
•	$50,000	- Increase in fees based on increased activity.

NET COUNTY COST
$116,766 decrease (-$674,718 to -$791,484)

PROGRAM DISCUSSION OF 1986-87 BUDGET

In his twelve years as County Recorder, Jim Johnstone has modernized the Recorder's Office, converting from double entry hand indexing to computerized indexing. The result is a Recorder's Office that uses only a fraction of the space formerly used and that, in addition, provides overnight recording of documents. In the past, when all procedures were manual, the time required to get a document recorded, indexed, and returned to the originator, was from four to six weeks. With automation, this time period has been reduced to five days.

It has been possible to achieve this at no cost to the County. Legislation allows the Recorder to charge fees for services and, in turn, restricts the use of the fees to "support, maintain, improve, and provide for the full operation for modernized creation, retention, and retrieval of information in each county's system of recorded documents". These fees are deposited directly into the General Fund. Additional fees are charged which are restricted in use to conversion of the document storage system to micrographics. The latter fees are deposited, as they are collected, into the Recorder's Micrographics Trust Fund and allowed to accumulate. They are then transferred to the General Fund when needed. Using these two sources of funds, the Recorder has achieved a "state-of-the-art" operation.

Using fees from the Micrographics Trust Fund, two Data Entry Operators, costing approximately $20,000 per year for each position, were hired in 1985-86 to convert the bound books of indexes to a computerized format. This project, which will take approximately four years to complete, will put into the computer files all indexes from the year 1850 to the present. This will mean that data on all recorded documents will be easily and quickly available to the public, 24 hours from the time the documents are recorded.

Money from the Micrographics Trust Fund ($190,050) was combined with fees already deposited in the General Fund ($14,950) in 1985-86 to purchase an IBM System 38 computer at a cost of approximately $205,000. This stand-alone system, which is the first of its kind to be utilized by a California Recorder, will provide access to information in two-tenths of a second, thereby improving the service level to the public. Fourteen terminals will be available to staff and the general public for information retrieval.

As funds from charges for Recorder's services are available, the Recorder's Office will move forward with the conversion of 35mm jacketed films to 16mm reels. This conversion will reduce storage space and provide for instant recreation of all filmed records within the Recorder's Office.

BUDGET UNIT: 259 RECORDER
DEPARTMENT: RECORDER
FUNCTION: GENERAL GOVERNMENT
RESPONSIBLE MANAGER: JAMES M. JOHNSTONE

PROGRAM DISCUSSION OF 1986-87 BUDGET

Consideration will also be given in 1986-87 to installing a blue-line copier so that the Recorder could reproduce 18" x 24" survey maps and subdivision maps. This equipment will allow the recreation of maps to scale for sale to engineers, developers, and public utilities, thereby increasing the level of service within the Recorder's Office and producing additional revenue.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue computerized indexing.	1. Completed 20%, balance ongoing. Will continue for an estimated four years.
2. To convert 35mm film jackets to 16mm reels with "blips".	2. Deferred until funds are available from fees charged for services.
3. To reduce reeled film to proper mils for retrieval.	3. Completed 50%, balance ongoing.

1986-87 OBJECTIVES

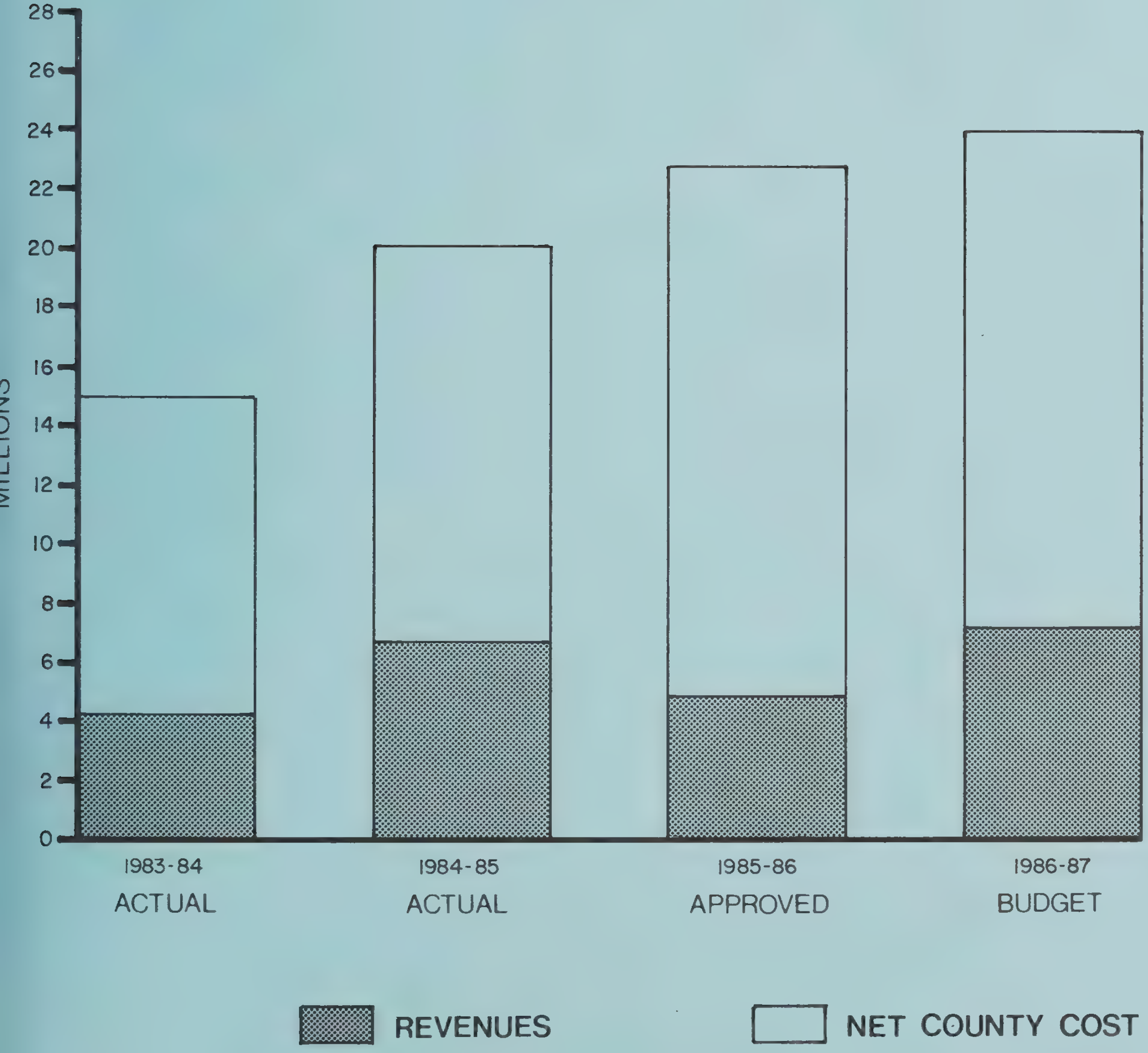
1. To convert 35mm film jackets to 16mm reels with "blips" as funds from fees are available.
2. To explore the feasibility of obtaining a Bruning blue-line copier to allow creation of full scale maps for sale to the public. Present system is limited to 11" x 17" copies which are not satisfactory for engineers, public utilities, and other technical applications.

CONCURRENCE

Mr. James M. Johnstone, County Recorder, agrees with budget as proposed for 1986-87.

Capital Maintenance and Improvement

CHANGE IN PROGRAM EXPENDITURES



Capital Improvement and Maintenance

Summary

	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
• 14200-Government Buildings	$ 4,835,850	$ 5,987,654	$ 5,765,863	$ 930,013
• 14800-Public Improvement	19,846,056	19,953,357	19,953,357	107,301
SUB-TOTAL	$24,681,906	$25,941,011	$25,719,220	$1,037,314
Less: Intra-County Transactions	(1,745,742)	(1,740,567)	(1,740,567)	5,175
TOTAL - CAPITAL MAINT & IMPROVEMENT	$22,936,164	$24,200,444	$23,978,653	$1,042,489

BUDGET UNIT: 142 GOVERNMENT BUILDINGS
DEPARTMENT: GOVERNMENT BUILDINGS
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 2,940,093	$ 3,137,449	$ 3,673,837	$ 3,452,046	$314,597
• Svcs/Supplies	1,772,146	2,294,488	2,624,583	2,624,583	330,095
• Other Charges	1,209	1,500	1,600	1,600	100
• Fixed Assets	15,338	5,406	32,957	32,957	27,551
Total Expend	$ 4,728,786	$ 5,438,843	$ 6,332,977	$ 6,111,186	$672,343
• Intrafund Trans	(155,128)	(602,993)	(345,323)	(345,323)	257,670
TOTAL APPROP	$ 4,573,658	$ 4,835,850	$ 5,987,654	5,765,863	930,013
Earned Revenue By Source					
• Interest & Rents	$ 2,000	$ 0	$ 0	$ 0	$ 0
• Charges for Svcs	1,657,382	1,773,929	1,772,567	1,772,567	(1,362)
TOTAL REVENUE	$ 1,659,382	$ 1,773,929	$ 1,772,567	$ 1,772,567	$ (1,362)
NET COUNTY COST					
• Support	$ 2,914,276	$ 3,061,921	$ 4,215,087	$ 3,993,296	$931,375
ALLOCATED POSITIONS	85.0	88.0	93.0	93.0	5.0
TEMPORARY (FTE)*	16.5	7.0	2.0	2.0	(5.0)
TOTAL STAFFING	101.5	95.0	95.0	95.0	0.0

*Full-time equivalent

MANDATE

There is no mandate for this function. Service level is discretionary.

PURPOSE

Government Buildings is responsible for the construction and remodeling, maintenance, service, and repair of all County-owned structures and equipment including park facilities. This encompasses some 400 structures located in Stockton, Tracy, Manteca, Lodi, French Camp, the Airport, and all County parks.

WORKLOAD DATA

The 400 buildings that the Government Buildings Department is responsible for maintaining are typically more than 20 years old. Buildings of this age require an increasing amount of maintenance from year-to-year. Roofs, air conditioning equipment, and parking lots are reaching the end of their useful lives at this time. Therefore, additional time and material are required for maintenance.

Quantifying the work of Government Buildings in support of workload is difficult because of the diversity of the type of activities and the unpredictable nature of these activities. Most Government Buildings staff are multi-disciplined and are assigned on a daily basis to activities having the highest priority. For example, the remodeling crew located at the Hazelton Complex can be assigned for weeks to a reconstruction project. At the completion of that project, if another construction project is not ready to commence, these staff will be assigned to preventive maintenance activities.

BUDGET UNIT: 142 GOVERNMENT BUILDINGS
DEPARTMENT: GOVERNMENT BUILDINGS
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

WORKLOAD DATA

To underscore the flexibility necessary in maintenance staff, it is important to point out the various responsibilities and assignments given to staff. These include accounting, capital project inspection, space planning, janitorial services, management, and energy conservation program control. Trade skills include heating and air conditioning specialization, electrical, carpentry, plumbing, cabinetry, painting and other finishing, and many others. One way to indicate workload is to identify those locations where Government Buildings personnel are assigned. These are as follows:

Cabinet Shop	4.0	FTE	4%
Paint Shop	10.0	FTE	11%
Mental Health	1.5	FTE	2%
Airport	3.0	FTE	3%
Micke Grove	2.0	FTE	2%
Jail/Honor Farm	12.5	FTE	13%
Juvenile Justice Center	3.0	FTE	3%
Downtown Stockton Facilities	12.0	FTE	13%
Hospital	28.0	FTE	29%
Administration	9.0	FTE	9%
Hazelton Complex	10.0	FTE	11%
	95.0		100%

Staff located at the Hazelton Complex include most of the specialists associated with the remodeling projects and staff who provide maintenance to buildings and equipment where permanently assigned staff are not located. This includes all park locations with the exception of Micke Grove, the outlying courts, the Hazelton Complex, and miscellaneous other locations. Additionally, these staff are used in support of those in permanently assigned locations.

In 1985-86, Government Buildings completed the following remodeling projects:

- District Attorney Family Support Division construction
- Elections Department construction
- Courtroom construction
- Courts area refurbishing
- County Clerk projects
- Assessor's Office construction and refurbishing
- Recorder's Office improvements
- Tracy Court improvements
- Hospital projects

For 1986-87, scheduled projects include:

- Personnel Department construction
- Canlis Building Health Clinic construction
- Courthouse construction for the following offices:
    - General Services Planning and Administration
    - General Services Communications
    - General Services Purchasing
    - County Administrator Grants Management
    - Fire Warden
    - Emergency Services
    - Public Administrator
    - Multi-purpose Conference Room(s)
    - Court Reporters
    - Superior Court Administration
    - County Clerk
    - Courtroom construction

BUDGET UNIT: 142 GOVERNMENT BUILDINGS
DEPARTMENT: GOVERNMENT BUILDINGS
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$314,597 increase ($3,137,449 to $3,452,046)

- $131,575 - Salaries and benefits for four new positions of Craft Maintenance Worker and one Building Maintenance Worker.
- ($100,000) - Decrease in extra-help funding.
- $39,389 - Contractual position of Facilities Space Analyst transferred from General Services budget unit.
- ($38,000) - Reduced funds for cash payment of overtime reflect legal changes which eliminated the mandate.
- $197,498 - Normal salary adjustments.
- $84,135 - Full-year funding for five Stationary Engineers budgeted for only six months of 1985-86.

SERVICES & SUPPLIES

$330,095 increase ($2,294,488 to $2,624,583)

- ($32,000) - Transfer of position of Construction Projects Manager to General Services budget unit.
- $20,924 - Increase in Data Processing Direct Charges.
- $15,000 - Increased costs of materials for maintaining structures and grounds.
- $300,000 - Cost of re-roofing four buildings - new item in this budget unit.
- ($38,936) - Overestimated 1985-86 maintenance needs at Jail and Honor Farm.
- $10,000 - Increased maintenance costs at Juvenile Hall.
- $10,000 - Increased maintenance costs at Airport.
- $10,000 - Increased costs of Hospital sewer system.
- $35,000 - New costs of renting space for District Attorney Investigators.

FIXED ASSETS

$27,551 increase ($5,406 to $32,957)

- $2,385 - Street striping machine.
- $1,860 - Portable pressure washer.
- $700 - Electric eel.
- $5,000 - Hot water heater.
- $2,000 - Two air compressors.
- $1,500 - Horizontal band saw.
- $400 - Arc welder.
- $1,961 - Radial arm saw.
- $751 - Paint shaker.
- $14,000 - Paint spray booth.
- $2,400 - High pressure washer.

INTRAFUND TRANSFERS

$257,670 decrease ($602,993 to $345,323)

- $52,291 - Increased costs of services performed.
- ($309,961) - Decrease in cost allocation revenues as estimated by Auditor-Controller's Office.

REVENUES

$1,362 decrease ($1,773,929 to $1,772,567)

- ($1,362) - Although earned income increased by $91,100, cost allocation revenue decreased by $92,462, resulting in an overall decrease of $1,362.

NET COUNTY COST

$931,375 increase ($3,061,921 to $3,993,296)

- On the surface, the Net County Cost increase for this budget appears excessive. However, this budget contains internal adjustments and external expenditures and income which largely mitigate the Net County Cost increase. These mitigating factors, which are outside the operational control of this budget, are analyzed in the following chart.

BUDGET UNIT: 142 GOVERNMENT BUILDINGS
DEPARTMENT: GOVERNMENT BUILDINGS
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

SUMMARY OF MAJOR BUDGET CHANGES

1986-87
GOVERNMENT BUILDINGS EXPENDITURE ANALYSIS

Salaries and Employee Benefits			
Budget Increase		$ 314,597	
Less Uncontrollable Costs			
2.5 Stationary Engineers*	$ (84,135)		
Employee Salaries & Benefits Increases	(197,498)		
Transferred Space Planner Position	(39,389)		
Total Uncontrollable Costs		$(321,022)	
Net Salaries and Employee Benefits Increase			$ (6,425)
Services and Supplies			
Budget Increase		$ 330,095	
Less Uncontrollable Costs			
Re-Roofing**	$(300,000)		
D.A. Investigators' Rental & Janitorial Costs	(38,395)		
Total Uncontrollable Costs		$(338,395)	
Net Services and Supplies Increase			$(8,300)
Other Charges			
Budget Increase			$ 100
Fixed Assets			
Budget Increase			$ 27,551
NET EXPENDITURE INCREASE			$ 12,926

1986-87
GOVERNMENT BUILDINGS INCOME ANALYSIS

Income	Gross Increase	Cost Alloc. Adjustment	Net County Cost Increase
Intrafund Transfers	$ 52,291	$ (309,961)	$(257,670)
Revenue	$ 91,100	$ (92,462)	$ (1,362)
TOTAL INCOME***	$ 143,391	$ (402,423)	$(259,032)

*Funding for these positions was deleted in the 1985-86 budget because of anticipated savings from the construction of the Jail low-pressure hot water system. That project has been delayed pending completion and implementation of the Jail food services study.

**The Auditor-Controller has determined that major re-roofing projects previously budgeted in the Capital Improvement budget must be budgeted in Government Buildings appropriations.

***Cost allocation income is determined by the Auditor-Controller's Office. Were it not for the ($402,423) adjustment in cost allocation income, departmental income would have been increased by $143,391 from the 1985-86 Approved budget.

BUDGET UNIT: 142 GOVERNMENT BUILDINGS
DEPARTMENT: GOVERNMENT BUILDINGS
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Government Buildings Division will be introduced in 1986-87 to new management concepts to improve productivity and responsiveness, and result in improved maintenance of buildings and equipment for which the Division is responsible.

Some of these concepts have already been put into action. The quality and quantity of tools are being improved; training programs are being developed; participation in management decisions is being encouraged; delegation of responsibility has been broadened; and important staffing changes are being proposed. In the area of training alone, staff is encouraged to participate in education courses, both during working hours and on their own time. Additionally, key specialists are being reassigned for the purpose of cross-training which will result in a greater depth of resources for meeting critical maintenance needs.

In 1977-78, there were 86 allocated positions in Government Buildings; in 1985-86, there were 87. In the years between 1977-78 and 1985-86, Government Buildings assumed additional responsibilities in remodeling, maintenance of the Mental Health Center, Canlis Building, Juvenile Justice Center, and Community Center, and expansion of park facilities, the Hospital, Jail facilities, and the Hazelton Complex. However, the budget unit has increased by only one position during those eight years.

This substantial increase in workload was accomplished primarily through extensive use of extra-help staffing. In the 1977-78 fiscal year, $30,000 in extra-help funding was budgeted. In 1985-86, extra-help funding was budgeted at $150,000 and estimated expenditures will be approximately $340,000. A significant amount of this extra-help has been utilized in support of Hospital maintenance and remodeling and will result in 1985-86 Enterprise Fund revenues (including the Airport) of $1.6 million.

The requested budget includes an increase of five allocated positions, at a first year cost of $131,575, to be assigned to areas which have utilized temporary workers continuously for more than five years. One position is for the cabinet shop, one for the Hospital, two for the paint shop, and one for the downtown office complex. In conjunction with this request for additional positions, the funding requested for extra-help staffing has been decreased by $100,000.

A substantial portion of the Government Buildings budget lies in its Services and Supplies object which totals $2,624,583. Half of this amount, or $1,308,095, does not relate directly to the operations of the Division but represents charges for outside services. Many of the charges are reimbursed as Intrafund Transfers or Revenue as determined by the Auditor-Controller. These specific services are identified as follows:

- Janitorial Services - $332,395
  This amount provides for 15 janitorial contracts, salvage contracts, and cleaning supplies. The detail for computing the budget is as follows:

Janitorial Contracts		
Courthouse and Annex	$214,164	
Kennedy Center	5,501	
Stockton Hotel (first floor)	2,022	
Tracy Court	6,109	
Manteca Court	4,836	
Tracy Agricultural Department	905	
Weights and Measures	2,340	
Stockton Agricultural Building	6,000	
Planning Department	5,714	
Pearl Siefert Clinic	1,800	
Farm Advisors	6,090	
Collections	1,908	
Schools (Airport)	5,848	
Lodi Agricultural Building	2,220	
Juvenile Justice Center	16,801	
Sub-total		$282,258

BUDGET UNIT: 142 GOVERNMENT BUILDINGS
DEPARTMENT: GOVERNMENT BUILDINGS
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

Salvage Contracts	$ 9,546
Cleaning Supplies	11,739
Anticipated Increases for District Attorney Investigators and Contract Adjustments	28,852
Total Janitorial Services	$332,395

- Utilities - $600,000

This account provides for most County utilities costs with the exception of those facilities located at the Mathews Road Complex. On the basis of prior experience, it is estimated that the utilities cost breakdown will be as follows:

Gas Only Billings	$ 51,600	8.6%
Electric Only Billings	509,400	84.9%
Gas and Electric Combined Billings	12,000	2.0%
Water	11,400	1.9%
Sewage	15,600	2.6%
Total Appropriation	$600,000	100.0%

The requested $600,000 for this account is conservative in light of recent rising costs. In the past year, the County has received an 18% increase on the PG&E surcharge for demand usage. This surcharge is applied to a total month's billing based on the highest 15 minute period of energy consumption during that month. Additionally, basic energy charges have increased 24% over the past year.

Annual billings against this account over the past five years are identified as follows:

Fiscal Year	Billings
1981-82	$ 591,706
1982-83	539,297
1983-84	492,334
1984-85	623,669
1985-86 (Est.)	640,000
	$2,887,006

The average cost per year over this five-year period is $577,401. In consideration of the recent rate increases, the $600,000 assumes progress in energy conservation efforts planned by Government Buildings for the 1986-87 fiscal year.

- Rents - $185,000

This amount represents two accounts: Property rental ($150,000) and juror parking ($35,000). Current property rentals are identified as follows:

Lodi Municipal Court (Masonic Hall)	$ 14,100
City of Lodi (Court)	14,000
City of Ripon (Court)	600
Stockton Metropolitan Airport General Services Warehouse	38,880
Storage Area (Previously Weights & Measures)	8,424
Schools Materials Center (Airport)	38,772
District Attorney Investigators	35,000
Total Property Rentals	$149,776

Juror parking in the amount of $35,000 provides funds under a contract to the Stockton Parking District for Stockton Municipal Court and Superior Court juror parking. Under the terms of the existing agreement, payments made are based upon prior year jury use of parking facilities, the statistics of which are maintained and submitted by County Clerk staff.

BUDGET UNIT: 142 GOVERNMENT BUILDINGS
DEPARTMENT: GOVERNMENT BUILDINGS
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

- Stockton Sewer Service Charges - $190,700
  This amount is budgeted in Government Buildings to pay all costs associated with sewer services provided to the Mathews Road facility by the City of Stockton. The breakdown of costs is as follows:

City of Stockton Charge	$125,000
Maintenance and Operations	56,050
Utilities - Hospital Lift Station	9,000
Utilities - Southern Water System	650
Total Charges	$190,700

This entire amount is recovered from charges to using departments:

Jail/Honor Farm	$ 44,204
Juvenile Hall	11,823
Dependent Children's Home	4,824
Juvenile Justice Center	4,329
Hospital Enterprise Fund	97,945
San Joaquin Housing Authority	27,575
Total Reimbursement	$190,700

As discussed previously, the foregoing accounts represent 50%, or $1,308,095, of the Government Buildings Services and Supplies object. The remaining 50%, is reflected primarily in two major accounts. These are Maintenance of Equipment ($67,500) and Maintenance-Structures and Grounds ($1,084,000).

- Maintenance Equipment - $67,500
  This amount is budgeted in eight separate sub-accounts and typically provides funds for unscheduled maintenance repairs. The distribution of cost by sub-account is as follows:

Stockton Area & Outlying Courts Facilities	$ 12,000
Jail/Honor Farm	2,000
Juvenile Hall	3,000
Airport	2,000
Hospital	45,000
Micke Grove Park	500
Oak Grove Park	1,000
Mental Health	2,000
Total Maintenance Equipment	$ 67,500

As determined by the Auditor-Controller, many of these costs are charged back to operating budgets such as the Airport, Hospital, and Mental Health for the purpose of capturing outside revenues.

- Maintenance-Structures and Grounds - $1,084,000
  This account provides for maintenance of approximately 400 buildings under the responsibility of Government Buildings. The distribution of costs are as follows:

Stockton Area & Outlying Courts Facilities (See Detail Below)	$ 585,000
Jail/Honor Farm	110,000
Juvenile Hall	40,000
Airport	70,000
Hospital	243,000
Micke Grove Park	25,000
Oak Grove Park	3,000
Mental Health	8,000
Total Maintenance-Structures & Grounds	$1,084,000

BUDGET UNIT: 142 GOVERNMENT BUILDINGS
DEPARTMENT: GOVERNMENT BUILDINGS
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

With regard to the $585,000 included in Stockton Area and Outlying Courts Facilities, the following detail is provided:

Building Maintenance Equipment (includes hardware, lumber, cement, glass, filters, parts, etc.)	$ 72,000
Plumbing Supplies	7,200
Painting Supplies	63,200
Pool Supplies	1,600
Electrical Supplies (includes lights)	27,800
Major Equipment Repair	32,400
Safety Equipment	1,800
Pesticides	1,500
Elevator Maintenance Contracts	57,500
Sub-total	$265,000
Contingency (7.5%)	20,000
Basic Request	$285,000
Additional Request:	
Roof Replacement*	300,000
Total Request	$585,000

*In the past, only minor roof replacements were charged to this account, while major jobs were charged to the Capital Improvement budget. The Auditor-Controller has specifically instructed that all roof replacements should be charged to this account. Roofs to be replaced in 1986-87 include:

Public Works Department	$100,000
Manteca Court	60,000
Hospital Cafeteria	100,000
Tracy Court	40,000
Total	$300,000

Like the Maintenance Equipment account, many of these maintenance, structures, and grounds costs are charged back to using departments as determined by the Auditor-Controller.

As with most General Services budgets, the Government Buildings budget includes a comprehensive operating budget, funding for outside services such as utilities and janitorial contracts, and charges to many County operating entities. These charges result in income both in Intrafund Transfers and Revenue categories.

Income from Intrafund Transfers for direct services is estimated at $279,900 for 1986-87. This includes various cost items including Hospital Sewer System, janitorial, maintenance contracts, utilities, supplies, and labor. Budgeted income would be derived for such services from the following operational entities:

Jail/Honor Farm	$ 44,204
Juvenile Justice Center	16,152
Dependent Children's Home	22,824
Human Services	80,000
Mental Health	48,000
Alcohol Programs	10,000
Methadone Drug Program	2,000
Project Inspection Services	56,720
Total	$279,900

BUDGET UNIT: 142 GOVERNMENT BUILDINGS
DEPARTMENT: GOVERNMENT BUILDINGS
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

Recommended 1986-87 revenue totals $1,772,567. Most of this, or $1,611,106, is derived from charges to Enterprise Funds. A total of 28 FTE positions are assigned to the Hospital and two FTE positions are assigned to the Airport, resulting in reimbursement for substantial labor costs. The general categories of Enterprise Fund Revenue are identified as follows:

Labor Costs	$1,265,040
Equipment Maintenance	47,000
Structures and Grounds Maintenance	313,000
Small Tools and Instruments	4,000
Sewer System Charges	97,945
Cost Allocation	(115,873)
Total Enterprise Fund Revenue	$1,611,112

Other Revenues include $32,000 for Government Buildings' services which principally consists of the Hospital Sewer System charges to the San Joaquin Housing Authority at the Mathews Road facility. A total of $129,461 is budgeted for income from the Telephone Internal Service Fund, primarily representing utilities charges and labor charges for cable pulling associated with telephone system changes.

The Federal Cost Allocation Program is an accounting procedure designed for the purpose of establishing a uniform system for billing services and overhead costs to operating budgets. In implementing this program, the Auditor-Controller's Office analyzes prior years' cost data and adjusts subsequent years' budgeted cost allocation costs. How and where a service department utilizes its resources in one year may significantly change cost allocation income in subsequent years.

The Auditor-Controller has determined that Government Buildings cost allocation amounts shall go from an income of $375,384 in 1985-86 to an expense of $27,039 in 1986-87. This combined effect results in an uncontrollable net decrease in income of $402,423 which represents 43% of the Net County Cost increase of this budget.

GOVERNMENT BUILDINGS - COST ALLOCATION*

	1985-86 Budget	1985-86 Actual	1986-87 Budget	Increase/ Decrease
Intrafund Transfers				
Cost Allocation	$ 375,384	$ 43,310	$ 65,423	($309,961)
Revenue				
Enterprise Funds	0	322,117	(115,873)	(115,873)
ISF Funds	0	8,435	23,411	23,411
Other	0	1,522	0	0
TOTAL COST ALLOCATION	$ 375,384	$ 375,384	$ (27,039)	$(402,423)

*The 1985-86 cost allocation revenue should have been distributed in the budget as shown in the 1985-86 Actual column. However, the total cost allocation of $375,384 is appropriate and, therefore, the Net County Cost increase for 1986-87 is not affected.

BUDGET UNIT: 142 GOVERNMENT BUILDINGS
DEPARTMENT: GOVERNMENT BUILDINGS
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To re-roof and continue remodeling of Courthouse.	1. Re-roofed the Courthouse and Courts Wing. Remodeling continued in downtown facilities including Stockton Municipal Court, Superior Court, District Attorney - Family Support Division, and Elections.
2. To upgrade janitorial services in the County.	2. Upgraded janitorial services in the Courthouse, Canlis Building, and Human Services Agency, as well as outlying areas. The Housekeeper position approved in 1985 will be filled in the spring of 1986 and will add substantially to improving services on a Countywide basis.
3. To install low-pressure boiler system at Mathews Complex.	3. The low-pressure boiler system has not been constructed pending changes in Jail kitchen equipment.
4. To re-roof Honor Farm kitchen and dining facilities.	4. Scheduled the Honor Farm kitchen and dining room re-roofing projects for completion in the summer of 1986.
5. To repaint exterior of the Agricultural Building.	5. Scheduled repainting of the exterior of the Agricultural Building for the summer of 1986.

1986-87 OBJECTIVES

1. To continue to refine the existing computerized Equipment Maintenance Program.
2. To implement a computerized Building Maintenance Program.
3. To implement an advanced Energy Conservation Program.
4. To provide essential training and new tools to increase staff efficiency.
5. To introduce management concepts which will minimize unit costs, and improve the condition of buildings and the Division's responsiveness.

CONCURRENCE

Mr. Richard G. Callistro, Director of General Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 148 PUBLIC IMPROVEMENT
DEPARTMENT: GENERAL SERVICES
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

Fund: Capital Outlay	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec.
			Requested	Recommended	
Expenditures					
• Fixed Assets /Projects	$ 6,034,112	$19,846,056	$19,953,357	$19,953,357	$ 107,301
TOTAL APPROP	$ 6,034,112	$19,846,056	$19,953,357	$19,953,357	$ 107,301
Earned Revenue By Source					
• Int & Rents	$ 2,000	$ 1,219,000	$ 1,059,000	$ 1,059,000	$ (160,000)
• Aid-Other	3,886,821	16,434,416	8,070,896	8,070,896	(8,363,520)
• Chg for Svcs	884,298	429,458	270,000	270,000	(159,458)
• Other Rev	1,254,623	2,530,751	2,161,234	2,161,234	(369,517)
• Other Taxes	119,414	0	0	0	0
• Fund Bal.	(113,044)	(767,569)	8,392,227	8,392,227	9,159,796
TOTAL REVENUE	$ 6,034,112*	$19,846,056	$19,953,357	$19,953,357	$ 107,301
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

*Includes Revenue Sharing expenditures although budgeted separately in 1984-85.

MANDATE

The County is required to meet various Federal, State, and local mandates with respect to security and public safety in County facilities. Although basic mandates providing for such considerations as handicap access, construction quality, emergency, and fire safety may generally apply to all construction activities, specific mandates apply to construction involving hospitals, security facilities, airports, etc.

PURPOSE

This budget provides funds for land and facility acquisitions, major construction projects, alterations to existing buildings, park projects, and fixed assets (equipment) requisitions for specific capital projects. The establishment of a Capital Outlay Fund is authorized by Government Code Sections 53730 to 53737. Local adoption of this legislation is contained in County Ordinance Code Section 3-1000.

The methods of accounting for capital projects are determined by the State Controller's Office and the County Office of Auditor-Controller. The State Controller's accounting standards and procedures state, in part, that capital project funds are to be used to account for the purchase or construction of major capital facilities which are not financed by proprietary funds, special assessment funds, or trust funds. These standards also provide that General Fund resources may be used to directly finance capital outlay for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Capital project funds must be used when they are legally mandated or when projects are financed wholly or in part by bond issues, inter-governmental revenues, major private donations, or capital improvement grants.

BUDGET UNIT: 148 PUBLIC IMPROVEMENT
DEPARTMENT: GENERAL SERVICES
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PURPOSE

Unlike other County operating budgets, funds appropriated to the Capital Improvement Program on an annual basis are seldom totally expended during that fiscal year. Multi-year appropriations are precluded by the State Constitution. Upon adoption of the Final Budget, typical construction projects require pre-architectural programming, the various phases of architectural planning, approval of plans and specifications, award of bid, and the actual construction process. It is rare when these steps can be completed in the ten months between adoption of the Final Budget and the end of the fiscal year.

In accordance with generally accepted accounting principles, uncompleted projects which are in progress are encumbered at the end of the fiscal year. These encumbered amounts are subtracted from the fund balance and, in essence, held aside to meet County obligations for completion of the projects. Therefore, the total capital improvement "Program" exceeds the amount appropriated in any one given year since it includes projects carried over from the previous year. For those projects where no progress or limited progress has been made, the projects are either dropped at the end of the fiscal year or requested to be rebudgeted in the following year's appropriation.

WORKLOAD DATA

Workload necessary to perform capital improvement projects requires the coordination and approval of a multiplicity of participants. Under control of the County Administrator and directed by policy of the Board of Supervisors, the General Services Department must consider and respond to the needs of the user department, the design professional, outside regulatory agencies (such as the State of California and County building authorities), and the Auditor-Controller. The development of the Capital Improvement Program falls into three major areas:

- Design - In this phase, it is necessary for General Services to represent the County in recruitment, selection, and contracting with the design professional. It is during this period that the project is designed, the major policy issues are presented to the Board of Supervisors for resolution, and project solutions are finalized.

- Support Phase - The duties surrounding support of capital projects last throughout the entire term of the project, and include the administrative duties necessary to perform fiscal, regulatory requirements, facilitate and implement decisions of the Board and County Administrator, record keeping of each project, and compliance with public construction laws.

- Construction Phase - This phase involves the implementation of the plans and specifications, as well as the supervision of the construction process. Construction supervision includes the monitoring of the construction process for compliance with the plans and specifications, monitoring of project progress payments, mediation and arbitration of contractor-designer disagreements, facilitation of change order process, and project compliance with regulatory and testing requirements.

The 1986-87 Capital Improvement budget will receive administrative support primarily from the General Services Department consisting of approximately 2.25 FTE support positions. Additionally, departments such as Parks and Recreation, the Hospital, and Public Works provide significant effort in support of these projects. Project inspection is provided by staff of the Government Buildings Division of General Services and the County contracts for various consulting services for pre-architectural programming, architectural services, and engineering services.

BUDGET UNIT: 148 PUBLIC IMPROVEMENT
DEPARTMENT: GENERAL SERVICES
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 Capital Improvement Program which totals approximately $27 million, is comprehensive in addressing major capital needs of the County and primarily reflects specific policy direction given by the Board of Supervisors. This amount represents $19,953,357 budgeted for 1986-87 and $7,059,949 in encumbered funds for seventeen 1985-86 projects underway. These are projects which the Board of Supervisors has committed to and are either near completion of the design phase or are under construction.

The bulk of the program is represented by the recommended 1986-87 budget which includes 47 projects totaling $19,953,357. Over 75% of these projects reflect rebudgeting of previously approved programs. These include such major projects as Jail Improvements, Human Services Agency, and Hospital Projects. The remaining amount of $4,600,080 represents new projects not previously budgeted in the Capital Improvement Program. Community Development Block Grant projects total $793,015 and are offset 100% by Federal funds. Parks and Recreation projects total $277,700 and are also offset 100% by funding. Many projects, such as those for Mental Health Services, are 90% funded.

The amount of the County's "pay as you go cash" required to meet the need for its capital projects is limited. The financing of future major capital projects, such as the Jail and the Human Services building, will require the generation of funds from the sale of tax exempt municipal securities. The County has undertaken the necessary steps to initiate this process by hiring a financial advisor and a bond counsel to develop a Capital Financing Plan. This Plan will identify financing alternatives including: cost, risk, legal constraints, impact on the County's credit, and organizational requirements. It is expected that the Capital Financial Plan will provide the County with a comprehensive and cost-effective method for financing essential, major capital improvement projects.

The following outlines the recommended Capital Improvement Program for 1986-87:

1986-87 PROPOSED CAPITAL IMPROVEMENT PROGRAM

	Encumbered Funds	Appropriation	Proj. Spec. Revenue	Other Funding
SUPPORT FACILITIES				
• Hospital				
0794 ICN Expansion	$ 0	$ 862,855	$ 197,381	$ 669,897
0795 A-Side Plumbing	0	308,410	70,548	241,335
0796 Admin. Addition	0	583,000	133,402	419,379
0797 Cardiac Cath Lab	0	172,100	39,388	137,097
0798 Radiology	0	121,000	27,695	97,795
0799 Computer Center	0	363,000	83,066	284,400
0800 Radiology Room 4	0	40,000	9,162	35,320
0801 Space Plan OPD/Amb.	0	50,000	11,450	43,050
TOTAL HOSPITAL	$ 0	$2,500,365	$ 572,092	$1,928,273
• Welfare/Mental Health				
0694 Human Services Agency	$ 0	$2,300,000	$1,000,000	$1,300,000
0802 Construction Mental Retardation Center	0	313,000	313,000	0
0803 Pharmacy Remodeling	0	20,000	18,000	2,000
0804 Mental Health Center	0	200,000	180,000	20,000
0805 Methadone Building Remodel	0	85,000	76,500	8,500
0806 Recovery House Refurbish & Remodel	0	64,000	57,600	6,400
TOTAL WELFARE/MENTAL HEALTH (Continued)	$ 0	$2,982,000	$1,645,100	$1,336,900

BUDGET UNIT: 148 PUBLIC IMPROVEMENT
DEPARTMENT: GENERAL SERVICES
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

	Encumbered Funds	Appro-priation	Proj. Spec. Revenue	Other Funding
SUPPORT FACILITIES (Cont'd)				
• Justice System				
0688 Lodi Court Expansion	$ 450,000	$ 0	$ 0	$ 0
0705 South County Courts	475,000	500,000	0	500,000
0608 Jail Imp. AB 189	0	700,000	700,000	0
0609 Jail Imp. Med. Fac.	0	1,333,333	1,000,000	333,333
0686 Sheriff-New Jail	0	4,349,208	0	4,349,208
0713 Detox Relocation	0	450,000	0	450,000
0715 Jail Food Svc. AB 189	0	1,090,000	0	1,090,000
0511 Future Projects	0	1,000,000	0	1,000,000
TOTAL JUSTICE SYSTEM	$ 925,000	$ 9,422,541	$ 1,700,000	$ 7,722,541
• Public Works				
0109 Landfill Site Acquis.	$ 0	$ 495,000	$ 159,000	$ 336,000
0417 Refuse Disp. Scales	85,000	0	0	0
0667 Southern Water System	660,760	0	0	0
0692 Mathews Road Flood Plain	0	500,000	0	500,000
0707 CDBG Larch Clover Wtr.	897,674	0	0	0
0810 CDBG Thornton Terminal Drainage Facility	0	50,000	50,000	0
0811 CDBG Woodbridge Storm Sewers	0	10,000	10,000	0
0812 CDBG Woodbridge Water	0	10,000	10,000	0
0813 CDBG Acampo	0	300,000	300,000	0
0814 CDBG French Camp Water System	0	50,000	50,000	0
0815 CDBG Thornton Terminal Drainage System	0	355,015	355,015	0
0816 CDBG Thornton/Larch Clover Poll. Studies	0	18,000	18,000	0
TOTAL PUBLIC WORKS	$1,643,434	$ 1,788,015	$ 952,015	$ 836,000
• Other Support				
0469 Hazelton Complex Imp.	$ 0	$ 840,000	$ 0	$ 840,000
0495 Courthouse/Canlis Building	200,000	780,000	780,000	0
0675 Supt. of Schools	2,425,000	0	0	0
0676 Gen. Svcs. Warehouse	0	750,000	0	750,000
0701 Ag. Dept. Mix. Equip.	75,900	0	0	0
0807 Stkn. Govt. Com. Plan	0	150,000	0	150,000
0808 Ag Department Shop	0	107,000	0	107,000
0809 Mary Graham Hall	0	50,000	0	50,000
TOTAL OTHER SUPPORT	$2,700,900	$ 2,677,000	$ 780,000	$ 1,897,000
TOTAL SUPPORT FACILITIES (Continued)	$5,269,334	$19,369,921	$ 5,649,207	$13,720,714

BUDGET UNIT: 148 PUBLIC IMPROVEMENT
DEPARTMENT: GENERAL SERVICES
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

PUBLIC FACILITIES	Encumbered Funds	Appro-priation	Proj. Spec. Revenue	Other Funding
• Recreation				
0641 Woodbridge Park	$ 0	$ 20,000	$ 11,500	$ 8,500
0693 Historical Museum Lib	221,400	0	0	0
0699 M.G.Zoo-Monkey Island	239,215	0	0	0
0780 Westgate Landing Camp	93,000	0	0	0
0791 Durham Ferry Imp.	346,000	0	0	0
0792 Reg. Sports, Phase 2	300,000	0	0	0
0817 Micke Grove-Rest Room Renovation B	0	58,000	58,000	0
0818 Micke Grove-Rest Room Renovation F	0	58,000	58,000	0
0819 Micke Grove-Zoo Imp.	0	26,000	26,000	0
0820 Micke Grove-Oak Tree Preservation	0	33,000	33,000	0
0821 Oak Grove-Picnic Shelter Expansion	0	30,000	15,000	15,000
0822 Dos Reis Boat Ramp-Boarding Floats	0	52,700	52,700	0
TOTAL RECREATION	$1,199,615	$ 277,700	$ 254,200	$ 23,500
• Community Centers				
0706 French Camp	$ 0	$ 50,000	$ 0	$ 50,000
0711 Garden Acres	120,000	0	0	0
0717 Taft	165,000	0	0	0
0719 Northeast	206,000	0	0	0
TOTAL COMMUNITY CENTERS	$ 491,000	$ 50,000	$ 0	$ 50,000
• Other Public Facilities				
0691 Tracy Library	$ 0	$ 167,736	$ 0	$ 167,736
0698 P&R 504 Compliance	0	28,000	0	28,000
0823 Homeless Shelter	0	60,000	0	60,000
0793 Lodi Grape Fest. Roof	100,000	0	0	0
TOTAL OTHER PUBLIC FAC.	$ 100,000	$ 255,736	$ 0	$ 255,736
TOTAL PUBLIC FACILITIES	$1,790,615	$ 583,436	$ 254,200	$ 329,236
TOTAL CAPITAL IMP. PROGRAM	$7,059,949	$19,953,357	$ 5,903,407	$14,049,950

As noted above, the Capital Improvement Program includes 47 projects budgeted at $19,953,357 for 1986-87, plus 17 encumbered projects totaling $7,059,949 from 1985-86. These 64 projects, representing $27,013,306, are the basis of the work program for the 1986-87 fiscal year.

The Public Improvement budget must tie precisely to the funds available in the Capital Outlay Fund. Therefore, the Final Budget will provide more accurate detail by utilizing actual rather than estimated 1985-86 revenues and expenditures and the resulting funds available for 1986-87. Additionally, the Final Budget presentation will include a detailed narrative and analysis of all capital projects.

1986-87 CAPITAL PROJECTS

Hospital Projects - The Hospital capital program is budgeted at $2,500,365 and provides for various projects. Identified projects are listed below:

ICN Expansion
A-Side Plumbing
Administrative Addition
Cardiac Cath Lab
Radiology
Computer Center
Radiology Room 4
OPD/Ambulatory Surgery

BUDGET UNIT: 148 PUBLIC IMPROVEMENT
DEPARTMENT: GENERAL SERVICES
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

Funding for this program consists of 1986-87 project interest earnings from the Hospital Cost Report Trust Fund in the amount of $267,000, $305,092 from the General Fund Emergency Health Care savings, and $1,928,273 from prior year carryover funds. These carryover funds consist of the 1985-86 appropriation of $2,070,672, plus unallocated 1985-86 interest income of $33,616 from the Hospital Cost Report Fund, minus 1985-86 expenditures of $176,015.

Human Services Agency - A total of $2.3 million has been budgeted for this project in addition to $700,000 expected to be expended in 1985-86. This amount will finance the continued acquisition of the downtown Stockton site for the Human Services Agency building and provide for planning and architectural phases of the facility. The County has already received $2 million from the State with an additional $1 million expected in 1986-87. The 1985-86 and 1986-87 contributions are the result of AB 340 (1985). This Bill provides funding to those counties whose social services matching requirements exceed the growth of the general purpose revenues. Additionally, this project funding will provide the resources necessary to secure a developer to proceed with construction, although the major cost of the new structure is expected to be financed by a long-term lease-purchase agreement.

Mental Retardation Center Construction - This project will replace the existing facility which is a leased portable building. This facility is in a state of disrepair due to water runoff, leakage, and subsequent deterioration. The justification for the new facility is to increase the program participation by approximately 20%. Capital construction is reimbursable on a lease-purchase or depreciation basis and State funds are available for this project. The facility will continue to be located at the County Mental Health Center. This project is estimated at $313,000 and is offset by a 100% grant from the State Department of Developmental Services.

Mental Health Pharmacy - This project will expand the 280 square foot pharmacy at the Mental Health Center by 40 square feet in order to handle the increased service volume and workload. Funding for this facility consists of $18,000 in Short-Doyle funds and a 10% County match of $2,000, resulting in a total estimated project cost of $20,000.

Mental Health Center Alterations - This project will expand existing Mental Health Center facilities in order to include services for previously unserved segments of the population. County funding for this project will be a 10% match to a 90% State subvention grant from the Department of Mental Health. The final cost and scope of the project is yet to be determined, but is currently budgeted at $200,000 including a $20,000 County share.

Methadone Building Remodel - This project will remodel the existing Methadone Building in order to improve conditions for both staff and clients. The facility is a 1920 vintage hospital ward that has gone through several remodelings to date. The preliminary cost estimate is $85,000. County cost is a 10% match ($8,500) added to a State Department of Alconol and Drug Abuse allocation of $76,500.

Recovery House Refurbishing and Remodeling - This is the completion of an ongoing project to repair and upgrade the Recovery House facility. Included under this request are funds for new beds and mattresses, electrical system, and light fixtures. The estimated cost of this project is $64,000. County cost is limited to a 10% match ($6,400) to an Alcohol and Drug Abuse funding grant of $57,600.

Lodi Court Expansion - This is a carryover project with a total cost of $500,000. The project cost consists of $50,000 expended in 1985-86 for appraisal, pre-architectural programming, and design; and $450,000 carried over to 1986-87 for construction needs relative to the expansion of the Lodi Municipal Court Complex.

South County Courts - This budget provides an additional $500,000 to the $475,000 balance carried over from 1985-86. These funds provide for planning, design, and construction of measures to address the inadequacies of the existing South County Courts. The 1985-86 expenditures of $25,000 bring the total project cost, when completed, to $1 million.

BUDGET UNIT: 148 PUBLIC IMPROVEMENT
DEPARTMENT: GENERAL SERVICES
FUNCTION: CAPITAL MAINTENANCE & IMPROVEMENTS
RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

Jail Improvement, AB 189 - Funding from this account has been responsible for the construction of the new Sheriff's Minimum Security Women's Facility which was completed in Fiscal Year 1985-86. The Women's Facility project is estimated at a total cost of $670,000, and funding is generated through a surcharge on fines and bail. Its use is limited to expansion and construction of jail facilities that meet minimum jail standards.

Jail Improvement Medical Facility - This is a re-budgeted project from the previous year's Capital Improvement Program. Funding for the project is a State grant in the amount of $1 million from State Bond Funds and includes a 25% County match of $333,333, for a total budget allocation of $1,333,333.

Sheriff's New Jail Projects - This account is established in order to provide funding for the Sheriff's Office headquarter facilities to be integrated into the new jail plan. The budgeted amount of $4,349,208 represents initial commitment of resources for new Sheriff's facilities. The total funding necessary cannot be identified until completion of the Sheriff's Master Plan and Programming Project.

Detox Relocation - This project is budgeted at $450,000 and is necessary for the relocation of the detox facilities that are presently occupying barracks space at the Honor Farm. The relocation is necessary in order to return Honor Farm space to inmate use.

Jail Food Service - This re-budgeted project will rehabilitate the existing Honor Farm kitchen to meet the requirements of the increase in inmate population. The present deteriorated physical plant will no longer support the capacity required to provide food services to the inmates. In addition to the Food Service Project, the conversion of the Jail to a low-pressure hot water system is also included in this project and will be bid as a single venture. The funding for the project totals $1,090,000 and includes $750,000 budgeted for food service plus $340,000 budgeted for the Jail Hot Water Project.

Future Projects - This account has been budgeted at $1 million for 1986-87 and is used primarily for funding interim Jail projects. The level of expenditure is not known at this time and will be allocated on a project-specific basis later.

Landfill Site Acquisition - By prior Board direction, the Refuse Disposal Enterprise Fund is required to pay back funds donated to that fund for land acquisition. The $495,000 budgeted in this area funds repayments and will continue to accumulate in the Capital Improvement budget in anticipation of landfill acquisition needs for the future.

Refuse Disposal Scales - This carryover project is presently underway. The project is to be funded $85,000 from the Capital Outlay Fund and $97,000 from the Solid Waste Enterprise Fund. The scales will weigh trucks loading refuse and determine the fees for disposing of refuse at the Lovelace Transfer Station.

Hazelton Complex Improvements - A total of $840,000 is budgeted for several projects at the Hazelton Complex. Of this amount, $500,000 is budgeted for Planning Department improvements, including additional construction to house environmental protection activities. The remaining $340,000 will provide for Public Works improvements. A maintenance building and dispatch center will be constructed for $260,000 and $50,000 will be expended in remodeling the basement area of the Public Works building.

Courthouse, Canlis Building - This account provides funds for various Courthouse and Canlis Building improvements included in the downtown Stockton facilities plan adopted by the Board in 1984. The funding level for 1986-87 is $780,000. The source of funding for this project is the Courthouse Construction Trust Fund, which derives its income from surcharges on traffic fines as established by State statutes.

With the relocation of the Juvenile Division of Probation to remodeled facilities at Juvenile Hall, the next series of relocations/remodeling projects will begin. These projects are identified as follows:

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- With the exception of the recently constructed Grand Jury facilities on the sixth floor of the Courthouse, the remainder of the sixth floor is scheduled for remodeling to house the following offices:

  General Services - Purchasing
  General Services - Planning and Administration
  General Services - Communications
  Fire Warden
  Grants Management
  Public Administrator
  Emergency Services
  Multi-Purpose Room

- Partitions of offices vacated on the fifth floor will be removed to create an open space environment for the relocation of Court Reporters from the third floor to the fifth.
- The area currently occupied by the Court Reporters on the third floor, as well as up to one-third of the space currently allocated to the Law Library, will be designed for use in the administration of the Superior Court and County Clerk operations.
- The area currently occupied by the Superior Court Administrator and immediate clerical staff will be converted to a small courtroom and judge's chambers.
- Third floor court's wing hall offices will be converted to attorney-client conference rooms, which was their original purpose.
- Sheriff's Department renovations.

None of these scheduled changes will provide adequately for the need for additional courtrooms caused by new judgeships. Staff is currently working on plans to develop courtrooms for use by both the Stockton Municipal Court and the Superior Court.

In addition to these specific projects, this account is utilized to fund other miscellaneous projects including bringing downtown facilities into Section 504 handicap compliance, and implementation of a signage program.

Southern Water System Improvements - This carryover project will provide operational improvements to the Southern Water System which presently serves the Mathews Road Complex. The Southern Water System Internal Service Fund budget contains detail on the proposed improvements. The major cost item is the construction of a loose loop system to provide uniform flow and pressure distributions at the Hospital and Jail facilities. The construction estimate for this project is $650,000.

Superintendent of Schools Building - This carryover project represents the County's $2.5 million commitment to this new facility. This funding level represents the County share of the Superintendent of Schools construction and relocation project. The major thrust of this project is to consolidate the Superintendent of Schools' operation currently housed in several buildings and to reassign the department's current space on the fourth floor of the Courthouse to other County uses. The project is currently in the architectural design phase, and is estimated to cost between $4.2 and $4.5 million.

General Services Warehouse - This is a re-budgeted project for which $750,000 has been appropriated for 1986-87. This amount includes a $500,000 augmentation to last year's allocation of $250,000. This proposed warehouse would probably be located at the Hospital and would replace the World War II vintage warehouse currently located in the Industrial Park at the Airport. In addition to being sufficient in size to handle surplus property, the warehouse could also be used as a central receiving point for some deliveries. Additionally, it is anticipated that the specific recommendations for a records management program will include the provision for off-site

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records storage. This facility would be utilized for that purpose. The warehouse would also provide sufficient space for the Elections Department which is also housed in an old, non-fire-protected facility at the Airport. The General Hospital has requested that space be provided for records retention in this proposed facility as well. It is anticipated that the program needs of the facility will be developed by the end of calendar year 1986 and put out to construction bid in early 1987.

Mathews Road Flood Plain - This project is budgeted at $500,000 and is an initial funding step in addressing the $1 million necessity of improving the levees in order to comply with the Federal Emergency Management Administration's requirements for buildings in flood plains. The Corps of Engineers is contemplating a change which would place all County facility locations below the flood plain level.

Agricultural Department Mixing Equipment - This $75,900 carryover project will provide equipment for mixing rodenticides for resale. Completion of this project has been complicated by the lack of interest by manufacturers to construct this equipment. Alternatives to the project as originally conceived are presently being explored.

Downtown Government Complex Plan - This funding level of $150,000 is dedicated to studying the future needs of the County Downtown Government Center. The demand for court space and continued expansion of the departments housed in the Canlis Building and Courthouse will require that an integrated, comprehensive policy for Courthouse and Canlis expansion be developed. This funding will be used to establish the plan of action for these buildings and the standards on which the plan will unfold.

Agricultural Department Shop - This project is budgeted at $107,000 and is the final replacement project for buildings at the Hazelton Complex. This facility will provide for vehicle and equipment maintenance for the Agricultural Department and will complete the replacement and improvement process begun four years ago at these facilities.

Mary Graham Children's Center - This project is budgeted at $50,000 in order for the County to provide necessary renovations to the Mary Graham Children's Shelter and to initiate analysis of a long-term solution for this aging facility.

Larch Clover Water - This project is a Community Development Block Grant program with total funding of $900,000. The project consists of designing and construction of a water system for the Larch Clover community. Of that figure, $760,000 is dedicated to construction with the remaining $140,000 being toward architectural, engineering, and testing fees.

Thornton Terminal Drainage - This project is a Community Development Block Grant program and is budgeted at $50,000. This fee includes the design engineering cost for terminal drainage for the Thornton community. It is estimated that the design phases will be completed during the 1986-87 fiscal year.

Woodbridge Terminal Drainage System Design - This project is a Community Development Block Grant program which the Board has funded by its action of May 21, 1985. The $10,000 cost estimate is for the engineering and cost study for the drainage system for the community of Woodbridge. Design and engineering services are to be accomplished by the Public Works Department.

Woodbridge Water System - This project is a Community Development Block Grant program with the project to include an engineering cost study for a water system for the community of Woodbridge. The cost estimate is $10,000 and the design and engineering will be accomplished by the Public Works Department. This project received Board of Supervisors funding allocation on May 21, 1985.

Acampo Water System - This project is a Community Development Block Grant program and involves the drilling of two water wells, construction of water storage tanks, installation of pumping equipment, replacement of six existing fire hydrants, and acquisition of easements in the community of Acampo. The design, engineering, and construction cost estimates for the project amount to $300,000.

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French Camp Water System - This is a Community Development Block Grant program estimated at $50,000 for design, engineering, and cost study for a water system at the town site of French Camp.

Thornton Terminal Drainage System - This is a Community Development Block Grant program funded at $335,000. The project will include engineering, drawings, plans, bid specifications, contracts, and working construction of a terminal drainage system from New Hope Road north of the Mokelumne River in the community of Thornton.

Thornton/Larch Clover Pollution Studies - This is a Community Development Block Grant program funded at $18,000 for testing of privately-owned wells and septic systems for single family residents in Thornton communities and Larch Clover. The project includes development of an RFP, professional services contract, and issuance of pollution report.

Woodbridge Park - The $20,000 budgeted in this account is to develop a program and master plan and begin site preparation to Woodbridge Park. The Parks and Recreation Department has recently retained professional services to reach this goal.

Historical Museum Library - This project is a carryover from the 1985-86 Capital Improvement budget and is presently in design review. This project has been funded at $226,000 with an offsetting revenue of $124,000 with $45,000 being funded from the Micke Grove Trust, and $79,000 from the Historical Society. This project is for the expansion of the library at the Historical Museum at Micke Grove Park.

Micke Grove Zoo-Monkey Island - This carryover project is a complete renovation of the existing Monkey Island Exhibit at the Micke Grove Zoo. The project is estimated at $275,000 for design and construction. Facilities will provide a major enhancement to Micke Grove Park and demonstrate the County's commitment to maintaining proper zoo facilities.

Westgate Landing Campground - This project will provide campgrounds for boaters and fishermen in response to a demonstrated public demand. The project is a 100% grant from the California Park Lands Bond Act of 1984 and totals $93,000.

Durham Ferry Improvements - This $346,000 carryover project will continue the development of the Durham Ferry Recreation area. The project consists of a control station, two picnic shelters, 15 acres of irrigated landscaping, and other recreational amenities. Funding for the project is a 100% grant from the California Park Lands Bond Act of 1984.

Regional Sports Complex, Phase II - This carryover project is budgeted at $300,000 and is being developed in order to provide 21 acres of soccer fields. The project is in response to the demonstrated need for soccer fields in San Joaquin County. Funding for the project is a 100% grant from the California Park Lands Bond Act of 1984, Regional Competition Section. The first phase of the project cost $1,237,462. Funding for Phase I consists of $138,000 Capital Outlay Fund, $604,413 ($413,124 will be available in 1986-87) from the City of Stockton contribution from the 1980 Parks and Recreation Bond Act City allocation, $106,049 SB 174 Urban Open Space Grant revenue to be received in 1986-87, and a $389,000 County allocation of 1980 Parks and Recreation Bond Act revenues to be received in 1986-87.

Rest Room Renovation - Two rest rooms have been anticipated for renovation in the 1986-87 fiscal year at an approximate cost of $116,000. All the costs will be offset with park revenues.

Zoo Improvements - This $26,000 project is part of the ongoing improvement plan for capital improvements necessary to correct problems with the Zoo's infrastructure and animal care facilities. The project is funded from the Micke Grove Park Gate Trust.

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Micke Grove Oak Tree Preservation - This $33,000 project will begin a systematic program of oak tree preservation in order to insure the survival of the Micke Grove Oak canopy. Funding for the project is the Bank America Trust and the Micke Grove Park Gate Trust.

Oak Grove Picnic Shelter - This $44,000 project will establish another picnic shelter for Oak Grove Park and is a component of the Oak Grove Master Plan. This project is a response to State legislation which earmarks funds for park shelter development of Oak Grove Park from offshore oil revenues and is entirely funded from this State allocation.

Dos Reis Boat Ramp Boarding Floats - This $52,700 project is the continuation of the Parks and Recreation goal to provide a complete boat launching facility at Dos Reis Park. This is an addition of boarding floats to an existing boat ramp that was completed in 1985-86. The project's funding source is a 100% grant from California Boating and Waterways.

French Camp Community Center - This allocation of $50,000 represents the first step in accumulating capital funds for realization of this project. The funding is contingent upon two factors: first, the attainment of an appropriate site at no cost to the County; and second, the identification of a funding source for the operational costs of the Community Center.

Garden Acres Community Center - This carryover project has been budgeted in the amount of $126,000 and is currently under architectural design. The bid documents are being developed in a four-stage process to allow for deductive alternates. If all four phases are constructed, the project provides for the addition of handicapped rest rooms and storage facilities; extensive remodeling of the interior of the structure; and addition to the main meeting room of the facility.

Taft Community Center - This $165,000 project was approved by the Board of Supervisors in May of 1986, and is, therefore, a carryover project for the 1986-87 fiscal year. This project represents new constuction of a community center at Taft Park in south Stockton; an area which currently has no such facilities available. The project is currently under architectural design and should be completed near the end of calendar year 1986.

Northeast Community Center - This project is a carryover project from 1986 and is budgeted in the amount of $161,000. This includes $140,000 in State Senior Bond Act funding matched by $10,500 each from the City of Stockton and San Joaquin County. This project provides for the expansion of this facility in northeast Stockton and is currently under architectural design. It is anticipated that this project will be completed by the end of the 1986 calendar year.

Tracy Library - This project represents the County's share of the expansion of Tracy City Library facilities. The project is funded at $167,736, of which $117,736 is dedicated toward the project. The remaining $50,000 is unassigned pending finalization of the project development.

Parks & Recreation 504 Compliance - This $28,000 project will continue the program of meeting the Federal guidelines for handicap access in parks. This project is supported by Board policy and is funded on an annual basis.

Homeless Shelter - The County has budgeted $60,000 as its matching contribution for the construction of a facility in downtown Stockton for shelter of the homeless. This represents a one-time funding source for the capital construction of the project and is dependent upon the procurement of resources for ongoing operating costs of the shelter.

Lodi Grape Festival Roof Reconstruction - This $100,000 carryover project will replace the roof structure on one of the exhibit buildings at the Lodi Grape Festival. This project is necessary to correct long-standing design deficiencies with this building. The project is financed 100% by the Lodi Grape Festival which is receiving funding from the State.

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AVAILABLE FUNDS

Funding for the entire Capital Improvement Program is derived from a combination of various funds and revenue sources outlined below:

Revenue Description	1985-86 Approved	1986-87 Recommended	Increase/ Decrease
1. Revenue Sharing	$ 4,400,000	$ 1,770,888	($2,629,112)
2. Fund Balances			
Capital Outlay Fund	$ (2,264,569)	$ 8,392,227	$10,656,796
Revenue Sharing Fund	8,303,216	0	(8,303,216)
Total Fund Balances	$ 6,038,647	$ 8,392,227	$2,353,580
3. Interest Earnings			
Capital Outlay Fund	$ 425,000	$ 300,000	($125,000)
Revenue Sharing Fund	425,000	0	(425,000)
General Reserve Fund	792,000	490,000	(302,000)
Total Interest Earnings	$ 1,642,000	$ 790,000	($852,000)
4. Repayments			
Solid Waste Enterprise Fund			
1984-85	$ 171,000	$ 0	($171,000)
1985-86	165,000	0	(165,000)
1986-87	0	159,000	159,000
Hospital Enterprise Repayment	64,478	67,000	2,522
Total Repayments	$ 400,478	$ 226,000	($174,478)
5. Int. From Med. Cost Rpt. Trust			
1984-85	$ 310,000	$ 0	($310,000)
1985-86	315,000	0	(315,000)
1986-87	0	267,000	267,000
Total Interest From Med. Cost	$ 625,000	$ 267,000	($358,000)
6. Jail Medical Rollover General Fund - General Fund Balance	$ 326,000	$ 0	($326,000)
7. General Fund - Contribution	$ 1,000,000	$ 0	($1,000,000)
8. Other Income			
CDBG Other	$ 0	$ 775,015	$ 775,015
CDBG Larch Clover	900,000	897,674	(2,326)
Prop 2 Jail Funding	1,000,000	1,000,000	0
AB 189 Jail Trust Fund	900,000	700,000	(200,000)
Courthouse Construction Trust	400,000	780,000	380,000
City of Stockton	413,124	423,624	10,500
Micke Grove Toll Gate	198,400	44,000	(154,400)
Micke Trust Fund	289,110	235,110	(54,000)
Historical Society	296,641	0	(296,641)
State Aid - Parks	793,076	1,437,127	644,051
State Aid Hospital - AB 3245	200,000	0	(200,000)
Miscellaneous	23,580	2,000	(21,580)
EMS Transfers	0	305,092	305,092
State Aid - NE Community Center	0	140,000	140,000
State Aid - Hospital	0	18,000	18,000
State Aid - Mental Health	0	627,100	627,100
Bank of America Trust	0	11,000	11,000
Park Subdivision Trust	0	11,500	11,500
Private Aid Grape Festival	0	100,000	100,000
State Aid Human Services	0	1,000,000	1,000,000
Total Other Income	$ 5,413,931	$ 8,507,242	$ 3,093,311
TOTAL FUNDS AVAILABLE	$ 19,846,056	$ 19,953,357	$ 107,301

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AVAILABLE FUNDS DISCUSSION

Revenue Sharing - The 1985-86 Final Budget provided $4,400,000 in anticipated Federal Revenue Sharing allocations, plus interest earnings estimated at $425,000. The 1986-87 Proposed Budget provides $1,770,888. This amounts to a reduction of $2,629,112 in Federal Revenue Sharing allocations for Fiscal Year 1986-87. The 1986-87 Revenue Sharing allocation represents the third and fourth quarters of the 1986-87 Federal fiscal year allotments in the amount of $1,955,985, reduced by $185,097 due to Gramm-Rudman Budget Reduction Act cuts.

Fund Balances Available - The 1986-87 Proposed Budget fund balance of $8,392,227 reflects an increase of $2,353,580 in Capital Outlay Fund balances available for 1986-87. The Capital Outlay Fund balance consists primarily of unexpended revenues. These revenues include Revenue Sharing, State and Federal capital improvement grants, and miscellaneous revenues.

Interest Earnings - Transfer of the estimated $790,000 in annual interest earnings from the Capital Outlay Fund ($300,000), and General Reserve of $490,000 to the Capital Improvement Program is consistent with Board of Supervisors' policy established at the time of adoption of the 1985-86 Final Budget. The 1986-87 interest earnings reflect a reduction of $852,000 from the previous fiscal year. This reduction is due primarily to lower interest earnings and reduced balances in the Revenue Sharing and Capital Outlay Funds. The Revenue Sharing revenues for 1986-87 will be transferred immediately to the Capital Outlay Fund; therefore, the interest earnings from the Revenue Sharing Fund are reflected in the Capital Outlay interest earnings amount of $300,000.

Repayments - A total of $226,000 is anticipated in loan repayments from both the Solid Waste Enterprise Fund and the Hospital Enterprise Fund for capital financing owed the Contingency Fund and the Capital Outlay Fund. This amount represents a decrease of $110,000 over the previous fiscal year. This decrease is due to the posting of two years of payments from the Solid Waste Enterprise Fund to the 1985-86 budget. The amount from the Solid Waste Enterprise Fund represents a payment of $159,000 for 1986-87, and is recommended to be placed in the Capital Improvement Program for future landfill site acquisition. The payment from the Hospital Enterprise Fund represents a repayment of a loan from the Capital Outlay Fund to purchase five relocatable buildings for San Joaquin General Hospital. The loan is for $318,000 and is to be repaid over a five-year period at 8% interest.

Interest From Medical Cost Report Trust Fund - The decrease of $358,000 in this revenue is due to the posting of two years of revenue to the 1985-86 Final Budget and only one year of revenue to the 1986-87 Proposed Budget. The $267,000 for 1986-87 represents a $48,000 decrease over the 1985-86 revenue as a result of a lower return from reduced interest rates. The County currently holds funds from the Medi-Cal/Medicare Cost Report Trust Fund as a contingency against cost settlements for Medi-Cal and Medicare claims. The interest earnings for this trust fund for Fiscal Year 1986-87 are placed in the Capital Improvement Program for the purpose of funding Hospital projects. This is consistent with the Board of Supervisors' policy adopted during Final Budget hearings in August 1985.

Jail Medical Rollover General Fund - General Fund Balance - The 1985-86 revenue is a General Fund rollover of fund balance resulting from savings in Hospital billings to the Jail, which will not be continued for the 1986-87 Proposed Budget.

General Fund - Contribution - The 1985-86 augmentation of $1 million from the General Fund Balance was a one-time appropriation. The Capital Improvement budget will not receive an appropriation from the General Fund - Fund Balance in Fiscal Year 1986-87, since all available funds are needed for operating costs.

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Other Income - This $8,507,242 represents revenue which is mostly project specific. These projects include the Community Development Block Grant Program in the amount of $1,672,689, various Parks and Recreation projects in the amount of $2,162,361, Mental Health projects in the amount of $627,100, Human Services New Administration Building $1 million, Jail funding in the amount of $1,700,000, and miscellaneous project funding in the amount of $1,345,092. The 1986-87 increase of $3,093,311 is somewhat misleading because many grant sources for these capital improvement projects require project completion prior to release of grant funds. Therefore, as projects are completed, the source of funds which was a receivable during the construction process becomes an actual cash transfer upon project completion.

Total Funds Available - This net increase amounts to one-half of 1% increase over the 1985-86 Final Budget. Future funds available for the Capital Improvement Program are expected to decrease substantially with the loss of Revenue Sharing monies and the unknown effects of Gramm-Rudman Federal Budget reductions. This consideration, along with the need for major capital construction, forms the basis of the strategy to secure long-term financing for future projects.

1985-86 CAPITAL PROJECTS

The following project descriptions account for that part of the 1985-86 Capital Improvement Program in which specific projects were completed, or for which significant progress has been made. Most completed projects represent efforts initiated in 1984-85 due to the time requirements in completing capital construction. Those projects for which significant progress has been made are carried over into the 1986-87 fiscal year and represent a portion of the overall recommended Capital Improvement Program.

Thornton Library - During the 1985-86 fiscal year, this project was completed. This new branch library replaces a dilapidated structure that formerly served this northern County community. The total cost for this project, including site acquisition, site improvements, and building was $506,000.

Courthouse/Canlis Building Improvements - Under this project heading, several substantial relocation/remodeling projects were completed at a cost of approximately $650,000. Included among these projects were:

- Interior design and furniture selection for the completion of the Agricultural Department/Weights and Measures Offices.
- Miscellaneous improvements to Superior Court.
- Miscellaneous improvements to County Clerk's Office.
- Construction of courtroom on fourth floor of administration building.
- Complete space analysis, reconstruction, and relocation of the Private Industry Council/Department of Employment and Training to leased facilities on North Hunter Street.
- Complete space analysis, reconstruction, and relocation of District Attorney Family Support Division to leased facilities on South San Joaquin Street.
- Complete space analysis, reconstruction, and relocation of Elections Department to the Canlis Annex building.
- Relocation of District Attorney Investigators to leased facilities on Hunter Square.
- Miscellaneous space planning services for Hospital/Alcohol Services.

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Jail Improvement - Several minor remodeling projects were completed this past fiscal year in order to facilitate the continuing operations of the Jail. Among those projects completed were the sallyport for the Women's Jail and the "I" Barracks medium security barracks at the Honor Farm. In addition to facility improvements, ongoing design evaluations are in development for interim improvements. Expenditures in this account totaled $215,000.

Jail Improvement, AB 189 - This project was the remodel and expansion of an existing barracks ("G" Barracks) at the Honor Farm to house 40 minimum security women. The facilities were designed and constructed to meet ACA standards and to operate under the Board approved policy of direct supervision. The total cost for this project is approximately $750,000.

Jail Improvement, Medical Facility - This project was funded as the result of a grant for the State Board of Corrections from funding approved by the voters in Proposition 2 of 1983. This $1 million grant requires a 25% funding match by the County, bringing the total budget to $1.33 million. The project was originally programmed to provide a new medical facility to be attached to the existing Jail. During the initial design, the determination of the necessary staffing for the facility came to indicate a major commitment of resources and staffing of an independent medical facility outside the main Jail operations. Due to this high staffing cost, the project was placed on hold until the long-term physical plant solution had been determined for Jail facilities.

Regional Sports Complex - This project was completed in June of 1986 and will provide softball facilities for Countywide use. The four softball fields and all ancillary support spaces were completed in Phase I at a cost of $1,237,462. Funding for Phase I consists of: $138,000 Capital Outlay Fund; $604,413 ($413,124 to be received in 1986-87) from the City of Stockton contribution which includes pass-through funds from the 1980 Parks and Recreation Bond Act City allocation; $106,049 SB 174 Urban Open Space Grant revenues to be received in 1986-87; and, a $389,000 County allocation from the 1980 Parks and Recreation Bond Act to be received in 1986-87.

Cardiac Cath Lab - This project involved the remodeling of existing lab space at the County Hospital in order to replace outdated, inefficient equipment. The remodeling was performed to meet present State hospital standards. Total cost of this project was approximately $175,000.

Micke Grove Phase I - Funds expended under this budget unit were utilized for the design of the Monkey Island Project. Design fees for the Monkey Island Project totaled $22,100 in this fiscal year. The total project design fee will be $33,500.

Dos Reis Boat Ramp - This recreation project was completed during the 1985-86 fiscal year at a cost of $98,000. This project, funded by the State of California, will provide boating access at the County-managed Dos Reis Park.

Juvenile Hall Remodeling - This project to relocate the administrative and supervisorial staff of the Juvenile Division of the Probation Department was completed in the 1985-86 fiscal year at a cost of approximately $900,000. The facilities will provide housing for the above-mentioned division and will be the final project in consolidation of all juvenile justice functions at the Mathews Road site.

Southern Water System Improvements - This project's design was completed in the 1985-86 fiscal year. The project will be under construction and completed during the 1986-87 fiscal year. The project will provide an expanded supply and enhanced quality of water to the County-owned facilities at Mathews Road. The construction estimate for this project is $650,000.

Micke Grove Water System Improvements - This parks infrastructure project was completed during the 1985-86 fiscal year at a cost of $179,625. The facility replaced and expanded the water system at Micke Grove Park to provide large capacities and better quality. This project provided the replacement of major trunk lines in the park.

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Micke Grove General Improvements - Under the Micke Grove Water System Improvements Project, $64,500 was spent to supplement the water improvements previously completed. This project expanded the service area of the water system and linked the water functions and irrigation systems to the major trunk lines.

Micke Grove Zoo Improvements - Several minor projects totaling approximately $37,000 were completed during the 1985-86 fiscal year. These projects enhance the living conditions of the animals on exhibit and provide staff the availability to better maintain the exhibits. Included in this project is the rehabilitation of the aviary workroom.

Superintendent of Schools Building - This project was in the early design phases throughout 1985-86 and is presently in the design development stage of architecture. Schematic design was reviewed by the Public Facilities Committee and the Board of Supervisors and has been approved. This project has a construction estimate of $4,500,000, of which the County has pledged $2.5 million. It is expected that this project will be under construction during the 1986-87 fiscal year.

Jail Hot Water System - This project has been consolidated with the Sheriff's Food Service Project in order to reduce the amount of disruption to the Sheriff's operations at the Jail. The project will be bid and constructed as a part of the Food Service Project. The construction estimate for this job is $340,000. This funding level has been added to the $750,000 budgeted for food service, bringing the project total to $1,090,000. This project is slated for completion during the 1986-87 fiscal year.

Oak Grove Park Picnic Shelter - This project provided an additional picnic shelter at the Oak Grove Park at an approximate cost of $25,000.

Sheriff's New Jail Projects - The consolidated Sheriff's Department facilities are presently in the pre-architectural programming phase and are slated for completion in December of 1986. The project will be significantly enhanced by the passage of Proposition 52 which will earmark $26 million for the Jail replacement facility. The 1986-87 County funds available total $4,349,208.

Historical Society Weber Exhibit - This expansion to the existing Historical Museum enjoyed its opening in May of 1986. This project doubles the exhibit space at the County Historical Museum. The project was completed at a total cost of $370,362. The project was funded utilizing Micke Grove Trust Funds and private donations and exemplifies the private/public partnership in Museum capital projects.

Lodi Court Expansion - The pre-architectural programming for this court was completed in the 1985-86 fiscal year by Geisler-Smith Associates. The fee for the programming phase was $10,000. The County will be moving forward on a short-term solution to provide relief to the existing inadequate facilities. Additionally, the long-term options will be identified and refined.

Parks & Recreation 504 Compliance - This project is an ongoing project to move the County toward compliance with Federal handicap regulations. Approximately $28,000 was spent last year on these improvements, which included access paths, curb cuts, and drinking fountain modifications.

Micke Grove Zoo-Monkey Island - This project is a complete renovation of the outmoded Monkey Island Exhibit at the Micke Grove Zoo. This project is to create a new exhibit featuring the White Ruffed Lemur. This project is viewed as a significant enhancement to the Micke Grove Zoo and should prove to be a popular and successful exhibit. The architectural design of the project is nearing completion. The construction estimate for the project is $285,000.

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RESPONSIBLE MANAGER: RICHARD G. CALLISTRO

PROGRAM DISCUSSION OF 1986-87 BUDGET

Hospital Relocatable Buildings - A total of $318,000 was spent on securing and installing five relocatable buildings for the Hospital. This funding was a loan by the County to the Hospital and is presently being repaid with interest. The project included support space for alcohol and drug programs, space for the emergency medical training program, and administrative space for Hospital staff. Repayment from the Hospital Enterprise Fund to the Capital Outlay Fund represents a five-year payback of principal and 8% interest.

Detox Relocation - This project is presently in the programming stage and is budgeted at $450,000. The project is necessary in order to free-up the existing space used by Detox at the Honor Farm for use in housing inmates.

Jail Food Service - This project is currently in the beginning stages of the architectural design. The existing food service equipment could no longer support the capacity necessary to feed the ever-increasing inmate population at the County Jail facilities. Completion of the project will increase the meal capacity from its present 18,000 to approximately 36,000 meals per week at a cost of approximately $750,000.

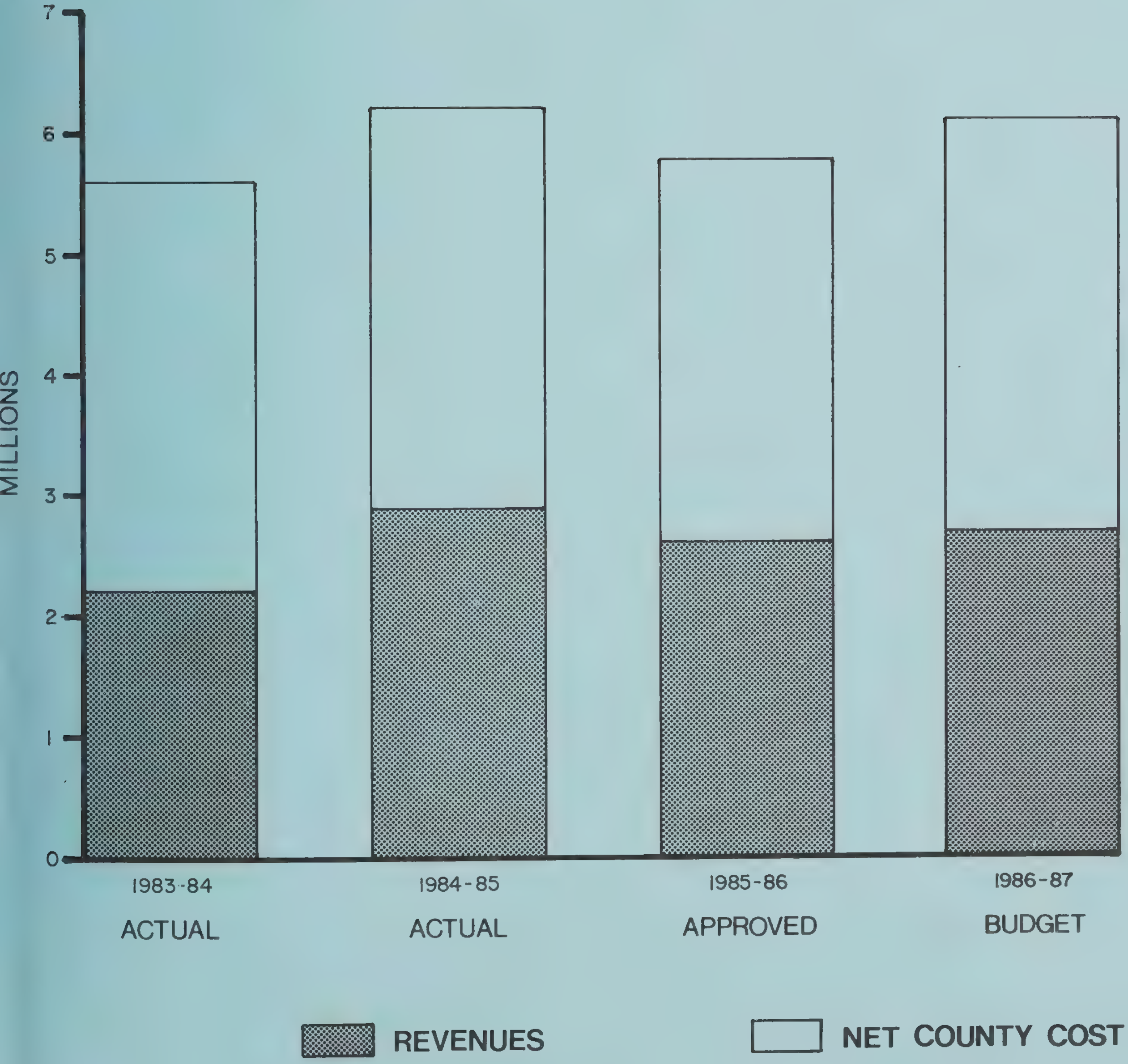
Agricultural Department Improvements - This project, completed at a cost of $670,000, expanded and remodeled the existing Agricultural administrative offices. The project was completed in December of 1985. Also completed was a Weights and Measures facility which provided for the relocation of that Division from the Airport to the Hazelton Complex in late 1985.

Hazelton Improvements - This project consists of construction of cement concrete storage area with reinforced concrete bin walls, asphalt concrete parking and driveway area, storm drain improvements, a grease interceptor, and fencing at the Hazelton Avenue complex. In addition, improvements consisting of curbs, gutters, and entrance road were installed on the "B" Street frontage. The cost of this project was $250,000 and was completed in October of 1985. Over the past three years the County has expended $1.9 million in replacing, expanding, and rehabilitating Hazelton Complex facilities. The major expenditures and projects funded under this account include:

• Weights & Measures and Public Works' Metal Buildings	$710,000
• Agricultural Department Remodel and Expansion	$365,000
• Public Works Yard Improvements	$438,908
• Miscellaneous Projects	$400,000

Environmental Protection

CHANGE IN PROGRAM EXPENDITURES



Environmental Protection

	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
• 23500-Fire Prevention	$ 99,452	$ 153,141	$ 117,506	$ 18,054
• 24100-Flood Channel Maintenance	422,158	455,276	455,276	33,118
• 24700-Agricultural Commissioner	1,853,833	1,907,361	1,893,486	39,653
• 24900-Weights & Measures	362,142	381,009	381,009	18,867
• 26300-Animal Control	484,944	500,913	500,913	15,969
• 25700-Public Administrator	103,905	163,343	139,820	35,915
• 25800-Planning	997,366	1,124,539	1,056,692	59,326
• 24800-Building Inspection	846,512	882,228	809,082	(37,430)
• 25801-COG/Airport Land Use Comm	5,250	5,700	5,700	450
• 26000-Emergency Services	211,440	324,011	322,833	111,393
• 26100-Central Morgue	242,260	276,484	253,484	11,224
• 26200-Animal Humane Services	12,000	12,000	12,000	0
• 26500-Fish & Game Propagation	14,585	33,361	33,361	18,776
• 26600-Housing Appeals Board	1,650	1,650	1,650	0
• 26700-Local Agency Formation Comm	84,888	108,120	108,120	23,232
TOTAL - ENVIRONMENTAL PROTECTION	$ 5,742,385	$ 6,329,136	$ 6,090,932	$ 348,547

BUDGET UNIT: 235 FIRE PREVENTION
DEPARTMENT: FIRE PREVENTION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: STEVE THIENES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 59,992	$ 69,229	$ 109,441	$ 81,306	$ 12,077
• Svcs/Supplies	7,553	27,813	43,200	35,700	7,887
• Fixed Assets	1,166	2,410	500	500	(1,910)
TOTAL APPROP	$ 68,711	$ 99,452	$ 153,141	$ 117,506	$ 18,054
Earned Revenue By Source					
• Charges for Svcs	$ 0	$ 15,000	$ 20,768	$ 20,768	$ 5,768
TOTAL REVENUE	$ 0	$ 15,000	$ 20,768	$ 20,768	$ 5,768
NET COUNTY COST					
• Discretionary	$ 68,711	$ 84,452	$ 132,373	$ 96,738	$ 12,286
ALLOCATED POSITIONS	2	2	3	2	0

MANDATE

The function of the Fire Warden is not mandated; however, Section 24008 of the Government Code authorizes creation of a County Fire Warden's Office. The County Fire Warden and his deputies and assistants shall perform such duties relating to fires, or to fire protection and prevention, as required by the Board of Supervisors.

PURPOSE

Provides fire, life safety, and prevention inspections of County buildings, institutional occupancies, homes for the aged, children's homes, and public assemblies. Provides administration of the County Uniform Fire Code, plan reviews of new development for Fire Code compliance, i.e. fire department access roads, water for fire suppression, and fire protection systems. Investigates fires for cause and origin and is the coordinator of the San Joaquin County Arson Task Force.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Institutional Inspections	113	120	165	180	185
Business License & Certificate of Occupancy	N/A	N/A	402	500	520
Miscellaneous Permits	N/A	N/A	30	60	70
Plan Review	N/A	N/A	117	200	220
Weed Abatement	227	150	800	1,000	1,200
Fire Investigations	98	78	133	200	225

Institutional Inspections include day care, nursing homes, hospitals, sanitariums, jails, schools, and all other community care facilities.

Business License and Certificate of Occupancy includes inspection of all new business licenses each year and inspection of all new commercial buildings prior to their occupancy.

BUDGET UNIT: 235 FIRE PREVENTION
DEPARTMENT: FIRE PREVENTION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: STEVE THIENES

WORKLOAD DATA

Miscellaneous Permits include dance permits, inspection of underground storage tanks, fireworks permits, and public assemblies.

Plan Review is the review of building plans to see that they meet fire requirements.

Weed Abatement includes coordination of the County Weed Abatement Program for all the fire districts.

Fire Investigations include investigations to determine the cause and origin of arson-caused fires, preparation and submission of cases to the District Attorney for criminal complaints and processing through the court system for conviction.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$12,077 increase ($69,229 to $81,306)

- $11,307 - Normal salary adjustments.
- $770 - Increase due to additional hours of service by Arson Task Force.

SERVICES & SUPPLIES

$7,887 increase ($27,813 to $35,700)

- $5,568 - Increase due to expanded weed abatement program.
- $750 - Increase in leasing costs for paging equipment.

FIXED ASSETS

$1,910 decrease ($2,410 to $500)

- ($2,410) - Decrease due to no new office equipment needs.
- $500 - Increase for purchase of camera for fire investigations.

REVENUES

$5,768 increase ($15,000 to $20,768)

- $5,568 - Increase projected for expanded weed abatement program.
- $200 - Increase due to fees for fire investigation reports and court ordered restitution by arsonists.

NET COUNTY COST

$12,286 increase ($84,452 to $96,738)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Bureau of Fire Prevention's 1986-87 Proposed Budget reflects County involvement in fire service programs which will improve levels of service to the public and assist all local fire agencies by a uniform delivery of services to the unincorporated areas. The 1985-86 achievements have established a baseline for this year's work program; however, additional goals which will further enhance County fire programs must still be addressed. These programs include:

> Arson Task Force: The Arson Task Force is a team effort by the County's various fire service and law enforcement agencies, and the District Attorney's Office. Its purpose is to respond to the scene of a suspicious fire, collect evidence, interview witnesses, and comprehensively investigate the case for prosecution and trial. Working with all the fire departments throughout San Joaquin County, along with the Cities of Stockton, Lodi, Escalon, Tracy, and Manteca, 133 fire investigations were conducted in the 1985 calendar year.

BUDGET UNIT: 235 FIRE PREVENTION
DEPARTMENT: FIRE PREVENTION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: STEVE THIENES

PROGRAM DISCUSSION OF 1986-87 BUDGET

Arson was determined to be the cause in one-half (66) of the fires investigated. Arrests have been made in one-third (22) of the cases in which fire investigation determined that arson was the cause. The State Fire Marshal's Office has stated that the San Joaquin County Arson Task Force is the most active and one of the best units in the State of California.

The Task Force members include the Fire Warden, Assistant Fire Warden, four off-duty firefighters (paid as extra-help employees when called for service), a photographer, and a member from the District Attorney's Investigative Unit. The Sheriff has assigned a detective to work with the unit.

For 1986-87, direct funding for the Arson Task Force is as follows:

Extra-help pay:	$2,970
"Air Time" for 9 pagers:	1,800
Equipment, clothing, and supplies:	2,105
Transportation and Travel:	200
Total	$7,075

County Weed Abatement Program: During 1984-85, the Board of Supervisors adopted a County Weed Abatement Program. The program identifies vacant lots which are overgrown with weeds and present a fire hazard to neighboring property. Upon receipt of proper notice, the property owner is required to remove the weeds voluntarily. If this is not accomplished, the County contracts to have the weeds removed and bills the property owner for the cost. Unpaid bills become a lien on the property.

In 1985, 866 parcels were identified and processed through the weed abatement program. Of the 866 parcels identified, 122 required clearing by a contractor which represent 14% of the parcels identified.

The weed abatement program was extremely effective in 1985 and reduced grass fires 40% in certain fire districts.

In 1986-87, over 1,400 parcels have been identified. Based on the past year's experience, 196 parcels may require clearing by a contractor.

Weed Abatement Costs

	1985-86 Actual	1986-87 Estimated
Contractor services	$ 9,539	$19,600
Direct administrative costs	968	968
Total	$10,507	$20,568

Delta Fire Protection District: The Delta Fire Protection District is not part of this budget unit but is governed by the Board of Supervisors and administered by the County Fire Warden.

The Delta Fire Protection District was formed in December 1985 by the passage of a special tax ordinance. The ordinance will provide approximately $60,000 in its initial year. The District generally serves the area north of the Deep Water Channel. Additional one-time funding for this District was provided by $55,000 in gifts from private parties and $50,000 in funds allocated by the San Joaquin County Board of Supervisors. A gift of land for one of the fire station sites was received from the City of Lodi. Ongoing cost will be approximately $64,000 per year.

The Delta Area south of the Deep Water Channel remains without fire protection. If residents and owners in the area desire protection, it can be accomplished through an annexation which will be pursued in 1986-87. The Board of Supervisors has designated that funds in the Special District Augmentation Fund be available to assist in this annexation.

BUDGET UNIT: 235 FIRE PREVENTION
DEPARTMENT: FIRE PREVENTION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: STEVE THIENES

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To establish a County training program for the rural fire districts in conjunction with San Joaquin Delta College.	1. Determined that due to liability issues identified by County Counsel, this program will not be implemented at this time.
2. To form the Delta Fire Protection District and establish the Delta Fire Protection Program.	2. Formed Delta Fire District for one-half of total Delta Area, which is north of the Deep Water Channel.
3. To implement the County Weed Abatement Program.	3. Continued weed abatement into the second year of the program which has found grass fire incidents reduced up to 40% in some fire districts.

1986-87 OBJECTIVES

1. To bring three fire companies in newly formed Delta Fire District to operating status.
2. To annex remaining Delta areas south of Deep Water Channel to the Delta Fire District.

CONCURRENCE

Mr. Steve Thienes, Fire Warden, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 241 FLOOD CHANNEL MAINTENANCE
DEPARTMENT: PUBLIC WORKS
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: HENRY M. HIRATA

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 347,503	$ 398,635	$ 430,699	$ 430,699	$ 32,064
• Svcs/Supplies	21,060	23,523	24,577	24,577	1,054
TOTAL APPROP	$ 368,563	$ 422,158	$ 455,276	$ 455,276	$ 33,118
Earned Revenue By Source					
• Charges for Svcs	$ 341,102	$ 422,158	$ 455,276	$ 455,276	$ 33,118
TOTAL REVENUE	$ 341,102	$ 422,158	$ 455,276	$ 455,276	$ 33,118
NET COUNTY COST					
• Mandated	$ 27,461	$ 0	$ 0	$ 0	$ 0
ALLOCATED POSITIONS	12	12.0	12	12	0.0
TEMPORARY (FTE)*	0	0.5	1	1	0.5
TOTAL STAFFING	12	12.5	13	13	0.5

*Full-time equivalent

MANDATE

An act of the State legislature in April of 1956 created the San Joaquin County Flood Control and Water Conservation District. This is contained in Chapter 79 of the California Water Code, as amended, which defined the rules and regulations governing the operations of the San Joaquin County Flood Control and Water Conservation District.

PURPOSE

The general purpose of the Channel Maintenance Division of the Department of Public Works is to maintain, in accordance with Federal regulations, project levees and channels in a manner which will protect the surrounding areas from floods of design capacity. The purpose on non-project channels is to provide as much flood protection as possible within the available resources.

WORKLOAD DATA

Channel Maintenance Division maintains 216 miles of Project Levees and appurtenance in accordance with State Department of Water Resources and Army Corps of Engineers standards. Non-project channels are maintained as resources permit. Major activities are:

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Herbicide Application (Acres)	Not Available for these two fiscal years.		2,250	2,250	2,250
Mowing (Acres)			418	419	417
Burning (Acres)			900	900	900
Rodent Control (Acres)			50	218	517
Erosion Control & Channel Clearing (Acres)			12	11	13
Levee and Channel Debris Clearing (Acres)			0	39	97
Hand Clearing (Miles)			2	1	2

BUDGET UNIT: 241 FLOOD CHANNEL MAINTENANCE
DEPARTMENT: PUBLIC WORKS
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: HENRY M. HIRATA

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$32,064 increase ($398,635 to $430,699)
- $17,328 - Normal salary adjustments.
- $14,736 - Added contract Crew Leader for Alternate Work Program.

SERVICES & SUPPLIES

$1,054 increase ($23,523 to $24,577)
- $1,054 - Salary adjustment for 50% reimbursement to Public Works for supervison services.

REVENUES

$33,118 increase ($422,158 to $455,276)
- All costs attributable to this budget are reimbursed from Flood Control Zone 9 funds derived from property taxes, benefit assessments, and the operation of Farmington Dam. Actual revenues do not match actual expenditures because services rendered are billed quarterly in arrears.

PROGRAM DISCUSSION OF 1986-87 BUDGET

In 1986-87, the Channel Maintenance Division will be involved with the maintenance of 216 miles of project levees and structures. This includes mechanical clearing and shaping, clearing brush and trash by Alternative Work Program (AWP) and California Conservation Corps (CCC) crews, weed control program, rodent control, and structure maintenance. This Division will mechanically clean and shape 12 miles of project and non-project channels.

The new Channel Maintenance Management Program will allow the Division to inventory and prioritize all proposed jobs required by State and Federal agencies and the Flood Control District. Channel Maintenance will continue to update the training program for employees and California Conservation Corps members associated with the Division. A new controlled growth program will be implemented on flood plains and levees on the Calaveras River in urban areas. This is an experimental program being developed by Channel Maintenance and Monsanto Chemical Company to control the growth of grasses and brush.

This Division expects to innovate and establish new methods of using equipment and updating existing equipment inventory.

The key changes in 1986-87 will be the experimental program in the control growth on flood plains and levees of the Calaveras River. The growth of grasses will be held to six inches of growth and, hopefully, eliminate the use of mechanical mowing for a considerable savings. Also, by the use of the Channel Maintenance Management Program, the Division can prioritize work projects and attempt to maintain an equal workload within the projected budget.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To maintain drainage channels and levees in order to provide the greatest degree of capacity to protect adjoining and downstream properties against flooding.	1. Performed maintenance on 216 miles of project levees. This is an ongoing effort.
2. To continue with the development of a Maintenance Management System which will effect greater efficiency in the use of manpower, equipment, and materials.	2. Developed this system which is now ready to inventory and prioritize the projected workload in accordance with present staff and equipment resources.
3. To continue upgrading the training of all employees and California Conservation Corps (CCC) members.	3. Instructed Division and CCC employees in the use of equipment and herbicides during the past fiscal year.

BUDGET UNIT: 241 FLOOD CHANNEL MAINTENANCE
DEPARTMENT: PUBLIC WORKS
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: HENRY M. HIRATA

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To develop a policy for shared maintenance of channels used for flood control and water distribution.	4. Presented a policy and costs to Stockton East Water District for their approval.

1986-87 OBJECTIVES

1. To maintain drainage channels and levees in order to provide the greatest degree of capacity to protect adjoining and downstream properties against flooding.
2. To establish an herbicide growth retardant program on flood plains and levees in urban areas.
3. To continue upgrading the training and safety programs for employees.
4. To modify existing equipment to utilize mowing equipment on crawler tractors to enable mowing of channel bottoms.
5. To design and construct a trailer for use in burning levee growth.

CONCURRENCE

Mr. Henry M. Hirata, Director of Public Works, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: AGRICULTURAL COMMISSIONER BUDGETS

RESPONSIBLE MANGER: ERWIN EBY

Fund: Rabies Treat & General	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec.
			Requested	Recommended	
Expenditures					
• Sal/Benefits	$ 2,008,498	$ 2,159,995	$ 2,255,748	$ 2,255,748	$ 95,753
• Svcs/Supplies	318,130	402,144	391,117	391,117	(11,027)
• Other Charges	87,382	101,782	112,261	112,261	10,479
• Fixed Assets	29,592	36,998	35,560	21,685	(15,313)
Total Expend	$ 2,443,602	$ 2,700,919	$ 2,794,686	$ 2,780,811	$ 79,892
• Intrafund Trans	0	0	(5,403)	(5,403)	(5,403)
TOTAL APPROP	$ 2,443,602	$ 2,700,919	$ 2,789,283	$ 2,775,408	$ 74,489
Earned Revenue By Source					
• Lic/Permits	$ 49,866	$ 52,950	$ 53,500	$ 53,500	$ 550
• Interest & Rent	6,649	1,200	0	0	(1,200)
• Aid-Other Govt	696,037	607,364	640,664	640,664	33,300
• Charges for Svcs	41,720	67,000	62,000	62,000	(5,000)
• Other Revenue	32,644	32,700	32,000	32,000	(700)
TOTAL REVENUE	$ 826,916	$ 761,214	$ 788,164	$ 788,164	$ 26,950
NET COUNTY COST					
• Mandated	$ 1,616,686	$ 1,939,705	$ 2,001,119	$ 1,987,244	$ 47,539
ALLOCATED POS	63.0	61.0	61.0	61.0	0.0
TEMPORARY (FTE)*	6.4	5.9	5.5	5.5	(0.4)
TOTAL STAFFING	69.4	66.9	66.5	66.5	(0.4)

*Full-time equivalent

SUMMARY

This presentation summarizes the three budget units administered by the County Agricultural Commissioner. Shown on the following pages, these budget units are: 247 Agricultural Commissioner; 249 Weights and Measures; and 263 Animal Control.

PROGRAM HIGHLIGHTS

The following are the major program highlights for 1986-87:

- Initiation of a State funded program of field sampling of agricultural commodities for illegal chemical residues. The program will be implemented with existing staff and resources. Any expenses will be offset by additional revenues from State pesticide enforcement programs. No specific program or costs have been developed as yet.

- Replacement of the existing Agricultural shop to provide more efficient maintenance of specialized Agricultural and Weights and Measures equipment. Funds for this purpose in the amount of $107,000 have been budgeted under the Public Improvement budget.

- Initiation of a Weights and Measures program of test buying over scanner systems in supermarkets. The program will be implemented with existing staff and resources. Expenses will be offset as part of a projected $10,499 in revenues from the State Test Purchase Program.

- Evaluation of the cost-effectiveness of hiring a license inspector to increase the level of compliance with the dog licensing ordinance. Alternative proposals will be developed to the extent projected revenue increases exceed required additional expenditures.

BUDGET UNIT: 247 AGRICULTURAL COMMISSIONER
DEPARTMENT: AGRICULTURAL COMMISSIONER
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: ERWIN EBY

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,438,275	$ 1,566,010	$ 1,628,388	$ 1,628,388	$ 62,378
• Svcs/Supplies	207,047	258,539	261,666	261,666	3,127
• Fixed Assets	26,892	29,284	22,710	8,835	(20,449)
Total Expend	$ 1,672,214	$ 1,853,833	$ 1,912,764	$ 1,898,889	$ 45,056
• Intrafund Trans	0	0	(5,403)	(5,403)	(5,403)
TOTAL APPROP	$ 1,672,214	$ 1,853,833	$ 1,907,361	$ 1,893,486	$ 39,653
Earned Revenue By Source					
• Licenses/Permits	$ 2,105	$ 3,950	$ 4,000	$ 4,000	$ 50
• Interest & Rents	6,649	1,200	0	0	(1,200)
• Aid-Other Govt	694,488	606,014	628,900	628,900	22,886
• Charges for Svcs	25,308	49,000	49,000	49,000	0
TOTAL REVENUE	$ 728,550	$ 660,164	$ 681,900	$ 681,900	$ 21,736
NET COUNTY COST					
• Mandated	$ 943,664	$ 1,193,669	$ 1,225,461	$ 1,211,586	$ 17,917
ALLOCATED POSITIONS	44.0	42.0	42.0	42.0	0.0
TEMPORARY (FTE)*	6.2	5.7	5.3	5.3	(0.4)
TOTAL STAFFING	50.2	47.7	47.3	47.3	(0.4)

*Full-time equivalent

MANDATE

The California Food and Agricultural Code, Section 2001, mandates that there be in each county a County Department of Agriculture, and Section 2002 further states that this Department be under the control of the County Agricultural Commissioner. The Agricultural Commissioner is mandated by Section 2281 for the local enforcement of agricultural laws.

PURPOSE

Promotes and protects the agricultural industry; protects the public health, safety, and welfare through the enforcement of the provisions of the California Food and Agricultural Code.

WORKLOAD DATA

A wide range of enforcement functions in both urban and rural areas are performed by the Agricultural Commissioner. The majority of these programs are State mandated and State coordinated. A portion of program costs is reimbursed by the State. The following data are workload hours:

	Actual			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Environmental Protection					
Pest Detection	6,521	7,747	5,701	5,715	5,700
Pest Eradication	1,466	27	16	12	15
Pest Management	4,166	4,308	3,946	4,217	4,144
Pest Exclusion	5,813	5,374	4,249	4,811	4,700
Pesticide Use Enforcement	19,457	19,358	19,406	19,696	19,896

BUDGET UNIT: 247 AGRICULTURAL COMMISSIONER
DEPARTMENT: AGRICULTURAL COMMISSIONER
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: ERWIN EBY

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Consumer Protection					
Seed	222	130	148	156	155
Nursery	1,742	1,677	1,630	1,579	1,570
Fruits, Vegetables, Nuts	2,095	1,995	1,912	1,984	1,950
Eggs	1,563	1,165	1,160	1,114	1,120
Special Services					
Apiary	466	412	302	210	250
Statistics	1,422	1,065	1,284	1,081	1,050
Other	316	1,114	2,098	1,151	1,150
Total Hours	45,249	44,372	41,852	41,726	41,700

Environmental Protection includes annual permits issued to use restricted pesticides and the use of these chemicals is monitored. Further, quarantine pests are detected, excluded, and eradicated.

Consumer Protection includes a program providing inspection services for eggs, fruits and vegetables, nursery plants, and seeds.

Special Services includes mandated and discretionary apiary inspections, as well as an annual mandatory compilation of crop statistics for the County, which is widely used by industry and education.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$62,378 increase ($1,566,010 to $1,628,388)
- $67,406 - Normal salary adjustments.
- ($5,028) - Decrease in Salaries - Extra-Help.

SERVICES & SUPPLIES
$3,127 increase ($258,539 to $261,666)
- $3,468 - Increase in Communications.
- ($1,797) - Decrease in Maintenance - Equipment.

FIXED ASSETS
$20,449 decrease ($29,284 to $8,835)
Major items include:
- $2,640 - Computer equipment - memory expansion.
- $1,700 - Two electric typewriters.
- $850 - Plastic tank for chemical storage and application.

INTRAFUND TRANSFERS
$5,403 increase (zero to $5,403)
- $5,403 - Fund transfers to offset expense of maintaining Weights and Measures vehicles and equipment.

REVENUES
$21,736 increase ($660,164 to $681,900)
- ($8,010) - Deletion of equipment funds under mandated Pesticide Program contract.
- ($10,854) - Decrease in workload under Pest Detection System contract.
- $39,000 - Expected increase in State refund under Unclaimed Gas Tax - Agricultural.

NET COUNTY COST
$17,917 increase ($1,193,669 to $1,211,586)

BUDGET UNIT: 247 AGRICULTURAL COMMISSIONER
DEPARTMENT: AGRICULTURAL COMMISSIONER
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: ERWIN EBY

PROGRAM DISCUSSION OF 1986-87 BUDGET

The consolidation of Department of Weights and Measures and the Agricultural Commissioner was formally acknowledged in December 1985, with the dedication of the remodeled facility in the Hazelton complex. Current Weights and Measures programs are being transferred to the on-site computer, as was done with Animal Control's licensing program. The recommended addition of another disc drive will increase the computer's capacity to handle this additional data as well as the Agricultural program. This will also provide for the combination of many administrative functions. The disc drive equipment will be purchased with special State revenues under the Mandated Pesticide Program.

The Agricultural shop will maintain the specialized vehicles for both Agricultural and Weights and Measures Divisions. The Agricultural shop budget shows an increase in requested funding for equipment maintenance. This will be offset by the transfer of maintenance funds from the Weights and Measures budget to the Agricultural Commissioner budget.

Next year will see a decrease in workload in the Pest Detection Program. This results from a lower number of traps to be deployed.

The State is initiating a program of field sampling of agricultural commodities. The State will fund this program and contract with the County to perform this service. No additional staffing needs are anticipated.

This field sampling program is one result of the "Watermelon Crisis" of 1985. During July and August, the 1,500 acres of watermelons in the County were sampled by staff, tested for illegal pesticide residues, and released for sale. Stickers attesting to this sampling were provided to growers during the harvest. This emergency program was rapidly and smoothly implemented using the regular staff.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To plan the transition from the temporary office facilities to the newly constructed and remodeled facilities without any unreasonable disruptions in services to the public.	1. Completed the move to the remodeled facility in December 1985. The three divisions, Agricultural Commissioner, Weights and Measures, and Animal Control, are operating efficiently under one roof.
2. To further utilize computerization opportunities in the various programs and administrative functions of the Agricultural Department.	2. Designed computer programs specific to local functions, including monitoring the frequency of inspections in the Agricultural Commissioner and Weights and Measures Divisions, the maintenance of Animal Control's licensing records, and various administrative functions. The State is still unable to provide the software necessary for the issuance of Restricted Materials Permits.
3. To establish a more cost-effective inspection program by emphasizing inspections at the production level rather than the packing/shipping level.	3. Accomplished this objective successfully for several commodities, including asparagus, cherries, and melons. Point-of-production inspections have resulted in more effective and cost-efficient enforcement.
	4. Accomplished additional enforcement activities due to the mandated sampling/testing of watermelons in 1985 with existing manpower.

BUDGET UNIT: 247 AGRICULTURAL COMMISSIONER
DEPARTMENT: AGRICULTURAL COMMISSIONER
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: ERWIN EBY

1986-87 OBJECTIVES

1. To further utilize computerization opportunities in the various programs and administrative functions of the Department.
2. To complete the installation of the new bait-mixing equipment.
3. To remodel the existing Agricultural shop so that maintenance to the specialized Weights and Measures and Agricultural equipment is performed in a faster and more efficient manner.
4. To initiate local regulation and/or policies that will compensate for the anticipated deletion of State regulations regarding restricted herbicides.
5. To further develop the use of clerical personnel, including Agricultural district office staff, in the dog licensing process as a means to reduce or eliminate the need for extra-help in the Animal Control Division.

CONCURRENCE

Mr. Erwin Eby, Agricultural Commissioner, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 249 WEIGHTS AND MEASURES
DEPARTMENT: AGRICULTURAL COMMISSIONER
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: ERWIN EBY

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 280,834	$ 292,539	$ 309,433	$ 309,433	$ 16,894
• Svcs/Supplies	46,852	66,713	59,976	59,976	(6,737)
• Fixed Assets	253	2,890	11,600	11,600	8,710
TOTAL APPROP	$ 327,939	$ 362,142	$ 381,009	$ 381,009	$ 18,867
Earned Revenue By Source					
• Aid-Other Govt	$ 1,549	$ 1,350	$ 11,764	$ 11,764	$ 10,414
• Other Revenue	32,635	32,700	32,000	32,000	(700)
TOTAL REVENUE*	$ 34,184	$ 34,050	$ 43,764	$ 43,764	$ 9,714
NET COUNTY COST					
• Mandated	$ 293,755	$ 328,092	$ 337,245	$ 337,245	$ 9,153
ALLOCATED POSITIONS	9	9	9	9	0

* Does not include $68,400 in civil settlements resulting from the Weights and Measures enforcement program.

MANDATE

Section 12200 of the California Business and Professions Code, pertaining to weights, measures, and petroleum products, requires that each county establish an office of County Sealer of Weights and Measures. This code also mandates the programs that are to be conducted. The minimum service levels are established by the regulations of the State Director of Food and Agriculture and require annual inspections for most devices.

PURPOSE

Tests, seals or condemns all commercial weighing and measuring devices in the County; inspects pre-packaged items to assure accurate content; tests and inspects petroleum products for quality and label truth; regulates procedures used by Weighmasters in issuing certificates used in the sale of bulk products.

WORKLOAD DATA

The Weights and Measures Division provides for the testing of all weighing and measuring devices, the assurance of accurate weight for pre-packaged products and the enforcement of petroleum laws regarding advertising and quality. The following presents the number of inspections performed during the past three years and estimates of current year and future activities:

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Weighing Devices	4,083	3,863	3,769	3,800	3,900
Measuring Devices	2,767	3,026	2,807	2,600	2,850
Weighmaster Inspections	21	12	26	120	100
Petroleum Inspections	429	389	249	200	300
Package Inspections	6,577	6,071	438	3,000	6,000
Complaints Investigated	295	249	235	245	250
Establishments Visited	4,803	4,247	4,460	4,000	4,500

BUDGET UNIT:	249 WEIGHTS AND MEASURES
DEPARTMENT:	AGRICULTURAL COMMISSIONER
FUNCTION:	ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER:	ERWIN EBY

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$16,894 increase ($292,539 to $309,433)

- $16,931 - Normal salary adjustments.
- ($1,000) - Reduction in overtime salaries.

SERVICES & SUPPLIES

$6,737 decrease ($66,713 to $59,976)

- ($11,403) - Decrease in Motor Pool expenditures.
- $5,103 - Increase for vehicle and equipment maintenance to be provided by the Agriculture shop.
- ($1,085) - Decrease in replacement costs for Small Tools and Instruments due to one-time purchase in 1985-86.

FIXED ASSETS

$8,710 increase ($2,890 to $11,600)

Major items include:

- $4,100 - Weights and Measures standards.
- $3,700 - Electronic quantity control scale.
- $1,700 - Crane for pickup.
- $750 - Locking refrigerator/freezer.
- $750 - Electronic typewriter.

REVENUES

$9,714 increase ($34,050 to $43,764)

- $10,499 - New revenues from State Aid to Test Purchase Program which will fund majority of fixed assets.

NET COUNTY COST

$9,153 increase ($328,092 to $337,245)

PROGRAM DISCUSSION OF 1986-87 BUDGET

With the preparation for the move from the Airport to the Hazelton facility, 1985-86 was another year of change. The move was a challenge, but the job was successfully completed in time for the ceremonial opening on December 20th. The results of the move have been very favorable. It is expected that the efficiency of the operation will increase. Training toward full use of the Agricultural computer has begun. Some small technical problems in the laboratory exist, but are all well on the way to being solved.

During 1985-86, the County received civil settlements of $68,400 due to the actions of the Weights and Measures enforcement program. The first year of the Device Registration Program was also successful and $30,370 in County revenues were generated.

The Division received $10,499 from the State to aid in "the protection of both buyer and seller and make verifications of quantity of bulk commodities weighed and measured at the time of sale". This subvention is to augment existing County Weights and Measures revenues and not to supplant existing Weights and Measures funding. Revenues from this source are estimated at the same level for 1986-87 and are recommended to be utilized for one-time purchases of fixed assets.

Fiscal Year 1986-87 should be very rewarding and beneficial for the Weights and Measures Division and the citizens of San Joaquin County. The three-year program of consolidation with the Agriculture Department is complete. The new facilities and combined resources should increase the efficiency and overall scope of services of the Division and will give the citizens of San Joaquin County an excellent program in the area of market equity.

BUDGET UNIT: 249 WEIGHTS AND MEASURES
DEPARTMENT: AGRICULTURAL COMMISSIONER
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: ERWIN EBY

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To relocate the Weights and Measures Division to the Hazelton Complex without allowing a substantial disruption of services to the public.	1. Accomplished the move of the Division with very little disruption of services to the public.
2. To phase out the present computer system and transfer all data to the more versatile system located in the Agricultural Division.	2. Initiated training in the new system. Completion of the transfer of data has not been accomplished at this point due to delays in the delivery of hardware.

1986-87 OBJECTIVES

1. To complete the change from the existing computer to the more versatile Agriculture computer.
2. To refine the procedures and instrumentation in the new labs.
3. To increase the level of field work in Quantity Control enforcement.
4. To initiate a program of test buying over scanner systems in supermarkets.

CONCURRENCE

Mr. Erwin Eby, Agricultural Commissioner, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 263 ANIMAL CONTROL DIVISION
DEPARTMENT: AGRICULTURAL COMMISSIONER
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: ERWIN EBY

Fund: Rabies Treatment	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 289,389	$ 301,446	$ 317,927	$ 317,927	$ 16,481
• Svcs/Supplies	64,231	76,892	69,475	69,475	(7,417)
• Other Charges	87,382	101,782	112,261	112,261	10,479
• Fixed Assets	2,447	4,824	1,250	1,250	(3,574)
TOTAL APPROP	$ 443,449	$ 484,944	$ 500,913	$ 500,913	$ 15,969
Earned Revenue By Source					
• Licenses/Permits	$ 47,761	$ 49,000	$ 49,500	$ 49,500	$ 500
• Charges for Svcs	16,412	18,000	13,000	13,000	(5,000)
• Other Revenue	9	0	0	0	0
TOTAL REVENUE	$ 64,182	$ 67,000	$ 62,500	$ 62,500	$ (4,500)
NET COUNTY COST					
• Mandated	$ 379,267	$ 417,944	$ 438,413	$ 438,413	$ 20,469
ALLOCATED POSITIONS	10.0	10.0	10.0	10.0	0
TEMPORARY (FTE)*	0.2	0.2	0.2	0.2	0
TOTAL STAFFING	10.2	10.2	10.2	10.2	0

*Full-time equivalent

MANDATE

Health and Safety Code Division 3, Chapter 3, Sections 1900 to 2000, provides that the State Health Director shall declare a "rabies area" when the occurrences of rabies constitutes a public health hazard. Because San Joaquin County is a "rabies area", State law further mandates that the County provide for dog licensing and a pound system. State law also requires emergency veterinary care for injured dogs. The level of service required for the patrol of unlicensed dogs and dead animal pick-up is at the discretion of the Board of Supervisors.

PURPOSE

Protects public health by the control of rabies vectors; licenses dogs for the purpose of assuring that all dogs are properly vaccinated. Protects the public from animal hazards and nuisances by removing stray and abandoned animals, and engages in the control of predatory animals.

WORKLOAD DATA

Animal Control activities include the issuance of dog licenses, impoundment of stray animals, transportation of injured animals, investigations of animal bites and livestock losses, response to public complaints regarding animal problems, removal of dead animals from roads and property. These activities are quantified in six areas:

BUDGET UNIT: 263 ANIMAL CONTROL DIVISION
DEPARTMENT: AGRICULTURAL COMMISSIONER
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: ERWIN EBY

WORKLOAD DATA

	Actual			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Licenses Sold	9,146	8,570	8,246	8,500	8,600
Animals Impounded	7,263	6,634	7,401	7,300	7,400
Complaints and Calls	11,700	10,656	10,297	10,800	11,000
Investigations	281	259	111	125	130
Warnings Issued	484	391	338	375	380
Citations	118	108	261	250	260

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$16,481 increase ($301,446 to $317,927)
- $14,747 - Normal salary adjustments.

SERVICES & SUPPLIES

$7,417 decrease ($76,892 to $69,475)
- ($5,500) - Decrease in Transportation and Travel - Motor Pool.
- ($2,460) - Decrease in Data Processing Direct Charges.

OTHER CHARGES

$10,479 increase ($101,782 to $112,261)
- $10,479 - Share of increased costs of operating City/County Pound.

FIXED ASSETS

$3,574 decrease ($4,824 to $1,250)
- $650 - Heavy-duty live dog trap.
- $600 - Two light-duty live dog traps.

REVENUES

$4,500 decrease ($67,000 to $62,500)
- ($5,000) - Reduction in estimated revenues from City/County Pound.

NET COUNTY COST

$20,469 increase ($417,944 to $438,413)

PROGRAM DISCUSSION OF 1986-87 BUDGET

Because San Joaquin County is an endemic rabies area, it is important that all dogs be vaccinated and licensed. In 1985-86, more veterinarians have agreed to handle licenses at their facilities and this avenue will be pursued further in 1986-87.

The processing of dog licensing records has been converted from a "batch" operation at the Data Processing Center to direct entry into an on-site computer. This transfer has permitted rapid access to update records by the Animal Control clerical staff.

Clerical staff from the Agricultural Commissioner's Office have assisted in the processing of license renewals mailed in to Animal Control. Further use of this assistance should provide for reductions in Extra-Help expenditures.

Arrangements were made with the U.S. Department of Fish and Wildlife Service to provide the County predatory animal trapper with a vehicle, at a savings of $6,000 to the County.

The Stockton City/County Pound provides services to the City of Stockton and the unincorporated County. Those services are related to the impoundment of small animals on a temporary basis. The pound facilities are owned, operated, and maintained by the City. Operational costs are apportioned based on the workload generated by each jurisdiction. The County's share of costs are projected to increase from $101,782 in 1985-86 to $112,261 in 1986-87.

BUDGET UNIT: 263 ANIMAL CONTROL DIVISION
DEPARTMENT: AGRICULTURAL COMMISSIONER
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: ERWIN EBY

1985-86 OBJECTIVES

1. To transfer the dog license computer program from the Data Processing mainframe computer to the Agricultural Commissioner's on-site computer.

2. To continue to seek additional agents for the sale of dog licenses with the intent of increasing County revenues.

1985-86 ACCOMPLISHMENTS

1. Completed the transfer of the dog license computer program from central Data Processing to the Agricultural Commissioner's computer.

2. Completed the process of approving several additional veterinarians to sell dog licenses.

3. Moved into the renovated building in the Hazelton complex with no inconvenience to the public.

4. Completed arrangements with the U.S. Department of Fish and Wildlife Service to provide the County predatory animal trapper with a vehicle, at a savings of of $6,000 to the County.

1986-87 OBJECTIVES

1. To evaluate the cost-effectiveness of hiring a license inspector to increase the level of compliance with the dog licensing ordinance.

2. To continue to seek additional veterinarians as agents for the sale of dog licenses.

3. To further develop the use of clerical personnel, including Agricultural district office staff, in the dog licensing process as a means to reduce or eliminate the need for extra-help in the Animal Control Division.

CONCURRENCE

Mr. Erwin Eby, Agricultural Commissioner, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 257 PUBLIC ADMINISTRATOR
DEPARTMENT: PUBLIC ADMINISTRATOR
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: SUSAN PATTERSON

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 102,663	$ 107,703	$ 156,390	$ 132,867	$ 25,164
• Svcs/Supplies	9,322	8,086	18,148	18,148	10,062
• Fixed Assets	0	0	1,955	1,955	1,955
Total Expend	$ 111,985	$ 115,789	$ 176,493	$ 152,970	$ 37,181
• Intrafund Trans	0	(11,884)	(13,150)	(13,150)	(1,266)
TOTAL APPROP	$ 111,985	$ 103,905	$ 163,343	$ 139,820	$ 35,915
Earned Revenue By Source					
• Charges for Svcs	$ 71,693	$ 32,500	$ 135,603	$ 135,603	$103,103
TOTAL REVENUE	$ 71,693	$ 32,500	$ 135,603	$ 135,603	$103,103
NET COUNTY COST					
• Mandated	$ 40,292	$ 71,405	$ 27,740	$ 4,217	$(67,188)
ALLOCATED POSITIONS	4.0	3.1	4.5	4.1	1.0
TEMPORARY (FTE)*	0.2	0.0	0.0	0.0	0.0
TOTAL STAFFING	4.2	3.1	4.5	4.1	1.0

*Full-time equivalent

MANDATE

The Public Administrator services are mandated under Probate Code Section 1140. The Public Administrator: 1) must take immediate charge of estates when no executor or administrator has been appointed to protect the estate assets; 2) shall apply for Letters of Administration when there are no known heirs; and 3) shall administer estates as ordered by the Court. Level of service is discretionary, but is dependent upon number of annual applicable deaths.

PURPOSE

Takes charge of an estate as provided by law; applies for authority from the Superior Court to administer the estate; attempts to locate heirs; investigates and marshals the assets; liquidates assets when required; pays debts of decedent and estate; distributes the residue of estate to those entitled.

WORKLOAD DATA

	Actual 82-83*	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Investigations	86	169	240	247	260
Estates	29	81	132	132	140

*FY 1982-83 data are for only six months.

BUDGET UNIT: 257 PUBLIC ADMINISTRATOR
DEPARTMENT: PUBLIC ADMINISTRATOR
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: SUSAN PATTERSON

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$25,164 increase ($107,703 to $132,867)

- $8,817 - Restores full-time funding for Public Administrator's Aide.
- $11,407 - Provides funding for 5/8 time allocated Public Administrator's Aide position.
- $4,940 - Represents normal salary adjustments.

SERVICES & SUPPLIES

$10,062 increase ($8,086 to $18,148)

- $8,243 - Word processing equipment.
- $949 - Increase in communications charges.

FIXED ASSETS

$1,955 increase (zero to $1,955)

- $700 - Typewriter replacement.
- $330 - File cabinet to store estate records.
- $650 - Desk for new Public Administrator's Aide.
- $275 - Chair for new Public Administrator's Aide.

REVENUES

$103,103 increase ($32,500 to $135,603)

- $75,156 - Increased collections of Public Administrator estate fees.
- $17,947 - Increased collections of escheated funds.

NET COUNTY COST

$67,188 decrease ($71,405 to $4,217)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Public Administrator has requested the following changes which would impact appropriations for Fiscal Year 1986-87:

- Salary adjustments for the Public Administrator and Deputy Public Administrator;
- Restoration of full-time funding for the presently allocated Public Administrator's Aide;
- Allocation of an additional Public Administrator's Aide position; and
- Purchase of a word processor to expedite production of legal documents.

The County Administrator recommends that no appropriation be made for the requested salary adjustments at this time. Salary levels are governed by negotiated Memoranda of Understanding and salary resolutions. These requests should be acted upon during department head evaluations.

The restoration of full-time funding for the current Public Administrator Aide is recommended at a cost of $8,817. This action should result in increased revenues which would more than offset the additional appropriation.

The allocation of an additional Public Administrator's Aide to work 25 hours per week is recommended at a cost of $11,407. The Public Administrator projects significant increases in revenues due to the volume of estates now handled. However, without the addition of the 5/8 time Public Administrator's Aide, estates will not be closed and revenue will be lost. Despite the addition of 1.0 FTE staff, the office will have less staff resources in FY 1986-87 than it had in FY 1984-85.

The County Administrator recommends the purchase of a word processing system at a cost of $8,243. This purchase should free substantial staff time and offset the need for a full-time additional position.

BUDGET UNIT: 257 PUBLIC ADMINISTRATOR
DEPARTMENT: PUBLIC ADMINISTRATOR
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: SUSAN PATTERSON

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Public Administrator should be commended for the dramatic increase in revenue production. Even with the addition of one staff the office has reduced its Net County Cost by $67,188.

The Public Administrator is further commended for submitting one of the best prepared and supported departmental budget requests received by the County Administrator's Office during this year.

1985-86 OBJECTIVES

No objectives were stated.

1985-86 ACCOMPLISHMENTS

1. Arranged for the Public Guardian to transfer certain deceased-conservatee-estates to the Public Administrator for estate administration. When the Public Guardian cannot be compensated for his services, the Public Administrator can charge a statutory minimum fee of $250, resulting in increased revenue.
2. Revised Personal Property policy; investigative data reports, property inventories and other legal documents.
3. Recognized by the 1984-85 Grand Jury for the professionalism and skill of the Public Administrator and staff.

1986-87 OBJECTIVES

1. To acquire a word processor to aide in processing legal documents, court accountings, court reports, and correspondence.
2. To obtain sufficient staffing in order to put workload on schedule and collect fees due for the year 1985-86, and to insure against possible errors in estate administration.
3. To investigate the feasibility of a small computer system to maintain necessary information and records on each estate, such as estate accountings, estate status, essential legal deadlines, information on heirs, etc.
4. To make personal contact with hospitals and convalescent homes to instruct and provide guidelines concerning the quality of patient history, next of kin, and financial background of their deceased patients. If the Public Administrator can obtain higher quality initial information, staff time would be reduced.

CONCURRENCE

Ms. Susan Patterson, Public Administrator, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: PLANNING AND BUILDING INSPECTION

RESPONSIBLE MANAGER: CHESTER O. DAVISSON

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,427,936	$ 1,591,704	$ 1,817,160	$ 1,690,767	$ 99,063
• Svcs/Supplies	208,223	309,939	275,498	265,398	(44,541)
• Other Charges	0	1,850	1,850	1,850	0
• Fixed Assets	87,697	20,785	15,975	11,475	(9,310)
Total Expend	$ 1,723,856	$ 1,924,278	$ 2,110,483	$ 1,969,490	$ 45,212
• Intrafund Trans	(36,930)	(80,400)	(103,716)	(103,716)	(23,316)
TOTAL APPROP	$ 1,686,926	$ 1,843,878	$ 2,006,767	$ 1,865,774	$ 21,896
Earned Revenue By Source					
• Lic/Permits	$ 844,708	$ 852,841	$ 816,694	$ 816,694	$ (36,147)
• Aid-Other Govt	2,661	0	0	0	0
• Chgs for Svcs	305,839	404,600	320,581	320,581	(84,019)
TOTAL REVENUE	$ 1,153,208	$ 1,257,441	$ 1,137,275	$ 1,137,275	$(120,166)
NET COUNTY COST					
• Mandated	$ 533,718	$ 586,437	$ 869,492	$ 728,499	$ 142,062
ALLOCATED POS	44.0	43.0	47.0	43.0	0.0
TEMPORARY (FTE)*	5.4	4.3	6.2	4.1	(0.2)
TOTAL STAFFING	49.4	47.3	53.2	47.1	(0.2)

*Full-time equivalent

SUMMARY

This presentation represents a summary of the budgets administered by the Director of Planning and Building Inspection. They include: 248 Building Inspection Division and 258 Planning Division.

PROGRAM HIGHLIGHTS

The following are the major 1986-87 program highlights for the above referenced budget units:

- The addition, within the Building Inspection Division, of a Clerk Typist II position and the deletion of a vacant position of Building Inspector.
- To complete a public hearing draft of the General Plan Update.
- Expand and improve the Permit Processing Center in coordination with the Department of Public Works.
- Install two additional computer workstations within the Building Inspection Division.
- To improve the Building Code appeals process.

DEPARTMENT: PLANNING/BUILDING INSPECTION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: CHESTER O. DAVISSON

Fund: General	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec.
			Requested	Recommended	
Expenditures					
• Sal/Benefits	$ 880,146	$ 873,143	$ 1,014,210	$ 957,338	$ 84,195
• Svcs/Supplies	124,685	135,888	134,479	126,179	(9,709)
• Other Charges	0	1,850	1,850	1,850	0
• Fixed Assets	42,014	10,485	5,500	2,825	(7,660)
Total Expend	$ 1,046,845	$ 1,021,366	$ 1,156,039	$ 1,088,192	$ 66,826
• Intrafund Trans	(36,930)	(24,000)	(31,500)	(31,500)	(7,500)
TOTAL APPROP	$ 1,009,915	$ 997,366	$ 1,124,539	$ 1,056,692	$ 59,326
Earned Revenue By Source					
• Aid-Other Govt	$ 2,661	$ 0	$ 0	$ 0	$ 0
• Charges for Svcs	296,067	396,700	305,102	305,102	(91,598)
TOTAL REVENUE	$ 298,728	$ 396,700	$ 305,102	$ 305,102	$ (91,598)
NET COUNTY COST					
• Mandated	$ 711,187	$ 600,666	$ 819,437	$ 751,590	$ 150,924
ALLOCATED POSITIONS	26.0	25.0	27.0	25.0	0.0
TEMPORARY (FTE)*	2.3	0.9	1.7	0.7	(0.2)
TOTAL STAFFING	28.3	25.9	28.7	25.7	(0.2)

*Full-time equivalent

MANDATE

Section 65100 et. seq. of the Government Code requires that a local planning agency be established to develop, maintain, and implement a General Plan, to develop any specific plans which are necessary, to periodically review the Capital Improvement Program of the County, and to perform other functions which the legislative body may direct.

PURPOSE

Assists the Board of Supervisors and the Planning Commission in the preparation and implementation of a General Plan for the physical development of the County.

WORKLOAD DATA

The Planning Division is responsible for processing all applications dealing with the use or subdivision of property. There are over 40 different types of applications under the responsibility of the Department. The applications are grouped by the type of review they receive and are listed below. It should be noted that three events occurred in the last two years which affect these figures: 1) substantial fee increases, 2) complete revision to processing requirements, and 3) assumption of the duties for abandoned vehicle removal.

BUDGET UNIT: 258 PLANNING DIVISION
DEPARTMENT: PLANNING/BUILDING INSPECTION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: CHESTER O. DAVISSON

WORKLOAD DATA

	-------Actual-------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Public Hearing Applications	227	246	128	143	144
Staff Review W/Notice Applications	219	312	212	276	267
Staff Review Applications	187	201	244	231	225
Administrative Applications	1,768	1,485	1,299	1,340	1,375
Enforcement Actions	248	248	805	1,209	1,172

Public Hearing Applications include Use Permits, Variances, Major Subdivisions, Reclassifications, Text Amendments, and General Plan Amendments. These applications are reviewed by the Planning Commission and, when necessary, by the Board of Supervisors.

Staff Review with Notice Applications include Site Approvals, Minor Subdivisions, Home Occupations, and Private Rights-of-Way. These applications are reviewed by the staff and then notices sent to surrounding property owners prior to action.

Staff Review Applications include Mobilehome Permits, Lot Line Adjustments, and Development Plans. The applications are referred to all appropriate agencies prior to action.

Administrative Applications include Building Permit Plot Plans and Business License Review. These applications are generally reviewed over the counter.

Enforcement Actions include zoning and subdivision enforcement and abandoned vehicle removal.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$84,195 increase ($873,143 to $957,338)
- $77,466 - Normal salary adjustments and increase of Planning Commissioner's per meeting pay from $25 to $50.
- $6,000 - Additional Extra-Help support based on 1985-86 experience.

SERVICES & SUPPLIES
$9,709 decrease ($135,888 to $126,179)
- ($13,584) - Decrease in Air Quality Maintenance as this account has been deleted; for 1986-87, it is proposed that it be included in the Air Pollution Control District budget.
- $3,615 - Increase in Data Processing Direct Charges.

FIXED ASSETS
$7,660 decrease ($10,485 to $2,825)
- $2,825 - Recommended items are: typewriter, office furniture, and printer covers.

INTRAFUND TRANSFERS
$7,500 increase ($24,000 to $31,500)
- ($10,000) - Revenue no longer received from Building Inspection for technical services related to the Permit Center.
- $17,500 - Projected increase in the revenue received from Building Inspection for plot plan review as result of update of costs for providing service.

REVENUES
$91,598 decrease ($396,700 to $305,102)
- ($89,868) - Decrease in revenue from Planning Services based on permit activity since fee changes and review procedure changes.

NET COUNTY COST
$150,924 increase ($600,666 to $751,590)

BUDGET UNIT: 258 PLANNING DIVISION
DEPARTMENT: PLANNING/BUILDING INSPECTION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: CHESTER O. DAVISSON

PROGRAM DISCUSSION OF 1986-87 BUDGET

For 1986-87, the Division has requested two additional positions; a Senior Planning Technician and a Clerk Typist II at a total first year cost (including fringe benefits) of $42,686. Both requests have been denied based on the following:

- To curtail escalating costs (while Division revenues are remaining fairly constant).
- The Senior Planning Technician position would be used to supervise and assist with the enforcement of zoning code violations and the Abandoned Vehicle Abatement Program. It is the contention of the County Administrator's Office that these functions can still be adequately handled by existing staff. The only projected additional revenues to be gained by the addition of this position would be an estimated $3,000 per year in abandoned vehicle administrative fees.
- The clerical position, which would be used for general clerical support throughout the Planning Division, has been denied because a similar position is being recommended for the Building Inspection Division which will be used one-half time in the Planning Division.

The Planning Division's 1986-87 Proposed Budget is designed to continue and in some cases complete major objectives outlined in previous budgets. The previous work in these areas provides a base upon which significant accomplishments should be realized in the upcoming year. The major objectives of the Division are as follows:

1. A complete public hearing draft of the General Plan Update.
2. Expansion and improvement of the Permit Processing Center.
3. Improvement of codes, standards, and other regulations.
4. Improvement of the Division's Enforcement Program.

By the end of the upcoming fiscal year, a public hearing draft of the General Plan Update should be ready for review by the Planning Commission and the Board of Supervisors. The document, once adopted, will be the major factor in how and where San Joaquin County develops.

The Permit Processing Center received considerable emphasis by the Division in the 1985-86 year. All application and enforcement records are now on-line using the computerized system. During the upcoming year, emphasis will be directed toward improving the accessibility of data and providing summary reports on activity. A request to improve the physical layout of the counter area will improve the level of service to the public by establishing a more efficient working environment for counter personnel.

Application activity permitting, the Current Planning Section will give particular emphasis to updating the County's zoning provisions. Many of the provisions in the code are 30 years old and are obviously out-of-date. Continued efforts, in conjunction with Public Works and Local Health, will be made to update and standardize development requirements.

In addition to the major objectives of the Division listed above, the Proposed Budget also addresses a major problem in the Division--lack of clerical staff. In conjunction with the Building Inspection Division, a new clerical position is recommended to provide joint counter reception/telephone answering duties. This will free existing clerical staff from this disruptive task enabling them to concentrate on other full-time duties. The position would be allocated in the Building Inspection budget.

BUDGET UNIT: 258 PLANNING DIVISION
DEPARTMENT: PLANNING/BUILDING INSPECTION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: CHESTER O. DAVISSON

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue the General Plan Update which was initiated during 1983-84.	1. Completed the Phase I Community Meetings for the General Plan Revision. Policy development has begun with the preparation of public review drafts of County Development Policies and Urban, Agricultural, and Residential Policies. Commercial and Industrial Policies will also be completed in 1985-86. At the same time, the zoning ordinance is being revised to implement the proposed policies. Data collection for the plan is continuing and the majority of the chapters for the Environmental Resources Appendix will be completed this year. The State Department of Finance will assist the County with preparation of revised population projections.
2. To continue the program to revise, update, and standardize the planning title, which includes zoning and subdivision regulations and procedures.	2. Modified the Planning Title to update the language and basic subdivision provisions to ensure consistency with the Subdivision Map Act. Provisions for vesting tentative maps were added to the Subdivision regulations. Sign regulations have been added to the zoning provisions and staff work has been completed on revised agricultural and residential zones. Procedures for processing applications have been standardized. Considerable work has been performed on standardizing development requirements.
3. To expand capabilities of the Permit Processing Center. The purpose of the center will be to ensure that all applications are acted on within established schedules, that records are easily available to the public and that the Division meets its State mandated requirements to make the status of permits readily available. This will include all Planning Division, Building Inspection Division, and Department of Public Works permits.	3. Completed the basic system for processing Planning Division permits. All permits are now entered into the Permit Processing Center and kept up-to-date in terms of review dates, action, and project specifics. The information is available to all Planning, Building Inspection, and Public Works personnel. As a result of this system and the standardization of processing procedures, all applications are being reviewed within established timeframes.

BUDGET UNIT: 258 PLANNING DIVISION
DEPARTMENT: PLANNING/BUILDING INSPECTION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: CHESTER O. DAVISSON

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To continue to encourage employees to take training courses and attend professional seminars. An employee policy manual will be made available to employees of the Division during 1985-86.	4. Conducted two all day seminars with outside experts for the professional staff; one on the Subdivision Map Act and one on the California Environmental Quality Act. A one day workshop on public service responsibilities was conducted for the staff that services the public on a regular basis. A stress management class was attended by all clerical personnel. Twelve miscellaneous workshops were attended by Division personnel, ranging from time management to personal computer programming. The Division's Administrative and Employee Manual has been completed and is in use.

1986-87 OBJECTIVES

1. To complete a public hearing draft of the General Plan Update.

2. To continue expansion and improvement of the Permit Processing Center remains a major objective for the coming fiscal year. Specifically, it is anticipated that: 1) coordination with Public Works will result in that Department's permits being added to the system, 2) improvements will be made in permit information entry and update, and 3) summary reports of activity and status of permits will be developed.

3. To continue revision, standardization, and updating of provisions in the Planning Title remains a major objective of the Division. Major emphasis will be given to the commercial and industrial zones and to finalizing a set of standard conditions to implement adopted development policies.

CONCURRENCE

Mr. Chester O. Davisson, Director of Planning/Building Inspection, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 248 BUILDING INSPECTION DIVISION
DEPARTMENT: PLANNING/BUILDING INSPECTION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: CHESTER O. DAVISSON

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 547,790	$ 718,561	$ 802,950	$ 733,429	$ 14,868
• Svcs/Supplies	83,538	174,051	141,019	139,219	(34,832)
• Fixed Assets	45,683	10,300	10,475	8,650	(1,650)
Total Expend	$ 677,011	$ 902,912	$ 954,444	$ 881,298	$(21,614)
• Intrafund Trans	0	(56,400)	(72,216)	(72,216)	(15,816)
TOTAL APPROP	$ 677,011	$ 846,512	$ 882,228	$ 809,082	$(37,430)
Earned Revenue By Source					
• Licenses/Permits	$ 844,708	$ 852,841	$ 816,694	$ 816,694	$(36,147)
• Charges for Svcs	9,772	7,900	15,479	15,479	7,579
TOTAL REVENUE	$ 854,480	$ 860,741	$ 832,173	$ 832,173	$(28,568)
NET COUNTY COST					
• Mandated	$ (177,469)	$ (14,229)	$ 50,055	$ (23,091)	$ (8,862)
ALLOCATED POSITIONS	18.0	18.0	20.0	18.0	0
TEMPORARY (FTE)*	3.1	3.4	4.5	3.4	0
TOTAL STAFFING	21.1	21.4	24.5	21.4	0

*Full-time equivalent

MANDATE

Section 17960 of the Health and Safety Code mandates the administration and enforcement of the State Building Standards in each jurisdiction. The Board of Supervisors has established the County Building Inspection Division to perform that mandate and enforce the State Building Standards which include all of the current model codes. In addition, the State mandates that the designated agency enforce the State residential and non-residential energy regulations and handicapped access laws. The Division is also responsible for administering the contractors' license law and workers' compensation laws relative to the building permit process.

PURPOSE

Protects public health and safety by regulating new building construction and inspecting existing buildings as provided for in local and State law.

WORKLOAD DATA

Division activities include the processing of all building, plumbing, mechanical, electrical, and mobilehome installation permits in the unincorporated portions of San Joaquin County.

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Building Permits	2,332	2,451	2,238	2,145	2,278
Plumbing Permits	1,295	1,178	1,272	1,170	1,207
Mechanical Permits	1,007	882	961	803	862
Electrical Permits	2,089	1,981	1,967	1,902	1,950
Mobilehome Installation Permits	279	245	110	86	147
TOTAL	7,002	6,737	6,548	6,106	6,444

BUDGET UNIT: 248 BUILDING INSPECTION DIVISION
DEPARTMENT: PLANNING/BUILDING INSPECTION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: CHESTER O. DAVISSON

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$14,868 increase ($718,561 to $733,429)

- ($3,280) - Although this object includes normal salary adjustments, it reflects a net decrease for the salaries and fringe benefits of the allocated positions because effective 1986-87, a vacant Building Inspector position has been deleted (-$38,414) and a Clerk Typist II position added ($16,176--for ten months).
- $10,000 - Increase in Extra-Help to provide data entry of old building permit records and to provide clerical assistance during peak periods of building permit activity.
- $15,148 - Increase in Contractual Salaries due to full-year funding of the three Housing Rehab positions.
- ($7,000) - Decrease in Overtime based on past experience.

SERVICES & SUPPLIES

$34,832 decrease ($174,051 to $139,219)

- $2,900 - Addition of new account for Housing Rehab Program in order to separate expenses and provide increased accountability.
- ($15,000) - Reduction in Motor Pool charges based on 1985-86 usage.
- $13,500 - Increase in Professional Services primarily due to increased cost of plot plan review by Planning Division resulting from recent update of costs for providing this service. This reimbursement is reflected in Planning Division budget as an "Intrafund Transfer".
- ($10,808) - Decrease in Data Processing Direct Charges.
- ($12,000) - Reduction in Microfilming charges to reflect projected completion of filming old files.
- ($12,219) - Reduction in Data Processing Equipment charges due to fewer items being requested in 1986-87 (see "Program Discussion").

FIXED ASSETS

$1,650 decrease ($10,300 to $8,650)
Major items include:

- $2,500 - Drafting tables and stools.
- $1,825 - Furniture and typewriter for additional clerical position.
- $2,925 - Microfiche cabinets.

INTRAFUND TRANSFERS

$15,816 increase ($56,400 to $72,216)

- $15,816 - Increase due to full-year funding of contractual staff, and addition of Services and Supplies account, for the Housing Rehab Program. All costs applicable to this Program are reimbursed to the Building Inspection Division from the Community Development Block Grant Program. However, salaries are reimbursed at 85% of the total because staff works 15% of the time on non-Housing Rehab related inspections.

REVENUES

$28,568 decrease ($860,741 to $832,173)

- ($37,510) - Licenses and Permits-Construction - Reduction due to overall projected decrease in commercial and industrial building permits.
- $7,579 - Building Division Services - Increase due to Division now performing its own structural plan checking rather than utilizing an outside engineer.

NET COUNTY COST

$8,862 decrease (-$14,229 to -$23,091)

BUDGET UNIT: 248 BUILDING INSPECTION DIVISION
DEPARTMENT: PLANNING/BUILDING INSPECTION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: CHESTER O. DAVISSON

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Building Division's major focus of the 1986-87 fiscal year will be to improve programs established during the last two years. Emphasis will now be placed on internal methods of improving both the permit process and the training programs with the following priorities:

1. Improving the "In-House Training Program" and de-emphasizing out-of-town classes.
2. Development of administrative procedure to effectively track enforcement actions.
3. Use of the local International Conference of Building Officials (ICBO) chapter for development of uniform policies and training with the focus on special inspection.

The forecast is for increased residential construction activity in 1986-87 but a decrease in the commercial and industrial permits.

For 1986-87, the Division has requested the addition of two Clerk Typist II positions. One position would be used primarily to perform counter reception and telephone answering functions (to be shared with the Planning Division), and the other to assist with the basic clerical duties within the Building Inspection Division. It is recommended that only one of the requested positions be approved. There are currently only two clerical positions working full-time on clerical duties (a Lead Clerk and a Clerk Typist II) for 16 professional and technical staff members (this includes all clerical support for the Fire Warden and his assistant). A third clerical position (a Specialist Clerk) spends at least 70% of her time at the counter and finalizing building permits. Under the present system, all clerical positions are required to perform counter reception/telephone answering functions in addition to their regular duties. This has proven to be inefficient in terms of being able to accomplish regular clerical assignments and counter reception/telephone answering duties. The recommended Clerk Typist II position would provide counter reception/telephone answering functions and backup clerical support for both the Planning and Building Inspection Divisions, thereby greatly increasing efficiency within these two offices. It is estimated that the Building Inspection Division receives up to 200 calls per day during peak periods and the Planning Division receives up to 300 calls per day during peak periods. It is also estimated that the Building Inspection Division receives up to 95 walk-in clients per day during peak periods and the Planning Division receives up to 85 walk-in clients per day during peak activity. The recommended position would assist with incoming telephone calls and public inquiries at the counter, thereby increasing the productivity of the other clerical positions who now perform split functions. First year costs, including fringe benefits: $16,176. Offset: Deletion of vacant Building Inspector position. Savings, including fringe benefits: $38,414. Net Reduction: $22,238.

In 1985-86, the Building Inspection Division installed a computer workstation (personal computer) at the public counter to enter the required permit application data and to issue the building permits. This has replaced the previous system of manually issuing and filing building permits. This has proven to be very efficient; however, there are many times that because of the number of people waiting to be served, a single terminal at the counter is insufficient. Based on the success of the single terminal, it is recommended that an additional terminal be added at the counter to improve the service to the public. Estimated cost, with accessories: $2,920.

Another computer workstation (personal computer and printer) is recommended for the Division's Lead Clerk. This position is in charge of the clerical staff and currently shares with three other employees the only personal computer that is available to the clerical staff for both word processing and statistical data functions (such as monthly reports, etc.). If the recommended additional clerical position is approved, it will increase even more the need for the requested workstation. Estimated cost, with accessories: $4,956.

BUDGET UNIT: 248 BUILDING INSPECTION DIVISION
DEPARTMENT: PLANNING/BUILDING INSPECTION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: CHESTER O. DAVISSON

PROGRAM DISCUSSION OF 1986-87 BUDGET

The request for additional computer equipment has been reviewed by the Division of Data Processing staff and meets with their approval. The recommended computer equipment is budgeted under Services and Supplies in the "Data Processing-Equipment" account. The equipment detail is as follows:

Personal Computer	$1,623
Accessories	1,297
Sub-total	$2,920
Personal Computer	$1,623
Printer	1,459
Accessories	1,874
Sub-total	$4,956
Total	$7,876

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To implement the permit tracking system. This will involve expansion of the capabilities of the system and integration with the Planning Division and the Department of Public Works.	1. Implemented the permit tracking system. Staff has been working with the applicators to make the system consistent with the ordinances and permit issuance procedures. Improvements will also be made to accommodate networking and development of a "tickler" for expired permits.
2. To improve the Division's enforcement program. This will include the citation infraction system, notice of pendency, and more timely notification of permit expiration and violations.	2. Improved the Division's enforcement program significantly. This was due to a joint effort with the District Attorney's Office to develop procedures for handling cases and delineate responsibilities of each office for processing referrals. The citation infraction system has been put on hold until it can be assured that the citations will be processed in a timely manner through the court system. Since the Planning Division is presently using this system, a change will be initiated when all problems are rectified with the court system. Improved the Division's follow-up on expired permits and occupancy without final inspection. This was due to a concerted effort by individual inspectors and the clerical staff to initiate the proper notification and follow-up inspections.
3. To continue to improve the training and performance of the Division's inspectors. This will include clearly delineating performance standards, establishing methods of performance evaluation, and improving supervision.	3. Attended ICBO seminars, or courses, offered through Butte College during the last 12 months. In addition, the "In-House Training Program" has been continuing. Senior Building Inspectors are now completing regular performance evaluations of field inspections and have been required to develop a schedule of training courses to improve supervisory skills.

BUDGET UNIT:	248 BUILDING INSPECTION DIVISION
DEPARTMENT:	PLANNING/BUILDING INSPECTION
FUNCTION:	ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER:	CHESTER O. DAVISSON

1986-87 OBJECTIVES

1. To continue training of inspectors with an emphasis on improving the Division's "In-House Training Program". Joint training classes with other jurisdictions within the local ICBO Chapter will be used. Jurisdictions with personnel having expertise in a certain area will be included as instructors. A schedule of classes will be made so that the proper preparation time is given. This will be augmented with outside speakers. Out-of-town travel to classes will be de-emphasized.

2. To improve public relations by offering and encouraging more individual training. Classes relating to public relations will be incorporated with the "In-House Training Program" and certain courses offered through the County will be required.

3. To prepare a disaster plan which will outline this Division's function during a major catastrophy. The plan will involve how this Division will effectively work with other agencies, delineate areas of responsibilities, and list "first priorities". Meetings will be arranged with the Office of Emergency Services.

4. To improve the enforcement of special inspection as required by the Uniform Building Code. This has been an ongoing project with the local ICBO Chapter. However, major policy changes will become effective this year which will require proper training of inspectors as well as owners, contractors, and special inspection agencies.

5. To improve the Building Code appeals process. This will include a study of the appropriateness of using the Housing Board of Appeals to hear Building Code appeals and methods to educate Board Members on code-related items.

6. To develop administrative procedures to more effectively track code compliance actions which includes follow-up of notices, District Attorney referrals, and court dates.

CONCURRENCE

Mr. Chester O. Davisson, Director of Planning/Building Inspection, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 25801 COG/AIRPORT LAND USE COMMISSION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 6,000	$ 5,250	$ 5,700	$ 5,700	$ 450
TOTAL APPROP	$ 6,000	$ 5,250	$ 5,700	$ 5,700	$ 450
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 6,000	$ 5,250	$ 5,700	$ 5,700	$ 450
TOTAL STAFFING	0	0	0	0	0

MANDATE

In San Joaquin County, the Council of Governments has been designated as the Airport Land Use Commission. Section 21671.5 of the Public Utilities Code mandates that the County shall fund all expenses related to the activities and operation of the Commission.

PURPOSE

This budget unit funds the County contribution to the COG which serves as the Airport Land Use Commission. Its purpose is to provide for the orderly development of each public access airport and its area of influence in such a manner as to safeguard the health, safety, and welfare of the public, assure the safety of air navigation, and encourage the growth of air commerce.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Plan Evaluation	N/A	2	1	1	2
Review Land Use Referrals	N/A	7	5	6	6
Maintain Airport Usage Data	N/A	12	12	12	12

Plan Evaluation involves reviewing changes to local plans and ordinances impacting the area of influence of public access airports in San Joaquin County for conformity with the San Joaquin County Airport Land Use Plan.

Review Land Use Referrals involves reviewing development proposals which are referred to the Airport Land Use Commission by other agencies for conformity with the San Joaquin County Airport Land Use Plan.

Maintain Airport Usage Data involves keeping on file aircraft operations data, passenger volumes, and other statistical indicators of airport operations in San Joaquin County.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The San Joaquin County Council of Governments (COG), a voluntary association of general purpose governments, was organized in 1968 for the purpose of providing a mechanism whereby Countywide problems could be resolved. Included as members of the COG are the County of San Joaquin and six incorporated cities in the County: Stockton, Lodi, Manteca, Tracy, Ripon, and Escalon. One of the COG's many functions is to serve as the County's Airport Land Use Commission.

BUDGET UNIT: 25801 COG/AIRPORT LAND USE COMMISSION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

PROGRAM DISCUSSION OF 1986-87 BUDGET

By mutual agreement between the County and the COG, all payments for services provided by the Airport Land Use Commission are based on the actual expenses incurred for the previous fiscal year. For 1985-86, $5,250 was budgeted and, based on actual charges for 1984-85, $4,845 was expended.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
As the Airport Land Use Commission:	As the Airport Land Use Commission:
1. To continue to evaluate General Plan and Airport Master Plan changes for those areas in and around County airports.	1. Reviewed local General Plan amendments and new ordinances impacting airport areas of influence for conformity with the Airport Land Use Plan for San Joaquin County.
2. To continue to review and comment upon referrals concerning specific uses proposed in areas adjacent to the various airports in the County.	2. Reviewed proposals for development within airport areas of influence being considered by the County and the City of Stockton for conformance with the San Joaquin County Airport Land Use Plan.
3. To continue to provide summarized data concerning airport usage in San Joaquin County.	3. Collected data on a regular monthly basis on all aircraft operations, passengers emplaned and deplaned, cargo tonnage in and out, and other such statistics which were used for planning purposes.

1986-87 OBJECTIVES

As the Airport Land Use Commission:

1. To continue to evaluate General Plan and Airport Master Plan changes for those areas in and around County airports.
2. To continue to review and comment upon referrals concerning specific uses proposed in areas adjacent to the various airports in the County.
3. To continue to provide summarized data concerning airport usage in San Joaquin County.

BUDGET UNIT: 260 EMERGENCY SERVICES
DEPARTMENT: OFFICE OF EMERGENCY SERVICES
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: RONALD BALDWIN

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 113,361	$ 120,619	$ 204,712	$ 204,712	$ 84,093
• Svcs/Supplies	36,794	90,821	98,026	96,848	6,027
• Fixed Assets	0	0	21,273	21,273	21,273
TOTAL APPROP	$ 150,155	$ 211,440	$ 324,011	$ 322,833	$111,393
Earned Revenue By Source					
• Aid-Other Govt	$ 143,196	$ 80,000	$ 117,854	$ 117,854	$ 37,854
TOTAL REVENUE	$ 143,196	$ 80,000	$ 117,854	$ 117,854	$ 37,854
NET COUNTY COST					
• Mandated	$ 6,959	$ 131,440	$ 206,157	$ 204,979	$ 73,539
ALLOCATED POSITIONS	3.0	3.0	3.0	3.0	0.0
TEMPORARY (FTE)*	0.5	0.5	0.7	0.7	0.2
TOTAL STAFFING	3.5	3.5	3.7	3.7	0.2

*Full-time equivalent

MANDATE

The functions of the Office of Emergency Services are mandated by Government Code Sections 8575 through 8616. Local civil defense and disaster regulations are contained in Sections 4-3000 through 4-3009 of the County Ordinance Code. Level of service is discretionary.

PURPOSE

Operates and maintains the County Emergency Operations Center; coordinates with other county and city emergency response agencies; assists governmental agencies, organized districts, and County departments in developing and maintaining emergency operational capacity; oversees emergency planning and preparation; coordinates exercises and drills; conducts training and provides a public information program.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
EMERGENCY DRILLS	1	3	5	18	19
TRAINING SESSIONS					
Hazardous Materials	0	0	2	7	3
Medical	N/A	N/A	3	6	5
Radiological Monitor	N/A	1	1	3	3
Rancho Seco	8	8	8	10	8
Emergency Operations Center (EOC) Staff	2	2	1	4	2
Other	N/A	N/A	5	3	0
ACTUAL EMERGENCY RESPONSES					
Hazardous Materials	7	18	30	50	0
Rancho Seco	3	4	4	3	0
Flood	1	4	0	1	0
Other	1	N/A	2	2	0

BUDGET UNIT: 260 EMERGENCY SERVICES
DEPARTMENT: OFFICE OF EMERGENCY SERVICES
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: RONALD BALDWIN

WORKLOAD DATA

Training Sessions-Other include evacuation technique and emergency operations training.

Actual Emergency Responses-Other include communications provided for disasters that occur in other jurisdictions; for example, the Coalinga and Mexico earthquakes.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$84,093 increase ($120,619 to $204,712)

- $10,375 - Extra-help money for implementation of AB 2185.
- $47,664 - Extra-help money to pay contract positions for AB 2185 administration.
- $14,272 - Extra-help money to pay contract position for Rancho Seco emergency response planning (100% reimbursed through SB 1473 process).
- $11,782 - Normal salary adjustments.

SERVICES & SUPPLIES
$6,027 increase ($90,821 to $96,848)

- $2,000 - Increase in office expenses for administration of AB 2185.
- $4,500 - Increase in postage costs for increased volume in mailings due to AB 2185.
- ($2,827) - Decrease in allocated service department costs.
- $750 - Purchase of chemical response tools.
- $1,100 - Increases in Motor Pool charges and Transportation and Travel costs.

FIXED ASSETS
$21,273 increase (zero to $21,273)

- $8,270 - Complete word processor unit.
- $505 - Slide projector.
- $493 - Overhead projector.
- $2,000 - Remote video system components.
- $2,700 - Packet radio system (100% reimbursed by SMUD).

The following are response equipment for a new off-road vehicle included in the 1986-87 Motor Pool budget for this Department. The present 4-door, 1970's passenger sedan is not an appropriate emergency response vehicle.

- $3,200 - UHF mobile radio.
- $2,800 - VHF mobile radio.
- $300 - All-band scanner.
- $300 - 2-meter mobile.
- $500 - Supply cabinets.
- $205 - Vehicle lights.

REVENUES
$37,854 increase ($80,000 to $117,854)

- $37,854 - Increase in State reimbursement for Rancho Seco emergency exercise.

NET COUNTY COST
$73,539 increase ($131,440 to $204,979)

PROGRAM DISCUSSION OF 1986-87 BUDGET

For 1986-87, the Office of Emergency Services (OES) will undertake two major new projects in addition to its normal ongoing activities. In January 1986, the Board designated OES as the administering agency for Countywide implementation of AB 2185. This new law requires the collection of emergency plans from all businesses using hazardous materials and the development of an area response plan. This will be a major undertaking for OES.

BUDGET UNIT:	260 EMERGENCY SERVICES
DEPARTMENT:	OFFICE OF EMERGENCY SERVICES
FUNCTION:	ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER:	RONALD BALDWIN

PROGRAM DISCUSSION OF 1986-87 BUDGET

The second major new project is the rewriting of the County Emergency Plan under new Federal planning guidance. The new Multi-Hazard Functional Plan will incorporate elements of the existing plan with lessons learned from the flood response operations of February 1986 in a new Federally-prescribed format.

Ongoing OES program activities will include revision of the Medical Disaster Plan, Flood Evacuation Plan, Flood-Fight Operations Plan, and Rancho Seco Plan. In addition, this office will be overseeing and coordinating the disaster claims for Federal reimbursement from the flood disaster of February.

Major ongoing training programs to be conducted by Emergency Services will include radiological monitor training, a Hazardous Material Awareness Course, Medical Disaster Plan workshops, Rancho Seco training courses, and Emergency Operations Center staff training. New training programs envisioned include expanded hazardous material training, evacuation technique training, and emergency operations training. Also, two major exercises will be planned, coordinated, and conducted by Emergency Services, a medical disaster exercise and a Rancho Seco response exercise.

The planned move of OES to the sixth floor of the Courthouse will allow for improvements in the County Emergency Operations Center. This will be a major project with input from all concerned County agencies. The result should be a model center for the management of large-scale emergencies. Funds for the office construction are included in the Public Improvement budget.

The primary factor in the $73,539 increase in Net County Cost is related to the new State mandated AB 2185 legislation. Of the increase, $58,039 or 79% is caused by new positions necessary for implementation of the requirements of AB 2185. A Clerk Typist II will be hired at a cost of $10,375 to assist in program implementation and update emergency resource lists, notification lists, and transportation directories. A Hazardous Material Planner will be hired on contract, at a cost of $26,064, to develop an area plan, educate the private sector and aid in the administration of AB 2185. A Hazmat Business ID Update will be contracted at a cost of $21,600 to update and maintain a list identifying all businesses using hazardous materials. Further discussion of this mandate is found in the Policy Matters section of this narrative. The OES is also increasing the contract amount for the Rancho Seco Planner (from $18,000 to $32,272) to include a full-scale exercise in October 1986, and to cover a pay increase. The costs of this position are reimbursed through the SB 1473 process.

The $21,273 increase in Fixed Assets is largely independent of this new legislation. Over the past year, the Office of Emergency Services has increased its program of training and informational seminars from four to thirty-six per year. Audio-visual equipment (a slide projector and an overhead projector) at a total cost of $998 is recommended to aid these seminars. In addition, $2,000 is recommended for components which will complete the development of the OES video system. The system proved extremely useful during the floods of February 1986. Also recommended is a packet radio system for $2,700, which will be completely reimbursed by the Sacramento Municipal Utilities District (SMUD). Finally, $7,305 is recommended in equipment accessories for a new four-wheel drive emergency response vehicle to be acquired by the Motor Pool. The 1986-87 fiscal year might be considered a "catch-up" year for OES, which has not purchased any Fixed Assets in the past two years.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To complete and gain approval by all jurisdictions of a common long-range plan for improving emergency management capabilities in the County.	1. Held discussions; however, the project is still in progress. It will be tied in with City-County cooperation in hazardous material planning.

BUDGET UNIT: 260 EMERGENCY SERVICES
DEPARTMENT: OFFICE OF EMERGENCY SERVICES
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: RONALD BALDWIN

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
2. To rewrite the County Emergency Plan into a format that will be more effective and useful for County emergency responders.	2. Writing of a County Multi-Hazard Functional Plan with State guidance is in progress and should be completed in 1987.
3. To conduct a Countywide medical disaster exercise in September and conduct drills and training for Rancho Seco responders.	3. Completed medical training program and conducted an exercise in September. Also completed training program and two drills for Rancho Seco response.
4. To improve County capabilities to respond to hazardous materials incidents that immediately threaten the public through increased training and acquisition of equipment.	4. Conducted more than 12 training courses for first responders and dispatchers on hazardous material response. Work was begun on implementing the provisions of AB 2185.
5. To work with other agencies to improve mitigation and enforcement standards in regard to the toxic chemicals problem. Enforcement standards will aim at reducing incident rate and improving cost recovery for emergency response and clean-up.	5. Achieved improved coordination of investigation and enforcement as a result of meetings with the District Attorney's Office and investigation agencies. In line with AB 2185, business plans will be required in order to mitigate the effects of a hazardous materials accident.

1986-87 OBJECTIVES

1. To complete Countywide implementation of AB 2185, Hazardous Material Emergency Planning. Identification of affected businesses, private sector education, and area planning activities will be conducted so as to meet the deadlines of the law.
2. To rewrite the County Emergency Plan in accordance with Federal guidance on Multi-Hazard Functional Planning. City-County cooperation will be stressed and lessons learned from the February 1986 floods incorporated.
3. To complete planning for the Emergency Operations Center on the sixth floor and to incorporate necessary improvements identified during the February floods.
4. To conduct further emergency planning with the reclamation districts to improve flood-fight cooperation and coordination.
5. To conduct a full range of training for County paramedics and hospital personnel on the Medical Disaster Plan. An exercise will be conducted during the summer. In addition, training on Rancho Seco response will be conducted with an exercise scheduled for October 1986.

POLICY MATTERS

Policy Issue - This budget unit shows a Net County Cost increase of $73,539, or 56% over FY 1985-86. However, virtually all of the increase can be attributed to the implementation of AB 2185. This legislation became effective January 1, 1986, and required counties or cities to collect information on hazardous materials and develop community plans for responding to releases of the substances. The six cities of the County have designated the County Office of Emergency Services to implement the program in their jurisdiction.

The County must perform the following functions:

1. Prepare an inventory and information system on the storage and location of hazardous materials in the community;

BUDGET UNIT: 260 EMERGENCY SERVICES
DEPARTMENT: OFFICE OF EMERGENCY SERVICES
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: RONALD BALDWIN

POLICY MATTERS

2. Oversee the preparation and collection of plans for those businesses that use hazardous substances;

3. Prepare area response plans that will incorporate inventory data, training for emergency responders, and evacuation plans; and

4. Present an inspection plan and data management plan for approval by the State.

In January 1986, the Board made an initial commitment by appropriating $14,500 to the Office of Emergency Services for Phase I implementation of AB 2185. For FY 1986-87, OES has identified the following resources necessary to complete Phase II of the project:

Extra-Help - Clerk Typist II	$10,375
Extra-Help Contractural - Hazardous Material Planner	26,064
Consultant's ID of All Businesses Using Hazardous Materials	21,600
General Office Supplies	2,000
Stamps and Postage	4,500
Manuals and Technical Publications	100
Training Courses	500
Word Processor	8,270
Total	$73,409

The County Administrator recommends the funding of this project within the 1986-87 OES budget to comply with the provisions of AB 2185. Implementation of the program began in March 1986, and should be complete within 12 to 24 months after that date. Once operational, the program will collect fees to offset ongoing costs.

CONCURRENCE

Mr. Ronald Baldwin, Emergency Services Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 261 CENTRAL MORGUE
DEPARTMENT: SHERIFF
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: JOHN ZUNINO

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 0	$ 3,325	$ 3,325	$ 3,325	0
• Svcs/Supplies	253,962	238,935	249,159	249,159	10,224
• Fixed Assets	0	0	24,000	1,000	1,000
TOTAL APPROP	$ 253,962	$ 242,260	$ 276,484	$ 253,484	$ 11,224
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 253,962	$ 242,260	$ 276,484	$ 253,484	$ 11,224
TEMPORARY (FTE)*	0	0.3	0.3	0.3	0

*Full-time equivalent

MANDATE

The operation of the Central Morgue is not mandated. However, Government Code Section 27491.2 mandates the Coroner functions performed at the morgue. Level of service is discretionary, but is dependent upon the annual number of applicable deaths.

PURPOSE

Provides funding for the Central Morgue, including autopsy and body removal services, and general facility operating and maintenance costs.

WORKLOAD DATA

Fiscal year figures estimated; based on calendar year actual data.

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Cases Reported	1,095	1,159	1,223	1,250	1,250
Actual Coroner Cases	692	726	745	750	750
Autopsies	654	676	655	660	660

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES
$10,224 increase ($238,935 to $249,159)
- $8,100 - Autopsy Services - Increased cost of body removal service and full-year costs of morgue attendant contract.
- $1,602 - Utilities Account - Increased electricity rates and usage.

FIXED ASSETS
$1,000 increase (zero to $1,000)
- $1,000 - Two autopsy saws.

NET COUNTY COST
$11,224 increase ($242,260 to $253,484)

BUDGET UNIT: 261 CENTRAL MORGUE
DEPARTMENT: SHERIFF
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: JOHN ZUNINO

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Central Morgue's recommended appropriation is $11,224 more than the previous year's budget. The bulk of this increase is in the Autopsy Services account. The increased cost results from anticipated changes in the body removal service contract now being bid. Past expenditures in this budget unit are detailed below:

	1984-85 Actual	1985-86 Est./ Actual	Recommended 1986-87
Delta Pathology			
Pathology	$112,623	$102,120	$101,940
Microscopic	2,870	2,520	2,530
Neuropathology	1,800	2,430	2,442
Morgue Assistant-$2,500/month	25,319	30,000	30,000
Radiology	12,437	8,394	8,366
Toxicology	24,940	24,463	24,576
Removal Contract	48,645	51,382	51,460
Fees	3,415	1,562	1,522
Coroner Supplies (burial pouches)	1,845	104	119
Lab Charges (report typing-SJGH)	7,313	11,244	10,933
Forensic Services (dental, etc.)	1,224	284	285
Inquest - Appearances	775	960	827
TOTAL	$243,206	$235,463	$235,000

Fixed assets recommended for 1986-87 include two autopsy saws. A portable x-ray machine was requested but is not recommended. Acquisition of a used x-ray machine from San Joaquin County General Hospital is being considered.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. Explore the feasibility of installing a portable x-ray unit at the Central Morgue.	1. Completed preliminary evaluation and recommendations. X-ray capability may be developed later in 1986.
2. To continue operation of the morgue in an effective manner.	2. Accomplished.
	3. Installed and tested new roof.
	4. Water-blasted and repainted building exterior.

1986-87 OBJECTIVES

1. To update patrol personnel's medical terminology and death investigation skills through presentation of Coroner's material at Patrol Division briefings.

2. To encourage independent contractors, such as the toxicology laboratory, to forward test results in a more timely manner so that death certificates may be issued at an earlier date.

3. To implement x-ray capability at the Central Morgue.

4. To assist General Services in a review to determine need for new morgue facilities.

CONCURRENCE

Mr. John Zunino, Sheriff-Coroner, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 262 ANIMAL HUMANE SERVICES
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 7,500	$ 12,000	$ 12,000	$ 12,000	$ 0
TOTAL APPROP	$ 7,500	$ 12,000	$ 12,000	$ 12,000	$ 0
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 7,500	$ 12,000	$ 12,000	$ 12,000	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

Although functions of this budget unit are not mandated by law, Section 607e of the California Civil Code provides that every society incorporated and organized for the prevention of cruelty to animals may, where such society exists, be paid as compensation by the governing body thereof, a sum not to exceed $500 per month for these services. Government Code Section 26227 permits the County to increase this amount by contract.

PURPOSE

Provides funds to support programs designed for the prevention of cruelty to animals.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The County has made annual contributions for the prevention of cruelty to animals to the Delta-Stockton Humane Society of Stockton. The 1984-85 contribution of $500 each month was amended by contract in April 1985 to $1,000 each month. The purpose was to provide additional funding to enable the Humane Society to hire a part-time Humane Officer to conduct a humane enforcement program. The individual in this position has assumed duties which include an active inspection program of private and commercial kennels, and animal grooming parlors.

An additional humane organization, Pets and Pals, has made preliminary inquiry regarding financial support from the County. No formal proposal has been received to date.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To establish an in-house spay/neuter clinic.	1. Completed all plans for the spay/neuter program and finalized arrangements to secure financing through a private donation.
2. To increase the pet adoption rate.	2. Accomplished an increase of over 30% in the number of dogs and cats which have been sheltered and placed for adoption.
3. To develop a program with the Senior Service Agency for the placing of animals with senior citizens.	3. Accomplished some planning but have been unable to develop senior's program as yet.

BUDGET UNIT: 262 ANIMAL HUMANE SERVICES
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To renovate the old kennel building.	4. Completed some repair and refurbishing of the existing kennel.

1986-87 OBJECTIVES

1. To begin operation of the spay/neuter clinic.

2. To continue to increase the pet adoption rate.

3. To continue efforts to develop a program for the placement of animals with senior citizens.

4. To accomplish further renovation of the existing kennel facilities and plan for replacement and expansion where necessary.

BUDGET UNIT: 265 FISH AND GAME
DEPARTMENT: SHERIFF
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: JOHN ZUNINO

	1984-85	1985-86	1986-87		
Fund: Fish & Game	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 3,734	$ 5,775	$ 6,290	$ 6,290	$ 515
• Svcs/Supplies	2,023	2,810	6,650	6,650	3,840
• Other Charges	3,500	2,000	0	0	(2,000)
• Operating Transfers Out	0	0	3,000	3,000	3,000
• Fixed Assets	2,111	4,000	17,421	17,421	13,421
TOTAL APPROP	$ 11,368	$ 14,585	$ 33,361	$ 33,361	$ 18,776
Earned Revenue By Source					
• Aid-Other Govt	$ 0	$ 0	$ 21,261	$ 21,261	$ 21,261
• Fines & Forfeit	11,368	12,500	12,100	12,100	(400)
• Fund Balance	0	2,085	0	0	(2,085)
TOTAL REVENUE	$ 11,368	$ 14,585	$ 33,361	$ 33,361	$ 18,776
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

The Fish and Game Program is not mandated. Level of service is discretionary. The program is fully supported by Fish and Game fines.

PURPOSE

Protects and assists the propagation of natural resources and enforces the Fish and Game Code.

WORKLOAD DATA

	Actual			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Citations Issued	127	154	414	400	400
Warnings	382	653	216	200	200
Licenses Checked	1,008	2,036	2,922	3,000	3,000

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$515 increase ($5,775 to $6,290)
- $515 - Normal salary adjustments.

SERVICES & SUPPLIES
$3,840 increase ($2,810 to $6,650)
- $3,840 - Motor Pool charges for four-wheel drive unit.

OTHER CHARGES
$2,000 decrease ($2,000 to zero)
- ($2,000) - Requests for funding from other County departments are now reflected in Operating Transfers Out.

OPERATING TRANSFERS OUT
$3,000 increase (zero to $3,000)
- $3,000 - Request by Director of Parks and Recreation Department to expand fish stocking at Oak Grove Park lake to a year-round program. Currently it is stocked only in winter and summer.

BUDGET UNIT: 265 FISH AND GAME
DEPARTMENT: SHERIFF
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: JOHN ZUNINO

SUMMARY OF MAJOR BUDGET CHANGES

FIXED ASSETS
$13,521 increase ($4,000 to $17,521)

- $13,950 - Four-wheel drive unit for off-road vehicle enforcement.
- $2,500 - Radio for four-wheel drive unit.
- $416 - Public address system for four-wheel drive unit.
- $555 - Miscellaneous law enforcement equipment for four-wheel drive unit.

REVENUES
$18,776 increase ($14,585 to $33,361)

- $21,261 - Monies from Off-Road Vehicle Trust Fund to purchase the four-wheel drive vehicle.
- ($400) - Decrease in hunting and fishing fines needed to balance budget.
- ($2,085) - No monies needed from fund balance for fiscal year 1986-87.

PROGRAM DISCUSSION OF 1986-87 BUDGET

Funds for the Fish and Game Program are derived from fines assessed for violation of Fish and Game laws. No additional County funds are required to finance this program. Staffing is provided by Auxiliary Deputy Sheriffs under the supervision of Boating Safety Officers and other field deputies as required.

An allocation of $21,261 in the Motor Pool and Fixed Asset Accounts is recommended for 1986-87. This would allow the Sheriff's Department to purchase and maintain one small size four-wheel drive vehicle to be used solely for controlling "off-highway vehicle" related violations. Costs of this purchase will be offset by a transfer of $21,261 from the Off-Road Vehicle Trust Fund, which now contains $54,981, to the Fish and Game Propagation Fund.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To promote public awareness of Fish and Game laws prior to and during hunting and fishing seasons.	1. Accomplished by disseminating Fish and Game law information when licenses checked, warnings given and providing other public contacts.
2. To train Auxiliary Deputies to assist in the public awareness and enforcement activities of this unit.	2. Trained Auxiliary Deputies through extensive in-service instruction on Fish and Game operations.
3. To purchase two off-road motorcycles to enable officers to access currently unreachable areas.	3. Not accomplished due to concern over officer injuries on motorcycles. This need will be addressed in 1986-87 through purchase of a small four-wheel drive vehicle.
4. To promote safety and experience an accident-free year for the unit.	4. Accomplished, no accidents occurred.

1986-87 OBJECTIVES

1. To promote public awareness of Fish and Game laws prior to and during hunting and fishing seasons.

2. To train Auxiliary Deputies to assist in the public awareness and enforcement activities of this unit.

3. To promote safety and experience an accident-free year for the unit.

4. To purchase one small size four-wheel drive vehicle to enable officers to access currently unreachable areas experiencing illegal off-road vehicle activity.

CONCURRENCE

Mr. John Zunino, Sheriff-Coroner, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 266 HOUSING APPEALS BOARD
DEPARTMENT: HOUSING APPEALS
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: JOGI KHANNA, M.D.

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,250	$ 1,500	$ 1,500	$ 1,500	$ 0
• Svcs/Supplies	0	150	150	150	0
TOTAL APPROP	$ 1,250	$ 1,650	$ 1,650	$ 1,650	$ 0
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 1,250	$ 1,650	$ 1,650	$ 1,650	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

The functions of this budget are not mandated; however, the actions taken and appeals considered are governed by provisions of the Uniform and County Building, Electrical, Mechanical, and Plumbing Codes; Title 25 of the California Administrative Code, the County Housing Code, the Relocation of Structures Ordinance, and Title 24 of the California Administrative Code regarding handicapped regulations.

PURPOSE

The Housing Appeals Board hears all cases referred to it by the Local Health District and the County Planning and Building Inspection Department, regarding appeals from requirements of housing law and laws relating to structural standards.

WORKLOAD DATA

An indication of the activity level of the Housing Appeals Board is indicated below:

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Housing Appeals Hearings	17	9	3	27	25
Abatement Hearings	20	15	41	33	35
Voluntary Abatements Processed	84	154	152	190	150

Housing Appeals Hearings are brought before the Housing Board of Appeals, under Ordinance 1408 of the San Joaquin County Housing Code, by property owners requesting a variance from the Uniform Building, Mechanical, Electric, Plumbing or Fire Code requirements.

Abatement Hearings are conducted by the Housing Board of Appeals regarding property in violation of the San Joaquin County Housing Code and the California Administrative Code.

Voluntary Abatements Processed are those cases that were in violation of the San Joaquin County Housing Code and the California Administrative Code but have complied with the regulations and are no longer in violation.

BUDGET UNIT: 266 HOUSING APPEALS BOARD
DEPARTMENT: HOUSING APPEALS
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: JOGI KHANNA, M.D.

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget unit provides funds to reimburse the five members of the Housing Appeals Board for meeting expenses at the rate of $25 per meeting and for travel expenses. Normally, twelve meetings are scheduled each year. The recommended appropriations are based on all five members attending all twelve regularly scheduled meetings.

CONCURRENCE

Dr. Jogi Khanna, District Health Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 267 LOCAL AGENCY FORMATION COMMISSION
DEPARTMENT: LOCAL AGENCY FORMATION COMMISSION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: GERALD SCOTT

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 107,301	$ 84,888	$ 108,120	$ 108,120	$ 23,232
TOTAL APPROP	$ 107,301	$ 84,888	$ 108,120	$ 108,120	$ 23,232
Earned Revenue By Source					
• Charges for Svcs	$ 10,500	$ 14,250	$ 12,000	$ 12,000	$ (2,250)
TOTAL REVENUE	$ 10,500	$ 14,250	$ 12,000	$ 12,000	$ (2,250)
NET COUNTY COST					
• Mandated	$ 96,801	$ 70,638	$ 96,120	$ 96,120	$ 25,482
TOTAL STAFFING	0	0	0	0	0

MANDATE

The Cortese-Knox Local Government Reorganization Act (Sections 56000-57550 of the Government Code) mandates the establishment of a Local Agency Formation Commission (LAFCo) in every California county. The net cost of LAFCo is a mandated county cost.

PURPOSE

To discourage urban sprawl and to encourage orderly formation and development of local governmental agencies based upon local conditions and circumstances.

This budget unit provides the County General Fund contribution for the operation of LAFCo. The LAFCo operating budget is contained in a Special District budget not governed by the Board of Supervisors.

WORKLOAD DATA

The processing of applications and associated activities represents the major share of the work program. During peak filing periods, application processing takes precedence over all other activities. The following table provides a four-year comparison of applications and the projection for 1986-87:

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
City Annexations	5	6	17	14	16
District Annexations	9	8	9	10	8
Detachments	3	3	10	6	5
Formations	3	7	2	3	4
Consolidations	1	0	0	1	3
Dissolutions	1	0	1	1	1
TOTAL	22	24	39	35	37

BUDGET UNIT:	267 LOCAL AGENCY FORMATION COMMISSION
DEPARTMENT:	LOCAL AGENCY FORMATION COMMISSION
FUNCTION:	ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER:	GERALD SCOTT

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES
$23,232 increase ($84,888 to $108,120)

- $9,667 - Normal salary adjustments.
- $13,998 - Increased funding requirement due to reduction in projected year-end fund balance from prior year.

NET COUNTY COST
$25,482 increase ($70,638 to $96,120)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 program is expected to be similar to previous years with application processing dominating the work effort. Applications for 1985-86 appear to be falling short of the previous year and 1986-87 is expected to continue that trend but at a lesser rate.

Beyond application processing, LAFCo is required to complete reorganization studies and maintain and update Spheres of Influence for each city and special district within the County. Specific projects for 1986-87 are noted in the "Objectives" section.

This budget unit funds the operating costs (less the prior year carryover fund balance) of LAFCo. The annual appropriation is projected as follows:

	1985-86 Approved	1986-87 Recommended	Inc/Dec
Salaries & Benefits	$ 90,098	$ 99,765	$ 9,667
Services & Supplies	15,255	14,822	(433)
Total Operating Budget	$105,353	$114,587	$ 9,234
Less Prior Year Fund Balance	-20,465	-6,467	13,998
General Fund Contribution	$ 84,888	$108,120	$23,232
Less Revenue to General Fund	-14,250	-12,000	2,250
Net County Cost	$ 70,638	$ 96,120	$25,482

The 1986-87 recommended contribution to LAFCo reflects a 27.4% ($23,232) increase over the prior year. However, this comparison is substantially distorted by the reduction of $13,998 in the projected fund balance for 1985-86. A comparison of total operating budgets is more accurate, showing an 8.7% ($9,234) increase for 1986-87.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To process timely all LAFCo applications filed; approximately 40 changes are anticipated.	1. Processed applications on a timely basis; however, filings are falling short of the estimate and a total of 35 is expected.
2. To continue to assist the County Fire Warden in the establishment of a Delta Area Fire Protection District.	2. Formed the Delta Fire District in the northerly one-half of the Delta area and the District has begun operations. Efforts to expand to the south Delta will continue.
3. To continue working with the Woodbridge Municipal Advisory Council toward consolidation of all community services under a single, locally elected district.	3. Made substantial progress towards consolidation with the leadership of Supervisor Barber. The Woodbridge Sanitary District is reviewing the detailed proposal.

BUDGET UNIT: 267 LOCAL AGENCY FORMATION COMMISSION
DEPARTMENT: LOCAL AGENCY FORMATION COMMISSION
FUNCTION: ENVIRONMENTAL PROTECTION
RESPONSIBLE MANAGER: GERALD SCOTT

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To continue the review of County Planning projects in order to identify governmental service impacts and encourage orderly expansion to necessary services.	4. Participated in the weekly meetings of the County's Development Review Committee for early consultation.
5. To review the Sphere of Influence for the City of Escalon. This is considered a top 1985-86 priority. Effective January 1, 1985, LAFCo may not approve a jurisdictional change which is not consistent with the Spheres of affected agencies.	5. Reviewed and updated the City of Escalon Sphere of Influence. Revision was adopted by LAFCo.

1986-87 OBJECTIVES

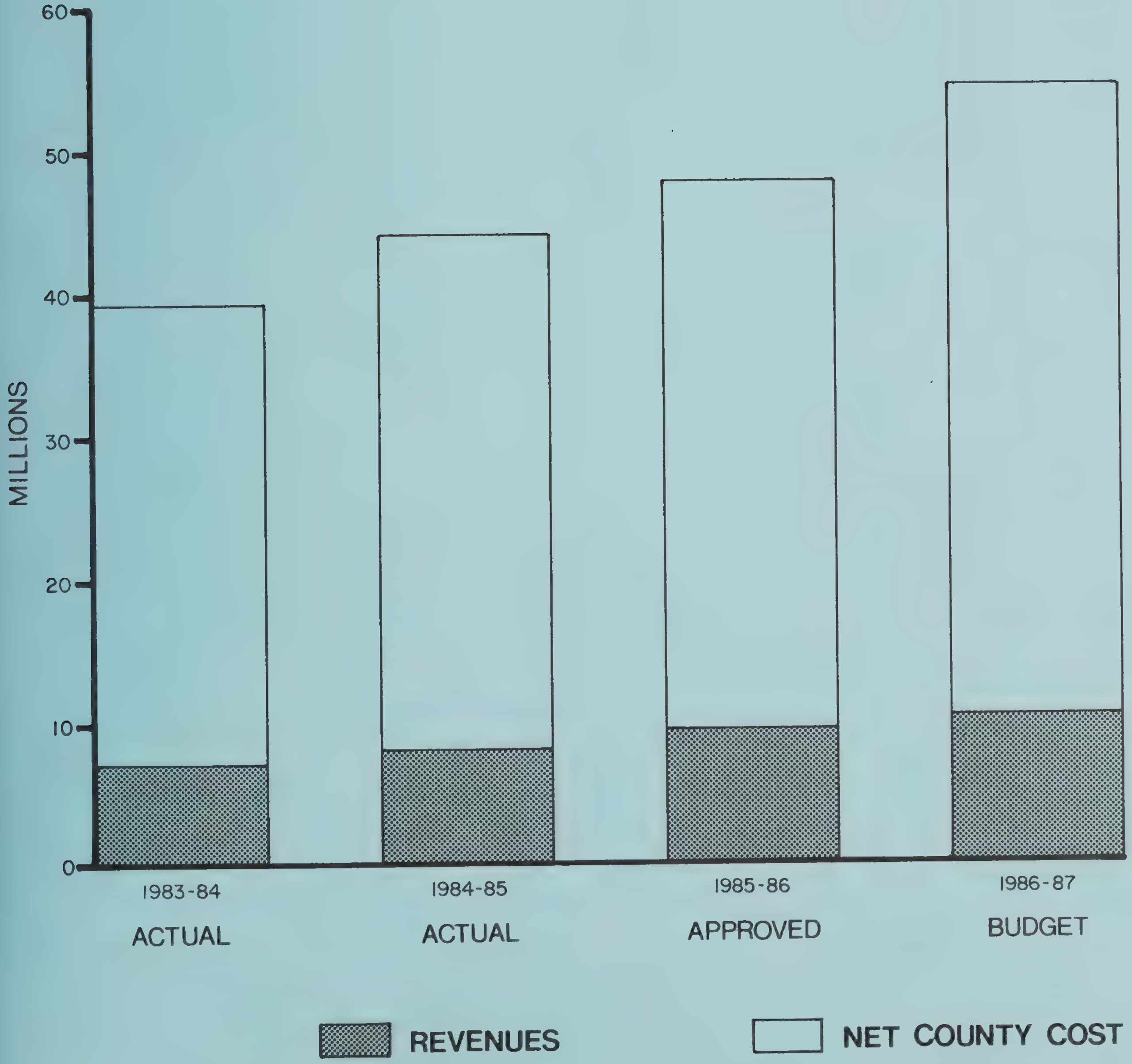
1. To process timely all LAFCo applications filed. Approximately 37 changes are anticipated.
2. To assist the County Fire Warden in expanding the Delta Fire District to include the south Delta area.
3. To continue working towards consolidation of all community services in Woodbridge under a single, locally elected district.
4. To review and update the City of Manteca Sphere of Influence.
5. To work with the Linden County Water District towards consolidating all community services under a Community Services District.

CONCURRENCE

Mr. Gerald Scott, Executive Officer of the Local Agency Formation Commission, agrees with the budget as proposed for 1986-87.

Law and Justice

CHANGE IN PROGRAM EXPENDITURES



Law and Justice

Summary

	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
• 20100-County Clerk	$ 1,043,077	$ 1,124,497	$ 1,063,994	$ 20,917
• 20200-District Attorney	4,001,963	4,795,160	4,602,930	600,967
• 20201-Career Criminal Project	37,925	46,296	46,296	8,371
• 20202-Subvention Program	349,500	380,711	380,711	31,211
• 20203-Victim/Witness Program	124,432	134,602	134,602	10,170
• 20204-Gang Violence Project	48,180	42,408	42,408	(5,772)
• 20300-Family Support Division	2,315,036	2,425,708	2,411,348	96,312
• 20400-Public Defender	2,657,843	3,354,684	2,926,231	268,388
• 20402-Subvention Program	306,766	343,249	335,719	28,953
• 20500-Superior Court	3,299,024	3,808,930	3,786,580	487,556
• 20504-Conservatorship Invest	98,398	90,313	88,628	(9,770)
• 20600-Stockton Municipal Court	2,871,525	3,563,125	3,350,582	479,057
• 20700-Lodi Municipal Court	678,233	742,501	736,651	58,418
• 20800-M-R-E Municipal Court	523,629	573,173	559,193	35,564
• 20900-Tracy Municipal Court	517,891	759,428	642,254	124,363
• 21200-Pretrial Services	122,835	238,570	238,570	115,735
• 21700-Stockton Marshal	407,210	472,114	472,114	64,904
• 21800-Lodi Marshal	259,553	286,839	286,839	27,286
• 21900-M-R-E-T Marshal	368,618	579,038	417,358	48,740
• 21600-Sheriff-Coroner	12,275,518	13,442,977	13,298,963	1,023,445
• 21601-Training	45,320	50,538	50,538	5,218
• 21602-Boating Safety	433,843	460,103	460,103	26,260
• 22600-Custody	8,211,991	9,476,196	9,434,591	1,222,600
• 22700-Probation-Juvenile	2,093,332	2,173,326	2,173,326	79,994
• 22701-Delinquency Prevention Comm	8,200	8,200	8,200	0
• 22702-Probation-Adult	1,163,619	1,314,591	1,288,566	124,947
• 22708-Probation Training Program	58,079	59,210	59,210	1,131
• 22800-Juvenile Hall	2,526,510	2,788,036	2,788,036	261,526
• 22900-State Correctional Schools	60,000	63,800	63,800	3,800
• 23006-Day Care Centers	183,452	187,803	187,803	4,351
• 23200-Juvenile Court Work Project	60,137	65,243	65,243	5,106
• 23300-Probation Services	386,094	393,933	393,933	7,839
• 23301-Justice System Advisory Grp	2,260	2,253	2,253	(7)
• 23303-Jail Services Officer	41,634	43,105	43,105	1,471
• 23304-Co-Ops	135,097	139,025	139,025	3,928
• 23305-P.C. 1000 Diversion	43,006	44,935	44,935	1,929
• 23400-Home Supervision	196,486	196,877	196,877	391
• 21000-Grand Jury	61,307	75,414	75,414	14,107
• 21100-Integrated Criminal Just Sys	380,160	1,517,796	1,517,796	1,137,636
SUB-TOTAL	$48,397,683	$56,264,707	$54,814,725	$6,417,042
Less: Intra-County Transactions	(1,296)	(1,296)	(1,296)	0
TOTAL - LAW & JUSTICE	$48,396,387	$56,263,411	$54,813,429	$6,417,042

BUDGET UNIT: 201 COUNTY CLERK
DEPARTMENT: COUNTY CLERK
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RALPH W. EPPERSON

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,143,068	$ 819,811	$ 866,113	$ 849,215	$ 29,404
• Svcs/Supplies	435,217	413,995	420,454	418,604	4,609
• Fixed Assets	16,524	26,057	50,867	9,112	(16,945)
Total Expend	$ 1,594,809	$ 1,259,863	$ 1,337,434	$ 1,276,931	$ 17,068
• Intrafund Trans	(254)	(216,786)	(212,937)	(212,937)	3,849
TOTAL APPROP	$ 1,594,555	$ 1,043,077	$ 1,124,497	$ 1,063,994	$ 20,917
Earned Revenue By Source					
• Licenses/Permits	$ 4,242	$ 4,200	$ 4,000	$ 4,000	$ (200)
• Charges for Svcs	117,062	85,000	100,000	100,000	15,000
TOTAL REVENUE	$ 121,304	$ 89,200	$ 104,000	$ 104,000	$ 14,800
NET COUNTY COST					
• Mandated	$ 1,473,251	$ 953,877	$ 1,020,497	$ 959,994	$ 6,117
ALLOCATED POSITIONS	42.0	34.0	35.0	34.0	0.0
TEMPORARY (FTE)*	4.3	0.0	0.4	0.4	0.4
TOTAL STAFFING	46.3	34.0	35.4	34.4	0.4

*Full-time equivalent

MANDATE

The County Clerk, under Article VI, Section 4 of the California Constitution, is ex-officio Clerk of the Superior Court. Government Code Sections 69841 through 69847 detail the duties and responsibilities of the Clerk of the Court. The County Clerk is mandated to assist in passport application. Level of service is not mandated, but is impacted by court caseloads.

PURPOSE

Files and records fictitious name statements; issues marriage licenses; assists in passport applications; prepares court calendars for juvenile, criminal, mental and appellate departments; maintains all case files and court records; and processes legal documents.

WORKLOAD DATA

Departmental activities include Superior Court filings, processing of passport applications, issuance of marriage licenses, and filing of fictitious business names. These activities are summarized below:

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Court Filings					
Criminal	951	1,150	1,314	1,262	1,325
Juvenile	1,887	2,431	2,654	2,396	2,450
Probate, Etc.	1,281	1,358	1,348	1,338	1,350
Family Law	2,775	2,795	2,837	2,887	2,925
Other Civil	3,521	3,937	4,808	5,324	5,550
Mental Health	43	59	79	87	95
Appeals	238	264	287	286	315
Total Court Filings	10,696	11,994	13,327	13,580	14,010

BUDGET UNIT: 201 COUNTY CLERK
DEPARTMENT: COUNTY CLERK
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RALPH W. EPPERSON

1986-87 OBJECTIVES

1. To microfiche old case index books.
2. To hire and train new staff recommended by County Clerk Task Force.
3. To write procedures for each desk.
4. To write an employee handbook.
5. To have the office redesigned and remodeled.
6. To implement the new filing system.

CONCURRENCE

Mr. Ralph W. Epperson, County Clerk, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: ALL DISTRICT ATTORNEY

RESPONSIBLE MANAGER: RICHARD EICHENBERGER

Summary

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 4,635,785	$ 5,454,499	$ 6,204,727	$ 6,047,053	$592,554
• Svcs/Supplies	640,194	1,299,959	1,606,520	1,564,579	264,620
• Fixed Assets	31,605	128,033	48,638	41,663	(86,370)
Total Expend	$ 5,307,584	$ 6,882,491	$ 7,859,885	$ 7,653,295	$770,804
• Intrafund Trans	(12,975)	(5,455)	(35,000)	(35,000)	(29,545)
TOTAL APPROP	$ 5,294,609	$ 6,877,036	$ 7,824,885	$ 7,618,295	$741,259
Earned Revenue By Source					
• Fines & Forfeit	$ 0	$ 7,500	$ 0	$ 0	$ (7,500)
• Aid-Other Govt	2,809,661	2,851,560	3,011,799	2,997,439	145,879
• Charges for Svcs	70,941	100,500	117,000	117,000	16,500
• Other Revenues	111,960	150,341	265,000	265,000	114,659
TOTAL REVENUE	$ 2,992,562	$ 3,109,901	$ 3,393,799	$ 3,379,439	$269,538
NET COUNTY COST					
• Mandated	$ 2,278,535	$ 3,743,622	$ 4,398,660	$ 4,206,430	$462,808
• Required Match	3,399	3,793	4,630	4,630	837
• Discretionary	20,113	19,720	27,796	27,796	8,076
TOTAL NCC	$ 2,302,047	$ 3,767,135	$ 4,431,086	$ 4,238,856	$471,721
ALLOCATED POSITIONS	120.4	135.9	142.0	137.0	1.1
TEMPORARY (FTE)*	21.0	24.5	25.5	23.8	(0.7)
TOTAL STAFFING**	141.4	160.4	167.5	160.8	0.4

*Full-time equivalent
**Does not include two allocated, but unfunded, Deputy District Attorneys

SUMMARY

This presentation is a summary of the six budget units administered by the Office of the District Attorney. These include: 202 District Attorney; 20201 Career Criminal Program; 20202 Juvenile Subvention Program; 20203 Victim/ Witness Program; 20204 Gang Violence Program; and 203 Family Support Division.

PROGRAM HIGHLIGHTS

The following are major changes recommended for District Attorney operations in 1986-87:

- Appropriation for full-year funding of four trial attorneys added in March 1986, at a cost of $150,453.
- Appropriation for full-year funding for Deputy District Attorney to staff additional judgeship in Stockton Municipal Court, at a cost of $34,194.
- Full-year funding in the amount of $28,524 for clerical positions added in the Fiscal Year 1985-86 Final Budget.
- Appropriation of $18,204 for full-year funding of second Consumer Fraud attorney added in October 1985.
- Appropriation of $17,861 for additional Legal Typist position to support trial attorneys approved in March 1986.

BUDGET UNITS: ALL DISTRICT ATTORNEY

RESPONSIBLE MANAGER: RICHARD EICHENBERGER

PROGRAM HIGHLIGHTS

- Increased revenue totaling $114,659, from $150,341 to $265,000, from Consumer Fraud activities.
- Acquisition of $8,193 of word processing equipment for Juvenile Division.
- The Task Force recommendation to replace Attorney Administrator with Family Support Administrator position will reduce appropriations by $25,895.
- Increased Data Processing Direct Charges totaling $119,434 to develop a case management system recommended by Family Support Task Force.
- Increase of $83,421 for rental and janitorial costs of new Family Support offices.

BUDGET UNITS: ALL DISTRICT ATTORNEY
EXCLUDING FAMILY SUPPORT

RESPONSIBLE MANAGER: RICHARD EICHENBERGER

Summary

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 3,401,205	$ 4,022,021	$ 4,729,469	$ 4,581,155	$559,134
• Svcs/Supplies	397,735	529,159	627,020	590,079	60,920
• Fixed Assets	18,942	16,275	42,688	35,713	19,438
Total Expend	$ 3,817,882	$ 4,567,455	$ 5,399,177	$ 5,206,947	$639,492
• Intrafund Trans	(12,975)	(5,455)	0	0	5,455
TOTAL APPROP	$ 3,804,907	$ 4,562,000	$ 5,399,177	$ 5,206,947	$644,947
Earned Revenue By Source					
• Fines & Forfeit	$ 0	$ 7,500	$ 0	$ 0	$ (7,500)
• Aid-Other Govts	442,921	536,524	586,091	586,091	49,567
• Charges for Svcs	12,045	25,500	30,000	30,000	4,500
• Other Revenue	111,960	150,341	265,000	265,000	114,659
TOTAL REVENUE	$ 566,926	$ 719,865	$ 881,091	$ 881,091	$161,226
NET COUNTY COST					
• Mandated	$ 3,214,469	$ 3,818,622	$ 4,485,660	$ 4,293,430	$474,808
• Required Match	3,399	3,793	4,630	4,630	837
• Discretionary	20,113	19,720	27,796	27,796	8,076
TOTAL NCC	$ 3,237,981	$ 3,842,135	$ 4,518,086	$ 4,325,856	$483,721
ALLOCATED POSITIONS	71.4	86.9	93.0	88.0	1.1
TEMPORARY (FTE)*	17.3	20.8	21.0	20.1	(0.7)
TOTAL STAFFING**	88.7	107.7	114.0	108.1	0.4

*Full-time equivalent
**Does not include two allocated, but unfunded, Deputy District Attorneys

SUMMARY

This presentation is a summary of five of the six budget units administered by the Office of the District Attorney. These include: 202 District Attorney; 20201 Career Criminal Program; 20202 Juvenile Subvention Program; 20203 Victim/Witness Program; and 20204 Gang Violence Program.

This summary shows the total resources required for the District Attorney's prosecution efforts.

BUDGET UNIT: 202 DISTRICT ATTORNEY
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$2,979,955	$3,512,282	$ 4,189,373	$ 4,041,059	$528,777
• Svcs/Supplies	363,074	478,861	567,575	530,634	51,773
• Fixed Assets	18,942	16,275	38,212	31,237	14,962
Total Expend	$3,361,971	$4,007,418	$ 4,795,160	$ 4,602,930	$595,512
• Intrafund Trans	(12,975)	(5,455)	0	0	5,455
TOTAL APPROP	$3,348,996	$4,001,963	$ 4,795,160	$ 4,602,930	$600,967
Earned Revenue By Source					
• Fines & Forfeitures	$ 0	$ 7,500	$ 0	$	$ (7,500)
• Aid-Other Govt	10,522	0	14,500	14,500	14,500
• Charges for Svcs	12,045	25,500	30,000	30,000	4,500
• Other Revenues	111,960	150,341	265,000	265,000	114,659
TOTAL REVENUE	$ 134,527	$ 183,341	$ 309,500	$ 309,500	$126,159
NET COUNTY COST					
• Mandated	$3,214,469	$3,818,622	$ 4,485,660	$ 4,293,430	$474,808
ALLOCATED POSITIONS	64.7	78.7	84.7	79.7	1.0
TEMPORARY (FTE)*	9.6	13.9	14.8	13.9	0.0
TOTAL STAFFING**	74.3	92.6	99.5	93.6	1.0

*Full-time equivalent
**Does not include two allocated, but unfunded, Deputy District Attorneys.

MANDATE

The District Attorney is an elective constitutional officer and is mandated under Government Code Section 24000. Level of service is not mandated but is directly impacted by court caseloads. Many of the functions cannot be significantly reduced without adverse fiscal and legal consequences.

PURPOSE

Initiates and conducts all prosecutions for violations of State laws and local ordinances; investigates such offenses in cooperation with local law enforcement agencies, establishes policy and standards for filing of criminal complaints, institutes proceedings for the arrest of persons charged with or reasonably suspected of public offenses; attends and advises the Grand Jury; provides services in civil proceedings involving abatement of nuisances and environmental hazards, commitment of developmentally disabled persons, commitment of immediately dangerous persons who are mentally ill, and consumer fraud remedies, manages grant programs, providing services to victims of crime and witnesses.

BUDGET UNIT: 202 DISTRICT ATTORNEY
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

WORKLOAD DATA

	Actual			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
I. Municipal Court					
A. FELONY FILINGS					
Countywide	2,647	2,762	3,016	3,521	3,837
Stockton	N/A	1,917	2,066	2,547	2,776
Lodi	N/A	203	251	315	343
MRE	N/A	366	354	260	283
Tracy	N/A	210	270	339	370
DVI	N/A	65	75	60	65
B. MISDEMEANOR FILINGS					
Countywide(excl. Stkn Traffic)	11,946	13,221	15,763	17,083	18,514
Stockton Misd	5,725	6,264	7,773	8,527	9,241
Stockton Traffic	5,939	6,182	6,321	7,073	7,915
Lodi Misd/Traffic	N/A	2,920	3,377	3,759	4,074
MRE Misd/Traffic	N/A	2,669	2,838	2,884	3,126
Tracy Misd/Traffic	N/A	1,368	1,775	1,913	2,073
C. TOTAL APPEARANCES MADE					
Stockton Felony Muni	6,741	7,867	9,030	11,403	12,426
Stockton Misd	19,700	19,560	23,073	25,960	27,430
Stockton Traffic	14,173	14,578	13,151	12,421	13,900
Lodi	N/A	N/A	10,281	9,884	10,712
MRE	11,478	12,912	13,180	13,133	13,151
Tracy	N/A	8,204	9,112	6,686	7,245
II. Superior Court					
New Cases	1,546	1,041	1,147	1,116	1,216
Jury Trials	103	64	63	69	75
Days of Trial	687	797	662	647	705
Appearances	10,011	8,508	10,610	10,464	11,405
INVESTIGATIONS					
Cases Opened	475	671	817	1,090	1,188

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$528,777 increase ($3,512,282 to $4,041,059)

- $34,194 - Full-year funding for Deputy District Attorney staffing additional judgeship in Stockton Municipal Court.
- $18,204 - Full-year funding of Consumer Fraud Attorney added in October 1985.
- $28,524 - Full-year funding for clerical positions added in the Fiscal Year 1985-86 Final Budget.
- $150,453 - Full-year funding of four trial attorneys added in March 1986.
- $17,861 - Allocation of additional Legal Typist position to support additional trial attorneys approved in March 1986.
- $272,715 - Normal salary adjustments.

BUDGET UNIT: 202 DISTRICT ATTORNEY
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES

$51,773 increase ($478,861 to $530,634)

- $5,565 - Increased office and postage expense resulting from staff additions and caseload growth.
- $9,150 - Increased subscription costs primarily for full-year funding of computerized research.
- $8,840 - Increased communications cost.
- $2,655 - Increased charges for Maintenance - Equipment.
- $1,800 - Lease charges for copier in new Investigations Division offices.
- $4,191 - Increased travel and training costs based on additional staff.
- $14,000 - Increased laboratory and expert witness fees based on increased caseload.
- $4,000 - Increased costs of reporting and transcribing based on increased caseload.
- $16,877 - Increased Data Processing Direct Charges to support operation of interim case management system.
- ($17,008) - Decreased Data Processing Equipment Charges; purchase of three personal computers and two additional terminals for case management system is recommended at a cost of $22,498.

FIXED ASSETS

$14,962 increase ($16,275 to $31,237)

- $9,000 - Purchase of two reception consoles recommended by General Services.
- $1,140 - Three shelving units for files.
- $1,410 - Audiovisual equipment used in investigations and trials.
- $710 - Camera and lens used in investigations.
- $2,250 - Three replacement typewriters.
- $1,852 - Two acoustical enclosures and three computer workstations for data processing equipment.
- $14,875 - Replacement office equipment for five ongoing extra-help attorney positions.

INTRAFUND TRANSFERS

$5,455 decrease ($5,455 to zero)

- ($5,455) - Elimination of charges to Juvenile Division for part-time Investigator.

REVENUES

$126,159 increase ($183,431 to $309,500)

- $114,659 - Increased revenue from Consumer Fraud activities ($150,341 to $265,000).
- $7,000 - Increased State reimbursement for prosecutions of Deuel Vocational Institute cases.

NET COUNTY COST

$474,808 increase ($3,818,622 to $4,293,430)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1985-86 fiscal year was a year of transition for the District Attorney's Office. Improvements were made in the level and quality of service provided to the criminal justice system and the public. Major progress was made in implementing the recommendations contained in the April 1985 District Attorney Task Force Report. Key changes included the reorganization of the management structure, improvements in administrative policies and procedures, a more active and selective personnel recruitment effort and a stronger training program.

During 1985-86, the District Attorney's Office staffing requirements were closely assessed. A total of fourteen new permanent positions at a cost of $473,713 were added to the Department in 1985-86. These positions included including six attorneys, six clerical, and two support staff. The District Attorney has requested six additional positions; consideration of which was previously delayed until Final Budget hearings. One of these positions, a Legal Typist, is recommended by the County Administrator at a cost of $17,861. This position would support the six attorneys added since completion of the clerical study.

BUDGET UNIT: 202 DISTRICT ATTORNEY
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

PROGRAM DISCUSSION OF 1986-87 BUDGET

With the exception of three personal computers and related software at a cost of $15,057, all other recommended increases in costs relate to previously approved staff additions and office space and operational improvements. The three personal computers will double as terminals for the case management system and are supported by Data Processing.

During the 1986-87 fiscal year the District Attorney's Office intends to further improve its standard of performance and achieve a higher rate of conviction despite a projected caseload increase of 9%.

The District Attorney's Office will attempt to control the rate of caseload increase through careful screening of cases at the intake stage, improved training provided to local law enforcement agencies and increased case preparation at early stages in the legal process.

In 1986-87, initiatives will be undertaken to improve prosecution of child abuse and sexual assault cases, domestic violence cases, and prosecution of major narcotics vendors. Further improvement will be made in training, legal research, and case tracking.

The recommended 1986-87 budget reflects the first full-year of ongoing costs of implementing the recommendations of the management review and of the clerical and attorney staffing studies.

Recommended appropriations have increased by more than $600,000 from the FY 1985-86 adjusted, approved budget. However, due to aggressive prosecutions of Consumer Fraud, revenue estimates have increased by $126,159. The resulting increase in Net County Cost is $474,808.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To implement the Task Force Report recommendations on the office's reorganization.	1. Accomplished.
2. To implement the Task Force recommendations on office procedures and systems.	2. Made significant improvements.
3. To continue the development and implementation of internal and external training programs through a permanent training officer.	3. Developed ongoing training programs for both new and experienced Deputy District Attorneys initiated outreach training program with local law enforcement agencies.
4. To continue to develop policy and procedures to reduce the number of court appearances.	4. Instituted a tighter intake policy to exert control on workload. The case preparation level of Deputy District Attorneys has been improved and a greater proportion of cases are now satisfactorily concluded earlier in the legal process.
5. To continue to address the need for an internal computerized case management system.	5. Developed and implemented an interim computerized case management system pending development of the Integrated Criminal Justice Information System.

BUDGET UNIT:	202 DISTRICT ATTORNEY
DEPARTMENT:	DISTRICT ATTORNEY
FUNCTION:	LAW & JUSTICE
RESPONSIBLE MANAGER:	RICHARD EICHENBERGER

1986-87 OBJECTIVES

1. To initiate a Narcotics Enforcement Task Force and pursue State grant funding to augment prosecution and investigative efforts.
2. To fully implement vertical prosecution of Child Abuse or Sexual Assault cases and provide additional attorneys and staff support to the CASA team.
3. To convene a Task Force of criminal justice agencies including the courts, District Attorney, Public Defender, and local law enforcement agencies to develop methods to improve the system of issuing, serving, and recalling subpoenas.
4. To fully implement the interim on-line case management system.
5. To continue the development and application of performance standards for professional staff.
6. To continue the development of improved office procedures and systems, particularly for new specialty units such as Felony Intake and Complaint Review, and Domestic Violence.

POLICY MATTERS

Point of Issue - The District Attorney has requested the allocation of four additional Deputy District Attorneys. The four requested positions would be used as follows:

1. Second attorney for the Felony Intake/Complaint Review Unit.
2. An additional attorney for the Child Abuse/Sexual Assault Team.
3. A third attorney for the Manteca-Ripon-Escalon-Tracy Judicial District.
4. An additional attorney for the Preliminary Hearing Team.

The first year cost of this request is $116,200, for ten months funding. The fourth year cost would be $223,097, at current salary and fringe benefit rates.

The County Administrator does not recommend the allocations of these additional positions. On March 18, 1986, the Board of Supervisors adopted the recommendations of the County Administrator and allocated four attorney positions to the Office of the District Attorney. The County Administrator's recommendations were based on disproportionate caseloads among Deputy District Attorneys and Deputy Public Defenders in the municipal courts and enhancement of the intake process. The County Administrator's position continues to be that the addition of the four attorneys, coupled with reallocation of existing staffing resources, is sufficient to meet the workloads of the Office.

Upon appointment of a third judicial officer in the Manteca-Ripon-Escalon-Tracy Judicial District, the County Administrator will recommend that the Board of Supervisors allocate an additional Deputy District Attorney to provide court coverage. Also, the District Attorney now has an application under review by the State of California which, if approved, would fund an additional attorney for the Child Abuse/Sexual Assault Team.

CONCURRENCE

Mr. Richard Eichenberger, District Attorney, agrees with the budget as proposed for 1986-87, with the exception of the point of issue.

BUDGET UNIT: 20201 CAREER CRIMINAL PROJECT
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 33,232	$ 37,925	$ 45,974	$ 45,974	$ 8,049
• Svcs/Supplies	758	0	322	322	322
TOTAL APPROP	$ 33,990	$ 37,925	$ 46,296	$ 46,296	$ 8,371
Earned Revenue By Source					
• Aid-Other Govt	$ 30,591	$ 34,132	$ 41,666	$ 41,666	$ 7,534
TOTAL REVENUE	$ 30,591	$ 34,132	$ 41,666	$ 41,666	$ 7,534
NET COUNTY COST					
• Required Match	$ 3,399	$ 3,793	$ 4,630	$ 4,630	$ 837
ALLOCATED POSITIONS	0.6	0.6	0.7	0.7	0.1
TEMPORARY (FTE)*	0.5	0.5	0.1	0.1	(0.4)
TOTAL STAFFING	1.1	1.1	0.8	0.8	(0.3)

*Full-time equivalent

MANDATE

This program is not mandated. Level of service is discretionary, but must comply with Federal and State grant requirements.

PURPOSE

Enhances prosecution of career criminals through vertical prosecution; opposes plea bargaining, trial continuances, and bail reduction; seeks longer sentences for repeat offenders.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Cases Accepted	N/A	N/A	30	32	35

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$8,049 increase ($37,925 to $45,974)

- $9,814 - Reimbursement rate for experienced attorney (Deputy District Attorney IV) raised from 60% to 65% of salary and benefit cost.
- ($1,765) - Extra-Help clerical reduced to six hours per week at $6.50/hour.

SERVICES & SUPPLIES
$322 increase (zero to $322)

- $322 - Travel expenses for training meetings and conference expenses.

BUDGET UNIT: 20201 CAREER CRIMINAL PROJECT
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

SUMMARY OF MAJOR BUDGET CHANGES

REVENUES
$7,534 increase ($34,132 to $41,666)

- $7,534 - Grant funding in FY 1986-87 is equal to FY 1985-86 ($41,666). Difference in County budget amounts is due to delays in start of grant period in prior years.

NET COUNTY COST
$837 increase ($3,793 to $4,630)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The recommended appropriations for the Career Criminal Project maintain services at the 1985-86 level. Grant funding and County match requirements are the same in 1986-87 as in the 1985-86 grant application approved in September 1985.

The District Attorney has assigned one Deputy District Attorney IV to the Career Criminal Prosecution Program full-time. State funding only offsets 65% of this position. The balance of the position's costs are borne by the District Attorney's main budget.

The number of cases assigned to the Career Criminal prosecutor is expected to increase by 9% in 1986-87. The actual increase will be determined by the difficulty of the cases assigned and how quickly the cases are resolved.

Potential workload exceeds the capacity of one prosecuting attorney. Some cases that marginally meet the selection criteria for the Career Criminal Project are assigned to other Deputy District Attorneys and are not vertically prosecuted.

The Net County Cost represents a 10% required match.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To secure a full-time attorney to meet increased demands of project and caseload.	1. Assigned an experienced and effective prosecutor to the Career Criminal Project full-time.
2. To attend seminars to enhance present knowledge regarding prosecution of Career Criminal cases.	2. Accomplished.
3. To continue increase in conviction and length of sentences by 5%.	3. Maintained increased conviction rate and increased length of average sentence compared with similar offenses committed by non-career criminals.
4. To continue to obtain increased bail, a reduction in the number of continuances, and a reduction in plea bargaining for Career Criminal cases.	4. Requested increased bail, opposed continuances, and refused plea bargain in all Career Criminal cases.
5. To improve data collection and maintenance of monthly records to facilitate filing of OCJP documents.	5. Continued improvement needed. Implementation of automated case management system will facilitate record keeping.

BUDGET UNIT: 20201 CAREER CRIMINAL PROJECT
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

1986-87 OBJECTIVES

1. To maintain a conviction rate in Career Criminal cases of at least 90%.
2. To continue to request high bail amounts for all defendants meeting Career Criminal prosecution criteria.
3. To continue to reject plea bargaining and oppose continuances that would unnecessarily delay conviction and sentencing of Career Criminal defendants.
4. To continue to request and obtain longer average sentences for Career Criminal defendants.
5. To improve data collection and maintenance of monthly records to facilitate filing of OCJP documents.

CONCURRENCE

Mr. Richard Eichenberger, District Attorney, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 20202 SUBVENTION PROGRAM
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 241,120	$ 313,980	$ 329,308	$ 329,308	$ 15,328
• Svcs/Supplies	24,705	35,520	46,927	46,927	11,407
• Fixed Assets	0	0	4,476	4,476	4,476
TOTAL APPROP	$ 265,825	$ 349,500	$ 380,711	$ 380,711	$ 31,211
Earned Revenue By Source					
• Aid-Other Govt	$ 265,825	$ 349,500	$ 380,711	$ 380,711	$ 31,211
TOTAL REVENUE	$ 265,825	$ 349,500	$ 380,711	$ 380,711	$ 31,211
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
ALLOCATED POSITIONS	5.5	7.0	7.0	7.0	0
TEMPORARY (FTE)*	0.8	0.0	0.0	0.0	0
TOTAL STAFFING	6.3	7.0	7.0	7.0	0

*Full-time equivalent

MANDATE

Section 681 of the California Welfare and Institution Code requires the District Attorney to appear in all Section 602 Welfare and Institutions Code cases and to appear when requested on Sections 300 and 601 Welfare and Institutions Code cases. Level of service is not mandated but is impacted by court caseload. All costs of this budget unit are reimbursed by the State.

PURPOSE

Reviews juvenile crime reports and prepares petitions for court filing; appears in court on all calendars including detention, jurisdictional, motion, trial, and dispositional; handles all fitness hearings pursuant to Sections 707(A) and 707(B) of the California Welfare and Institutions Code; advises Probation on possible informal handling of cases per Section 654 Welfare and Institutions Code; represents Probation at order to show cause hearings; represents the Department of Human Services at dependency hearings when requested; prepares trials and subpoenas; and interviews witnesses.

WORKLOAD DATA

Activities include the review of probation affidavits, law enforcement crime reports, and following investigations leading to the authorization and issuance of petitions filed in Superior Court. Thereafter these petitions are prosecuted in court through detention, jurisdictional, motion, trial, and dispositional hearings. These activities can be summarized in three major categories:

	-------Actual-------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
602 Petitions	3,699	3,512	3,414	3,783	3,850
300 Petitions & Reviews	169	232	389	354	230
Total Court Appearances	7,185	6,981	6,994	6,949	7,050

BUDGET UNIT: 20202 SUBVENTION PROGRAM
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

WORKLOAD DATA

602 Petitions include filing on new offenders, subsequent filing on repeat offenders, supplemental filing on probation offenders, along with orders to show cause for miscellaneous violations.

300 Petitions include the processing of new filings along with periodic dependent reviews over those cases which the court takes jurisdiction.

Total Court Appearances include the number of court appearances on delinquent and dependent petitions mandated for the District Attorney by the Welfare and Institutions Code.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$15,328 increase ($313,980 to $329,308)

- $2,777 - Five percent (5%) pay supplement for Supervisor of Juvenile Court Operations.
- $12,551 - Normal salary adjustments.

SERVICES & SUPPLIES

$11,407 increase ($35,520 to $46,927)

- $1,800 - Increase in Motor Pool charges for cars used for investigations and travel to downtown for training, meetings, and court appearances.
- $2,271 - Increase in Data Processing Direct Charges related to CLETS and case management system.
- $8,193 - Increase in Data Processing Direct Charges to pay for word processing equipment.
- ($500) - Decrease in witness expenses.
- ($360) - Decrease in postage.

FIXED ASSETS

$4,476 increase (zero to $4,476)

- $750 - One electronic typewriter to replace non-repairable unit.
- $1,400 - Two secretarial desks to replace non-repairable units.
- $1,276 - Chair, printer stand, acoustical closure, and workstation for word processor.
- $1,050 - Two chairs and two workstations for CLETS and interim case management system.

REVENUE

$31,211 increase ($349,500 to $380,711)

- $31,211 - Increased State subvention.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Juvenile Division's 1986-87 Proposed Budget focuses on supplying services to the public, schools, law enforcement agencies, the Probation Department, and the Superior Court.

The major cost increase recommended in this budget is the purchase of a word processor. This should allow petitions to be filed more quickly to help comply with statutory time limits and allow the Division to assume the drafting of supplemental petitions presently done by the Probation Department.

There is no Net County Cost for this budget. All costs are paid from a State subvention.

BUDGET UNIT: 20202 SUBVENTION PROGRAM
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To initiate office automation.	1. Installed CLETS and interim case management system.
2. To assign a full-time Investigator to Juvenile Division.	2. Accomplished.
3. To continue to support S.A.R.B. hearings and to conduct citation hearings to help enforce S.A.R.B. directives to truants.	3. Attended 35 S.A.R.B. hearings held by County Schools and Stockton Unified School District.
4. To support revision of the Welfare and Institution Code as recommended by the AB 419 revision committee.	4. Attended two California District Attorneys Association Legislative Committee meetings on proposed legislation affecting Juvenile Court proceedings.
5. To upgrade attorney trial skills by participating in Juvenile Justice training seminars.	5. Attorneys attended Juvenile Justice training seminars in San Francisco, a sexual abuse seminar in Los Angeles, and ongoing training sessions at main District Attorney's Office.

1986-87 OBJECTIVES

1. To obtain word processing capabilities.
2. To continue to support Student Attendance Review Board hearings and to conduct citation hearings to enforce S.A.R.B. directives to truants.
3. To continue to support revision of the Welfare and Institutions Code as recommended by the AB 419 revision committee.
4. To continue to upgrade attorney trial skills by participating in Juvenile Justice training seminars.
5. To establish internal training program for new attorneys assigned to Juvenile Division.

CONCURRENCE

Mr. Richard Eichenberger, District Attorney, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 20203 VICTIM/WITNESS PROGRAM
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 113,724	$ 112,776	$ 122,934	$ 122,934	$ 10,158
• Svcs/Supplies	9,968	11,656	11,668	11,668	12
TOTAL APPROP	$ 123,692	$ 124,432	$ 134,602	$ 134,602	$ 10,170
Earned Revenue By Source					
• Aid-Other Govt	$ 103,579	$ 104,712	$ 106,806	$ 106,806	$ 2,094
TOTAL REVENUE	$ 103,579	$ 104,712	$ 106,806	$ 106,806	$ 2,094
NET COUNTY COST					
• Discretionary	$ 20,113	$ 19,720	$ 27,796	$ 27,796	$ 8,076
TEMPORARY (FTE)*	6	6	6	6	0

*Full-time equivalent

MANDATE

The Victim/Witness Assistance Program is optional. Level of service is discretionary.

PURPOSE

Provides support services to victims and witnesses of crimes; responds to crime scenes with mobile unit to provide on-call crisis intervention and emergency services to victims; provides victims with information and referrals to other service agencies; provides victims and witnesses with court support services including emergency transportation, courtroom escorts, information on case status and disposition, and general orientation to the criminal justice system; assists victims with claims for assistance from California Restitution Fund.

WORKLOAD DATA

	---------Actual---------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Case disposition and status	N/A	12,944	24,440	29,826	29,000
On-call system for victims/ witnesses	N/A	3,150	9,746	16,937	18,000
Courthouse information booth	N/A	55,296	47,501	58,877	58,000
On-site crisis intervention	N/A	52	304	942	1,500
Court support and assistance	N/A	25,620	31,200	33,272	34,000
Victim of Violent Crime Claims total (restitution fund) to victims	N/A	$112,405	$287,885	$375,745	$223,965

BUDGET UNIT: 20203 VICTIM/WITNESS PROGRAM
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$10,158 increase ($112,776 to $122,934)

- $10,158 - Normal salary adjustments.
- Zero - One FTE extra-help Victim Witness Advocate II will be paid from grant funds encumbered and carried over from prior years - $17,902.

SERVICES & SUPPLIES

$12 increase ($11,656 to $11,668)

- $354 - Volunteer expenses increased.
- $1,876 - Motor Pool (Mobile Unit) expense increased.
- ($2,080) - Telephone and postage expenses decreased. These subpoena management related expenses will be paid out of the District Attorney's regular budget.

REVENUES

$2,094 increase ($104,712 to $106,806)

- $2,094 - State Victim Assistance Grant increased 2%.

NET COUNTY COST

$8,076 increase ($19,720 to $27,796)

PROGRAM DISCUSSION OF 1986-87 BUDGET

Supplemental County funding of $27,796 is recommended to maintain the current level of service in Fiscal Year 1986-87. This represents the cost of one Victim Witness Advocate I for the Mobile Unit ($22,332) and the projected Motor Pool expense for the Mobile Unit ($5,464). An additional Victim Witness Advocate II will be paid $17,902 from grant funds encumbered and carried over from prior years. This will exhaust the carryover funding. While the recommended appropriation is $134,602, when encumbrances are considered, the program's operational budget is $152,504.

Additional Federal funding for victim assistance that was anticipated in January 1986 did not materialize. Recent communications indicate that supplemental Federal funding in the amount of $12,000 can be expected in November 1986. These funds are expected to fund expanded services to victims rather than subsidize existing services.

Demand for program services is expanding rapidly in the area of domestic violence, particularly requests for assistance in obtaining restraining orders. As the demand for victim service increases in future years, the District Attorney will request further General Fund support for subpoena management services now handled by the Victim/Witness staff.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To maintain on-site crisis mobile unit five days a week.	1. Maintained on-site mobile crisis unit and assisted 942 victims of crime.
2. To assist 75% of all Victim of Violent Crime claims for San Joaquin County through all phases of California's Restitution Fund claim process.	2. Collected $776,035 in Victims of Violent Crime claims submitted to the State Board of Control.
3. To increase the Emergency Victim Fund to meet victim's immediate emergency needs, in the absence of resource agencies.	3. Assisted 297 victims through the Emergency Victim Fund.

BUDGET UNIT: 20203 VICTIM/WITNESS PROGRAM
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To expand the on-call system whereby a witness is permitted to remain at his/her residence or place of employment until required to be in court.	4. Arranged for 16,837 witnesses to stand by for the on-call system.
5. To continue to provide court assistance and support to victims and witnesses.	5. Provided court assistance and support to 33,272 victims and witnesses.
6. To have staff provide follow-up before terminating delivery of service to clients.	6. Provided follow-up to 997 victims and witnesses before termination of service.

1986-87 OBJECTIVES

1. To provide comprehensive services to victims of domestic violence in cooperation with the efforts of the District Attorney's Office and law enforcement agencies mandated by Penal Code Section 13701.

2. To provide ongoing training on domestic violence to all law enforcement agencies as mandated by Penal Code Section 13519.

3. To respond to over 1,000 victim service calls, including crisis intervention services to victims of child abuse, sexual assault or domestic violence; emergency services including food, housing, or transportation for victims or witnesses, and death notifications.

4. To assist over 200 victims from San Joaquin County with the filing and processing of their claims to the California Restitution Fund.

5. To provide court-related services to over 22,000 victims and witnesses including general information and directions for court appearances, transportation to court, emotional support, and updates on case status and disposition.

CONCURRENCE

Mr. Richard Eichenberger, District Attorney, agrees with the budget as proposed for 1986-87

BUDGET UNIT:	20204 GANG VIOLENCE PROJECT
DEPARTMENT:	DISTRICT ATTORNEY
FUNCTION:	LAW & JUSTICE
RESPONSIBLE MANAGER:	RICHARD EICHENBERGER

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 33,174	$ 45,058	$ 41,880	$ 41,880	$ (3,178)
• Svcs/Supplies	(770)	3,122	528	528	(2,594)
TOTAL APPROP	$ 32,404	$ 48,180	$ 42,408	$ 42,408	$ (5,772)
Earned Revenue By Source					
• Aid-Other Govt	$ 32,404	$ 48,180	$ 42,408	$ 42,408	$ (5,772)
TOTAL REVENUE	$ 32,404	$ 48,180	$ 42,408	$ 42,408	$ (5,772)
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
ALLOCATED POSITIONS	0.6	0.6	0.6	0.6	0.0
TEMPORARY (FTE)*	0.4	0.4	0.1	0.1	(0.3)
TOTAL STAFFING	1.0	1.0	0.7	0.7	(0.3)

*Full-time equivalent

MANDATE

The Gang Violence Suppression Program is optional. Level of service is discretionary.

PURPOSE

Encourages vertical prosecution of gang members; coordinates with law enforcement to identify gang members; assists in investigation of gang crimes and protects witnesses; provides clerical support to Gang Violence Task Force.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Cases Accepted	N/A	16	36	41	40

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$3,178 decrease ($45,058 to $41,880)

- ($2,756) - Reduction in time clerk is assigned to Gang Violence Suppression Program to maintain grant records.
- ($422) - Decrease in salary and benefits resulting from changes in time that attorney is assigned to this grant.

SERVICES & SUPPLIES
$2,594 decrease ($3,122 to $528)

- ($402) - Decreased travel expense.
- ($2,192) - Decreased equipment expense.

REVENUES
$5,772 decrease ($48,180 to $42,408)

- ($5,772) - Based on current level of State funding.

BUDGET UNIT: 20204 GANG VIOLENCE PROJECT
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 Gang Violence Suppression Program continues the level of service specified in the 1985-86 grant application approved in September 1985.

The District Attorney has assigned one experienced prosecutor (a Deputy District Attorney IV) to the Gang Violence Suppression Program on a full-time basis. The grant funds 60% of the cost of a Deputy District Attorney IV.

Although the frequency of major acts of gang-related violence has decreased in recent years, the number of gangs and total gang membership in Stockton remain high. Prosecution of gang-related criminal activity continues to be difficult because of witness intimidation and/or lack of cooperation. Assignment of a special prosecutor utilizing vertical prosecution and a strong witness protection program have proven to be the key ingredients in tackling this problem. The relative lull in gang violence the County is currently enjoying can be attributed in some degree to the program's past successes. Several local gang leaders are currently serving long State prison sentences.

There is no Net County Cost for this grant.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To seek continued State funding for the program.	1. Accomplished.
2. To use a personal computer to better identify gang-related cases.	2. Development of a gang intelligence data base is progressing.
3. To increase the number of defendants prosecuted through the program by 30%.	3. Increased number of defendants prosecuted through the program by 14% in 1985-86.
4. To further develop and implement goals established by the Task Force.	4. Convened Task Force only once in 1985-86; no significant new goals or objectives have been developed.

1986-87 OBJECTIVES

1. To complete and maintain gang intelligence data base.
2. To reconstitute and revitalize Gang Violence Task Force.
3. To improve conviction rate on gang-related prosecutions.

CONCURRENCE

Mr. Richard Eichenberger, District Attorney, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 203 FAMILY SUPPORT DIVISION
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,234,580	$ 1,432,478	$ 1,475,258	$ 1,465,898	$ 33,420
• Svcs/Supplies	242,459	770,800	979,500	974,500	203,700
• Fixed Assets	12,663	111,758	5,950	5,950	(105,808)
Total Expend	$ 1,489,702	$ 2,315,036	$ 2,460,708	2,446,348	$131,312
• Intrafund Trans	0	0	(35,000)	(35,000)	(35,000)
TOTAL APPROP	$ 1,489,702	2,315,036	$ 2,425,708	2,411,348	96,312
Earned Revenue By Source					
• Aid-Other Govt	$ 2,366,740	$ 2,315,036	$ 2,425,708	$ 2,411,348	$ 96,312
• Charges for Svcs	58,896	75,000	87,000	87,000	12,000
TOTAL REVENUE	$ 2,425,636	$ 2,390,036	$ 2,512,708	$ 2,498,348	$108,312
NET COUNTY COST					
• Mandated	$ (935,934)	$ (75,000)	$ (87,000)	$ (87,000)	(12,000)
ALLOCATED POSITIONS	49.0	49.0	49.0	49.0	0
TEMPORARY (FTE)*	3.7	3.7	4.5	3.7	0
TOTAL STAFFING	52.7	52.7	53.5	52.7	0

*Full-time equivalent

MANDATE

Functions performed by the Family Support Division are mandated by Welfare and Institutions Code Section 1475.1 et. seq. Level of service is dependent upon court actions.

PURPOSE

Collects, disburses and accounts for child support payments; legally establishes paternity; establishes and enforces support orders; collects reimbursements of County funds expended for support of juveniles in out-of-home placement.

WORKLOAD DATA

Total Active Caseload (End of Year)	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Welfare	10,659	11,546	12,902	15,675	19,043
Non-Welfare	3,632	2,842	3,001	3,494	4,068
Inter-Jurisdictional Cases	449	473	653	752	866
Total	14,740	14,861	16,556	19,922	23,977

BUDGET UNIT: 203 FAMILY SUPPORT DIVISION
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

WORKLOAD DATA

	Actual			Est./ Act.	Proj.
New Cases Opened	82/83	83/84	84/85	85/86	86/87
Welfare	7,522	7,462	7,717	7,466	7,550
Non-Welfare	1,384	1,444	1,655	650	1,495
Total	8,906	8,906	9,372	8,116	9,045
Paternity Cases Opened					
Welfare	830	750	912	962	1,015
Non-Welfare	0	0	35	6	5
Total	830	750	947	968	1,020
Paternity Established					
Welfare	326	355	673	470	456
Non-Welfare	23	88	65	20	49
Total	349	443	738	490	505
Support Cases Opened					
Welfare	1,981	1,898	2,116	2,046	2,200
Non-Welfare	70	37	44	328	400
Total	2,051	1,935	2,160	2,374	2,600
Support Orders Established					
Welfare	823	815	1,177	962	1,223
Non-Welfare	40	52	94	70	100
Total	863	867	1,271	1,032	1,323
COLLECTIONS					
Enforcement Actions					
Welfare	1,164	1,237	1,422	1,558	1,776
Non-Welfare	89	184	304	406	463
Total	1,253	1,421	1,726	1,964	2,239
Collections of Support (all sources)					
Welfare	$4,210,569	$4,289,861	$4,385,053	$4,791,068	$5,270,174
Non-Welfare	2,233,799	2,531,097	3,047,431	3,454,518	3,799,970
Total	$6,444,368	$6,820,958	$7,432,484	$8,245,586	$9,070,144
Tax Intercept					
Federal	$ 0	$ 936,539	$ 762,406	$ 648,045	$ 650,000
State	0	215,056	308,671	443,037	450,000
Total	$ 0	$1,151,595	$1,071,077	$1,091,082	$1,100,000

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

BUDGET UNIT: 203 FAMILY SUPPORT DIVISION
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

SUMMARY OF MAJOR BUDGET CHANGES

SALARIES & EMPLOYEE BENEFITS
$33,420 increase ($1,432,478 to $1,465,898)

- ($25,895) - Task Force recommendation to replace Attorney Administrator with Family Support Administrator position.
- $2,818 - Task Force recommendation to replace two Family Support Officer II's with two Family Support Officer III's.
- $56,497 - Normal salary adjustments.

SERVICES & SUPPLIES
$203,700 increase ($770,800 to $974,500)

- $8,700 - Increased postage to implement more aggressive collections effort.
- $6,800 - Increased copier rental costs, two additional copiers needed for new multi-story offices.
- $119,434 - Increased Data Processing Direct Charges to develop case management system recommended by Task Force.
- ($27,773) - No data processing equipment purchases recommended.
- $83,421 - Increased rental and janitorial costs for new offices.
- $3,614 - Increased charges by County Clerk, Human Services Agency, and Recorder for filings and disbursements.

FIXED ASSETS
$105,808 decrease ($111,758 to $5,950)

- $4,200 - Replacement of six typewriters.
- $1,750 - Seven mobile carts for intra-office file transport.

INTRAFUND TRANSFERS
$35,000 increase (zero to $35,000)

- $35,000 - Reimbursement from Human Services Agency for Food Stamp Fraud prosecution.

REVENUES
$108,312 increase ($2,390,036 to $2,498,348)

- $45,213 - Increased State incentive funding based on projected AFDC collections.
- $12,891 - Increased Federal incentive funding based on projected AFDC and non-AFDC collections.
- $38,208 - Increased funding from Federal Family Support Administration Trust. An additional $114,699 in revenue is estimated from this source. This additional revenue will be placed in the Family Support Trust.
- $12,000 - Increased service charge revenue from court ordered support.

NET COUNTY COST
$12,000 decrease (-$75,000 to -$87,000)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Family Support Division's operations were reviewed by a County Task Force between November 1985 and January 1986. The Family Support Task Force Report, adopted by the Board of Supervisors on April 1, 1986, made recommendations that will result in improved operation of the Division.

The most important changes recommended by the Task Force included:

- Creating the management and supervisory positions of Family Support Administrator and Family Support Officer III. This resulted in a first year savings of $23,077.

- Initiating development of an integrated on-line fiscal and case management system. Development costs are estimated at $200,000.

- Increasing the number of computer terminals in the office to improve staff access to on-line computer information. The cost of all office equipment recommended by the Task Forece was $106,000.

- Reorganizing clerical staffing to provide direct support to case establishment and enforcement units.

BUDGET UNIT: 203 FAMILY SUPPORT DIVISION
DEPARTMENT: DISTRICT ATTORNEY
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RICHARD EICHENBERGER

PROGRAM DISCUSSION OF 1986-87 BUDGET

- Broadening the collections effort to more aggressively and methodically pursue a wider range of delinquent accounts.

The Family Support Division's 1986-87 Proposed Budget reflects the cost of implementing the Task Force recommendations. The most significant increase is the Data Processing service charge for developing the integrated on-line fiscal and case management system. This investment will increase collections and reduce costs, particularly the cost of payment disbursements currently performed by the Human Services Agency.

Other significant recommended increases reflect costs of new offices at 30 South San Joaquin Street.

The Family Support Division has historically operated with a negative Net County Cost. This trend will continue in 1986-87, despite the increase in administrative costs. Excess revenue for Fiscal Year 1986-87 is projected at $201,699. Of this amount, $114,699 will be deposited in the Trust Fund for child support enforcement activities, as required by Welfare and Institutions Code Section 15200.1.

As a result of the Gramm-Rudman Deficit Reduction Act, the Federal reimbursement ratio for Family Support Administration costs is expected to decline from 70% to 50% in October 1987. Accumulated trust fund revenue and efficiencies from increased automation should cushion the impact of Gramm-Rudman for at least two years.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To computerize the fiscal functions and to take over the distribution process now handled by the Human Services Agency.	1. Suspended due to the Task Force Study of the overall operations of the Office.
2. To continue with the team concept and implement a pilot planning program to develop a modified quality circle.	2. Expanded team concept to include Family Support Officer teams.
3. To reorganize the clerical procedural manuals on the basis of function rather than the current "desk" approach.	3. Redefined assignments and responsibilities under Task Force recommendations. Procedural manual being developed.
4. To increase welfare collections by 10% excluding tax intercept monies.	4. Accomplished.

1986-87 OBJECTIVES

1. To replace fiscal and case management system with an integrated on-line system.
2. To implement all recommendations of Task Force.
3. To increase both welfare and non-welfare collections by 10%.
4. To initiate a more aggressive collections policy by increasing enforcement actions such as criminal prosecution, writs of execution, civil contempts, stipulations, and wage assignments by 14%.

CONCURRENCE

Mr. Richard Eichenberger, District Attorney, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: ALL PUBLIC DEFENDER

RESPONSIBLE MANAGER: ROBERT CHARGIN

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 2,387,798	$ 2,673,190	$ 3,399,526	$ 2,980,818	$307,628
• Svcs/Supplies	136,187	297,233	291,134	291,134	(6,099)
• Fixed Assets	14,479	4,562	28,715	11,440	6,878
Total Expend	$ 2,538,464	$ 2,974,985	$ 3,719,375	$ 3,283,392	$308,407
• Intrafund Trans	0	(10,376)	(21,442)	(21,442)	(11,066)
TOTAL APPROP	$ 2,538,464	$ 2,964,609	$ 3,697,933	$ 3,261,950	$297,341
Earned Revenue By Source					
• Aid-Other Govt	$ 270,614	$ 313,766	$ 350,469	$ 342,939	$ 29,173
• Charges for Svcs	36,118	25,400	26,740	26,740	1,340
TOTAL REVENUE	$ 306,732	$ 339,166	$ 377,209	$ 369,679	$ 30,513
NET COUNTY COST					
• Mandated	$ 2,231,732	$ 2,625,443	$ 3,320,724	$ 2,892,271	$266,828
ALLOCATED POSITIONS	52.5	57.8	70.8	60.8	3.0
TEMPORARY (FTE)*	10.6	7.7	4.7	5.5	(2.2)
TOTAL STAFFING**	63.1	65.5	75.5	66.3	0.8

*Full-time equivalent
**Does not include two allocated, but unfunded, Deputy Public Defender

SUMMARY

This presentation is a summary of the two budget units administered by the Public Defender. These include: 204 Public Defender and 20402 Juvenile Subvention Program.

PROGRAM HIGHLIGHTS

The following are major changes recommended for Public Defender operations in 1986-87:

- Appropriation of $34,294 for full-year funding of Deputy Public Defender I added to staff courtroom of seventh Stockton Municipal Court judgeship.
- Net County Cost increase of $34,425 results from conversion of two Public Defender Investigators and a Clerk I from extra-help to allocated positions.
- Two unfunded Deputy Public Defender I added to allow the Public Defender the option of hiring allocated attorneys instead of using extra-help. Cost of these positions would be covered by transfer of extra-help funds.
- Purchase of $8,243 of word processing equipment for production of legal documents and other written materials in the Juvenile Division.

BUDGET UNIT: 204 PUBLIC DEFENDER
DEPARTMENT: PUBLIC DEFENDER
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: ROBERT CHARGIN

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 2,143,271	$ 2,393,835	$ 3,101,355	$ 2,690,177	$296,342
• Svcs/Supplies	115,746	270,722	248,446	248,446	(22,276)
• Fixed Assets	12,540	3,662	26,325	9,050	5,388
Total Expend	$ 2,271,557	$ 2,668,219	$ 3,376,126	$ 2,947,673	$279,454
• Intrafund Trans	0	(10,376)	(21,442)	(21,442)	(11,066)
TOTAL APPROP	$ 2,271,557	$ 2,657,843	$ 3,354,684	$ 2,926,231	$268,388
Earned Revenue By Source					
• Aid-Other Govt	$ 3,707	$ 7,000	$ 7,220	$ 7,220	$ 220
• Charges for Svcs	36,118	25,400	26,740	26,740	1,340
TOTAL REVENUE	$ 39,825	$ 32,400	$ 33,960	$ 33,960	$ 1,560
NET COUNTY COST					
• Mandated	$ 2,231,732	$ 2,625,443	$ 3,320,724	$ 2,892,271	$266,828
ALLOCATED POSITIONS	47.0	52.0	65.0	55.0	3.0
TEMPORARY (FTE)*	9.8	7.7	4.7	5.5	(2.2)
TOTAL STAFFING**	56.8	59.7	69.7	60.5	0.8

*Full-time equivalent
**Does not include two recommended, unfunded Deputy Public Defender positions.

MANDATE

Penal Code Section 987 provides that a defendant shall be assigned defense counsel in capital and non-capital cases if he cannot afford to employ counsel. Further, the duties of the Public Defender are mandated by Section 27706 of the Government Code. A minimum level of defense services is constitutionally mandated.

PURPOSE

Represents indigent clients in adult or juvenile criminal proceedings, in mental health hearings, and in selected civil matters.

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Misdemeanor	7,623	8,179	8,871	9,186	9,517
Felony	1,563	1,853	2,221	2,544	2,913
DVI	40	73	98	50	57
Juvenile	2,988	2,860	2,775	2,630	2,600
State Hospital	680	687	756	947	1,187
Expunge/Pardon	73	112	81	86	91
Civil, Appeals, Misc.	133	137	121	142	180
Habeas Corpus	446	528	628	570	575
Superior Court Only	222	266	347	424	518
Special Proceed	494	635	911	1,110	1,352
Writs & Motions	1,161	1,096	1,136	1,256	1,389
Guard & Ward	27	26	35	38	41
Totals	15,450	16,452	17,980	18,983	20,420

BUDGET UNIT: 204 PUBLIC DEFENDER
DEPARTMENT: PUBLIC DEFENDER
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: ROBERT CHARGIN

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the *major* budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$296,342 increase ($2,393,835 to $2,690,177)

- $34,294 - Full-year funding of Deputy Public Defender I added to staff courtroom of seventh Stockton Municipal Court judgeship.
- $63,008 - Salaries and benefits of two Public Defender Investigators converted from extra-help to allocated positions.
- $14,642 - Salaries and fringe benefits of Clerk I converted from extra-help to allocated position.
- ($43,225) - Reduction in Extra-Help account from conversion of Investigators and Clerk to allocated positions.
- Zero - Two unfunded Deputy Public Defender Is added to allow the Public Defender option of hiring allocated attorneys instead of using extra-help. Costs of these positions would be covered by transfer of extra-help funds.
- $227,623 - Normal salary adjustments.

SERVICES & SUPPLIES

$22,276 decrease ($270,722 to $248,446)

- $4,322 - Increased Communications charges.
- $10,000 - Estimated travel and per diem charges for change of venue death penalty case.
- $11,875 - Increased Data Processing Direct Charges for first full-year operation of interim case management system.
- ($55,780) - Reduced data processing equipment purchases recommended; $16,585 for a hard disk word processor is the only purchase recommended.

FIXED ASSETS

$5,388 increase ($3,662 to $9,050)

- $2,400 - Computer worktables for interim case management system and word processor.
- $1,750 - Library shelving.
- $3,750 - Replacement of five typewriters.
- $850 - Office furniture for one of the converted Deputy Public Defender Investigator positions.

INTRAFUND TRANSFERS

$11,066 increase ($10,376 to $21,442)

- $10,279 - Charges to the Juvenile Division for .5 Legal Typist position.

REVENUES

$1,560 increase ($32,400 to $33,960)

NET COUNTY COST

$266,828 increase ($2,625,443 to $2,892,271)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Public Defender has requested the allocation of 13 additional staff for Fiscal Year 1986-87. Positions requested include: five new Deputy Public Defenders, three Deputy Public Defenders converted from extra-help, one new Public Defender Investigator, two Public Defender Investigators converted from extra-help, one Micrographic Technician converted from extra-help, and one Clerk I converted from extra-help. Additionally, the Public Defender requested an increase in the extra-help allocation of $38,877 (from $135,254 to $174,131).

The County Administrator recommends that the two Public Defender Investigators and the Clerk I be converted from extra-help to allocated positions. Approximately 56% of the cost of this conversion will be offset by a reduction in extra-help funding.

BUDGET UNIT: 204 PUBLIC DEFENDER
DEPARTMENT: PUBLIC DEFENDER
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: ROBERT CHARGIN

PROGRAM DISCUSSION OF 1986-87 BUDGET

The five new Deputy Public Defender positions are not recommended. The request was based on increased workload and the anticipated increase in the number of judicial positions. During the 1985-86 review of the District Attorney's trial staffing, workloads among attorneys in the Public Defender's and District Attorney's offices were analyzed. No significant disparity or need for additional staffing was found. Allocation of additional staff for anticipated judgeships is not recommended until legislative authorization is granted and appointment is imminent. If all pending judicial legislation is passed, the addition of three Deputy District Attorneys and three Public Defenders will be recommended later in the 1986-87 fiscal year.

The requested conversion of three extra-help Deputy Public Defenders to allocated positions is not recommended. The Public Defender requested this conversion because of difficulties in recruiting out-of-County attorneys for temporary positions. Attorneys often are unwilling to relocate if a permanent job cannot be offered. The County Administrator recommends against allocation of additional permanent attorney positions because of the significant increase in Net County Cost experienced in the second, third, and fourth years of employment. These increases are due to annual increases in salary ranging from 17% to 22%. It is recommended that two unfunded Deputy Public Defender Is be allocated so that the Public Defender may offer permanent positions to new recruits. This allows the Public Defender the choice of using permanent or extra-help attorneys so long as the total number of authorized attorneys or the appropriations contained in the Salaries and Employee Benefits object are not exceeded.

The allocation of a new Public Defender Investigator is not recommended. The conversion of the two Public Defender Investigators from extra-help to permanent funding at a net cost of $27,518, will increase investigative staffing by one-half position and will eliminate long-term reliance on extra-help for ongoing workloads.

The request for conversion of the extra-help clerical staff to a permanent Micrographic Technician is not recommended. General Services will be conducting a central records management study which will include a review of the Public Defender's Office. It is recommended that any changes in this position's status be postponed until the study's completion.

For Fiscal Year 1986-87, the County Administrator recommends appropriation of $92,029 in the Extra-Help account. This is a $43,225 deduction from the Fiscal Year 1985-86 appropriation of $135,254 and reflects the conversion of the Investigator and Clerk from extra-help to allocated positions. The recommended appropriation for extra-help will be insufficient to cover costs of ongoing extra-help staffing in the Public Defender's Office. However, historically there has been sufficient turnover within the Public Defender's permanent staffing to free-up surplus salary and benefit appropriations to cover additional extra-help expenditures. The Public Defender has expressed concern that such turnover may not occur during Fiscal Year 1986-87. To alleviate the Public Defender's concern, upon adoption of the Final Budget, the County Administrator will transfer $100,000 from Salaries - Regular to Salaries - Extra-Help to cover potential costs. Additionally, it is recommended that the Board of Supervisors adopt the position that, should the Public Defender's expenditures in the regular salaries and fringe benefits accounts exceed appropriations, sufficient funds will be appropriated to cover the costs of existing allocated positions.

The Services and Supplies object is reduced from the 1985-86 budget because acquisition of data processing equipment for the interim case management system has been completed. Major costs recommended for FY 1986-87 include a $10,000 increase in travel and per diem charges for a change of venue death penalty case, an $11,875 increase to cover the interim case management system operating costs, and $16,585 for the purchase of a hard disk word processor. This purchase will substantially increase the capacity of the Public Defender's existing word processing equipment. It should be noted that the $10,000 requested for the change of venue case may be insufficient and that an additional appropriation may be necessary.

BUDGET UNIT: 204 PUBLIC DEFENDER
DEPARTMENT: PUBLIC DEFENDER
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: ROBERT CHARGIN

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide effective, competent legal services while exercising strong fiscal management policy consistent with ethical considerations.	1. Provided effective, competent legal services to 21 courts in 18,983 cases.
2. To investigate use of a personal computer in performing budgetary, fiscal, personnel, and statistical programs to increase efficiency, study possible pilot program to tie in with eventual integrated justice system.	2. Acquired personal computer in February 1986; operator training initiated. Project that budgetary, fiscal, personnel, and statistical applications will begin in 1986-87.
3. To continue training program for professional staff and train three new clerical staff on word processor.	3. Initiated Interim Criminal Justice System Case Management System in February 1986. Soon to be fully implemented. Early results are encouraging.
4. To optimize representation of clients and fiscal responsibility through effective movement and assignment of personnel.	4. Utilized video and audio tapes in sessions with professional staff. Encouraged attendance at seminars emphasizing new developments in law. Provided extracts of important legal decisions to professional staff. Employed personalized critiquing of courtroom performance, case analysis, and writing skills. Trained four clerical staff on word processor.
	5. Assigned and rotated attorney staff to progressive responsibilities for effective and cost-efficient provision of legal services and professional training and growth.

1986-87 OBJECTIVES

1. To continue the provision of effective, competent legal services and exercise strong fiscal management policy consistent with ethical considerations.
2. To recruit and train new attorneys as replacements and as staff for new courts.
3. To train four backup operators on the Interim Criminal Justice Public Defender Case Management System. Extend use in the reception/intake area.
4. To continue training to use personal computer for office administration.
5. To input research and legal motions into hard disk system to be used as integrated research-motion index.

CONCURRENCE

Mr. Robert Chargin, Public Defender, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 20402 SUBVENTION PROGRAM
DEPARTMENT: PUBLIC DEFENDER
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: ROBERT CHARGIN

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 244,527	$ 279,355	$ 298,171	$ 290,641	$ 11,286
• Svcs/Supplies	20,441	26,511	42,688	42,688	16,177
• Fixed Assets	1,939	900	2,390	2,390	1,490
TOTAL APPROP	$ 266,907	$ 306,766	$ 343,249	$ 335,719	$ 28,953
Earned Revenue By Source					
• Aid-Other Govt	$ 266,907	$ 306,766	$ 343,249	$ 335,719	$ 28,953
TOTAL REVENUE	$ 266,907	$ 306,766	$ 343,249	$ 335,719	$ 28,953
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
ALLOCATED POSITIONS	5.5	5.8	5.8	5.8	0
TEMPORARY (FTE)*	0.8	0.0	0.5	0.0	0
TOTAL STAFFING	6.3	5.8	6.3	5.8	0

*Full-time equivalent

MANDATE

The activities of the Public Defender Subvention Program are mandated by Section 987 of the Penal Code. A minimum level of defense services is constitutionally mandated.

PURPOSE

Provides defense counsel for juveniles who fall in the jurisdiction of the Juvenile Court and are financially unable to employ counsel.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
602 Filings	2,078	2,246	2,244	2,120	2,150

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$11,286 increase ($279,355 to $290,641)

- ($9,750) - Reduction in extra-help funding resulting from conversion of clerical to allocated position.
- $10,279 - Increase in salary and fringe benefits resulting from conversion of clerical to allocated position.
- $10,757 - Normal salary adjustments.

BUDGET UNIT: 20402 SUBVENTION PROGRAM
DEPARTMENT: PUBLIC DEFENDER
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: ROBERT CHARGIN

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES

$16,177 increase ($26,511 to $42,688)

- $6,402 - Data Processing Direct Charges to support operations of the interim Public Defender case management system.
- $8,243 - Purchase of word processing equipment for production of legal documents and other written materials.

FIXED ASSETS

$1,490 increase ($900 to $2,390)

- $2,190 - Recommended purchase of workstations and acoustical enclosure for interim case management system and word processor.
- $200 - Typewriter stand.

REVENUES

$28,953 increase ($306,766 to $335,719)

- $28,953 - Increase in State subvention.

PROGRAM DISCUSSION OF 1986-87 BUDGET

Major cost increases in this budget unit relate to first full-year operation of the interim case management system and acquisition of a word processor.

The interim case management system represents the first step toward an automated case tracking system, pending the completion of the Criminal Justice Information System in 1990.

Acquisition of word processing equipment is recommended as much of the written output of a legal office is repetitious and can be expedited through automation.

The Public Defender has requested an appropriation of $7,530 to hire a half-time extra-help Specialist Clerk. This appropriation is not recommended. The purchase of the word processor and the FY 1985-86 conversion of an extra-help clerical to a permanent position should offset this need. The new position of Legal Typist is allocated to the main Public Defender's budget, but works half-time in the Juvenile Division.

There is no Net County Cost for this budget. All costs are paid from the AB 90 State subvention.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To improve administrative liaison between Juvenile Justice Center and Main Office for monitoring and controlling work.	1. Improved communications of dates of personnel transfer allowing more effective and efficient control.
2. To support Probation in any budget request for more home supervisors which would allow more minors to be released on home supervision.	2. Requested release on home supervision in all appropriate cases.
3. To work with Courts, District Attorney, Probation and Clerk's Office on systems and procedures for better coordination and efficiency of operations.	3. Attended and participated in the newly formed Juvenile Justice Ad Hoc Committee along with representatives of the Courts, District Attorney, County Counsel, Probation, Human Services, and Law Enforcement; presented Public Defender position on topics of confidentiality, 601 status offenders, and truancy.

BUDGET UNIT: 20402 SUBVENTION PROGRAM
DEPARTMENT: PUBLIC DEFENDER
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: ROBERT CHARGIN

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To improve training program for attorneys.	4. Sent selected deputies to workshop on Sexual Abuse Treatment Program; encouraged attendance at CPDA Juvenile Justice Seminar. Disseminated materials to prepare newly assigned deputies. Improved on-the-job training with regular follow-up and review of contested hearings and calendars.
5. To study feasibility of word processing equipment at the Juvenile Justice Center.	5. Requested word processing equipment in 1986-87 budget.

1986-87 OBJECTIVES

1. To investigate possibility of adding another long-distance line.

2. To compile and maintain "brief bank" and resource materials such as "in house" digest of law applicable to juvenile matters, utilizing both hard copy and word processor.

3. To maximize use of Interim Criminal Justice Public Defender Case Management System.

4. To use the Juvenile Division as a training function for the Public Defender's Office.

5. To investigate linking word processor to word processing hard disk system in Public Defender's main office.

CONCURRENCE

Mr. Robert Chargin, Public Defender, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: ALL SUPERIOR COURT

RESPONSIBLE MANAGER: DEBORAH KANTER

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 410,715	$ 1,103,884	$ 1,420,990	$ 1,396,955	$293,071
• Svcs/Supplies	1,615,792	2,292,737	2,475,340	2,475,340	182,603
• Fixed Assets	5,646	1,801	14,313	14,313	12,512
Total Expend	$ 2,032,153	$ 3,398,422	$ 3,910,643	$ 3,886,608	$488,186
• Intrafund Trans	0	(1,000)	(11,400)	(11,400)	(10,400)
TOTAL APPROP	$ 2,032,153	$ 3,397,422	$ 3,899,243	$ 3,875,208	$477,786
Earned Revenue By Source					
• Fine & Forfeit	$ 17,763	$ 24,000	$ 6,000	$ 6,000	$(18,000)
• Aid-Other Govt	365,261	258,950	465,584	463,899	204,949
• Charges for Svcs	1,026,121	936,000	1,007,959	1,007,959	71,959
TOTAL REVENUE	$ 1,409,145	$ 1,218,950	$ 1,479,543	$ 1,477,858	$258,908
NET COUNTY COST					
• Mandated	$ 623,008	$ 2,178,472	$ 2,419,700	$ 2,397,350	$218,878
ALLOCATED POSITIONS	26.0	46.0	50.0	49.0	3.0
TEMPORARY (FTE)*	0.6	2.1	1.3	1.3	(0.8)
TOTAL STAFFING	26.6	48.1	51.3	50.3	2.2

*Full-time equivalent

SUMMARY

This presentation is a summary of the two budget units administered by the Superior Court. These include: 205 Superior Court and 20504 Conservatorship Investigation.

PROGRAM HIGHLIGHTS

The following are major changes recommended for Department operations in 1986-87:

- Appropriation of $76,306 for full-year funding for three Family Court Mediators transferred from the Probation Department.
- Appropriation of $93,750 for full-year funding of 16 staff transferred from County Clerk during Fiscal Year 1985-86 Final Budget.
- Appropriation of $11,249 for conversion of a Specialist Clerk from extra-help to allocated position.
- Increase of $172,700 in Court Assigned Counsel account, from $624,800 to $797,500.
- Increase of $27,601 in Data Processing Direct Charges for upgrading of jury management system programs.
- Purchase of 11 silent typewriters at a cost of $13,200. This will allow Courtroom Clerks to work while court is in session.
- Increase of $78,000 in State reimbursement for indigent capital cases. This reflects an increase in the number of cases handled.

BUDGET UNITS: ALL SUPERIOR COURT

RESPONSIBLE MANAGER: DEBORAH KANTER

PROGRAM HIGHLIGHTS

- Increase of $62,720 in revenues reflects first full-year of juror per diem reimbursement from the State.
- Increase of $95,000 in court fees and costs to be collected. Reflects increased workload.
- Appropriation of $16,176 in the Conservatorship Investigation budget to pay for Clerk Typist II position. This replaces the Conservatorship/Probate Clerk which has been transferred to Superior Court.
- Ten-month appropriation of $30,431 for additional Family Court Mediator based on workload. Cost of position will be reimbursed but revenue will not be received until Fiscal Year 1987-88.
- The Superior Court will be enacting several changes in the Court's jury management system which should result in decreased inconvenience to the public and lower costs to the County.

BUDGET UNIT: 205 SUPERIOR COURT
DEPARTMENT: SUPERIOR COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: DEBORAH KANTER

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 333,376	$ 1,017,346	$ 1,341,906	$ 1,319,556	$302,210
• Svcs & Supplies	1,607,017	2,281,552	2,464,111	2,464,111	182,559
• Fixed Assets	5,646	1,126	14,313	14,313	13,187
Total Expend	$ 1,946,039	$ 3,300,024	$ 3,820,330	$ 3,797,980	$497,956
• Intrafund Trans	0	(1,000)	(11,400)	(11,400)	(10,400)
TOTAL APPROP	$ 1,946,039	$ 3,299,024	$ 3,808,930	$ 3,786,580	$487,556
Earned Revenue By Source					
• Fines & Forfeitures	$ 17,763	$ 24,000	$ 6,000	$ 6,000	$(18,000)
• Aid-Other Govt	283,908	182,500	384,271	384,271	201,771
• Charges for Svcs	1,017,311	930,000	998,959	998,959	68,959
TOTAL REVENUE	$ 1,318,982	$ 1,136,500	$ 1,389,230	$ 1,389,230	$252,730
NET COUNTY COST					
• Mandated	$ 627,057	$ 2,162,524	$ 2,419,700	$ 2,397,350	$234,826
ALLOCATED POSITIONS	24.0	45.0	48.0	47.0	2.0
TEMPORARY (FTE)*	0.4	1.3	0.8	0.8	(0.5)
TOTAL STAFFING	24.4	46.3	48.8	47.8	1.5

*Full-time equivalent

MANDATE

The California Constitution requires a Superior Court in each county. The number of judges per county is specified in the Government Code and the number may be increased by the Legislature. Level of service is not specified but is affected by court caseloads and time limits imposed by statute.

PURPOSE

Acts as the court of general jurisdiction and handles all civil cases with a value over $25,000; handles all felonies, all domestic, probate, guardianship/mental health, and juvenile matters; acts as the appellate court for the municipal courts in the County; acts as the conciliation court; oversees the selection and functioning of the Grand Jury.

WORKLOAD DATA

	----------Actual	----------	----------	Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Probate & Guardianship	1,191	1,493	1,320	1,345	1,345
Family Law	2,820	2,769	2,935	2,878	2,882
Personal Injury	711	797	970	1,102	1,154
Eminent Domain	10	6	11	9	11

BUDGET UNIT:	205 SUPERIOR COURT
DEPARTMENT	SUPERIOR COURT
FUNCTION:	LAW & JUSTICE
RESPONSIBLE MANAGER:	DEBORAH KANTER

WORKLOAD DATA

	Actual			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Other Civil:					
Complaints	1,029	1,222	1,415	1,645	1,805
Petitions	1,619	1,525	2,320	2,236	2,261
Mental Health	39	56	78	89	100
Juvenile:					
Delinquency	1,410	1,450	1,611	1,757	1,862
Dependency	450	605	662	716	762
Criminal	915	948	1,065	1,060	1,098
Appeals	217	302	247	297	321
Habeas Corpus	395	700	627	754	814
Total Filings	10,806	11,873	13,261	13,888	14,415

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$302,210 increase ($1,017,346 to $1,319,556)

- $76,306 - Increase reflects full-year funding for three Family Court Mediators transferred from the Probation Department.
- $93,750 - Increase reflects full-year funding of 16 staff transferred from County Clerk.
- $8,072 - Increase reflects full-year funding of Attorney II added in Fiscal Year 1985-86.
- $16,255 - Increase reflects full-year cost of Conservatorship/Probate Clerk transferred from Superior Court - Conservatorship Investigation.
- $30,431 - Recommended allocation of additional Family Court Mediator based on workload. Cost will be reimbursed by State, but revenue will not be received until Fiscal Year 1987-88.
- $11,249 - Increase reflects recommended conversion of Specialist Clerk from extra-help to an allocated position.
- $66,147 - Normal salary adjustments.

SERVICES & SUPPLIES

$182,559 increase ($2,281,552 to $2,464,111)

- $4,700 - Increased office supplies resulting from staff transfers.
- $6,894 - Increased subscription costs resulting from price increases and acquisition of legal research service.
- $5,699 - Calculated Communications account increase.
- $6,601 - Increased equipment maintenance costs resulting from staff transfers.
- $172,700 - Increase in Court Assigned Counsel account (from $624,800 to $797,500).
- $27,601 - Increase in Data Processing Direct Charges reflects upgrading Jury Management System programs (from $9,436 to $37,037).
- ($18,708) - No data processing equipment recommended.
- ($8,000) - Reduction in arbitration expenditures.
- ($5,600) - Elimination of judge's malpractice insurance costs.
- ($7,000) - Reduction in Interpreter Fees account to approximate estimated actual expenditures.

FIXED ASSETS

$13,187 increase ($1,126 to $14,313)

- $350 - Computer workstation for existing equipment.
- $13,200 - Eleven silent typewriters for Courtroom Clerks.
- $570 - Two file cabinets for Family Court Mediators.
- $193 - Mobile cart for transporting jury summonses from Jury Room to Data Processing.

BUDGET UNIT: 205 SUPERIOR COURT
DEPARTMENT SUPERIOR COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: DEBORAH KANTER

SUMMARY OF MAJOR BUDGET CHANGES

INTRAFUND TRANFERS
$10,400 increase ($1,000 to $11,400)
- $10,400 - Reflects increased charges for secretarial assistance to the Grand Jury and Superior Court - Conservatorship Investigation.

REVENUES
$252,730 increase ($1,136,500 to $1,389,230)
- ($18,000) - Decrease in Fines and Forfeitures resulting from payments going to the Victim Indemnity Fund rather than the General Fund; 1983 statutory change.
- $78,000 - Increase in State reimbursement for indigent capital cases; reflecting increase in cases handled.
- $36,051 - State reimbursed arbitration costs, previously underestimated.
- $62,720 - First full-year of Jury Per Diem reimbursement from State.
- $95,000 - Increase in court fees and costs reflects increased workload.
- ($10,000) - Reduction in conciliation fees collected.
- $8,959 - Increased costs of Law Library offset by transfer from the Law Library Trust Fund.

NET COUNTY COST
$234,826 increase ($2,162,524 to $2,397,350)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Superior Court's program for 1986-87 focuses on management of the Court's calendar and evaluation and improvement of the jury system. In the areas of calendar management, the Court will attempt to keep its calendar as current as it is now. Legislation has been introduced to acquire two new judgeships which are justified by existing caseload. To maintain current calendar status, prior to the new judicial appointments, the Court is using non-judicial staff to save judicial staff time and retired judges and pro tem judges to hear court proceedings. In conjunction with the San Joaquin County Bar Association, the Superior Court has initiated a pro tem judge program. Members of the local bar serve as temporary judges on a voluntary basis, at no cost to the County. The cooperation of the Court and the Bar Association in establishing this program reflects the close working relationships in this County's legal community.

The Court is also focusing on juror utilization. Management systems will be evaluated to determine how juror service days can be reduced. If service time is reduced, inconvenience to the County's citizens will be minimized and costs reduced.

The recommended appropriation for Fiscal Year 1986-87 is $487,556 above the Fiscal Year 1985-86 adjusted, approved budget. Of this increase, $197,612 (41%) represents costs of staff transferred from other County departments. The remainder of the increased appropriation, $289,944, results largely from a $172,700 increase in case driven costs of Court Assigned Counsel. The Superior Court's revenue estimates have increased by $252,730. After deducting costs transferred from other budget units, the recommended Net County Cost of Superior Court has increased by only $37,214. An additional $30,431 of this cost will be received as reimbursement in Fiscal Year 1987-88, leaving a true increased Net County Cost of $6,783.

The Salaries and Employee Benefits object of this budget unit has increased by $302,210 from the Fiscal Year 1985-86 adjusted, approved budget. All but $41,680 of this increase relates to normal salary increases and previously approved staff transfers.

Under Civil Code Section 4607, the Superior Court is required to provide mediation services. In past years, these services had been performed by three Probation Officer IIs in the Probation Department. During the 1985-86 fiscal year, the mediators were transferred from the Probation Department to the Superior Court. Mediators are responsible for mediating any custody

BUDGET UNIT:	205 SUPERIOR COURT
DEPARTMENT	SUPERIOR COURT
FUNCTION:	LAW & JUSTICE
RESPONSIBLE MANAGER:	DEBORAH KANTER

PROGRAM DISCUSSION OF 1986-87 BUDGET

dispute arising in a family law action. Since the inception of record keeping in 1981, the referrals to the mediation staff have increased from 398 in 1981 to 636 in 1985, an increase of 60%. During that same time, no additional mediators have been added. As a result, caseloads have grown unmanageably high, and there is no relief available when mediators are ill or on vacation.

The Court estimates that 92.7% of all cases referred to the mediators are successfully mediated and the dispute resolved. In those instances when cases cannot be resolved, they must go to a full court hearing, requiring an excessive amount of judicial time. The lack of available mediators has resulted in the Court limiting case referrals. As a result, judicial time has substituted for mediator time in some family law cases.

The appropriation of $30,431 for an additional Family Court Mediator position is recommended. The costs of this position qualify for State reimbursement as a mandated cost.

On March 27, 1986, the Commission on State Mandates adopted Parameters and Guidelines for Marriage Mediator Programs. As a result, the State is expected to reimburse the County for mediation expenses which exceed fees collected. Funding for this mandate must be approved by the Legislature. Because of the lengthy process involved, the revenue will not be received until Fiscal Year 1987-88. At that time, the County will receive an estimated $280,000 to reimburse excess costs for FY 1984-85, FY 1985-86, and FY 1986-87.

The appropriation of $11,249 is recommended to convert an existing extra-help Specialist Clerk to an allocated position. This position provides general office support in the areas of payroll, supplies, fiscal, and reception. This recommendation is based on increased workload and staffing in the Court.

The primary cost increase in the Services and Supplies object is in Court Assigned Counsel. The recommended appropriation is $172,700 above last fiscal year's budget of $624,800. This increase results from three factors:

- New contract with Holloway, Tauman, Holmes, and Fialkowski - $53,000.
- Increased Lawyer Referral Service fees - $32,500.
- Increase in anticipated death penalty cases - $87,200.

Other significant costs in this object include an estimated $12,000 increase in operating costs to support staff transfers and a $27,601 increase in Data Processing Direct Charges for changes in the Jury Management System. This last cost should be offset in future budgets by a reduced number of juror per diems.

The major cost recommended in the Fixed Assets object is $13,200 for the purchase of eleven silent electric typewriters. These typewriters will be used by the Superior Court Clerks while Court is in session. This will reduce overtime and eliminate the need for a requested twelfth Superior Court Clerk. The eleven typewriters presently in use were purchased just prior to the transfer of staff from the County Clerk to the Superior Court. This equipment will be transferred to the Stockton Municipal Court offsetting the need for additional purchases.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To keep the number of civil cases awaiting trial low by setting early trial dates and continuing the Court's "no continuance" policy and mandatory arbitration procedures.	1. Achieved.
2. To reduce the number of cases awaiting trial over one year to zero.	2. Achieved.

BUDGET UNIT: 205 SUPERIOR COURT
DEPARTMENT SUPERIOR COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: DEBORAH KANTER

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
3. To refurbish the Superior Court facilities.	3. Remodeled secretarial office, replaced courtroom seating in part, and remodeled jury deliberation room.
4. To secure an extra courtroom so that the Court can better utilize the services of its retired judges and arbitrators.	4. Acquired extra courtroom which is now in use.

1986-87 OBJECTIVES

1. To keep the number of civil cases awaiting trial low by setting early trial dates and continuing the Court's "no continuance" policy and mandatory arbitration procedures.
2. To establish an "intended decision" process for use in the law and motion courts, which would eliminate appearances for many attorneys by allowing them to call the Court the day prior to a scheduled hearing to determine the Court's tentative decision.
3. To evaluate juror utilization procedures, with the goal of reducing required jury service to one day or one trial every two years.
4. To develop a training program for new Superior Court Clerks.
5. To develop a procedures manual for Superior Court secretarial staff.

CONCURRENCE

Ms. Deborah Kanter, Superior Court Administrator, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 20504 CONSERVATORSHIP INVESTIGATION
DEPARTMENT: SUPERIOR COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: DEBORAH KANTER

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 77,339	$ 86,538	$ 79,084	$ 77,399	$ (9,139)
• Svcs/Supplies	8,775	11,185	11,229	11,229	44
• Fixed Assets	0	675	0	0	(675)
TOTAL APPROP	$ 86,114	$ 98,398	$ 90,313	$ 88,628	$ (9,770)
Earned Revenue By Source					
• Aid-Other Govt	$ 81,353	$ 76,450	$ 81,313	$ 79,628	$ 3,178
• Charges for Svcs	8,810	6,000	9,000	9,000	3,000
TOTAL REVENUE	$ 90,163	$ 82,450	$ 90,313	$ 88,628	$ 6,178
NET COUNTY COST					
• Mandated	$ (4,049)	$ 15,948	$ 0	$ 0	$(15,948)
ALLOCATED POSITIONS	2.0	1.0	2.0	2.0	1.0
TEMPORARY (FTE)*	0.2	0.8	0.5	0.5	(0.3)
TOTAL STAFFING	2.2	1.8	2.5	2.5	0.7

*Full-time equivalent

MANDATE

The functions of the Superior Court Conservatorship/Investigator are mandated in Section 1800 et. seq., of the Probate Code. Mandated activities are state-reimbursed. Level of service is not mandated, but is affected by court caseloads.

PURPOSE

Advises proposed adult conservatees of their rights; advises the Court if the appointment of legal counsel is necessary to protect the proposed conservatee; periodically interviews conservatees and investigates and reports on a conservatee's living environment; reports to the Court on adult conservatees' capacity to vote and to give medical consent; recommends modification or termination of conservatorship; periodically reviews accounting of conservatorships and conservatorship estates to determine adequacy; determines if conservatorship estates contain assets for reimbursement for the cost of investigations; and investigates probate cases.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Investigations	528	531	685	600	625

BUDGET UNIT: 20504 CONSERVATORSHIP INVESTIGATION
DEPARTMENT: SUPERIOR COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: DEBORAH KANTER

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$9,139 decrease ($86,538 to $77,399)

- ($30,322) - Transfer of Conservatorship/Probate Clerk to Superior Court.
- $16,176 - Ten-month funding for Clerk Typist II.
- $2,400 - Two months salary adjustment to pay for Superior Court clerical usage, prior to hiring new position.
- ($3,840) - Decrease in funding for extra-help clerical support.
- $6,477 - Normal salary adjustments.

SERVICES & SUPPLIES

$44 increase ($11,185 to $11,229)

REVENUES

$6,178 increase ($82,450 to $88,628)

- $3,178 - Increased reimbursement for this State mandated program.
- $3,000 - Increased fees from Conservatees' estates.

NET COUNTY COST

$15,948 decrease ($15,948 to zero)

PROGRAM DISCUSSION OF 1986-87 BUDGET

In the Fiscal Year 1985-86 budget, clerical support for this budget unit was provided by the position of Conservatorship/Probate Clerk. Seventy percent of the costs of this position was reimbursed by the State. The remaining 30% of the clerk's cost was a County cost paid to support Probate activities in the Superior Court.

During Fiscal Year 1985-86, the Superior Court Probate workload increased to the extent that this cost allocation was no longer supportable. Effective June 23, 1986, the position was transferred to the Superior Court. The allocation of a Clerk-Typist II position is recommended to provide clerical support for conservatorship activities. Because of the allocation of a full-time position, there will be a $3,840 decrease in funding for extra-help clerical support.

The Net County Cost of this budget has been eliminated as a result of this transfer. All expenditures are now eligible for State reimbursement under SB 90. However, there is a corresponding increase in the Net County Cost of the Superior Court budget unit, because of the clerical transfer.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To carry out mandated protection of Conservatee's legal rights and financial assets.	1. Performed all mandated duties. There are no delinquent cases that require review. The proposed Conservatee's legal rights and financial assets are being monitored and reviewed on a regular basis.
2. To review and improve investigation and reporting procedures of the office.	2. Improved investigation procedures with the development of network community agencies sharing agencies information.
3. To review and improve statistical data system.	3. Reviewed, refined, and expanded the statistical collection of data. That data base now includes a listing of all Conservatees who reside in board and care homes or in convalescent facilities which are categorized by the name of the care facility.

BUDGET UNIT: 20504 CONSERVATORSHIP INVESTIGATION
DEPARTMENT: SUPERIOR COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: DEBORAH KANTER

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To review and update office procedures.	4. Improved office procedures by the addition of an updated list of community agencies to refer problems of Conservatees. The office rolodex system and case inventory has been updated. A revised version of the office procedural manual has been completed.
5. To assist Superior Court and County Clerk to maintain and improve Probate program efficiency.	5. Maintained the probate calendar for the Superior Court. The Conservatorship/Probate Clerk has attended seminars and updated probate procedures in accordance with recent law changes.

1986-87 OBJECTIVES

1. To carry out the State mandated programs of protection for the proposed Conservatees at a reasonable cost. To review and improve the investigation process.
2. To provide as much information as possible regarding community resources.
3. To update and improve the network of shared information with community agencies.
4. To discover persons who are exploiting proposed Conservatees.
5. To review and update the collection of statistical data.
6. To develop a comprehensive report outlining programs, accomplishments, and activities.

CONCURRENCE

Ms. Deborah Kanter, Superior Court Administrator, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: ALL MUNICIPAL COURT AND MARSHAL

RESPONSIBLE MANAGERS: ALBERT FLOR, GLENDA GORDON,
SALLY LAFAVERS, JAMES BELL, BILL SHEEHAN
NICK CROCI, CHARLES CHAPMAN,
RALPH JESSEE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 3,777,645	$ 4,209,339	$ 5,202,857	$ 4,940,416	$731,077
• Svcs/Supplies	1,302,100	1,517,184	1,901,487	1,740,681	223,497
• Fixed Assets	28,483	22,971	110,444	22,464	(507)
TOTAL APPROP	$ 5,108,228	$ 5,749,494	$ 7,214,788	$ 6,703,561	$954,067
Earned Revenue By Source					
• Fines & Forfeit	$ 1,045,214	$ 1,014,850	$ 1,079,390	$ 1,079,390	$ 64,540
• Aid-Other Govt	0	32,166	36,998	43,248	11,082
• Charges for Svcs	908,048	834,000	824,281	860,929	26,929
TOTAL REVENUE	$ 1,953,262	$ 1,881,016	$ 1,940,669	$ 1,983,567	$102,551
NET COUNTY COST					
• Mandated	$ 3,154,966	$ 3,745,643	$ 5,035,549	$ 4,481,424	$735,781
• Discretionary	0	122,835	238,570	238,570	115,735
TOTAL NCC	$ 3,154,966	$ 3,868,478	$ 5,274,119	$ 4,719,994	$851,516
ALLOCATED POSITIONS	123.0	130.0	144.0	141.0	11.0
TEMPORARY (FTE)*	9.4	17.6	23.9	14.9	(2.7)
TOTAL STAFFING	132.4	147.6	167.9	155.9	8.3

*Full-time equivalent

SUMMARY

This presentation is a summary of the eight budget units comprising the Municipal Court system in San Joaquin County. These include: 206 Stockton Municipal Court; 207 Lodi Municipal Court; 208 Manteca-Ripon-Escalon Municipal Court; 209 Tracy Municipal Court; 212 Pretrial Services; 217 Stockton Marshal; 218 Lodi Marshal; and 219 Manteca-Ripon-Escalon-Tracy Marshal.

The purpose of this summary is to identify the total costs of maintaining and operating the Municipal Court system.

BUDGET UNITS: ALL MUNICIPAL COURT

RESPONSIBLE MANAGERS: ALBERT FLOR, GLENDA GORDON,
SALLY LAFAVERS, JAMES BELL, BILL SHEEHAN

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 2,866,221	$ 3,236,640	$ 4,043,560	$ 3,828,626	$591,986
• Svcs/Supplies	1,252,745	1,456,772	1,722,793	1,676,160	219,388
• Fixed Assets	26,727	20,701	110,444	22,464	1,763
TOTAL APPROP	$ 4,145,693	$ 4,714,113	$ 5,876,797	$ 5,527,250	$813,137
Earned Revenue By Source					
• Fines & Forfeit	$ 1,045,214	$ 1,014,850	$ 1,079,390	$ 1,079,390	$ 64,540
• Aid-Other Govt	0	28,036	36,998	43,248	15,212
• Charges for Svcs	864,692	797,000	794,281	794,281	(2,719)
TOTAL REVENUE	$ 1,909,906	$ 1,839,886	$ 1,910,669	$ 1,916,919	$ 77,033
NET COUNTY COST					
• Mandated	$ 2,235,787	$ 2,751,392	$ 3,727,558	$ 3,371,761	$620,369
• Discretionary	0	122,835	238,570	238,570	115,735
TOTAL NCC	$ 2,235,787	$ 2,874,227	$ 3,966,128	$ 3,610,331	$736,104
ALLOCATED POSITIONS	97.0	102.0	113.0	113.0	11.0
TEMPORARY (FTE)*	7.5	15.6	22.3	12.2	(3.4)
TOTAL STAFFING	104.5	117.6	135.3	125.2	7.6

*Full-time equivalent

SUMMARY

This presentation is a summary of the five Municipal Court budget units, these include: 206 Stockton Municipal Court; 207 Lodi Municipal Court; 208 Manteca-Ripon-Escalon Municipal Court; 209 Tracy Municipal Court; and 212 Pretrial Services.

PROGRAM HIGHLIGHTS

The following are major changes recommended for 1986-87:

- Appropriation of $115,469 for full-year funding of seventh judgeship and corresponding courtroom clerk for Stockton Municipal Court.
- Salaries and fringe benefits totaling $139,020 for eight new permanent clerical positions justified by workload increases in Stockton Municipal Court.
- Increase of $30,967 in general office supplies based on increased filings and staffing in the Stockton Municipal Court.
- Cost of increased usage, increased fee schedules, and renegotiated contracts of Court Assigned Counsel in all municipal courts, totals $87,250, from $323,200 to $410,450.
- Cost of increased usage and per diem rates for reporting and transcribing in all four municipal courts totals $45,596, from $234,500 to $280,096.
- Increase of $34,608, from $249,223 to $283,831, in Data Processing Direct Charges primarily to support first full-year operation of automated traffic system in outlying municipal courts.

BUDGET UNITS: ALL MUNICIPAL COURT

**RESPONSIBLE MANAGERS: ALBERT FLOR, GLENDA GORDON,
SALLY LAFAVERS, JAMES BELL, BILL SHEEHAN**

PROGRAM HIGHLIGHTS

- Appropriation of $65,047 for full-year funding of Traffic Trial Commissioner in the Tracy Municipal Court.
- Appropriation of $29,912 for three allocated Deputy Clerk I positions in Tracy Municipal Court. Costs will be partially offset by eliminating funding for existing extra-help clerical staffing.
- Increased revenue totaling $64,540, from $1,014,850 to $1,079,390, in Fines, Forfeitures, and Penalties. The bulk of this increase will be generated by the Tracy Municipal Court.
- Appropriation of $11,700 to provide extra-help file maintenance and backup coverage in the Pretrial Services program.

BUDGET UNIT: 206 STOCKTON MUNICIPAL COURT
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: AL FLOR

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,777,083	$ 1,934,190	$ 2,434,352	$ 2,242,914	$308,724
• Svcs/Supplies	916,343	932,249	1,104,703	1,094,688	162,439
• Fixed Assets	15,857	5,086	24,070	12,980	7,894
TOTAL APPROP	$ 2,709,283	2,871,525	$ 3,563,125	$ 3,350,582	$488,407
Earned Revenue By Source					
• Fines & Forfeitures	$ 524,901	$ 515,000	$ 490,000	$ 490,000	$(25,000)
• Aid-Other Govt	0	20,080	25,000	31,250	11,170
• Charges for Svcs	431,556	345,000	375,000	375,000	30,000
TOTAL REVENUE	$ 956,457	$ 880,080	$ 890,000	$ 896,250	$ 16,170
NET COUNTY COST					
• Mandated	$ 1,752,826	$ 1,991,445	$ 2,673,125	$ 2,454,332	$462,887
ALLOCATED POSITIONS	59.0	61.5	69.5	69.5	8.0
TEMPORARY (FTE)*	3.7	3.6	8.0	0.7	(2.9)
TOTAL STAFFING	62.7	65.1	77.5	70.2	5.1

*Full-time equivalent

MANDATE

Municipal Courts are created under the provisions of Article VI, Section II of the California Constitution and operate under Sections 71000 to 72407 of the Government Code. Level of service is at the discretion of the Board of Supervisors, but is impacted by law enforcement activity.

PURPOSE

Responsible for judicial proceedings concerning felony preliminary examinations, violations of local ordinances, civil suits involving amounts under $25,000, small claims and infractions and misdemeanors involving a maximum penalty of one year in jail or a fine of $1,500; provides administrative and clerical support to the Court from initial case filing to final case disposition of all offenses within the jurisdiction of the Court; accounts for and distributes to the proper government agencies all monies received from forfeitures of bails, fines, and filing fees; processes parking violations for some jurisdictions.

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Felony	1,698	1,857	2,066	2,928	3,800
Non-Traffic Misdemeanor	6,969	8,541	10,260	12,240	14,600
Traffic-Misdemeanor	6,702	7,880	8,238	9,228	10,350
Civil/Small Claims	11,162	10,748	11,080	12,713	15,000
Infractions	40,896	39,356	41,528	40,110	45,000

BUDGET UNIT: 206 STOCKTON MUNICIPAL COURT
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: AL FLOR

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$308,724 increase ($1,934,190 to $2,242,914)

- $85,223 - Full-year funding of seventh judgeship.
- $30,246 - Full-year funding of courtroom clerk for new judgeship.
- $139,020 - Salaries and fringe benefits for eight new permanent clerical positions justified by workload increases.
- ($21,713) - Reduction in extra-help funding due to allocation of permanent staffing.
- ($17,000) - Reduction in overtime appropriation due to allocation of permanent staffing.
- $92,948 - Normal salary adjustments.

SERVICES & SUPPLIES

$162,439 increase ($932,249 to $1,094,688)

- $30,967 - Increase in general office supplies based on increased filings and staffing.
- $5,175 - Reflects increases in equipment maintenance agreement costs.
- $75,180 - Reflects increased usage, increased fee schedule, and renegotiated contract of court assigned counsel.
- $8,643 - Increase in Data Processing Direct Charges.
- $29,800 - Reflects increased usage and increased per diem payments for court reporting and transcription.
- $5,700 - Reflects increased usage and full-year funding of fee increases for interpreters.

FIXED ASSETS

$7,894 increase ($5,086 to $12,980)

- $1,300 - Replacement of one non-repairable typewriter and one timeclock.
- $5,005 - Purchase of additional file cabinets and one work table to house workload resulting from increased filings.
- $6,675 - Desks and chairs for new staff.

REVENUES

$16,170 increase ($880,080 to $896,250)

- ($25,000) - Decrease in Vehicle Code fines resulting from older Driving Under the Influence accounts ending. Revenue from new DUI accounts is reflected in the Adult Probation budget.
- $11,170 - Reflects increased State jury fee reimbursement.
- $30,000 - Increased court fees resulting from additional filings.

NET COUNTY COST

$462,887 increase ($1,991,445 to $2,454,332)

PROGRAM DISCUSSION OF 1986-87 BUDGET

Nearly one-quarter of the recommended increase in the Stockton Municipal Court budget results from full-year funding of the seventh judgeship and the corresponding courtroom clerk at a cost of $115,469.

Another 30% of the increase in this budget is related to the recommended allocation of eight additional clerical staff at a cost of $139,020. These eight clerical positions are to offset the Court's increasing reliance on extra-help and overtime to address workload. Fiscal Year 1985-86 estimated/actual expenditures for extra-help and overtime total $207,900. Routine use of extra-help and overtime to address normal workload results in lowered staff morale and decreased productivity. To help fund the new positions, it is recommended that the Overtime and Extra-Help accounts be eliminated, for a total reduction of $38,713. Two months funding in these two accounts is recommended to allow for the hiring of the recommended staff.

BUDGET UNIT: 206 STOCKTON MUNICIPAL COURT
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: AL FLOR

PROGRAM DISCUSSION OF 1986-87 BUDGET

Other significant increased costs are in those accounts over which the Court has little control. These costs include a $75,180 increase (from $204,820 to $280,000) increase in the cost of court assigned counsel, a $5,700 increase (from $60,600 to $66,300), in interpreter charges, and a $29,800 increase (from $177,000 to $206,800) in reporting and transcription costs. These increases reflect both expanded usage and previously negotiated changes in compensation to the providers.

The revenues and Net County Cost attributed to this budget unit are misleading. The Court is responsible for the following revenues which are either not reflected in the General Fund or are attributed to other budget units:

$608,904	Driving Under the Influence Fines
$ 52,835	DUI Administrative Fees
$106,281	Courthouse and Criminal Justice Construction Funds
$375,000	Fine Revenue for the Road Fund

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To upgrade the Master Calendar System.	1. Implemented Rule changes affecting arbitration.
2. To increase use of judicial arbitration.	2. Increased civil cases referred to arbitration by 24%, from 140 in 1984 to 173 in 1985.
3. To reduce in-custody cases through pretrial release and video arraignments.	3. Established the Pretrial Services Program.
4. To improve courtroom security.	4. Improved security because traffic custody cases are no longer transported through public hallways.

1986-87 OBJECTIVES

1. To develop a master plan for courtroom security.
2. To develop a long-range plan for judicial and non-judicial staff and facility needs.
3. To reduce overtime by court employees.

CONCURRENCE

Mr. Al Flor, Clerk Administrator of the Stockton Municipal Court, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 207 LODI MUNICIPAL COURT
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: GLENDA GORDON

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 463,222	$ 511,712	$ 542,767	$ 542,767	$ 31,055
• Svcs/Supplies	109,166	161,841	196,795	190,945	29,104
• Fixed Assets	5,898	4,680	2,939	2,939	(1,741)
TOTAL APPROP	$ 578,286	$ 678,233	$ 742,501	$ 736,651	$ 58,418
Earned Revenue By Source					
• Fines & Forfeitures	$ 200,082	$ 199,000	$ 210,000	$ 210,000	$ 11,000
• Charges for Svcs	150,652	170,000	160,000	160,000	(10,000)
• Aid-Other Govt	0	2,973	2,500	2,500	(473)
TOTAL REVENUE	$ 350,734	$ 371,973	$ 372,500	$ 372,500	$ 527
NET COUNTY COST					
• Mandated	$ 227,552	$ 306,260	$ 370,001	$ 364,151	$ 57,891
ALLOCATED POSITIONS	15.0	15.0	15.0	15.0	0.0
TEMPORARY (FTE)*	2.3	2.3	3.0	3.0	0.7
TOTAL STAFFING	17.3	17.3	18.0	18.0	0.7

*Full-time equivalent

MANDATE

Municipal Courts are created under the provisions of Article VI, Section II of the California Constitution and operate under Sections 71000 to 72407 of the Government Code. Level of service is at the discretion of the Board of Supervisors, but is impacted by law enforcement activity.

PURPOSE

Responsible for judicial proceedings concerning felony preliminary examinations, violations of local ordinances, civil suits involving amounts under $25,000, small claims, and infractions and misdemeanors involving a maximum penalty of one year in jail or a fine of $1,500; provides administrative and clerical support to the Court from initial case filing to final case disposition of all offenses within the jurisdiction of the Court; accounts for, and distributes to the proper government agencies, all monies received from forfeitures of bails, fines, and filing fees.

WORKLOAD DATA

	Actual			Est./ Act.	Proj.
Type of Filing	82-83	83-84	84-85	85-86	86-87
Felony	216	178	276	366	350
Misdemeanor	2,574	1,483	1,585	1,650	1,650
Traffic	16,284	16,808	17,954	18,000	18,500
Parking	8,055	7,882	6,465	7,300	7,500
Small Claims	1,272	983	1,030	1,178	1,295
Civil	1,215	1,119	1,178	1,190	1,200

BUDGET UNIT: 207 LODI MUNICIPAL COURT
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: GLENDA GORDON

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$31,055 increase ($511,712 to $542,767)

- $8,260 - Increase in Extra-Help account to hire a three-quarter time clerk.
- ($950) - Decrease in overtime usage.
- $23,745 - Normal salary adjustments.

SERVICES & SUPPLIES

$29,104 increase ($161,841 to $190,945)

- $2,200 - Increased cost of maintenance agreements.
- $2,400 - Additional cost of larger, more efficient copying machine.
- $13,010 - Increase in Court Assigned Counsel account (from $35,740 to $48,750); additional assignments and 25% increase in contract costs.
- $9,232 - Increased data processing charges to support Automated Traffic System.
- $11,000 - Increase in per diems and usage for court reporting (from $19,000 to $30,000).
- ($13,413) - No data processing equipment recommended for Fiscal Year 1986-87.
- $2,000 - Increased usage of assigned judges.

FIXED ASSETS

$1,741 decease ($4,680 to $2,939)

- $1,044 - Acoustical dividers for office.
- $695 - Workstations for traffic terminal and personal computer purchased in Fiscal Year 1985-86.
- $650 - Television and video cassette recorder for use in traffic and custody arraignments.
- $550 - Replacement of two worn secretarial chairs.

REVENUES

$527 increase ($371,973 to $372,500)

- $11,000 - Increase in Vehicle Code-Fines.
- ($10,000) - Decrease in court fees.

NET COUNTY COST

$57,891 increase ($306,260 to $364,151)

PROGRAM DISCUSSION OF 1986-87 BUDGET

An additional appropriation of $8,260 in Extra-Help funding is recommended. These funds will allow the hiring of a three-quarter time Extra-Help Clerk to assist in the Traffic Section of the Lodi Municipal Court. This recommendation results from anticipated workload increases caused by the State of California funding three positions in the Lodi Police Department to enhance traffic enforcement. Extra-Help, rather than a permanent employee, is recommended because the State funding may be temporary and because the Court is now in the process of implementing the Automated Traffic System. Upon implementation of the system, workload may be sufficiently decreased to allow the release of these funds.

Major increases in the Services and Supplies object reflect uncontrollable costs for court assigned counsel, $13,010, and reporting and transcribing, $11,000. These increases result from additional usage and previously approved changes in compensation to the providers. The other significant increase in Services and Supplies reflects data processing support costs for the Automated Traffic System.

BUDGET UNIT: 207 LODI MUNICIPAL COURT
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: GLENDA GORDON

PROGRAM DISCUSSION OF 1986-87 BUDGET

Routine purchases of office equipment account for $2,389 of the recommended appropriation for Fixed Assets. The remaining $650 has been requested by the Lodi Bench to purchase a television and video cassette recorder for use in traffic and custody arraignments and jury preparation. It is estimated that use of a television for these activities will save 125 hours in judicial time and 125 hours in clerical time annually.

The Net County Cost of this budget unit is misleading as an additional $165,000 is estimated as Fiscal Year 1986-87 revenue for the Road Fund.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To hold monthly meetings with Judges and Clerk on Court procedures and activities.	1. Held regular meetings with Judges and Clerk.
2. To encourage personnel to use information received in training classes.	2. Accomplished, personnel have returned from training classes, shared information received and put it to use.
3. To have current job descriptions for each desk and person.	3. Completed job descriptions for most positions. Anticipated all will be current within the year.
4. To continue to provide efficient assistance to the public.	4. Continued to provide efficient assistance to the public.
5. To request reclassification on one position and maintain level of workload completion.	5. Requested reclassification. Overtime is being used to keep up with workload.

1986-87 OBJECTIVES

1. To meet with arresting agencies to develop quicker processing of in-custody matters.
2. To reduce waiting time at the public counter in Department 2.
3. To complete the training of personnel to operate new automated systems. To cross-train all personnel in computer areas.
4. To use staff meetings to encourage personnel to share ideas for office improvements.
5. To participate in planning for improved facilities.

CONCURRENCE

Ms. Glenda Gordon, Lodi Municipal Court Clerk, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: ALL M-R-E-T JUDICIAL DISTRICT

RESPONSIBLE MANAGERS: SALLY LAFAVERS, JAMES BELL

Summary

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 625,916	$ 694,859	$ 856,122	$ 832,626	$137,767
• Svcs/Supplies	227,236	342,076	393,044	362,276	20,200
• Fixed Assets	4,972	4,585	83,435	6,545	1,960
TOTAL APPROP	$ 858,124	$ 1,041,520	$ 1,332,601	$ 1,201,447	$159,927
Earned Revenue By Source					
• Fines & Forfeit	$ 320,231	$ 300,850	$ 379,390	$ 379,390	$ 78,540
• Aid-Other Govt	0	4,983	9,398	9,498	4,515
• Charges for Svcs	282,484	282,000	259,281	259,281	(22,719)
TOTAL REVENUE	$ 602,715	$ 587,833	$ 648,069	$ 648,169	$ 60,336
NET COUNTY COST					
• Mandated	$ 255,409	$ 453,687	$ 684,532	$ 553,278	$ 99,591
ALLOCATED POSITIONS	23.0	24.0	27.0	27.0	3.0
TEMPORARY (FTE)*	1.5	1.9	2.8	0.0	(1.9)
TOTAL STAFFING	24.5	25.9	29.8	27.0	1.1

*Full-time equivalent

SUMMARY

This presentation is a summary of the budgets for the two Courts in the Manteca-Ripon-Escalon-Tracy Judicial District. They include: 208 M-R-E Municipal Court and 209 Tracy Municipal Court.

PROGRAM HIGHLIGHTS

The following are major changes recommended for District operations in 1986-87:

- Appropriation of $64,047 for full-year funding of Traffic Trial Commissioner in Tracy Municipal Court.
- Increased workload requires an appropriation of $29,912 to pay costs of three allocated Deputy Clerk I positions in the Tracy Municipal Court. Costs are partially offset by the elimination of ten-month extra-help funding for existing clerical staffing.
- Increase of $11,783, from $52,728 to $64,511 in Data Processing Direct Charges, reflecting first full-year operation of the automated traffic system in the Manteca-Ripon-Escalon Municipal Court.
- Increase of $60,336 in revenues, primarily in Vehicle Code Fines and Court Fees from the Tracy Municipal Court.
- The major issue facing the Judicial District remains the acquisition of new court facilities. Programming and architectual activities have begun in the Tracy area. Joint development of a City-County facility will be explored with the City of Manteca. Efforts to locate temporary facilities for the Traffic Trial Commissioner will continue.

BUDGET UNIT: 208 MANTECA-RIPON-ESCALON MUNICIPAL COURT
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: SALLY LAFAVERS

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 338,546	$ 372,680	$ 407,575	$ 401,595	$ 28,915
• Svcs/Supplies	106,440	150,049	156,748	156,748	6,699
• Fixed Assets	2,975	900	8,850	850	(50)
TOTAL APPROP	$ 447,961	$ 523,629	$ 573,173	$ 559,193	$ 35,564
Earned Revenue By Source					
• Fines & Forfeitures	$ 100,077	$ 98,850	$ 132,385	$ 132,385	$ 33,535
• Charges for Svcs	144,439	149,000	106,100	106,100	(42,900)
• Aid-Other Govt	0	2,728	2,728	2,728	0
TOTAL REVENUE	$ 244,516	$ 250,578	$ 241,213	$ 241,213	$ (9,365)
NET COUNTY COST					
• Mandated	$ 203,445	$ 273,051	$ 331,960	$ 317,980	$ 44,929
ALLOCATED POSITIONS	13.5	13.5	13.5	13.5	0
TEMPORARY (FTE)*	0.0	0.0	0.5	0.0	0
TOTAL STAFFING	13.5	13.5	14.0	13.5	0

MANDATE

Municipal Courts are created under the provisions of Article VI, Section II of the California Constitution and operate under Sections 71000 to 72407 of the Government Code. Level of service is at the discretion of the Board of Supervisors, but is impacted by law enforcement activity.

PURPOSE

Responsible for judicial proceedings concerning felony preliminary examinations, violations of local ordinances, civil suits involving amounts of $25,000 and under, small claims, and infractions and misdemeanors involving a maximum penalty of one year in jail or a fine of $1,500. Provides administrative and clerical support to the court from initial case filing to final case disposition of all offenses within the jurisdiction of the court. Accounts for and distributes to the proper government agencies all monies received from forfeitures of bails, fines, and filing fees.

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Felony	275	415	341	264	286
Misdemeanor	3,052	3,380	3,650	3,804	4,055
Infraction	8,893	9,857	10,906	10,728	11,135
Parking	1,679	1,431	2,246	1,539	1,615
Civil	811	734	771	782	821
Small Claims	1,202	906	954	1,048	1,142

BUDGET UNIT: 208 MANTECA-RIPON-ESCALON MUNICIPAL COURT
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: SALLY LAFAVERS

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$28,915 increase ($372,680 to $401,595)
- $29,915 - Normal salary adjustments.
- ($1,000) - Decrease in overtime.

SERVICES & SUPPLIES
$6,699 increase ($150,049 to $156,748)
- $10,511 - Data Processing Direct Charges for automated traffic system.
- $2,891 - Office Expense-Subscriptions and Periodicals.
- ($10,096) - Data processing equipment.
- $2,300 - Reflects increases in equipment maintenance charges.

FIXED ASSETS
$50 decrease ($900 to $850)
- $850 - To replace aged typewriter in Manteca Court.

REVENUES
$9,365 decrease ($250,578 to $241,213)
- $14,735 - Overall increase in revenue but increase is in the Road Fund.

NET COUNTY COST
$44,929 increase ($273,051 to $317,980)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 budget contains very few changes from the 1985-86 Approved Budget.

Extra-help of .5 positions is being requested to offset projected increases in filings in the Clerk's Office. These funds will be used only in an emergency. The County Administrator does not recommend this appropriation. Salary savings should provide sufficient funds for contingencies.

In Services and Supplies, an overall increase of only $6,699 is requested despite increases of $13,402 in two accounts. An increase of $2,891 in Office Expense-Subscriptions and Periodicals is needed despite no additional ordering over the previous year. The cost of this account has doubled in one year with no new subscriptions or periodicals. The Maintenance-Equipment account was underbudgeted in Fiscal Year 1985-86 and requires an additional $2,300 appropriation. Automation of the Office has increased Data Processing Direct Charges.

Two cash registers are requested to replace the manual system of writing money receipts one at a time and manually balancing the fee sheets in the Ripon and Escalon Courts. The cash registers will eliminate the extra clerk hours expended on the manual system. The County Administrator recommends against this purchase. Data Processing is presently developing an automated court accounting/cash receipting process as part of the Criminal Justice Information System. This process should be in place in approximately 18 months. This time period is too short to justify the expenditure of $8,000 on an interim system for two part-time courts.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To obtain additional judge.	1. Requested additional judgeship endorsed by Board of Supervisors; judicial legislation was introduced.
2. To secure additional facilities.	2. Study underway for placement of portable courtroom.
3. To provide high level of service to public at cost comparable to similar entities.	3. Provided high level of service to public at cost comparable to similar entities.

BUDGET UNIT: 208 MANTECA-RIPON-ESCALON MUNICIPAL COURT
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: SALLY LAFAVERS

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To attain greater efficiency and service to the public through training and educational courses.	4. Attended County-sponsored training classes and workshops of Municipal Court Clerks Association.
5. To evaluate the organization, the Eastern Department, to attain the greatest efficiency at the lowest cost.	5. Reviewed the organization of the Courts in South San Joaquin County.

1986-87 OBJECTIVES

1. To effect smooth transition from manual to automated processing of infractions.
2. To relieve the judicial caseload by use of a commissioner pending approval of legislation and appointment of a judge.
3. To secure additional work space for clerical staff and storage space in addition to additional courtroom and judicial facilities.
4. To develop programs on personal computer for automation in the area of accounting, statistical reporting, and calendaring.

CONCURRENCE

Sally LaFavers, M-R-E Municipal Court Clerk, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 209 TRACY MUNICIPAL COURT
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JIM BELL

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 287,370	$ 322,179	$ 448,547	$ 431,031	$108,852
• Svcs/Supplies	120,796	192,027	236,296	205,528	13,501
• Fixed Assets	1,997	3,685	74,585	5,695	2,010
TOTAL APPROP	$ 410,163	$ 517,891	$ 759,428	$ 642,254	$124,363
Earned Revenue By Source					
• Fines & Forfeitures	$ 220,154	$ 202,000	$ 247,005	$ 247,005	$ 45,005
• Aid-Other Govt	0	2,255	6,770	6,770	4,515
• Charges for Svcs	138,045	133,000	153,181	153,181	20,181
TOTAL REVENUE	$ 358,199	$ 337,255	$ 406,956	$ 406,956	$ 69,701
NET COUNTY COST					
• Mandated	$ 51,964	$ 180,636	$ 352,472	$ 235,298	$ 54,662
ALLOCATED POSITIONS	9.5	10.5	13.5	13.5	3.0
TEMPORARY (FTE)*	1.5	1.9	2.3	0.0	(1.9)
TOTAL STAFFING	11.0	12.4	15.8	13.5	1.1

*Full-time equivalent

MANDATE

Municipal Courts are created under the provisions of Article VI, Section II of the California Constitution and operate under Sections 71000 to 72407 of the Government Code. Level of service is at the discretion of the Board of Supervisors, but is impacted by law enforcement activity.

PURPOSE

Responsible for judicial proceedings concerning felony preliminary examinations, civil suits involving amounts under $25,000, small claims involving amounts under $1,500, criminal misdemeanors involving a maximum penalty of one year in jail or a fine of $2,000, violations of local ordinances, infractions and parking; provides administrative and clerical support to the Court from initial case filing to final case disposition of all offenses within the jurisdiction of the Court; accounts for and distributes to the proper government agencies all monies received from forfeitures of bails, fines, and filing fees.

WORKLOAD DATA

	-------Actual-------- 82-83	83-84	84-85	Est./ Act. 85-86	Proj. 86-87
Felony	205	224	362	375	457
Misdemeanor	2,662	3,047	3,555	4,000	3,446
Infraction	12,108	14,335	16,355	16,962	15,555
Parking	1,365	1,392	1,412	1,323	1,344
Civil	703	615	568	694	698
Small Claims	504	508	735	409	663

BUDGET UNIT: 209 TRACY MUNICIPAL COURT
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JIM BELL

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$108,852 increase ($322,179 to $431,031)

- $65,047 - Full-year funding of Traffic Trial Commissioner.
- $48,528 - Recommended allocation of three Deputy Clerk I positions.
- ($18,616) - Elimination of ten months Extra-Help funding for clerical staffing.
- ($1,000) - Reduction in Overtime appropriation.
- $14,893 - Normal salary adjustments.

SERVICES & SUPPLIES
$13,501 increase ($192,027 to $205,528)

- $11,000 - Increased Office Expense-General appropriation based on caseload growth, increased automation, and FY 1985-86 estimated actuals.
- $2,000 - Increased maintenance agreement costs and additional equipment coverage.
- $2,700 - Additional travel costs to allow increased participation of the Court Clerk in Clerk's association meetings.
- $1,779 - Increased Data Processing Direct Charges for first full-year operation of automated traffic system.
- $4,796 - Increased usage and costs for court reporting and transcribing.
- ($5,175) - Reduction in use of assigned judges.
- ($4,466) - No data processing equipment purchases recommended.
- $3,000 - Increased jury usage.
- ($1,000) - Reduction in Household Expense.

FIXED ASSETS
$2,010 increase ($3,685 to $5,695)

- $2,550 - Replacement of three typewriters.
- $1,825 - Desk, chair, and typewriter for one of the recommended new positions.
- $1,320 - Purchase of four additional file cabinets.

REVENUES
$69,701 increase ($337,255 to $406,956)

- $45,005 - Increased fines, primarily from Vehicle Code violations.
- $4,515 - Additional State reimbursement of jury fees.
- $20,181 - Increased court fees collected.
- zero - An additional $213,132 in vehicle fines is estimated as revenue for the Road Fund.

NET COUNTY COST
$54,662 increase ($180,636 to $235,298)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The major issue facing the western division of the Manteca-Ripon-Escalon-Tracy Judicial District for Fiscal Year 1986-87 remains the acquisition of additional space for a third courtroom, non-judicial staffing, and storage. During Fiscal Year 1985-86, the Board of Supervisors allocated a third judicial position of Traffic Trial Commissioner. The recruitment of this position has not begun because the County has been unable to locate an adequate temporary courtroom to house this position. The County Administrator and the General Services Department explored the possibility of building temporary modular facilities at the site of the existing courthouse; however, this approach was rejected as it contained neither scheduling nor cost advantages when compared to permanent construction.

It is now proposed that the existing courthouse be expanded to the east on County-owned property. This will enhance the Court's operations by locating the Marshal's Office between the two courtrooms. Constructing to the east of the existing courthouse will entail the relocation of the Agricultural Commissioner's offices.

BUDGET UNIT: 209 TRACY MUNICIPAL COURT
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JIM BELL

PROGRAM DISCUSSION FOR 1986-87 BUDGET

Presently, the Court's non-judicial staff is housed in extremely cramped quarters. Until permanent construction can be completed, it is proposed that a double-wide trailer unit be located in the parking area to provide additional storage, and housing for the Agricultural Commissioner's and other non-judicial staff.

The recommended Fiscal Year 1986-87 budget reflects increased population growth in the Tracy area and the corresponding increase in court workload. During the last two years, the Court has experienced a 68% increase in felony filings and a 31% increase in misdemeanor filings.

The Tracy Municipal Court has requested the allocation of three additional Deputy Clerk I's for Fiscal Year 1986-87. The County Administrator has analyzed the Court's non-judicial staffing requirements and recommends the allocation of these three permanent positions. The cost of these recommended positions, $48,528, will be partially offset by eliminating the ongoing Extra-Help appropriation of $18,616.

The recommended Net County Cost, $235,298, is misleading. The court anticipates collection of an additional $213,132 for the Road Fund.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To establish an automated system for processing traffic citations, misdemeanors, infractions, and issuing of warrants.	1. Completed. An increase in bail schedule for each recent prior citation has substantially increased revenue. The increased bail encouraged more defendants to appear in court rather than forfeit bail.
2. To acquire computer to maintain statistics and records of court functions.	2. Received computer modems connecting the two departments in the district.
3. To automate task of preparing orders, statements of decision, orders to show cause, and court correspondence.	3. Installed equipment. Staff training is underway.
4. To continue use of alternatives to incarceration.	4. Have used alternatives to incarceration.
5. To unify operations of the two departments of the Manteca-Ripon-Escalon-Tracy Judicial District.	5. Established common forms in both divisions. Computer linkage is assisting in unification.

1986-87 OBJECTIVES

1. To lessen the judicial caseload through the use of a Commissioner pending approval of third judgeship from the State.
2. To secure additional work space for clerical staff and storage.
3. To realize the potential of our new computer system in the clerical and judicial areas. Processes to be automated are accounting, statistics, calendaring, and budget projections.
4. To evaluate the differences between bail posted prior to automated traffic system and the present. To determine if the revenue increase realized offsets the court time increase caused by the higher bail.
5. To determine feasibility of video arraignment.

CONCURRENCE

Mr. Jim Bell, Clerk of the Tracy Municipal Court, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 212 PRETRIAL SERVICES
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: BILL E. SHEEHAN

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 0	$ 95,879	210,319	$ 210,319	$114,440
• Svcs & Supplies	0	20,606	28,251	28,251	7,645
• Fixed Assets	0	6,350	0	0	(6,350)
TOTAL APPROP	$ 0	$ 122,835	$ 238,570	$ 238,570	$115,735
Earned Revenue By Source	$ 0	$ 0	0	0	0
NET COUNTY COST					
• Discretionary	$ 0	$ 122,835	$ 238,570	$ 238,570	$115,735
ALLOCATED POSITIONS	0	1.5	1.5	1.5	0.0
TEMPORARY (FTE)*	0	7.8	8.5	8.5	0.7
TOTAL STAFFING	0	9.3	10.0	10.0	0.7

*Full-time equivalent

MANDATE

This program is not mandated.

PURPOSE

Responsible for facilitating the earliest release of qualified defendants from custody, pursuant to judicially established guidelines for own recognizance release. Provides verified community ties and arrest history information to the court for the purpose of bail and own recognizance releases.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86**	Proj. 86-87***
Felony Interviews	0	0	0	2,025	3,790
Traffic Interviews	0	0	0	450	840
Misdemeanor Interviews	0	0	0	375	732

**1985-86 Estimate based on initial eight-month operation.
***1986-87 Projections based on a twelve-month operation and a 25% increase in interviews.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

NOTE: Fiscal Year 1986-87 Recommendations reflect twelve-month funding. Fiscal Year 1985-86 Appropriations only covered eight months.

BUDGET UNIT: 212 PRETRIAL SERVICES
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: BILL E. SHEEHAN

SUMMARY OF MAJOR BUDGET CHANGES

SALARIES & EMPLOYEE BENEFITS
$114,440 increase ($95,879 to $210,319)

- $48,008 - Annual cost for Program Manager now in this Budget Unit instead of Municipal Court.
- $12,155 - Annual cost for Legal Steno (one-half time) for twelve instead of eight months.
- $11,700 - Provides extra-help funding for file maintenance and backup coverage for illnesses and peak work periods.
- $42,577 - Reflects salary increases for remaining employees and full-year funding of salaries.

SERVICES & SUPPLIES
$7,645 increase ($20,606 to $28,251)

- $4,235 - Increase due to twelve-month funding.
- $700 - Communications cost for twelve months instead of eight months of operation.
- $250 - Motor Pool cost for twelve months and increased program travel.
- $2,460 - Data Processing cost for twelve months.

FIXED ASSETS
$6,350 decrease ($6,350 to zero)

- ($6,350) - No Fixed Assets purchases are recommended.

NET COUNTY COST
$115,735 increase ($122,835 to $238,570)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The recommended 1986-87 Pretrial Services budget reflects an increase over last year's approved budget due to the following factors:

- The Program Manager's salary and benefits have been transferred from the Municipal Court's budget to Pretrial Services budget.

- There are eight temporary employees currently at the Pretrial Interviewer I level who will be eligible to advance to the Pretrial Interviewer II level during the 1986-87 fiscal year. Also, all salaries reflect twelve months operation instead of eight months operation.

- The overall program budget reflects increases due to twelve-month operation.

The additional allocation of $11,700 in the Extra-Help Salaries account is recommended. These funds will be used to provide backup to cover illnesses, to update files, and to work peak periods.

1985-86 OBJECTIVES

New budget unit. No objectives were stated in 1985-86 Proposed Budget.

1985-86 ACCOMPLISHMENTS

1. Expanded operations to include traffic offenses and certain misdemeanants for own-recognizance release consideration.

2. Demonstrated reduced length of incarceration from time of arrest to time of release for interviewees released through the program:

   a. Felons

Avg. time in custody for all felons (1984)*	16 days
Avg. time in custody for interviewees receiving prearraignment release	8.19 hrs.

BUDGET UNIT: 212 PRETRIAL SERVICES
DEPARTMENT: MUNICIPAL COURT
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: BILL E. SHEEHAN

1985-86 ACCOMPLISHMENTS

b. Traffic Offenders

Avg. time in custody for all traffic offenders (1984)*	1.40 days
Avg. time in custody interviewees receiving prearraignment release	6.67 hrs.

*Report of County Jail Advisory Committee, 1985

3. Acted as a liaison between the Court and various criminal justice agencies throughout the County.

1986-87 OBJECTIVES

1. To reduce the time between initial arrest and ultimate release on own-recognizance for defendants.
2. To work closely with the Sheriff's Department to expedite the citation release of defendants interviewed by this program.
3. To provide faster and expanded interview information to the outlying courts in Tracy, Manteca, and Lodi.

CONCURRENCE

Mr. Bill E. Sheehan, Pretrial Services Program Manager, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: ALL MARSHAL

RESPONSIBLE MANAGERS: NICK CROCI, CHARLES CHAPMAN,
RALPH JESSEE

Summary

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 911,424	$ 972,699	$ 1,159,297	$ 1,111,790	$139,091
• Svcs/Supplies	49,355	60,412	178,694	64,521	4,109
• Fixed Assets	1,756	2,270	0	0	(2,270)
TOTAL APPROP	$ 962,535	$ 1,035,381	$ 1,337,991	$ 1,176,311	$140,930
Earned Revenue By Source					
• Aid-Other Govt	$ 0	$ 4,130	$ 0	$ 0	$ (4,130)
• Charges for Svcs	43,356	37,000	30,000	66,648	29,648
TOTAL REVENUE	$ 43,356	$ 41,130	$ 30,000	$ 66,648	$ 25,518
NET COUNTY COST					
• Mandated	$ 919,179	$ 994,251	$ 1,307,991	$ 1,109,663	$115,412
ALLOCATED POSITIONS	26.0	28.0	31.0	28.0	0.0
TEMPORARY (FTE)*	1.9	2.0	1.6	2.7	0.7
TOTAL STAFFING	27.9	30.0	32.6	30.7	0.7

*Full-time equivalent

SUMMARY

This presentation is a summary of the budgets of the three Marshals' Offices operating in San Joaquin County. They include: 217 Stockton Marshal; 218 Lodi Marshal; and 219 Manteca-Ripon-Escalon-Tracy Marshal.

PROGRAM HIGHLIGHTS

The following are major changes recommended for Marshal operations in 1986-87:

- Appropriation of $31,088 for full-year funding for a Deputy Marshal to support the seventh judgeship in the Stockton Municipal Court.

- Appropriation of $12,106 for half-time extra-help Deputy Marshal in Lodi. This expense is offset by a $13,000 increase in civil process service revenues.

- Appropriation of $27,036 for an additional Deputy Marshal position in M-R-E-T Marshal's Office. The recommendation is needed for bailiff and transportation services in additional custody proceedings.

- Increased Motor Pool charges of $6,200 to provide a County car for use in civil process service in M-R-E-T Marshal's Office. Offset by $8,648 increase in civil process service fees, resulting from decreased mileage paid to Deputy Marshals.

BUDGET UNIT: 217 STOCKTON MARSHAL
DEPARTMENT: MARSHAL
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: NICK CROCI

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 370,706	$ 400,681	$ 466,352	$ 466,352	$ 65,671
• Svcs/Supplies	8,872	6,529	5,762	5,762	(767)
TOTAL APPROP	$ 379,578	$ 407,210	$ 472,114	$ 472,114	$ 64,904
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 379,578	$ 407,210	$ 472,114	$ 472,114	$ 64,904
ALLOCATED POSITIONS	10.0	11.0	11.0	11.0	0
TEMPORARY (FTE)*	1.1	1.1	1.1	1.1	0
TOTAL STAFFING	11.1	12.1	12.1	12.1	0

*Full-time equivalent

MANDATE

Section 71085 of the Government Code provides for a chief ministerial officer to provide bailiff and security services to the court. Level of service is not mandated but is impacted by court caseloads.

PURPOSE

Provides security to the Stockton Municipal Court; responsible for prisoners' security in the courtroom and in the security area.

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Felony in Custody	3,912	4,130	4,810	5,505	6,500
Misdemeanor in Custody	4,204	4,398	5,269	6,281	7,204
Traffic in Custody	2,501	2,678	2,674	2,761	2,802
Felony not in Custody	4,100	5,800	5,200	5,642	6,211
Misdemeanor not in Custody	5,978	8,700	9,100	9,200	10,814
Traffic not in Custody	11,412	12,200	14,300	15,261	17,000
Civil Cases	2,816	2,941	3,380	3,506	3,901
Traffic Infractions	12,413	15,041	18,200	19,402	22,046
Small Claims	6,218	5,914	6,801	7,216	8,142
Juvenile Court	2,416	2,214	2,080	2,417	2,978
Miscellaneous Custody	902	957	708	650	842

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$65,671 increase ($400,681 to $466,352)
- $31,088 - Full-year funding for a new permanent position of Deputy Marshal.
- $34,177 - Normal salary adjustments.

BUDGET UNIT: 217 STOCKTON MARSHAL
DEPARTMENT: MARSHAL
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: NICK CROCI

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES

$767 decrease ($6,529 to $5,762)

- ($1,000) - Reduction in the amount of law enforcement equipment required.

NET COUNTY COST

$64,904 increase ($407,210 to $472,114)

PROGRAM DISCUSSION OF 1986-87 BUDGET

Increased costs recommended result from the full-year funding of a bailiff for the seventh Stockton Municipal Court judgeship and normal salary adjustments.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To gain regular employee participation in P.O.S.T. accredited training.	1. Not achieved, unable to employ the number of extra-help Deputy Marshals necessary to provide relief for regular Deputy Marshals.
2. To broaden the scope of in-house training to include the fields of Public Relations, Employee-Employer Relations, Courtroom Decorum, and Judicial Process.	2. Achieved.
3. To revise the Department's Policy and Procedure Manual to meet contemporary standards.	3. Not completed, should be completed by August 1, 1987.

1986-87 OBJECTIVES

1. To assign regular Deputy Marshals to P.O.S.T. accredited training prior to January 1, 1987.
2. To reach agreement with the Sheriff's Department to fingerprint and book and release 300 plus prisoners now being processed by the Sheriff's Department at the County Jail.

CONCURRENCE

Mr. Nick Croci, Stockton Marshal, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 218 LODI MARSHAL
DEPARTMENT: MARSHAL
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: CHARLES CHAPMAN

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 226,532	$ 241,032	$ 266,626	$ 266,626	$ 25,594
• Svcs/Supplies	15,642	17,151	20,213	20,213	3,062
• Fixed Assets	870	1,370	0	0	(1,370)
TOTAL APPROP	$ 243,044	$ 259,553	$ 286,839	$ 286,839	$ 27,286
Earned Revenue By Source					
• Charges for Svcs	$ 17,020	$ 17,000	$ 30,000	$ 30,000	$ 13,000
TOTAL REVENUE	$ 17,020	$ 17,000	$ 30,000	$ 30,000	$ 13,000
NET COUNTY COST					
• Mandated	$ 226,024	$ 242,553	$ 256,839	$ 256,839	$ 14,286
ALLOCATED POSITIONS	7.0	7.0	7.0	7.0	0.0
TEMPORARY (FTE)*	0.0	0.0	0.5	0.5	0.5
TOTAL STAFFING	7.0	7.0	7.5	7.5	0.5

*Full-time equivalent

MANDATE

Section 71085 of the Government Code provides for a chief ministerial officer to provide bailiff and security services to the court. Section 262 of the Code of Civil Procedures mandates that the Marshal shall execute all processes and orders issued by competent authority. Level of service is not mandated but is impacted by court caseloads.

PURPOSE

Transports all prisoners to and from the Lodi Municipal Court; responsible for prisoner security in the courtroom; performs civil process service.

WORKLOAD DATA

Departmental activities include the service of process, the transportation of prisoners, and bailiff services:

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Process Served	1,753	1,588	1,866	2,000	2,000
Prisoners Transported	N/A	1,420	1,560	2,340	2,500
Court Services (Total Cases)	21,561	20,571	22,023	22,384	22,995

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$25,594 increase ($241,032 to $266,626)
- $13,488 - Normal salary adjustements.
- $12,106 - Half-time extra-help Deputy Marshal.

BUDGET UNIT:	218 LODI MARSHAL
DEPARTMENT:	MARSHAL
FUNCTION:	LAW & JUSTICE
RESPONSIBLE MANAGER:	CHARLES CHAPMAN

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES

$3,062 increase ($17,151 to $20,213)

- $ 2,520 - Increase in Motor Pool cost for civil process service.

FIXED ASSETS

$1,370 decrease ($1,370 to zero)

- No fixed assets purchases recommended.

REVENUES

$13,000 increase ($17,000 to $30,000)

- $ 2,000 - Increase reflects change in charges for process service.
- $10,000 - Increase reflects elimination of mileage payments for civil process service.

NET COUNTY COST

$14,286 increase ($242,553 to $256,839)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Marshal is seeking a half-time deputy to serve process and to cover peak workload periods. Total cost of this position is $14,626; $12,106 in salary and $2,520 in Motor Pool costs.

Currently, civil process is served by deputies on their own time. Deputies are only paid mileage. This $10,000 annual cost, which is now reflected as a reduction in revenue, would no longer exist.

The Marshal estimates that funding this half-time position will also save $7,356 in overtime and vacation coverage costs during Fiscal Year 1986-87.

A net savings of $2,731 is estimated if this approach is taken. The County Administrator recommends funding the extra-help approach for Fiscal Year 1986-87, on a trial basis, to determine its cost effectiveness.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To send uniform personnel to civil training classes.	1. Sent Deputy to academy on April 7, 1986.
2. To continue to manage staff to avoid payment of overtime.	2. Paid no overtime to date.
3. To improve communications with judges and court staff.	3. Established open and good communications.

1986-87 OBJECTIVES

1. To continue civil training for uniform personnel.
2. To send clerical personnel to civil process training.
3. To acquire a part-time deputy marshal to serve civil process and cover vacation periods.

CONCURRENCE

Mr. Charles Chapman, Lodi Marshal, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 219 MANTECA-RIPON-ESCALON-TRACY MARSHAL
DEPARTMENT: MARSHAL
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RALPH JESSEE

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 314,186	$ 330,986	$ 426,319	$ 378,812	$ 47,826
• Svcs/Supplies	24,841	36,732	152,719	38,546	1,814
• Fixed Assets	886	900	0	0	(900)
TOTAL APPROP	$ 339,913	$ 368,618	$ 579,038	$ 417,358	$ 48,740
Earned Revenue By Source					
• Charges for Svcs	$ 26,336	$ 20,000	$ 0	$ 36,648	$ 16,648
• Aid-Other Govt	0	4,130	0	0	(4,130)
TOTAL REVENUE	$ 26,336	$ 24,130	$ 0	$ 36,648	$ 12,518
NET COUNTY COST					
• Mandated	$ 313,577	$ 344,488	$ 579,038	$ 380,710	$ 36,222
ALLOCATED POSITIONS	9.0	10.0	13.0	10.0	0.0
TEMPORARY (FTE)*	0.8	0.9	0.0	1.1	0.2
TOTAL STAFFING	9.8	10.9	13.0	11.1	0.2

*Full-time equivalent

MANDATE

Section 71085 of the Government Code provides for a chief ministerial officer to provide bailiff and security services to the court. Section 262 of the Code of the Civil Procedures mandates that the Marshal shall execute all processes and orders issued by competent authority. Level of service is not mandated but is impacted by court caseloads.

PURPOSE

Transports all prisoners to and from the Manteca-Ripon-Escalon-Tracy Municipal Court; responsible for prisoner security in the courtroom; performs civil process service.

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	1983	1984	1985	85-86	86-87
Prisoners Transported	N/A	3,627	4,183	N/A	N/A
Civil Process Served	N/A	2,590	2,804	N/A	N/A

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$47,826 increase ($330,986 to $378,812)

- $31,819 – Full-year funding of Deputy Marshal added in May 1986.
- $5,800 – Additional extra-help appropriation to provide coverage for Senior Deputy Marshal on disability leave.
- ($6,380) – Reduction in overtime based on estimated/actual for FY 1985-86.
- $16,587 – Normal salary adjustments.

BUDGET UNIT: 219 MANTECA-RIPON-ESCALON-TRACY MARSHAL
DEPARTMENT: MARSHAL
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RALPH JESSEE

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES
$1,814 increase ($36,732 to $38,546)
- $6,200 - Increased Motor Pool charges to provide County car for use in civil process service and increased usage of existing vehicles.
- ($5,400) - Decreased travel charges based on FY 1985-86 Estimated/Actual.
- $814 - Increased communications charges.

FIXED ASSETS
$900 decrease ($900 to zero)
- ($900) - No fixed assets requested or recommended.

REVENUES
$12,518 increase ($24,130 to $36,648)
- ($4,130) - Decrease in estimated Peace Officers Standards and Training reimbursement; accreditation not obtained in FY 1985-86.
- $8,000 - Increased revenue from additional civil process service.
- $8,648 - Increase in civil process service fees paid to County resulting from decreased mileage paid to Deputy Marshals because of additional County car.

NET COUNTY COST
$36,222 increase ($344,488 to $380,710)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Manteca-Ripon-Escalon-Tracy Marshal's Fiscal Year 1986-87 budget request seeks the addition of two Deputy Marshals and the conversion of an extra-help Clerk II to a permanent position. The basis of the request is the pending addition of a third court in the judicial district. The requested positions are not recommended at this time. Upon the development of either temporary housing for the already approved Commissioner or the appointment of the third judge, the County Administrator will recommend additional Deputy Marshals and support staff.

An additional Deputy Marshal was allocated in May 1986, at a cost of $31,819. That action was based upon the substantial number of custody and Deuel Vocational Institute cases now being handled in the Tracy Municipal Court. Accurate historical data is not available, however, it is known that the Tracy Court is now averaging 225 custody and 30 DVI proceedings per month. This Deputy position should temporarily alleviate some of the security issues arising from this caseload.

A $5,800 increase in the extra-help appropriation is also recommended. Since October of 1985, the Marshal's Office has been understaffed due to a Senior Deputy Marshal on disability leave. The appropriation of extra-help money is intended to provide coverage through October of 1986, when the disability leave ends.

For Fiscal Year 1986-87, the Marshal has requested a $116,900 increase in the Office's Motor Pool appropriation. This request is for the purchase of two 22-passenger buses for prisoner transport and the assignment of two County cars to be used for civil process service. The County Administrator does not recommend the purchase of the two buses at this time. Representatives of several law and justice departments are now exploring options which would reduce the County's need for custody transportation. These options include the use of video arraignment and the construction of an arraignment court at the County Jail. If either of these options is workable, the Marshal's need for larger vehicles would be eliminated.

The County Administrator recommends the appropriation of an additional $5,000 in the Motor Pool account to cover costs of assigning one County car to the Marshal's Office for civil process service. Presently, Deputy Marshals receive $1.30 per mile, one way, as compensation for using their private vehicles to serve civil process. In calendar year 1985, approximately $17,300 was deducted from County revenue to pay these mileage fees. The assignment of a County car should allow the Marshal to increase revenues by approximately $8,650, which, when the increased Motor Pool appropriation is deducted, will

BUDGET UNIT: 219 MANTECA-RIPON-ESCALON-TRACY MARSHAL
DEPARTMENT: MARSHAL
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: RALPH JESSEE

PROGRAM DISCUSSION FOR 1986-87 BUDGET

decrease Net County Cost by approximately $3,650 per year. The savings to the County is dependent upon the Marshal's ability to schedule civil process service so that it does not result in increased paid overtime to Deputy Marshals. The County Administrator recommends that cost savings attributed to the use of County cars be evaluated in January 1987, to determine if the program should be continued or whether a second car should be assigned.

1985-86 OBJECTIVES

1. To train all personnel to an acceptable standard and complete POST affiliation.
2. To bring the security of the Court's facilities to an acceptable level.
3. To complete standardization of the office practices and policies.

1985-86 ACCOMPLISHMENTS

1. FY 1985-86 accomplishments were not submitted to the County Administrator.

1986-87 OBJECTIVES

No FY 1986-87 objectives were submitted to the County Administrator.

CONCURRENCE

Senior staff representing Marshal Ralph Jessee, who was ill and unable to attend the budget review, agree with the budget as proposed for 1986-87.

BUDGET UNITS: ALL SHERIFF-CORONER

RESPONSIBLE MANAGER: JOHN ZUNINO

Summary

General/ Fund: Fish & Game	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec.
			Requested	Recommended	
Expenditures					
• Sal/Benefits	$14,934,238	$16,174,588	$18,188,252	$18,115,179	$1,940,591
• Svcs/Supplies	4,807,694	4,982,627	5,304,743	5,284,737	302,110
• Other Charges	12,561	11,500	9,500	9,500	(2,000)
• Fixed Assets	95,616	105,140	284,502	168,962	63,822
• Operating Trans	0	0	3,000	3,000	3,000
Total Expend	$19,850,109	$21,273,855	$23,789,997	$23,581,378	$2,307,523
• Intrafund Trans	(20,505)	(50,338)	(50,338)	(50,338)	0
TOTAL APPROP	$19,829,604	$21,223,517	$23,739,659	$23,531,040	$2,307,523
Earned Revenue By Source					
• Lic/Permits	$ 2,712	$ 200	$ 200	$ 200	$ 0
• Fines & Forfeit	11,368	12,500	12,100	12,100	(400)
• Int & Rents	12,019	14,500	14,500	14,500	0
• Aid-Other Govt	405,486	303,912	368,157	368,157	64,245
• Chrgs for Svcs	728,624	723,046	931,546	865,046	142,000
• Other Revenue	0	2,085	0	0	(2,085)
TOTAL REVENUE	$ 1,160,209	$ 1,056,243	$ 1,326,503	$ 1,260,003	$ 203,760
NET COUNTY COST					
• Mandated	$18,669,395	$20,167,274	$22,413,156	$22,271,037	$2,103,763
ALLOCATED POS	437.0	460.0	466.0	463.0	3.0
TEMPORARY (FTE)*	3.5	4.4	4.8	4.8	0.4
TOTAL STAFFING	440.5	464.4	470.8	467.8	3.4

*Full-time equivalent

SUMMARY

This presentation is a summary of the six budget units administered by the Office of the Sheriff-Coroner. These include: 216 Sheriff-Coroner; 21601 STC Training; 21602 Boating Safety; 226 Sheriff-Custody; 261 Central Morgue; and 265 Fish and Game.

PROGRAM HIGHLIGHTS

The following are major changes recommended for Sheriff operations in 1986-87:

- Appropriation of $178,212 to fund six Deputy Sheriffs added in 1985-86 to expand the Community Car Program.
- Overtime appropriation increase of $109,347 primarily in Court Security, Detective, and Patrol.
- Increase of $15,294 in Data Processing Direct Charges - Equipment to purchase six personal computers.
- Increase of $40,935 in the Sheriff's main operations budget for recommended fixed assets purchases. The bulk of this increase is for the replacement of vehicle light bar and siren/PA systems and the replacement of the Records Unit central case report recording/transcribing system.

BUDGET UNITS: ALL SHERIFF-CORONER

RESPONSIBLE MANAGER: JOHN ZUNINO

PROGRAM HIGHLIGHTS

- Increased reimbursement of $54,834 from State Peace Officers Standards and Training funds. Increase reflects training of six funded and six unfunded Deputy Sheriffs added in April 1986.
- Increase of $303,252 in Custody overtime due primarily to increased security needed for overcrowded conditions.
- Appropriation of $154,397 to fund six Custodial Officers added in April 1986 for Women's Minimum Security Facility and Men's Medium Security Facility.
- Appropriation of $102,928 to fund four, previously unfunded, Custodial Officers for Men's Medium Security Facility.
- Recommended allocation of two Custodial Officers and one Specialist Clerk for the Alternative Work and Work Furlough Programs. This $60,446 cost will be fully offset by program revenues.
- Increase of $98,015 to pay for medical services to inmates at the Jail facilities.
- Purchase of a $17,521 off-road vehicle from the Off-Road Vehicle Trust Fund to allow enforcement of Fish and Game Laws in inaccessible areas.
- Based on food study results, a major upgrade of the Jail food service operations will be recommended to the Board of Supervisors during Fiscal Year 1986-87.
- The County Administrator and the Sheriff will be jointly conducting a complete staffing study of the office's non-custody staffing to develop optional service levels and their related costs. The Board will be approached mid-year to adopt policies establishing service levels and methods of financing for the Sheriff's police activity.
- Staffing and programs at the Jail facilities are now being analyzed by Sheriff staff. Recommendations for necessary changes at the Jail will be brought to the Board during Fiscal Year 1986-87.

BUDGET UNIT: 216 SHERIFF-CORONER
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

Fund: General	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec.
			Requested	Recommended	
Expenditures					
• Sal/Benefits	$ 9,897,421	$10,600,046	$11,534,499	$11,461,426	$ 861,380
• Svcs/Supplies	1,558,202	1,681,375	1,824,406	1,802,505	121,130
• Fixed Assets	24,723	24,435	114,410	65,370	40,935
Total Expend	$11,480,346	$12,305,856	$13,473,315	$13,329,301	$1,023,445
• Intrafund Trans	(20,505)	(30,338)	(30,338)	(30,338)	0
TOTAL APPROP	$11,459,841	$12,275,518	$13,442,977	$13,298,963	$1,023,445
Earned Revenue By Source					
• Lic/Permits	$ 2,712	$ 200	$ 200	$ 200	$ 0
• Interest & Rent	0	2,500	2,500	2,500	0
• Aid-Other Govt	190,467	85,508	140,342	140,342	54,834
• Charges for Svc	211,117	218,796	218,796	218,796	0
TOTAL REVENUE	$ 404,296	$ 307,004	$ 361,838	$ 361,838	$ 54,834
NET COUNTY COST					
• Mandated	$11,055,545	$11,968,514	$13,081,139	$12,937,125	$ 968,611
ALLOCATED POSITION	275.0	286.0	286.0	286.0	0
TEMPORARY (FTE)*	1.2	0.8	0.8	0.8	0
TOTAL STAFFING	276.2	286.8	286.8	286.8	0

*Full-time equivalent

MANDATE

The activities performed by the Sheriff-Coroner are mandated by Sections 24000 and 26600 et. seq., of the Government Code. Level of service is discretionary.

PURPOSE

Provides local police protection services to the unincorporated areas of the County; provides coroner services and other specialized law enforcement services to the entire County; enforces State laws within the cities; provides bailiff services to the Superior Court; serves civil process.

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Homicide	11	9	25	25	25
Rape	44	28	46	25	35
Robbery	117	129	155	137	145
Aggravated Assault	232	269	262	292	315
Burglary	2,488	2,363	2,668	2,994	3,350
Theft Over $200	1,393	1,563	1,640	1,666	1,690
Felony Arrest	853	879	1,034	1,137	1,251
TOTAL	5,138	5,240	5,830	6,276	6,811

BUDGET UNIT: 216 SHERIFF-CORONER
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$861,380 increase ($10,600,046 to $11,461,426)

- $178,212 - Funding of six of the Deputies added mid-year.
- $109,347 - Overtime increase in Court Security, Detectives, and Patrol.
- ($23,210) - No unemployment insurance required for 1986-87.
- $11,312 - Holiday pay for six Deputies approved mid-year.
- $7,613 - Career incentive pay for six Deputies approved mid-year.
- $578,106 - Normal salary adjustments.

SERVICES & SUPPLIES

$121,130 increase ($1,681,375 to $1,802,505)

- $34,587 - Communications account, centrally budgeted.
- $15,294 - Personal computers, six recommended.
- $14,532 - Data Processing Direct Charges, centrally budgeted.
- $13,675 - Officer safety equipment for 12 Deputies approved mid-year 1985-86 and for Critical Incident Management Team members.
- $11,500 - Motor Pool account, centrally budgeted.
- $11,330 - Increased air transportation of inmates.
- $8,900 - Reconditioning of shotguns and purchase of computer log back-up tape.
- $4,413 - Small equipment items for Critical Incident Management Team and 12 officers approved mid-year 1985-86.
- $5,216 - Radio Maintenance, centrally budgeted.

FIXED ASSETS

$40,935 increase ($24,435 to $65,370)

- $20,020 - Twenty Patrol vehicle light bar and siren/PA systems.
- $17,100 - Records Unit central case report recording/transcribing system.
- $5,375 - Critical Incident Management Team equipment.
- $10,400 - Bulletproof vests, 12 new, 20 replacements.
- $2,025 - Crime scene evidence processing equipment.
- $2,250 - Three electric typewriters for Records central typing stations.
- $1,680 - Two steno and two swivel chairs.
- $1,300 - Camera for narcotics usage testing.
- $1,200 - Two time recorders for Communications Center.
- $770 - Two filing cabinets for Communications Center.
- $1,150 - Two typewriters; Crime Prevention and Communications Center.
- $900 - Pop-up targets for combat course training.
- $800 - Refrigerator for evidence storage.
- $400 - Audio cassette system for Training Unit.

REVENUES

$54,834 increase ($307,004 to $361,838)

- $54,834 - Reimbursement through State P.O.S.T. for academy costs of Deputies added mid-year.

NET COUNTY COST

$968,611 increase ($11,968,514 to $12,937,125)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Sheriff-Coroner's 1986-87 Proposed Budget addresses those programs of the highest priority to the Department. The Department's goal is to gradually strengthen field forces to meet the current demand for service, which is reflected in the workload data.

The Sheriff-Coroner is now hiring the 12 sworn positions approved by the Board in April. Allocation of these positions represents the first year of a multi-year implementation strategy. The first year goals include:

- Expand the Community Car Program to three additional communities.
- Restore Countywide District Patrol coverage.

BUDGET UNIT: 216 SHERIFF-CORONER
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Community Car Program provides ten-hour per day, seven-day per week, high visibility patrol coverage in high density population centers within the County. Deputy Sheriffs assigned to the Community Car Program act as the crime prevention community relation officers of the Sheriff's Office. Two deputies are assigned to each community car to allow seven-day per week coverage. Deputies spend much of their time seeking to establish and maintain personal relationships with the local population and business community. Deputies assigned to the program handle all crime activity occurring during their shifts. The Community Car Program establishes a highly visible urban level of service within these unincorporated areas.

The Community Car Program was expanded to French Camp, Ripon/Escalon, and unincorporated Manteca because of high numbers of calls for service, population growth, and a growing concern in the southern end of the County regarding burglary, vandalism, and trespass problems. Six Deputy Sheriffs were allocated for the Community Car Program, at a cost of $178,212.

In recent years, 19 of the Deputy Sheriffs assigned to District Patrol have been reassigned to special service units, such as the Community Car Program (10), the Narcotics Enforcement Unit (6), and the Felony Enforcement Team (3). Additionally, since 1980, Deputy Sheriffs have worked a four-day, ten-hour per day schedule, known as a 4-10 plan. The 4-10 plan has some scheduling advantages; however, it requires the allocation of additional positions to provide full 24-hour, seven-day per week coverage. Also, as jail population has increased, Deputy Sheriffs have been pulled from operations to meet these expanded security needs. Finally, during the last six years, District Patrol has experienced an average annual turnover rate of 13 Deputy Sheriffs. Because it takes approximately 48 weeks to hire and train a new Deputy Sheriff, Patrol has an ongoing average shortage of 12 Deputy Sheriffs. As a result, coverage within the patrol districts has been reduced.

Consequently, six Deputy Sheriff positions were added to District Patrol as an initial step toward restoring the unit's original strength. The costs of 3.7 of these positions will be reimbursed by Peace Officers Standards and Training during the first year. The cost of the remaining 2.3 positions ($68,315), and the cost of all six positions during future years ($178,212), will be borne by the Department's salary savings.

The Sheriff-Coroner's staff have developed a three-year plan calling for the restoration of full strength to District Patrol. The allocation of the six Deputy Sheriffs represented only one-half of the first year program developed by the Sheriff. In total, the Sheriff's three-year plan calls for an additional 27 Deputy Sheriffs to be added to District Patrol. The County Administrator recognizes that District Patrol strength has declined, and, in conjunction with the Sheriff, is exploring options for District Patrol restoration.

The County Administrator is working with the Sheriff to develop a service level approach for future staffing allocations in the Sheriff's Office. This approach will assume current staffing to be a baseline that provides a given service level. Requests for service beyond this level will require additional resources. The costs of these service level enhancements must be precisely known prior to their commitment. This approach represents a departure from the past practice of shifting existing resources within the Department from one area to another. This approach was one cause of the continual understaffing in District Patrol. Adoption of a service baseline will allow the Board of Supervisors and the Sheriff to take a reasoned approach to allocating scarce County and departmental resources. The County Administrator and the Sheriff will return to the Board of Supervisors with a full explanation of the baseline approach and the optional service levels and their costs.

BUDGET UNIT: 216 SHERIFF-CORONER
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

PROGRAM DISCUSSION OF 1986-87 BUDGET

Patrol staffing, while a mandated function, has service levels that are purely discretionary and set by Board policy. Upon completion of the baseline staffing analysis of District Patrol, the Board will need to establish policies regarding continuation of urban level services in unincorporated areas, acceptable response times and funding of the desired service level. The key policy decision will be the basis of funding. Options which must be reviewed include the development of special taxes to pay for increased services which the public desires, cutting or elimination of other non-mandated County services and programs, or maintenance of the existing level of police service.

The County Administrator recommends an increase of $861,380 in Salaries and Employee Benefits for Fiscal Year 1986-87. Over 67% ($578,106) of this increase results from normal salary adjustments. Appropriations for the six funded Deputies represents approximately $197,000 of the increase.

An increase in overtime appropriations of $109,347, from $279,550 to $388,897, is also recommended. This reflects both increased usage and the fact that overtime charges were previously underbudgeted and offset by salary savings. The allocation of the six unfunded Patrol Services Deputies has eliminated this offset.

In addition to those objectives related to Community Car and District Patrol, the Department is seeking to address the need for a Critical Incident Management Team (CIMT) to provide hostage negotiation and critical incident response capability. The primary objective of the CIMT is to protect lives and seek resolution of high risk hostage or barricaded suspect situations without the use of force.

The CIMT would not only deal directly with suspects through negotiation techniques, but would also provide control and containment of the perimeter to protect uninvolved innocent persons, such as neighbors and onlookers. The personnel for the CIMT would be staff volunteers, who have already been psychologically screened for their negotiation skills. While the unit would utilize existing staff, an appropriation of $13,290 for training and equipment is recommended for this program.

The Sheriff will be exploring other areas which may also improve operating effectiveness. Development of a Coroner's manual for use by field forces is planned for 1986-87, as is creation of a Law Enforcement Equipment Program to improve both operational effectiveness and cost efficiency in equipment procurement. In the Civil Unit, automated record systems successfully functioning in other counties will be evaluated.

Recommended appropriations for Services and Supplies generally reflect continuation of existing services. Approximately $100,000 of the $121,130 increase represents increases in centrally budgeted costs, equipment for recently added staff, and general inflationary increases. The two new increases recommended are $7,915 in Law Enforcement Equipment and Small Tools for the Critical Incident Management Team and $15,294 in Data Processing Direct Charges - Equipment. The County Administrator recommends the appropriation of $34,943 for the purchase of data processing equipment, up from $19,659 in Fiscal Year 1985-86. This appropriation will fund the purchase of six personal computers. These items will be used to automate the following functions:

- Record keeping for all personnel and training functions.
- Communications Division word processing, 9-1-1 logs and equipment inventory.
- Patrol and Boating Safety inventory, statistics, and staff scheduling.
- Custody training schedules, lesson plans, and master work schedules.
- Custody housing, population, and classification statistics.
- Work Furlough and Alternative Work Furlough Program participant records, work schedules, accounting, and word processing.

It should be noted that the Data Processing Division uses Budget Unit #216 as the home department for all Sheriff charges. This equipment represents data processing costs for all of the Sheriff's operations.

BUDGET UNIT: 216 SHERIFF-CORONER
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

PROGRAM DISCUSSION OF 1986-87 BUDGET

A total of $65,370 is recommended for the purchase of fixed assets. This is an increase of $40,935 over the $24,435 appropriated in Fiscal Year 1985-86. Replacement items account for $53,620 of the recommended appropriation. The two major items recommended are replacement equipment for patrol cars ($20,020) and replacement of the Records Unit central recording system ($17,100). Approximately half of the current patrol cars have obsolete and unsafe light bars and sirens. It is recommended that these be replaced for additional officer's safety and reduced maintenance. The case reporting-recording and transcription units are used to take Deputies' crime reports over the telephone for later transcription. Present units are unreliable and have resulted in costly repairs. Equipment breakdowns delay further investigations and filing of crime reports, which impedes effective prosecution.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To acquire word processors in the Records Division to increase productivity.	1. Acquired equipment. Training is now underway.
2. To convert manual detective investigative records to an automated cross-reference system.	2. Developed much of the automated cross-reference system.
3. To computerize Training Division records.	3. Requested purchase of new computer equipment in Fiscal Year 1986-87 budget.
4. To hire one clerk to replace a technician who will be utilized for major crime investigation support.	4. Completed classification change and hiring. The technician is now handling crime scene work.
5. To install physical security equipment and modifications to support prisoner movement.	5. Completed architectural drawings. Project will proceed with other building remodeling.
6. To fully comply with STC and POST training requirements.	6. Accomplished.

1986-87 OBJECTIVES

1. To expand the Community Car Program to three additional communities.
2. To improve District Patrol coverage.
3. To establish a Critical Incident Management Team.

POLICY MATTERS

Point of Issue - The Sheriff has requested the following appropriations and position allocations to strengthen the existing Crime Prevention Unit:

1. New Positions (Ten-month cost)

A. Deputy Sheriff	$ 25,828	
B. Crime Prevention Specialist (non-sworn)	21,365	
C. Clerk Typist I	14,795	
Sub-total, Labor (salary & benefits)		$ 61,988

BUDGET UNIT:	216 SHERIFF-CORONER
DEPARTMENT:	SHERIFF
FUNCTION:	LAW & JUSTICE
RESPONSIBLE MANAGER:	JOHN ZUNINO

POLICY MATTERS

2. Operating Costs

A. Small Tools*	$ 800	
B. Personal Computer	4,225	
C. Data Processing Charges	650	
Sub-total, Operating		$ 5,675

3. Fixed Assets

A. Projector, 35mm	$ 1,000	
B. Films	3,150	
C. File Cabinet	385	
D. Slide Projector	600	
Sub-total, Fixed Assets		$ 5,135
TOTAL COST		$ 72,798

*Dictaphones, tripods, movie screens.

This request would allow the expansion of the following crime prevention activities:

1. Neighborhood Watch Groups

1984 - 14
1985 - 48
1986 - 100**

Unless otherwise requested, meetings are presented to a group once-a-month for one hour.

2. Child Safety and Other School Presentations

1984 - 42
1985 - 72
1986 - 200**

Presentations range from 45 minutes to four hours per school.

3. Neighborhood Watch Newsletter

1984 - 500 Circulation
1985 - 1,000 Circulation
1986 - 2,000 Circulation**

4. Crime Trend Reports

1984 - 0 Circulation
1985 - 8 Circulation
1986 - 10 Circulation**

This report trends burglary and prints out stolen property lists. Copies are circulated to the patrol districts and detectives.

5. Agricultural Crime Prevention

1984 - 1
1985 - 4
1986 - 20**

These figures relate to Agricultural I.D. programs primarily in effect in south County.

**Increase based upon additional staff.

BUDGET UNIT: 216 SHERIFF-CORONER
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

POLICY MATTERS

6. Commercial Crime Prevention

1984 - 0
1985 - 0
1986 - 50**

To work with merchants Countywide, organizing business watch groups.

7. Tours of the Department

1984 - 18
1985 - 17
1986 - 50**

Part of the educational process for children, business groups, and senior citizens.

8. Community Service Projects and Programs

1984 - 27
1985 - 11
1986 - 20**

Increases in other categories allowed less time to work with groups in 1985. In 1986, the Office will return to prior levels of participation.

9. Community Group Membership

1984 - 16
1985 - 14
1986 - 20**

These are educational or problem solving sessions made up of citizens and representatives of government agencies.

10. Crime Analysis

The Office intends to begin a computerized evaluation process of crime prevention programs and their impact upon the community and Department operations.

**Increase based upon additional staff.

The County Administrator does not recommend the allocation of the requested positions nor the appropriation of additional funds for these activities. The Crime Prevention Unit is a discretionary enhancement to the core operations of the Sheriff. Scarce County dollars should first be dedicated to mandated jail programs which have strictly regulated levels of service. The second Departmental priority for funding should be restoration of the Patrol Division.

It is recommended, however, that the Crime Prevention Program be evaluated and be included as an optional service level in the baseline staffing study to be performed in the next fiscal year.

Policy Issue - Senior staff in the Manteca-Ripon-Escalon-Tracy Marshal's Office have indicated an interest in transferring the service of civil papers to the Sheriff. This would allow the Marshal to allocate staffing resources to court security and prisoner transportation. The Sheriff is amenable to this transfer if sufficient resources exist to handle the increased workload. The County Administrator will review this issue with the impacted departments and return to the Board with recommendations.

CONCURRENCE

Mr. John Zunino, Sheriff-Coroner, agrees with the budget as proposed for 1986-87 with the exception of the Point of Issue discussed above.

BUDGET UNIT: 21601 SHERIFF-STC TRAINING
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 20,187	$ 9,920	$ 10,808	$ 10,808	$ 888
• Svcs/Supplies	30,409	35,400	39,730	39,730	4,330
TOTAL APPROP	$ 50,596	$ 45,320	$ 50,538	$ 50,538	$ 5,218
Earned Revenue By Source					
• Aid-Other Govt	$ 50,596	$ 45,320	$ 50,538	$ 50,538	$ 5,218
TOTAL REVENUE	$ 50,596	$ 45,320	$ 50,538	$ 50,538	$ 5,218
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

This program is not mandated. Section 2-2353 of the San Joaquin County Ordinance Code provides for training of deputies and custodial officers. Level of service is discretionary and the costs of the program are reimbursed by the State through the Standards and Training for Corrections (STC) Program.

PURPOSE

Provides funding for the training of correctional personnel that are not covered by the Peace Officers Standards and Training Program.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Total Hours of STC Training	N/A	N/A	4,220	5,160	5,160

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$888 increase ($9,920 to $10,808)
- $888 - Normal salary adjustments.

SERVICES & SUPPLIES
$4,330 increase ($35,400 to $39,730)
- $4,330 - Estimated 1985-86 actual cost reflects increase in training hours for Custody staff.

REVENUES
$5,218 increase ($45,320 to $50,538)
- $5,218 - Increased training hours allowance from State.

BUDGET UNIT:	21601 SHERIFF-STC TRAINING
DEPARTMENT:	SHERIFF
FUNCTION:	LAW & JUSTICE
RESPONSIBLE MANAGER:	JOHN ZUNINO

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Standards and Training for Corrections Program (STC) is administered by the State of California, Department of Corrections. It was established to provide funding for the training of correctional personnel not covered by the Peace Officers Standards and Training Program. Program costs are State-reimbursed. In addition to paying the costs for sending personnel to training, overtime expense is reimbursed by the State when required due to staffing shortages created by the absence of personnel while attending training.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To train existing custodial staff under the plan approved by the State.	1. Trained all 88 ongoing custodial staff in an average of 32 hours.
2. To train new staff in accordance with State standards.	2. Accomplished. Forty-three new staff were hired. Each will receive an average of 80 hours of training within their first year.
3. To document all costs and assure their prompt and proper reimbursement.	3. Documented and received reimbursements for all costs.

1986-87 OBJECTIVES

1. To train existing custodial staff under the plan approved by the State.
2. To train new staff in accordance with State standards.
3. To document all costs and assure their prompt and proper reimbursement.

CONCURRENCE

Mr. John Zunino, Sheriff-Coroner, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 21602 BOATING SAFETY
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 262,358	$ 297,460	$ 322,877	$ 322,877	$ 25,417
• Svcs/Supplies	75,942	100,383	99,326	99,326	(1,057)
• Fixed Assets	24,274	36,000	37,900	37,900	1,900
TOTAL APPROP	$ 362,574	$ 433,843	$ 460,103	$ 460,103	$ 26,260
Earned Revenue By Source					
• Aid-Other Govt	$ 164,365	$ 173,084	$ 156,016	$ 156,016	$(17,068)
TOTAL REVENUE	$ 164,365	$ 173,084	$ 156,016	$ 156,016	$(17,068)
NET COUNTY COST					
• Mandated	$ 198,209	$ 260,759	$ 304,087	$ 304,087	$ 43,328
ALLOCATED POSITIONS	7	7	7	7	0

MANDATE

The Boating Safety Program is part of the County's responsibility to provide law enforcement services in the unincorporated portions of the County. Funding for this program is derived from boat property taxes supplemented by a State grant based on number of miles of navigable waterways. Level of service is discretionary.

PURPOSE

Patrols waterways of San Joaquin County; provides search and rescue operations; recovers drowned bodies; aids injured persons; assists emergency medical personnel; enforces State and local regulatory activities; and inspects vessels.

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Verbal Warnings	2,995	1,256	764	922	925
Citations Issued	625	564	679	1,382	1,400
Physical Arrests	7	3	9	28	30
Accident Investigations	58	36	34	58	60
Searches	14	16	24	34	35

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$25,417 increase ($297,460 to $322,877)

- $18,758 - Normal salary adjustments.
- $4,328 - Overtime increase due to salary adjustments, increased weekend coverage, and extended shifts.
- $2,676 - Increased coverage on major holidays.

BUDGET UNIT: 21602 BOATING SAFETY
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES

$1,057 decrease ($100,383 to $99,326)

- ($7,500) - Motor Pool account reduction.
- $2,500 - Equipment rental of items used in underwater searches.
- $1,132 - Administrative cost recovery for County General Fund.
- $1,163 - Equipment maintenance cost increase.

FIXED ASSETS

$1,900 increase ($36,000 to $37,900)

- $32,000 - Patrol boat (annual replacement program).
- $2,500 - Boat trailer (annual replacement program).
- $2,500 - Portable breath testers for Intoxicated Boat Operator Program.
- $900 - Portable water pumps for fire suppression and bailing purposes.

REVENUES

$17,068 decrease ($173,084 to $156,016)

- ($17,068) - Boat property taxes (unsecured tax roll) are projected to increase which has decreased the State grant application amount needed.

NET COUNTY COST

$43,328 increase ($260,759 to $304,087)

PROGRAM DISCUSSION OF 1986-87 BUDGET

In November of 1985, the Board of Supervisors approved the Sheriff Boating Safety Grant application for 1986-87. This recommended budget reflects the levels of expenditures and revenues approved at that time.

Increased holiday and weekend coverage along with development of a flexible, non-predictable patrol schedule are significant service improvements reflected in this budget. An increase in public safety equipment will allow improved underwater search capabilities, fire suppression and aid to distressed boats, and increased emphasis on the "Intoxicated Boat Operator" Program.

The State Sheriff Boating Safety Grant has declined by $17,068 for 1986-87, from $173,084 to $156,016. As a result, the Net County Cost has increased by $17,068. This Net County Cost is covered by boat property taxes which are dedicated to the funding of this activity. Harbors and Navigation Code Section 663.7 specifies that State aid to the County may not exceed the total cost of the local boating safety and enforcement programs, less the monies received from personal property taxes on boats and fees charged for inspection of vessels.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To purchase a prototype boat.	1. Upgraded equipment through the purchase of a new patrol boat.
2. To continue efforts to reduce boating accidents.	2. Increased enforcement activities. Warnings are projected to be 21% higher than 1984-85 and citations should be approximately 103% higher.
3. To train Auxiliary Deputies in the operation of patrol boats and application of Harbor and Navigation Laws.	3. Trained auxiliary personnel to assist in boating safety operations through extensive in-service training.
4. To continue promoting safety and experience an accident-free year for the unit.	4. Operated accident-free within the Division.

BUDGET UNIT: 21602 BOATING SAFETY
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

1986-87 OBJECTIVES

1. To improve service to the public by upgrading present equipment and the purchase of two new portable water pumps for fire suppression or dewatering vessels.
2. To expand the "Intoxicated Boat Operator" Program by the purchase of portable breath testers and increased training of officers.
3. To obtain a boat-use survey of the County area by the California Department of Boating and Waterways to determine if patrol staffing should be expanded.
4. To improve effectiveness by having a flexible, non-predictable schedule of patrol activities; including some nighttime patrol.
5. To expand holiday and weekend coverage to meet workload demand peaks with increased enforcement and assistance.

CONCURRENCE

Mr. John Zunino, Sheriff-Coroner, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 226 SHERIFF-CUSTODY
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 4,750,538	$ 5,258,062	$6,310,453	$6,310,453	$1,052,391
• Svcs/Supplies	2,887,156	2,923,724	3,085,472	3,087,367	163,643
• Other Charges	9,061	9,500	9,500	9,500	0
• Fixed Assets	44,498	40,705	90,771	47,271	6,566
Total Expend	$ 7,691,253	$ 8,231,991	$9,496,196	$9,454,591	$1,222,600
• Intrafund Trans	0	(20,000)	(20,000)	(20,000)	0
TOTAL APPROP	$ 7,691,253	$ 8,211,991	$9,476,196	$9,434,591	$1,222,600
Earned Revenue By Source					
• Interest & Rents	$ 12,091	$ 12,000	$ 12,000	$ 12,000	$ 0
• Aid-Other Govt	58	0	0	0	0
• Charges for Svcs	517,507	504,250	646,250	646,250	142,000
TOTAL REVENUE	$ 529,656	$ 516,250	$ 658,250	$ 658,250	$ 142,000
NET COUNTY COST					
• Mandated	$ 7,161,597	$ 7,695,741	$8,817,946	$8,776,341	$1,080,600
ALLOCATED POSITIONS	155.0	167.0	170.0	170.0	3.0
TEMPORARY (FTE)*	2.3	3.3	3.7	3.7	0.4
TOTAL STAFFING	157.3	170.3	173.7	173.7	3.4

*Full-time equivalent

MANDATE

The activities of the Sheriff Custody Division are mandated by Section 4000 of the California Penal Code and Section 26605 of the California Government Code. Level of service is regulated by professional standards and State and Federal court decisions.

PURPOSE

Provides for the detention of inmates and persons awaiting trial and committed by judgment in accordance with the State and local statutes and administrative requirements.

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.	86-87 Rated
	82-83	83-84	84-85	85-86	86-87	Capacity
Average Daily Count						
Main Jail	413	430	457	494	513	356
Women's Jail	75	90	98	107	76	64
Honor Farm	261	290	313	372	415	228
"I" Barracks	0	0	0	51	60	60
"G" Barracks	0	0	0	0	40	40
Total	749	810	868	1,024	1,104	748
Visitors (Monthly Average)						
Main Jail	1,263	1,287	1,538	1,706	1,900	
Women's Jail	537	445	450	467	499	
Honor Farm	1,434	1,648	1,906	2,055	2,250	
Total	3,234	3,380	3,894	4,228	4,649	

BUDGET UNIT: 226 SHERIFF-CUSTODY
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Medical Contacts with Inmates (Monthly Average)					
Main Jail	3,211	8,269	16,284	20,468	25,000
Women's Jail	1,109	2,057	2,548	2,323	2,250
Honor Farm	334	922	1,667	1,862	2,000
Total	4,654	11,248	20,449	24,653	29,250

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$1,052,391 increase ($5,258,062 to $6,310,453)

- $303,251 - Overtime, due primarily to increased security needed for overcrowded conditions.
- $154,397 - Six Custodial Officers added mid-year for Women's Minimum Security Facility and Men's Medium Security Facility.
- $102,928 - Mid-year funding of four Custodial Officers at Men's Medium Security Facility.
- $60,446 - Two Custodial Officers and one Specialist Clerk for Alternative Work and Work Furlough Programs, fully offset by program revenues.
- ($11,445) - No unemployment insurance.
- $10,637 - Holiday pay increase, reflects positions added in FY 1985-86 and normal salary increases.
- $7,035 - Full-year cost of contract recreation specialist funded for nine months in 1985-86.
- $5,600 - Increased extra-help usage in the Alternative Work Program.
- $419,542 - Normal salary adjustments.

SERVICES & SUPPLIES

$163,643 increase ($2,923,724 to $3,087,367)

- $98,015 - Medical services to inmates.
- $25,200 - Utility rate and usage increases.
- $10,913 - Allocated Service Department Costs, centrally budgeted.
- $10,217 - Southern Water System, centrally budgeted.
- $10,135 - Paint Main Jail interior and exterior.
- ($7,500) - Motor Pool, centrally budgeted.
- $8,147 - Small tools such as cleaning items, safety equipment, and lockers for six officers added mid-year.
- $6,516 - Communications, centrally budgeted.
- $2,000 - Copier lease at Women's Jail.

FIXED ASSETS

$6,566 increase ($40,705 to $47,271)

- $10,200 - Thirty-four bunk beds with mattresses to replace worn-out units.
- $5,100 - Thirty-four lockers for inmate's personal property; replaces unserviceable units.
- $6,750 - Nine electric typewriters to replace worn-out units used on a 24-hour basis.
- $5,500 - Heavy-duty washer for Alcohol Reception Center.
- $5,000 - One hundred stacking chairs for barracks to replace damaged units.
- $3,500 - Heavy-duty dryer for Alcohol Reception Center.
- $3,300 - Six desks to replace worn-out units.
- $1,800 - Six steno chairs to replace unrepairable units.
- $1,500 - Drop safe for Alternative Work Program and Work Furlough Program.

BUDGET UNIT: 226 SHERIFF-CUSTODY
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

SUMMARY OF MAJOR BUDGET CHANGES

FIXED ASSETS
- $550 - Desk for Work Furlough to replace worn-out unit.
- $500 - Chair for Alternative Work Program to replace worn-out unit.
- $500 - Dry extraction vacuum for Main Jail.
- $500 - Two five-drawer file cabinets to replace worn-out units.
- $500 - Gun locker for officers booking inmates.
- $450 - Dictation equipment to replace unserviceable unit.
- $386 - Electric coffee maker for employees.
- $375 - Fire hose, 250 feet of 2" hose to replace worn footage.
- $350 - Four-drawer file cabinet for personnel files.
- $350 - Metal detector for Women's Minimum Security Facility.
- $160 - Book truck for transporting reading material to Men's Medium Security Facility.

REVENUES
$142,000 increase ($516,250 to $658,250)
- $62,000 - State, Federal, and other agency reimbursement for housing inmates.
- $60,000 - Work Furlough Program participant fees.
- $20,000 - Alternative Work Program participant fees.

NET COUNTY COST
$1,080,600 increase ($7,695,741 to $8,776,341)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The recommended budget for the County's jail operations reflects increases in staffing added by the Board of Supervisors during Fiscal Year 1985-86. The recommended appropriations contain an increase of $257,325 to fund these positions.

The Men's Medium Security Facility, begun as an experiment during 1985-86, has proven to be an effective population-mitigation strategy. This unit provides 60 beds. Four Custodial Officers were approved on an unfunded basis to staff the program. In view of the success of this program, an additional Custodial Officer position was allocated and funding for the four positions was authorized late in 1985-86. The program will continue as an important tool for population management. The Fiscal Year 1986-87 cost of these five positions is $128,661.

The Women's Minimum Security Facility will be operational early this summer. It will provide 40 beds for those inmates currently participating in work release programs. Five additional staff were allocated during 1985-86 to provide seven days a week, 24-hour supervision for the female inmates housed in this unit. It is not possible to delete any of the security positions at the Women's Jail when inmates are transferred from the dormitory to the new facility. Current population in the dormitory is approximately 90 female inmates. Lessening this population will help with overcrowding; however, it will not eliminate the need for constant supervision of the remaining inmates.

The Alternative Work Program and Work Furlough Program are supported in part by fees received from those inmates participating in them. Operational costs for running these programs are charged against the revenue generated from them and to date both programs have been self-supporting.

Two additional Custodial Officers and one additional Specialist Clerk, fully offset by program revenues, are recommended for 1986-87. This will allow expansion of these successful alternatives to incarceration, which is particularly significant because of the chronic overcrowding at all three facilities. The Fiscal Year 1986-87 cost of these three positions is $60,446.

BUDGET UNIT: 226 SHERIFF-CUSTODY
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

PROGRAM DISCUSSION OF 1986-87 BUDGET

An increase of $303,251 in overtime, from $112,770 to $416,021, is recommended for FY 1986-87. This increase results partially from an underbudgeting in FY 1985-86 based on the expectation that overtime costs would be offset by salary savings. However, the primary cause of this cost increase is the 18% increase in jail population during the last year. The population increase, coupled with attempts to meet accepted jail standards, require additional staffing. Overtime usage to meet additional security requirements due to severe overcrowding now equates to seven full-time equivalent Custodial Officer positions. Use of overtime to address ongoing staffing and security needs creates personnel problems and security hazards. Upon completion of a staffing assessment at the jail facilities, the Sheriff and the County Administrator will return to the Board with recommendations for additional staffing.

Most of the recommended cost increases in the Services and Supplies object are either centrally budgeted or are population driven. Of the $163,643 increase recommended, $45,346 represents additional charges for utilities and other centrally budgeted accounts. Eighty-three percent of the remaining increase, or $98,015, reflects increased medical costs paid to San Joaquin General Hospital.

A summary of total projected charges from the Hospital to the Sheriff's Department is shown below:

	1985-86 Budget	1986-87 Proposed
• Medical Support (Salaries & Benefits)	$ 747,808	$ 840,918
• Medical Supplies	5,133	6,000
• Medical Pharmacy	36,500	46,000
• Medical CSR	5,455	5,000
• Medical Direct Purchase	8,000	8,800
• Ambulance/Outside Hospital/Emergency Room	4,000	40,000
• Special Diets	9,900	9,900
• Miscellaneous Medical	3,000	3,000
• SJGH Inpatient Care	126,500	110,000
• SJGH Outpatient Care	215,616	173,500
• Honor Farm Reception Center	128,660	137,587
Subtotal	$1,290,572	$1,380,705
• Laundry	90,011	90,000
Total	$1,380,583*	$1,470,705

*Sheriff's FY 1985-86 budget contained only $1,372,690.

The remaining recommended increases are $10,135 to pay for paint for the facilities, $8,147 in small tools and $2,000 to lease a copier for the Women's Jail.

Fiscal Year 1986-87 food costs are recommended at $584,640, which is unchanged from the 1985-86 approved budget. However, significant changes are anticipated mid-year.

The existing food delivery system has a capacity of about 18,000 meals per week. The increasing demand caused by population growth is rapidly outgrowing this capacity. During the 1986-87 fiscal year, the County Administrator and the Sheriff will be returning to the Board with recommendations for development of a new food service system capable of providing 40,000 meals per week. The basic elements of the system involve equipment, facility configuration and management, and delivery systems. Implementation of a new food service system will require a significant increase in resources.

The recommended appropriation for fixed assets purchases has increased by $6,566, from $40,705 to $47,271. The most significant purchase is the replacement of 34 inmate beds and lockers at a cost of $15,300. This purchase represents the first year of a three-year replacement program.

BUDGET UNIT: 226 SHERIFF-CUSTODY
DEPARTMENT: SHERIFF
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: JOHN ZUNINO

PROGRAM DISCUSSION OF 1986-87 BUDGET

Custody management is currently developing an action plan that will move the Custody Division closer to implementing the recommendations of the County Jail Advisory Committee. In addition, several interim projects will be undertaken to improve Custody operations and meet American Correctional Association Standards.

The action plan will provide the basis for discussion between the Board of Supervisors and the Sheriff's Department about making improvements at the County Jail. These improvements will cover staffing, equipment, and physical plant modifications necessary to implement identified programs. The main purpose of the plan is to reduce County liability by implementing established standards.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To utilize all potential housing space to provide additional bed space until new facilities can be constructed.	1. Provided additional bed space in the following manner: HONOR FARM -Additional beds placed in each barracks. -Chapel converted into temporary housing for overflow. -The Alcohol Reception Center inmate workers are housed in the unit. WOMEN'S JAIL -Additional beds placed in the dormitory. -Increased use of work programs to accelerate releases. MEN'S JAIL -Two cells used as dayroom space reclaimed as housing.
2. To implement recommendations which will provide more efficient food delivery.	2. Completed the food study in July 1985. Funds were appropriated to correct physical plant deficiencies. A review of management options is in progress.
3. To develop an inmate classification system that defines levels of security, appropriate housing arrangements, and suitability for participation in programs.	3. Partially implemented the classification process. Further refinements and expansion will be undertaken.

1986-87 OBJECTIVES

1. To establish pool of officers as replacements for attrition.
2. To prepare Custody staff for the opening and operation of the Women's Minimum Security Facility.
3. To gain replacement staff for those reassigned to self-supporting programs.
4. To develop a management plan that will provide long-range planning direction.

CONCURRENCE

Mr. John Zunino, Sheriff-Coroner, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: ALL PROBATION DEPARTMENT

RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 5,071,684	$ 5,563,176	$ 5,951,673	$ 5,925,648	$362,472
• Svcs/Supplies	870,812	1,079,465	1,290,680	1,290,680	211,215
• Other Charges	295,836	360,110	364,294	364,294	4,184
• Fixed Assets	14,941	4,404	15,485	15,485	11,081
Total Expend	$ 6,253,273	$ 7,007,155	$ 7,622,132	$ 7,596,107	$588,952
• Intrafund Trans	(81,878)	(103,277)	(160,726)	(160,726)	(57,449)
TOTAL APPROP	$ 6,171,395	$ 6,903,878	$ 7,461,406	$ 7,435,381	$531,503
Earned Revenue By Source					
• Fines & Forfeit	$ 489,042	$ 500,000	$ 750,000	$ 750,000	$250,000
• Aid-Other Govt	955,982	1,063,434	1,088,963	1,088,963	25,529
• Charges for Svcs	63,606	58,390	60,420	60,420	2,030
• Other Revenue	2,106	2,131	2,056	2,056	(75)
TOTAL REVENUE	$ 1,510,736	$ 1,623,955	$ 1,901,439	$ 1,901,439	$277,484
NET COUNTY COST					
• Mandated	$ 4,600,439	$ 5,219,786	$ 5,494,724	$ 5,468,699	$248,913
• Required Match	60,220	60,137	65,243	65,243	5,106
TOTAL NCC	$ 4,660,659	$ 5,279,923	$ 5,559,967	$ 5,533,942	$254,019
ALLOCATED POSITIONS	167.8	165.8	167.8	167.8	2.0
TEMPORARY (FTE)*	15.3	14.2	20.7	20.6	6.4
TOTAL STAFFING	183.1	180.0	188.5	188.4	8.4

*Full-time equivalent

SUMMARY

This presentation is a summary of the 16 budget units administered by the Probation Department. They include: 227 Probation; 22701 Juvenile Justice Delinquency Prevention Commission; 22702 Probation Adult; 22708 Probation Training Program; 228 Juvenile Hall; 229 State Correctional Schools; 23006 Probation Day Care Centers; 232 Juvenile Court Work Project; 233 Probation Services; 23301 County Justice System Advisory Group; 23303 Jail Service Officer; 23304 Co-ops; 23305 P.C. 1000 Diversion; 234 Home Supervision; 544 Care of Court Wards-Probation; and 545 Alternate Care Homes.

PROGRAM HIGHLIGHTS

The following are major changes recommended for Probation operations in 1986-87:

- Increase of $43,639, from $108,318 to $151,957, in Data Processing Direct Charges for the development of an automated fiscal system.
- Allocation of one unfunded Probation Officer I based on workload increases in the Adult Division.
- Reduced appropriation by $115,968 because of transfer of three Probation Officers to the Mediation Unit in Superior Court.
- Increase of $250,000, from $500,000 to $750,000, in revenue anticipated from Driving Under the Influence fines.

BUDGET UNITS: ALL PROBATION DEPARTMENT

RESPONSIBLE MANAGER: WILLIAM L. JONES

PROGRAM HIGHLIGHTS

- Increased extra-help funding at Juvenile Hall to meet State mandated supervision levels will cost $90,239, from $163,748 to $253,987. This is based on increased average daily attendance in Juvenile Hall.
- Increase of $29,975 from $21,681 to $51,656 in Hospital charges from medical service at Juvenile Hall.
- Increase in meals served, plus increase in price of food at Juvenile Hall requires an additional appropriation of $58,070, from $183,346 to $242,416.
- Appropriation of $28,741 for salaries and fringe benefits of a Probation Officer II in the Alternate Care Homes budget. This position is recommended for compliance with statutory mandates and to meet increased workload. The costs of this position are fully offset by a State subvention.

BUDGET UNIT: 227 PROBATION-JUVENILE
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,973,296	$ 1,844,438	$ 1,848,418	$ 1,848,418	$ 3,980
• Svcs/Supplies	234,446	247,974	322,958	322,958	74,984
• Fixed Assets	14,019	920	1,950	1,950	1,030
TOTAL APPROP	$ 2,221,761	$ 2,093,332	$ 2,173,326	$ 2,173,326	$ 79,994
Earned Revenue By Source					
• Fines & Forfeitures	$ 489,042	$ 500,000	$ 0	$ 0	$(500,000)
• Charges for Svcs	62,171	58,390	0	0	(58,390)
TOTAL REVENUE	$ 551,213	$ 558,390	$ 0	$ 0	$(558,390)
NET COUNTY COST					
• Mandated	$ 1,670,548	$ 1,534,942	$ 2,173,326	$ 2,173,326	$ 638,384
ALLOCATED POS	52.8	47.8	47.8	47.8	0.0
TEMPORARY (FTE)*	0.1	0.1	0.2	0.2	0.1
TOTAL STAFFING	52.9	47.9	48.0	48.0	0.1

*Full-time equivalent

MANDATE

Section 270 of the Welfare and Institutions Code mandates that there be the positions of Chief Probation Officer, Assistant Chief Probation Officer, Probation Officer, and Deputy Probation Officer in each county. Sections 281, 626, 653, 654, 706, 725, and 727 of the Welfare and Institutions Code provide for juvenile services, court coverage, investigation, and supervision.

PURPOSE

Serves and assists the Court in matters concerning juvenile delinquents, runaway and out-of-control youths, guardianship, stepparent adoptions, minority marriage consents, actions to declare children free from the custody and control of their parents, and other special investigations ordered by the Court.

WORKLOAD DATA

	--------Actual--------			Est./ Act.	Proj.	
	1982	1983	1984	1985	1986	
Referrals	4,678	4,574	5,803	6,009	6,249	4% Inc.
Investigations	1,097	1,112	1,117	1,333	1,375	
Caseloads:						
Placement	185	218	198	227	232	2% Inc.
Regular	579	489	568	657	688	

BUDGET UNIT: 227 PROBATION-JUVENILE
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$3,980 increase ($1,844,438 to $1,848,418)

- $6,650 - Full-year extra-help funding for Municipal Court Traffic Hearing Officer.
- $2,710 - Increase in overtime cost based on staff choosing payment over compensatory time off.
- ($164,252) - Reflects transfer of Fiscal/Recovery Unit (six staff) to the Adult Division budget unit.
- $159,872 - Normal salary adjustments.

SERVICES & SUPPLIES
$74,984 increase ($247,974 to $322,958)

- $3,686 - General Office Supplies increase related to move to Juvenile Justice Center and the purchase of word processors.
- $10,000 - Rental of copier required upon move to Juvenile Justice Center.
- $2,740 - Second year increase in Lawyer Referral Service administrative agreement.
- $9,270 - Janitorial services at the Juvenile Justice Center.
- $4,105 - Increase in Communications charges.
- $43,639 - Increase in Data Processing Direct Charges reflects development of automated fiscal system.
- ($1,244) - Decrease in Data Processing Equipment Charges; $27,301 is recommended for purchase of two word processors and equipment for the fiscal system.

FIXED ASSETS
$1,030 increase ($920 to $1,950)

- $1,950 - Purchase of two word processing workstations and acoustical enclosures.

REVENUES
$558,390 decrease ($558,390 to zero)

- ($500,000) - Decrease due to transfer of DUI fine collections to the Adult Division budget unit.
- ($58,390) - Decrease due to transfer of administrative fee collections on DUI fines to the Adult Division budget unit.

NET COUNTY COST
$638,384 increase ($1,534,942 to $2,173,326)

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget unit provides funding for administrative services in the Juvenile Division.

Fiscal Year 1986-87 will see the consolidation of juvenile services at the Juvenile Justice Center. It is anticipated that the efficiency gained by this move will help compensate for the increased workload.

Juvenile referrals have increased 28% since 1982, which results in a 22% increase in investigations. Caseloads in the regular supervision unit have increased from an average of 116 cases per officer to 132 and the Placement Unit has experienced an increase from an average of 46 cases per officer to an average of 57. It is projected that juvenile referrals will continue to increase based on increased population.

This fiscal year a procedure for requesting reimbursement from parents for Juvenile Hall detention costs will be implemented on a trial basis to assess cost-effectiveness. Accounts will be determined by Probation staff and referred to the County Collector.

BUDGET UNIT: 227 PROBATION-JUVENILE
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

PROGRAM DISCUSSION OF 1986-87 BUDGET

During Fiscal Year 1985-86, the Stockton Municipal Court requested that the Superior Court resume processing juvenile traffic matters due to the overall increased workloads in the Municipal Court. The Superior Court recognized the workload problem in Stockton Municipal Court; however, the workload of the two Juvenile Court Judges prevented them from absorbing the juvenile traffic matters. The Welfare and Institutions Code provides that the Superior Court, with the concurrence of the Chief Probation Officer, may appoint a Probation Officer as a Traffic Hearing Officer. To accommodate the wishes of the Superior Court, the Chief Probation Officer found two former Probation Officers who were willing to work as extra-help hearing officers for six to eight hours each week. The annual cost of the program is $6,650. Funding for the extra-help hearing officers was acquired when the Stockton Municipal Court Judges agreed to raise drunk driving fines by $15 per case. This program has now been in operation for four months and has proven successful. The County Administrator wishes to commend the Chief Probation Officer, the Superior Court Judges, and the Stockton Municipal Court Judges for their cooperative efforts in developing a creative and cost-effective solution to this problem.

The major recommended appropriation increases in this budget unit are in data processing. An increase of $43,639, from $108,318 to $151,957, is recommended in Data Processing Direct Charges. This increase will fund the development of an automated accounts receivable system. The system will automate the following manual processes:

- Adult and Juvenile Restitution
- Adult and Juvenile Restitution Fines
- Driving Under the Influence Fine Payments
- Juvenile Informal Probation Fines and Restitution
- Placement Costs
- Alternate Care Home Payments
- Foster and Relative Home Payments
- Informal Superior Court Fines
- CYA Payments for Wards
- Diversion Fines

Development of this system has been recommended by both the Auditor-Controller and Data Processing.

Two word processing systems are also recommended. They will be used in the Juvenile Clerical Unit to complete case dismissal forms, required placement records, detention order requests, bench warrant requests, affidavits, marriage consent face sheets, petitions, and court reports. Workload increases in these areas range from 19% to 83% over the last year. Purchase of this equipment will limit additional overtime needed to meet legal deadlines for production of these documents. This purchase is recommended by Data Processing. The recommended appropriation for the word processors and equipment for the automated fiscal system is $27,301.

The revenue previously shown in this budget unit for DUI fines and administrative fees has been transferred to Budget Unit #22702, due to the relocation of the Fiscal/Recovery Unit in the Adult Division.

The Net County Cost increase is misleading. Over $800,000 in estimated revenue for Fiscal Year 1986-87 has been transferred to the Adult Division budget unit.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To develop a Policy and Procedure Manual.	1. Finalized a Policy and Procedure Manual.
2. To complete the consolidation of all Juvenile Probation Services at the Juvenile Justice Center.	2. Completed the consolidation of all Juvenile Probation Services at the Juvenile Justice Center.

BUDGET UNIT: 227 PROBATION-JUVENILE
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
3. To complete the required State training for new and permanent staff.	3. Completed the required State training for new and permanent staff.

1986-87 OBJECTIVES

1. To assess cost-effectiveness of collecting for Juvenile Hall detention costs.

2. To complete the transfer of all Juvenile Intake information from paper records to electronic data processing.

3. To complete the required State training for new and permanent staff.

4. To utilize County training programs to strengthen skills at all levels.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 22701 DELINQUENCY PREVENTION COMMISSION
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 0	$ 0	$ 7,200	$ 7,200	7,200
• Svcs/Supplies	5,776	8,200	1,000	1,000	$ (7,200)
TOTAL APPROP	$ 5,776	$ 8,200	$ 8,200	$ 8,200	$ 0
Earned Revenue By Source					
• Aid-Other Govt	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 0
TOTAL REVENUE	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 0
NET COUNTY COST					
• Mandated	$ 4,776	$ 7,200	$ 7,200	$ 7,200	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

The Juvenile Justice Commission is mandated by Section 225 of the Welfare and Institutions Code. The Delinquency Prevention Commission is not mandated. The level of service is discretionary.

PURPOSE

Inquires into the administration of the Juvenile Court Law; coordinates Countywide delinquency prevention efforts.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$7,200 increase (zero to $7,200)
- $7,200 - Meeting payments for Commission members now reflected in salaries account.

SERVICES & SUPPLIES
$7,200 decrease ($8,200 to $1,000)
- ($7,200) - Meeting payments for Commission members now reflected in salaries account.

NET COUNTY COST
The Net County Cost remains unchanged at $7,200.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Juvenile Justice Delinquency Prevention Commission is to inquire into the administration of the Juvenile Court Law, to annually inspect any lockup within the County used for minors, and to coordinate on a Countywide basis the work of agencies engaged in activities designed to prevent juvenile delinquency.

BUDGET UNIT: 22701 DELINQUENCY PREVENTION COMMISSION
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

PROGRAM DISCUSSION OF 1986-87 BUDGET

According to Section 231 of the California Welfare and Institutions Code, members of the Commission shall be reimbursed for necessary expenses incurred in the performance of their duties not to exceed the sum of $25 per meeting, not exceeding two meetings per month.

All Fiscal Year 1986-87 recommended appropriations and revenue estimates remain unchanged from Fiscal Year 1985-86.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To complete and distribute Countywide Youth Services roster.	1. Supported Youth Services Rosters provided by two other agencies.
2. To respond to requests of outlying areas for assistance and meet in those areas.	2. No requests received.
3. To increase attendance of Commissioners at training and educational programs if funding is available.	3. Commissioners attended on their own since funding was not available.
	4. Held Juvenile Justice Awards Banquet, honored, encouraged more than 30 citizens for youth work.

1986-87 OBJECTIVES

1. To coordinate with and meet with other commissions.
2. To honor youth workers at Awards Banquet.
3. To inspect County juvenile institutions.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 22702 PROBATION - ADULT
DEPARTMENT: PROBATION
FUNCTION: LAW AND JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 758,090	$ 1,098,250	$ 1,242,355	$ 1,216,330	$ 118,080
• Svcs/Supplies	0	65,369	69,986	69,986	4,617
• Fixed Assets	0	0	2,250	2,250	2,250
TOTAL APPROP	$ 758,090	$ 1,163,619	$ 1,314,591	$ 1,288,566	$ 124,947
Earned Revenue By Source					
• Fines & Forfeitures	$ 0	$ 0	$ 750,000	$ 750,000	$ 750,000
• Aid-Other Govt	0	0	55,800	55,800	55,800
TOTAL REVENUE	$ 0	$ 0	$ 805,800	$ 805,800	$ 805,800
NET COUNTY COST					
• Mandated	$ 758,090	$ 1,163,619	$ 508,791	$ 482,766	$(680,853)
ALLOCATED POS	35.0	38.0	39.0	39.0	1.0
TEMPORARY (FTE)*	0.0	0.0	0.2	0.1	0.1
TOTAL STAFFING	35.0	38.0	39.2	39.1	1.1

*Full-time equivalent

MANDATE

Penal Code Section 1203 et. seq. mandates and enforces adult services. Additional mandates are contained in the Code of Civil Procedures.

PURPOSE

Serves and assists the court in matters concerning adult offenders and other special investigations ordered by the court.

WORKLOAD DATA

	Actual 1982	Actual 1983	Actual 1984	Est./ Act. 1985	Proj. 1986
Referrals:					
Regular	2,727	3,104	2,990	2,995	3,115
Drunk Driving	N/A	N/A	2,841	2,836	3,000
Total	2,727	3,104	5,381	5,831	6,115
Reports for Court:					
Diversion	218	242	496	631	730
1203c	24	18	45	61	71
Presentence	1,144	1,321	1,274	1,156	1,200
Supplemental	1,187	1,246	2,051	2,710	3,000
Total	2,573	2,827	3,866	4,558	5,001

BUDGET UNIT: 22702 PROBATION - ADULT
DEPARTMENT: PROBATION
FUNCTION: LAW AND JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

WORKLOAD DATA

	--------Actual--------			Est./ Act.	Proj.
	1982	1983	1984	1985	1986
Caseloads:					
Regular	1,048	1,110	1,553	1,707	1,850
Average per Officer	210	222	259*	285	308
Drunk Driving	247	242	4,439**	5,732	7,500
Average per Officer	82	80	2,220	2,866	3,750
Management One Officer	N/A	N/A	699	890	1,000

*Increased from 5 - 6 officers.
**Drunk Driving Formal Probation began in 1984.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$118,080 increase ($1,098,250 to $1,216,330)

- zero - Allocation of one unfunded Probation Officer I based on workload increases in this mandated program.
- $2,402 - Extra-help funds to hire retired Probation Officer II to assist in Driving Under the Influence supervision.
- $3,000 - Clerical overtime; limited usage does not justify extra-help position.
- $164,252 - Salaries and benefits of Fiscal/Recovery Unit transferred from the Juvenile Division.
- ($115,968) - Salaries and benefits of three Probation Officers transferred to Mediation Unit in Superior Court.
- $64,394 - Normal salary adjustments.

SERVICES & SUPPLIES

$4,617 increase ($65,369 to $69,986)

- $10,593 - Increase due to transferred staff positions affecting office supplies, postage, equipment, maintenance, small tools, etc.
- $2,005 - Increase in allocated costs for communications.
- ($7,721) - Decrease in Data Processing equipment requests.

FIXED ASSETS

$2,250 increase (zero to $2,250)

- $750 - Request for new typewriter.
- $1,500 - Furniture for new position.

REVENUE

$805,800 increase (zero to $805,800)

- $750,000 - Anticipated revenue from Driving Under the Influence fines. Reflects $250,000 increase in this revenue account which was transferred from Budget Unit #227 (Probation-Juvenile).
- $55,800 - Administrative fees related to DUI convictions, formerly in Budget Unit #227.

NET COUNTY COST

$680,853 decrease ($1,163,619 to $482,766)

BUDGET UNIT: 22702 PROBATION - ADULT
DEPARTMENT: PROBATION
FUNCTION: LAW AND JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget unit was created by the Board of Supervisors in September 1984 for two reasons:

1. The anticipated relocation of Administrative and Juvenile Services to the Juvenile Justice Center, and
2. To separate the costs for the Department's two major divisions: Juvenile/Administration and Adult.

For the 1985-86 budget, estimated cost amounts were assigned to this budget unit based on staff workload percentages and some identifiable costs. With completion of this fiscal year, a better picture of actual costs exists.

The 1986-87 fiscal year recommendations reflect the following actions previously taken by the Board of Supervisors:

° Transfer of three Probation Officers to conduct child custody mediations for the Superior Court.

° Transfer of the Fiscal/Recovery Unit from the Juvenile to the Adult Division. These six staff are responsible for the processing, supervision, and monitoring of approximately 6,000 adult drunk drivers. The unit also collects all restitution, restitution fines, and diversion fees for the Department.

During 1985, the Adult Division received 2,995 referrals from the Courts. The Division's seven investigative staff conducted 1,848 investigations during the year for an average of 22 per officer per month. An average of 285 cases per month was supervised by each of the six supervising officers, an increase of 10% over the 1984 monthly caseloads.

A management caseload of Drug Diversion Cases was established in 1984 and is supervised by one officer. This caseload has increased from 699 cases to 890 or an increase of 27%.

Also in 1984, the Drunk Driving Unit was formed, consisting of two Probation Officers and three clerical staff. This unit now monitors 5,732 cases, an increase of 29% over 1984.

To partially offset these workload increases, the Adult Division modified the paper procedures and report formats and worked with Superior Court to reduce the scope and length of required reports. Further reductions in the level of service to the Court cannot be made without violating legal mandates governing the duties of this Division. The allocation of one unfunded Probation Officer I is recommended. This position will provide support for court related activities which have increased due to expanded court caseloads and the addition of judicial positions.

The appropriation of $2,902 for hiring of an extra-help probation officer is also recommended. This position will help supervise DUI probationers. The DUI Formal Probation Program is proving to be an effective tool against drunk driving. Also, revenues from this program are estimated to increase by $250,000 in FY 1986-87.

The decrease in Net County Cost for Fiscal Year 1986-87 results from the transfer of the Fiscal/Recovery Program to this budget unit.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To complete a workload study of all Adult Services.	1. Completed workload study of Adult Services.
2. To develop a Policy and Procedures Manual.	2. Developed Policy and Procedures Manual.
3. To complete State required training for new and permanent staff.	3. Completed State required training for new and permanent staff.

BUDGET UNIT: 22702 PROBATION - ADULT
DEPARTMENT: PROBATION
FUNCTION: LAW AND JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To create a computer-generated disposition flash notice.	4. Implemented a computer-generated disposition flash notice.
5. To explore additional revenue sources.	5. Initiated the collection of diversion fees.
6. To study feasibility of direct input of accounts receivable in the Collectors on-line system.	6. Continued to study the feasibility of direct input of accounts receivable in the Collectors on-line system.
	7. Transferred the Fiscal/Recovery Unit to the Adult Division.

1986-87 OBJECTIVES

1. To implement an automated system for accounts receivable.
2. To update Policy and Procedures manual.
3. To complete state required training for new and permanent staff.
4. To integrate the Fiscal/Recovery Unit with the Adult Division.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 22708 PROBATION TRAINING PROGRAM
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 13,969	$ 21,240	$ 16,375	$ 16,375	$ (4,865)
• Svcs/Supplies	37,020	36,839	42,835	42,835	5,996
TOTAL APPROP	$ 50,989	$ 58,079	$ 59,210	$ 59,210	$ 1,131
Earned Revenue By Source					
• Aid-Other Govt	$ 50,989	$ 58,079	$ 59,210	$ 59,210	$ 1,131
TOTAL REVENUE	$ 50,989	$ 58,079	$ 59,210	$ 59,210	$ 1,131
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TEMPORARY (FTE)*	1.3	1.3	0.9	0.9	(0.4)

*Full-time equivalent

MANDATE

The Probation Training Program is not mandated. Level of service is discretionary. All costs are reimbursed by the State.

PURPOSE

Provides for the training of Probation Department and Juvenile Hall staff at the officer, counselor, supervisor, manager, and administrative levels.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Number of Staff Trained	117	117	117	117	117

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$4,865 decrease ($21,240 to $16,375)
- ($4,865) - Reduced use of extra-help through advance scheduling.

SERVICES & SUPPLIES
$5,996 increase ($36,839 to $42,835)
- $7,093 - Increased tuition costs.
- $1,522 - Increased per diem costs.
- ($2,619) - Decrease in travel expense.

REVENUES
$1,131 increase ($58,079 to $59,210)

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget unit appropriates funds for probation training through the State Standards Training For Corrections Program. All costs are State reimbursed.

BUDGET UNIT: 22708 PROBATION TRAINING PROGRAM
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To meet State standards for training in Probation Department.	1. Met State standards for training in Probation Department.
2. To qualify for State compliance certification for 100% of staff.	2. Received State compliance certificate for 100% of staff.

1986-87 OBJECTIVES

1. To meet State standards for training in Probation Department.
2. To qualify for State compliance certification for 100% of staff.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 228 JUVENILE HALL
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,823,314	$ 2,061,476	$ 2,252,569	$ 2,252,569	$191,093
• Svcs/Supplies	465,930	565,427	687,458	687,458	122,031
• Fixed Assets	922	2,884	8,735	8,735	5,851
Total Expend	$ 2,290,166	$ 2,629,787	$ 2,948,762	$ 2,948,762	$318,975
• Intra-Fund Trans	(81,878)	(103,277)	(160,726)	(160,726)	(57,449)
TOTAL APPROP	$ 2,208,288	$ 2,526,510	$ 2,788,036	$ 2,788,036	$261,526
Earned Revenue By Source					
• Aid-Other Govt	$ 137,252	$ 130,354	$ 101,753	$ 101,753	$(28,601)
• Charges for Svcs	1,435	0	4,620	4,620	4,620
• Other Revenue	2,106	2,131	2,056	2,056	(75)
TOTAL REVENUE	$ 140,793	$ 132,485	$ 108,429	$ 108,429	$(24,056)
NET COUNTY COST					
• Mandated	$ 2,067,495	$ 2,394,025	$ 2,679,607	$ 2,679,607	$285,582
ALLOCATED POSITIONS	66.2	66.2	66.2	66.2	0.0
TEMPORARY (FTE)*	10.1	9.1	15.6	15.6	6.5
TOTAL STAFFING	76.3	75.3	81.8	81.8	6.5

*Full-time equivalent

MANDATE

Section 850 of the Welfare and Institutions Code mandates the provision of a juvenile hall. The Welfare and Institutions Code further mandates that the hall is not to be connected with any jail/prison and that it is to be under the management and control of the probation officer. Level of service is mandated by the California Administrative Code, Title 15, which specifies that there must be one staff member on duty for each 10 minors in detention.

PURPOSE

Provides humane, temporary, secure, physical care of minors pending disposition by the Juvenile Court before transfer to other jurisdictions or agencies. Juvenile Hall is San Joaquin County's detention facility for minors, up to 18 years of age, who have committed unlawful acts or who have violated the orders of the Juvenile Court.

WORKLOAD DATA

Juvenile Hall's detention capacity is 136. This is projected to meet detention needs for the immediate future. The average daily population, admissions, commitments, and average length of stay for minors during the past three calendar years and the first two months of 1986 are shown below:

BUDGET UNIT: 228 JUVENILE HALL
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

WORKLOAD DATA

	--------Actual--------			Est./ Act.	Proj.
	1983	1984	1985	85-86	86-87
Average Daily Attendance	104.3	100.7	120.7	120.9	126.9
Admissions	2,683.0	2,860.0	3,125.0	2,841.0	3,281.0
Average Length of Stay	14.3	12.8	14.8	13.7	13.7
Commitments (% of Total Population)	18.2	18.9	20.3	29.5	29.5

There was a 21% increase in population from 1984 to 1985. Average Daily Attendance and Admissions projections for 1986-87 reflect a 5% increase over 1985.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$191,093 increase ($2,061,476 to $2,252,569)
- $100,751 - Normal salary and fringe benefit increases.
- $90,239 - Increased extra-help funding necessary to meet State mandated supervision levels (from $163,748 to $253,987)

SERVICES & SUPPLIES
$122,031 increase ($565,427 to $687,458)
- $8,628 - Communications cost based on estimated actual expenditures.
- $29,975 - Increase in hospital charges for medical services (from $21,681 to $51,656).
- $58,070 - Increase in meals served plus increase in price of food (from $184,346 to $242,416).
- $12,188 - Increase in janitorial and scavenger service costs.
- $3,900 - Increase in Motor Pool charges.
- $5,455 - Increase in Allocated Service Department Charges.
- $3,361 - Increased charges for Southern Water System.

FIXED ASSETS
$5,851 increase ($2,884 to $8,735)
- $1,075 - Replacement of 25 damaged chairs.
- $550 - Insect fan for kitchen.
- $1,401 - Three commercial vacuum cleaners to clean carpeted units.
- $795 - Additional file cabinets.
- $519 - Wet-dry vacuum for kitchen cleanup.
- $848 - Industrial floor buffer, replacement.
- $1,080 - Carpeting for day room in Unit V.
- $530 - Replacement of television.
- $583 - Replacement of staff chair.
- $848 - Drapes for Unit IV day room.
- $220 - Roof antennas for Units I, IV, and V.
- $286 - Replace stolen video cassette recorder used for staff training.

INTRAFUND TRANSFERS
$57,449 decrease ($103,277 to $160,726)
- ($46,727) - Additional charges to Mary Graham Children's Shelter to cover increased food and meal purchases.
- ($9,307) - Underbudgeting of charges in FY 1985-86 budget.

REVENUES
$24,056 decrease ($132,485 to $108,429)
- ($40,000) - State reimbursement for milk and meals is now reflected in Mary Graham Children's Shelter budget.
- $4,620 - State reimbursement for costs associated with detention of California Youth Authority parolees.
- $10,000 - Increase in reimbursement for milk and meal costs at Juvenile Hall.

BUDGET UNIT: 228 JUVENILE HALL
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

SUMMARY OF MAJOR BUDGET CHANGES

NET COUNTY COST
$285,582 increase ($2,394,025 to $2,679,607)

PROGRAM DISCUSSION OF 1986-87 BUDGET

Significant increases in appropriations are recommended in the following areas:

- Extra-Help - $90,239 increase
- Health Services - $29,975
- Food and Meals - $58,070

The additional appropriation in Extra-Help is based on increased detentions at Juvenile Hall. The Juvenile Hall maintains permanent staff to support a average daily attendance of 108. During the last year, attendance has averaged 120. Because State mandates require one staff member for every ten minors in detention, the Juvenile Hall has had to establish two additional 24-hour, 7-day per week positions. This equates to 6.5 full-time equivalent staff. These additional staffing requirements are met through the use of extra-help. It is anticipated that the increased population will continue through next fiscal year, thus additional appropriations are required.

A break-out of recommended health costs is shown below.

A. Personnel

1)	5% of a supervising Physician's time	$3,331	
2)	Part-time Family Nurse Practitioner (18 hrs. a wk)	14,560	
3)	A full-time Licensed Vocational Nurse (LVN)	26,621	
4)	A part-time clerk (20 hrs. a wk)	7,004	
5)	Medical exams for Class II Licenses	140	
	Total recommended budget		$ 51,656

The recommended increase of $29,975 from FY 1985-86 to FY 1986-87 ($21,861 to $51,656) funds an additional 15 hours per week for the LVN, and normal salary adjustments.

This increase in appropriations is supported by the 1985-86 Grand Jury's interim report on the Juvenile Justice Center.

The other major appropriation increase is in food costs. The cost of food per meal, excluding labor, has increased from $.84 in FY 1984-85 to $.94 in FY 1985-86. It is anticipated that in FY 1986-87 the cost for food will increase to approximately $1.03 per meal. Additionally, the number of meals served increased by 11,063 from FY 1984-85 to FY 1985-86 because of population increases at Juvenile Hall and Mary Graham Children's Shelter. As a result, food costs are anticipated to rise by $58,070, from $184,346 to $242,416. Nearly all of this cost increase is offset by increased charges to the Children's Shelter and State reimbursement.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue update of Juvenile Hall Policy and Procedure Manual.	1. Accomplished, but will be a continuing process.
2. To develop "mini" operation manuals for specific areas of operating, e.g. Clerical, Transportation, Home Supervision, Living Units, Kitchen, Supply, Duty Officer, etc.	2. Accomplished for Living Units, Kitchen, and Duty Officer.

BUDGET UNIT: 228 JUVENILE HALL
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
3. To continue to increase counseling staff liability awareness through courses available in the Standards and Training for Corrections Program and management emphasis.	3. Will be accomplished by June 1986, but will remain a continuing process.

1986-87 OBJECTIVES

1. To complete the development of "mini" operation manuals for Clerical, Transportation, and Supply.

2. To update the Juvenile Hall Policy and Procedure Manual (a continuing process).

3. To review Extra-Help hiring processes and upgrade if necessary.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 229 STATE CORRECTIONAL SCHOOLS
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 28,536	$ 32,000	$ 33,800	$ 33,800	$ 1,800
• Other Charges	27,598	28,000	30,000	30,000	2,000
TOTAL APPROP	$ 56,134	$ 60,000	$ 63,800	$ 63,800	$ 3,800
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 56,134	$ 60,000	$ 63,800	$ 63,800	$ 3,800
TOTAL STAFFING	0	0	0	0	0

MANDATE

Commitments of minors to the Youth Authority and payments for such commitments are mandated by Section 1731.5 et. seq. and Section 912 of the Welfare and Institutions Code, respectively. Level of service is not mandated but is impacted by court and law enforcement activities.

PURPOSE

Provides funds for presentencing psychometric tests and diagnostic services to determine proper rehabilitation techniques for convicted juveniles; provides payments for minors committed to the Youth Authority.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./ Act. 85-86	Proj. 86-87
Diagnostic Services # of minors	14	9	14	14	14
Average # of minors at CYA institutions or foster homes	75	80	84	91	100
CYA Commitments*	46	27	57	60	
Recommitments*	11	7	6	18	

*Calendar year data.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the *major* budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES
$1,800 increase ($32,000 to $33,800)
- $1,800 - Increase in contract amount for diagnostic services from $2,000 to $2,150 per diagnosis.

OTHER CHARGES
$2,000 increase ($28,000 to $30,000)
- $2,000 - Increase in number of minors committed to the Youth Authority.

NET COUNTY COST
$3,800 increase ($60,000 to $63,800)

BUDGET UNIT:	229 STATE CORRECTIONAL SCHOOLS
DEPARTMENT:	PROBATION
FUNCTION:	LAW & JUSTICE
RESPONSIBLE MANAGER:	WILLIAM L. JONES

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget unit provides for diagnostic services for juvenile wards and for their cost of placement when committed to the California Youth Authority.

Prior to committing a minor to the Youth Authority, the Juvenile Court must make a determination that a minor's mental and physical condition render it probable that the minor will benefit by the Youth Authority Training Program. Diagnostic services are required in some cases to make this determination.

Because of the serious crimes committed by minors, not only has the Youth Authority commitment and recommitment rate increased, but also the number of minors requiring institutional placement has increased. This increases County costs.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue to monitor diagnostic service recommendations to assure optimum use of funds.	1. Assured optimum use of diagnostic funds through frequent contacts with the Court and providers.
2. To determine the need for a pre-screening process for diagnostic recommendations.	2. Pre-screening for diagnostic recommendations is a continuing judicial function and a supervisory action within the department.

1986-87 OBJECTIVES

1. To continue to monitor diagnostic service recommendations to assure optimum use of funds.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 23006 DAY CARE CENTERS
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 139,073	$ 149,008	$ 154,331	$ 154,331	$ 5,323
• Svcs/Supplies	32,171	34,444	32,422	32,422	(2,022)
• Fixed Assets	0	0	1,050	1,050	1,050
TOTAL APPROP	$ 171,244	$ 183,452	$ 187,803	$ 187,803	$ 4,351
Earned Revenue By Source					
• Aid-Other Govt	$ 171,244	$ 183,452	$ 187,803	$ 187,803	$ 4,351
TOTAL REVENUE	$ 171,244	$ 183,452	$ 187,803	$ 187,803	$ 4,351
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
ALLOCATED POSITIONS	2.0	2.0	2.0	2.0	0
TEMPORARY (FTE)*	2.4	2.0	2.0	2.0	0
TOTAL STAFFING	4.4	4.0	4.0	4.0	0

*Full-time equivalent

MANDATE

Probation Day Care Centers are not mandated. Level of service is discretionary. Costs of this program are reimbursed by the State.

PURPOSE

Offers treatment and educational services to youths prior to that time when their delinquent behavior will require 24-hour institutional placement.

WORKLOAD DATA

	-------Actual--------			Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
The Exchange - Co-Ed Program					
Average # of students per month	18	19	18	16	18
Attendance Rate	86%	88%	90.5%	85%	85%
Academic Improvement	+1.1	+1.5	+1.2	+1.0	+1.0
The Olympic Center - Boy's Program					
Average # of students per month	16	18	21	17	18
Attendance Rate	93%	96%	96.5%	95%	95%
Academic Improvement	+1.39	+1.2	+0.95	+1.0	+1.0
The Exchange and Olympic Center					
Daily cost savings per day per child over placement	$35.20	$41.59	$58.22	$63.00	$65.00

BUDGET: 23006 DAY CARE CENTERS
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$5,323 increase ($149,008 to $154,331)
- $5,323 - Normal salary adjustments.

SERVICES & SUPPLIES

$2,022 decrease ($34,444 to $32,422)
- $1,000 - Increase in transportation and travel.
- ($3,220) - Decrease in motor pool.

FIXED ASSETS

$1,050 increase (zero to $1,050)
- $1,050 - To purchase television, video cassette recorder, and movable stand.

REVENUES

$4,351 increase ($183,452 to $187,803)

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget unit provides funding for Day Care Centers which are alternative or intermediate out-of-home placements for wards of the Juvenile Court in lieu of out-of-home placement in private institutions or long-term detention at the Juvenile Justice Center. The program serves youths who have been labeled as habitual truants or hard core delinquents and is designed to provide high school credit to its participants.

There is no Net County Cost in this budget unit. The budgeted expenditures will be offset by $70,000 in ADA reimbursements from the State with the balance of $117,803 to be paid from County Justice System Subvention funds.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To maintain a cost-effective alternative to out-of-home placement.	1. Provided cost-effective alternative to out-of-home placement, $7.40/day versus $65.62/day.
2. To maintain an average attendance rate of 90%.	2. Maintained an average attendance rate of 90%.
3. To reduce criminal behavior of students assigned.	3. Reduced criminal behavior of students by 64%.

1986-87 OBJECTIVES

1. To maintain a cost-effective alternative to out-of-home placement.
2. To maintain an average attendance of 90%.
3. To reduce criminal behavior of students assigned.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 232 JUVENILE COURT WORK PROJECT
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 47,136	$ 50,269	$ 54,222	$ 54,222	$ 3,953
• Svcs/Supplies	13,084	9,868	11,021	11,021	1,153
TOTAL APPROP	$ 60,220	$ 60,137	$ 65,243	$ 65,243	$ 5,106
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 60,220	$ 60,137	$ 65,243	$ 65,243	$ 5,106
ALLOCATED POSITIONS	0.5	0.5	0.5	0.5	0.0
TEMPORARY (FTE)*	1.4	1.7	1.8	1.8	0.1
TOTAL STAFFING	1.9	2.2	2.3	2.3	0.1

*Full-time equivalent

MANDATE

The Juvenile Court Work Project is not mandated. It was established upon an order of the Juvenile Court. Additionally, the Court has set the staff/minor ratio at 1:15. Level of service is discretionary, but is dependent upon Court actions.

PURPOSE

Provides community work experience as an alternative to detention at Juvenile Hall.

WORKLOAD DATA

The Juvenile Court Work Project is a co-educational activity. Work crews are usually divided into 15 boy/girl crews. During the first seven months of the 1985-86 fiscal year, the Work Project population ranged from a low of 17 to a high of 73.

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Average Daily Attendance	N/A	32.7	47.1	49.9	49.9

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$3,953 increase ($50,269 to $54,222)

- $2,800 - Increase in extra-help funds because of 6% increase in program population and normal increases in salaries.
- $1,133 - Normal salary adjustments.

BUDGET UNIT: 232 JUVENILE COURT WORK PROJECT
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES

$1,153 increase ($9,868 to $11,021)

- $850 - Increase in Motor Pool based upon present expense.
- $303 - Increase in Food account based upon present expense and projected population increases.

NET COUNTY COST

$5,106 increase ($60,137 to $65,243)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Juvenile Court Work Project presents a lower cost alternative to detention at Juvenile Hall. Participants in this co-educational activity spent approximately 36,474 hours on public projects during 1985-86. The Work Project benefits the taxpayers both in terms of public improvement and by providing direct fiscal benefit to the County. It costs $9.89 per day to care for a minor on a work project, compared to $52.63 per day to detain a minor in Juvenile Hall and $61 per day for private placement.

- Savings

  Minors assigned to the program provided the County with inexpensive labor. Work Project minors performed many jobs that the County would not have been able to accomplish due to monetary cutbacks. The Work Project contributed 36,474 hours to public/community projects. Translated into dollars at the pay scale of a Park Worker Trainee ($7.42 per hour), the Work Project savings to the County amounted to approximately $270,000.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue to serve as a cost-effective alternative to Juvenile Hall commitment.	1. Provided services at daily cost of $9.89 compared with $52.63 per Juvenile Hall commitment.
2. To assist in the maintenance of Juvenile Justice Center grounds.	2. Developed a nursery and gardens at the Center; provided 10,118 hours of "grounds crew" work.
3. To assist in the maintenance of Juvenile Justice Center buildings.	3. Painted the Hall exterior for 216 hours and provided 11,940 hours of ground cleaning.
4. To assist in the development of an outside recreation yard in the northeast area of the Juvenile Hall grounds.	4. Currently under development in conjunction with County Parks and Recreation Department.
5. To continue assisting in maintaining County parks and recreation sites.	5. Provided 14,200 hours of maintenance assistance at other County facilities.

1986-87 OBJECTIVES

1. To serve as a cost-effective alternative to Juvenile Hall commitment.
2. To provide 10,500 hours of service in maintenance of Juvenile Justice Center grounds.
3. To provide 12,000 hours of maintenance of Juvenile Justice Center buildings.
4. To assist in the development of an outside recreation yard in the northeast area of the Juvenile Hall grounds.

BUDGET UNIT: 232 JUVENILE COURT WORK PROJECT
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

1986-87 OBJECTIVES

5. To provide 14,000 hours of service in maintaining County parks and recreation sites and other County and non-profit facilities.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 233 PROBATION SERVICES
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 158,761	$ 171,658	$ 175,042	$ 175,042	$ 3,384
• Svcs/Supplies	5,572	10,834	10,772	10,772	(62)
• Other Charges	190,366	203,602	208,119	208,119	4,517
TOTAL APPROP	$ 354,699	$ 386,094	$ 393,933	$ 393,933	$ 7,839
Earned Revenue By Source					
• Aid-Other Govt	$ 354,699	$ 386,094	$ 393,933	$ 393,933	$ 7,839
TOTAL REVENUE	$ 354,699	$ 386,094	$ 393,933	$ 393,933	$ 7,839
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
ALLOCATED POSITIONS	7.3	7.3	7.3	7.3	0

MANDATE

There is no mandate for this program. Level of service is discretionary. Costs are fully reimbursed through a State subvention.

PURPOSE

Provides administrative and clerical support for the Probation Department's County Justice System Subvention Programs.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$3,384 increase ($171,658 to $175,042)
- $3,384 - Normal salary adjustments.

SERVICES & SUPPLIES
$62 decrease ($10,834 to $10,772)

OTHER CHARGES
$4,517 increase ($203,602 to $208,119)
- $3,506 - Increase of 5% in Center for Positive Prevention Alternatives community-based program.
- $1,011 - Increase of 2% in Child Abuse Council community-based program.

REVENUES
$7,839 increase ($386,094 to $393,933)
- $7,839 - All appropriations in this budget unit are paid from a State subvention.

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget unit provides funding for administrative and clerical support of the following Probation Department programs: Home Supervision, Alternate Care Homes, Day Care Centers, Co-ops, and Jail Services Officer. This budget unit is also the funding source for AB 90 community-based programs operated by the Center for Positive Prevention Alternatives, Women's Center, and Child Abuse Council. Allocations for these three programs are reflected below:

BUDGET UNIT: 233 PROBATION SERVICES
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

PROGRAM DISCUSSION OF 1986-87 BUDGET

	1984-85 Actual	1985-86 Approved	1986-87 Recommended	% Inc.
CPPA	$48,256	$70,136	$73,642	5.0%
Women's Center	80,557	84,585	84,585	0.0%
Child Abuse Council	46,553	48,881	49,892	2.1%

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide support services to AB 90 funded services and programs.	1. Provided support services to AB 90 funded services and programs.

1986-87 OBJECTIVES

1. To provide support services to AB 90 funded services and programs.

POLICY MATTERS

Point of Issue - An appropriation of $27,600 has been requested by the Great House Reentry Center, Inc. (GHRC). GHRC is a non-profit organization which provides residential reentry services for State parolees and County probationers. GHRC, which now operates without paid staff, is seeking $27,600 to provide salaries and fringe benefits for two Vocational Counselors. The two positions would assist GHRC residents in transitioning into employment.

Pursuant to policy established by Board Order B-84-2281, the Justice System Advisory Group, did not request nor recommend proposals for additional funding. The County Administrator does not recommend funding of the Great House Reentry Center.

If estimated carryover holds firm and the County Administrator's recommendations are adopted, an estimated unallocated balance of only $83,537 will remain. The County Administrator recommends against using these funds for the Great House Reentry Center's request for $27,600 in staffing costs. It should be noted that the cost-of-living adjustment included in the Governor's Proposed Budget represents only 2% growth in available funds. Further, the estimated carryover may fluctuate significantly once final year-end data is available. Also, the recent decreases in costs for Probation Department programs offering alternatives to secure detention may not continue. These costs have been declining due to the increased severity in the types of juvenile crime being committed. There is no guarantee that this trend will continue and costs of these programs may begin to rise. Finally, it is important to underscore that the allocation of carryover funds should be viewed with the understanding that fund balances are, by their nature, one-time sources of funds. Increased reliance upon them for ongoing operational costs is not recommended.

The County Administrator also recommends against the use of General Fund monies for the funding of GHRC. Because of cost increases in law and justice programs, budgets for other County programs and services reflect little or no growth and, in some cases, have been reduced. The County Administrator recommends that the Board place priority on funding mandated law and justice programs, followed by restoration of other County services.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 23301 JUSTICE SYSTEM ADVISORY GROUP
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 966	$ 2,260	$ 2,253	$ 2,253	$ (7)
TOTAL APPROP	$ 966	$ 2,260	$ 2,253	$ 2,253	$ (7)
Earned Revenue By Source					
• Aid-Other Govt	$ 966	$ 2,260	$ 2,253	$ 2,253	$ (7)
TOTAL REVENUE	$ 966	$ 2,260	$ 2,253	$ 2,253	$ (7)
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

The County Justice System Advisory Group is not mandated. It is, however, a requirement for participation in the County Justice System Subvention Program. Level of service is discretionary. Costs are fully reimbursed by State funds.

PURPOSE

Assesses local justice system needs; evaluates programs for meeting these needs; recommends programs to the Board of Supervisors for funding.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The County Justice System Advisory Group is a 16-member body, appointed by the Board of Supervisors, pursuant to the provision of Section 1807 of the State Welfare and Institutions Code. The Advisory Group is charged with assessing local needs, evaluating programs for meeting these needs, and preparing and forwarding a recommended application for funding. All costs of this budget unit are State funded. There is no Net County Cost.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To hold public hearing to assess local justice needs.	1. Held public hearing on January 10, 1986, to assess local justice needs.
2. To review proposals submitted for AB 90 funding and submit recommendation based on Board of Supervisors' guidelines.	2. Reviewed AB 90 proposals on March 7, 1986, and recommendations for funding were submitted.
3. To monitor and evaluate current non-mandated programs.	3. Completed nine-month evaluations on non-mandated programs.
	4. Completed a Community Needs Assessment Study in January 1986.

BUDGET UNIT: 23301 JUSTICE SYSTEM ADVISORY GROUP
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

1986-87 OBJECTIVES

1. To hold public hearing to assess local justice needs.
2. To review proposals submitted for AB 90 funding and submit recommendation based on Board of Supervisors' guidelines.
3. To monitor and evaluate current non-mandated programs.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 23303 JAIL SERVICES OFFICER
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 39,577	$ 41,634	$ 43,105	$ 43,105	$ 1,471
TOTAL APPROP	$ 39,577	$ 41,634	$ 43,105	$ 43,105	$ 1,471
Earned Revenue By Source					
• Aid-Other Govt	$ 39,577	$ 41,634	$ 43,105	$ 43,105	$ 1,471
TOTAL REVENUE	$ 39,577	$ 41,634	$ 43,105	$ 43,105	$ 1,471
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
ALLOCATED POSITIONS	1	1	1	1	0

MANDATE

The Jail Services Officer is not mandated. Level of service is discretionary. Costs are fully reimbursed through a State subvention.

PURPOSE

Supervises probationers who are serving time as a condition of formal probation; provides staff assistance to the County Board of Parole Commissioners; provides Court and Probation responsibilities information to inmates.

WORKLOAD DATA

Per Month	Actual 1982	Actual 1983*	Actual 1984	Actual 1985	Proj. 1986
Average Jail Caseload	108	92	114	125	128
Average Parole Caseload	27	16	26	27	25
Orders Signed	N/A	N/A	N/A	18	20

*This program was deleted at the beginning of the 1983-84 fiscal year. It did not function from July 1, 1983 until September 1983. It was reinstated to assure adequate social services components in a newly revitalized jail program.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$1,471 increase ($41,634 to $43,105)
- $1,471 - Normal salary adjustments.

REVENUES
$1,471 increase ($41,634 to $43,105)
- $1,471 - Increase in subvention funds.

BUDGET UNIT: 23303 JAIL SERVICES OFFICER
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

PROGRAM DISCUSSION OF 1986-87 BUDGET

The primary responsibility of the Jail Service Officer is the supervision of adult male and female offenders who are sentenced to serve more than 60 days as a condition of formal probation by either the Municipal or Superior Court.

Services provided include the following:

- Present, explain, and have signed the Court Orders granting probation.
- Act as liaison for other probation officers for the placing and releasing of detainers on probationers in custody.
- Acquaint the inmate with available programs and community services peculiar to his or her own needs.
- Provide transportation to medical appointments and job interviews.
- Provide information to the County Parole Board.
- Provide significant orientation for the probationer between incarceration and release date to facilitate re-entry into the community.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide probation counseling and supervision for jail inmates serving time as a condition of probation.	1. Provided probation counseling and supervision services to an average of 125 jail inmates per month.
2. To meet legal standards for service of terms of probation on inmates and establish restitution when required.	2. Provided legally required service of terms of probation to an average of 18 inmates per month.
3. To provide coordinated social services at the Jail.	3. Provided supplemental social services to a total of 329 inmates during 1985.

1986-87 OBJECTIVES

1. To provide probation counseling and supervision for jail inmates serving time as a condition of probation.
2. To meet legal standards for service of terms of probation on inmates and establish restitution when required.
3. To provide coordinated social services at the Jail.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 23304 CO-OPS
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 118,468	$ 125,203	$ 129,315	$ 129,315	$ 4,112
• Svcs/Supplies	8,021	9,894	9,710	9,710	(184)
TOTAL APPROP	$ 126,489	$ 135,097	$ 139,025	$ 139,025	$ 3,928
Earned Revenue By Source					
• Aid-Other Govt	$ 126,489	$ 135,097	$ 139,025	$ 139,025	$ 3,928
TOTAL REVENUE	$ 126,489	$ 135,097	$ 139,025	$ 139,025	$ 3,928
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
ALLOCATED POSITIONS	3	3	3	3	0

MANDATE

The Co-ops Program is not mandated. Level of service is discretionary. Costs are fully reimbursed by State funds.

PURPOSE

Coordinates youth services between the Probation Department and the Police Departments of Lodi, Manteca, and Tracy; provides delinquency prevention, crisis intervention, diversion and probation supervision; develops and supports community programs which meet youths' needs.

WORKLOAD DATA

	Actual 1982	Actual 1983	Actual 1984	Est./Act. 1985	Proj. 1986
Referral	1,140	1,232	1,367	1,338	1,350
Diverted	881 or 77%	979 or 79%	1,140 or 83%	1,148 or 86%	1,150 or 85%
Restitution Collection	$11,383	$15,098	$17,709	$20,921	$20,000

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$4,112 increase ($125,203 to $129,315)
° $4,112 - Normal salary adjustments.

SERVICES & SUPPLIES
$184 decrease ($9,894 to $9,710)

REVENUES
$3,928 increase ($135,097 to $139,025)
° $3,928 - Increase in State subvention.

BUDGET UNIT: 23304 CO-OPS
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Police/Probation Cooperative Committee Services Program, also known as Co-ops, combines Police and Probation staff to coordinate services of the Probation Department and the Police Departments of Lodi, Manteca, and Tracy into a joint operational base within the three communities. The program is designed to accomplish the following:

- Improve communication between Police and Probation.
- Increase participation by Police and Probation personnel in community services.
- Provide increased resources for delinquency prevention at the local level.
- Increase participation in the Juvenile Justice System.
- Increase crisis intervention services.

It is anticipated that referrals will increase due to continued population growth in these areas.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide local diversion and intervention services resulting in significant diversion of youngsters from the Juvenile Justice System.	1. Provided diversion services for 85% of cases referred.
2. To provide/arrange for community services to host cities.	2. Completed 152 hours of in-house community service and 3,183 hours of Formal Community Service.
3. To assist victims of juvenile crime in gaining restitution for their losses.	3. Collected $20,921 in restitution for victims.

1986-87 OBJECTIVES

1. To continue to provide local diversion and intervention services resulting in significant diversion of youngsters for the Juvenile Justice System.
2. To provide/arrange for community services to host cities.
3. To assist victims of juvenile crime in gaining restitution for their losses.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 23305 PC1000-DIVERSION
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 27,600	$ 43,006	$ 44,935	$ 44,935	$ 1,929
TOTAL APPROP	$ 27,600	$ 43,006	$ 44,935	$ 44,935	$ 1,929
Earned Revenue By Source					
• Aid-Other Govt	$ 27,600	$ 43,006	$ 44,935	$ 44,935	$ 1,929
TOTAL REVENUE	$ 27,600	$ 43,006	$ 44,935	$ 44,935	$ 1,929
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

The Penal Code 1000 - Diversion Program is not mandated. Level of service is discretionary. Cost of this program is completely reimbursed by the State.

PURPOSE

Provides funding for two Substance Abuse Counselors for drug diversion programs used as an alternative to prosecution and detention of drug offenders.

WORKLOAD DATA

	Actual 84-85	Est./ Act. 85-86	Proj. 86-87
Number of Referrals	492	676	676
Waiting Period	2-4 Months	1-2 Weeks	1-2 Weeks
Clients on Waiting List	80	15	15

The PC1000 Diversion Program has been funded by AB 90 funds since 1984.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts;

SERVICES AND SUPPLIES
$1,929 increase ($43,006 to $44,935)
- $1,929 - Negotiated salary and fringe benefit increases for two counselors employed by Alcoholism Services.

REVENUES
$1,929 increase ($43,006 to $44,935)
- $1,929 - Increase in State subvention (AB 90).

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Outpatient Drug Free Program provides outpatient counseling and treatment in a drug-free setting. The program utilizes individual and group counseling. This includes urinalysis testing twice per week. The program has the services of a vocational counselor to aid in job training and placement activities.

BUDGET UNIT: 23305 PC1000-DIVERSION
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To maintain the four to six weeks waiting period for court referrals to the Outpatient Drug Free Programs.	1. Reduced the waiting period to 7 to 14 days.
2. To provide an education program for 150 court referrals to the Outpatient Drug Free Program, anticipating that 65% of the clients will complete the program.	2. Provided an educational program for 201 court referrals; 141 (70%) completed the program.
3. To provide the full six-month program to 60 clients with a completion rate of 50%.	3. Provided the full six-month program to 180 clients; 99 (55%) completed the program.
4. To provide two group sessions per week to 25 clients at the Women's Jail.	4. Provided two sessions per week to 25 clients at the Women's Jail.
5. To provide individual counseling as needed to inmates at the Women's Jail.	5. Provided individual counseling as needed to inmates at the Women's Jail.

1986-87 OBJECTIVES

1. To maintain the one to two-week period for court referrals to the Outpatient Drug Free Program.
2. To provide an education program for 150 court referrals.
3. To provide the full six-month program to 90 clients.
4. To reduce arrests of program clients by 80% during three to six months of treatment.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 234 HOME SUPERVISION
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 129,163	$ 161,851	$ 167,398	$ 167,398	$ 5,547
• Svcs/Supplies	25,457	34,635	29,479	29,479	(5,156)
TOTAL APPROP	$ 154,620	$ 196,486	$ 196,877	$ 196,877	$ 391
Earned Revenue By Source					
• Aid-Other Govt	$ 154,620	$ 196,486	$ 196,877	$ 196,877	$ 391
TOTAL REVENUE	$ 154,620	$ 196,486	$ 196,877	$ 196,877	$ 391
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
ALLOCATED POSITIONS	4.3	4.3	4.3	4.3	0.0
TEMPORARY (FTE)*	2.1	2.1	2.0	2.0	(0.1)
TOTAL STAFFING	6.4	6.4	6.3	6.3	(0.1)

*Full-time equivalent

MANDATE

Home Supervision is mandated by Section 840 of the Welfare and Institutions Code. Under this section, a program must be established and the supervision ratio of staff to minors is set at 1:10. This program is designed to reduce the number of minors in secure detention; while at the same time safeguarding the public by providing surveillance of minors who have been released. Level of service is determined by court and law enforcement agency activities.

PURPOSE

Provides daily home supervision of minors pending court disposition as an alternative to placement in Juvenile Hall.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Average Daily Attendance	64	57	47	43	43

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$5,547 increase ($161,851 to $167,398)
- $5,547 - Normal salary adjustments.

SERVICES & SUPPLIES
$5,156 decrease ($34,635 to $29,479)
- ($6,000) - Reduced Motor Pool charges.

REVENUES
$391 decrease ($196,486 to $196,877)

BUDGET UNIT: 234 HOME SUPERVISION
DEPARTMENT: PROBATION
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: WILLIAM L. JONES

PROGRAM DISCUSSION OF 1986-87 BUDGET

In the Home Supervision Program which operates from the Juvenile Justice Center, eligible minors, who otherwise would be detained in secure custody, are released to remain in their homes under probation supervision pending court disposition. Releases are contingent upon eligible minors signing a written promise that they understand and will observe the specific conditions of their home supervision release.

Upon a minor's assignment to the program, the Probation Aide contacts the minor, the parents, and school on a daily basis to insure that all conditions of the Home Supervision Conditional Release Agreement are being complied with. Every 15 calendar days, a progress report is forwarded to the Court, through the Probation Department's Court Officer. This report describes the progress and degree of compliance by the minor. Alleged violations of the release will result in the minor being brought before the Juvenile Court.

The average daily attendance for the Home Supervision Program over the past three years has been 57 minors. There has been a declining number of placements in this program. This decline has resulted from the increased severity of juvenile crimes which makes Home Supervision a less desirable alternative.

The number of telephone and personal contacts made to minors, parents or guardians, schools, etc. in 1985 was 25,176. Of the 586 minors on Home Supervision, 33 or 5.6% violated the law or committed another crime while being supervised.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To return 100% of released minors to court without subsequent law violation.	1. Returned 97% of released minors to court without subsequent law violation.
2. To maintain daily personal supervision/surveillance contact with (100%) locally released minors.	2. Maintained daily personal contact with all locally released minors.

1986-87 OBJECTIVES

1. To return 100% of released minors to court without subsequent law violation.
2. To maintain daily personal supervision/surveillance contact with (100%) locally released minors.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 210 GRAND JURY
DEPARTMENT: GRAND JURY
FUNCTION: LAW & JUSTICE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 0	$ 500	$ 8,820	$ 8,820	$ 8,320
• Svcs/Supplies	30,631	60,807	66,594	66,594	5,787
TOTAL APPROP	$ 30,631	$ 61,307	$ 75,414	$ 75,414	$ 14,107
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 30,631	$ 61,307	$ 75,414	$ 75,414	$ 14,107
TEMPORARY (FTE)*	0	0.2	0.5	0.5	0.3

*Full-time equivalent

MANDATE

Article I, Section 23 of the California Constitution, requires that a grand jury be summoned annually in each county. Sections 888-939 of the California Penal Code define the scope of the legal authority of a grand jury. Level of service is dependent upon activity of a specific grand jury.

PURPOSE

Investigates the operations of County and City governments; selectively examines the books, records and the accounts of County offices; reports the findings to the Board of Supervisors in an annual report; investigates charges of public offenses committed or triable within the County, and may bring forth indictments.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$8,320 increase ($500 to $8,820)

- $8,320 - To reimburse Superior Court for secretarial services provided to Grand Jury.

SERVICES & SUPPLIES

$5,787 increase ($60,807 to $66,594)

- ($4,000) - A decrease in jury and witness expenses to reflect a change in accounting practice.
- $6,441 - An increase to pay for a personal computer and printer.
- $2,800 - An increase in Transportation and Travel, previously borne by County Administrator's budget.

NET COUNTY COST

$14,107 increase ($61,307 to $75,414)

PROGRAM DISCUSSION OF 1986-87 BUDGET

An additional appropriation of $8,320 in the Extra-Help account is recommended for Fiscal Year 1986-87. These funds reimburse Superior Court clerical costs in support of the Grand Jury. This appropriation is offset by an Intrafund Transfer in the Superior Court and will not impact Net County Cost.

BUDGET UNIT: 210 GRAND JURY
DEPARTMENT: GRAND JURY
FUNCTION: LAW & JUSTICE

PROGRAM DISCUSSION OF 1986-87 BUDGET

In Fiscal Year 1985-86, the Grand Jury leased a personal computer from Data Processing on a trial basis prior to purchase. The Grand Jury uses the equipment for word processing, record keeping, and statistical analysis. It is recommended that $6,441 be appropriated for the purchase, support and maintenance of this item.

During the budget review, the Grand Jury Foreman expressed concern that use of the computer by future Grand Juries could be limited and might not justify the expense of the item. Data Processing and the Superior Court Administrator should monitor future usage and, if the computer is not needed, transfer it to another County user in lieu of purchasing new equipment.

CONCURRENCE

Mr. Gordon H. Medlin, Foreman of the Grand Jury, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 211 INTEGRATED CRIMINAL JUSTICE SYSTEM
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: BILL NAILS

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 0	$ 380,160	$ 1,517,796	$ 1,517,796	$1,137,636
TOTAL APPROP	$ 0	$ 380,160	$ 1,517,796	$ 1,517,796	$1,137,636
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 0	$ 380,160	$ 1,517,796	$ 1,517,796	$1,137,636
TOTAL STAFFING	0	0	0	0	0

MANDATE

There is no mandate for this budget unit.

PURPOSE

Provides funds for the design, development, and implementation of a comprehensive shared data gathering and analysis capacity among all components of the County's criminal justice system.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES
$1,137,636 increase ($380,160 to $1,517,796)

- $341,600 - Consultant Services - Due to the increase in the number of hours of consultant services (full-year as opposed to three months).
- $386,261 - Computer Software - Direct charge for purchase of Criminal Justice Information System computer software.
- $409,775 - Data Processing Services - Due to the increase in service and direct charges for equipment maintenance and lease costs.

NET COUNTY COST
$1,137,636 increase ($380,160 to $1,517,796)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The development of an integrated criminal justice system is the culmination of months of studies and planning.

Funds to contract for an integrated criminal justice study were requested and approved in the 1984-85 budget. The reasons for requesting the study were:

1. Maintaining the existing automated criminal justice systems was beginning to be non-cost effective due to the age of the processes and the many changes that had been made to the computer programs during the last ten to twelve years.

2. Some processes, such as the Sheriff's Case Management System, did not provide adequate information and the costs to change the system would be as much as the costs of developing a new system.

PROGRAM DISCUSSION OF 1986-87 BUDGET

3. The two PDP 11-40 computers used in the criminal justice message switching process were installed in 1974 and were in need of replacement due to age and capability.

4. Case Management in the District Attorney's and Public Defender's offices was a manual operation, in need of automation.

5. The information in the automated processes was not in the appropriate form and was not accessible to all necessary users.

6. Continued development and maintenance of separate systems and information for each criminal justice function would not be cost-effective.

In November 1984, the Board of Supervisors authorized the issuance of a Request for Qualifications to perform an integrated criminal justice study. The tasks included in the study were an analysis of existing systems, an analysis of the required criminal justice functions, and the development of short-term and long-term recommendations.

A Request for Qualifications was issued and three firms responded.

The three firms, Deloitte, Haskins and Sells, Arthur D. Little, Inc., and Atkisson Associates, were subsequently interviewed by a committee consisting of criminal justice department heads and other management personnel. Atkisson and Associates was recommended for the study. The Board of Supervisors authorized the execution of a Consultant Service Agreement with Atkisson and Associates in April 1985.

The study was completed and accepted by the Board of Supervisors in November 1985. It found that over $12 million is being expended annually by the criminal justice departments to process information. Major recommendations of the Atkisson report include:

1. To implement short-term enhancements to some existing systems.

2. To develop interim automated systems for the District Attorney and the Public Defender.

3. To develop an integrated criminal justice system through one of two alternatives:

   Alternative 1

   Replace the present message switching computers with new Digital Equipment computers and purchase additional Sperry computer equipment. The system development would progress through the normal phases from analysis through implementation.

   Alternative 2

   Replace the present message switching computers with IBM computers. In addition to performing message switching functions, the IBM computers would be used for the processing of an integrated criminal justice system. The development approach would be to transfer newly developed software from Kern County and jointly develop the remaining portions of the system with Kern and Marin counties.

Upon acceptance of the study by the Board of Supervisors, steps were taken to incorporate the development of an integrated criminal justice system into the Information Processing Long Range Plan and to implement the short-term and interim recommendations.

BUDGET UNIT: 211 INTEGRATED CRIMINAL JUSTICE SYSTEM
FUNCTION: LAW & JUSTICE
RESPONSIBLE MANAGER: BILL NAILS

PROGRAM DISCUSSION OF 1986-87 BUDGET

The short-term enhancements implemented in 1985-86:

1. Provided Tracy, Lodi, and Manteca-Ripon-Escalon Municipal Courts with Moving Violations Systems.
2. Provided Automated Calendaring in the Stockton Municipal Court.
3. Provided on-line access of all calendaring data in the Stockton Municipal and Superior Courts to Probation, District Attorney, and Public Defender.
4. Automated the Stockton Municipal Court civil processing.
5. Automated security for processing juvenile and mental competence cases.
6. Provided a list of juvenile probationers who have cases calendared in Superior Court.
7. Provided a list of probationers for whom warrants have been issued.
8. Provided full indexing of all cases in the San Joaquin County Municipal Court System.

The interim systems developed and implemented included case management systems for the Public Defender and District Attorney.

The Information Processing Long Range Plan was accepted by the Board of Supervisors in December 1985. Included in the plan were personnel and equipment requirements needed to develop an integrated criminal justice system under Alternative 2 of the Atkisson study. The "hard dollar" cost to develop the Integrated Criminal Justice System over a four-year period is $4.8 million. Hard dollars are the costs associated with outside contractor services and additional hardware and software costs. These costs exclude County labor. It is anticipated that a minimum of 10% of the present information handling costs can be saved by the use of an integrated system. A 10% savings represents $1.2 million annually which provides a pay-back of hard dollar costs within four years.

With the Board of Supervisors' authorization, a Consultant Service Agreement with Atkisson and Associates was coordinated and prepared. In February 1986, the Board of Supervisors authorized contracting with Atkisson and Associates to provide technical expertise and project management for the development of an integrated system, known as the Criminal Justice Information System (CJIS). This multi-year agreement, ending June 1990, will cost $2,211,900. The contract cost for 1986-87 will be $501,600. Atkisson and Associates also have contracts with Kern and Marin counties and will provide coordination of the joint development project.

The Long Range Plan calls for installation of the first of two IBM computers in December 1986, at a cost of $1,107,609. In order to facilitate personnel training and to begin development of the Criminal Justice Information System prior to December 1986, the Board of Supervisors authorized Data Processing to purchase IBM terminals and connect those terminals to either the Marin or Kern computer. The connection should be completed by July 1986.

San Joaquin County's initial assignments in the joint development process are to develop an "Automated Minor Offense System" and "Civil Litigation". The Automated Minor Offense System, which will be used by the Municipal Courts for Moving Violations, will be implemented in February 1987. Other automated processes that will be transferred from Kern County or Marin County will be determined by our Criminal Justice Committee, which consists of criminal justice departments and the County Administrator. Systems available for transfer will be presented to the Committee to decide the sequence of transfer.

Approximately 20% of the total system will be implemented during the first year of development. All processes are planned for completion by June 1990.

BUDGET UNIT:	211 INTEGRATED CRIMINAL JUSTICE SYSTEM
FUNCTION:	LAW & JUSTICE
RESPONSIBLE MANAGER:	BILL NAILS

PROGRAM DISCUSSION OF 1986-87 BUDGET

The following is a summary of costs through Fiscal Year 1985-86:

Criminal Justice Study (Atkisson)	$ 53,000
Interim System Enhancements	
Equipment	16,478
Systems Programming (County)	61,186
Interim System Development (DA & PD)	
Equipment	79,238
Systems Programming (County)	42,415
Consultant Services	129,000
Equipment (Programmers' Terminals)	32,000
TOTAL	$413,317

The personnel-years planned for dedication to the development process through June 1990 are:

Consultant		
Project Management	1.0	
Analysis and Design	2.5	
Data Base Administration	.5	
Sub-total		4.0
County		
Analysis and Design	1.0	
Programming	3.0	
Data Base Administration	1.0	
Systems Support	.5	
Sub-total		5.5
TOTAL PERSONNEL-YEARS		9.5

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To review and evaluate the completed Needs Assessment.	1. Reviewed and evaluated.
2. To determine approach for long-term development of overall integrated criminal justice system.	2. Formed Criminal Justice Committee; decided on use of outside consultant and joint development with Kern and Marin counties.
3. To implement design and development of interim data processing applications identified in Needs Assessment.	3. Implemented interim systems for Public Defender, District Attorney, and Courts.
4. To investigate and determine possible funding sources for further development of integrated criminal justice system.	4. Determined financing of computer equipment would be feasible. Finance sources located and preliminary information obtained.

1986-87 OBJECTIVES

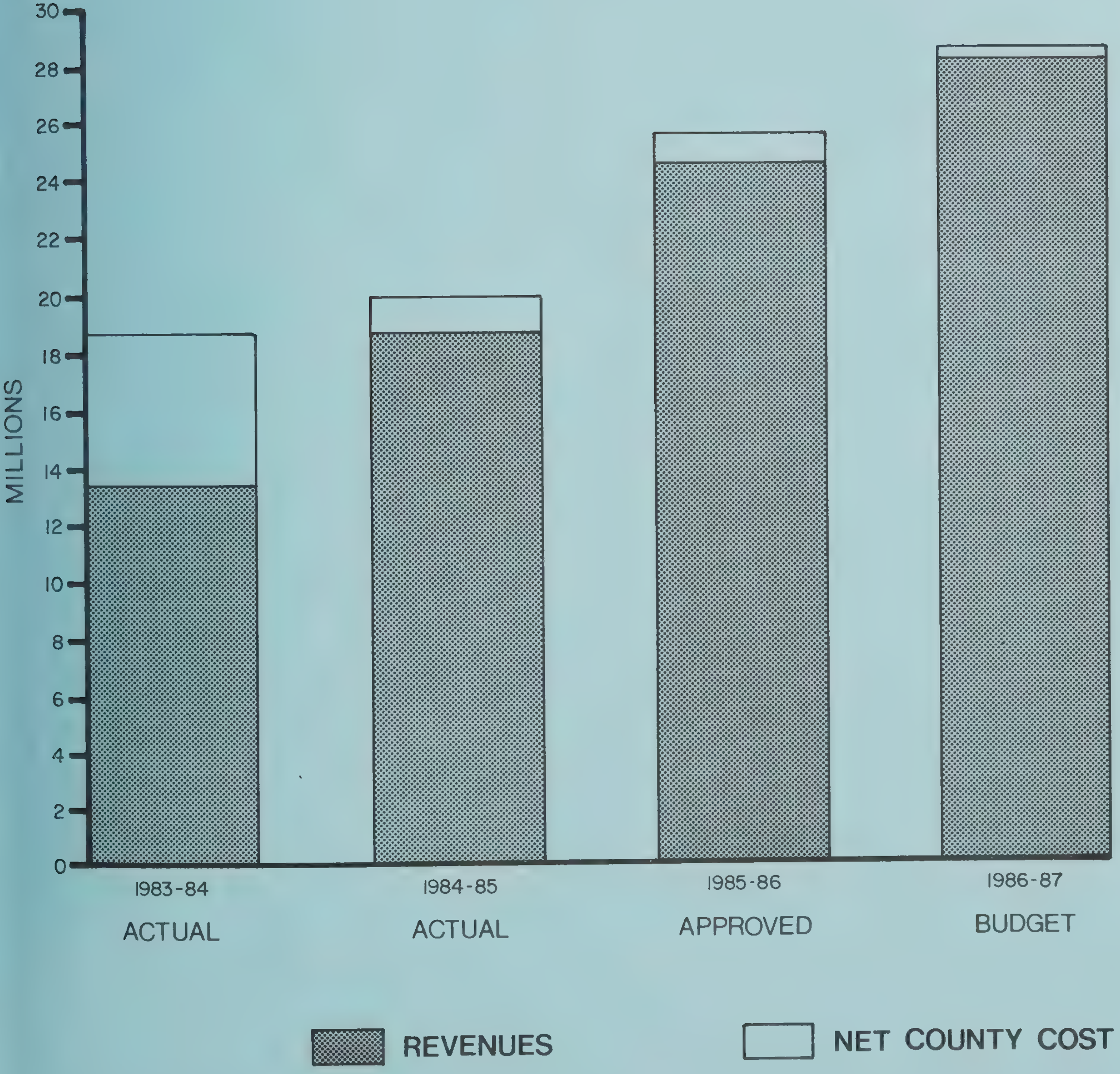
1. To implement developed portions of the Criminal Justice Information System totaling 20% of the entire CJIS project.

CONCURRENCE

Mr. Bill Nails, Director of Data Processing, agrees with the budget as proposed for 1986-87.

Roads and Facilities

CHANGE IN PROGRAM EXPENDITURES



Roads and Facilities

Summary

	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
• Public Works				
• 30101-Administration	$ 1,386,602	$ 1,419,662	$ 1,419,662	$ 33,060
• 30103-Engineering	1,884,926	1,948,383	1,948,383	63,457
• 30104-Equipment Maintenance	931,571	962,846	962,846	31,275
• 30105-Road Maintenance	4,713,472	4,972,055	4,972,055	258,583
• 30106-Construction	11,233,705	10,631,109	10,631,109	(602,596)
• 30108-General Services	132,929	149,269	149,269	16,340
• 30200-Contribution-Road Fund Svcs	766,200	823,432	223,432	(542,768)
• Road Districts				
• 31300-Number 1	678,444	874,167	874,167	195,723
• 31400-Number 2	417,842	528,229	528,229	110,387
• 31500-Number 3	1,518,477	2,496,429	2,496,429	977,952
• 31600-Number 4	1,017,054	1,105,102	1,105,102	88,048
• 31700-Number 5	1,128,172	1,856,099	1,856,099	727,927
• 39100-Airport Contribution	410,373	148,417	148,417	(261,956)
• 39200-Special Aviation	5,000	0	0	(5,000)
• 39500-Transportation Coordination	497,704	521,235	521,235	23,531
• Airport Enterprise Fund	2,087,435	1,846,244	1,846,244	(241,191)
SUB-TOTAL	$28,809,906	$30,282,678	$29,682,678	$ 872,772
Less: Intra-County Transactions	(1,794,308)	(1,701,537)	(1,101,537)	692,771
TOTAL - ROADS & FACILITIES	$27,015,598	$28,581,141	$28,581,141	$1,565,543

BUDGET UNITS: PUBLIC WORKS

RESPONSIBLE MANAGER: HENRY M. HIRATA

Summary

Fund: Various	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 6,422,261	$ 7,519,451	$ 7,837,870	$ 7,837,870	$ 318,419
• Svcs/Supplies	6,131,100	18,219,689	20,652,590	20,652,590	2,432,901
• Other Charges	185,883	358,888	374,455	374,455	15,567
• Fixed Assets	330,938	633,790	649,390	649,390	15,600
Total Expend	$13,070,182	$26,731,818	$29,514,305	$29,514,305	$ 2,782,487
• Intrafund Trans	(180,022)	(161,552)	(955,000)	(955,000)	(793,448)
TOTAL APPROP	$ 12,890,160	$ 26,570,266	$ 28,559,305	$ 28,559,305	$ 1,989,039
Earned Revenue By Source					
• Prop Tax	$ 1,634,281	$ 1,719,115	$ 1,606,287	$ 1,606,287	$ (112,828)
• Other Tax	2,073,131	2,031,647	1,891,012	1,891,012	(140,635)
• Fines & Forfeitures	761,238	766,200	823,432	823,432	57,232
• Int & Rents	620,158	467,735	759,688	759,688	291,953
• Aid-Other Govt	6,273,814	16,919,037	11,977,483	11,977,483	(4,941,554)
• Charges for Svcs	1,700,690	1,753,854	1,800,803	1,800,803	46,949
• Other Revenue	1,296,739	1,261,333	790,900	790,900	(470,433)
• Fund Balance	(1,734,916)	1,463,431	8,718,783	8,718,783	7,255,352
TOTAL REVENUE	$12,625,135	$26,382,352	$28,368,388	$28,368,388	$ 1,986,036
NET COUNTY COST					
• Mandated	$ 208,419	$ 187,914	$ 190,917	$ 190,917	$ 3,003
• Support	56,606	0	0	0	0
TOTAL NCC	$ 265,025	$ 187,914	$ 190,917	$ 190,917	$ 3,003
ALLOCATED POS	208.0	211.0	211.0	211.0	0.0
TEMPORARY (FTE)*	4.0	3.9	8.4	8.4	4.5
TOTAL STAFFING	212.0	214.9	219.4	219.4	4.5

*Full-time equivalent

SUMMARY

This presentation represents a summary of the 18 budget units administered by the Director of Public Works. They include:

160	Surveyor
241	Flood Channel Maintenance
30101	P.W. - Administration
30103	P.W. - Engineering
30104	P.W. - Equipment Maintenance
30105	P.W. - Road Maintenance
30106	P.W. - Construction
30108	P.W. - General Services
313	Road District 1
314	Road District 2
315	Road District 3
316	Road District 4
317	Road District 5
395	Transportation Coordination
408	Utility Districts
	Motor Pool ISF
	Southern Water ISF
	Solid Waste Enterprise Fund

BUDGET UNITS: PUBLIC WORKS

RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM HIGHLIGHTS

The following are the major 1986-87 program highlights for the Public Works budget units:

- The Public Works Road Fund consists of six divisions with budgets totaling $20,083,324, a decrease of $199,881 from 1985-86.
- Reduced the General Fund contribution for non-Road Fund related services from a 1986-87 eligible amount of $823,432 to $223,432; a reduction of $600,000. This was done to assist in balancing the 1986-87 General Fund budgets.
- County funding sources in the Road Fund include $223,432 as a General Fund contribution for non-Road Fund related services, and $459,688 in Road District interest which is used for the purchase of road maintenance equipment.
- The $7,255,352 increase in the Fund Balance is primarily due to the projected year-end carryover balance of the Road Fund ($5,133,970) and the five County Road Districts ($1,798,349).
- The Road Fund includes $138,425 for the Third Phase of the Public Works Computerization Plan. This includes equipment, software, and professional services. An additional $12,600 is included for Extra-Help and Overtime to assist with the implementation of the Plan. Total amount: $151,025.
- The 1986-87 Public Works-Construction budget totals $10,631,109. Funding sources include Federal and State gas tax revenues, and SB 300 (State General Fund) monies.
- The total appropriation for the County's five Road Districts, for road maintenance operations, amounts to $6,860,026.
- The County's Transportation Coordination Program totals $521,235 and focuses on the development of the County Transit Programs to effectively meet growing service demands; the implementation of the County's Five-Year Transit Plan for future transit planning; and the need to continue to coordinate services, pool vehicles, and to develop funding from agency users and the private sector. All program expenditures are offset by revenues.
- Budgeted $2,435,531 for the County's Motor Pool operation which maintains 517 vehicles. All costs are offset by revenues generated by the using departments.
- The improvements, approved by the Board of Supervisors in 1985-86 for the Southern Water System, will be implemented in 1986-87. These improvements, funded by the Capital Improvement Fund at an estimated $675,000, are the result of a study of the total system by a consulting engineering firm which resulted in several recommendations for modifications and improvements. In addition, certain changes must be made to the system to protect the public health and to properly account for water usage. All costs will be reimbursed to the Capital Improvement Fund over an extended period of years by the users of the Southern Water System.
- For the first time since its inception in 1975, the Solid Waste Enterprise Fund is projected to become self-supporting. Prior to 1986-87, the County's Solid Waste Program required an annual General Fund contribution in order to balance the budget. As the result of the implementation of a gate fee system, the 1986-87 Solid Waste budget of $3,723,354 will be totally offset by revenues.
- The increase of 4.5 positions in temporary staff is primarily the result of reflecting, for the first time in the Road Fund, the temporary positions hired for road maintenance that are funded by the five Road Districts.

BUDGET UNITS: PUBLIC WORKS - ROAD FUND

RESPONSIBLE MANAGER: HENRY M. HIRATA

Summary

Fund: Road	1984-85 Actual	1985-86 Approved	1986-87 Recommended	Inc./Dec.
APPROPRIATIONS				
Division				
Administration	$ 1,085,587	$ 1,386,602	$ 1,419,662	$ 33,060
Engineering	1,339,311	1,884,926	1,948,383	63,457
Equipment Maint	878,503	931,571	962,846	31,275
Road Maintenance	3,790,800	4,713,472	4,972,055	258,583
Construction	1,775,980	11,233,705	10,631,109	(602,596)
General Services	173,025	132,929	149,269	16,340
TOTAL APPROP	$ 9,043,206	$ 20,283,205	$ 20,083,324	$ (199,881)
REVENUES				
Source				
Other Taxes	$ 1,110,692	$ 999,945	$ 850,000	$ (149,945)
Fines & Forfeitures	761,238	766,200	823,432	57,232
Interest & Rents	252,323	100,000	300,000	200,000
Aid-Other Govts	6,041,172	16,519,075	11,566,824	(4,952,251)
Charges for Svcs	975,757	912,500	897,000	(15,500)
Other Revenues	1,295,792	1,213,085	739,698	(473,387)
Fund Balance	(1,393,768)*	(227,600)	4,906,370	5,133,970
TOTAL REVENUE	$ 9,043,206	$ 20,283,205	$ 20,083,324	$ (199,881)

*It should be noted that the 1984-85 Fund Balance represents the funding required (or subtracted) to balance Revenues against Appropriations for purpose of this summary.

APPROPRIATIONS

The following section includes a detailed review, by budget unit, of the 1986-87 appropriations for each Division within the Public Works Road Fund Department.

REVENUES

A breakdown of the Road Fund's 1986-87 revenue sources is as follows:

Other Taxes: $149,945 decrease ($999,945 to $850,000)
This represents the County's share of Local Transportation Funds derived from ¼¢ of the 6% State retail sales tax on gasoline. Funds are apportioned to the County based on the Department of Finance's estimate of population. The 1986-87 revenue estimate is down $149,945 ($999,945 to $850,000) due to the reduced price of gasoline.

Fines & Forfeitures: $57,232 increase ($766,200 to $823,432)
Revenues from this source reflect the Road Fund's 50% share of specified traffic fines generated within the County and the incorporated cities within the County. The projection for 1986-87 is estimated to increase $57,232 ($766,200 to $823,432) based on the 1985-86 estimated/actual revenues.

Interest & Rents: $200,000 increase ($100,000 to $300,000)
This account represents the interest earned during the year by the Road Fund's cash balance in the County Treasury. Based on the 1985-86 interest earned and the current rate of interest, this source of revenue is expected to increase $200,000 ($100,000 to $300,000) over the 1985-86 Approved amount.

BUDGET UNITS: PUBLIC WORKS - ROAD FUND

RESPONSIBLE MANAGER: HENRY M. HIRATA

REVENUES

Aid - Other Governments: $4,952,251 decrease ($16,519,075 to $11,566,824) This account includes revenues received from a variety of sources, the largest of which are: State Highway Users Tax, up $129,844 ($4,640,156 to $4,770,000), based on State apportionment of gasoline tax; SB 300 Road Maintenance Funds, down $298,695 ($1,114,519 to $815,824), due to decrease in State General Fund appropriation; State Aid For Construction up $100,000 ($336,000 to $436,000), due to annual State contribution of $100,000 plus $336,000 carryover from 1985-86; Federal Aid For Construction up $503,500 ($2,255,500 to $2,759,000), based on carryover funds from 1985-86 plus annual Federal contribution of $757,000; and the Federal Highway Bridge Replacement Program, down $5,424,000 ($7,400,000 to $1,976,000), due to the reduced number of qualifying projects.

Charges for Services: $15,500 decrease ($912,500 to $897,000) These revenues are reimbursements to the Road Fund for services rendered to other agencies, departments, and special districts. The major accounts that are projected to remain the same from last year are: Administrative Services-Special Districts ($95,000); Road and Street Services ($30,000); and Services to Special Districts ($334,000). Accounts that are projected to reflect a significant change are: Engineering Fees, $33,000 decrease ($107,000 to $74,000), because public improvements are no longer required with Development Plans and commensurate fees no longer apply, and because fewer large subdivisions are being processed; Railroad Crossing Protection Funds, $74,000 decrease ($74,000 to zero) as the result of a budgeting correction because these funds are disbursed directly to the railroads doing the work, not the County; Engineering Fees-East Stockton Sewer Project, up $75,000 (zero to $75,000), because although reimbursements were received from this source in 1985-86, they were included as a Costs Applied (now referred to as an Intrafund Transfer) rather than a revenue; and Enterprise Funds (represents equipment repair service by the Equipment Maintenance Division for the Airport, Hospital, and primarily the Solid Waste Enterprise Funds), up $34,000 ($86,000 to $120,000), based on 1985-86 estimated/actual revenues.

Other Revenues: $473,387 decrease ($1,213,085 to $739,698) The major revenues included in this account are the General Fund's contribution to the Road Fund for non-Road Fund related services (a maximum of 50% reimbursement of specified traffic fines). For 1986-87, a 50% reimbursement would amount to $823,432. However, due to a need to balance the 1986-87 General Fund budgets, it is recommended that $600,000 be retained by the General Fund and that only $223,432 be contributed to the Road Fund. Based on prior years' experience, this should be sufficient to cover the cost of non-Road Fund related services. Any funds not utilized for this purpose will be used in the operation of the Public Works Department.

The other major source of revenue is the interest earned by the five County Road Districts which is transferred to the Road Fund at the end of the fiscal year to purchase road maintenance equipment. The amount of interest projected for 1986-87 is up $91,953 ($367,735 to $459,688) because the 1985-86 Approved amount reflected only three quarters of earnings rather then four.

BUDGET UNIT: 30101 P.W. - ADMINISTRATION
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

Fund: Road	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 634,982	$ 794,699	$ 834,261	$ 834,261	$ 39,562
• Svcs/Supplies	459,947	543,483	549,901	549,901	6,418
• Fixed Assets	12,057	64,420	51,500	51,500	(12,920)
Total Expend	$ 1,106,986	$ 1,402,602	$ 1,435,662	$ 1,435,662	$ 33,060
• Intrafund Trans	(21,399)	(16,000)	(16,000)	(16,000)	0
TOTAL APPROP	$ 1,085,587	$ 1,386,602	$ 1,419,662	$ 1,419,662	$ 33,060
Earned Revenue By Source	See Public Works Summary Page				
ALLOCATED POSITIONS	21.0	23.0	23.0	23.0	0.0
TEMPORARY (FTE)*	1.5	0.3	0.8	0.8	0.5
TOTAL STAFFING	22.5	23.3	23.8	23.8	0.5

*Full-time equivalent

MANDATE

The specific mandates are as shown in the narratives of the other budget units (Divisions) of the Public Works Department.

PURPOSE

Provides administrative, clerical, data processing, fiscal, personnel, and other services for the Department of Public Works and the Divisions under its control. They are: Engineering, Equipment Maintenance, Road Maintenance, Construction, Real Property, Transportation Coordination, Surveyor, Flood Channel Maintenance, Utilities Maintenance, Motor Pool, Southern Water System, Solid Waste Management, Road Districts, Flood Control, and numerous Special Districts.

WORKLOAD DATA

This budget unit provides management services for the Department of Public Works. The workload of the Department is as shown in the budget narratives of the various Divisions that follow.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$39,562 increase ($794,699 to $834,261)

- $26,062 - Normal salary adjustments.
- $13,500 - Increases in Extra-Help and Overtime accounts to assist with the conversion of the Department's new computer system and the completion of the Central Files System.

BUDGET UNIT: 30101 P.W. - ADMINISTRATION
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES

$6,418 increase ($543,483 to $549,901)

- $10,468 - Due to increased maintenance charges for new computer equipment (end of warranty period) and for larger blueprint machine (the latter to be purchased in mid-fiscal year).
- $6,500 - Due to increased rent/lease charges for upgraded copy and blueprint machines (the latter to be leased for a portion of the fiscal year).
- $15,500 - For additional program service on the new computerized accounting package.
- ($3,979) - Reduction in Data Processing Direct Charges.
- ($20,334) - Decrease in Data Processing equipment purchases.

FIXED ASSETS

$12,920 decrease ($64,420 to $51,500)
Major items requested in 1986-87 are:

- $10,000 - Computer utility software.
- $24,000 - Blueprint machine.*
- $5,000 - Computer equipment accessories.
- $9,000 - Computer terminals.

*To be considered for purchase after a trial period during which equipment will be leased.

INTRAFUND TRANSFERS

No change.

- The $16,000 budgeted in this object represents a reimbursement to the Administration Division for non-Road Fund related services (e.g., usage of copy and blue print machine by, and clerical services for, other departments).

PROGRAM DISCUSSION OF 1986-87 BUDGET

The primary objective of the Department of Public Works is to provide a coordinated transportation system to meet urban and rural needs, which includes planning, designing, constructing, and maintaining the physical facilities of the system. Operation of the highway and bridge system, consisting of 1,749 miles of roadway, 291 bridges, 363 minor structures, and 219 railroad crossings, is provided by the Public Works Department for the greatest safety and efficiency of its users.

The Department is administered by the Director of Public Works and an administrative staff comprised of two Deputy Directors and a Department Administrative Officer. The administrative staff is responsible for fourteen Division Heads within three major operational services. They include groups for Engineering Services, Operational Services, and General Services.

The goals of the Public Works Department are to provide the best possible service to the citizens of its community and to enhance the public's quality of life by protecting their investment in public facilities and equipment with the highest standards possible.

Fiscal Year 1986-87 represents the third year of the Department of Public Works' Computerization Plan. In keeping with the Board of Supervisors' policy of computerization, this Plan includes implementation of a computerized financial system, engineering functions, word processing, and management reporting. Within this framework is included:

- Project Cost Accounting - with start to finish project tracking.
- Direct tie-in and validation with the Auditor's system.
- Management Reporting System.
- Computer programs for engineering calculations and graphics.
- Tracking of requisition and purchase orders.
- Tracking and billing of recordable projects.
- Automation of Payroll Certification Register and personnel records.
- Integrated permits program between Public Works and Planning and Building Inspection Department.

BUDGET UNIT: 30101 P.W. - ADMINISTRATION
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

- Data Base Mapping System (Geographic Information System).
- Equipment Maintenance Parts Inventory.
- Pavement Management System.
- Fixed Asset Inventory Control.
- Traffic Device, Control Inventory, and Maintenance Systems.

The financial and management reporting projects will be completed in 1987-88. The initial pilot Geographic Information System should be completed in the same year.

A breakdown, by Division, of these costs during this three-year period is detailed below:

	1984-85 Approved	1985-86 Approved	1986-87 Recommended	Total
Administration				
Hardware	$34,000	$ 25,434	$ 9,000	$ 68,434
Software	0	98,000	10,000	108,000
Accessories	0	3,650	5,000	8,650
Sub-total	$34,000	$127,084	$ 24,000	$185,084
Engineering				
Hardware	$13,700	$ 3,660	$ 7,500	$ 24,860
Software	0	0*	45,000*	45,000
Accessories	0	0	0	0
Sub-total	$13,700	$ 3,660	$ 52,500	$ 69,860
Equipment Maintenance				
Hardware	$4,200	$ 0	$ 0	$ 4,200
Software	0	0	825	825
Accessories	0	0	0	0
Sub-total	$4,200	$ 0	$ 825	$ 5,025
Road Maintenance				
Hardware	$ 4,000	$ 0	$ 0	$ 4,000
Software	10,000	0	0	10,000
Accessories	0	0	2,100	2,100
Sub-total	$14,000	$ 0	$ 2,100	$ 16,100
Equipment Sub-total	$65,900	$130,744	$ 79,425	$276,069
Salaries				
Extra-Help	$ 0	$ 6,000	$ 7,600	$ 13,600
Overtime	0	5,000	5,000	10,000
Sub-total	$ 0	$ 11,000	$ 12,600	$ 23,600
Professional Services				
Administration	$ 0	$ 11,000	$ 14,000	$ 25,000
Engineering	0	4,000**	45,000**	49,000
Sub-total	$ 0	$ 15,000	$ 59,000	$ 74,000
GRAND TOTAL	$65,900	$156,744	$151,025	$373,669

* $45,000 was originally budgeted in 1985-86, not expended, so was rebudgeted for 1986-87.

** $35,000 was originally budgeted in 1985-86, not expended, so was rebudgeted for 1986-87.

BUDGET UNIT: 30101 P.W. - ADMINISTRATION
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To maximize the utilization of computer information and equipment.	1. Installed additional hardware and software, and the financial conversion has been implemented.
2. To formulate a Public Works' overhead rate that will enable administrative charges to be equitably distributed throughout the Department.	2. Review of overhead rate has not been initiated due to emphasis placed on computer conversion.
3. To provide job development training to all employees.	3. Attended training sessions 269 times during 1985-86.
4. To continue the development of the Central Filing System.	4. Installed personal computer as a part of Central Filing System. Records Technician has attended specialized training. The basic filing and mail handling systems have been designed. The file folders have been purged and relabeled. Automation is approximately 60% complete.

1986-87 OBJECTIVES

1. To expand utilization of computer system to operating Divisions including a Management Reporting System.
2. To continue design and implementation of comprehensive engineering automation project.
3. To provide administrative leadership to insure that the Department's objectives, as contained in the budgets of the other Divisions, are met.
4. To continue Departmental effort to provide training to employees.

CONCURRENCE

Mr. Henry M. Hirata, Director of Public Works, agrees with the budget as proposed for 1986-87.

BUDGET UNIT:	30103 P.W. - ENGINEERING
DEPARTMENT:	PUBLIC WORKS
FUNCTION:	ROADS & FACILITIES
RESPONSIBLE MANAGER:	HENRY M. HIRATA

Fund: Road	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,370,029	$ 1,723,244	$ 1,705,973	$ 1,705,973	$(17,271)
• Svcs/Supplies	38,592	156,122	216,840	216,840	60,718
• Fixed Assets	8,728	55,560	75,570	75,570	20,010
Total Expend	$ 1,417,349	$ 1,934,926	$ 1,998,383	$ 1,998,383	$ 63,457
• Intrafund Trans	(78,038)	(50,000)	(50,000)	(50,000)	0
TOTAL APPROP	$ 1,339,311	$ 1,884,926	$ 1,948,383	$ 1,948,383	$ 63,457
Earned Revenue By Source	See Public Works Summary Page				
ALLOCATED POSITIONS	39.0	40.0	40.0	40.0	0
TEMPORARY (FTE)*	0.4	1.3	1.3	1.3	0
TOTAL STAFFING	39.4	41.3	41.3	41.3	0

*Full-time equivalent

MANDATE

Section 900 et. seq. of the Streets and Highways Code provides the authority and procedures by which the Board of Supervisors accepts roads into the maintained system. The level of service is discretionary; however, there is a legal obligation to keep roads open and in a safe condition.

PURPOSE

Plans and designs construction projects which make up the County's road, bridge, drainage, sewage collection and treatment facilities, and water supply and distribution systems; provides plan checking and construction inspection for new subdivisions occurring in the County; provides encroachment permit services for utility and other public works being constructed within the County roads rights-of-way; provides staff review and support functions for the Planning Commission; administers the County's drainage trust fund; enforces ordinances pertaining to roads and subdivisions; and reviews and makes recommendations with respect to traffic safety considerations.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Projects Designed & Constructed	16	21	20	25	27
Engineering Studies	N/A	N/A	97	160	240
Permits Issued & Inspected	440	444	452	445	450
Subdivisions Reviewed & Inspected	8	10	11	8	12

Projects Designed and Constructed consists of road reconstruction and resurfacing, bridge rehabilitation or replacement, and sewer, water or storm drainage systems whose design was completed and construction initiated this fiscal year. Both contract projects and projects constructed by Public Works forces are included in this figure.

BUDGET UNIT: 30103 P.W. - ENGINEERING
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

WORKLOAD DATA

Engineering Studies are composed primarily of traffic engineering studies to determine the need for traffic control devices or regulatory signing. This data includes some project feasibility studies that were completed but not taken to a final design stage.

Permits Issued and Inspected include encroachment permits, transportation permits, and geophysical permits that require an evaluation of the application, issuance of the permit, and on-site inspection to ensure compliance with the County's standards and any special conditions.

Subdivisions Reviewed and Inspected include major subdivisions that are processed by Public Works staff and ultimately inspected by Public Works forces. Minor subdivisions and subdivisions that the Division processes on behalf of incorporated cities are not included in this workload measure.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$17,271 decrease ($1,723,244 to $1,705,973)

- ($30,931) - Although normal salary adjustments have been included, salary and fringe benefit accounts reflect a net decrease due to a change in budgeting procedures. In 1985-86, all "block-budgeted" engineering positions were budgeted at the highest possible salary level. For 1986-87, in order to more accurately budget salaries, the budgeted amounts are based on the current salary level of the individual filling the position (plus applicable salary adjustments), and vacant positions are budgeted at the entry level.
- $12,500 - Increase in Overtime due to substantial additional workload as the result of having to meet design and construction deadlines related to SB 300, performing a portion of the materials testing previously provided by Caltrans (the balance to be performed by a consultant), and having to meet processing deadlines required by the Subdivision Map Act.

SERVICES & SUPPLIES

$60,718 increase ($156,122 to $216,840)

- $6,000 - Increase due to need to hire outside engineering services to assist with materials testing previously provided by Caltrans.
- $51,000 - Professional Services increased to provide development of a Traffic Control Device Inventory to be performed by the State Office of Traffic Safety ($45,000), and for unscheduled design and traffic related problems occurring during the year that require the services of a consultant ($6,000). The $45,000 is offset by Federal grant funds.

FIXED ASSETS

$20,010 increase ($55,560 to $75,570)

Major items requested for 1986-87 include:

- $5,000 - Traffic control computer equipment (reimbursed by a Federal grant).
- $4,000 - Asphalt extraction test equipment.
- $45,000 - Data Base Mapping System (approved in 1985-86 budget, but not purchased).
- $13,000 - Large Format Copier.
- $2,500 - Form Feed Printer.

INTRAFUND TRANSFERS

No change.

- The $50,000 budgeted in this object represents a reimbursement to the Engineering Division for non-Road Fund related services.

BUDGET UNIT: 30103 P.W. - ENGINEERING
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

During 1985-86, the Division designed and constructed seven road resurfacing and reconstruction projects using $1.1 million of Senate Bill 300 funds that became available after the beginning of the fiscal year. The Division has substantially increased the number of traffic engineering studies conducted to provide professional engineering reviews of areas that could potentially adversely affect the County's liability in terms of providing safe streets and highways. These traffic engineering studies will enhance the County's ability to reduce the number of locations where it can be alleged that an unsafe condition exists.

During 1986-87, the Division will continue to build upon and refine the processes of designing projects, reviewing projects submitted by private engineers, and inspecting projects administered by field engineering personnel. With the implementation of various computer programs, the Division will continue to see an increase in the efficiency of designing projects. The Division is planning to utilize computers to more closely monitor the status of projects to insure timely completion and final acceptance by the Board of Supervisors. The second year of funding under the Senate Bill 300 Program will again have a major impact on the Division's operations.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To work with the Planning and Building Inspection Department to develop a Data Base Mapping System that can be utilized and funded by all participating County departments rather than each developing an independent system.	1. Conducted a number of preliminary meetings with the Planning and Building Inspection Department, the Assessor's Office and others, to determine the best method of implementing the pilot program; investigated the possibility of integrating with the City of Stockton.
2. To place on-line the computerized integrated encroachment permit program between Public Works and the Planning and Building Inspection Department.	2. Placed on-line with the Planning and Building Inspection Department the computer in the Permits Section.
3. To expand utilization of available engineering software in computer-aided design.	3. Expanded by nine the new on-line programs which are being utilized by engineering staff.

1986-87 OBJECTIVES

1. To continue to work with the Planning and Building Inspection Department and the City of Stockton to develop a Data Base Mapping System that can be utilized and funded by all participating County departments rather than each developing an independent system.
2. To complete the design and award contracts on 27 projects, with an estimated construction cost of $10 million.
3. To process final maps and improvement plans and inspect construction of 12 major subdivisions.
4. To reduce the time required to process the final acceptance of projects.
5. To conduct approximately 240 traffic studies and implement any improvements warranted.

CONCURRENCE

Mr. Henry M. Hirata, Director of Public Works, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 30104 P.W. - EQUIPMENT MAINTENANCE
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

Fund: Road	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 380,297	$ 426,677	$ 435,046	$ 435,046	$ 8,369
• Svcs/Supplies	486,541	499,544	511,830	511,830	12,286
• Fixed Assets	11,731	5,350	15,970	15,970	10,620
Total Expend	$ 878,569	$ 931,571	$ 962,846	$ 962,846	$ 31,275
• Intrafund Trans	(66)	0	0	0	0
TOTAL APPROP	$ 878,503	$ 931,571	$ 962,846	$ 962,846	$ 31,275
Earned Revenue By Source	See Public Works Summary Page				
ALLOCATED POSITIONS	12.0	12.0	12.0	12.0	0
TEMPORARY (FTE)*	0.5	0.0	0.0	0.0	0
TOTAL STAFFING	12.5	12.0	12.0	12.0	0

*Full-time equivalent

MANDATE

Section 941 of the Streets and Highways Code establishes the authority and the responsibility with the Board of Supervisors to maintain public roads. The Equipment Maintenance Division must maintain equipment at the level required by the users to meet and perform their road maintenance needs and mandates.

PURPOSE

To maintain the heavy equipment used by the Department of Public Works (Roads, Channel Maintenance, Solid Waste, and Utility Maintenance) and other departments of the County in compliance with OSHA and State Vehicle Code requirements.

WORKLOAD DATA

Equipment Maintenance activities include servicing, repairing, minor and major rebuilding of various types of specialized heavy-duty trucks, construction equipment, refuse disposal equipment, County-owned ferry boats, bridges, and fire fighting vehicles. Total County equipment repaired and maintained numbers approximately 220.

	Actual 82-83	Actual 83-84	Actual 84-85	Est./ Act. 85-86	Proj. 86-87
CHP-30 Day Inspections	N/A	N/A	216	228	276
Annual Services Performed	N/A	N/A	44	51	54
P.M. Services Performed	N/A	N/A	112	129	133
Other Repair Services Performed	N/A	N/A	3,688	3,959	4,400

California Highway Patrol (CHP)-30 Day Inspections are mandated by CHP and involve complete safety inspection of 23 units classified by the State Vehicle Code as commercial vehicles. These inspections include brakes, steering, lights, horn, fifth wheel condition, etc.

BUDGET UNIT:	30104 P.W. - EQUIPMENT MAINTENANCE
DEPARTMENT:	PUBLIC WORKS
FUNCTION:	ROADS & FACILITIES
RESPONSIBLE MANAGER:	HENRY M. HIRATA

WORKLOAD DATA

Annual Services include complete dismantling of major components on specialized construction equipment and accomplishment of needed repairs to insure reliability of this equipment on the job during the peak usage season.

Preventative Maintenance (P.M.) Services include scheduled safety inspections on all heavy-duty trucks and accomplishment of repairs as needed. These service intervals vary from 8,000 miles for gasoline powered vehicles to 10,000 miles for diesel powered vehicles.

Other Repair Services include all minor and major repairs accomplished on all equipment between scheduled preventative maintenance services. This category also includes repairs accomplished at the equipment job location and preparing new vehicles for service and old vehicles for sale.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$8,369 increase ($426,677 to $435,046)

- $8,443 - Normal salary adjustments.
- ($74) - Decrease in Holiday Pay.

SERVICES & SUPPLIES

$12,286 increase ($499,544 to $511,830)

- $12,286 - Increased cost of parts, tires, and sublet repairs.

FIXED ASSETS

$10,620 increase ($5,350 to $15,970)
Major items recommended include:

- $3,875 - Band saw.
- $5,300 - Drill press.
- $2,680 - Pipe threader.
- $1,675 - Radiant heater.

PROGRAM DISCUSSION OF 1986-87 BUDGET

During 1985-86, the Division implemented Phase II (Counter Sales Program), of the computerized inventory system. Phase II allows tracking of parts and materials purchased by other users (other than for Public Works-Road Fund Equipment), and provides an accurate billing document for reimbursement. This phase also provides a sales invoice which is attached to all repair orders eliminating the need for manually having to extend repair parts costs by the clerical/bookkeeping staff.

In 1986-87, another expansion (Phase III) is planned for the inventory system which will enable the Division to accumulate historical data on all parts used by each vehicle. This expansion will provide information which will be used to identify vehicle components, by vehicle type, which present repetitive problems so that the component can be evaluated, as well as, the current repair procedures used to determine corrective action.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To finalize implementation of the computerized parts inventory system.	1. Completed Phase II (Counter Sales Program).
2. To provide diesel engine training to 30% of the Mechanics II, through company-sponsored training classes.	2. Sixty-three percent (63%) of the Mechanics II and the Welder attended five company-sponsored classes on diesel engines and heavy equipment related subjects.

BUDGET UNIT: 30104 P.W. - EQUIPMENT MAINTENANCE
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
3. To continue monitoring parts inventory in order to eliminate items of obsolescence and to reduce stock level where feasible.	3. Reduced by 21.8% stock levels on hand as a result of computerizing the inventory system, while maintaining a high level of efficiency.
4. To develop and implement a quality control procedure.	4. Implemented 30% of a comprehensive quality control program.

1986-87 OBJECTIVES

1. To continue seeking company-sponsored training classes for all Mechanics II.
2. To complete implementation of a quality control program.
3. To implement Phase III (Accounts Receivable) of the computerized inventory system which will enable tracking of parts used on each vehicle for the life of the vehicle.

CONCURRENCE

Mr. Henry M. Hirata, Director of Public Works, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 30105 P.W. - ROAD MAINTENANCE
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

Fund: Road	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 2,963,495	$ 3,431,376	$ 3,636,092	$ 3,636,092	$ 204,716
• Svcs/Supplies	535,010	780,506	1,626,113	1,626,113	845,607
• Other Charges	6,416	7,000	7,000	7,000	0
• Fixed Assets	297,186	498,590	502,850	502,850	4,260
Total Expend	$ 3,802,107	$ 4,717,472	$ 5,772,055	$ 5,772,055	$1,054,583
• Intrafund Trans	(11,307)	(4,000)	(800,000)	(800,000)	(796,000)
TOTAL APPROP	$ 3,790,800	$ 4,713,472	$ 4,972,055	$ 4,972,055	$ 258,583
Earned Revenue By Source	See Public Works Summary Page				
ALLOCATED POS	109.0	109.0	109.0	109.0	0.0
TEMPORARY (FTE)*	1.6	1.6	5.1	5.1	3.5
TOTAL STAFFING	110.6	110.6	114.1	114.1	3.5

*Full-time equivalent

MANDATE

Section 900 et. seq. of the Streets and Highways Code provides the authority and procedures by which the Board of Supervisors accepts roads into the maintained system. The level of service is discretionary, however, there is a legal obligation to keep roads open and in a safe condition.

PURPOSE

Funds the maintenance of the County road and bridge system to both protect the safety of the traveling public and preserve the capital investment in the system.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Road Reconstruction (miles)	18	20	16	17	20
Chip Sealing (miles)	164	127	137	142	142
Shoulder Weed Control (miles)*	750	750	750	1,000	1,200
Shoulder Grading (miles)*	100	100	125	150	250
Traffic Sign Maint. (each)*	6,000	6,000	6,000	6,900	10,300
Pavement Striping (miles)*	600	600	600	600	600
Tree Maintenance (each)*	1,200	1,200	1,200	1,200	1,200

*The data submitted represents estimates only. In future years, more accurate data will be available.

Road Reconstruction is where the existing road surface is broken up and reshaped to a suitable grade or where aggregate base is added over the existing surface. After compacting, the surface is prime oiled and chip sealed.

BUDGET UNIT:	30105 P.W. - ROAD MAINTENANCE
DEPARTMENT:	PUBLIC WORKS
FUNCTION:	ROADS & FACILITIES
RESPONSIBLE MANAGER:	HENRY M. HIRATA

WORKLOAD DATA

Chip Sealing is where major pavement failures are repaired and the existing surface is chip sealed with one to three applications of asphalt emulsion and rock chips.

Shoulder Weed Control is the roadway shoulder and ditch weed control accomplished by either mowing or herbicide application, or both.

Shoulder Grading includes grading of shoulders to allow roadway water to drain off, and to fill-in drop offs at the edge of pavement.

Traffic Sign Maintenance includes replacing damaged signs, placing new signs, and cleaning and servicing existing signs.

Pavement Striping includes painting center and edge lines that are required after reconstruction or resurfacing of roads and repainting existing lines to maintain visibility.

Tree Maintenance is keeping trees safe by trimming and removing dead or dying trees as required.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$204,716 increase ($3,431,376 to $3,636,092)

- $138,366 - Normal salary adjustments.
- $57,500 - In keeping with current Departmental policy and to improve the accountability of funds expended, normal "Extra-Help" road maintenance labor costs are now to be budgeted in this budget unit (instead of primarily in the Road District budgets), with the exception that "Extra-Help" costs for special projects will still be billed to the Road Districts.
- $11,950 - Represents 50% funding of newly established "Crew Leader" contractual position to supervise Alternative Work Program. Balance is budgeted in Flood Channel Maintenance budget.

SERVICES & SUPPLIES

$845,607 increase ($780,506 to $1,626,113)

- $797,490 - Increase due to budgeting for first time in Road Fund the five Road Districts' 75% share of road materials and maintenance costs, in order to provide improved accountability. Upon completion of projects, the Road Districts' share of costs will be reimbursed to Road Fund (see "Intrafund Transfers" and "Program Discussion" narratives that follow, for further details).
- $5,000 - General Office Expenses are now being budgeted in each Division's budget instead of only in the Administration budget, as was done in previous years.
- ($9,000) - Decrease due to reduction in projected usage of gasoline, and guard rail and fence repairs.
- $16,050 - Increase in diesel fuel due to replacing some gasoline fueled equipment with diesel equipment.

OTHER CHARGES

No Change.

- The $7,000 budgeted in this object is to pay Reclamation District No. 2070 to operate the Woodward Island Ferry. Although there is no change in the budgeted amount of this object, it is explained here for informational purposes only.

BUDGET UNIT: 30105 P.W. - ROAD MAINTENANCE
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

SUMMARY OF MAJOR BUDGET CHANGES

FIXED ASSETS

$4,260 increase ($498,590 to $502,850)

- The majority of the items budgeted as Fixed Assets are directly related to the maintenance of roads. For 1986-87, $498,850 is budgeted for this purpose (see "Program Discussion" for funding information and "Equipment Budget Detail" section at end of budget book for complete list of Fixed Assets).

INTRAFUND TRANSFERS

$796,000 increase ($4,000 to $800,000)

- $797,490 - Reflects reimbursement to Road Fund from Road Districts' 75% share of costs for materials and maintenance paid from this budget unit for road maintenance projects.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Road Maintenance Division is responsible for the maintenance of over 1,700 miles of roads, 291 bridges, and 365 minor structures. Maintenance activities include: pavement maintenance and repair; shoulder mowing, grading, and herbicide spraying; pavement marking and striping; maintenance of traffic signs, storm drains, sidewalks, streets, and trees; and street sweeping.

A major program change during 1986-87 will be the upgrading of the County's traffic control devices by placing a higher emphasis on the upgrading and maintenance of traffic signs. The Division proposes to upgrade, with the adoption of this budget, three existing vacant Maintenance Worker positions to Highway Maintenance Worker, and assign them to the Traffic Maintenance Section. The materials accounts for traffic signing have been increased by $66,400 ($73,600 to $140,000), as it is anticipated the upgrading program will significantly increase the sign placement and maintenance effort.

Within Services and Supplies, there is an $845,607 apparent increase to this budget unit. However, $797,490 of this increase are funds which will be reimbursed from the five Road Maintenance Districts as their 75% share of materials cost. In previous fiscal years, payments to vendors were made 25% from the Road Fund and 75% from the various Road Maintenance District budgets. In an effort to streamline the payment and bookkeeping process in 1986-87, all payments to vendors will be made directly from the Road Fund, and the 75% Road District share will be credited to the Road Fund. This change will save substantial staff time and create an improved audit trail.

Previously, the County's Chip Seal Program has been limited to rural streets and roads. In 1985-86, a trial program of chip sealing 2.3 miles of urban roads was evaluated. Due to the success of this trial, the Division has scheduled the chip sealing of 18 miles of urban roads in the Stockton area during 1986-87.

The 1986-87 Fixed Assets total represents a $4,260 increase from the 1985-86 budget ($498,590 to $502,850). Most of the Fixed Assets acquisitions are for the replacement of existing equipment in conformance with the Public Works Equipment Replacement Program. One new piece of equipment, an Air Sweeper, which will augment the Division's existing two mechanical sweepers, has been budgeted at the cost of $100,000. The Air Sweeper will be used primarily in the Division's Chip Seal Program which has been expanded into the urban areas thus demanding a quicker response for the removal of waste chips. With this unit the Division will recycle the chips picked up by the sweeper which could generate a cost savings of approximately $21,000 per year.

Funding for the purchase of road maintenance equipment is made available by interest paid to the five County Road District Funds and transferred at the end of each fiscal year to the Road Fund for the Public Works Equipment Replacement Program. For 1986-87, it is projected that this interest will amount to $459,688. The interest and the $32,100 estimated salvage value of equipment to be replaced total $491,788. Any shortage between revenues available and the cost of the equipment to be purchased is made up by the Road Fund.

BUDGET UNIT: 30105 P.W. - ROAD MAINTENANCE
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

Since the transfer of Road District interest was approved by the Board of Supervisors in 1984-85, total interest received by the Road Fund for the purchase of highway equipment is as follows:

	------Actual------		Projected	
	1984-85	1985-86	1986-87	Total
Interest Transferred	$367,735*	$406,523	$459,688	$1,233,946

*First year represented only three-quarters.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To crack and chip seal 142 miles, reshape and oil 14 miles, and add aggregate base and resurface five miles of County roadways.	1. Chip sealed 142 miles, reshaped, oiled, and added aggregate base to 17 miles of County roads.
2. To develop computerized programs on inventory control and job cost accounting.	2. Completed computerized inventory of supplies.
3. To continue a biannual night survey of traffic control devices and develop an inventory of field installations for maintenance scheduling.	3. Completed the night survey of traffic control devices; this will be an ongoing program of the Division. A complete inventory of traffic control devices (signs and legends) is being developed by the Traffic Engineering Section and should be completed by September 1986.
4. To develop comprehensive work standards for individual tasks within the Road Maintenance Division, i.e., curb miles swept, trees trimmed, etc.	4. Work standards are being completed for the Traffic Maintenance Section of the Road Maintenance Division. It is anticipated these standards will be completed by July 1986.

1986-87 OBJECTIVES

1. To complete the necessary tie-in to the Department's mainframe computer to improve inventory control of materials and job cost accounting.
2. To complete the traffic control device inventory for improved maintenance scheduling.
3. To complete the work standards and safety operating policies started in 1985-86 and distribute to all employees.
4. To reconstruct by adding aggregate base or scarificing the existing surface and compacting 20 miles of County roads followed by triple chip seal.
5. To chip seal 142 miles of County roads including 18 miles of urban streets.
6. To intensify the existing traffic sign maintenance program by reducing the 2,500 signs identified as damaged, worn, or faded by 50%.

CONCURRENCE

Mr. Henry M. Hirata, Director of Public Works, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 30106 P.W. - CONSTRUCTION
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

Fund: Road	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 1,775,980	$11,233,705	$10,631,109	$10,631,109	$ (602,596)
TOTAL APPROP	$ 1,775,980	$11,233,705	$10,631,109	$10,631,109	$ (602,596)
Earned Revenue By Source	See Public Works Summary Page				
TOTAL STAFFING	0	0	0	0	0

MANDATE

Section 900 et. seq. of the Streets and Highways Code provides the authority and procedures by which the Board of Supervisors accepts roads into the maintained system. The level of service is discretionary; however, there is a legal obligation to keep roads open and in a safe condition.

PURPOSE

To provide the funding source necessary for research, planning, designing construction, improvement, maintenance, and operation of the County's public streets and related facilities.

PROGRAM DISCUSSION OF 1986-87 BUDGET

Gas tax funds, Local Transportation Funds, Fines and Forfeiture funds, SB 300 funds, and other miscellaneous funds are available to resurface or reconstruct County roadway projects contained in this budget.

In May 1986, the County received $1.1 million in SB 300 funds. This is in addition to the previous budgeted allocation of $1.1 million received in December 1985. These funds were not anticipated to be received until October 1987. This accelerated receipt will require that additional projects be constructed during the 1985-86 construction season. It is further anticipated that an additional $.8 million will be received in October 1986. These funds have to be expended within 12 months of date received.

The various funding sources for the 1986-87 construction program are identified and explained below:

SB 300 Funds - $815,824
Senate Bill 300 (SB 300) funds are received by the County from the State and are a redistribution of State General Fund monies. To be eligible to receive this funding the County must expend it for projects within the fiscal year it is received and it must also expend funds from other sources equal to 1984-85 road maintenance expenditures.

The Federal funds noted below are received by the County only after a specific project has been approved by the funding agency and the funds have been expended. Periodic payments can be made by the funding agency as the work progresses and payment requests are submitted to Caltrans.

Federal Aid Urban - $1,186,000
Federal Aid Urban (FAU) project funds are raised by the Federal gas tax and used for the reconstruction or resurfacing of County roads which have been designated as Federal routes within the urban areas of the County having a population in excess of 5,000 people. Routes are determined by functional usage classification. These funds must be expended on the above-mentioned routes.

BUDGET UNIT: 30106 P.W. - CONSTRUCTION
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

Federal Aid Secondary - $2,732,000

Federal Aid Secondary (FAS) project funds are raised by the Federal gas tax and used for the reconstruction or resurfacing of rural County roads that have been designated as Federal aid secondary routes by their functional usage classification. These funds may be used on structures located on these routes. These funds must be expended on the above-mentioned routes.

Other Federal Funds - $45,000

Federal grant funds are available this year for a demonstration project to test the effectiveness of thermoplastic pavement markings at railroad crossings and areas where painted markings wear out quickly.

Federal Highway Bridge Replacement and Rehabilitation - $3,381,000

Federal Highway Bridge Replacement and Rehabilitation (HBRR) funds are raised by the Federal gas tax and returned to the State for use on deficient bridges. The County establishes a list of bridges that need to be replaced or upgraded. The State uses lists submitted by local agencies to establish a Statewide priority list. Once a bridge has been programmed, the funds then must be used by the local agency on that specific bridge.

Local Contributions - $2,471,285

Local contributions are a combination of revenues contributed by cities as their share of joint projects, and local gas tax revenues. These funds are designated to a specific road construction project or a minor structure rehabilitation, in conjunction with Road District, State, or Federal funds.

1986-87 REVENUE TOTAL $10,631,109

Many of the funds noted above are received by the County only after a specific project has been approved by the funding agency and the work has been completed. Periodic payments can be made by the funding agency as the work progresses and payment requests are submitted to Caltrans.

1985-86 OBJECTIVES

It is anticipated that construction contracts for the following projects will be issued during 1985-86. The amounts budgeted do not necessarily reflect the total construction cost because in some cases additional funding is derived from the Road Districts or funds encumbered from 1984-85.

	Project Title	Budgeted 1985-86
1.	Bicycle Lane Projects	$ 89,600
2.	Thornton Road Bridge (Mokelumne River)	3,750,000
3.	Jack Tone Road (Mariposa Road to Hwy 4)	355,000
4.	Jack Tone Road (Hwy 99 to Hwy 120)	390,000
5.	Mariposa Road (Austin Road to Carpenter Road)	295,000
6.	Thornton Road (Hacienda Drive to Bear Creek)	1,001,500
7.	Escalon-Bellota Road (Hwy 4 to Copperopolis Road)	310,000
8.	Williamson Road Bridge (Walthall Slough)	350,000
9.	MacArthur Road Bridge (Tom Paine Slough)	374,000
10.	Oro Avenue Bridge (Morman Slough)	345,600
11.	Minor Structure Rehabilitation (Various Locations)	200,000
12.	Reconstruction/Resurfacing Projects (Various Locations)	2,882,388
	1985-86 CONSTRUCTION TOTAL	$10,343,088

BUDGET UNIT:	30106 P.W. - CONSTRUCTION
DEPARTMENT:	PUBLIC WORKS
FUNCTION:	ROADS & FACILITIES
RESPONSIBLE MANAGER:	HENRY M. HIRATA

1985-86 ACCOMPLISHMENTS

For reasons including lack of Federal and/or State funding, the projects completed in Fiscal Year 1985-86 do not reflect all of the objectives as outlined in the previous budget.

The major projects not constructed due to lack of funding include:

1.	Bicycle Lane Projects	$ 89,600
2.	Thornton Road Bridge	3,750,000
3.	Oro Avenue Bridge	345,600
	TOTAL NOT CONSTRUCTED	$ 4,185,200

COMPLETED CONTRACT PROJECTS

The following projects have been completed and accepted by the Board of Supervisors during 1985-86, are in various stages of construction, or have been advertised for construction in 1985-86:

1.	Resurfacing of Alpine Avenue (Kirk to Franklin)	$ 209,000
2.	Resurfacing of Liberty Road (Dustin to Elliot)	183,500
3.	Resurfacing of Grant Line Road (11th Street to SPRR) and Bird Road (Grant Line to Lovely)	229,000
4.	Resurfacing of Peltier Road (David to Lower Sacramento)	227,000
5.	Resurfacing of Airport Way (French Camp to Roth)	112,500
6.	Resurfacing of Main Street (Hwy 99 to Alpine)	340,000
7.	Resurfacing of Liberty Road (East of Elliot, Three Miles)	184,300
8.	Resurfacing of Patterson Pass Road (Hwy 205 to Byron)	300,000
9.	1986 FAS Resurfacing Projects Mariposa Road (Carpenter to ATSFRR) Jack Tone Road (Hwy 120 to Hwy 99) Jack Tone Road (Mariposa to Hwy 4) Escalon-Bellota Road (Hwy 4 to Copperopolis)	1,360,000
10.	Reconstruction of Lathrop Road (Airport to Hwy 99)	650,000
11.	Reconstruction of Thornton Road (Hacienda to Bear Creek)	1,150,000
12.	Kile Road Bridge No. 1925	106,000
13.	Eight Mile Road Bridge No. 1043	2,240,000
14.	Williamson Road Bridge No. 1941	300,000
15.	MacArthur Road Bridge No. 1746	468,000
16.	Kile Road Reconstruction at WPRR	139,300
17.	Alexandria Place Bicycle/Pedestrian Bridge	50,800
	TOTAL COMPLETED CONTRACT PROJECTS	$ 8,249,400*

*Excluding Road District Projects

1985-86 CONSTRUCTION PROJECTS ADMINISTERED BY PUBLIC WORKS

In addition to the projects budgeted in the "Construction" and "Road District" budgets, Public Works performs contract and construction administration for projects funded from other sources. These are projects that have been designed by Public Works staff or by consulting engineers engaged by the County and working with staff. Several projects noted below are carried over from Fiscal Year 1984-85 because the actual construction occurred in both years.

1. Capital Improvement Projects 1985-86

Thornton Library Improvements	$ 16,700
Hazelton Avenue Complex Drainage	140,000
Hazelton Avenue Phase III and IV	743,000
Southern Water System-Water Desander	16,300
Sub-total	$ 916,000

BUDGET UNIT: 30106 P.W. - CONSTRUCTION
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

1985-86 CONSTRUCTION PROJECTS ADMINISTERED BY PUBLIC WORKS

2. Assessment District Projects 1985-86

Taft Area Sanitary Sewer	$ 534,000
East Stockton Sanitary Sewer	18,920,800
Lathrop (Louise Avenue) Drainage	1,745,000
Sub-total	$21,199,800

3. Miscellaneous Projects 1985-86

Thornton Storm Water Pump	$ 21,300
McDonald Island Bridge	463,300
Sub-total	$ 484,600
TOTAL ADMINISTERED BY PUBLIC WORKS	$22,600,400*

*Excluding Road District Projects

1986-87 OBJECTIVES

It is anticipated that construction contracts for the following projects will be issued during 1986-87. The amounts budgeted do not necessarily reflect the total construction costs because in some cases additional funding is derived from the Road Districts or funds encumbered from 1985-86.

1986-87 OBJECTIVES CONTRACT PROJECTS

1.	Eight Mile Road Bridge No. 1043	$ 1,337,000
2.	West Lane Resurfacing (Morada Lane to Eight Mile Road)	275,000
3.	Thornton Road Reconstruction (Hacienda Drive to Bear Creek)	1,017,000
4.	Paradise Road Bridge No. 1831 and No. 1832	1,380,000
5.	SB 300 Program (Various Locations)	815,824
6.	Pavement Marking Program (Various Locations)	45,000
7.	Jack Tone Road Resurfacing (Mariposa Road to Hwy 4)	345,000
8.	Mariposa Road Resurfacing (Austin Road to Carpenter Road)	285,000
9.	Jack Tone Road Resurfacing (Hwy 99 to Hwy 120)	380,000
10.	Lathrop Road Reconstruction (Airport Way to Hwy 99)	300,000
11.	Resurfacing Airport Way (Roth Road to Lathrop Road)	240,000
12.	FAU Program (Various Locations)	169,000
13.	FAS Program (Various Locations)	607,000
14.	Resurfacing Projects (Various Locations)	2,271,285
15.	Escalon-Bellota Road (Hwy 4 to Copperopolis Road)	300,000
16.	Williamson Road Bridge No. 1941	300,000
17.	McArthur Road Bridge No. 1764	364,000
18.	Minor Structure Rehabilitation (Various Locations)	200,000
	1986-87 CONSTRUCTION TOTAL	$10,631,109

1986-87 CONSTRUCTION PROJECTS ADMINISTERED BY PUBLIC WORKS

In addition to the projects budgeted in the "Construction" and "Road District" budgets, Public Works performs contract and construction administration for projects funded from other sources. These are projects that have been designed by Public Works staff or by consulting engineers engaged by the County and working with staff.

It is anticipated that the following projects will either be completed and accepted by the Board of Supervisors during 1986-87, or be under construction or advertised for construction in 1986-87:

BUDGET UNIT: 30106 P.W. - CONSTRUCTION
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

1986-87 CONSTRUCTION PROJECTS ADMINISTERED BY PUBLIC WORKS

Special District Projects		
East Stockton Sanitary Sewer (1985-86 Carryover)	($18,920,800)	
Lincoln Village Water System		$ 150,000
Lathrop Drainage Improvements		95,000
Southern Water System Improvements		550,000
Sub-total		$ 795,000
Community Development Block Grants		
Thornton Storm Sewer		$ 355,000
Larch Clover Water System		900,000
Sub-total		$ 1,255,000
TOTAL ADMINISTERED BY PUBLIC WORKS		$ 2,050,000*

*Excluding Road District Projects

CONCURRENCE

Mr. Henry M. Hirata, Director of Public Works, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 30108 P.W. - GENERAL SERVICES
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

	1984-85	1985-86	1986-87		
Fund: Road	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 194,509	$ 180,723	$ 195,231	$ 195,231	$ 14,508
• Svcs/Supplies	18,616	6,938	10,038	10,038	3,100
• Other Charges	1,211	2,500	2,500	2,500	0
• Fixed Assets	389	4,320	500	500	(3,820)
Total Expend	$ 214,725	$ 194,481	$ 208,269	$ 208,269	$ 13,788
• Intrafund Trans	(41,700)	(61,552)	(59,000)	(59,000)	2,552
TOTAL APPROP	$ 173,025	$ 132,929	$ 149,269	$ 149,269	$ 16,340
Earned Revenue By Source	See Public Works Summary Page				
ALLOCATED POSITIONS	5.0	5.0	5.0	5.0	0
TEMPORARY (FTE)*	0.0	0.2	0.2	0.2	0
TOTAL STAFFING	5.0	5.2	5.2	5.2	0

*Full-time equivalent

MANDATE

Section 941 of the Streets and Highways Code establishes the authority for the Board of Supervisors, by proper order, to cause those county highways which are necessary to public convenience to be established, recorded, constructed, and maintained.

PURPOSE

To provide ancillary services, as needed, to complete public works projects including property acquisition, environmental reviews, and appraisals.

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Environmental Reviews	25	37	38	42	55
Appraisals	15	22	28	32	35
Miscellaneous Contacts	458	527	610	631	700
Total	498	586	676	705	780

Environmental Reviews consist of a review of each project to see that the environmental concerns are addressed per the California Environmental Quality Act. These reviews ultimately result in a written report as either a categorical exemption or negative declaration.

Appraisals consist of making estimates to be used for budgeting (Countywide), park fee appraisals, acquisition appraisals, excess land appraisals, and easement appraisals.

Miscellaneous Contacts include contacting landowners for various rights-of-entry, negotiations contacts (for land acquisition and land leasing), and public contacts made to resolve real property questions relative to the County.

BUDGET UNIT: 30108 P.W. - GENERAL SERVICES
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$14,508 increase ($180,723 to $195,231)

- $12,358 - Normal salary adjustments and a full-year's funding of a promoted position.
- $2,150 - Increase in Extra-Help to pay for Real Property Agent to assist with peak workload periods in the Real Property Division.

SERVICES & SUPPLIES

$3,100 increase ($6,938 to $10,038)

- $3,000 - New account for State mandated payment of adult guards at qualifying school crossings.

FIXED ASSETS

$3,820 decrease ($4,320 to $500)

- $500 - Only item requested is a footmeter to aid in estimating distances.

INTRAFUND TRANSFERS

$2,552 decrease ($61,552 to $59,000)

- ($2,552) - This object represents reimbursement from Transportation Coordination Program to Road Fund for salaries and benefits of Transportation Coordinator and part-time Specialist Clerk. Decrease due to reduced usage of Specialist Clerk.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Public Works General Services budget funds the personnel and other support services for the following:

- Environmental assessments on all projects designed by the Public Works Department as called for by the California Environmental Quality Act.
- Right-of-way functions as they relate to the appraised evaluation, acquisition, abandonment, and management of real property for public purposes in support of public works programs and other County programs.
- Salaries and employee benefits of the County's Transportation Coordination Office. This includes a full-time Transportation Coordinator and a part-time clerical position. These costs are reimbursed as an Intrafund Transfer to the Road Fund from the Transportation Coordination Program (Budget Unit #395).
- Salaries and employee benefits of a clerical position for the San Joaquin County Flood Control and Water Conservation District, located in the County Counsel's Office. These costs are reimbursed as a revenue to the Road Fund.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue to review the environmental assessment requirements and improve the departmental procedure for processing them in accordance with the California Environmental Quality Act.	1. Reviewed and assessed environmental requirements and improved the departmental procedures for processing environmental documents.
2. To complete the tie-in of the Department's real property files with the Central Filing System.	2. Real property files to be tied into Central Filing System when computer program is fully operational in 1986-87.

BUDGET UNIT: 30108 P.W. - GENERAL SERVICES
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
3. To develop an appraisal policy for hiring independent appraisers.	3. Developed appraisal and acquisition policy which conforms to recently revised and updated Federal Appraisal and Acquisition Guidelines.

1986-87 OBJECTIVES

1. To review requirements and reconcile procedures for abandonments for County roads and easements, and streamline existing procedures.
2. To computerize the Department's real property files.
3. To finalize procedures on abandonments of roadways and easements, and to improve the methods of processing these abandonments.

CONCURRENCE

Mr. Henry M. Hirata, Director of Public Works, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: PUBLIC WORKS - EQUIPMENT MAINTENANCE & MOTOR POOL

RESPONSIBLE MANAGER: HENRY M. HIRATA

	1984-85	1985-86	1986-87		
Fund: Various	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 978,694	$ 1,091,920	$ 1,089,322	$ 1,089,322	$($2,598)
• Svcs/Supplies	2,206,896	2,209,019	2,293,085	2,293,085	84,066
• Fixed Assets	11,731	5,350	15,970	15,970	10,620
Total Expend	$ 3,197,321	$ 3,306,289	$ 3,398,377	$ 3,398,377	$ 92,088
• Intrafund Trans	(66)	0	0	0	0
TOTAL APPROP	$ 3,197,255	3,306,289	$ 3,398,377	$ 3,398,377	$ 92,088
Earned Revenue By Source					
• Charges for Svcs	$ 3,239,207	$ 3,245,228	$ 3,315,207	$ 3,315,207	$ 69,979
• Other Revenue	49,827	61,061	83,170	83,170	22,109
TOTAL REVENUE	$ 3,289,034	$ 3,306,289	$ 3,398,377	$ 3,398,377	$ 92,088
NET COUNTY COST					
• Support*	$ (91,779)	$ 0	$ 0	$ 0	$ 0
ALLOCATED POS	33.0	33.0	33.0	33.0	0.0
TEMPORARY (FTE)**	1.3	0.8	0.0	0.0	(0.8)
TOTAL STAFFING	34.3	33.8	33.0	33.0	(0.8)

*Motor Pool profit credited to users in 1985-86.
**Full-time equivalent.

SUMMARY

The County's Shop Superintendent is responsible for supervising both the Public Works Equipment Maintenance Division (heavy equipment), which is a part of the Road Fund, and the Motor Pool Shop (general purpose vehicles), which is an Internal Service Fund. Both operations are Divisions of the Department of Public Works.

PROGRAM HIGHLIGHTS

The following are 1986-87 program highlights for these budget units:

- The combined 1986-87 Shop budgets total $3,398,377, an increase of $92,088 (2.8%) from the previous year. Staffing is down slightly (.8 of a full-time equivalent) due to the elimination of all Extra-Help requirements.

- Equipment Maintenance activities include servicing, repairing, and rebuilding various types of specialized heavy-duty trucks, construction equipment, refuse disposal equipment, ferry boats, mechanically operated bridges, and fire fighting vehicles. Total County equipment of this type repaired and maintained numbers approximately 220.

- Motor Pool activities include repairing, maintaining, and disposing of various types of automobiles and light trucks for the use by County employees on official business. A pool of vehicles is maintained near the Courthouse for the use of departments located in the downtown area. In outlying areas, vehicles are assigned to the various County departments. The total Motor Pool fleet numbers approximately 517.

- All charges for Motor Pool services are billed to the using departments. Services provided by Equipment Maintenance are billed only to non-Road Fund departments. However, for the purposes of this summary, it is assumed that all expenditures are offset by revenues in order to simplify this presentation.

BUDGET UNIT: 302 ROAD FUND SERVICES-CONTRIBUTION
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 812,510	$ 766,200	$ 0	$ 0	$(766,200)
• Operating Trans	0	0	823,432	223,432	223,432
TOTAL APPROP	$ 812,510	$ 766,200	$ 823,432	$ 223,432	$(542,768)
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 812,510	$ 766,200	$ 823,432	$ 223,432	$(542,768)
TOTAL STAFFING	0	0	0	0	0

MANDATE

There is no mandate for this budget unit.

PURPOSE

To provide the Department of Public Works (Road Fund) with monies to support non-Road Fund related projects.

PROGRAM DISCUSSION OF 1986-87 BUDGET

Most revenues received by the Road Fund must be expended on Road Fund related projects, yet the Department of Public Works at times becomes involved in non-Road Fund related projects. Consequently, in 1983-84, the Board of Supervisors directed that, pursuant to Sections 1463.1a and 1463.1b of the Penal Code, 50% of specified traffic fines be allocated to the General Fund and then returned to the Road Fund as a contribution. By using this mechanism, the Department of Public Works may expend the monies received from this contribution on non-Road Fund related projects, when necessary. Any funds not utilized for this purpose will be used in the operation of the Public Works Department.

In order to simplify the procedure for projecting the contribution, the amount budgeted is the projected revenue from traffic fines for the Proposed Budget, regardless of what the actual turns out to be at the close of the fiscal year. Over a period of years this should balance out. For 1986-87, the estimated total is $823,432. This revenue, by source, is as follows:

Court	1986-87 Estimate
Stockton	$350,000
Tracy	213,132
Lodi	165,000
Manteca	88,000
Ripon	4,800
Escalon	2,500
Total	$823,432

However, because of the need, in 1986-87, for additional revenues to balance the General Fund budgets, it is recommended that the Board of Supervisors withhold $600,000 and contribute only $223,432 to the Road Fund. Based on prior years' experience, this should be sufficient to cover the cost of non-Road related services provided by the Department in 1986-87.

The 1986-87 budgeting change of including this contribution in the "Operating Transfers Out" object rather than the "Other Charges" object, is to comply with State budgeting requirements.

BUDGET UNIT: 313-317 ROAD DISTRICTS 1-5
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

ROAD DISTRICTS

SUMMARY

	1984-85 Actual	1985-86 Approved	1986-87 Recommended	Increase/ Decrease
Appropriations				
Road District 1	$ 457,877	$ 678,444	$ 874,167	$ 195,723
Road District 2	47,608	417,842	528,229	110,387
Road District 3	946,590	1,518,477	2,496,429	977,952
Road District 4	517,530	1,017,054	1,105,102	88,048
Road District 5	661,402	1,128,172	1,856,099	727,927
TOTAL APPROPRIATIONS	$ 2,631,007	$ 4,759,989	$ 6,860,026	$ 2,100,037
Revenues				
Property Taxes	$ 1,634,280	$ 1,719,115	$ 1,911,035	$ 191,920
Other Taxes	863,825	905,108	922,603	17,495
Interest & Rents	367,735	367,735	459,688	91,953
Aid-Other Govt	76,214	77,000	77,320	320
Fund Balance	(311,047)	1,691,031	3,489,380	1,798,349
TOTAL REVENUES	$ 2,631,007	$ 4,759,989	$ 6,860,026	$ 2,100,037

The 1986-87 recommended appropriations include estimated carryover fund balances available from 1985-86. These fund balances are projected based on projects anticipated to be completed by June 30, 1986. If the projected projects are not completed by this date, 1985-86 expenditures will be reduced and the carryover fund balances will be greater than the current estimate. It should be noted that the 1984-85 Fund Balance represents the funding required (or subtracted) to balance Revenues against Appropriations for the purpose of this summary.

MANDATE

Section 10-1000 et. seq. of the County Ordinance Code provides for the establishment of five road maintenance districts under the authority set forth in Sections 1200 et. seq. of the Streets and Highways Code.

PURPOSE

To provide funding within the five County Road Districts for materials for road maintenance operations, the local match and non-participating funds for Federal and State road project construction grants, and for contract projects.

PROGRAM DISCUSSION OF 1986-87 BUDGET

Road District funds are used to supplement the Public Works Road Fund by providing the resources for expanded services within specific Road Districts to meet District needs rather than the Countywide road priorities. All monies raised in a District must be expended on the road system within that District. Based upon advice from the Director of Public Works, the Board of Supervisors selects the work that will be undertaken.

BUDGET UNIT: 313-317 ROAD DISTRICTS 1-5
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

Funds generated within each Road District are generally expended as follows:

75% of the cost of materials is paid for:

- Aggregate base and asphaltic material used for routine maintenance.
- Traffic signs, posts, hardware, and paint.
- Utilities for traffic lights and storm drain pumps.
- Contract maintenance for traffic lights.

Materials for maintenance projects, seal coats, and herbicides are funded totally by the Road District. Additionally, the local share of Federally funded projects (FAU, FAS, railroad crossing protection, bridge replacement, traffic safety, etc.) is provided by the Road District in which the project is being constructed. Resurfacing and reconstruction projects, in addition to work performed by maintenance forces, are funded by the Road District. Road District programs can require funding that must be accumulated over multiple fiscal years; consequently, there can be a carryover to accommodate such programs.

The interest earned by the five Road Districts is transferred at the end of each fiscal year to the Road Fund (Public Works) for the purchase of road maintenance equipment. For 1986-87, this interest is estimated to be $459,688. Since the transfer of Road District interest was approved by the Board of Supervisors in 1984-85, total interest paid to the Road Fund is as follows:

	------Actual------		Projected	
	1984-85	1985-86	1986-87	Total
Interest Transferred	$367,735*	$406,523	$459,688	$1,233,946

*First year represented only three-quarters.

CONCURRENCE

Mr. Henry M. Hirata, Director of Public Works, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 313 ROAD DISTRICT 1

Fund: Road Dist 1	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 457,877	$ 678,444	$ 874,167	$ 874,167	$ 195,723
TOTAL APPROP	$ 457,877	$ 678,444	$ 874,167	$ 874,167	$ 195,723
Earned Revenue By Source					
• Property Taxes	$ 202,005	$ 212,485	$ 233,160	$ 233,160	$ 20,675
• Other Taxes	74,024	75,462	77,483	77,483	2,021
• Int & Rents	54,259	54,259	67,823	67,823	13,564
• Aid-Other Govt	9,420	9,492	9,452	9,452	(40)
• Fund Balance	118,169	326,746	486,249	486,249	159,503
TOTAL REVENUE	$ 457,877	$ 678,444	$ 874,167	$ 874,167	$ 195,723
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

BUDGET UNIT: 313-317 ROAD DISTRICTS 1-5
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

BUDGET UNIT: 314 ROAD DISTRICT 2

Fund: Road Dist 2	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec.
			Requested	Recommended	
Expenditures					
• Svcs/Supplies	$ 47,608	$ 417,842	$ 528,229	$ 528,229	$ 110,387
TOTAL APPROP	$ 47,608	$ 417,842	$ 528,229	$ 528,229	$ 110,387
Earned Revenue By Source					
• Property Taxes	$ 76,785	$ 80,765	$ 87,675	$ 87,675	$ 6,910
• Other Taxes	40,243	40,905	41,544	41,544	639
• Int & Rents	16,379	16,379	20,473	20,473	4,094
• Aid-Other Govt	3,581	3,610	3,520	3,520	(90)
• Fund Balance	(89,380)	276,183	375,017	375,017	98,834
TOTAL REVENUE	$ 47,608	$ 417,842	$ 528,229	$ 528,229	$ 110,387
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

BUDGET UNIT: 315 ROAD DISTRICT 3

Fund: Road Dist 3	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec.
			Requested	Recommended	
Expenditures					
• Svcs/Supplies	$ 946,590	$ 1,518,477	$ 2,496,429	$ 2,496,429	$ 977,952
TOTAL APPROP	$ 946,590	$ 1,518,477	$ 2,496,429	$ 2,496,429	$ 977,952
Earned Revenue By Source					
• Property Taxes	$ 429,598	$ 451,900	$ 535,900	$ 535,900	$ 84,000
• Other Taxes	255,089	252,144	258,367	258,367	6,223
• Int & Rents	147,429	147,429	184,286	184,286	36,857
• Aid-Other Govt	20,034	20,210	21,710	21,710	1,500
• Fund Balance	94,440	646,794	1,496,166	1,496,166	849,372
TOTAL REVENUE	$ 946,590	$ 1,518,477	$ 2,496,429	$ 2,496,429	$ 977,952
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

BUDGET UNIT: 313-317 ROAD DISTRICTS 1-5
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

BUDGET UNIT: 316 ROAD DISTRICT 4

	1984-85	1985-86	1986-87		
Fund: Road Dist 4	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 517,530	$ 1,017,054	$ 1,105,102	$ 1,105,102	$ 88,048
TOTAL APPROP	$ 517,530	$ 1,017,054	$ 1,105,102	$ 1,105,102	$ 88,048
Earned Revenue By Source					
• Property Taxes	$ 505,387	$ 531,625	$ 582,250	$ 582,250	$ 50,625
• Other Taxes	293,537	303,980	308,968	308,968	4,988
• Int & Rents	67,405	67,405	84,256	84,256	16,851
• Aid-Other Govt	23,569	23,730	23,530	23,530	(200)
• Fund Balance	(372,368)	90,314	106,098	106,098	15,784
TOTAL REVENUE	$ 517,530	$ 1,017,054	$ 1,105,102	$ 1,105,102	$ 88,048
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

BUDGET UNIT: 317 ROAD DISTRICT 5

	1984-85	1985-86	1986-87		
Fund: Road Dist 5	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 661,402	$ 1,128,172	$ 1,856,099	$ 1,856,099	$ 727,927
TOTAL APPROP	$ 661,402	$ 1,128,172	$ 1,856,099	$ 1,856,099	$ 727,927
Earned Revenue By Source					
• Property Taxes	$ 420,506	$ 442,340	$ 472,050	$ 472,050	$ 29,710
• Other Taxes	230,932	232,617	236,241	236,241	3,624
• Int & Rents	82,363	82,263	102,850	102,850	20,587
• Aid-Other Govt	19,610	19,958	19,108	19,108	(850)
• Fund Balance	(92,009)	350,994	1,025,850	1,025,850	674,856
TOTAL REVENUE	$ 661,402	$ 1,128,172	$ 1,856,099	$ 1,856,099	$ 727,927
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

BUDGET UNIT: SOUTHERN WATER INTERNAL SERVICE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

Fund: Southern Water ISF	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
EXPENSES					
• Svcs/Supplies	$ 104,666	$ 145,500	$ 166,530	$ 166,530	$ 21,030
• Other Charges	2,989	3,500	4,000	4,000	500
TOTAL EXPENSES	$ 107,655	$ 149,000	$ 170,530	$ 170,530	$ 21,530
INCOME					
• Charges for Svcs	$ 134,537	$ 149,000	$ 170,530	$ 170,530	$ 21,530
TOTAL INCOME	$ 134,537	$ 149,000	$ 170,530	$ 170,530	$ 21,530
INCOME OVER(UNDER) EXPENSES	$ 26,882*	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

*Credited to users in 1985-86

MANDATE

There is no specific mandate that the County provide domestic water, but at the present time there is no suitable alternative for water supply to the facilities served by this water system.

PURPOSE

Supplies domestic water to the Stockton Metropolitan Airport and the County Hospital/Jail Complex. Revenue is received from the users to cover expenses.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Water Production (million gallons)	225	284	265	264	291

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES
$21,030 increase ($145,500 to $166,530)
- $5,000 - Increased labor and equipment charges by Utility Districts Division.
- $7,500 - Increase in projected PG&E electrical charges.
- $6,960 - Increase in depreciation charges as result of update of depreciation schedule.

OTHER CHARGES
$500 increase ($3,500 to $4,000)
- $500 - Anticipated increase in water assessment charges from Stockton East Water District.

BUDGET UNIT: SOUTHERN WATER INTERNAL SERVICE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

SUMMARY OF MAJOR BUDGET CHANGES

INCOME
$21,530 increase ($149,000 to $170,530)

- $21,530 - All expenditures are offset by user fees.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Southern Water System is operated and maintained by the Utility Districts Division of the Department of Public Works. The system provides potable water and fire protection for the Airport, Air Metro Industrial Park and surrounding Airport facilities, the San Joaquin General Hospital, the County Jail Complex, the Juvenile Justice Center, three migrant labor camps, and other facilities in that area.

The Department of Public Works has the responsibility of administering the system. All expenditures are made from this budget unit and, in turn, the using County departments and outside agencies are billed for these charges based on their pro rata share of metered water usage. Since the concept of an Internal Service Fund is to be self-sufficient, revenues should equal expenditures. Because of this, the user's water rates are reviewed annually and adjusted either upward or downward to bring revenues in line with expenses.

EXPENSES

Recommended appropriations for 1986-87 area as follows:

	1985-86 Approved	1986-87 Recommended	Inc./ Dec.
Administration & Overhead	$ 20,500	$ 22,070	$ 1,570
Maintenance & Operation	47,000	52,000	5,000
Professional Services	3,500	3,500	0
Utilities	42,500	50,000	7,500
Taxes & Assessments	3,500	4,000	500
Sub-total	$117,000	$131,570	$14,570
Depreciation	32,000	38,960	6,960
Total	$149,000	$170,530	$21,530

The operating expenses are broken down as follows:

Administration and Overhead - Office supplies, forms, postage, communications, administrative charges, insurance, billing charges, and overhead.

Maintenance and Operation - Labor, materials, supplies, equipment maintenance, equipment rental, chemicals, and water analysis.

Professional Services - Consulting engineering services and engineering services provided by the Department of Public Works on an as-needed basis.

Utilities - Electrical usage for operation of the water pumps.

Taxes and Assessments - Water assessment charge paid to the Stockton East Water District.

INCOME

The revenue sources for this budget are the water users, as detailed below. The 1986-87 pro rata share of the costs for each user is based on water usage for a 12-month period prior to the preparation of this budget. Actual charges during the year are based on water meter readings, with the exception of the Airport Complex where meters are in the process of being installed.

BUDGET UNIT: SOUTHERN WATER INTERNAL SERVICE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

	1985-86 Approved	1986-87 Recommended	Inc./ Dec.
Airport	$ 22,469	$ 40,990	$18,521
Mary Graham Children's Shelter	2,235	3,208	973
Government Buildings (Hospital Sewer Lift Station)	477	695	218
Hospital	72,071	65,200	(6,871)
Jail/Honor Farm Complex	24,615	31,260	6,645
Juvenile Justice Center	7,405	10,773	3,368
County Sub-total	$129,272	$152,126	$22,854
Housing Authority	19,728	18,404	(1,324)
Total	$149,000	$170,530	$21,530

As the result of a study of the total System by an outside consultant, several recommendations for modifications and improvements have been submitted. In addition, certain improvements must be made to the System to protect the public health and to properly account for water usage. All of these improvements, estimated at $675,000, were approved by the Board of Supervisors during the 1985-86 fiscal year. The funding for the recommended work is budgeted in the Public Improvement budget; however, all costs will be reimbursed to the Public Improvement Fund over an extended period of years from the Southern Water System. Beginning in 1987-88, water usage rates will be adjusted accordingly to accomplish this reimbursement.

The improvements include adjustment of the pump controls and tank telemetry, tank repairs and painting, installation of a water line to complete the Hospital/Jail loop, and to provide standby power for the pumps. The design of improvements is complete, and construction will be completed during the 1986-87 fiscal year.

On September 25, 1984, the Board of Supervisors expressed its willingness to amend the New Hogan Surface Water Allocation Agreement between Stockton East Water District, Cal-Water, City of Stockton, and the County to obtain an allocation of surface water for the Southern Water System. The estimated annual cost to the Southern Water System could be as much as $88,000. At the time the Board of Supervisors requested this allocation, it was presumed that Cal-Water would be able to transmit surface water through its system to the Southern Water System. Cal-Water has since informed the County that it may not be able to deliver all, or any, of the requested allocation.

The Supplemental Water Contract Committee (consisting of representatives from each of the agencies referred to above) is nearing completion of a revised surface water contract. During Fiscal Year 1986-87, the Board of Supervisors will be faced with the policy decision regarding a surface water allocation. It is assumed that the new allocations will not become effective until after Fiscal Year 1986-87. Therefore, at this time no funds are included in this budget for the cost of surface water.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To implement Capital Improvement Program.	1. Completed design and awarded contract for improvements.
2. To install water metering system at Hospital.	2. Installation of meters being performed by Government Buildings.
3. To initiate cross-connect control program.	3. Initiated program with cooperation of Government Buildings.
4. To continue to improve quality of service and product to users.	4. Installed sand separators on Airport wells.

BUDGET UNIT: SOUTHERN WATER INTERNAL SERVICE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

1986-87 OBJECTIVES

1. To complete cross-connect control program and system improvements.
2. To implement billing program to all users by Public Works Department.

CONCURRENCE

Mr. Henry M. Hirata, Director of Public Works, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 391 AIRPORT CONTRIBUTION
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 515,544	$ 410,373	$ 0	$ 0	$(410,373)
• Operating Trans	0	0	148,417	148,417	148,417
TOTAL APPROP	$ 515,544	$ 410,373	$ 148,417	$ 148,417	$(261,956)
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 515,544	$ 410,373	$ 148,417	$ 148,417	$(261,956)
TOTAL STAFFING	0	0	0	0	0

MANDATE

There is no mandate that the General Fund contribute to the operation of the Stockton Metropolitan Airport.

PURPOSE

To fund the difference between expenses and income within the Airport Enterprise Fund.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1985-86 contribution to the Airport Enterprise Fund amounted to $410,373. The amount recommended for 1986-87 is $148,417, a reduction of $261,956. The reduction is due to a decrease in capital improvement projects ($138,929) and operating costs ($102,262) for a total decrease of $241,191, and an overall increase in revenues of $20,765.

The 1986-87 budgeting change of including this contribution in the "Operating Transfers Out" object rather than the "Other Charges" object, is to comply with State budgeting requirements.

BUDGET UNIT: 392 SPECIAL AVIATION FUND
DEPARTMENT: STOCKTON METROPOLITAN AIRPORT
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: GEORGE L. SPADAFORE

Fund: Special Aviation	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 15,000	$ 5,000	$ 0	$ 0	$ (5,000)
• Strs/Improve	5,000	0	0	0	0
TOTAL APPROP	$ 20,000	$ 5,000	$ 0	$ 0	$ (5,000)
Earned Revenue By Source					
• Aid-Other Govt	$ 15,000	$ 5,000	$ 0	$ 0	$ (5,000)
• Fund Balance	5,000	0	0	0	0
TOTAL REVENUE	$ 20,000	$ 5,000	$ 0	$ 0	$ (5,000)
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

California Airport Aid Program (CAAP) funds received from the State Department of Transportation (DOT), Division of Aeronautics, must be deposited into a Special Aviation Fund in accordance with Public Utilities Code Section 21681 and the CAAP Regulations.

PURPOSE

The purpose of the State Aeronautics Act is to further and protect the public interest in aeronautics and aeronautical progress. With special emphasis on the development of private flying and the general use of air transportation, CAAP funds in the annual amount of $5,000 are made available to requesting public entities that own and operate an airport which has less than 85,000 annual enplanements and a valid permit issued by DOT.

Funds may be accumulated for a maximum five year period. The 1984-85 Actual budget of $20,000 reflects an accumulation of four years' funding of $5,000 for each year through 1984-85.

SUMMARY OF MAJOR BUDGET CHANGES

Since a specific project has not been identified for the 1986-87 utilization of the CAAP funds, the 1985-86 and 1986-87 allotment will remain on deposit and accumulate for future use.

During 1984-85, State and County approval was obtained, and accumulated CAAP funds expended, for the following projects:

• Airport Pavement Evaluation Study	$15,000
• Construct and mark Diagonal and General Aviation Taxiways (portion of local share)	5,000
Total	$20,000

PROGRAM DISCUSSION OF 1986-87 BUDGET

California Airport Aid Program funds available through the State Department of Transportation, Division of Aeronautics, will accrue until sufficient funds are accumulated for an airport project to be approved by the Board of Supervisors and the State of California.

BUDGET UNIT:	392 SPECIAL AVIATION FUND
DEPARTMENT:	STOCKTON METROPOLITAN AIRPORT
FUNCTION:	ROADS & FACILITIES
RESPONSIBLE MANAGER:	GEORGE L. SPADAFORE

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue to promote public interest in aeronautics and the development of a stable and efficient air carrier system.	1. The 1985-86 CAAP funds are on deposit at the Department of Transportation for future use on an appropriate airport project.

1986-87 OBJECTIVES

1. To continue to promote public interest in aeronautics and the development of a stable and efficient air carrier system.

CONCURRENCE

Mr. George L. Spadafore, Airport Manager, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 395 TRANSPORTATION COORDINATION
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

Transportation Fund: Coordination	1984-85	1985-86	1986-87		
	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 95,228	$ 148,316	$ 156,280	$ 156,280	$ 7,964
• Other Charges	178,256	349,388	364,955	364,955	15,567
TOTAL APPROP	$ 273,484	$ 497,704	$ 521,235	$ 521,235	$ 23,531
Earned Revenue By Source					
• Other Taxes	$ 68,614	$ 126,594	$ 135,904	$ 135,904	$ 9,310
• Aid-Other Govt	156,428	322,962	334,129	334,129	11,167
• Other Revenue	947	48,148	51,202	51,202	3,054
TOTAL REVENUE	$ 225,989	$ 497,704	$ 521,235	$ 521,235	$ 23,531
NET COUNTY COST	$ 47,495*	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

*Program expenditures equal program revenues. However, because actual expenditures are made monthly and actual revenues are received quarterly in arrears, 1984-85 revenues do not equal expenditures.

MANDATE

Transit programs are not mandated. However, to be eligible to receive Transportation Development Act (TDA) funds, the County must intend to use them for fullfilling reasonable transit needs prior to claiming them for other purposes.

PURPOSE

Provides funding for the County's Transportation Coordination Program.

WORKLOAD DATA

Ridership Statistics - One-way Trips

	---------Actual---------			Est./ Act.	Proj.	
	82-83	83-84	84-85	85-86	86-87	Totals
SCAT	7,216**	12,095	12,154	12,566	15,000	59,031
CAT	10,660	6,960	10,270	14,400	16,560	58,850
Tracy Trans	6,558	5,612	4,922	5,000	5,200	27,292
Manteca Subsidized Taxi	2,900	2,726	2,880	3,024	3,175	14,705
Escalon Dial-A-Ride	N/A	N/A	344***	996	1,095	2,425
SMART-Hospital Route	44,034	47,134	79,433	83,404	87,574	341,579
Lodi Subsidized Taxi	511***	1,054	1,366	1,721	1,980	6,632
Totals	71,879	75,581	111,369	121,111	130,584	510,514

** Nine-month contract.
***Six-month contract.

BUDGET UNIT: 395 TRANSPORTATION COORDINATION
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES
$7,964 increase ($148,316 to $156,280)

- $4,600 - Projected increase in SCAT contract due to inflation and expanded service to meet peak demands.
- $2,290 - Projected increase in SMART-Hospital route contract.

OTHER CHARGES
$15,567 increase ($349,388 to $364,955)

- $14,155 - Increase in CAT program due to expanded service requirements and increased County mileage.

REVENUES
$23,531 increase ($497,704 to $521,235)

- $23,531 - All increased appropriations are offset by matching revenues.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Transportation Coordinator's 1986-87 Proposed Budget focuses on:

- The development of the County Transit Programs to effectively meet growing service demands.
- The implementation of the County's Five-Year Transit Plan completed in 1985-86 as a solid basis for future transit planning.
- The need to continue to coordinate services, pool vehicles, and develop funding from agency users and the private sector.

The projected growth of San Joaquin County, in terms of inter-city transportation issues, as well as potential inter-County transit services will require significant changes in the County's transportation planning. Inter-jurisdictional liaison and use of a combination of governmental and citizen participation task forces to address long-range planning issues will be utilized.

It is anticipated that during 1986-87, changes will be made in the inter-city character of the South County Area Transit (SCAT) service to better accommodate County transit responsibilities and effectively integrate with County Area Transit (CAT). In addition, a fully-coordinated inter-city network for elderly/handicapped service will be developed.

The Transportation Development Act (TDA) provides two major sources for the funding of public transportation through the regional planning and programming agencies. The first, the County Local Transportation Fund (LTF), has been in existence since 1972. The second, the regional State Transit Assistance (STA) program came into being in 1980.

The total 1986-87 estimated TDA allocation for San Joaquin County is $1,538,820; of this amount, the Department of Public Works (Road Fund) will receive $1,017,586 and the Transportation Coordination Program $521,235. The breakdown of the TDA funds received by Transportation Coordination is as follows:

	1986-87
LTF	$229,384
STA	138,073
TDA General*	102,576
Total TDA	$470,033
Fare Box Revenues	51,202
Total Budget	$521,235

*This represents a combination of LTF and STA funds to be allocated at the end of each fiscal year, based on annual sales tax revenues.

BUDGET UNIT:	395 TRANSPORTATION COORDINATION
DEPARTMENT:	PUBLIC WORKS
FUNCTION:	ROADS & FACILITIES
RESPONSIBLE MANAGER:	HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

OVERVIEW OF 1986-87 TRANSPORTATION PROGRAMS

The following is a summary of the County's 1986-87 transportation programs and revenue sources:

Services/Supplies - $156,280

SCAT ($96,520)
This is the South County Area Transit (SCAT), which is a combination Dial-A-Ride/fixed route bus service running from Manteca to Lathrop to French Camp to the County Hospital. At the County Hospital, there is connecting service with Stockton Metropolitan Area Rapid Transit to Stockton. The County contracts with Community Transit Services, Inc. for the operation of this bus service.

Woodbridge Dial-A-Ride ($6,500)
The County has an agreement with the City of Lodi to expand Lodi's contract with City Cab Company for a Dial-A-Ride taxi service to include the Woodbridge area. As a result of the 1983-84 "Unmet Transit Needs" hearing process, the unincorporated area of Acampo, specifically the Arbor Mobile Home Park was added in December of 1984 to this contract. Funds in this account pay the City of Lodi for the expanded contract with the City Cab Company.

SMART-Hospital Route ($48,060)
Stockton Metropolitan Area Rapid Transit (SMART) has an agreement with the County to extend, on a daily basis, one of its fixed bus routes to San Joaquin General Hospital and the Juvenile Justice Center.

Administration and Planning ($5,200)
The 1986-87 budget includes funds for the costs of advertising, legal notices, transportation and travel, and general office expense related to the Transportation Coordination Program.

Other Charges - $364,955

LTF Contribution - Escalon/Manteca/Tracy ($67,300)
Local Transportation Fund (LTF) monies are the source of the County's annual pass-through contribution to the small cities for transit services provided in the unincorporated areas. The percentage of contribution to each of the cities varies with each community's unincorporated service area and ridership, based on the County's requirements for ridership and service area data. Since the ridership data are not available until the end of each fiscal year, the County's 1986-87 percentage of contribution will not be determined until sometime after July 1, 1986. Therefore, all recommended contributions to the small cities are estimates at this time that can be adjusted in the Final Budget if necessary.

Escalon ($22,500)
In the 1984-85 fiscal year, the City of Escalon entered into an agreement with Stockton Metropolitan Area Rapid Transit (SMART) to provide transit services to City residents. The County subsequently negotiated a similar agreement with SMART for service in the unincorporated Escalon area with cost based on actual hours of service. The service remains an 18-passenger, lift equipped, single vehicle, general public Dial-A-Ride.

Manteca ($5,400)
Manteca contracts for the services of three local taxicab companies to provide subsidized taxi service for the elderly and handicapped. The County has contributed 12% of the overall cost.

Tracy ($39,400)
The City of Tracy provides a four-vehicle general public Dial-A-Ride system through a contract with Community Transit Services. The County entered into a formal agreement with the City during 1984-85 to provide service in the unincorporated Tracy area based on an annual percentage of ridership cost. In 1985-86, a second contract was negotiated with Tracy to provide a County contribution to the City's elderly handicapped taxi service in the unincorporated area.

BUDGET UNIT: 395 TRANSPORTATION COORDINATION
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

LTF Bicycle Paths and Pedestrian Ways ($44,574)
This account is used to budget the required 2% of the County's annual TDA apportionment that must be made available for non-motorized facilities (e.g., bicycle paths and/or pedestrian ways). These funds must be used for the designated purposes unless there is a finding made by the Regional Transportation Planning Agency (in San Joaquin County, the Council of Governments), that no high priority needs for non-motorized facilities exist in the current fiscal year and that the funds can be used to better advantage for transit or road and street purposes.

TDA Contribution - Miscellaneous ($97,376)
This account has been established to allow for future claiming of additional TDA funds for a variety of potential purposes, including: general transit administration and planning, additional transit claiming, and if funds are available, road and street projects.

LTF/STA Contribution - Department of Aging ($155,705)
Local Transportation Funds (LTF) and State Transit Assistance (STA) funds are used to pay for the Department of Aging's contract for County Area Transit (CAT) service, which is a Countywide transportation and medical escort service for the elderly and handicapped. In 1983-84, this service was provided by Community Council of Stockton. In August of 1984, the contract was awarded to a new provider, Community Transit Services.

TOTAL APPROPRIATION $521,235

Revenues

Sales Tax - Gasoline - LTF ($67,300)
The Transportation Development Act (TDA) creates in each county a Local Transportation Fund (LTF) for the transportation purposes specified in the Act. Revenues to the LTF are derived from ¼ cent of the six cents retail sales tax collected Statewide on the sale of gasoline. This revenue source provides funding for the County's contribution to the Escalon, Manteca, and Tracy transit programs in the unincorporated areas.

Sales Tax - LTF Bicycle Paths and Pedestrian Ways ($44,574)
This represents 2% of the TDA funds available to the County which are set aside under the Act to be allocated for Countywide pedestrian and bicycle facilities. They must be used for the specified purposes, unless it is determined by the Regional Transportation Planning Agency that no high priority needs for non-motorized facilities exist in the current fiscal year, in which case these funds can by reassigned and used for transit or road and street purposes.

Sales Tax - LTF SMART-Hospital Route ($24,030)
This revenue source provides 50% funding for SMART bus service to the Hospital/Justice Center Complex.

State - LTF/STA Funds (LTF - $93,480/STA - $138,073)
This revenue provides 90% funding for the Department of Aging Transit - CAT service; SCAT; and the Woodbridge/Acampo transit services.

State - TDA Funds - General ($102,576)
This revenue source reflects LTF and STA monies that are available for general purposes as detailed in the "Administration and Planning" and "TDA Contribution - General" narratives.

Fare Box Revenues ($51,202)
This reflects the revenue estimate derived from fare box receipts which are projected at 10% of the overall operating costs for rural contracted transit services (i.e., SCAT, Department of Aging and Woodbridge) and 20% of the overall operating cost for urban services (SMART-San Joaquin General Hospital/Juvenile Justice Center).

TOTAL REVENUES $521,235

BUDGET UNIT: 395 TRANSPORTATION COORDINATION
DEPARTMENT: PUBLIC WORKS
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: HENRY M. HIRATA

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To develop a definitive Five-Year Transit Plan for the County.	1. Completed the County's first definitive Five-Year Transit Plan, the preparation of which included soliciting involvement of a Citizen Participation Task Force.
2. To coordinate transit services with each County agency providing or needing service and to coordinate services with private, non-profit providers of transit to meet common needs.	2. Coordinated transit services with San Joaquin General Hospital Clinicar Program, Mental Health Services Adult Day Care, Valley Mountain Regional Center, Manteca CAPPS, Blind Center, Senior Service Agency, and Linkages Program. Developed transportation for Countywide Crimes Against the Elderly workshops sponsored by the California Youth Authority.
3. To continue to lower the cost per passenger for contracted County services.	3. Reduced cost per passenger on SCAT service 5%; reduced CAT service costs 17% overall.
4. To seek out innovative approaches to private funding of transit.	4. Developed and initiated fund raising activities for elderly/handicapped Dial-A-Ride tickets.

1986-87 OBJECTIVES

1. To implement the objectives of the County's Five-Year Transit Plan.
2. To continue efforts to find innovative approaches to private funding of transit operations and/or capital expenditures.
3. To seek funding participation from agency users of the County's transit programs and to further develop City/County inter-jurisdictional participation in inter-city transit programs.
4. To develop liaison and inter-governmental and jurisdictional cooperation for future transportation issues.
5. To develop task forces to deal with transportation issues.

CONCURRENCE

Mr. Henry M. Hirata, Director of Public Works, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: AIRPORT ENTERPRISE FUND
DEPARTMENT: STOCKTON METROPOLITAN AIRPORT
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: GEORGE L. SPADAFORE

Fund: Airport Enterprise	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec.
			Requested	Recommended	
EXPENSES					
• Sal/Benefits	$ 629,028	$ 671,456	$ 719,773	$ 719,773	$ 48,317
• Svcs/Supplies	812,740	1,084,930	939,006	939,006	(145,924)
• Fixed Assets					
Improvements*	13,186	320,249	181,320	181,320	(138,929)
Equipment	33,089	10,800	6,145	6,145	(4,655)
• F.A. Sub-total	$ 46,275	$ 331,049	$ 187,465	$ 187,465	$(143,584)
TOTAL EXPENSES	$ 1,488,043	$ 2,087,435	$ 1,846,244	$ 1,846,244	$(241,191)
INCOME					
• Charges for Svcs	$ 1,047,678	$ 1,098,144	$ 980,868	$ 980,868	$(117,276)
• Other Income	135,871	18,816	55,148	55,148	36,332
• Fund Balance**	(211,050)	560,102	661,811	661,811	101,709
TOTAL INCOME	$ 972,499	$ 1,677,062	$ 1,697,827	$ 1,697,827	$ 20,765
NET COUNTY COST					
• Discretionary	$ 515,544	$ 410,373	$ 148,417	$ 148,417	$(261,956)
ALLOCATED POS	19.0	19.0	19.0	19.0	0.0
TEMPORARY (FTE)***	0.0	0.0	0.6	0.6	0.6
TOTAL STAFFING	19.0	19.0	19.6	19.6	0.6

*Local share of capital improvement projects.

**It should be noted that the 1984-85 Fund Balance represents the funding required (or subtracted) to balance Income against Expenses for the purpose of this summary.

***Full-time equivalent.

MANDATE

Electing to operate an airport obligates the County to certain mandates dictated by the Federal Aviation Administration (FAA). The County is required by the FAA, through Federal Aviation Regulations Part 107, to provide for the safety and security of persons and property traveling by air transportation. The airport must also provide qualified personnel to operate firefighting and rescue equipment, per Federal Aviation Regulations Part 139. The existence of these mandates is for the protection and safety of air carrier travelers.

PURPOSE

Serves the current and future commercial and general aviation needs of San Joaquin County; maintains the airport to the highest standards of safety and appearance; manages numerous tenant agreements and facilities located on airport grounds; promotes the development of airport property.

WORKLOAD DATA

The following workload statistics reflect only a segment of the total operational activities required of the Department of Aviation at Stockton Metropolitan Airport. In addition to the following statistical information, the Airport is responsible for a multitude of diverse business activities including: the ongoing maintenance and development of the Airport facility; promoting and advertising all services offered at the Airport; obtaining and administering Federal Aviation Administration and/or other grant funds; and overseeing and/or revising the 230 lease agreements and commercial permits that must be continually monitored by Airport staff:

BUDGET UNIT: AIRPORT ENTERPRISE FUND
DEPARTMENT: STOCKTON METROPOLITAN AIRPORT
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: GEORGE L. SPADAFORE

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./ Act. 85-86	Proj. 86-87
A. Commercial Passengers					
Enplanements	61,288	45,837	69,555	77,780	80,000
Deplanements	59,059	44,090	69,262	78,920	78,500
Total	120,347	89,927	138,817	156,700	158,500
B. Aircraft Operation					
Air Carrier	1,322	1,449	3,512	4,068	4,070
Air Taxi	4,409	4,984	6,326	5,168	6,000
General Aviation	94,947	103,939	100,079	94,246	95,000
Military	6,402	9,638	10,626	15,246	16,000
Total	107,080	120,010	120,543	118,728	121,070

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Requested amounts:

SALARIES & EMPLOYEE BENEFITS

$48,317 increase ($671,456 to $719,773)

- $31,426 - Normal salary adjustments.
- $10,608 - Increase for Extra-help position to promote and market the Stockton Metropolitan Airport.

SERVICES & SUPPLIES

$145,924 decrease ($1,084,930 to $939,006)

- ($3,810) - Decrease in Rents and Leases of Equipment due to the final lease payment for copy machine.
- ($129,192) - Decrease in Professional and Specialized Services due to the final payment for the Regional Airport Study and the reduction in the County allocated costs.
- ($33,200) - Decrease in Special Departmental Expense due to the completion of the P.S.A. subsidy.
- $21,953 - Increase in utilities for the Southern Water System.

FIXED ASSETS

$143,584 decrease ($331,049 to $187,465)

- Fixed Assets are broken-down into two categories: "Improvements" and "Equipment". Improvements represent capital projects and Equipment represents office furniture, maintenance equipment, etc.

Improvements: $138,929 decrease ($320,249 to $181,320)

Of the $320,249 budgeted in 1985-86 as the local share cost of capital improvement projects, $108,929 was expended in 1985-86, leaving a balance of $211,320. Of this amount, $181,320 is being rebudgeted as the local share cost for the 1986-87 capital projects, and $30,000 is being recommended for deletion (see Program Discussion).

- $115,785 - Strengthening Overlay and Reconstruction of Airfield Asphaltic Areas.
- $33,882 - Airfield Lighting Rehabilitation and Taxiway Sign Update.
- $22,068 - Terminal Building Doors and Elevator.
- $9,585 - Various smaller projects.
- ($30,000) - Deletion of the Rent-A-Car Area Remodel funds (see Program Discussion).

Equipment: $4,655 decrease ($10,800 to $6,145)

Major items requested in 1986-87:

- $1,500 - Trailer to mount 200 gallon tank and motor.
- $1,260 - Medium size spray rig.
- $1,500 - Video tape recorder/camera.

BUDGET UNIT: AIRPORT ENTERPRISE FUND
DEPARTMENT: STOCKTON METROPOLITAN AIRPORT
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: GEORGE L. SPADAFORE

SUMMARY OF MAJOR BUDGET CHANGES

INCOME
$20,765 increase ($1,677,062 to $1,697,827)

- $25,185 - Hangar/Building Area Rentals increase due to July 1, 1986, rental fee adjustment.
- $35,700 - Terminal Area increase due to rental of previously unoccupied terminal space and greater car rental sales.
- $10,000 - Interest from County Treasury is increased as a higher cash balance is maintained due to the sale of Arch Road funds reserved for reinvestment.
- $36,332 - Proceeds from the sale of Arch Road.
- ($107,100) - Decrease of FAA planning grant funds due to projected completion in 1985-86 of Regional Airport Study.
- ($82,381) - Decrease due to one-time reimbursement in 1985-86 of FAA grant funds for capital projects completed in 1984-85.
- $101,709 - Fund Balance increase due primarily to carry-over from 1985-86 of local share funds for capital improvement projects.

NET COUNTY COST
$261,956 decrease ($410,373 to $148,417)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The majority of the ongoing work activity at the Stockton Metropolitan Airport continually revolves around four main work functions: The promotion and marketing of the Stockton Metropolitan Airport; business and operational activities related to air carrier and general aviation activity; maintenance and development of the Airport facilities; and the constant effort to make the Airport Enterprise Fund financially self-sufficient. To this end, the Airport looks forward to the 1986-87 fiscal year with the following activities already planned and/or scheduled:

1. The commencement and completion of two Federal Aviation Administration projects with a projected total construction cost of $990,550: The overlay of the main terminal ramp and of taxiways A and G, and a major rehabilitation of the taxiway lighting system. The Board of Supervisors has already approved these projects and appropriated the County's local share funds. Total funding is 90% FAA ($891,495) and 10% County ($99,055).

2. The continued promotion and advertising of Stockton Metropolitan Airport. During 1985-86, a part-time employee was used to contact potential airline users in the community. This position is being requested again in 1986-87 in order to continue these personalized promotional services, which include contact with various companies, hotels, motels, travel agents, professional people, City, County, and other public agencies within the area.

   For 1986-87, a total of $50,000 is recommended for Airport promotional and marketing activities. Of this amount, $40,000 has been budgeted for direct advertising such as billboards, newspaper and radio ads, and $10,000 for the part-time promotional employee.

3. The continued contact and work with airline representatives in an ongoing effort to provide the best air service possible for our community.

4. The third annual air show, "Air Expo '86", to promote and market the Airport.

5. The implementation of the increased Rate and Fee Schedule, effective July 1, 1986, will result in additional hangar, tiedown, and T-Shelters rental revenue to help offset some of the ongoing increases in operating expenses at the Airport. It is projected that the revised schedule will increase revenues from this source from the 1985-86 estimated total of $141,529 to $158,922; an increase of $17,393 per year.

6. The negotiating of new lease agreements and/or modification of existing agreements to reflect the best possible business transaction in behalf of San Joaquin County and Stockton Metropolitan Airport.

BUDGET UNIT: AIRPORT ENTERPRISE FUND
DEPARTMENT: STOCKTON METROPOLITAN AIRPORT
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: GEORGE L. SPADAFORE

PROGRAM DISCUSSION OF 1986-87 BUDGET

The aforementioned items reflect some of the more specific activities already planned for the 1986-87 fiscal year.

However, in addition to the above, the Stockton Metropolitan Airport and the County of San Joaquin, as the owner and operator of the facility, will be confronted with some very difficult facility concerns as mandated by recent laws enacted by the State and Federal governments. The two specific items are the Toxic Pits Waste Act which relates to the storage and handling of toxic waste materials and the new underground fuel tank law. The former law has a direct bearing on the Stockton Metropolitan Airport evaporation pond facility. At this writing, that facility has been closed until its operational status can be determined. The underground fuel tank law will have a tremendous impact upon the Airport. The Airport has a number of underground tanks located at the facility. These tanks must be registered and tested to determine if they are in compliance with the law.

Both of the above laws will have very serious and dramatic financial impact upon the Airport and the County of San Joaquin if the various tests to be conducted of the facilities make a determination that further Hydrological Assessment Analysis studies are required. If these facilities are found to be out of compliance with the mandated laws, the correction, and/or closure of the various facilities, could easily cost hundreds of thousands of dollars in order to take the actions required by local, State and Federal laws. At the writing of this narrative, all the various inspections and tests have not been made. Consequently, the corrective actions that may be required by the Airport and County are unknown at this time.

For a number of years, the Airport Enterprise Fund has carried $30,000 in its budget for the proposed remodeling of the car rental area, per Board Order B-82-2489. It is the opinion of the current Airport management staff that the remodeling of the car rental area is not needed or warranted at this time. Therefore, it is requested that the Board action approving the 1986-87 Final Budget rescind paragraph two of the previous Board action and delete the funds for this project and the requirement to remodel the car rental area. The $30,000 previously earmarked for this latter project can be rebudgeted for more pressing needs at the Airport.

Paragraph two of Board Order B-82-2489, dated December 14, 1982, reads as follows:

> "THIS BOARD OF SUPERVISORS ... FURTHER directs the Airport Manager, County Counsel and County Administrator to negotiate an appropriate amendment to the restaurant remodeling project architectural agreement to include the car rental area; such amendment to be submitted to the Board for approval; ..."

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue to promote the air carrier and airline services of the highest quality for Stockton Metropolitan Airport.	1. Continued to promote the Airport by the following: from July through October 1985, ran a $20,000 professional advertising campaign (radio, billboards, newspaper display ads); hired part-time employee (three days per week) to go into the community to promote and advertise services available to traveling public; Board of Supervisors appropriated $20,000 to promote and advertise Stockton Metropolitan Airport through Air Expo '86; Airport Manager continues to speak to civic organizations to promote Airport, when requested (eleven times in last eleven months).

BUDGET UNIT: AIRPORT ENTERPRISE FUND
DEPARTMENT: STOCKTON METROPOLITAN AIRPORT
FUNCTION: ROADS & FACILITIES
RESPONSIBLE MANAGER: GEORGE L. SPADAFORE

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
2. To begin the development of a short and long-term maintenance program for asphaltic services at the Airport.	2. Completed as a result of the Pavement Evaluation Study; discussions with the Airport Consulting Engineer, FAA and Stockton Metropolitan Airport staffs; and submission of a capital improvement program to the General Services Department.
3. To continue to strive to make the Airport Enterprise Fund self-supporting.	3. Implemented actions to maximize revenues and reduce operating expenses when possible. This includes: renting vacant facilities as soon as possible; attempting to effectuate collections when due or turn accounts over to Collector's Office; negotiating various leases to protect and enhance the Airport's financial interest; and effectuating increases in rates/fees for various services and facilities at the Airport.
4. To complete the Regional Airport study.	4. In progress.

1986-87 OBJECTIVES

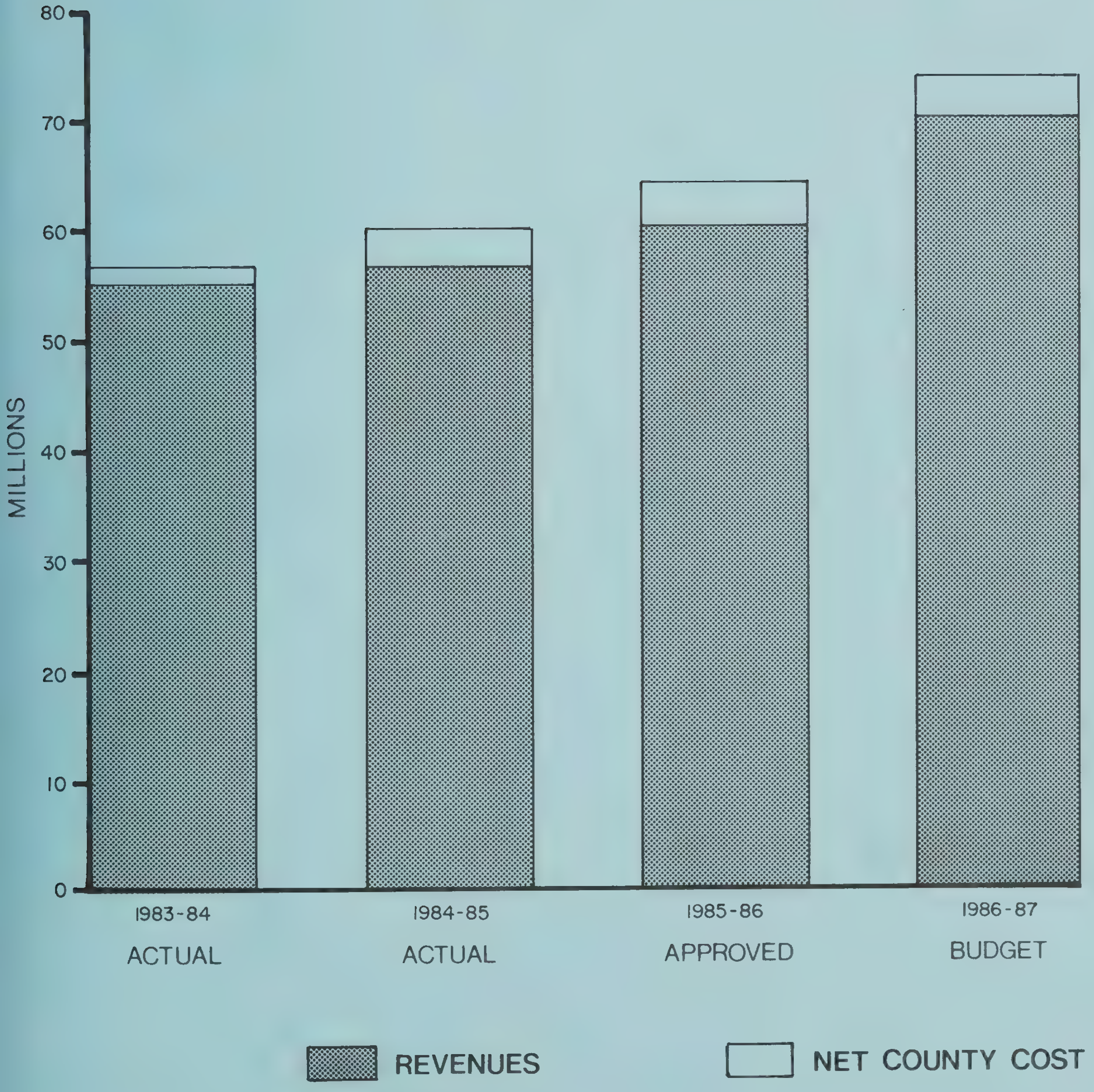
1. To continue to promote the air carrier services of the highest quality for Stockton Metropolitan Airport.
2. To continue to strive to make the Airport Enterprise Fund self-supporting.
3. To complete the Regional Airport Study.

CONCURRENCE

Mr. George L. Spadafore, Airport Manager, agrees with the budget as proposed for 1986-87.

Health Services

CHANGE IN PROGRAM EXPENDITURES



Health Services

Summary

	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
• Health Care Services				
• Hospital Enterprise Fund	$46,517,352	$52,831,215	$52,831,215	$6,313,863
• 40100-Mental Health	13,661,181	15,690,706	15,690,706	2,029,525
• 40200-Drug Abuse	1,066,517	1,117,086	1,117,086	50,569
• 40400-Alcoholism	2,207,387	2,373,897	2,373,897	166,510
• 40800-Utility District	362,196	382,527	382,527	20,331
• 40900-Solid Waste Contribution	432,140	0	0	(432,140)
• 47800-Emergency Health Care	305,092	321,031	300,000	(5,092)
• 49400-Hospital Care Contribution	5,113,471	5,315,453	5,315,453	201,982
• Solid Waste Enterprise Fund	2,705,230	3,723,354	3,723,354	1,018,124
SUB-TOTAL	$72,370,566	$81,755,269	$81,734,238	$9,363,672
Less: Intra-County Transactions	(7,742,305)	(7,618,693)	(7,618,693)	123,612
TOTAL - HEALTH SERVICES	$64,628,261	$74,136,576	$74,115,545	$9,487,284

BUDGET UNITS: HEALTH CARE SERVICES
ALL HEALTH CARE SERVICES PROGRAMS

RESPONSIBLE MANAGER: MICHAEL N. SMITH

Fund: General/ Hosp Enterprise	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec.
			Requested	Recommended	
Expenditures					
• Sal/Benefits	$33,133,365	$37,483,969	$42,171,985	$42,171,985	$4,688,016
• Svcs/Supplies	23,033,682	25,407,759	29,122,616	29,122,616	3,714,857
• Other Charges	66,000	66,000	75,150	75,150	9,150
• Fixed Assets	929,350	835,500	889,537	889,537	54,037
Total Expend	$57,162,397	$63,793,228	$72,259,288	$72,259,288	$8,466,060
• Intrafund Trans	(195,781)	(340,791)	(246,384)	(246,384)	94,407
TOTAL APPROP	$56,966,616	$63,452,437	$72,012,904	$72,012,904	$8,560,467
Earned Revenue By Source					
• Fines & Forfeitures	$ 168,141	$ 283,000	$ 266,972	$ 266,972	$ (16,028)
• Int & Rents	51,433	120,000	55,000	55,000	(65,000)
• Aid-Other Govt	41,877,787	45,096,145	51,040,301	51,040,301	5,944,156
• Charges for Svcs	10,446,312	11,839,948	13,974,997	13,974,997	2,135,049
• Other Revenue	1,295,533	2,906,496	3,276,791	3,276,791	370,295
TOTAL REVENUE	$53,839,206	$60,245,589	$68,614,061	$68,614,061	$8,368,472
NET COUNTY COST					
• Required Match	$ 2,786,188	$ 2,907,015	$ 3,094,070	$ 3,094,070	$ 187,055
• Discretionary	341,222	299,833	304,773	304,773	4,940
TOTAL NCC	$ 3,127,410	$ 3,206,848	$ 3,398,843	$ 3,398,843	$ 191,995
ALLOCATED POS	1,106.0	1,160.0	1,182.0	1,182.0	22.0
TEMPORARY (FTE)*	170.0	184.6	210.8	210.8	26.2
TOTAL STAFFING	1,276.0	1,344.6	1,392.8	1,392.8	48.2

*Full-time equivalent

SUMMARY

This is a summary of the four divisions of the Department of Health Care Services: San Joaquin General Hospital (Hospital Enterprise Fund), Mental Health Services, Drug Abuse Programs, and Alcoholism Services.

PROGRAM HIGHLIGHTS

SAN JOAQUIN GENERAL HOSPITAL

- The Net County Cost of all Health Care Services programs has increased by $191,995, or 5.9%, over the 1985-86 level. The General Fund contribution to the Hospital Enterprise Fund accounts for $67,509 of this increase, with the remaining $124,486 primarily attributable to Mental Health Services.

- Recommended Hospital Capital Projects funding of $2,500,365 is not included in the Hospital Enterprise Fund budget, and is therefore not included in this summary. See Budget Unit 148 - Public Improvement.

- The Hospital's total funding base for 1986-87 has increased by $6.2 million, or 13.9%, over the 1985-86 level. Operating revenues account for $6 million of the overall increase.

BUDGET UNITS: HEALTH CARE SERVICES
ALL HEALTH CARE SERVICES PROGRAMS

RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM HIGHLIGHTS

- Hospital Operating Revenue is projected to increase significantly in three key categories: Medi-Cal, increased $2.4 million to $18.5 million; Medicare, increased $1.3 million to $8.1 million; Pay-patients and Insurance, increased $1.4 million to $6.8 million. These increases are based on projected patient workloads, planned rate increases of 8-10% during the year, significant census increases in the Intensive Care/Coronary Care Unit and in the Intensive Care Nursery, and continued growth in County employees' and dependents' usage of Hospital services.

- The proposed Hospital budget depends on Medi-Cal and Medicare programs for $26.6 million, or 59%, of total operating revenue. Any changes in these programs will have a major impact on Hospital operations.

- Hospital services in support of the Jail Medical Program will cost the County General Fund over $1.4 million in 1986-87. This includes the costs of 21 full-time and 13.5 part-time positions assigned to the Jail Medical Program, Hospital inpatient and outpatient services, and various medical services and supplies. Also included in this total is approximately $90,000 for laundry service provided by the Hospital Laundry.

- The Hospital budget reflects a net cost of $321,000 for full-year funding of the Emergency Medical Services Program which was operated by the Local Health District through November 1984.

- Eleven new positions are recommended for the Hospital in 1986-87, following the addition of 34 new positions during the past year. This is an indicator of the rapid growth in programs, services, and workload which is currently occurring.

- Combined Health Care Services staffing of 1,392 positions represents approximately one-third of the total County workforce.

- A Master Site Plan was completed in 1985-86 with a specific 11-year phased replacement schedule for Hospital inpatient and various other facilities. Funding sources for the phased project will be identified, and the long-term fiscal impact to the County will be closely evaluated during 1986-87.

- Hospital staff will continue to develop and implement strategies intended to move the Hospital further into a competitive position as a health care provider. This is in keeping with the Board of Supervisors' pro-competitive policy adopted in November 1984, upon completion of the Booz, Allen, and Hamilton feasibility study.

MENTAL HEALTH, DRUG ABUSE, AND ALCOHOLISM SERVICES

- While the Drug Abuse and Alcoholism Services budgets generally provide for the maintenance of current service levels with minimal overall increase in Net County Cost, the recommended Mental Health Services budget reflects a major program expansion due to the increased availability of State funding again in 1986-87.

- The recommended appropriation for Mental Health Services is $2.0 million above the 1985-86 level. This increase follows a $1.8 million expansion in Mental Health programs in the 1985-86 budget. Over the three year period from 1983-84 Actual to 1986-87 Recommended, Mental Health program funding has increased $5.0 million, or 48%, primarily as a result of the Governor's emphasis on community mental health programs. Over this same period, Net County Cost has increased $194,000, or 19%.

- The $1,622,244 Net County Cost of these combined programs is increased by $124,486, or 8.3%, over the 1985-86 level. Increased Mental Health matching funds requirements of $114,795 account for most of the overall increase.

- Nine new positions have been recommended, at a first year cost of $216,878, in various Mental Health programs to improve and/or expand levels of service. This increase follows the addition of 21 new positions in the 1985-86 budget at a total cost of $554,537.

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

Hospital Fund: Enterprise	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec
			Requested	Recommended	
Expense					
• Sal/Benefits	$25,725,443	$28,561,169	$32,517,150	$32,517,150	$3,955,981
• Svcs/Supplies	15,835,075	17,256,183	19,547,065	19,547,065	2,290,882
• Fixed Assets	639,734	700,000	767,000	767,000	67,000
TOTAL APPROP	$42,200,252	$46,517,352	$52,831,215	$52,831,215	$6,313,863
Revenue					
• Aid-Other Govt	$32,576,380	$34,124,907	$38,715,058	$38,715,058	$4,590,151
• Charges for Svcs	6,705,272	7,776,859	9,062,767	9,062,767	1,285,908
• Other Revenue	1,295,533	2,906,496	3,276,791	3,276,791	370,295
TOTAL REVENUE	$40,577,185	$44,808,262	$51,054,616	$51,054,616	$6,246,354
NET COUNTY COST*					
• Required Match	$ 1,623,067	$ 1,709,090	$ 1,776,599	$ 1,776,599	$ 67,509
ALLOCATED POS	904	938	949	949	11
TEMPORARY (FTE)**	72	80	89	89	9
TOTAL STAFFING	976	1,018	1,038	1,038	20

*Does not include County contribution of discretionary funds to Hospital capital projects (see Public Improvement Budget #148)
**Full-time equivalent

MANDATE

Section 17000 of the California Welfare and Institutions Code mandates provisions of medical care to the indigent population of the County. The Board of Supervisors can determine the level of service provided under this section. Although the County is not mandated to own and operate a hospital, once the institution is established, services must be delivered according to various laws and regulations. Mandates related to the services of San Joaquin General Hospital include State, Federal, and local laws and regulations and the standards of accrediting and licensing bodies.

PURPOSE

Provides comprehensive and accessible health care services to citizens of San Joaquin County; provides specialized health care delivery programs not otherwise available in the community; provides preventative and collaborative health care programs in conjunction with the Local Health District; provides care and treatment for institutionalized persons; provides educational and training programs for physicians and paramedical personnel to enhance the medical manpower resources for health care delivery in San Joaquin County; provides initiative and participation in community-wide health care planning. Ensures effective business management of all hospital programs and activities and operates in a cost efficient manner which maximizes collections for services rendered. Develops and provides organized health care programs and services to public and private employers and their employees.

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

WORKLOAD DATA

The major workload indicators for San Joaquin General Hospital (SJGH) are reflected in the inpatient census and outpatient visits. The following summary compares the levels of activity for the past four years with the projected 1985-86 workload.

A. INPATIENTS

Average Daily Census

Area	1982-83	1983-84	1984-85	Est/Act 1985-86	Projected 1986-87
Medical/Surgical	73.9	70.4	76.95	75.0	75.0
ICU/CCU	8.2	8.3	7.9	7.9	11.0
PM&R	15.3	14.3	14.8	14.8	15.0
Pediatrics	8.3	8.2	7.7	8.0	8.0
Obstetrics	17.4	17.9	17.3	17.6	17.0
Nursery/ICN	19.2	20.9	24.85	25.0	28.0
Total Inpatient	142.3	140.0	149.5	148.3	154.0

B. OUTPATIENTS

Visits

Area	1982-83	1983-84	1984-85	Est/Act 1985-86	Projected 1986-87
Emergency Room	35,245	36,366	37,149	40,000	42,000
OPD Clinics	58,602	63,462	66,324	69,000	75,000
Family Practice	15,715	17,674	18,325	23,500	30,000
Satellite	2,102	2,462	2,128	2,600	2,500
Total Outpatient	111,664	119,964	123,926	135,100	149,500

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$3,955,981 increase ($28,561,169 to $32,517,150)

- $1,850,000 - Normal salary adjustments for existing staff (regular and temporary).
- $741,000 - Full-year funding of 34 positions added during 1985-86.
- $285,650 - Salaries and benefits for 11 recommended new positions.
- $783,766 - Normal employee benefits adjustments for existing staff, full-year benefits funding of positions added during 1985-86, and 11 new positions.
- $295,565 - Increased Extra-Help, Overtime, and Holiday Pay to meet projected workload increases.

SERVICES & SUPPLIES

$2,290,882 increase ($17,256,183 to $19,547,065)

- $307,451 - Professional Services: Additional staffing in the Emergency Room, Ob-Gyn (Perinatologist) and anticipated salary adjustment (see details below).
- $520,559 - Purchased Services: Increase in maintenance and repairs, data processing, ambulance contracts, MIA outside medical care (see details below).
- $1,054,790 - Supplies: Increase in pharmacy, food, medical and non-medical supplies (see details below).
- $390,826 - Other Direct Expenses: Increase in utilities, leased equipment and new telephone system (see details below).

FIXED ASSETS

$67,000 increase ($700,000 to $767,000)

- $63,000 - Increase in medical equipment (new and replacement).
- $4,000 - Increase in non-medical equipment (new and replacement).

BUDGET UNIT:	HOSPITAL ENTERPRISE FUND
DEPARTMENT:	HEALTH CARE SERVICES
FUNCTION:	HEALTH SERVICES
RESPONSIBLE MANAGER:	MICHAEL N. SMITH

SUMMARY OF MAJOR BUDGET CHANGES

REVENUES

$6,246,354 increase ($44,808,262 to $51,054,616)

- $2,366,027 - Medi-Cal revenue increase based on higher projected patient census/visits and an average rate increase of 8.3%.
- $1,274,563 - Medicare revenue increase based on higher projected patient census/visits and an average rate increase of 8.3% (assumes no material Federal funding reductions from Gramm-Rudman).
- $1,435,422 - Private pay/insurance increase based on higher projected patient census/visits and an average rate increase of 8.3%.
- $815,088 - MIA program (State funding) increase based on Governor's Proposed Budget.
- $237,114 - Increase in grant funds, cafeteria funds, and other miscellaneous income.

NET COUNTY COST

$67,509 increase ($1,709,090 to $1,776,599)

PROGRAM DISCUSSION OF 1986-87 BUDGET

OPERATING BUDGET

The budget figures shown in the summary display at the start of this budget unit represent total revenues and expenses for the Hospital Enterprise Fund. The following is a comparison of the current and proposed budgets which reflects only those revenues and expenses directly related to the ongoing operation of the Hospital. (Non-operating revenues, such as AB 8 program funds, and non-operating expenses, such as fixed assets and depreciation, have been excluded.)

Revenue	1985-86 Approved	1986-87 Proposed	Inc./(Dec.)
Medi-Cal	$16,140,489	$18,506,516	$2,366,027
Medicare	6,876,790	8,151,353	1,274,563
Pay Patients/Insurance	5,399,967	6,835,389	1,435,422
State Funds-MIA Program	7,703,247	8,518,335	815,088
Grants/Other Income	791,567	1,028,681	237,114
Services to OCD	2,376,892	2,227,378	(149,514)
Total Operating Revenue	$39,288,952	$45,267,652	$5,978,700
Expense			
Salaries & Employee Benefits	$28,561,169	$32,517,150	$3,955,981
Services & Supplies	17,256,183	19,547,065	2,290,882
Total Operating Expense	$45,817,352	$52,064,215	$6,246,863
NET OPERATING LOSS	$(6,528,400)	$(6,796,563)	$ (268,163)

FUNDING REQUIREMENT FOR OPERATIONS

The $6,796,563 operating deficit shown above will be funded from the following non-operating revenue sources:

	1985-86 Approved	1986-87 Proposed	Inc./(Dec.)
State AB 8 Funds	$ 3,404,381	$ 3,538,854	$ 134,473
County AB 8 Match	1,709,090	1,776,599	67,509
Enterprise Fund Reserves	1,144,929	1,381,110	236,181
Interest Income	270,000	100,000	(170,000)
Total Non-Operating Revenue	$ 6,528,400	$ 6,796,563	$ 268,163

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

Not included in the net loss from operations are fixed assets, capital projects, and depreciation expenses. Total Hospital revenue from all sources for 1986-87 is projected as follows:

	1985-86 Approved	1986-87 Proposed	Inc./(Dec.)
Operating Revenue	$39,288,952	$45,267,652	$5,978,700
Non-Operating Revenue (including Operating Reserves)	6,528,400	6,796,563	268,163
Hospital Depreciation Reserves (Fixed Assets)	700,000	767,000	67,000
TOTAL HOSPITAL REVENUE	$46,517,352	$52,831,215	$6,313,863

The Hospital's operating revenue projections for 1986-87 are based on current year estimated/actual experience plus projected workload increases and rate adjustments. In addition, the Hospital has used the preliminary State budget allocations as reflected in the Governor's budget for the MIA and AB 8 programs. Several points should be highlighted concerning the revenue projections:

- An 8-10% rate increase in selected inpatient, outpatient, and ancillary services has been included. The effective date of these increases will depend on workload changes and allowable increases in the State and Federal programs.

- The inpatient census, which is the major factor in generating increased revenue for inpatient and inpatient ancillary services, is projected to increase from 148 to 154. While the six patients per day is not significant, the change in the mix of patients is very significant. A stable census is projected in medical/surgical and PM&R and a significant increase in ICU/CCU and NICN. These latter two areas are high revenue generating services with average charges, including ancillary, exceeding $1,000 per day. The growth in these two areas will generate over $2 million in increased revenue.

- Another significant change in patient mix relates to significant increases in the Pay Patients and Insurance category based on current experience. Revenue growth of $1,435,422 is projected and is partially attributable to the expected growth in the NICN, increased usage by County employees and their dependents, and participation in HMO and PPO health programs.

- The revenue growth in the Medi-Cal and Medicare programs is due to patient service mix and rate increases in the inpatient, outpatient, and ancillary service areas. These two revenue sources account for $26,657,869, or 59% of operating revenue. Any major changes in either of these programs would have a major impact on Hospital operations.

- The increase in State funds for the MIA program of $815,088 is based on the Governor's preliminary budget and includes augmentation funds.

- The revenue from services rendered to other County departments (Services to OCD) reflects a small decrease of $149,514. The levels of service are similar to those rendered in 1985-86 and include services to the Jail, Mary Graham Children's Shelter, Juvenile Hall, pre-employment physicals, and charges to Mental Health and Substance Abuse programs.

- The General Fund contribution to the Hospital operating budget consists of the County's AB 8 match of $1,776,599. This match is required for the County to receive $3,538,854 in State AB 8 funds. The 3.9% County increase over 1985-86 is $67,509; the 3.9% State increase is $134,473. These contribution levels are based on the Governor's preliminary budget.

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

- The outpatient workload is projected to increase from 135,100 visits per year to 149,500, a 10.7% increase. This again is attributed primarily to increased usage by County employees and their dependents. This increase in visits generates additional revenue in clinics and in ancillary services such as Lab, X-ray, Respiratory, and Pharmacy.

- Hospital reserves (including depreciation reserves for Fixed Assets acquisition) are used as a revenue source to fund the anticipated budget shortfall of $2,148,110.

SALARIES & EMPLOYEE BENEFITS

An overall increase of $3,955,981 in Salaries and Employee Benefits breaks down as follows:

Category	1985-86 Approved	1986-87 Proposed	Inc./(Dec.)
Salaries (Regular, Extra-Help, Overtime & Holiday)	$23,086,091	$26,258,306	$3,172,215
Benefits:			
• Retirement	2,392,513	2,965,308	572,795
• OASDI	1,316,700	1,602,941	286,241
• Health & Life Insurance	1,698,672	1,690,595	(8,077)
• Unemployment	67,193	0	(67,193)
TOTAL SALARIES/BENEFITS	$28,561,169	$32,517,150	$3,955,981

Full-Time Position Allocations:

Budgeted Positions 7/1/85:	904
Positions Added 1985-86:	34
Total Positions 1985-86:	938
Requested Positions 1986-87:	11
Total Positions 1986-87:	949

Positions Added 1985-86 Per Budget and Board Approval: 34

Class	Number	Area
Nurse Practitioner	1	Family Practice
Deputy Finance Director	1	General Accounting
Nurse Practitioner	1	Jail Medical
Food Service Worker	1	Dietary
Junior Administrative Assistant	1	Registration
Clinical Nurse Specialist	1	Nursing - ICU
Speech Therapist	1	PM&R
Radiology Technologist	2	Radiology
Respiratory Therapist	2	Respiratory Care
Clerk Typist II	2	Administration/Medical Staff
Clerk Typist III	1	Administration/Medical Staff
Account Auditor III	1	General Accounting
Lead Clerk	1	Registration
Senior Staff Nurse	4	Nursing - NICN
Hospital Unit Clerk	2	Nursing - Medical/Surgical
Dietitian	1	Dietary
Senior Staff Nurse	5	Nursing ICU
Patient Registration Clerk	1	Employee Health
Senior Staff Nurse	1	Employee Health
Nursing Assistant	1	Employee Health
Nurse Practitioner	1	Employee Health
Specialist Clerk	1	Employee Health
Resident Physician 4th Year	1	House Staff
Total	34	
Total Annual Cost With Benefits:	$1,156,830	

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

Positions Requested 1986-87: 11

Class	Number	Area
Senior Staff Nurse	5	Nursing - ICU/CCU/NICN
Respiratory Therapy Tech I or II	2	Respiratory Care
Respiratory Therapist	1	Respiratory Care
Laboratory Assistant II	1	Laboratory
Clinical Laboratory Technologist	1	Laboratory
Biomedical Technician II	1	Biomedical
Total	11	
Total 1986-87 Cost With Benefits:	$285,650	

For each position added during 1985-86, an explanation of need was presented in the 1985-86 Budget or in a specific Board letter. In general, these positions were added to respond to specific workload increases in direct patient care areas or support services. In several cases, part-time positions were converted to budgeted positions to reduce turnover and create stability in the work force.

The 11 positions recommended in 1986-87 at a total cost of $285,650 are all directly related to increased workload, primarily in direct patient care areas. The Senior Staff Nurse, Respiratory Tech, and Therapist positions are to meet expected patient census increases and severity of illness needs in adult intensive care, coronary care, and the expanded newborn intensive care nursery. These positions will be filled as patient care needs dictate over the course of the fiscal year. These patient care areas are the fastest growing and the increased staffing costs will be offset by increased patient care revenues.

The addition of two positions in the Laboratory are in response to increased workload resulting from higher outpatient and emergency room visits plus the census increases in ICU/CCU/NICN areas.

The additional Biomedical Tech position is needed to provide medical equipment maintenance and repair services. In addition, selected radiology equipment previously covered by maintenance contracts will be serviced in-house.

During Fiscal Year 1985-86, the Hospital anticipates salary savings of approximately $300,000 as a result of the extensive use of extra-help to fill vacant budgeted positions. This pattern should continue in 1986-87.

The overall increase of $3,955,981 in Salaries and Employee Benefits represents a 13.9% increase from 1985-86 to 1986-87 budget. Two-thirds of this increase, or $2,591,000, is a result of normal salary and employee benefits adjustments or new positions added during Fiscal Year 1985-86.

SERVICES AND SUPPLIES

An overall increase of $2,290,882, or 13.2%, in Services and Supplies is projected in the following areas:

Major Category	1985-86 Approved	1986-87 Proposed	Inc./(Dec.)
Professional Services	$ 4,058,520	$ 4,365,971	$ 307,451
Purchased Services	2,035,517	2,556,076	520,559
Supplies	5,283,282	6,338,072	1,054,790
Services From OCD	2,828,777	2,841,435	12,658
Insurance	1,240,999	1,245,597	4,598
Other Direct Expenses	1,809,088	2,199,914	390,826
TOTAL SERVICES & SUPPLIES	$17,256,183	$19,547,065	$2,290,882

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

Professional Services: $307,451 Increase

This category includes expenditures for all contract physicians (full and part-time), attending staff, and services for patient care and teaching activities; services for outside medical care not available within the Hospital; net expenditures for the emergency medical services agency; and consulting contracts for cost accounting/reimbursement services and master plan consultants.

In the 1985-86 fiscal year, expenditures in this category were considerably below budget due to unfilled contract physician positions, vacant positions under recruitment, and delayed salary adjustments for most contract physicians. The estimated/actual expenditures were $3,648,996 compared to budgeted $4,058,520 ($409,524 under budget). These funds will be expended in the 1986-87 fiscal year as physician recruitment efforts are completed. Three hundred ninety-five thousand dollars ($395,000) will be expended on full-year funding for the contract physician positions of Director PM&R (1), Pediatric Surgeon (1), Family Practice (2), Employee Health (2). The balance of $14,524 ($409,524 - $395,000), will be used for salary adjustments implemented in 1985-86.

The $307,451 increase from the 1985-86 budget level will be used for new contract staffing and anticipated salary adjustments. Additional contract physicians will be added in the Emergency Room and Ob-Gyn (perinatologist) departments.

At the present time, there are approximately 35 full-time physicians on staff in the areas of Internal Medicine, Surgery, Pediatrics, Obstetrics/Gynecology, Family Practice, Emergency Medicine, Anesthesiology, Radiology, Pathology, and Employee Health Services. In addition, there are approximately 150 attending physicians who provide consultation in the inpatient and outpatient areas in all medical specialities. These physicians, along with full-time staff, also provide medical education and teaching services to the various physician training programs in Internal Medicine, Family Practice, Surgery, and Obstetrics/Gynecology.

Purchased Services: $520,559 Increase

This category includes maintenance and repair for equipment, data processing services, ambulance services, purchased health care services for indigent patient care, and other purchased services.

The increases in this category are as follows:

Maintenance and Repairs	$ 20,000	Maint. on all Hospital equipment.
Data Processing	297,000	See program narrative.
Ambulance Contracts	34,000	Based on current experience.
Purchased Medical Care MIA	100,000	Outside services purchased by the Hospital.
Other Purchased Services	79,559	All other services purchased by Hospital.
Total Purchased Services	$ 520,559	

Supplies: $1,054,790 Increase

This category includes supplies for pharmacy, food, medical and other supplies. The increases are as follows:

Pharmacy	$ 407,304	Increases in cost of drugs and increased usage for inpatient and outpatient services.
Food	90,070	Increases in costs of food and in number of meals served to patients and staff.
Medical	175,285	Increases in costs of supplies and patient census changes.
Other Supplies	382,131	Increases in all other purchased supplies.
Total Supplies	$1,054,790	

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

Other Direct Expenses: $390,826 Increase

This category includes all rents and leases for equipment (medical and non-medical) plus utilities and telephones. The increase of $390,826 is for the new telephone system (to be installed) and higher utilities costs.

FIXED ASSETS

Recommended Fixed Assets total $767,000 for 1986-87, an increase of $67,000 over the prior year. Most of the funding has been requested for specialized medical equipment or for the replacement of unserviceable existing general equipment. Of the $767,000 total recommended, $703,883 represents the portion required for medical equipment and the balance of $63,117 for general, non-medical equipment acquisition. All Fixed Assets are funded from the Hospital's depreciation reserve.

CAPITAL IMPROVEMENT

The Hospital has requested a total of $2,692,810 for Capital Projects in 1986-87 as follows:

Project	Project Cost
Intensive Care Nursery Expansion	$1,114,300
Handwashing Project	311,410
Cardiac Cath Lab	210,100
Radiology Room II	121,000
Data Processing Center	363,000
Medical Office Facility	583,000
Radiology Room IV	40,000
Space Programming OPD	50,000
Total	$2,792,810
Less Costs Incurred Prior to 7/1/86 on Previously Approved Projects	(100,000)
TOTAL REQUESTED	$2,692,810

Of the $2,692,810 requested, $1,928,273 represents unexpended Hospital project funding approved in 1984-85 and 1985-86 which is being rebudgeted. Of the remaining $764,537 requested, a total of $572,092 is recommended for funding from the following non-Hospital Enterprise Fund sources: 1) 1985-86 General Fund EMS costs absorbed by the Hospital Enterprise Fund and, 2) Interest earnings on the Medi-Cal/Medicare Trust which was established several years ago to fund potential liabilities on cost report settlements. Total capital funding of $2,500,365 is recommended from the following sources:

Recommended Capital Funding	
Rebudgeting of Prior Year Approved Funds	$1,928,273
Medi-Cal/Medicare Trust Interest Earnings	267,000
General Fund EMS Costs Absorbed by Hospital Enterprise Fund	305,092
TOTAL RECOMMENDED CAPITAL FUNDING	$2,500,365*

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*The combined appropriation of $2,500,365 for Hospital capital projects is included in the County Public Improvement budget (#148). A review of recommended Hospital capital projects and costs is also found in that budget unit.

BUDGET UNIT:	HOSPITAL ENTERPRISE FUND
DEPARTMENT:	HEALTH CARE SERVICES
FUNCTION:	HEALTH SERVICES
RESPONSIBLE MANAGER:	MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

HOSPITAL SUPPORT TO JAIL MEDICAL PROGRAM

The Hospital is responsible for the provision of medical care at the Jail and also for services provided to inmates at the Hospital in the inpatient, outpatient, and ancillary services. During the 1984-85 fiscal year, a major staffing change expanded coverage at the Jail to seven days per week, 24 hours per day. During the 1985-86 fiscal year, an additional position of Nurse Practitioner and part-time staff in various categories were added in response to the increasing Jail population. The use of part-time staff will fluctuate depending on the Jail population and is projected to increase in 1986-87.

The projected Jail Medical Program staffing for 1986-87 is shown below:

Full Time		Part-Time	
Position	Number	Position	Number
LVN	9	LVN	7
RN	4	Clerk	4
AHRN	1	RN	2
Clerk Typist II	2	Admin.	0.5
Clerk	1		
Nursing Assistant	1		13.5* positions
Nurse Practitioner	2		
Jail Physician	1		
	21 positions		

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*The number of hours worked by the part-time staff will vary depending on the Jail population and the stability of the full-time staff. These 13.5 positions are not full-time equivalents.

The estimated charges from the Hospital to the Sheriff's Department for Jail medical services are reflected in the following categories:

Category	1985-86 Approved	1986-87 Proposed	Inc./(Dec.)
Medical Support (Salary & Benefits)	$ 747,808	$ 840,918	$ 93,110
Medical Supplies	5,133	6,000	867
Medical Pharmacy	36,500	46,000	9,500
Medical CSR	5,455	5,000	(455)
Medical Direct Purchase	8,000	8,800	800
Ambulance/Outside Hospital/ Emergency Room	4,000	40,000	36,000
Special Diets	9,900	9,900	0
Miscellaneous Medical	3,000	3,000	0
SJGH Inpatient Care	126,500	110,000	(16,500)
SJGH Outpatient Care	215,616	173,500	(42,116)
Honor Farm Reception Center (from Alcohol budget)	128,660	137,587	8,927
Sub-total	$ 1,290,572	$ 1,380,705	$ 90,133
Laundry Services	90,011	90,000	(11)
TOTAL JAIL MEDICAL SERVICES	$ 1,380,583	$ 1,470,705	$ 90,122

The increases in medical support charges reflect normal salary adjustments and the increased use of part-time staff. The increases in ambulance/outside hospital/emergency room reflect increased billings by other medical providers for services provided to individuals arrested by police agencies prior to booking in the Jail. The decrease in SJGH inpatient and outpatient care reflect the fact that more services are being provided in the Jail setting.

In addition to the above charges, the Hospital will render medical services in 1986-87 to Mary Graham Children's Shelter in the amount of $46,500 and Juvenile Hall in the amount of $30,400.

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

HOSPITAL MASTER PLAN

Beginning in 1977, the San Joaquin General Hospital (SJGH) staff initiated discussions with community hospitals to develop a coordinated and cooperative plan for the delivery of hospital services in San Joaquin County. This effort was initiated at a time when the Federal and State governments were promoting a cooperative joint planning effort among hospitals.

From 1977 through the early 1980's, the services of several nationally recognized consulting firms were utilized to work with SJGH and the community hospitals in developing this joint planning approach. A community plan was developed that provided for the relocation of the General Hospital to the grounds of Stockton Developmental Center and further identified the consolidation of several services among the Stockton hospitals. This community plan was not pursued, however, due to subsequent major changes in Federal and State policy regarding joint planning and reimbursement.

In 1982, the Federal and State policy makers switched emphasis to a competitive market approach for hospital activities as a major thrust to control hospital costs and service development. With this significant change, the cooperative approach previously pursued was not possible and independent development for the General Hospital was the only remaining course of action.

Previous studies had clearly established the contributions made by the General Hospital and the need for facilities replacement and program development. The next logical step was to develop a specific Master Plan for the replacement of existing hospital facilities at French Camp.

The architectural firm of Stone, Marraccini and Patterson (SMP) was employed to develop this Master Plan, which was approved by the Board of Supervisors in November 1985. The Master Plan provided for the phased replacement of the Hospital facilities over the next 11 years as follows:

	Estimated Cost	Time Line
Phase I	$31,800,000	1986-1991
Phase II	7,500,000	1991-1994
Phase III	11,500,000	1994-1997
TOTAL	$50,800,000	

After approving the Master Plan, the Board of Supervisors authorized the next step in the process, the development of the schematic design for Phase I construction. This process started in February 1986, and will conclude in August 1986. At the same time, the Board of Supervisors approved the hiring of a financial consultant to assist the County in its planned capital construction program financing that would include the Hospital, Human Services, Jail, and other major projects.

Also scheduled for completion in 1986-87 is an economic analysis of the Hospital's and County's financial ability to support Phase I of the replacement project. This study will be done by an outside consulting firm under the direction of the County Administrator. County and Hospital staff are currently pursuing State and Federal loans/grants that will be used to provide a portion of the financing of the Phase I construction.

The specific plans for new construction and remodeling are contained in the Master Plan document presented to the Board of Supervisors in November 1985. The specifics of the Phase I construction and remodeling will be presented in August 1986, when the schematic design phase is completed.

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Master Plan clearly established the facility replacement needs of the Hospital. The rationale for moving forward is clearly dictated by the needs of the Hospital to be fiscally viable through increasing its unique and basic services and to become the hospital of choice for physicians and their patients. The Hospital's ability to operate with the minimum of County support (i.e. $1.7 million for an operating budget of $52,800,000) is dependent on attracting physicians and patients to use the programs and services. In the absence of growth in use of services, especially by patients covered by insurance, the cost to the County will significantly increase.

The implementation of the Master Plan will serve the interest of the County and its citizens both from a quality care and a financial standpoint. The Hospital must operate as a community resource and as a fiscally sound business enterprise.

EXPANSION OF HOSPITAL UTILIZATION IN CURRENT HEALTH CARE ENVIRONMENT

The current health care environment is characterized as a competitive marketplace. Hospitals, physicians, and other health care providers are taking steps to market their services to the community users/consumers. The Hospital must operate in this environment and at that same time continue its role as the community provider for all citizens.

The Hospital can best achieve this legal and community commitment of serving the disadvantaged if it also serves as a major provider to those citizens who have health insurance and an ability to chose their health provider.

The Board of Supervisors have endorsed the Hospital's community information, education, and marketing efforts in a variety of ways. In the 1984-85 fiscal year, staff were added in the planning, development, and marketing areas. In community and medical presentations, the Hospital's unique services were emphasized in the area of high risk obstetrics, newborn intensive care, and physical medicine and rehabilitation. This effort will continue in 1986-87.

The health insurance program changes initiated in 1985-86 by the County provided incentives for County employees and their families to use the services of the General Hospital. Growth in employee usage of outpatient services has been significant. In 1985, an average of 250 services per month were provided versus over 580 services a month for the first three months of 1986.

NEW CLINIC FOR COUNTY EMPLOYEES

The employee clinic at the Hospital will be expanded in 1986-87. In addition, a general medical clinic at the Canlis Annex will be opened for County employees. These expanded services are directed at making health care more readily available to County employees and their families and thus enhancing the use of the Hospital services. Health and wellness seminars will also be presented for County employees on such topics as nutrition, dieting, stress management, work site exercise, quitting smoking, and many more. The Hospital's contribution to increasing the overall health of County employees will benefit not only the employees, but the County as an employer.

The remodeling costs, including equipment and furnishings, for the Canlis Clinic are estimated at $28,000. Initial plans call for operating this general medical clinic four-to-six hours per day, three-to-five days per week depending on employee usage. The clinic will provide basic general medical care and possibly some pre-employment physicals. Staffing will include clerical, nursing, and medical (physician and/or nurse practitioner) personnel. This facility will have the capability to do minor laboratory tests and to provide medication. A courier service will be used to transport laboratory specimens and medications between the clinic and the General Hospital. Services are anticipated to grow and expand based on the convenience of the clinic's location for a large number of County employees.

BUDGET UNIT:	HOSPITAL ENTERPRISE FUND
DEPARTMENT:	HEALTH CARE SERVICES
FUNCTION:	HEALTH SERVICES
RESPONSIBLE MANAGER:	MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

FAMILY PRACTICE CENTER EXPANSION

The Family Practice Center, located in a separate facility on the Hospital campus, will also be expanded in its physical space to accommodate the growth in pediatric, employee health, and family practice services. The area currently occupied by the Drug Free Treatment Program will become available during the first quarter of 1986-87 and will be used for the planned expansion. With the increased space, levels of service can be improved and the hours for employee health services can be increased to five days per week. Evening hours will be considered for the pediatric, family practice, and employee clinics if warranted.

The growth in outpatient services has caused corresponding increases in the levels of ancillary services, including laboratory, radiology, respiratory care, and pharmacy. In addition to generating additional revenue, there is a secondary benefit resulting from this increased use of outpatient facilities: County employees and their dependents, along with other patients, become familiar with the Hospital's services and staff. When hospitalization becomes necessary, the General Hospital becomes a logical alternative and choice.

MARKETING PROGRAMS

In addition to service expansions for outpatient care for County employees and their families, the Hospital is developing a marketing program identified as "Access Health". This program will identify all the services available to County employees and their families and the advantages of using the Hospital as their preferred provider. This effort will emphasize preventative programs such as the annual physical exams, health and wellness seminars, comprehensive and convenient outpatient services, and basic and unique inpatient hospital services. Brochures and other marketing techniques will be developed to educate and inform County employees and their families.

San Joaquin General Hospital will also continue to participate in other health care programs being offered through Health Maintenance Organizations (HMOs) and Preferred Provider Organizations (PPOs), including the Foundation-Americare and St. Joseph's OMNI HMO programs and the Blue Cross Take Care PPO.

Hospital marketing strategy will emphasize increased use of the media to educate, inform, and market programs to the general public and to the medical community. Seminars for the general public and the medical community will emphasize the unique services the Hospital can offer both patients and their physicians.

As San Joaquin General Hospital and its services become better known throughout the community, the increased utilization will provide a sound base on which to move forward with the Hospital Master Plan. New users of Hospital services translate into new revenues that can support the replacement of facilities and the further expansion of program services.

Overall, the Hospital will spend a total of $50,000 in 1986-87 on marketing programs.

DATA PROCESSING CHANGES: COMPUTER ENHANCEMENT

In 1975, the Hospital, in conjunction with County Data Processing and consultants, made the major decision to address its data processing needs by going to an outside service firm, Shared Medical Systems (SMS). The alternatives of using County Data Processing or in-house computer systems were also evaluated at that time.

For the last ten years, the SMS data processing services have met the basic needs of the Hospital's fiscal system, but have not adequately addressed other program needs such as patient scheduling (outpatient), order entry, and many basic medical data needs. Beginning in 1984, the Hospital began an in-house review of all data processing needs in all departments. This review identified the strengths and weaknesses of the current system and further identified needed system enhancements.

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

Based on a new preliminary system design developed in conjunction with County Data Processing, it appeared that an in-house mainframe computer would be the most effective system to meet the Hospital's needs. Proposals were sought from several major vendors, including SMS, to evaluate the marketplace. This process was completed in early 1985-86.

At the same time the Hospital system was under evaluation, the decision was made, again in consultation with County Data Processing, to go to an in-house system for the Mental Health and Substance Abuse programs. This enabled Health Care Services staff, on a smaller scale, to get hands-on experience with an in-house system similar to one that would meet the Hospital's long-term needs.

At the present time, the evaluation of the various systems is completed. The purchase of an in-house mainframe and contracted software and system maintenance support is clearly the best alternative.

On an interim basis, the current contract with SMS has been evaluated in conjunction with County Counsel and Data Processing. Proposed modifications have been developed that will enable the Hospital to move ahead in 1986-87 in acquiring an in-house mainframe system while continuing to receive data processing services through SMS.

The cost of the equipment, software development, and maintenance on the new system is currently being negotiated. A five-year financing plan is anticipated. When all the fiscal and program considerations have been addressed, a complete report and presentation will be made to the Board of Supervisors. The preliminary acquisition costs will be approximately $2 to $2.3 million. Current annual costs for the SMS services are approximately $450,000 to $480,000. Given these fiscal considerations, it appears that the purchase of an in-house system, financed over five years, will allow the Hospital to maintain approximately the same level of annual expenditure. At the conclusion of the five years, the Hospital will own the equipment and the annual costs will be substantially reduced.

The new system will be compatible with the Mental Health/Substance Abuse system. In the 1986-87 Capital Projects budget, the Hospital has requested the construction of new facilities for a computer center. Once this center is completed, all Health Care Services computer operations will be consolidated on the grounds of the General Hospital.

The initial 1986-87 costs for the new computer system have been budgeted at $297,000 (in addition to ongoing DP costs). The actual cost will depend on the final terms of the financing package and the acquisition date.

The facility, equipment, and staffing needs for the new data processing center will be addressed in a later report to the Board of Supervisors. In working closely with County Data Processing, a similar approach has been followed to that used in developing and expanding the capabilities of the central County system. The new in-house system will provide many enhancements to the fiscal and program systems such as scheduling, order entry, and most importantly, the ability to customize software systems to meet the Hospital's ongoing information processing needs.

SUMMARY

An overall Hospital Enterprise Fund budget increase of $6.3 million, or 13.5% (from $46.5 to $52.8 million), which will support ongoing operations, selected program expansions and new program development, and major fixed assets acquisition will require a net increase of $67,509 (from $1,709,090 to $1,776,599) in the County General Fund contribution. This level of fiscal performance is an indicator of success in the overall program direction the Hospital and the Board of Supervisors have undertaken.

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. Hospital/HCS Master Plan Site Development Program To complete site development program with specific phased replacement schedule for inpatient Hospital services and a master plan for program and other facility changes; identify funding sources for phased replacement with five-year funding schedule; develop and implement strategies increasing usage of Hospital/HCS programs and services by County and other large employee groups including development and/or participation in PPO's and HMO's.	1. Hospital/HCS Master Plan Site Development Program Completed all aspects of Hospital/Health Services Master Plan. Board of Supervisors approved Master and Site Development plans in November 1985. Initiated schematic design phase per Master Plan recommendations. County initiated consulting agreement for structuring long-term debt financing for major capital improvement projects, including those at the Hospital. With assistance of the Hospital, the County Administrator will initiate Request for Proposal for economic analysis of Hospital project.
2. Jail Medical Care Program To continue efforts to move towards AMA accreditation; continue in-service training for medical and custody staff; evaluate implementation of 14-day health appraisal; work for improvements in physical facilities in Main Jail; continue discussions and plans for Honor Farm Reception Center relocation and/or expansion for inclusion of services to women; conclude Countywide Jail Committee activities and recommendations specifically as they relate to Health Care Services.	2. Jail Medical Care Program Continued efforts to move Jail Medical Program towards AMA accreditation. Changes included increasing inservice training for medical and custody staff, start-up of a 14-day health appraisal system, and facility improvements in main jail. Continued to participate in analysis and plans for Honor Farm Reception Center relocation and/or expansion. A final determination has not been made.
3. Perinatal Program To complete expansion of Newborn Intensive Care Nursery from six to twelve beds and to remodel and expand post-partum area; begin expansion of Labor and Delivery Room capabilities; implement high risk maternal transport system; continue Stanford Affiliation Agreement for staff development and training of nursing and medical personnel; and to continue increase in utilization of Newborn Intensive Care Nursery, Perinatal Testing Center, and High Risk Maternal Child Care programs.	3. Perinatal Program Presented plans and specifications on Newborn Intensive Care Nursery expansion to State agencies for final approval. Construction should begin in early summer. Continued infant and high risk maternal transports. Currently evaluating affiliation agreement with Stanford and other university centers. Deferred development of an Alternative Birthing Center while increasing efforts in expanding Perinatal Testing Center. Initiated a high risk follow-up outpatient clinic for Newborn Intensive Care Nursery.

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. Public Relations Projects To develop comprehensive marketing and community relations programs targeted at the general public, and potential consumers of the Department's programs and services and the physician community.	4. Public Relations Projects Did not develop a comprehensive marketing and community relations program, but concentrated efforts in gearing up for the County's new health program. Continued to use various media resources in development of free and purchased activities to highlight various services provided. Received excellent media coverage during past year. Continued publishing employee newsletter, "Lifelines". Deferred development of a general community newsletter.
5. Gold Card Program To increase use of Hospital/Health Care Services programs and services by County employees and their dependents through an open house/tour, a comprehensive brochure on the advantages of the Gold Card Program, and the issuance of Gold Cards to 70% of all eligible County employees and departments. To expand Gold Card Employee Health Care Clinic to all County employees and their dependents.	5. Gold Card Program Conducted very successful open house and tours for over 1,500 County employees during the summer.
6. Staff Development Programs To continue team building seminars with management staff and begin implementation at individual department levels, to coordinate Hospital and Countywide training programs in conjunction with the County Personnel Department, and to continue emphasis on employee recognition and involvement programs.	6. Staff Development Programs Completed team building seminars with management staff and have implemented several significant changes. Continued to successfuly coordinate the Hospital and Countywide training programs. Placed additional emphasis on employee recognition and involvement through suggestion program, team building, and development of a new customer relations program identified as C.A.R.E. This program will be a major effort in involving employees in areas of customer relations. Continued town hall meetings and monthly and quarterly management staff meetings.
7. Data Processing To expand the use of PCs by departmental managers for budget development, control, and monitoring and to identify other applications where time, efficiency, and management decisions can be improved; to evaluate short and long-term clinical data base needs for medical program evaluations; to reinitiate study group for replacement of Hospital computer system with free-standing system.	7. Data Processing Expanded use of PCs by departmental managers in several areas. Based on Hospital evaluation of present computer time-sharing arrangement, Public Facilities Committee of the board approved recommendation for a separate and independent data processing center. During remainder of this fiscal year, staff will work with architectural consultants in designing new facility and acquiring computer system to meet Hospital's data processing needs.

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

1986-87 OBJECTIVES

1. Hospital Master Plan

To complete the schematic design phase of the Hospital Master Plan and receive Board approval. To initiate and complete a consultant's economic feasibility study of the Hospital's and County's ability to finance the capital projects called for in Phase I of Master Plan. This analysis will be completed under the direction of the County Administrator's Office for presentation to the Board of Supervisors.

Based on results of consultant's economic analysis, to initiate process of debt financing for Hospital's Phase I construction in conjunction with the County's overall capital financing plan. To begin detailed architectural plans and specifications for development of construction bid documents for Phase I.

2. Perinatal Program

To expand Newborn Intensive Care Nursery from 6 to 12 beds and complete renovation of post partum units. To negotiate an affiliation agreement with a Level III Newborn Intensive Care Nursery (U.C. Davis or Stanford). To recertify Newborn Intensive Care Nursery and Pediatric programs by the California Children's Service.

To continue referral and marketing activities to increase utilization of the Newborn Intensive Care Nursery, high risk obstetrical program, and Perinatal Testing Center. To continue staff development and training programs within the Hospital and community hospitals.

To develop and implement support services for the Pediatric Surgery Program and complete recruitment for a full-time perinatologist.

3. Jail Medical Programs

To complete AMA certification of Jail Medical Program in conjunction with Sheriff's Department. To initiate a complete review of medical and mental health services to Juvenile Hall in conjunction with Probation Department.

To complete evaluation of Honor Farm Reception Center expansion with Sheriff's Department. To continue to identify remodeling needs within Main Jail, Women's Jail, and Honor Farm to improve medical delivery programs.

4. Employee Health Services

To initiate a satellite employee health services program in the Canlis Annex. To develop and deliver health and wellness programs for County employees.

To expand employee health services at the General Hospital to five days per week. To evaluate and implement, if appropriate, evening and weekend services.

5. Residency Training Program

To complete evaluation of residency training programs in Obstetrics/Gynecology and Family Practice. To successfully complete AMA certification review.

6. Local Health District

To conclude with County Administrator's Office, Board of Supervisors, and staff and Trustees of the Local Health District, transition of public health programs to County operation.

7. EMS Program

To implement a successful regional paramedic training program. To resolve issues regarding delegation of medical control to the Regional EMS Agency.

BUDGET UNIT: HOSPITAL ENTERPRISE FUND
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

1986-87 OBJECTIVES

8. Capital Projects

To initiate and complete the capital projects as presented in the 1986-87 Hospital budget within the financing capabilities of the Hospital and the County.

9. Public Relations/Marketing

To develop a formal marketing program identified as "Access Health" for County employees, dependents, and retirees to encourage their use of San Joaquin General Hospital and the various services within the Department of Health Care Services.

10. Inpatient Intensive Care Program

To develop a staff recruitment/retention and in-house training program for nursing staff in the adult intensive care unit. To train additional staff to develop a backup step-down unit on the medical unit and initiate the necessary remodeling.

CONCURRENCE

Mr. Michael N. Smith, Director of Health Care Services, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: HEALTH CARE SERVICES
MENTAL HEALTH, DRUG ABUSE, & ALCOHOLISM PROGRAMS

RESPONSIBLE MANAGER: MICHAEL N. SMITH

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 7,407,922	$ 8,922,800	$ 9,654,835	$ 9,654,835	$ 732,035
• Svcs/Supplies	7,198,607	8,151,576	9,575,551	9,575,551	1,423,975
• Other Charges	66,000	66,000	75,150	75,150	9,150
• Fixed Assets	289,616	135,500	122,537	122,537	(12,963)
Total Expend	$14,962,145	$17,275,876	$19,428,073	$19,428,073	$2,152,197
• Intrafund Trans	(195,781)	(340,791)	(246,384)	(246,384)	94,407
TOTAL APPROP	$14,766,364	$16,935,085	$19,181,689	$19,181,689	$2,246,604
Earned Revenue By Source					
• Fines & Forfeitures	$ 168,141	$ 283,000	$ 266,972	$ 266,972	$ (16,028)
• Int & Rents	51,433	120,000	55,000	55,000	(65,000)
• Aid-Other Govt	9,301,407	10,971,238	12,325,243	12,325,243	1,354,005
• Charges for Svcs	3,741,040	4,063,089	4,912,230	4,912,230	849,141
TOTAL REVENUE	$13,262,021	$15,437,327	$17,559,445	$17,559,445	$2,122,118
NET COUNTY COST					
• Required Match	$ 1,163,121	$ 1,197,925	$ 1,317,471	$ 1,317,471	$ 119,546
• Discretionary	341,222	299,833	304,773	304,773	4,940
TOTAL NCC	$ 1,504,343	$ 1,497,758	$ 1,622,244	$ 1,622,244	$ 124,486
ALLOCATED POS	202.0	222.0	233.0	233.0	11.0
TEMPORARY (FTE)*	98.0	104.6	121.8	121.8	17.2
TOTAL STAFFING	300.0	326.6	354.8	354.8	28.2

*Full-time equivalent

SUMMARY

This presentation summarizes three budget units: Mental Health, Drug Abuse, and Alcoholism Services divisions of Health Care Services.

PROGRAM HIGHLIGHTS

- For Mental Health, Drug Abuse, and Alcoholism Services program highlights, see Health Care Services Summary.

BUDGET UNIT: 401 MENTAL HEALTH SERVICES
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 5,216,289	$ 6,402,627	$ 6,938,144	$ 6,938,144	$ 535,517
• Svcs/Supplies	6,430,941	7,236,687	8,624,276	8,624,276	1,387,589
• Other Charges	66,000	66,000	75,150	75,150	9,150
• Fixed Assets	282,957	125,000	113,617	113,617	(11,383)
Total Expend	$11,996,187	$13,830,314	$15,751,187	$15,751,187	$1,920,873
• Intrafund Trans	(56,358)	(169,133)	(60,481)	(60,481)	108,652
TOTAL APPROP	$11,939,829	$13,661,181	$15,690,706	$15,690,706	$2,029,525
Earned Revenue By Source					
• Int & Rents	$ 51,433	$ 120,000	$ 55,000	$ 55,000	$ (65,000)
• Aid-Other Govt	7,776,803	9,482,263	10,778,259	10,778,259	1,295,996
• Charges for Svcs	3,083,355	2,973,000	3,656,734	3,656,734	683,734
TOTAL REVENUE	$10,911,591	$12,575,263	$14,489,993	$14,489,993	$1,914,730
NET COUNTY COST					
• Required Match	$ 1,028,238	$ 1,085,918	$ 1,200,713	$ 1,200,713	$ 114,795
ALLOCATED POS	178.0	198.0	207.0	207.0	9.0
TEMPORARY (FTE)*	23.0	32.1	40.0	40.0	7.9
TOTAL STAFFING	201.0	230.1	247.0	247.0	16.9

*Full-time equivalent

MANDATE

Welfare and Institutions Code, Division 5, Section 5000 (Lanterman-Petris Short Act) and Section 5600 (Short-Doyle Act) mandate the existence of community mental health services and regulate those services. Counties have the flexibility to develop local mental health programs in response to local needs. Specific mandates require a 24-hour crisis response; the capacity to treat persons who are detained against their will because of mental illness; a Utilization Review/Quality Assurance program; the dedication of 25% of the budget to mental health services for children; the establishment and maintenance of a supplemental rate program for community care placement; and other less specific mandates regarding affirmative action, equal employment opportunity, and equal access to service. Minimum service levels are not required by statute or regulation but many services are required to hold State licenses, thereby imposing requirements such as staffing and facility standards. A mandate exists requiring a local match for State funding: a 10% match is required for local programs, except acute hospital care and State hospital services, which require a 15% match. Some State programs have been exempted from the match requirement, such as the Conditional Release Program. State funds are often mandated as to expenditure pattern--that is, legislation or budget language requires that funds be spent in particular areas or programs. These funds thus are outside of local agencies' general freedom to determine methods of meeting local mental health needs.

BUDGET UNIT: 401 MENTAL HEALTH SERVICES
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PURPOSE

Mental Health Services provides Inpatient, Outpatient, Day Treatment, and psychiatric emergency services to persons with mental illness or related emotional problems; provides education, prevention, and community-based intervention services through contracts with private organizations; provides an extensive mental health community treatment program; provides Outpatient services in Stockton and Lodi: a Day Treatment program in Stockton for children, adults, and senior citizens; a 40-bed Psychiatric Health Facility in Stockton and an 18-bed Geropsychiatric Program in Stockton operated by a contract provider; operates a Conservatorship Office; and a special rehabilitation program for the mentally ill. Mental Health Services also contracts for a 24-bed Regional Adolescent Treatment Program serving San Joaquin and surrounding counties; operates a Conditional Release Program for persons released from State hospitals after being committed for treatment of a mental illness associated with a crime; and an Employee Assistance Program for San Joaquin County employees and dependents, with plans to extend services to community employers. An extensive psychiatric program for inmates of San Joaquin County custody centers is planned.

WORKLOAD DATA

Workload is indicated by the caseload activity of the various Mental Health programs noted below:

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Adult (Patient Days)					
Psychiatric Health Facility	10,981	11,169	12,354	13,752	14,600
Stockton State Hospital	207	0	0	0	0
Other State Hospitals	1,524	2,102	2,666	2,002	2,107
Geriatric/Transitional Care Facility	230	600	913	948	996
Post-Hospital	2,500	2,500	2,958	3,723	3,942
Sub-Acute	3,660	3,660	4,422	4,644	4,876
Geriatric (Patient Days)					
Community Inpatient (Crestwood)	5,387	5,558	5,584	5,913	5,913
Stockton State Hospital	0	0	0	0	0
Other State Hospitals	365	365	365	365	365
Children/Adolescents (Patient Days)					
Children's Placement	2,920	2,600	2,618	553	332
Regional Adolescent Program	3,696	7,446	7,985	8,283	8,322
State Hospital	893	1,095	467	1,037	1,095
Partial Day Programs (Patient Days)					
Day Treatment/Adults	5,250	5,275	6,083	5,475	7,873
Day Treatment/Geriatric	3,094	4,964	4,964	5,080	5,256
Day Treatment/Children	5,295	5,300	5,322	5,522	5,522
Mental Retardation	32,876	33,800	33,866	34,079	40,915
Rehabilitation/Job Placement	4,283	4,448	4,472	4,500	4,500
Outpatient (Visits)					
Adult Outpatient/Crisis	58,624	60,000	73,370	71,959	74,690
Lodi Clinic	2,850	2,900	3,512	3,791	4,353
Children's Services	4,295	4,300	4,313	4,471	5,431
Mobile Evaluation Team	2,228	2,300	2,908	2,148	2,700
Jail Services	4,300	4,700	4,750	5,000	6,200
Socialization Center	11,690	11,690	12,026	12,026	12,026

BUDGET UNIT: 401 MENTAL HEALTH SERVICES
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

WORKLOAD DATA

	Actual			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Conservatorship (Hours of Service)					
Administration	1,080	1,080	6,240	8,320	10,400
Investigation	4,950	4,950	4,950	5,200	7,280
Community Services (Hours)					
Outreach and Prevention Programs	84,659	84,659	89,065	74,464*	82,784
Early Intervention and Bilingual Program	12,100	12,100	14,958	14,958	17,038
Consultation Education and Information Services	5,690	5,690	5,860	5,942	5,942
Client Re-Entry Program	8,300	8,300	8,230	8,760	8,760
Services to Deaf & Blind	2,000	2,000	5,958	6,864	3,952

*Reduction due to reclassification of services into 24-hour care in Day Treatment.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$535,517 increase ($6,402,627 to $6,938,144)

- $118,716 - Normal salary adjustments and full-year funding of positions added in 1985-86 budget. (Note: Increase appears to be low because of budget-to-budget comparison. Estimated/actual 1985-86 regular Salaries and Employee Benefits are $329,545 below budget. Increase from estimated/actual for normal salary adjustments and filling all vacant positions is $448,261.)
- ($77,460) - Increase in Salary Savings (from $356,540 to $434,000) based on actual experience.
- $216,878 - Additional cost of nine new positions (at A step for ten months).
- $224,236 - Fifteen additional FTE extra-help positions, primarily to meet workload increases resulting from program expansions, plus normal hourly rate adjustments and full-year funding of extra-help added during 1985-86.
- $23,351 - Increased overtime based on 1985-86 experience with expanded programs and services.
- $20,241 - Full-year funding of Forensic Case Manager contract position. This grant program began January 9, 1986.

SERVICES & SUPPLIES

$1,387,589 increase ($7,236,687 to $8,624,276)

- $158,000 - Planned increase of 5% for nine months for community contract providers (based on availability of funds).
- $179,000 - Psychiatrists - Cost-of-living increases for existing contracts plus two new contract positions.
- $400,000 - Homeless Program - Full-year operating costs after start-up in 1985-86.
- $264,000 - Supplemental Rate Program - Full-year operating costs after start-up in 1985-86.
- $64,000 - Conditional Release Program - Full-year operating costs after start-up in 1985-86.
- $104,000 - Increased medication costs due to price increases and caseload growth.
- $47,000 - Increased costs for maintenance of structures and grounds based on current experience.
- $155,842 - Targeted Supplemental Funds from State. Specific program expenditures to be included in Final Budget.
- $40,000 - Increased office rental costs for new programs, programs expanded in 1985-86, and anticipated rent increases.

BUDGET UNIT: 401 MENTAL HEALTH SERVICES
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

SUMMARY OF MAJOR BUDGET CHANGES

OTHER CHARGES

$9,150 increase ($66,000 to $75,150)

- $9,150 - Mandated increase in State hospital rates - 15% match.

FIXED ASSETS

$11,383 decrease ($125,000 to $113,617)

- ($11,383) - Various new and replacement office equipment and furnishings, program and patient-related items, and maintenance equipment at a slightly lower total cost than in 1985-86.

INTRAFUND TRANSFERS

$108,652 decrease ($169,133 to $60,481)

- ($88,268) - Elimination of prior year Cost Applied to Employee Assistance Program, which is funded through an employee benefit trust account and cannot be cost applied.
- ($20,000) - Reduction in services provided to Alcohol Services.

REVENUES

$1,914,730 increase ($12,575,263 to $14,489,993)

- $1,279,000 - State funding increase based on 2% COLA, equity funding adjustment, projected caseload growth, and program costs.
- $217,000 - Medi-Cal revenue increase based on projected caseload growth and rates.
- $162,293 - Medicare revenue increase based on projected caseload growth and rates.
- $148,000 - Employee Assistance Program revenue increase based on expanded program.

NET COUNTY COST

$114,795 increase ($1,085,918 to $1,200,713)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Mental Health Services budget for 1986-87 reflects an apparent increase of $2,029,525 over the 1985-86 Approved budget. Of this amount, $148,441 results from an accounting change. In the 1985-86 budget, the Employee Assistance Program was treated as a cost applied (intrafund transfer) item. In this year's budget, it is being treated as a separate revenue and expenditure item. This results in an apparent increase of $148,441. The net 1986-87 budget increase, therefore, is $1,881,084. This increase is discussed in the following sections:

SALARIES AND EMPLOYEE BENEFITS

Salaries and Employee Benefits have been increased by $535,517 over the current year. Of this total, $118,716 represents salary adjustments and full-year funding of positions added in the 1985-86 budget. Nine new positions are being recommended for a ten-month cost of $216,878. Extra-help services are being expanded to meet program needs at a cost of $224,236. Overtime pay is projected to increase by $23,351, and full-year funding of a Forensic Case Manager for the Conditional Release Program is being recommended at an increase of $20,241. Salary savings are being increased by $77,460, based on actual experience, to $434,000.

Nine new positions are being recommended at a total first year cost of $216,878 (of which the County's share is $21,688). The additional positions include:

Position	Total First Year Cost
1 - Accountant Auditor I-III (Block-budgeted)	$ 23,927
2 - Clerk Typist II	32,352
1 - Specialist Clerk	16,898
1 - Senior Staff Nurse	28,417
1 - Clinical Social Worker III	33,781
2 - Teacher-Counselor I-II (Block-budgeted)	45,708
1 - Nurse Practitioner	35,795
Total First Year Cost	$216,878

BUDGET UNIT:	401 MENTAL HEALTH SERVICES
DEPARTMENT:	HEALTH CARE SERVICES
FUNCTION:	HEALTH SERVICES
RESPONSIBLE MANAGER:	MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

As with the 21 positions added to Mental Health Services in the 1985-86 Proposed Budget, the additional nine positions noted above are recommended by the County Administrator subject to the availability of ongoing State 90% funding to support the increased levels of services and support staff. Should State funding levels be reduced in the future, corresponding program and staff reductions will be necessary.

SERVICES AND SUPPLIES

Services and Supplies costs have increased by $1,387,589. A 5% increase over a nine-month period for mental health community contract providers will cost an additional $158,000. This increase, since it will become effective October 1, has the effect of being 3.75% when applied over the full 12 months of the fiscal year.

Salary adjustments for current contract psychiatrists and two new full-time contract psychiatrists require an increase of $179,000. Drugs provided to psychiatric patients as part of their treatment program are projected to increase by $104,000 due to price increases and higher numbers of patients treated.

Full-year funding of three new programs started during 1985-86 will result in a major increase of $728,000 as follows:

	Amount Of Increase
• Homeless Program.	$400,000
• Supplemental Rate Program	264,000
• Conditional Release Program	64,000
Total	$728,000

An increase of $40,000 is projected in 1986-87 for office rental costs for new programs. Maintenance of structures and grounds at the Mental Health Center, based upon current experience and cost projections from the County Parks and Recreation and Government Buildings Departments, are expected to increase by $47,000 over current levels.

Also included in the overall increase in Services and Supplies are State Department of Mental Health Targeted Supplemental Funds of $155,842 allocated to San Joaquin County in 1986-87. Specific program recommendations for expenditure of these funds will be presented during Final Budget hearings in August.

REVENUE

Revenue is expected to increase by $1,914,730. Included are a projected $1,279,000 increase in State funding, including a 2% cost-of-living adjustment, equity funding adjustments, projected caseload growth, and specialized additional program funding; $217,000 in increased Medi-Cal revenues; $162,293 in increased Medicare revenues; and $148,000 in additional Employee Assistance Program revenue based on an expanded EAP Program. As noted above, the latter was funded in 1985-86 on a cost applied basis; for 1986-87, this program will be treated on an expenditure and revenue basis.

PROGRAM CHANGES

In 1985-86, a number of significant programmatic changes took place in Mental Health Services. These major changes included: 1) development of services for the homeless mentally ill, 2) expansion of forensic services with emphasis on programs for persons coming out of State hospitals after having been treated for mental illness associated with a crime, 3) expansion of case management services, and 4) expanded staffing in the Psychiatric Inpatient Unit.

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PROGRAM DISCUSSION OF 1986-87 BUDGET

In contract programs, 1985-86 included the extension of contracts to Crestwood Hospital in Modesto to provide residential services for young mentally ill adults; to Valley Community Counseling Services for a program expansion in the Escalon area; and to the Center for Positive Prevention Alternatives for expanded services to meet the needs of the Indo-Chinese population. In addition, Valley Community Counseling Services, at the request of the Board of Directors of Rising Sun in Tracy, assumed management of that program for the latter half of the year.

Also in 1985-86, Mental Health Services began a Supplemental Rate Program which will ultimately result in major State funding increases being made available to board and care homes, especially those treating the most difficult clients.

Mental Health Services also has worked on developing a Long-Term Care Facility and a Senior Health and Wellness Center which will provide mental health services to senior citizens along with a wide array of health-related treatment and prevention activities.

1986-87 PROGRAMS

For 1986-87, the Mental Health emphasis will be on continuing development of the programs mentioned above as well as selected expansion of existing activities. The State allocation to Mental Health Services, which determines the scope of mental health care, is relatively static this year. A basic cost-of-living adjustment (COLA) from the State is projected to be 2%. In addition, an equity funding adjustment of about $415,000 is expected, as is a special $155,000 grant for programs mentioned in State statute under the heading "Targeted Supplement Funding". The Targeted Supplement Funding is designated for special needy groups such as children, senior citizens, and criminal justice clients. Emphasis will be placed on children's mental health services to meet program requirements and to maintain compliance with State law requiring that 25% of all Mental Health funds be spent on children or adolescents.

Space demands within Mental Health Services remain a major issue. Attempts will be made to respond to these needs by remodeling within the Mental Health Center. These remodeling costs should be offset by 90% State subventions, although debt financing aspects must be considered. In addition, negotiations are underway with the State to lease or lease-purchase the Professional Building at the Stockton Developmental Center adjacent to the Mental Health Center.

Mental Health Services will continue to emphasize development of a Long-Term Care Facility for chronically mentally ill young adults. A planned mid-1985-86 start-up for this program has been postponed due to problems in obtaining the desired site on the grounds of the Stockton Developmental Center. Emphasis will also continue to be placed on the development of a Senior Health and Wellness Center, which is planned for development adjacent to the Mental Health Center. Full program development awaits site acquisition, but some programs could begin this year.

PROGRAM AUGMENTATION AND DEVELOPMENT

The $1,881,084 actual increase in Mental Health funding for 1986-87 is recommended for utilization in a number of program areas. Programs receiving priority attention include clinical care in Outpatient, Children's Services, and Inpatient areas. Specialized program services will also be developed for the homeless mentally ill and for persons in custody, either in the jail or in a juvenile detention facility.

In order to provide improved and/or expanded program services, this budget includes the recommended allocation of nine additional full-time positions as previously noted. Also included are increases in part-time assistance and normal adjustments for salary and employee benefits and other ongoing operating costs. Increases by program are noted below:

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PROGRAM DISCUSSION OF 1986-87 BUDGET

Community Treatment Program Case Mangement

Classification	No. of Positions	Annual Cost	
Clinical Social Worker III	1	$ 33,781	
Specialist Clerk	1	16,898	
Total New Positions	2		$50,679

The Clinical Social Worker III is needed to provide clinical supervision to 16 staff ranging from Mental Health Specialists to Clinical Social Workers. The Director of Community Treatment Programs is directly responsible for 22 programs and the supervision of 24 staff members. This position is needed to augment the supervisory staff within Community Treatment Services.

The Specialist Clerk position is needed to augment case management services at Community Geropsychiatric Services. This position will perform money management of non-social services cases in convalescent hospitals. This new position will relieve case managers of this obligation which will free-up time to handle their average caseload of 67.7 cases.

In addition, these increased program appropriations are recommended:

Salary and Employee Benefit Adjustments	$ 29,079	
General Expenses and Increases in Service and Supply costs	10,036	
Total Other Program Increase		$ 39,115
TOTAL CASE MANAGEMENT INCREASE		$ 89,794

Psychiatric Inpatient Program

Classification	No. of Positions	Annual Cost	
Senior Staff Nurse	1	$ 28,417	
Total New Positions	1		$ 28,417

The Senior Staff Nurse position is needed to provide medical support and screening services for the Psychiatric Inpatient Unit. Under medical direction, this position will evaluate and monitor medical care. This will allow the program to comply with State requirements.

In addition, these increased program appropriations are recommended:

General Expense Increases Due to Increased Patient Workload	$ 21,468	
Psychiatrist's Contract Adjustments	22,737	
Salary and Employee Benefit Adjustments	70,176	
Food	25,200	
Lab Services	4,368	
Total Other Program Increase		$143,949
TOTAL PSYCHIATRIC INPATIENT PROGRAM INCREASE		$172,366

Mental Retardation/Activity Program

Classification	No. of Positions	Annual Cost	
Teacher/Counselor II	2	$ 45,708	
Total New Positions	2		$45,708

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PROGRAM DISCUSSION OF 1986-87 BUDGET

Two additional Teacher/Counselor positions are needed to maintain State specified ratios of staff to clients in the Activity Center Program. An additional 24 developmentally disabled clients will be admitted to the program during 1986-87.

In addition, these increased program appropriations are recommended:

Salary and Employee Benefit Adjustments	$ 54,195	
Rent - Structure, Grounds	14,871	
General Expense and Increases in Service and Supply Costs	757	
Total Other Program Increase		$ 69,823
TOTAL MENTAL RETARDATION/ACTIVITY CENTER PROGRAM INCREASE		$115,531

Adult Outpatient

Classification	No. of Positions	Annual Cost	
Nurse Practitioner	1	$ 35,795	
Total New Positions	1		$ 35,795

This position will perform routine medication evaluation functions in outpatient services. The present practice of using psychiatrists for routine medication clinic visits is more than twice as costly as using a Nurse Practitioner for this purpose. This will free-up existing psychiatric staff to concentrate on more critical cases.

In addition, these increased program appropriations are recommended:

Salary and Employee Benefit Adjustments	$ 49,968	
Psychiatrist Salary Adjustments for Existing Contracts Plus Two New Positions (Full-Year Funding)	67,343	
Increased Cost of Client Medication	19,032	
Total Other Program Increase		$136,343
TOTAL ADULT OUTPATIENT PROGRAM INCREASE		$172,138

Day Treatment Center

Increased program appropriations recommended:

Salary and Employee Benefit Adjustments	$ 8,610	
Interdepartmental Transfer of Two Positions	35,295	
Psychiatrist's Contract Adjustments	5,000	
Increase in Service and Supply Costs	1,685	
TOTAL DAY TREATMENT CENTER INCREASE		$ 50,590

Children's Services & Lodi Clinic

Increased program appropriations recommended:

Salary and Employee Benefit Adjustments	$ 15,512	
Part-Time Psychologist	4,500	
General Expense and Increases in Service and Supply Costs	1,310	
Part-Time Clerical	4,767	
TOTAL CHILDREN'S SERVICES & LODI CLINIC INCREASE		$ 26,089

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PROGRAM DISCUSSION OF 1986-87 BUDGET

Jail Mental Health Program

Increased program appropriations recommended:

Full-Year Funding for Forensic Case Manager	$ 20,241	
Salary and Employee Benefit Adjustments	13,344	
Additional Psychiatrist Time	73,785	
TOTAL JAIL MENTAL HEALTH PROGRAM INCREASE		$107,370

Public Guardian/Conservator

Increased program appropriations recommended:

Salary and Employee Benefit Adjustments	$ 10,308	
Outside Consultant	15,914	
TOTAL PUBLIC GUARDIAN/CONSERVATOR INCREASE		$ 26,222

Mental Health Services Administration

Classification	No. of Positions	Annual Cost	
Accountant Auditor I - III (Block-budgeted)	1	$ 23,927	
Clerk Typist II	2	32,352	
Total New Positions	3		$ 56,279

The Accountant Auditor position will provide professional level support to the Mental Health Finance Director to meet significantly increased financial workloads in the Mental Health, Alcohol, and Drug Programs. The highest classification of existing accounting staff is Accounting Technician II.

The Clerk Typist IIs will provide patient-related typing support to meet the time requirements on information for patient charts and related medical and legal documents. The increased patient load brought on by a major program expansion during 1985-86 has compromised the ability of existing clerical staff to keep up with patient documentation requirements.

In addition, these increased program appropriations are recommended:

Salary and Employee Benefit Adjustments	$ 61,215	
Maintenance Structure - Grounds	47,000	
Rent - Professional Building	3,000	
Data Processing Expense	(94,227)	
Allocated Department Expense	(30,628)	
Maintenance and Equipment	(31,170)	
Salary Savings	(47,000)	
General Expense - Price Increases	4,160	
Other Charges - State Hospital	9,150	
Fixed Assets	(11,383)	
Intrafund Transfers	(108,652)	
Total Other Program Increase		$(198,535)
TOTAL ADMINISTRATIVE INCREASE/(DECREASE)		$(142,256)
TOTAL COST OF NEW POSITIONS	$216,878	
TOTAL OTHER INCREASE	400,966	
TOTAL INCREASE--MENTAL HEALTH SERVICES PROGRAMS		$ 617,844

BUDGET UNIT: 401 MENTAL HEALTH SERVICES
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FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

Contract Programs

San Joaquin County Mental Health Services contracts with 29 separate program providers. Some of these organizations have multiple program elements though most provide only one type of service to the County. The 29 contracts can be grouped into four general categories. The categories are outreach and prevention, mental health treatment, mental health rehabilitation, and special programs.

Contract Program Summary by Major Catetory

Category	Total Approved 1985-86 Funding	Total Proposed 1986-87 Funding	Inc./ (Dec.)
Outreach/Prevention	$ 812,688	$ 843,164	$ 30,476
Mental Health Treatment Programs	2,108,952	2,195,819	86,867
Mental Health Rehabilitation	700,044	794,877	94,833
Mental Health Special Programs	475,352	1,526,416	1,051,064
	$4,097,036	$5,360,276	$1,263,240

A brief overview of each category and program provider follows:

Outreach/Prevention

Each of these five contract agencies provides basic services in the area of mental health prevention and/or outreach and in general focus their services on school-age youngsters and families. The specific program elements are as follows:

	1985-86 Approved	1986-87 Proposed Funding	Inc./ (Dec.)
Center for Positive Prevention Alternatives (Eastside Opportunity House) operates in East Stockton. This contract agency serves children and families in East Stockton and recently expanded services to the Indo-Chinese population on a citywide basis.	$ 109,512	$ 113,619	$ 4,107
The Council for the Spanish Speaking provides a variety of services primarily aimed at Spanish speaking young people.	$ 94,752	$ 98,305	$ 3,553
Gemini serves the southeast Stockton area with special emphasis on services to the aging, children and youth, and families. This program has a multi-cultural focus but provides especially sensitive services to the black community of Stockton.	$ 155,748	$ 161,589	$ 5,841
Rising Sun is a multi-service youth agency in Tracy. For the past few months, their programs have been provided through a subordinate agreement with Valley Community Counseling Services and discussions are underway to have those services assumed by Valley.	$ 118,032	$ 122,458	$ 4,426

PROGRAM DISCUSSION OF 1986-87 BUDGET

	1985-86 Approved	1986-87 Proposed Funding	Inc./ (Dec.)
Valley Community Counseling Services provides services in Lodi, Manteca, Escalon, and Stockton (and in Tracy on an interim basis) primarily aimed at school-age youngsters.	$ 334,644	$ 347,193	$ 12,549
TOTAL OUTREACH/PREVENTION PROGRAMS	$ 812,688	$ 843,164	$ 30,476

Mental Health Treatment Programs

These programs provide core psychiatric treatment services for mentally ill citizens of the County:

	1985-86 Approved	1986-87 Proposed Funding	Inc./ (Dec.)
Crestwood Manor of Stockton provides the County's comprehensive geriatric inpatient and day treatment programs and is the site for the County-operated geriatric case management services and the County's Mobile Evaluation Team.	$ 752,856	$ 781,088	$ 28,232
Crestwood of Modesto provides treatment services for mentally ill young adults who require long-term treatment in an augmented program. This program has been significantly expanded in the past year.	$ 67,572	$ 77,887	$ 10,315
The Crisis Services Group contract is the basic 24-hour first contact for all mental health clients both in the Mental Health Center and on a mobile crisis basis throughout the County.	$ 315,972	$ 327,821	$ 11,849
The Children's Day Treatment Program is operated by the Children's Home of Stockton, and serves severely mentally ill youngsters on a day treatment basis. These youngsters all reside in their own homes.	$ 303,300	$ 314,674	$ 11,374
The Victor Regional Adolescent Treatment Program serves the counties of Sacramento, Stanislaus, Merced, and San Joaquin through the provision of services for 24 seriously mentally ill adolescents on a residential basis.	$ 669,252	$ 694,349	$ 25,097
TOTAL TREATMENT PROGRAMS	$2,108,952	$2,195,819	$ 86,867

Mental Health Rehabilitation

The mental health rehabilitation contract grouping includes four contract agencies. In general, this category provides services for people with mental illness who have passed the acute stage of their illness and are ready to move toward re-entry to the community and/or the job market.

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PROGRAM DISCUSSION OF 1986-87 BUDGET

	1985-86 Approved	1986-87 Proposed Funding	Inc./ (Dec.)
The Goodwill Industries Program is a job training and rehabilitation program operated in conjunction with the overall Goodwill Program in Stockton. This program has recently been expanded to provide specialized services to persons who previously were homeless mentally ill.	$ 64,272	$ 81,130	$ 16,858
The Satellite Apartment provides 29 apartments to mentally ill adults. The program is operated in conjunction with a HUD Grant and provides important services to mental health clients with a minimal impact on the mental health budget.	$ 15,756	$ 16,347	$ 591
The Human Services Project operates two residential treatment facilities for the County. These are the Grant Street House which is a post-hospital facility serving clients leaving the acute psychiatric unit and	$ 285,348	$ 296,049	$ 10,701
Willow House which is a long-term rehabilitation facility for mentally ill adults.	$ 169,704	$ 207,193	$ 37,489
The University of the Pacific operates two programs. The first is a Community Re-Entry Program including a model apartment and training program for mentally ill persons so they can enter into independent living in the community.	$ 65,760	$ 91,234	$ 25,474
The second is the Eden Park Drop-in Center which serves mentally ill adults in Stockton and the surrounding area who need a place to go during the day for recreation and social development.	$ 99,204	$ 102,924	$ 3,720
TOTAL REHABILITATION PROGRAMS	$ 700,044	$ 794,877	$ 94,833

Special Programs

The 13 contract programs in this category do not fit one of the above three groupings. Included in this category are Children's and Adult Placement Programs, although these are not actual contracts.

	1985-86 Approved	1986-87 Proposed Funding	Inc./ (Dec.)
Catholic Charities operates a Kindergarten through 3rd grade early intervention program for youngsters in 28 schools in the County. The purpose of this program is to identify and provide services to at-risk children before their emotional difficulties become so serious that they require treatment in a more intensive setting.	$ 157,020	$ 162,908	$ 5,888

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PROGRAM DISCUSSION OF 1986-87 BUDGET

	1985-86 Approved	1986-87 Proposed Funding	Inc./ (Dec.)
The Stockton Blind Center provides services to blind individuals in the County who are manifesting emotional difficulties as a result of, or related to, their blindness.	$ 18,384	$ 19,073	$ 689
The NorCal Center for the Deaf provides a deaf outreach program aimed at the deaf community in Stockton. This is an early intervention program aimed at minimizing emotional difficulties related to deafness.	$ 20,136	$ 20,891	$ 755
The Family Service Agency operates a bilingual family counseling program using bilingual, bicultural counselors conversant with Hispanic cultures.	$ 123,648	$ 128,285	$ 4,637
The Stockton Unified School District operates a delayed development program, one portion of which is funded by Mental Health Services. The mental health element is a counseling project aimed at families who have learned that they have a severely delayed youngster and need supportive guidance and counseling to adjust to this reality in their life.	$ 37,164	$ 38,558	$ 1,394
Health Care Evaluation is a medically based evaluation group which reviews all admissions to the County's acute psychiatric units to determine appropriateness of care and to make recommendations on utilization. This element is mandated by State regulations.	$ 33,000	$ 50,000	$ 17,000
Children's Placement is not a contract with a specific agency, but rather is a budgetary grouping to fund the cost of children requiring residential placement.	$ 86,000	$ 48,000	$ (38,000)
Adult Placement funds are used to place adults in residential board and care facilities.	N/A	$ 113,700	$ 113,700
The Long-Term Care Program will house the most severely impaired chronically mentally disabled persons. This population has a history of multiple placement failures in board and care homes.	N/A	$ 75,000	$ 75,000
The Homeless Program will contain approximately seven elements providing shelter, food, and mental health treatment to residents of San Joaquin County.	N/A	$ 385,971	$ 385,971

BUDGET UNIT: 401 MENTAL HEALTH SERVICES
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FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

	1985-86 Approved	1986-87 Proposed Funding	Inc./ (Dec.)
Senate Bill (SB) 155 implemented a Supplemental Rate system for residential care facilities. This bill enables counties to augment basic living and care services for mentally disordered adults in licensed community care facilities as defined in Section 1502 of the Health and Safety Code.	N/A	$ 264,515	$ 264,515
The Conditional Release Program, under Section 5709.8 of the Welfare and Institutions Code, establishes a community system to provide treatment and supervision services to judicially committed patients in the State of California. The goal of the program is to ensure greater public protection in California communities via a standardized system of effective supervision and treatment of judicially committed persons placed on outpatient status by courts.	N/A	$ 63,673	$ 63,673
Targeted Supplemental Program The State Department of Mental Health has allocated $155,842 for the restricted purpose of: 1) reducing and eliminating the incidence of seriously mentally disordered persons being inappropriately placed in the criminal justice system rather than receiving needed mental health treatment; 2) reducing the waiting lists and management problems in local jails for seriously mentally disordered inmates who require secure mental health treatment settings; 3) reducing the incidence of sex offenses among children and adolescents in State; and 4) increasing utilization of mental health treatment services among the elderly and veterans.	N/A	$ 155,842	$ 155,842
TOTAL SPECIAL PROGRAMS	$ 475,352	$1,526,416	$1,051,064
TOTAL CONTRACT PROGRAMS	$4,097,036	$5,360,276	$1,263,240

Funding for these programs amounts to $5,360,276, an increase of $1,263,240, over the 1985-86 approved budget. Of this amount, $151,485 is recommended for continuing support of outside contract agencies. The funding will actually be distributed as 5% contract increase effective October 1, 1986 (3.75% over 12 months). The balance represents new programs funded through the State Department of Mental Health.

ROLLOVER OF 1985-86 FUNDS

The 1985 legislature authorized counties to "roll over" unexpended Mental Health funds, beginning with the 1985-86 fiscal year, subject to Department of Mental Health approval. The 1985-86 carryover level is projected at approximately $500,000. Because of expenditure restrictions, these funds will be held by the Auditor-Controller in a restricted trust account pending Board of Supervisors' approval of an expenditure plan from Mental Health Services.

BUDGET UNIT: 401 MENTAL HEALTH SERVICES
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

In summary, the recommended $1,881,084 net appropriation increase will be utilized to improve, expand, or develop various Mental Health programs, as well as to fund normal operational cost increases, in the following major categories:

Category	Cost Increase
Nine New Positions	$ 216,878
Program Augmentation	400,966
Contract Agencies Augmentation	1,263,240
TOTAL MENTAL HEALTH SERVICES INCREASE	$1,881,084

The required County match has increased $114,795, from $1,085,918 to $1,200,713.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To expand adult case management services by the addition of four Case Managers and one Clerk Typist which allow caseload sizes to be reduced from 70 to 50 while expanding services to an additional 75 clients per month.	1. Progressed in expansion of case management services through the addition of four Case Managers and one Clerk Typist. Caseload sizes are dropping from the 70 level and an additional 75 or more clients will be served.
2. To expand psychiatric services to children by emphasizing additional case management for severely disturbed children and adolescents; by working closely with other County agencies; and by coordinating with the judiciary to intervene in situations in which the psychiatric problems of a youngster are particularly severe or there is extensive involvement of other public agencies.	2. Provided additional psychiatric services to children through the extension of case management services to severely disturbed children and adolescents. This has been achieved by concentrating the efforts of the existing Case Manager on this high risk group. Emphasis has also been placed on working closely with other County agencies, particularly the Human Services Agency, and with the judiciary, particularly in juvenile dependency cases.
3. To augment the staff of the Psychiatric Inpatient Unit to provide for a moderating of the intensive treatment requirements of that facility. This will include adding nursing staff and one additional psychiatrist to allow for a more appropriate and timely handling of severely mentally ill adults.	3. Added one psychiatrist, one psychiatric social worker, and four nurses to the Psychiatric Inpatient Unit staff. This has significantly improved patient care and staff morale and has permitted the appropriate handling of a continuing heavy patient load.
4. To establish by mid-1985-86 a 24 to 32-bed contract facility for chronically mentally ill young adults who require long-term care as an alternative to State Hospital or other costly acute inpatient care.	4. Progress on establishment of the Long-Term Care Facility has been delayed due to State policy changes which have made obtaining the desired site on the grounds of Stockton Developmental Center very difficult. This objective will be deferred to 1986-87 and its ultimate achievement will depend upon locating and obtaining an appropriate site.

BUDGET UNIT: 401 MENTAL HEALTH SERVICES
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
5. To expand crisis activities to emphasize the needs of the South County including Manteca, Tracy, and the County facilities at the French Camp complex.	5. Increased crisis services by the addition of one crisis worker. In addition, each of the six crisis workers has been assigned geographical areas throughout the County, with special emphasis on services to the South County area of Tracy, Manteca, and the County facilities at French Camp.
6. To continue to emphasize enhanced revenue generation from discretionary areas such as client fees and contributions, fees from other counties, conservatorship fees, and client insurance payments.	6. Emphasized revenue generation from discretionary areas. Increased revenue projections for 1985-86 reflect successful efforts in this area.

1986-87 OBJECTIVES

1. To expand the Activity Center Program to permit admission of 24 additional mentally retarded adult clients; to replace an existing two-classroom portable building and to add two more classrooms, for a total of four new classrooms either in site-built or relocatable buildings.

2. To complete development of a comprehensive program for the homeless mentally ill, with emphasis on outreach programs, in downtown Stockton; a Crisis Evaluation Unit at the Mental Health Center at 1212 North California Street in Stockton; a series of contract programs throughout the County; a comprehensive study on the needs of the homeless in the County; and an aggressive case management and residential service program for the homeless.

3. To remodel the Mental Health Center to provide additional space for a Crisis Evaluation Center for the homeless; to expand the Crisis Clinic; and to expand office space in Inpatient, Day Treatment, and Administration areas.

4. To develop a long-range plan for Mental Health Services, including capital development projects, with special emphasis on obtaining the Professional Building at the corner of Magnolia and California Streets as an expansion site for Mental Health activities and related County and non-profit Human Services activities.

5. To develop a comprehensive children's program in cooperation with local school districts if existing State mandates remain unchanged; to expand children's services in key areas such as residential services for children and adolescents and day treatment services for adolescents.

6. To continue expansion of the Employee Assistance Program to dependents of County employees and extend EAP services to community employers on a fee basis.

7. To continue efforts to develop a Long-Term Care Facility which will serve 24-to-32 chronically mentally ill young adults.

8. To continue efforts to develop a Senior Health and Wellness Center which will provide a comprehensive array of health and prevention services.

CONCURRENCE

Mr. Michael N. Smith, Director of Health Care Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 402 DRUG ABUSE
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

Fund: General	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec.
			Requested	Recommended	
Expenditures					
• Sal/Benefits	$ 680,872	$ 881,603	$ 970,728	$ 970,728	$ 89,125
• Svcs/Supplies	144,368	224,412	191,764	191,764	(32,648)
• Fixed Assets	1,938	3,500	2,910	2,910	(590)
Total Expend	$ 827,178	$ 1,109,515	$ 1,165,402	$ 1,165,402	$ 55,887
• Intrafund Trans	0	(42,998)	(48,316)	(48,316)	(5,318)
TOTAL APPROP	$ 827,178	$ 1,066,517	$ 1,117,086	$ 1,117,086	$ 50,569
Earned Revenue By Source					
• Aid-Other Govt	$ 624,911	$ 550,111	$ 537,059	$ 537,059	$(13,052)
• Charges for Svcs	139,878	478,468	540,993	540,993	62,525
TOTAL REVENUE	$ 764,789	$ 1,028,579	1,078,052	$ 1,078,052	$ 49,473
NET COUNTY COST					
• Required Match	$ 62,389	$ 37,938	$ 39,034	$ 39,034	$ 1,096
ALLOCATED POSITIONS	12.0	12.0	13.0	13.0	1.0
TEMPORARY (FTE)*	19.5	19.5	22.4	22.4	2.9
TOTAL STAFFING	31.5	31.5	35.4	35.4	3.9

*Full-time equivalent

MANDATE

Drug Program Services are funded in a categorical block grant to San Joaquin County. An annual plan is developed setting the County priorities for drug treatment and prevention services for the use of these block grant funds. The County is mandated to expend these categorical drug funds according to locally established needs in accordance with the provisions of the Health and Safety Code, Part 3, Division of Drug Programs. There are no State mandates that dictate how the drug funds must be spent other than to address local needs for drug treatment and prevention. However, there are State regulations setting forth operational mandates for licensure and program service. Additionally, Health and Safety Code, Part 3, Section 11987.4 mandates the county to provide a 10% match to State funds, and the Federal block grant legislation mandates 20% of the grant must be spent in drug prevention activities. Additionally, 5% of the Federal funds must be spent for new or expanded services for women.

PURPOSE

The San Joaquin County Drug Program, Treatment, and Prevention Services are administered as a unit of the Mental Health, Alcohol, and Drug Programs, which together form a division of the Department of Health Care Services. Administrative and program support is provided through Mental Health Services.

Drug Program Services operates five treatment programs for individuals misusing and abusing drugs: Methadone Maintenance, Methadone Detoxification, Outpatient Drug-Free, the Women's Program, and Youth Drug Program. Additionally, a prevention and education unit, Youth Drug Services, is operated as a response to mounting public concern over drug abuse among youth. The Drug Program staff also provides support to the County Advisory Committee on Drug Programs.

BUDGET UNIT: 402 DRUG ABUSE
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Units of Service					
Heroin Detox	8,222	8,431	8,708	11,000	12,000
Methadone Maintenance*	44,235	48,274	51,972	35,650	36,000
Drug Free	4,872	5,022	5,288	8,000	8,000
Women's Program	11,089	10,490	11,573	9,100	9,100
Youth Prevention**	2,160	2,159	3,857	4,000	4,000
Youth Intervention***	0	0	226	1,000	1,000

*Methadone Maintenance went from individual units (medication, individual, group) to an all inclusive unit in 1985-86.
**Youth Prevention expressed in hours of service.
***Youth intervention did not begin until Fiscal Year 1984-85.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$89,125 increase ($881,603 to $970,728).

- $17,390 - Normal salary adjustments.
- $23,006 - Increase in Extra-Help due to program expansion, primarily in Students In Prevention (SIP) program.
- $16,176 - New Clerk Typist II position for Heroin Detox program -- workload increase.
- $32,613 - Normal contract salary adjustments and partial year funding of additional Substance Abuse Counselor (Extra-Help contract).

SERVICES & SUPPLIES
$32,648 decrease ($224,412 to $191,764).

- ($4,000) - Reduction in Office Supplies.
- ($9,000) - Reduction in Data Processing Direct Charges (conversion 85% complete).
- ($19,000) - Reduction in laboratory services -- majority of drug testing now done in-house.

FIXED ASSETS
$590 decrease ($3,500 to $2,910).

- Major items include video recorder system ($1,060) and two replacement typewriters ($1,500).

INTRAFUND TRANSFERS & REIMBURSEMENTS
$5,318 increase ($42,998 to $48,316)

- $5,318 - Increased labor cost charged to Probation Department to meet PC 1000 (SB 90) requirements.

REVENUES
$49,473 increase ($1,028,579 to $1,078,052).

- $13,000 - Increase in rates and number of clients (pay patients).
- $31,332 - Increase in number of Medi-Cal clients.
- $7,000 - Full-year fees from new youth program.
- $9,193 - Increase in reformed Medi-Cal revenue based on caseload projections.
- ($13,052) - Reduction in State funding based on "purchase" of additional Medi-Cal revenues.

NET COUNTY COST
$1,096 increase ($37,938 to $39,034).

BUDGET UNIT: 402 DRUG ABUSE
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

Several important changes occurred in the Drug Abuse Programs during the 1985-86 fiscal year. The Methadone Detoxification Program was authorized for expansion from 25 to 50 clients. Similarly, the Methadone Maintenance Program was authorized for expansion from 150 to 200 clients. An orderly expansion of both programs has taken place during the year.

The Drug and Alcohol Youth Programs were combined into a Youth Substance Abuse Program and relocated to a site on Pershing Avenue in Stockton. Though administratively part of the drug programs, this is a semi-independent operation because of the importance of keeping the prevention and early intervention activities for young people away from treatment programs for hard-core drug users.

In 1986-87, there are several planned changes for the drug abuse programs. One is to move the drug-free program from the current site on the grounds of San Joaquin General Hospital to a downtown Stockton location. This program serves persons referred from the court for minor drug-related offenses. In general, these are not hard-core drug users or people with serious addiction problems.

In the summer of 1986, a Students In Prevention Program for drug abuse education and awareness activities will be initiated. This will be modeled after the successful County-operated Students In Prevention Alcohol Program which is now in its seventh year. As with the Alcohol Program, the new program will use high school-age students (primarily in their junior year) as drug abuse prevention experts working with both their high school peers and younger children in middle schools throughout the County.

A new Clerk Typist II position is recommended to meet the workload demands of the expanded Heroin Detox Program, which doubled its client capacity during 1985-86. To meet this need during the past year, a clerical position was "borrowed" from the Jail Medical Program. This interim solution is no longer acceptable due to the extreme pressure to meet major caseload increases in the Jail program. The recommended position will handle all Medi-Cal billings and medical verification, plus all typing, filing, and telephone duties for the Heroin Detox Program.

FUNDING CONSIDERATIONS

The 1986-87 drug abuse programs will experience minor funding problems generally beyond the control of the County. The majority of the revenue for the drug abuse programs comes from State grants and Federal grants passed through the State Office of Alcohol and Drug Programs. At this time, it appears that the drug programs will be required to operate in 1986-87 on 1985-86 allocations. No Cost-of-Living Adjustments (COLA) or increased revenues are projected from State or Federal sources. A $28,000 Medi-Cal increase is budgeted, but is offset in part by a $14,000 reduction in the State allocation to meet requirements associated with the State share of Medi-Cal. The result of these changes will likely be a decrease in program services since there are mandatory costs already projected for the coming fiscal year. Unless this trend of reduced State and Federal funding is rectified, there will be an inevitable reduction in client services within the near future.

The $1,096 increase in Net County Cost represents the increase in the County match required to receive State and Federal program funding.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
Drug Treatment Program	
1. To provide a 21-day outpatient program, with a capacity of 50, to detoxify individuals addicted to heroin or other opiate-type narcotics.	1. Provided a 21-day outpatient program to detoxify individuals addicted to heroin and/or other opiate-type narcotics.

BUDGET UNIT: 402 DRUG ABUSE
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
2. To provide a methadone maintenance program, with a capacity of 200, for individuals addicted to heroin in order to help them effect a total lifestyle change.	2. Provided an expanded methadone maintenance program for 200 individuals addicted to heroin to help them effect a total lifestyle change.
3. To provide a special women's program with a capacity of 50 for women misusing or abusing drugs, with a primary emphasis on pregnant women, in order to increase the potential for a drug-free birth.	3. Provided a special program for women drug users, with a primary emphasis on pregnant women, in order to increase the potential for a drug-free birth.
4. To provide a drug-free program for individuals misusing or abusing drugs in order to help them effect a total lifestyle change; to maintain capacity at 100 individuals.	4. Provided a drug-free program for individuals misusing or abusing drugs in order to help them effect a total lifestyle change.
5. To provide a 12-week drug education program for PC 1000 referrals; maintain capacity at 400 individuals annually.	5. Developed a 12-week Drug Education Group for intermediate drug users referred on the PC 1000 Program.
6. To provide intervention counseling to individuals ages 13 to 18 years; maintain capacity at 175 individuals annually.	6. Developed a drug intervention program for individuals 13 to 18 years old, and developed an on-campus high school Drug Education and Awareness Group.

Drug Prevention Programs

1. To provide Parent Awareness Programs designed to help in the understanding of teenage drug use.	1. Objective met through public speaking on school campuses and through specific family intervention as part of Youth Substance Abuse Services.
2. To provide teacher training programs on the K-12 Drug Education/Information Curriculum.	2. Provided training for teachers on the K-12 Drug Education/Information Curriculum.
3. To provide school-based drug education groups offering information about drugs and developing skills in resisting peer pressure, decision-making, and goal setting. These groups can be voluntary or offered in lieu of suspension.	3. Provided speakers to various groups interested in drug education and prevention programs.
4. To provide short-term counseling for students 13 to 18 years experiencing drug problems. Counseling is provided around the drug issue, with referral to family counseling for more in-depth therapy.	4. Provided this service through development of Youth Substance Abuse Services.
5. To maintain a resource library including films and film strips as well as journals, books, and research material that teachers may borrow for classroom use.	5. Developed, updated, and maintained a resource library on drug information for community utilization.

BUDGET UNIT: 402 DRUG ABUSE
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

1985-86 OBJECTIVES	1985-86-ACCOMPLISHMENTS
	Drug Prevention Programs
6. To integrate drug awareness and information training to 24 individuals in the Students In Prevention (SIP) Program.	6. This objective deferred to 1986-87.

1986-87 OBJECTIVES

Drug Treatment Programs:

1. To continue to provide a wide range of drug abuse programs including services for hard-drug users through both Methadone Detoxification and Methadone Maintenance; programs for persons with moderate or mild drug problems through the use of the PC 1000 and Drug-Free Diversion Programs; and a variety of prevention programs aimed at young people and others who are at risk for drug abuse, but who do not actually have drug problems.

2. To integrate drug awareness and information training to high school-age youngsters who are involved in the Students In Prevention Program, a broad-based substance abuse prevention activity aimed at high school and middle school-aged youngsters.

3. To review and update currently existing K-12 drug education information curriculum, and teach same to high schools and public schools throughout the County.

4. To provide a Partners In Prevention Program through coordination with existing similar activities in Alcohol Services. The emphasis will be on addressing issues of drug abuse among young people through community organization and development activities.

5. To evaluate the possibility of either developing or expanding current programs to reach out to cocaine users, particularly those who are employed and/or students, and otherwise not in the typical drug user cultural lifestyle.

6. To work with elected and other public officials to develop a clearer and more precise understanding of the impact of drug abuse and use in our society, with special emphasis on prevention and intervention efforts for younger persons.

7. To coordinate with San Joaquin General Hospital and other medical providers in the community organized intervention efforts designed to intervene with high risk mothers and babies with regard to drug addiction and drug use problems.

CONCURRENCE

Mr. Michael N. Smith, Director of Health Care Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 404 ALCOHOLISM SERVICES
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,510,761	$ 1,638,570	$ 1,745,963	$ 1,745,963	$107,393
• Svcs/Supplies	623,298	690,477	759,511	759,511	69,034
• Fixed Assets	4,721	7,000	6,010	6,010	(990)
Total Expend	$ 2,138,780	$ 2,336,047	$ 2,511,484	$ 2,511,484	$175,437
• Intrafund Trans	(139,423)	(128,660)	(137,587)	(137,587)	(8,927)
TOTAL APPROP	$ 1,999,357	$ 2,207,387	$ 2,373,897	$ 2,373,897	$166,510
Earned Revenue By Source					
• Fines & Forfeitures	$ 168,141	$ 283,000	$ 266,972	$ 266,972	$(16,028)
• Aid-Other Govt	899,693	938,864	1,009,925	1,009,925	71,061
• Charges for Svcs	517,807	611,621	714,503	714,503	102,882
TOTAL REVENUE	$ 1,585,641	$ 1,833,485	$ 1,991,400	$ 1,991,400	$157,915
NET COUNTY COST					
• Required Match	$ 72,494	$ 74,069	$ 77,724	$ 77,724	$ 3,655
• Discretionary	341,222	299,833	304,773	304,773	4,940
TOTAL	$ 413,716	$ 373,902	$ 382,497	$ 382,497	$ 8,595
ALLOCATED POSITIONS	12.0	12.0	13.0	13.0	1.0
TEMPORARY (FTE)*	55.5	53.0	59.4	59.4	6.4
TOTAL STAFFING	67.5	65.0	72.4	72.4	7.4

*Full-time equivalent

MANDATE

Alcoholism treatment services are not mandated by State or Federal law. Once the County decides to operate the various services, State regulations control the operation of the program. State and Federal funds are utilized for the operation of alcoholism programs and require certain levels of fiscal and program management. Various funds are restricted to specific usage. Division 10.5, Section 11840 of the Health and Safety Code requires a 10% County match on all State alcohol funds allocated to the County. Although a minimum service level is not required for any program category, Division 10.5, Sections 11810.5, 11810.6, and 11811 of the Health and Safety Code mandate a local planning process, whereby program areas to be funded are identified.

PURPOSE

Provides a wide range of alcohol treatment prevention and outreach activities to residents of San Joaquin County. Includes special services designed to educate and inform the community about the problems associated with alcohol use and services available for the treatment of alcoholism. Operates several residential treatment programs. Provides information and referral, evaluation, education, and counseling services for citizens in the community. Provides Youth Treatment Services including group, family, and individual counseling for youths between the ages of 12 and 18. Operates drinking driver programs throughout the County serving both first and second offender drunk drivers.

BUDGET UNIT: 404 ALCOHOLISM SERVICES
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

WORKLOAD DATA

The key workload indicators are found in the prevention and treatment programs noted below:

	Actual			Est./ Act.	Proj.
Prevention Activities	82-83	83-84	84-85	85-86	86-87
Student Education					
Schools contacted	93	76	88	184	190
Students contacted	14,819	10,463	9,618	7,654	9,000
Public Education					
Organizations contacted	50	61	48	60	60
Individuals contacted	11,345	10,300	9,940	1,632	3,500
Treatment Services					
Recovery House					
Number of admissions	409	389	403	396	420
Number of client days	19,789	21,947	22,184	22,196	22,300
Residential Treatment Center					
Number of admissions	290	338	371	296	350
Number of client days	5,814	6,387	7,095	6,541	7,000
Residential Treatment/Detox					
Number of admissions	534	593	583	518	525
Number of client days	1,954	2,127	1,688	1,096	1,500
Starting Point					
Number of admissions	2,109	2,275	2,246	2,197	2,250
Number of client days	6,484	6,505	6,318	6,142	6,300
Youth Enrichment Services					
Number of admissions	86	61	98	110	130
Number of individual visits	333	161	68	59	75
Number of group visits	447	231	96	61	100
Alcohol Recovery Center					
Number of admissions	242	219	171	113	175
Number of individual visits	826	757	613	268	600
Number of group visits	2,237	1,502	1,206	804	1,200
Drinking Driver Program					
Number of admissions	600	594	655	586	590
Number of group visits	38,400	38,016	41,920	37,504	37,760
First Offender Program					
Number of admissions	957	1,200	1,146	1,106	1,100
Habitual Offender Program					
Number of admissions	---	---	---	130	150
Honor Farm Reception Center					
Number of admissions	8,753	10,706	11,952	12,492	12,400

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

BUDGET UNIT: 404 ALCOHOLISM SERVICES
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

SUMMARY OF MAJOR BUDGET CHANGES

SALARIES & EMPLOYEE BENEFITS

$107,393 increase ($1,638,570 to $1,745,963)

- ($44,906) - Reduction in regular Salaries and Employee Benefits based on actual and projected staffing patterns and costs. Includes normal salary adjustments, one unfunded Clinical Psychologist II position, and one Assistant Substance Abuse Coordinator position approved during 1985-86.
- $17,466 - Increase in Extra-Help based on 1985-86 experience, normal hourly rate adjustments, and an adjustment for the addition of new Extra-Help Contract positions. (Note: 1985-86 Estimated/Actual over budget by $29,780. Recommended 1986-87 amount is $12,334 below 1985-86 Estimated/Actual.)
- $136,288 - Increase in Extra-Help Contract (from $831,319 to $967,607) for normal salary adjustments for 37 contract Substance Abuse Counselors, five Chief Counselors, and five Directors ($51,957); full-year funding of two Counselors ($30,741) and one Chief Counselor ($17,786) added during 1985-86; and two recommended new contract positions: one Substance Abuse Director for Residential Treatment Program ($19,935) and one Counselor for new Women's Program ($13,163).

SERVICES & SUPPLIES

$69,034 increase ($690,477 to $759,511)

- $5,987 - Share of new Mental Health computer system costs.
- $23,308 - Expansion of EAP services.
- $17,963 - Food costs to serve increased client population. (Note: 1985-86 Estimated/Actual over budget by $6,635.)
- $4,371 - Increased rent per rental agreements.

FIXED ASSETS

$990 decrease ($7,000 to $6,010)

- Major items include a video recorder system ($1,160) and three washers and dryers ($3,600).

INTRAFUND TRANSFERS

$8,927 increase ($128,660 to $137,587)

- $8,927 - Increased labor costs charged to Sheriff-Honor Farm for Alcohol Reception Center program.

REVENUES

$157,915 increase ($1,833,485 to $1,991,400)

- $20,342 - Anticipated 3% increase in State funding (not included in Governor's budget).
- $55,938 - Increase in rates and number of clients (pay patients).
- $46,335 - Increase in rates and number of clients in all drinking driver programs.
- $50,000 - New Women's Program (full-year of Federal grant funding).
- ($16,028) - Reduction in Drunk Driving Fines designated for alcoholism programs based on current experience.

NET COUNTY COST

$8,595 increase ($373,902 to $382,497)

- $3,655 - Increase in required County 10% match on net State allocation.
- $4,940 - Increase in discretionary funding of Starting Point program to cover normal operating costs.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Alcoholism Services budget is supported by five primary sources of funds:

- Fees for services.
- State and Federal program revenues.
- Fines from drunk driving convictions.
- Mandated County matching funds.
- Local discretionary funds for specific programs.

For 1986-87, the total funding available from these sources is projected to be $2,373,897, an increase of $166,510 from the 1985-86 level. A summary of each of the funding sources follows:

BUDGET UNIT: 404 ALCOHOLISM SERVICES
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

Fees for Services - Program fees from pay patients and insurance are expected to increase by $102,882 (from $611,621 to $714,503). The most significant increases are in Alcoholism-Pay Patients, up $55,938 (from $136,262 to $192,200) due primarily to increased units of service in the Employee Assistance Program and improved billing and collections; and Institutional Care and Services-Drunk Driving, up $19,413 (from $238,055 to $257,468). This revenue represents fees charged to participants in the year-long Drinking Driver Program for second offenders, and reflects a projected increased caseload. This program is required by law to be fully self-supporting, with no State or Federal funding allowed. All other revenues from program fees and insurance are expected to increase by approximately $27,531 over 1985-86 levels.

State & Federal Revenues - In total, the revenue from these sources is expected to increase by $71,061 (from $938,864 to $1,009,925) in 1986-87. All program revenues in this category reflect slight increases over prior year levels. For Fiscal Year 1986-87, there is a $50,000 Federal grant for a women's program included in the increased revenue total.

Required County Match - The County is required to provide a match against the State Aid for Alcohol Program funds. For 1986-87, this 10% match amounts to $77,724, $3,655 above the 1985-86 level of $74,069.

Fines from Drunk Driving Convictions - AB 2086 (Statham) requires counties to place $50 for each drunk driving conviction into a trust account to be used for alcohol programs. Based on trends in current conviction levels, revenues are projected to decrease by $16,028 (from $283,000 to $266,972) in 1986-87.

Local Discretionary Funding - In adopting the 1983-84 budget, the Board of Supervisors established the policy of "overmatching" some Alcohol Services program funding in recognition of the fact that certain discretionary programs provided by Alcoholism Services are directly related to reducing the County's Jail population. Because of this correlation, the Board approved a General Fund appropriation to support the Starting Point and the Honor Farm Reception Center programs.

The following chart summarizes the total General Fund commitment to the Alcoholism Services budget:

Element	1984-85 Actual	1985-86 Budget	1986-87 Recommended	Inc/(Dec)
Required Match	$ 72,494	$ 74,069	$ 77,724	$ 3,655
Starting Point	341,222	299,833	304,773	4,940
Honor Farm	139,423	128,660	137,587	8,927
TOTAL	$553,139	$502,562	$520,084	$17,522

It is important to emphasize that although $520,084 of local discretionary and matching funds are recommended to support the Alcoholism Services budget, only 15% of this total is budgeted for traditional alcohol programs. This 15% represents the required matching funds. The remaining 85% is more appropriately categorized as funds in support of law and justice programs. This 85%, or $442,360, is utilized for the Starting Point and Honor Farm programs, both of which divert individuals from the County Jail system. Without these programs, the overcrowding problems currently existing at the Jail would be exacerbated.

Starting Point is located at 701 East Park Street in Stockton. The program is a social model detoxification program serving up to 20 men needing detoxification from acute alcoholism. This program also serves as an intake center for persons requiring residential treatment. This program is budgeted at $304,773 for 1986-87, an increase of 1.6% over the 1985-86 Approved level.

BUDGET UNIT: 404 ALCOHOLISM SERVICES
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Honor Farm program is a 30-bed reception center at the Jail Complex and is operated under contract with the Sheriff's Department. The main goal of the reception center is to provide humane treatment of the public inebriate without the necessity of arrest and to reduce bookings at the Men's Jail. The reception center serves as a referral point to either a detox/treatment facility or an independent living situation. This program is budgeted at $137,587 for 1986-87, an increase of 6.9% above the 1985-86 Approved level.

The total Alcoholism budget for 1986-87 represents a maintenance of the current level of services, with one new permanent and two contract positions recommended to meet current program staffing needs. It is important to underscore the fact that Alcoholism Services utilizes the flexibility of contract Substance Abuse Counselors and currently has 46 individuals on contract along with the 12 permanent positions allocated to the Department.

Recommended Fixed Assets total $7,000 for the purchase of three washers and dryers, a video tape player, a VCR monitor, and computer tables.

Alcohol Programs

Youth Services continued to be a high priority area in 1985-86. The Partners In Prevention Program was initiated in several areas of the County, particularly Tracy and the South County. The primary emphasis of this program is the bringing together of parents and school-age youngsters in a combined effort to intervene in alcohol use and abuse. Special emphasis is placed on those activities that are most compromising for young people, such as drinking while driving.

During the past year, a major renovation of the Residential Treatment Center was completed as a first step to expand the marketability of this program to a broader segment of the community.

In 1985-86, the Recovery House was expanded with the addition of two new modules which provide an additional 20 beds. The increased capacity is being used primarily for a women's project which is partially underwritten by Federal funds. The number of beds for men, however, has also been increased.

During the past year, the Alcohol Program staff has worked closely with the Sheriff's Department in a continuing analysis of Alcohol Support programs within custody facilities. Special emphasis has been placed on diversion programs for the public inebriate. The alcohol program has also worked closely with the Employee Assistance Program to make the full range of County-operated alcoholism services available not only to County employees and their dependents, but also to other persons in the community.

In 1986-87, the program will emphasize a number of areas of service. Youth activities will continue to be a high priority. The Partners In Prevention Program will be expanded into two more areas of the County. The Students In Prevention Program will continue to be emphasized as it has been for seven years. This program is now in every high school in the County except one. Efforts will be made to include the remaining school in the program in 1986-87.

The Alcoholism Program will continue to reach out to the broader community, primarily through the Residential Treatment Center program. This program will be re-oriented to a chemical dependency model, as provided for in current State health licensing law. This shift will make the program eligible for a broader range of insurance programs, thus making services available to many more people in the community.

Women's programs will continue to be emphasized, particularly in the Recovery House Program, both through direct County operations and through a recently established affiliation with the Women's Center of San Joaquin County.

In 1986-87, emphasis will be placed on family counseling services in at least two program areas, Recovery House and Residential Treatment, with a possible extension into the network of Outpatient Services.

BUDGET UNIT: 404 ALCOHOLISM SERVICES
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

Departmental operations during the coming fiscal year will be affected by the outcome of several major issues. One major concern is the general financing of alcohol programs. The Governor's preliminary 1986-87 budget contains no cost-of-living adjustments nor increased allocations for local alcohol treatment programs. Based on information from the State Office of Alcohol and Drug Programs, a 3% increase in State revenue has been included based on the assumption that additional funding will become available. Though existing programs may remain intact for a year or two under this static State revenue picture, the ultimate result will be a major reduction in available services.

Another operational issue involves the future direction of the County's public inebriate programs. Alcohol Services currently operates several programs that focus primarily on the public inebriate. Efforts will be made to either expand or to network these programs closely with planned and recently-established new services aimed at the homeless, including those who are alcoholics and mentally ill.

Net County Cost has increased by $8,595, from $373,902 to $382,497. Included in this amount is $77,724 in Required Match funds and $304,773 in Discretionary funds for the continued operation of the Starting Point men's social model detoxification program.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue to divert over 12,000 admissions from the County Jail.	1. Diverted over 12,000 admissions to Alcohol Programs instead of County Jail.
2. To continue to place emphasis on the Students In Prevention projects and a greater awareness and education of alcohol and drug problems for the community as a whole.	2. Reached over 22,000 individuals with alcohol prevention and community education activities having special emphasis on school programs. The Students In Prevention Program was deferred to 1986-87.
3. To establish two more self-supporting half-way houses with one designed specifically for women.	3. Established four self-supporting half-way houses for men and one for women in the Stockton Community.
4. To establish five family support groups throughout the County to help families deal with alcohol-related problems.	4. Established three family support groups throughout the County to help families deal with alcohol-related problems.
5. To continue high usage by the community of the residential programs with a continued increase in the occupancy percentage.	5. Attained an average occupancy rate of all residential programs of 90% plus.
6. To increase program revenue by 10% through fees and insurance.	6. Increased revenue generated by the programs through fees and insurance by 9%.
	7. Admitted to the two residential recovery programs over 888 persons for alcohol treatment with 60% completing one of the programs.
	8. Forty percent of the persons admitted to Starting Point, the men's detox unit, were referred and admitted to a follow-up treatment program.
	9. Had over 1,770 admissions to Drinking Driver Programs.

BUDGET UNIT: 404 ALCOHOLISM SERVICES
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

1986-87 OBJECTIVES

1. To continue to divert over 12,000 admissions from the County Jail.
2. To continue to emphasize the Students In Prevention projects and a greater awareness and understanding of alcohol and drug problems for the community as a whole.
3. To establish a special women's program at the Recovery House facility.
4. To establish five family support groups throughout the County to help families deal with alcohol-related problems.
5. To establish a half-time Family Therapist position for alcohol programs.
6. To increase the already high occupancy percentage in the residential treatment programs.
7. To increase program revenue from client fees and insurance by 10%.

CONCURRENCE

Mr. Michael N. Smith, Director of Health Care Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 408 UTILITY DISTRICTS
DEPARTMENT: PUBLIC WORKS
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 320,901	$ 336,174	$ 358,082	$ 358,082	$ 21,908
• Svcs/Supplies	46,286	53,522	51,445	51,445	(2,077)
• Fixed Assets	847	2,500	3,000	3,000	500
Total Expend	$ 368,034	$ 392,196	$ 412,527	$ 412,527	$ 20,331
• Intrafund Trans	(27,512)	(30,000)	(30,000)	(30,000)	0
TOTAL APPROP	$ 340,522	$ 362,196	$ 382,527	$ 382,527	$ 20,331
Earned Revenue By Source					
• Charges for Svcs	$ 331,411	$ 362,196	$ 382,527	$ 382,527	$ 20,331
TOTAL REVENUE	$ 331,411	$ 362,196	$ 382,527	$ 382,527	$ 20,331
NET COUNTY COST					
• Support	$ 9,111*	$ 0	$ 0	$ 0	$ 0
ALLOCATED POSITIONS	10	10	10	10	0

*All expenditures are offset by revenues. However, because charges for services are billed monthly in arrears, actual revenues will not match actual expenditures.

MANDATE

Although the establishment of Special Districts is not mandated, the authority to do so is Section 5829 et. seq. of the Streets and Highways Code for Maintenance Districts and Section 25210.10 et. seq., of the Government Code for County Service Areas.

PURPOSE

As a division of the Department of Public Works, to operate and maintain the various utilities provided for the Special Districts under the control of the Board of Supervisors.

WORKLOAD DATA

On a seven-day per week, 24-hour per day basis, the Utility Division of the Department of Public Works operates and maintains the following:

The Utility Division office, lab, shop, and yard complex which serves 13 County Service Areas, 26 Maintenance Districts, the Southern Water System, and the San Joaquin General Hospital Sewage Lift Station, including:

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Water Systems	N/A**	N/A**	24	24	25
Wells and Appurtanences	N/A	N/A	51	51	53
Service Connections	N/A	N/A	4,539	4,539	4,625
Main Water Lines (Miles)	N/A	N/A	50	50	54

**Not Available for this period.

BUDGET UNIT: 408 UTILITY DISTRICTS
DEPARTMENT: PUBLIC WORKS
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

WORKLOAD DATA

	Actual			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Sewage Treatment Plants	N/A	N/A	3	3	3
Sewage Collection Systems	N/A	N/A	8	8	8
Service Connections	N/A	N/A	5,851	5,851	5,851
Main Sewer Lines (Miles)	N/A	N/A	62	62	62
Sewage Pumping Stations	N/A	N/A	7	7	7
Storm Drain Pump Stations	N/A	N/A	55	57	60
Storm Drain Pumps	N/A	N/A	120	122	128

Along with the routine maintenance and operation of above listed facilities and equipment, the Division responded to:

	Actual			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Sewer Complaints	N/A	N/A	N/A	538	525
Sewer Stops Cleared	N/A	N/A	N/A	322	300
Sewer Risers Repaired	N/A	N/A	N/A	28	30
Water Complaints	N/A	N/A	N/A	322	300
Water Leaks Repaired	N/A	N/A	N/A	42	40
Water Quality Calls	N/A	N/A	N/A	232	200
Feet of Sewer Line Cleared on "Hot Spot" Maintenance Schedule	N/A	N/A	N/A	11,515	25,000

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$21,908 increase ($336,174 to $358,082)

- $22,008 - Normal salary adjustments.

SERVICES & SUPPLIES

$2,077 decrease ($53,522 to $51,445)

- $500 - Increase in Transportation and Travel costs formerly included in Public Works - Administration budget.
- ($3,685) - Decrease in Data Processing Direct Charges.

FIXED ASSETS

$500 increase ($2,500 to $3,000)

- $3,000 - The only item requested is a 2,500-pound crane to be mounted on one of the existing vehicles for removing pumps that need to be replaced or repaired. In the past, this has been accomplished with rented equipment which is not always available within the limited time-frame of an emergency.

REVENUES

$20,331 increase ($362,196 to $382,527)

- $20,331 - All costs are offset by user fees.

PROGRAM DISCUSSION OF 1986-87 BUDGET

Services provided are necessary for the health and welfare of those served. Water production and supply, and waste water treatment must meet standards adopted by both State and Federal regulatory agencies.

This budget unit provides the salaries, supplies, and equipment for the functions of this Division. All costs are fully reimbursed to the General Fund by the Special Districts and County departments receiving the services.

BUDGET UNIT: 408 UTILITY DISTRICTS
DEPARTMENT: PUBLIC WORKS
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Intrafund Transfers object reflects reimbursements from County departments for services provided to them by the Utility Division, with the exception that reimbursements from Enterprise and Internal Service Funds are reported as revenues. Included in this object is the reimbursement from Government Buildings for the operation and maintenance for the Hospital Sewer Interceptor and Lift Station, and the charges to Public Works for servicing and operating various County storm drainage pumping plants.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To renovate the Maurland Manor Maintenance District water well, pump, and controls.	1. Renovated Maurland Manor Maintenance District well, pump, and controls by installing new equipment.
2. To continue improvements to the Southern Water System.	2. Installed sand separators on Wells #1 and #2. Initiated a program of metering and back flow prevention at the Stockton Metropolitan Airport, and Air Metro Industrial Park.
3. To upgrade Well #1 in the Lincoln Village Maintenance District, to bring it into compliance with current standards.	3. Renovated Lincoln Village Well #1 bringing it into compliance with all current standards by sealing well.
4. To continue sewage collection system rodding and flushing programs.	4. Rodded and flushed all known problem areas in sewage collection systems (approximately 11,500 feet).
5. To continue the upgrading of all water systems.	5. Completed design and awarded contracts to improve the Southern Water System and the Lincoln Village Water System.

1986-87 OBJECTIVES

1. To increase rodding and flushing programs in the sewage collection systems. Goal is to double the footage cleaned during 1985-86, to approximately 25,000 feet.
2. To develop computer programs for operations and maintenance of various systems and facilities operated by the Division.
3. To implement and maintain cross-connect control program for the Southern Water System and the Thornton Water System.
4. To complete modifications to the Lincoln Village Water System.
5. To complete modifications to the Southern Water System.

CONCURRENCE

Mr. Henry M. Hirata, Director of Public Works, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 409 SOLID WASTE CONTRIBUTION
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 573,662	$ 432,140	$ 0	$ 0	$(432,140)
TOTAL APPROP	$ 573,662	$ 432,140	$ 0	$ 0	$(432,140)
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 573,662	$ 432,140	$ 0	$ 0	$(432,140)
TOTAL STAFFING	0	0	0	0	0

MANDATE

There is no mandate that the General Fund contribute to the operation of the Solid Waste Management Program.

PURPOSE

To fund the difference between expenses and revenues within the Solid Waste Enterprise Fund.

PROGRAM DISCUSSION OF 1986-87 BUDGET

Traditionally, the operation of the County's Solid Waste Management Program has resulted in expenditures exceeding revenues. This has necessitated a General Fund contribution to the Solid Waste Enterprise Fund. However, it is the intent that an Enterprise Fund be self-sufficient; as a result, over the years fees have been increased in an attempt to reduce or eliminate the General Fund contribution.

In 1984-85, an extensive restructuring of the Solid Waste Program's revenue sources was initiated, that carried through 1985-86. This was to establish a gate fee system for all users of the County's refuse disposal facilities. As of this writing, it is anticipated that effective July 1, 1986, all users will be paying a gate fee. If this is accomplished, the Solid Waste Enterprise Fund will begin to operate on a break-even basis, thus eliminating the need for a General Fund contribution in 1986-87.

For further details regarding the County's Solid Waste Management Program, see the "Solid Waste Enterprise Fund" budget narrative.

BUDGET UNIT: 478 EMERGENCY HEALTH CARE
DEPARTMENT: EMERGENCY HEALTH CARE
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 49,371	$ 305,092	$ 0	0	$(305,092)
• Operating Trans	0	0	321,031	300,000	300,000
TOTAL APPROP	$ 49,371	$ 305,092	$ 321,031	$ 300,000	$ (5,092)
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 49,371	$ 305,092	$ 321,031	$ 300,000	$ (5,092)
TOTAL STAFFING	0	0	0	0	0

MANDATE

This program is not mandated. Once a county has chosen to develop an emergency medical services system, Section 1797 et. seq. of the California Health and Safety Code provides standards and guidelines for the operation of these systems.

PURPOSE

Conducts training and certification of paramedic and emergency nursing personnel, develops EMS Countywide plans for disaster response, emergency transportation, medical communications, and emergency medical care.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES
$305,092 decrease ($305,092 to zero)
- ($305,092) - To reflect accounting change required by new State Controller's budget format.

OPERATING TRANSFERS OUT
$300,000 increase (zero to $300,000)
- ($5,092) - Net reduction in County contribution to EMS program. New budget object per State Controller's format.

NET COUNTY COST
$5,092 decrease ($305,092 to $300,000)

PROGRAM DISCUSSION OF 1986-87 BUDGET

In November 1984, the County reassumed full responsibility from the Local Health District for the Countywide Emergency Medical Services (EMS) program. Prior to 1985-86, the County contribution to the Local Health District funded only a portion of the total EMS program cost. This budget unit reflects the County contribution to the San Joaquin General Hospital Enterprise Fund for the operation of the EMS program. Effective with the 1986-87 budget, the County Administrator is recommending a funding cap of $300,000 on the County contribution to this program. Due to a change in the State Controller's budget format for counties, this contribution has been moved from Other Charges to Operating Transfers Out for 1986-87.

BUDGET UNIT: 478 EMERGENCY HEALTH CARE
DEPARTMENT: EMERGENCY HEALTH CARE
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

SUMMARY OF HOSPITAL ENTERPRISE FUND EMS BUDGET

Salaries and Employee Benefits
$18,587 increase ($233,326 to $251,913)

- $42,500 - Added new contract position - Course Director.
- ($21,998) - Eliminated one contract position; reduced hours for one contract position.
- $6,399 - Normal salary adjustments.
- ($8,796) - Reduction in Employee Benefits based on current contribution rates and positions.

Services and Supplies
$27,541 decrease ($139,979 to $112,438)

- $6,310 - Increase in Medical Supplies based on current experience.
- ($3,190) - Reduced Transportation and Travel based on current experience.
- $9,000 - Increase in expendable Training Supplies based on current experience.
- ($37,495) - Reduced hours for various part-time training positions.
- ($5,120) - Eliminated overhead charges from Hospital.
- $6,443 - Increased maintenance charges from County for communications equipment and lines.

Fixed Assets
$10,572 decrease ($24,672 to $14,100)
Recommended items include the following training equipment:

- $7,000 - Lifepack 5 Monitor/Defibrillator unit.
- $5,000 - Video Recorder/Monitor system (3/4" format).
- $1,100 - Slide Projector/Dissolve unit.
- $1,000 - Adult Airway Mannequins (2).

Revenues
$35,465 decrease ($92,885 to $57,420)

- ($10,680) - Reduction in Ambulance Ordinance fees after 1985-86 implementation.
- ($15,000) - Reduction in charges to base hospitals with transfer of paramedic training responsibilities to Regional EMS Agency.
- ($9,785) - Reduction in training fees with transfer of paramedic training to Regional EMS Agency.

Revenues have decreased because the County has consolidated its paramedic training program with the Regional EMS Agency and hence a portion of the Delta College ADA funds will now go directly to the Regional EMS Agency. In addition, revenues for ambulance ordinance maintenance have decreased after the 1985-86 start-up of the ordinance program. Operating costs have been adjusted accordingly.

Net County Cost
$5,092 decrease ($305,092 to $300,000)

COMPARISON OF EMS OPERATIONS AND REVENUES

	1985-86 Budget	1986-87 Requested	1986-87 Recommended	Inc./ (Dec.)
Operating Expense	$397,977	$378,451	$357,420	$(40,557)
Operating Revenue	92,885	57,420	57,420	(35,465)
Net County Cost	$305,092	$321,031	$300,000	$ (5,092)

Operating expense and revenue projections will be adjusted during Final Budget hearings in August, once the Regional EMS Agency State budget is approved and final costs and revenues for the regional paramedic training program are determined.

The Hospital will fund the $21,031 difference between the $321,031 EMS budget total and the maximum County contribution of $300,000.

BUDGET UNIT: 478 EMERGENCY HEALTH CARE
DEPARTMENT: EMERGENCY HEALTH CARE
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

Program activities in Fiscal Year 1986-87 will focus on the following areas:

- Continued monitoring of the Countywide ambulance ordinance adopted in 1985 with special emphasis on the concerns of liability insurance issues and maintenance of effort in monitoring compliance.
- Transfer to the Regional EMS Agency of the responsibility for regional paramedic training, and evaluation of this effort in terms of County participation, costs, and benefits.
- Continuation of basic EMT-I and MICN training programs.
- Continued efforts to improve emergency medical dispatch procedures.
- Continued discussion with the State, Regional EMS Agency, and other County EMS agencies regarding the resolution of selected delegation of medical control to the Regional EMS Agency.

CONCURRENCE

Mr. Michael N. Smith, Director of Health Care Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 494 HOSPITAL CARE CONTRIBUTION
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$4,856,097	$ 5,113,471	$ 0	$ 0	$(5,113,471)
• Operating Trans	0	0	5,315,453	5,315,453	5,315,453
TOTAL APPROP	$4,856,097	$ 5,113,471	$ 5,315,453	$ 5,315,453	$ 201,982
Earned Revenue By Source					
• Aid-Other Govt	$3,233,030	$ 3,404,381	$ 3,538,854	$ 3,538,854	$ 134,473
TOTAL REVENUE	$3,233,030	$ 3,404,381	$ 3,538,854	$ 3,538,854	$ 134,473
NET COUNTY COST					
• Required Match	$1,623,067	$ 1,709,090	$ 1,776,599	$ 1,776,599	$ 67,509
TOTAL STAFFING	0	0	0	0	0

MANDATE

In 1979-80, the State instituted a health services block grant for counties under AB 8. The amount allocated to each county results from a two-part formula which includes both an amount based on population and a general grant based upon prior health care costs. Each county, in order to secure the general grant portion, must provide local matching funds.

PURPOSE

Provides General Fund contribution to the Hospital Enterprise Fund.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES
$5,113,471 decrease ($5,113,471 to zero)
- ($5,113,471) - To reflect accounting change required by new State Controller's budget format.

OPERATING TRANSFERS OUT
$5,315,453 increase (zero to $5,315,453)
$201,982 net increase over 1985-86 AB 8 funding levels.
- $134,473 - Increase in State AB 8 support for hospital programs.
- $67,509 - Increase in required County AB 8 matching support for hospital programs.

REVENUES
$134,473 increase ($3,404,381 to $3,538,854)
- $134,473 - 3.9% increase in State AB 8 funding to hospital programs based on Governor's Proposed Budget.

NET COUNTY COST
$67,509 increase ($1,709,090 to $1,776,599)

BUDGET UNIT: 494 HOSPITAL CARE CONTRIBUTION
DEPARTMENT: HEALTH CARE SERVICES
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: MICHAEL N. SMITH

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Proposed Budget recommendation reflects a total contribution to the San Joaquin General Hospital Enterprise Fund of $5,315,453. The cost to the General Fund of this contribution is partially offset by State AB 8 County Health Services revenues of $3,538,854. This revenue estimate is predicated on the Governor's Proposed State Budget for 1986-87.

The required County match (50.2%) for 1986-87 is $1,776,599. Combined with the $300,000 recommended appropriation in Budget Unit #478 for the Emergency Medical Services program, the recommended 1986-87 General Fund support to the Hospital Enterprise Fund for ongoing operations totals $2,076,599.

Due to a change in the State Controller's budget format for counties, the County AB 8 contribution to the Hospital has been moved from Other Charges to Operating Transfers Out for 1986-87.

CONCURRENCE

Mr. Michael N. Smith, Director of Health Care Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: SOLID WASTE ENTERPRISE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

Solid Waste Fund: Enterprise	1984-85 Actual	1985-86 Approved	1986-87		Inc./Dec.
			Requested	Recommended	
EXPENSES					
• Sal/Benefits	$ 792,274	$ 949,360	$ 1,002,943	$ 1,002,943	$ 53,583
• Svcs/Supplies	1,342,495	1,360,308	1,635,775	1,635,775	275,467
• Other Charges	357,245	384,392	774,186	774,186	389,794
• Fixed Assets	0	11,170	310,450	310,450	299,280
TOTAL EXPENSES	$ 2,492,014	$ 2,705,230	$ 3,723,354	$ 3,723,354	$1,018,124
INCOME					
• Int & Rents	$ 167,120	$ 145,000	$ 116,183	$ 116,183	$ (28,817)
• Charges for Svcs	1,675,126	2,377,973	3,479,015	3,479,015	1,101,042
• Fund Balance	76,106	(249,883)	128,156	128,156	378,039
TOTAL INCOME	$ 1,918,352	$ 2,273,090	$ 3,723,354	$ 3,723,354	$1,450,264
NET COUNTY COST					
• Discretionary	$ 573,662	$ 432,140	$ 0	$ 0	$ (432,140)
ALLOCATED POS	10.0	12.0	12.0	12.0	0.0
TEMPORARY (FTE)*	24.7	22.7	22.2	22.2	(0.5)
TOTAL STAFFING	34.7	34.7	34.2	34.2	(0.5)

*Full-time equivalent

MANDATE

Section 66700 of the California Government Code requires countywide solid waste planning. Various State statutes establish a standard for refuse collection and disposal.

PURPOSE

To administer the County's Solid Waste Management Program, including long-range planning, new disposal site acquisition and development, refuse collection franchise management, and operation of the County's solid waste transfer and disposal facilities.

WORKLOAD DATA

The Solid Waste Enterprise Fund was created in January 1975, when the County assumed operation of the Harney Lane Landfill from the City of Lodi. Since that time, the County's total solid waste program has been budgeted in this Fund. To date, the program includes the following major responsibilities as a division of the Department of Public Works:

- Operation of the Harney Lane Landfill.
- Operation of the Lovelace Transfer Station, including the transfer to the Foothill Landfill.
- Contract administration for the use of the Foothill and Corral Hollow Landfills.
- Collection of gate fees and franchise fees.
- Administration of the County's Solid Waste Management Plan.
- Acquisition and development of refuse disposal sites.
- Coordination with the public and other governmental agencies.
- Contract administration for franchised and licensed collectors.

BUDGET UNIT: SOLID WASTE ENTERPRISE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

WORKLOAD DATA

- Contract administration of disposal agreements with the Cities of Lodi, Manteca, Ripon, and Tracy.
- Preparation of quantitative data, studies, and reports.
- Service and administration of accounts receivable and accounts payable associated with the County's Solid Waste activities.
- Monitoring of open and closed sites pursuant to State and Federal regulations.

The activities of the operation of the Harney Lane Landfill and the Lovelace Transfer Station may be summarized as follows:

	---------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Cubic Yards Received Harney Lane Landfill	437,444	452,262	476,789	506,250	554,650
Cubic Yards Received Lovelace Transfer Station	743,895	715,687	759,172	787,174	680,500
Number of Loads Transferred to Foothill Landfill	7,302	6,816	7,230	7,497	6,480

The projected increase of refuse disposed in 1986-87 at Harney Lane is attributable to the steady increase in population, and commercial and industrial waste, in the North County Area.

Since March 1, 1986, a gate fee is paid on all waste received, regardless of its source. Since that time, the volumes have decreased at the Lovelace Transfer Station. As a result, the 1986-87 projection for waste disposed at Lovelace has been reduced accordingly.

SUMMARY OF MAJOR BUDGET CHANGES

The Solid Waste Enterprise Fund budget is divided into five functions, each with its own sub-budget. These are: Administration, Harney Lane Landfill, Lovelace Transfer Station, Foothill Landfill, and Corral Hollow Landfill. As noted in the "Expenses by Function" detail (Exhibit "A"), the "Administration" charges are prorated to the four operating budgets. This proration is based on a percentage of total expenditures, as follows:

Harney Lane	35.52%
Lovelace	42.65%
Foothill	16.97%
Corral Hollow	4.86%
Total	100.00%

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$53,583 increase ($949,360 to $1,002,943)

Administration
$25,870 increase ($198,012 to $223,882)

- $28,068 - Normal salary adjustments and full-year funding of three additional positions approved in 1985-86 and filled at various times during the year.
- ($1,500) - Decrease due to reduction in number of scheduled meetings of the Solid Waste Hearing Panel.

BUDGET UNIT: SOLID WASTE ENTERPRISE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

SUMMARY OF MAJOR BUDGET CHANGES

Harney Lane Landfill
$23,615 increase ($222,526 to $246,141)
- $20,471 - Normal salary adjustments.
- $2,391 - Increase in Overtime due to additional hours required for earth work as site nears closing date.

Lovelace Transfer Station
$4,098 increase ($528,822 to $532,920)
- $34,803 - Normal salary adjustments and upgrading of two Laborer positions to Loader/Operator and two Drivers to Driver Foreman.
- ($4,227) - Decrease in Extra-Help as the result of projected reduction in volume of waste disposed at this site.
- ($26,679) - Decrease in Overtime as the result of projected reduction in volume of waste disposed at this site.

SERVICES & SUPPLIES
$275,467 increase ($1,360,308 to $1,635,775)

Administration
$148,595 decrease ($230,402 to $81,807)
- ($140,299) - Decrease in Professional Services due to change in budgeting procedure; previously all consulting/engineering services were budgeted in Administration, now they will be budgeted under the sub-budgets utilizing these services.
- ($20,617) - Decrease in Service Department Costs (Cost Allocation Plan).
- $9,392 - Increase in cost of services provided by County Counsel.

Harney Lane Landfill
$169,964 increase ($154,552 to $324,516)
- $61,000 - Increase in Rents/Leases-Equipment to budget first lease-purchase payment for 23-yard scraper approved in 1985-86.
- $100,260 - Increase in Professional Services primarily due to consulting/engineering services now being budgeted in the sub-budget utilizing the services rather than Administration (see Paragraphs #1 & #2, referring to Harney Lane Landfill, under "Program Discussion" for details).

Lovelace Transfer Station
$15,880 increase ($503,354 to $519,234)
- $14,000 - Increase in Rents/Leases-Equipment for rental of trucks when needed ($4,000), and to rent portable employees' facility building ($10,000).
- ($5,448) - Reduced fuel usage due to projected reduction in volume of waste disposed at this site.
- $7,168 - Increase in Sublet Repairs due to addition of full-maintenance agreement for new loader.

Foothill Landfill
$120,000 increase ($432,000 to $552,000)
- $120,000 - Increase due to addition of Professional Services account as the result of budgeting consulting/engineering services in the sub-budget utilizing the services rather than Administration (see Paragraph #11, "Purchase of Foothill Landfill", under "Program Discussion" for details). The $432,000 represents the County's annual contract payment for the use of the site.

Corral Hollow Landfill
$118,218 increase ($40,000 to $158,218)
- $13,218 - Projected increase in County's payment to City of Tracy for County's share of landfill operation; includes higher operating costs and purchase of new equipment.
- $105,000 - Increase due to addition of Professional Services account as the result of budgeting consulting/engineering services in sub-budget utilizing the services rather than Administration (see Paragraphs #3 & #4, referring to Corral Hollow Landfill, under "Program Discussion" for details).

OTHER CHARGES
$389,794 increase ($384,392 to $774,186)

Administration
$5,847 decrease ($168,032 to $162,185)
- ($6,000) - Decrease primarily due to reduced interest payment as the result of declining balance of annual loan payment to County's Capital Improvement Fund for purchase of landfill sites.

BUDGET UNIT: SOLID WASTE ENTERPRISE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

SUMMARY OF MAJOR BUDGET CHANGES

Harney Lane Landfill

$368,295 increase ($67,718 to $436,013)

- ($25,505) - Depreciation Expense reduced due to landfill compactor becoming fully depreciated during 1986-87.
- $393,800 - Transfer of portion of gate fees revenue to newly established Closure Fund (see "Harney Lane Closure Fund" narrative).

Lovelace Transfer Station

$27,346 increase ($148,642 to $175,988)

- $27,346 - Net increase in Depreciation Expense due to purchase of higher priced replacement transfer trucks and trailers.

FIXED ASSETS

$299,280 increase ($11,170 to $310,450)

The increase in the 1986-87 Fixed Assets is due to a change in presenting the budget. In prior years, because there was a General Fund contribution each year to make up for the shortage between income and expenses, Fixed Assets Expense was not included in the operating expenses of the Solid Waste Enterprise Fund. Instead, any Fixed Assets Expense was appropriately included in the contribution. For 1986-87, no contribution is projected to be required; therefore, any funding required to make up the difference between the purchase price of a new piece of equipment and the funds available (equipment reserve and salvage value) is being budgeted as an operating expense under Fixed Assets Expense.

As a comparison, if all the equipment purchased in 1985-86 had been budgeted in this manner, the comparable 1985-86 Fixed Assets Expense would have amounted to $279,787. Compared to the $310,450 recommended for 1986-87, this would amount to an increase of $30,663.

Administration

$10,220 decrease ($11,170 to $950)

- $950 - Electric Typewriter

Harney Lane Landfill

$150,000 increase (zero to $150,000)

- $35,000 - Purchase of used Scraper from Public Works Department that is being used full-time at this landfill. Will now be owned by Solid Waste Division and maintained and depreciated to accurately reflect costs which will be recovered by new gate fee system.
- $25,000 - Purchase of Dump Truck to assist with site closure requirements and haul materials at landfill.
- $90,000 - Installation of temporary scale, scale house, and computerized weighing equipment to implement gate fee charges based on weight of waste disposed for all users with exception of general public (i.e., automobiles, pickups, and small trailers).

Lovelace Transfer Station

$159,500 increase (zero to $159,500)

- $7,500 - Purchase of three Two-Way Radios for remaining transfer trucks that are without them, to provide communication with drivers for improved supervisory control and contact during breakdowns and emergencies. Round trip to Foothill Landfill is 64 miles and drivers make up to six trips per day.
- $75,000 - Replacement of two transfer Truck Tractors at $37,500 each. Purchase detail for each is:

Purchase price	$92,000
Less funding from Equip. Reserve	-44,500
Less salvage value	-10,000
Net Cost	$37,500

- $42,000 - Replacement of two transfer Trailers at $21,000 each. Purchase detail for each is:

Purchase price	$50,000
Less funding from Equip. Reserve	-24,000
Less salvage value	-5,000
Net Cost	$21,000

BUDGET UNIT: SOLID WASTE ENTERPRISE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

SUMMARY OF MAJOR BUDGET CHANGES

- $35,000 - Purchase of Backhoe to spread loads evenly in transfer trailers. This will improve productivity by increasing the payload of each trip.

INCOME

$1,450,264 increase ($2,273,090 to $3,723,354)
Increase in income is due to implementation of the gate fee system for all users of County disposal sites. This assumes that effective July 1, 1986, the Cities of Lodi and Tracy (Corral Hollow Landfill) will adopt the gate fee system, and that the Cities of Ripon and Manteca will approve a rate adjustment. Major increases/decreases in income projected for 1986-87 are as follows:

Interest & Rents

$28,817 decrease ($145,000 to $116,183)

- ($28,817) - Decrease in Interest Earned because of lower interest rates, and declining average daily cash balance of the Solid Waste Enterprise Fund due to a significant one-time expenditure late in 1984-85 to purchase property adjacent to Harney Lane Landfill to provide for the excavation of soil ($531,496).

Charges for Services

$1,101,042 increase ($2,377,973 to $3,479,015)

Harney Lane Landfill

$644,100 increase ($493,000 to $1,137,100)

- $46,200 - Increase in revenues from general public (volume up).
- ($131,000) - Decrease from City of Lodi because under gate fee system City no longer pays percentage of revenues; instead, area franchised collector pays total through gate fees.
- $728,900 - Increase from area franchised collector (Sanco Disposal Service) as a result of new gate fee system.

Lovelace Transfer Station

$439,085 increase ($1,743,473 to $2,182,558)
Income projections for Lovelace Transfer Station are calculated based on the aforementioned rate adjustments for the Cities of Ripon and Manteca, and a projected reduction in volume of waste disposed, as previously discussed.

- $133,950 - Increase in revenues from general public (volume up).
- $122,288 - Increase from City of Manteca due to July 1, 1986 rate adjustment and projected increase in volume of waste disposed resulting from population growth.
- $15,200 - Increase from City of Ripon due to July 1, 1986 rate adjustment.
- $23,927 - Increase from Sunset Disposal Service due to implementation of gate fee system.
- $88,000 - Increase from Stockton Scavenger Association due to implementation of gate fee system.
- $60,323 - Increase from Rudy Bonzi, Inc. due to implementation of gate fee system.

Foothill Landfill

Unchanged ($16,500 to $16,500)

- $0 - The $16,500 represents a credit against the County's contract payment for the use of the landfill. It is based on a portion of gate fees collected at that site.

Corral Hollow Landfill

$97,857 increase ($45,000 to $142,857)

- $85,806 - Increase resulting from implementation of total gate fee system at the landfill effective July 1, 1986.
- $12,051 - Increase from Delta Disposal Service due to implementation of gate fee system.

Miscellaneous Income

$80,000 decrease ($80,000 to zero)

- ($80,000) - Decrease due to revised budgeting procedure. In 1985-86, 100% of costs shared by the County with the cities for the Triennial Review of the Solid Waste Management Plan and for consulting services for the Corral Hollow replacement site

BUDGET UNIT: SOLID WASTE ENTERPRISE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

SUMMARY OF MAJOR BUDGET CHANGES

were included in this budget. The cities' reimbursements to the County for their share of these costs were budgeted as Miscellaneous Income. In 1986-87, only the County's portion of program costs shared with the cities has been budgeted; therefore, there is no offsetting income from the cities.

NET COUNTY COST

$432,140 decrease ($432,140 to zero)

- ($432,140) - Decrease in County General Fund contribution required to balance the Solid Waste Enterprise Fund budget.

SUMMARY OF EXPENSES AND INCOME BY FUNCTION

	1985-86 APPROVED	1986-87 RECOMMENDED	INC./DEC.
EXPENSES			
Administration	$ 607,616	$ 468,824	$(138,792)
Harney Lane Landfill	444,796	1,156,670	711,874
Lovelace Transfer Station	1,180,818	1,387,642	206,824
Foothill Landfill	432,000	552,000	120,000
Corral Hollow Landfill	40,000	158,218	118,218
Total Expenses	$2,705,230	$3,723,354	$1,018,124
INCOME			
Harney Lane Landfill	$ 493,000	$1,137,100	$ 644,100
Lovelace Transfer Station	1,743,473	2,182,558	439,085
Foothill Landfill	16,500	16,500	0
Corral Hollow Landfill	45,000	142,857	97,857
Interest Earned	145,000	116,183	(28,817)
Miscellaneous Income	80,000	0	(80,000)
Fund Balance	(249,883)	128,156	378,039
Total Income	$2,273,090	$3,723,354	$1,450,264
GENERAL FUND CONTRIBUTION	$ 432,140	$ 0	$ (432,140)

Additional detail is provided in the Exhibits found at the end of this budget narrative. Exhibit "A" includes a detail of "Expenses by Function"; Exhibit "B" includes a detail of "Expenses by Line Item"; and Exhibit "C" includes a detail of "Income by Function/Line Item".

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Division's 1986-87 Proposed Budget focuses on completing several projects which were started during 1985-86, and earlier. Accomplishments of the past year provide a foundation for the Division's 1986-87 objectives which place emphasis on the following:

- Making the Solid Waste Enterprise Fund self-supporting.
- Providing for the closure and replacement of the Harney Lane and Corral Hollow Landfills.
- Implementing the renovation of the Lovelace Transfer Station.

A continuous goal of the Solid Waste Division has been to make the Solid Waste Enterprise Fund self-supporting. This will be accomplished with the conversion of all users of County disposal sites to a gate fee system. Initially, users are being charged a fee based on the volume of waste brought to the disposal sites. During 1986-87, temporary scales will be installed at the Lovelace and Harney Lane sites; fees will then be based on the weights of refuse brought to the sites. However, the general public bringing waste to the sites in automobiles, pickups, and small trailers will still be charged a fee based on volume. Prior to this, franchised and licensed refuse collectors within the unincorporated area of the County paid a disposal fee based on a percentage of their gross revenues.

BUDGET UNIT: SOLID WASTE ENTERPRISE FUND
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FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

Currently, discussions are in progress with the City of Tracy to establish a gate fee at the Corral Hollow Landfill. Establishment of gate fees at the Corral Hollow Landfill will require amending the County's contract with Delta Disposal Service, the franchised collector for the unincorporated area around Tracy. Discussions are also in progress with the City of Lodi to switch from a percentage of revenue fee to a gate fee. This will increase revenues received from waste brought to Harney Lane Landfill from Lodi. Also, discussions are in progress to increase, by July 1, 1986, the gate fee paid by the Cities of Ripon and Manteca from $2.50 per cubic yard to $3.20. Ripon and Manteca are the only users of the Lovelace Transfer Station that are not paying the current $3.20 per cubic yard gate fee. The 1986-87 revenue projections assume that Manteca and Ripon will pay the $3.20 per cubic yard gate fee, and that Lodi and the Corral Hollow Landfill will be on a gate fee system effective July 1, 1986.

As previously mentioned, negotiations are currently underway that when concluded, will bring all users under the new gate fee system. Once this is accomplished, it is the intent that eventually a portion of the revenues generated by the Solid Waste Enterprise Fund will be used to repay the General Fund contributions that were required each year to balance this budget. Between 1975-76 and 1985-86, these contributions totaled $5,421,042. For details of contributions to date, see "Summary of General Fund Contributions" (Exhibit "D") following the "1986-87 Objectives" section.

The following is a current status report on key solid waste programs and objectives that will be pursued in 1986-87:

1. Harney Lane Landfill
   Work will continue on the closure of the site with construction of a lift station for storm water drainage ($130,000), drainage facilities ($72,500), and the East Bay Municipal Utility District right-of-way crossing ($30,500); installation of gas and groundwater monitoring wells ($22,500); beginning of excavation of soils by County staff from the adjacent property; design of the storm water detention basin lift station ($15,000); and placement of final cover on portions of the site. Other site improvements include installation of a temporary scale and construction of a scale house ($90,000). Eventually, gate fees will be based on weight of refuse disposed except for the general public (i.e., automobiles, pickups, and small trailers), which will continue to pay minimum fees based on the volume of refuse brought to the site. In addition, reports will be prepared to meet State requirements for operation of the site ($20,000); an air monitoring report will be prepared to meet the new Calderon legislation requirements ($20,000); and staff will begin preliminary studies on developing a methane recovery system.

2. Harney Lane Replacement Site
   Work will begin on utilizing the Martin property as a replacement site for the Harney Lane Landfill. Work will include preparing a preliminary geotechnical report ($16,500); a cultural investigation ($1,000); an endangered species investigation ($1,000); preliminary plans ($20,000); and beginning preparation of an EIR ($20,000). A consultant will be selected to perform studies and reports needed for the new site.

3. Corral Hollow Landfill
   Preparation of a closure plan ($50,000) and a groundwater monitoring plan ($3,000) will be completed, and soils for continued operation and closure of the site will be obtained. Also, installation of temporary scales ($50,000) and switching to a gate fee will be accomplished.

4. Corral Hollow Replacement Site
   An alternative site analysis will be performed by staff, an engineering consultant selected, and a purchase option for a replacement site will be obtained. Also a preliminary geotechnical report will be prepared ($10,000), and work will begin on preparation of preliminary plans and an EIR ($20,000). The City of Tracy and the County must each pay 50% of the closure and development costs. The costs listed in paragraphs #3 and #4 represent only the County's share of these costs.

BUDGET UNIT: SOLID WASTE ENTERPRISE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

5. Lovelace Transfer Station
Work will continue on temporary improvements including construction and installation of scales and scale house ($90,000); road improvements ($20,000); unloading pad improvements ($15,000); purchase of backhoe to level loads ($35,000); and portable employees' facility ($10,000). Also, an alternative analysis will be prepared by staff on renovation of the site versus replacing it with a new facility or facilities.

6. Solid Waste Management Plan
A public hearing will be held by the County in July 1986, on the final draft of the Triennial Review of the Solid Waste Management Plan. If at the conclusion of the public hearing, the Board of Supervisors approves the Plan, it will be sent to the State for final approval. The consulting fee for the preparation of the Plan ($46,650) is to be paid by the Cities and the County based on a percentage of the population. In 1984, when the initial proration was established, the cost distribution was estimated as follows:

	Pro Rata Share	Percentage
County	$14,742	31.6%
Stockton	20,199	43.3%
Lodi	4,714	10.1%
Manteca	3,472	7.4%
Tracy	2,588	5.5%
Ripon	525	1.2%
Escalon	410	0.9%
Total	$46,650	100.0%

At the time the actual payment is made, the percentage to be paid by each entity will be updated based on the most current population data available.

7. Gate Fee System
If not accomplished by July 1, 1986, work will continue toward establishing the gate fee system at all County sites. Discussions will continue with the City of Lodi to change the City to the gate fee system and with the City of Tracy to switch the Corral Hollow Landfill to the gate fee system.

8. Computerized Billing
The new gate fee system requires a considerable increase in County record keeping and billing procedures. These procedures in the Solid Waste Office will be computerized with the installation of an office computer (purchased in 1985-86 at a cost of $7,400) and on-site computerized scales ($180,000).

9. Rate Increase Review
It is anticipated that most of the franchised collectors will request rate increases. Each request will be reviewed and analyzed, and a recommendation submitted to the Board of Supervisors.

10. Audit of Collectors' Records
Work will continue on auditing all collectors' records (CPA consultant - $10,000) and recovering money which is due to the County.

11. Purchase of Foothill, Inc. Landfill
Work will progress toward purchase of the Foothill, Inc. Landfill and its development for County ownership. Several engineering reports must be prepared including air quality reports ($50,000), discharge requirements ($25,000), and operating plans ($25,000). Groundwater and gas monitoring wells must also be constructed ($20,000).

BUDGET UNIT: SOLID WASTE ENTERPRISE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

The County is in the process of purchasing interests in the Foothill, Inc. Landfill. The owner of 50% of Foothill, Inc. stock has agreed to sell his interests to the County. According to the agreement, he has hired an appraiser to establish the value of the stock. The County also has hired an appraiser to appraise the value. When complete, both appraisals will be averaged. If either appraisal varies by more than 10% of the average value, then the two appraisers shall choose a third appraiser to perform an appraisal. The third appraisal shall be averaged with the closest appraised value from the first two appraisals. The result is the appraisal value for the Foothill, Inc. interests.

In order to properly account for the various budgetary functions of the Solid Waste Enterprise Fund, four sub-funds have been established within this budget. The monies attributable to these sub-funds are included in the cash balance of the Solid Waste Enterprise Fund but are not a part of the operating budget. These are discussed below:

Equipment Replacement Fund

This fund is to set aside monies for replacement of obsolete and worn out equipment. A depreciation schedule is established for each piece of equipment purchased. An amount equal to this schedule is set aside into this fund for future replacement of equipment. When individual equipment is replaced, the amount attributed to that piece of equipment is used from the fund to apply toward the purchase price. Additional money needed for the purchase is funded in the Fixed Assets account.

Estimated Fund Balance		Est./Act. 1985-86	Recommended 1986-87
Beginning Year Balance		$ 592,948	$ 671,819
Added to Fund During Year		205,095	154,437
Total Funds Available		$ 798,043	$ 826,256
Equipment Purchased from Fund 1985-86			
Replaced Loader 81-035	$ 46,017		
Replaced Loader 84-086	18,769		
Replaced Scraper 78-961	61,438		
	$126,224	$(126,224)	
Equipment Purchases from Fund 1986-87			
Replace Truck 78-082	$ 44,500		
Replace Truck 78-084	44,500		
Replace Trailer 78-093	24,000		
Replace Trailer 78-095	24,000		
	$137,000		$(137,000)
Fund Balance End of Year		$ 671,819	$ 689,256

Site Acquisition and Development Fund

In June 1980, the County Contingency Fund loaned $1,350,000 to the Solid Waste Enterprise Fund for the acquisition of new landfill sites. Money has been expended from this fund over the years for the preliminary studies for a Harney Lane replacement site ($110,471) and to purchase the property to obtain soil for the closure of the existing Harney Lane Landfill ($531,496). Total expenditures amount to $641,967.

The sites acquisition loan was for a 20-year period at 8% annual interest; the first two years of the loan to be interest only and the principal to be amortized over the balance of 18 years. The first principal and interest payment was made in Fiscal Year 1982-83. The initial repayments were made from the Solid Waste Enterprise Fund to the County Contingency Fund. However, the Board of Supervisors, with the adoption of the 1985-86 budget, directed that the 1984-85 and 1985-86 repayments be made to the County Capital Improvement Fund rather than the Contingency Fund. In this way, the repayment monies could be redirected toward landfill sites acquisition. For the two aforementioned fiscal years, the total repayments of principal and interest amounted to $336,000. For 1986-87, $159,000 is budgeted, for a total of $495,000 available within the County Capital Improvement Fund.

BUDGET UNIT:	SOLID WASTE ENTERPRISE FUND
DEPARTMENT:	PUBLIC WORKS
FUNCTION:	HEALTH SERVICES
RESPONSIBLE MANAGER:	HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

The $2.00 per cubic yard gate fee established for Harney Lane on March 1, 1986, includes a surcharge of $.71 to be placed in a Closure Fund for Harney Lane. A portion of the $.71 (i.e. $.223/cubic yard), will be returned to the Site Acquisition and Development Fund to repay the money advanced for the purchase of property used for the excavation of soil ($531,496).

Estimated Fund Balance	Est./Act. 1985-86	Recommended 1986-87
Beginning Year Balance	$708,033	$737,257
Added to Fund During Year (from Harney Lane Closure Fund)	29,224	123,964
Total Funds Available	$737,257	$861,221
Disbursements from Fund During Year	0	(480,000)*
Fund Balance End of Year	$737,257	$381,221

*Purchase of Martin property - Harney Lane Landfill replacement site.

Harney Lane Closure Fund (Before Site Acquisition)

A surcharge of $.71 per cubic yard, was included in the $2.00 per cubic yard gate fee established on March 1, 1986, for the Harney Lane Landfill. This surcharge will be added to the Closure Fund as the source of revenue for this fund. Capital expenditures associated with the closure of the Harney Lane Landfill will be paid for from this fund.

Estimated Fund Balance		Est./Act. 1985-86	Recommended 1986-87
Beginning Year Balance		$ 0	$ 41,511
Added to Fund During Year		92,835	393,800
Total Funds Available		$ 92,835	$ 435,311
Expenditures 1985-86			
Monitoring Wells	$ 22,100		
Transfer to Site Acquisition Fund	29,224		
	$ 51,324	$ (51,324)	
Expenditures 1986-87			
Drainage Facilities	$ 72,500		
EBMUD Crossing	30,500		
Lift Station	130,000		
Lift Station Design	15,000		
Fence Installation	15,000		
Transfer to Site Acquisition Fund	123,964		
	$386,964		$(386,964)
Fund Balance End of Year		$ 41,511	$ 48,347

Advance Deposit Fund

The gate fee system established on March 1, 1986, requires collectors to pay for each load of refuse brought to a County disposal site instead of paying fees based on a percentage of revenues collected. However, it is cumbersome for collectors to pay cash for each load brought to a disposal site, since many of the collectors make several trips each day. Therefore, the collectors requested that they be allowed to make payments on a monthly basis. However, it is not proper for the County to extend credit, nor is it desirable, because of the possibility of not being paid past disposal fees. Therefore, advance deposits are required from licensed and franchised collectors. The deposits are equal to one month's disposal fee and are set aside in the Advance Deposit Fund.

BUDGET UNIT: SOLID WASTE ENTERPRISE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

PROGRAM DISCUSSION OF 1986-87 BUDGET

Estimated Fund Balance	Est./Act. 1985-86	Recommended 1986-87
Beginning Year Balance	$ 0	$ 170,823
Added to Fund During Year	170,823	0
Total Funds Available	$ 170,823	$ 170,823
Disbursements from Fund During Year	0	0
Fund Balance End of Year	$ 170,823	$ 170,823

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To make the Solid Waste Enterprise Fund self-supporting by completing establishment of new gate fee system.	1. Implemented gate fee system for users of County disposal facilities.
2. To implement the Triennial Review of the Countywide Solid Waste Management Plan.	2. Prepared preliminary draft of the Solid Waste Management Plan update.
3. To develop monitoring and begin closure of the Harney Lane Landfill.	3. Developed and implemented Closure Plan which extended site life three to five years. A monitoring plan was developed which will be fully implemented during 1986-87.
4. To begin the acquisition, licensing, and development of a replacement site for North County waste.	4. Completed long-term alternative study for disposal of North County waste. Acquired property for replacement site.
5. To develop monitoring program and closure plans for the Corral Hollow Landfill.	5. Completed geological study of the site. Began development of monitoring and closure plans.
6. To begin the acquisition, licensing, and development of a landfill site for the South County waste.	6. Prepared Request for Proposals for consulting engineering services.
7. To commence the acquisition of a Central County landfill site.	7. Prepared economic analysis for Central County solid waste disposal alternatives. A policy decision was made by Board of Supervisors to continue transfer operations for Central County.
8. To recover fees due to County from improper reporting of revenues by franchised and licensed collectors.	8. Audited the financial records of most collectors and recovered about $14,500 in unreported franchise fees. Currently reviewing possible recovery of additional fees.
9. To negotiate extension of contract for use of Foothill Landfill.	9. Extended the contract for use of the Foothill Landfill for a 20-year period.
10. To establish a computerized data processing system for the Solid Waste Division.	10. Ordered the computer hardware.

BUDGET UNIT: SOLID WASTE ENTERPRISE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: HEALTH SERVICES
RESPONSIBLE MANAGER: HENRY M. HIRATA

1986-87 OBJECTIVES

1. To complete the establishment of a gate fee system for all users of County disposal sites.
2. To change (with the exception of the general public) the gate fee system from a volume base to a weight base with the installation of scale facilities at the Lovelace Transfer Station and the Harney Lane Landfill.
3. To continue the Harney Lane Landfill replacement project with preliminary geologic studies, selection of an engineering consultant, and initial preparation of an Environmental Impact Review.
4. To continue the Corral Hollow Landfill closure and replacement project with preliminary site acquisition, selection of an engineering consultant, and initial preparation of an Environmental Impact Review.
5. To proceed with the purchase of the Foothill, Inc. Landfill and begin necessary permitting process for County ownership.
6. To begin a study of the Lovelace Transfer Station renovation versus replacement.
7. To prepare and submit to the State air quality monitoring reports for open and closed landfills.
8. To begin the construction of monitoring and drainage facilities at the existing Harney Lane Landfill.
9. To implement a computerized data processing system for the Solid Waste Division.
10. To continue work on Methane Control and Recovery Project for the Harney Lane Landfill.
11. To prepare program for disposal of grease trap and septic tank waste for County.
12. To begin implementation of measures recommended in the revised Solid Waste Management Plan.

POLICY MATTERS

Policy Issue - A policy issue that will be submitted to the Board of Supervisors for its consideration during the 1986-87 Final Budget hearings, is that of establishing a payment schedule to repay the General Fund for contributions advanced over the years to balance the Solid Waste Enterprise Fund. To date these contributions total $5,421,042.

Information will be developed by staff and presented to the Board in August during the hearings that will recommend a contribution repayment schedule. This will include the establishing of the amount to be repaid, an interest rate, and the number of years over which the payments will be made. It is anticipated that if the Board were to adopt this policy, the initial repayment would commence in Fiscal Year 1987-88. This would allow for sufficient time to analyze the income generated by the new gate fee system.

CONCURRENCE

Mr. Henry M. Hirata, Director of Public Works, agrees with the budget as proposed for 1986-87

EXHIBIT "A"

EXPENSES BY FUNCTION	1985-86 Approved	1986-87 Recommended	Inc./Dec.
Harney Lane Landfill			
Salaries & Emp. Benefits	$ 222,526	$ 246,141	$ 23,615
Services & Supplies	154,552	324,516	169,964
Administration	146,063	166,527	20,464
Depreciation	67,718	42,213	(25,505)
Closure Fund	0	393,800	393,800
Fixed Assets	0	150,000	150,000
Harney Lane Total	$ 590,859	$1,323,197	$ 732,338
Lovelace Transfer Station			
Salaries & Emp. Benefits	$ 528,822	$ 532,920	$ 4,098
Services & Supplies	503,354	519,234	15,880
Administration	191,210	199,953	8,743
Depreciation	148,642	175,988	27,346
Fixed Assets	0	159,500	159,500
Lovelace Total	$1,372,028	$1,587,595	$ 215,567
Foothill Landfill			
Services & Supplies	$ 432,000	$ 552,000	$ 120,000
Administration	63,737	79,559	15,822
Foothill Total	$ 495,737	$ 631,559	$ 135,822
Corral Hollow Landfill			
Services & Supplies	$ 40,000	$ 158,218	$ 118,218
Administration	41,606	22,785	(18,821)
Corral Hollow Total	$ 81,606	$ 181,003	$ 99,397
Interest/Loan Repayment	$ 165,000	$ 0*	$ (165,000)
TOTAL EXPENSES BY FUNCTION	$2,705,230	$3,723,354	$1,018,124
TOTAL INCOME AVAILABLE	$2,273,090	$3,723,354	$1,450,264
NET COUNTY COST	$ 432,140**	$ 0	$ (432,140)

*Interest/loan repayment is included in "Administration" allocation for Fiscal Year 1986-87.

**Denotes General Fund contribution.

EXHIBIT "B"

EXPENSES BY LINE ITEM	1985-86 Approved	1986-87 Recommended	Inc./Dec.
Salaries & Emp. Benefits			
Salaries	$ 820,463	$ 873,739	$ 53,276
Benefits			
Unemp. Insurance	2,321	0	(2,321)
Retirement	38,702	43,528	4,826
Social Security	19,999	22,547	2,548
Health Insurance	67,875	63,129	(4,746)
Total Sal. & Emp. Ben.	$ 949,360	$1,002,943	$ 53,583
Services & Supplies			
Motor Pool	$ 12,360	$ 12,500	$ 140
Service Dept. Costs	42,867	22,250	(20,617)
Insurance			
Workers' Comp.	0	0	0
Casualty	33,804	33,804	0
Contracts			
Foothill Landfill	432,000	432,000	0
Corral Hollow Landfill	40,000	53,218	13,218
Other Services & Supplies	799,277	1,082,003	282,726
Total Services & Supplies	$1,360,308	$1,635,775	$ 275,467
Other Charges			
Interest/Loan Repayment	$ 165,000	$ 159,000	$ (6,000)
Depreciation	219,392	221,386	1,994
Harney Lane Closure Fund	0	393,800	393,800
Total Other Charges	$ 384,392	$ 774,186	$ 389,794
Fixed Assets	$ 11,170	$ 310,450	$ 299,280
TOTAL EXPENSES BY LINE ITEM	$2,705,230	$3,723,354	$1,018,124
TOTAL INCOME AVAILABLE	$2,273,090	$3,723,354	$1,450,264
NET COUNTY COST	$ 432,140*	$ 0	$ (432,140)

*Denotes General Fund contribution.

EXHIBIT "C"

INCOME BY FUNCTION/LINE ITEM	1985-86 Approved	1986-87 Recommended	Inc./Dec.
Harney Lane Landfill			
General Public	$ 269,000	$ 315,200	$ 46,200
City of Lodi	131,000	0	(131,000)
Sanco Disposal Service	90,000	818,900	728,900
Central Valley Disposal	0	0	0
Independent Disposal	3,000	3,000	0
Harney Lane Total	$ 493,000	$1,137,100	$ 644,100
Lovelace Transfer Station			
General Public	$ 420,000	$ 553,950	$ 133,950
City of Manteca	250,000	372,288	122,288
City of Ripon	28,000	43,200	15,200
Gilton Solid Waste	20,000	11,200	(8,800)
Philco Disposal Service	33,000	37,117	4,117
Sunset Disposal Service	302,473	326,400	23,927
Stockton Scavenger Assn.	568,000	656,000	88,000
Commercial Salvage	94,000	94,080	80
Rudy Bonzi, Inc.	28,000	88,323	60,323
Lovelace Total	$1,743,473	$2,182,558	$ 439,085
Foothill Landfill			
General Public	$ 16,500	$ 16,500	$ 0
Corral Hollow Landfill			
General Public	$ 0	$ 85,806	$ 85,806
Delta Disposal Service	45,000	57,051	12,051
Corral Hollow Total	$ 45,000	$ 142,857	$ 97,857
Other Income			
Interest Income	$ 145,000	$ 116,183	$ (28,817)
Misc. Income	80,000	0	(80,000)
Other Income Total	$ 225,000	$ 116,183	$ (108,817)
TOTAL INCOME	$2,522,973	$3,595,198	$1,072,225
Plus Fund Balance	$ (249,883)	$ 128,156	$ 378,039
TOTAL INCOME AVAILABLE	$2,273,090	$3,723,354	$1,450,264
TOTAL EXPENSES	$2,705,230	$3,723,354	$1,018,124
NET COUNTY COST	$ 432,140*	$ 0	$ (432,140)

*Denotes General Fund contribution.

EXHIBIT "D"

SUMMARY OF GENERAL FUND CONTRIBUTIONS TO SOLID WASTE ENTERPRISE FUND

Fiscal Year	Actual Expenditures	Actual Revenues	(%) [1]	General Fund Contribution	(%) [2]
1975-76	$ 635,054	$ 418,836	(66%)	$ 235,700	(37%)
1976-77	964,482	537,741	(56%)	419,581	(44%)
1977-78	1,512,741[3]	829,685	(55%)	821,952	(54%)[4]
1978-79	1,643,683	1,073,989	(65%)	222,064	(14%)[5]
1979-80	1,595,750	1,190,510	(75%)	506,149	(32%)
1980-81	1,855,846	1,631,539	(88%)	250,000	(13%)
1981-82	1,805,947	1,661,205	(92%)	375,470	(21%)
1982-83	2,073,736	1,628,759	(79%)[6]	300,285	(14%)
1983-84	2,130,635	2,035,641	(96%)[7]	327,498	(15%)
1984-85	2,492,014	1,842,246	(74%)[8]	573,662	(23%)
Budgeted					
1985-86	2,694,060	2,522,973	(94%)[9]	432,140	(16%)
		Total		$4,464,501*	
Preliminary					
1986-87	$3,723,354	$3,723,354	(100%)	$ 0	(0%)

1. Revenue as a percentage of expenditures.
2. Contribution as a percentage of expenditures.
3. The County took over the operation of Lovelace Transfer Station on July 1, 1977.
4. Operational contribution. An additional $420,000 was contributed for the purchase of new transfer trucks.
5. Operational contribution. An additional $536,541 was contributed for the purchase of the Lovelace Transfer Station.
6. If all franchise fees had been paid by the due dates, this percentage would have been 85%.
7. Includes payment of some late franchise fees.
8. Sunset Disposal franchise fees not paid.
9. Includes anticipated payment of all past due franchise fees.

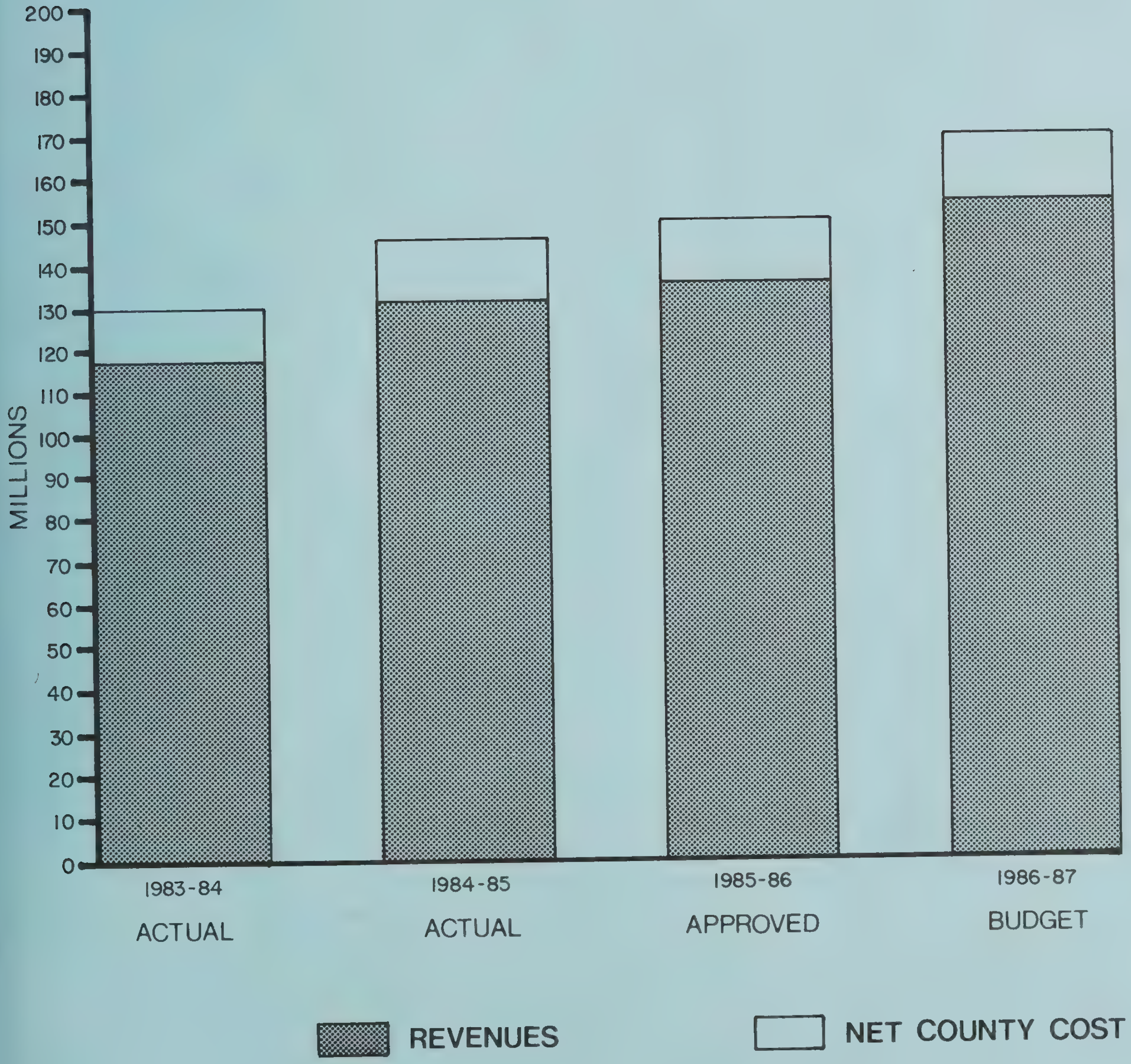
Several factors have been the reason for the increase, over the years, in operational costs. Among them:

- Compliance with laws and regulations governing the mode of operation and disposal.
- Increased volume of refuse, resulting in the purchase of additional equipment and hiring of additional staff.
- Purchase of new and more efficient equipment.
- Increased labor costs (both County and sublet) and increased costs of parts, fuel, etc.
- Increased contractual costs to operate the Foothill and Corral Hollow Landfills.
- Purchase and remodeling of the Lovelace Transfer Station.

*With the purchase of the transfer trucks ($420,000) and the Lovelace Transfer Station ($536,541), the total contribution amounts to $5,421,042.

Human Services

CHANGE IN PROGRAM EXPENDITURES



Human Services

Summary

	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
• 50101-Public Assist - Admin	$ 20,084,921	$ 21,592,634	$ 21,592,634	$ 1,507,713
• 50106-AFDC	111,955,722	127,771,096	127,771,096	15,815,374
• 50107-AFDC - Foster Care	5,912,100	7,162,900	7,162,900	1,250,800
• 50108-Aid For Adoption - Children	236,160	389,880	389,880	153,720
• 50110-General Relief	1,727,190	1,717,830	1,717,830	(9,360)
• 50111-Calif Children's Svcs	979,817	976,850	976,850	(2,967)
• 50113-Rehabilitation Expense	8,000	6,925	6,925	(1,075)
• 50118-Homemaker Services	1,347,480	1,537,500	1,537,500	190,020
• 50121-Adult Special Circum	33,000	34,300	34,300	1,300
• 50124-Indo-Chinese Refugee Program	1,096,200	1,442,658	1,442,658	346,458
• 50126-Indo-Chinese Time Expired	30,000	7,680	7,680	(22,320)
• 50129-Refugee Asst Grant	1,143,137	884,218	884,218	(258,919)
• 53300-Burials	55,200	55,000	55,000	(200)
• 53700-CAA - Administration	486,194	457,320	457,320	(28,874)
• 53709-Community Garden Prog	7,500	12,954	12,954	5,454
• 53710-Govt Commodities Prog	60,000	80,314	80,314	20,314
• 53706-AB 2994 Child Abuse	36,000	40,000	40,000	4,000
• 53707-AB 1733 Child Abuse	152,649	152,649	152,649	0
• 53708-JTPA - Older Worker	0	0	0	0
• 53900-Mary Graham Children's Shelter	1,716,204	1,803,800	1,803,800	87,596
• 54000-Community Services	127,962	136,239	127,962	0
• 54101-DOA - Planning & Admin	1,724,355	1,667,309	1,667,309	(57,046)
• 54107-Title V	119,675	119,675	119,675	0
• 54108-Nat'l Council of Aging	388,300	388,300	388,300	0
• 54109-Linkages Program	227,547	268,494	268,494	40,947
• 54110-MSSP Program	0	405,124	405,124	405,124
• 54400-Care of Court Wards - Probation	60,000	62,000	62,000	2,000
• 54401-Public Assistance	31,000	27,000	27,000	(4,000)
• 54500-Alternate Care Homes	82,458	115,946	115,946	33,488
• 55600-Veterans Service Office	212,020	220,742	220,742	8,722
TOTAL - HUMAN SERVICES	$150,040,791	$169,537,337	$169,529,060	$19,488,269

BUDGET UNITS: HUMAN SERVICES AGENCY
ALL HUMAN SERVICES AGENCY PROGRAMS

RESPONSIBLE MANAGER: HARRY BRODIE

Summary

Fund:	1984-85	1985-86	1986-87		
General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Ben	$ 16,744,771	$ 20,292,573	$ 21,820,844	$ 21,820,844	$ 1,528,271
• Svcs/Supp	4,085,984	4,833,409	5,466,272	5,466,272	632,863
• Other Chg	113,274,582	124,720,043	142,296,161	142,220,884	17,500,841
• F. Assets	71,241	69,018	111,018	111,018	42,000
Total Expend	$134,176,578	$149,915,043	$169,694,295	$169,619,018	$19,703,975
• Intrafund Trans	(55,259)	(283,930)	(543,646)	(543,646)	(259,716)
TOTAL	$134,121,319	$149,631,113	$169,150,649	$169,075,372	$19,444,259
Earned Rev					
• Lic/Per	$ 35,630	$ 27,000	$ 35,000	$ 35,000	$ 8,000
• Int/Rents	3,211	2,500	4,100	4,100	1,600
• Aid-Govt	122,587,285	135,338,163	153,467,813	153,467,813	18,129,650
• Chg-Svcs	26,007	34,793	32,200	32,200	(2,593)
• Other Rev	59,210	4,500	7,500	7,500	3,000
TOTAL	$122,711,343	$135,406,956	$153,546,613	$153,546,613	$18,139,657
NET CO COST					
• Mandated	$ 11,173,626	$ 14,002,164	$ 15,303,866	$ 15,303,866	$ 1,301,702
• Co. Match	25,117	59,248	57,473	57,473	(1,775)
• Discret	211,233	162,745	242,697	167,420	4,675
TOTAL	$ 11,409,976	$ 14,224,157	$ 15,604,036	$ 15,528,759	$ 1,304,602
ALLOC POS	659.2	666.2	686.6	686.6	20.4
TEMP (FTE)*	101.7	101.4	107.9	107.9	6.5
TOTAL STAFF	760.9	767.6	794.5	794.5	26.9

*Full-time equivalent

SUMMARY

This presentation is a summary of 26 budget units under the direct control of the Human Services Agency. Included are all budget units for Public Assistance Programs, Department of Aging/Community Action Agency Programs, and Mary Graham Children's Shelter.

PROGRAM HIGHLIGHTS

- The combined programs of the Human Services Agency represent a total appropriation of $169.1 million and a total Net County Cost of $15.5 million.
- The combined appropriations of the various Human Services Agency budgets represent 43% of the total recommended 1986-87 County budget and 15% of the total recommended Net County Cost.
- Net County Cost has increased by $1,304,602 due primarily to increased caseload, case size, and a 4.9% COLA in the AFDC-FG&U budget, which will require an additional $893,157 in General Fund support.
- The combined recommended staffing of the Human Services Agency represents an increase of 26.9 full-time equivalents for a total of 794.5 positions, or just under one-fifth of the total County work force.
- Three programs -- AFDC, AFDC-Foster Care, and General Relief account for $136,651,826, or 35% of the total recommended County budget and $9,179,569, or 9% of the total recommended Net County Cost.

BUDGET UNITS: HUMAN SERVICES AGENCY
ALL PUBLIC ASSISTANCE PROGRAMS

RESPONSIBLE MANAGER: HARRY BRODIE

Fund:	1984-85	1985-86	1986-87		
General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Ben	$ 15,799,555	$ 19,100,836	$ 20,306,414	$ 20,306,414	$ 1,205,578
• Svcs/Supp	2,347,400	2,975,955	3,403,725	3,403,725	427,770
• Other Chg	112,868,238	124,374,638	141,871,479	141,871,479	17,496,841
• F. Assets	56,562	62,568	99,993	99,993	37,425
Total	$131,071,755	$146,513,997	$165,681,611	$165,681,611	$19,167,614
• Int Trans	0	(213,066)	(326,340)	(326,340)	(113,274)
TOTAL	$131,071,755	$146,300,931	$165,355,271	$165,355,271	$19,054,340
Earned Rev					
• Aid-Govt	$119,887,005	$132,290,274	$150,046,805	$150,046,805	$17,756,531
• Chg-Svcs	5,245	8,493	4,600	4,600	(3,893)
• Other Rev	47,326	0	0	0	0
TOTAL	$119,939,576	$132,298,767	$150,051,405	$150,051,405	$17,752,638
NET CO COST					
• Mandated	$ 11,132,179	$ 14,002,164	$ 15,303,866	$ 15,303,866	$ 1,301,702
ALLOC POS	650.0	658.0	676.0	676.0	18.0
TEMP (FTE)*	19.5	22.0	23.5	23.5	1.5
TOTAL STAFF	669.5	680.0	699.5	699.5	19.5

*Full-time equivalent

SUMMARY

This presentation is a summary of 14 budget units representing the total administrative and program cost for the Public Assistance Eligibility and Social Service programs, plus Mary Graham Children's Shelter.

PROGRAM HIGHLIGHTS

- The combined appropriation for 1986-87 has increased $19,054,340 to $165,355,271 and is comprised of Public Assistance program costs in the amount of $163,551,471 and Mary Graham Children's Shelter costs in the amount of $1,803,800.

- Significant increases in cases and case size continue to drive up the overall cost of the Public Assistance programs, particularly in the AFDC programs, which account for $15.8 million of the $19 million overall increase.

- The number of case months in the AFDC programs has increased 73% over the past ten years, from 113,604 in 1976-77 to 196,464 in 1985-86.

- During this same period, the population of San Joaquin County has increased by 34.8%, or less than half of the percentage increase in AFDC cases.

- Federal and State funding supports $150,051,405, or 90.7%, of total program expenditures.

- The remaining $15,303,866 or 9.3%, represents the County's mandated share of program costs, an increase of $1.3 million over the current year.

- Of the $165,681,611 appropriation, $23,810,132 represents the cost of administering mandated Public Assistance Eligibility and Social Services programs, as well as Mary Graham Children's Shelter.

BUDGET UNITS: HUMAN SERVICES AGENCY
ALL PUBLIC ASSISTANCE PROGRAMS

RESPONSIBLE MANAGER: HARRY BRODIE

PROGRAM HIGHLIGHTS

- Total benefits payments for the various categorical aid programs are budgeted at $141,958,837. This total includes a Net County Cost of $9,451,281.

- Rapid growth in the number of reported child abuse cases has required a significant addition in staff for Child Welfare Services. Over the past two years, 15 new positions have been added in this program.

- In 1985, 2,767 referrals were made to Children's Services. Of this figure, 64% were for child abuse.

- San Joaquin County's growth in welfare continues at a disproportionately high rate, well above the rate of growth experienced at the Statewide level.

- Refugees represent the single largest area of growth in the number of welfare cases -- from 3% of total AFDC cases in 1980-81 to 22% in 1985-86, or over three-fourths of the total growth during this period.

- The potential fiscal impact of the proposed homeless shelter in downtown Stockton could dramatically increase the Net County Cost for Public Assistance programs. Conservative initial estimates place the potential increase in the range of $235,000 to $299,000 annually (excluding the County share of construction costs). The actual cost could increase significantly if the shelter draws new General Relief cases to Stockton from other areas.

- In 1986-87, the State is proposing to modify its current formula for allocating State and Federal dollars to counties for Child Welfare Services. This change would weight caseload at 40-50%, or possibly on a 100% basis (from the current 20%). The estimated additional cost to the County due to this change would range from $500,000 to $1 million annually, depending on the formula selected.

- San Joaquin County is California's 15th largest County; however, it has the 10th largest AFDC population.

BUDGET UNIT: 50101 PUBLIC ASSISTANCE-ADMINISTRATION
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$14,578,579	$17,561,337	$18,781,912	$18,781,912	$1,220,575
• Svcs/Supplies	2,126,509	2,675,522	3,040,723	3,040,723	365,201
• Fixed Assets	56,562	61,128	96,339	96,339	35,211
TOTAL EXPEND	$16,761,650	$20,297,987	$21,918,974	$21,918,974	$1,620,987
• Intrafund Trans	$ 0	$ (213,066)	$ (326,340)	$ (326,340)	(113,274)
TOTAL APPROP	$16,761,650	$20,084,921	$21,592,634	$21,592,634	$1,507,713
Earned Revenue					
By Source					
• Aid-Other Govt	$12,773,735	$15,634,961[1]	$16,762,886	$16,762,886	$1,127,925
• Charges for Svcs	3,000	5,993	2,500	2,500	(3,493)
TOTAL REVENUE	$12,776,735	$15,640,954	$16,765,386	16,765,386	$1,124,432
NET COUNTY COST					
• Mandated	$ 3,984,915	$ 4,443,967[1]	$ 4,827,248	$ 4,827,248	$ 383,281
ALLOCATED POS	607.0	615.0	630.0	630.0	15.0
TEMPORARY (FTE)*	8.0	11.0	13.5	13.5	2.5
TOTAL STAFFING	615.0	626.0	643.5	643.5	17.5

*Full-time equivalent

MANDATE

It is the primary responsibility of the Human Services Agency to provide welfare assistance and social services to citizens of San Joaquin County. The criteria for identifying those in need, the determination of available resources to assist those in need, and the methods by which those resources are to be allocated are mandated by Federal and State legislation and regulations.

These mandates are established in Division Nine of the Welfare and Institutions Code (W&I Code).

In addition, Welfare and Institutions Code Section 10801 establishes the position of County Welfare Director and states in part, "The County Director shall for and in behalf of the Board of Supervisors, have full charge of the County Department and the responsibility for administering and enforcing the provisions of this Code, pertaining to public Social Services under the regulations of the State Department of Social Services and State Department of Health."

Welfare and Institutions Code Section 11207, the Social Security Act, and State Department of Social Service regulations require the administrative support of income maintenance and social service programs.

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[1] In the 1985-86 Final Budget, the salaries of Human Services clerical support staff for the IV-D Family Support Program (Budget Unit #203) were Cost Applied to that budget. In making this change, the Human Service Agency revenue estimates were overstated by $149,146, which resulted in a corresponding $149,146 understatement of Net County Cost. The above figures have now been corrected.

BUDGET UNIT: 50101 PUBLIC ASSISTANCE-ADMINISTRATION
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

PURPOSE

Responsible for administering and enforcing the provisions of the Welfare and Institutions Code and other pertinent laws and regulations; provides and administers income maintenance and social services programs to eligible low-income families and individuals, including Aid to Families with Dependent Children (AFDC), General Relief (GR), Medi-Cal, Food Stamps, Adoptions, and Adult and Children's Services.

WORKLOAD DATA

For the Administrative budget unit, workload is reflected in terms of staffing levels. Workload in terms of case activity is displayed in the various program budget units.

	Actual			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
ALLOCATED plus TEMPORARY full-time equivalent staffing	598	599	615	626	643.5

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$1,220,575 increase ($17,561,337 to $18,781,912)

- $144,969 - Transferred three administrative positions from Aging budget (#54101).
- $737,683 - Normal salary adjustments.
- $312,682 - Cost of 13 requested new positions.
- $25,241 - GAIN Program contract planner - six months.

SERVICES & SUPPLIES

$365,201 increase ($2,675,522 to $3,040,723)

- $10,674 - Increased charges from State for printed forms.
- $86,844 - Increase in postage (from $490,800 to $577,644) based on 1985-86 and projected 1986-87 caseload growth. Includes $18,000 increase (from $174,000 to $192,000) for Food Stamp program postage. NOTE: the 1985-86 Estimated/Actual was $58,800, or 12%, over budget.
- $40,260 - Increase in telephone charges (from $310,500 to $350,760). NOTE: the 1985-86 Estimated/Actual was $32,916, or 10.6%, over budget.
- $33,369 - Increased Data Processing service charges (from $375,607 to $408,976).
- $35,912 - Increased Data Processing equipment costs - for 2 word processor units, 4 PCs, and related equipment/software.
- $7,845 - Increased Transportation and Travel for more staff to attend monthly CWDA meetings, increased staff visits to out-of-County placements, and increased staff training.
- $37,232 - A-87 Cost Allocation Plan charges from Auditor-Controller (from $295,923 to $333,155).
- $11,428 - Increase in Household Expense due to building maintenance contract increase in mid 1985-86.
- $18,000 - Increase in Rents due to relocating Adult Protection Services staff to new offices rented from Mental Health Services.
- $20,420 - Increase in Utilities based on projected 6.5% cost increase.
- $14,830 - Increase in Maintenance - Equipment due to new service contracts on new offset press, typewriters, calculators, word processors, plus higher repair costs and frequency on equipment not on contract.
- $27,980 - Net increase in Professional and Specialized Services after transferring $110,000 in Government Building charges to account #0260. Primary increases are $17,520 for second shift and weekend security services and $11,000 for additional District Attorney Food Stamp fraud prosecution.

BUDGET UNIT: 50101 PUBLIC ASSISTANCE-ADMINISTRATION
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

SUMMARY OF MAJOR BUDGET CHANGES

FIXED ASSETS

$35,211 increase ($61,128 to $96,339)
Major equipment items include:

- $25,600 - Eight 2-way radios and one base station for field staff.
- $11,900 - Dictation equipment to replace eleven old units, plus six for new social services staff.
- $18,000 - Typewriters: 19-replacement; 5-new staff.

INTRAFUND TRANSFERS

$113,274 increase ($213,066 to $326,340)

- $10,653 - Increased charges to District Attorney Family Support Division for payment distribution function performed by Human Services staff.
- $102,621 - First-time charge to Department of Aging for portion of salaries of Aging administrative staff transferred to this budget.

REVENUES

$1,124,432 increase ($15,640,954* to $16,765,386)

- $1,124,432 - General revenue increase to support State/Federal share of overall increase in Human Services administrative budget. There are 19 separate revenue classifications, each adjusted up or down based upon projected number of program hours and Federal/State cost allocations for 1986-87.

NET COUNTY COST

$383,281 increase ($4,443,967* to $4,827,248)

*Using corrected 1985-86 Final Budget numbers.

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget unit supports the administration of the County's various income maintenance and social services programs. The overall administration costs for the various programs and services, along with the County's portion of these costs, are shown below.

		County Share	
Eligibility	1986-87 Total Cost	Cost	%
Aid to Families with Dependent Children (AFDC)	$ 9,278,970	$2,341,761	25.24%
Food Stamp	1,861,420	465,355	25.00%
Medi-Cal	2,247,074	0	---
General Relief	479,512	479,512	100.00%
Refugee Program	531,976	0	---
Mini-Block Grant	178,454	41,952	23.50%
GAIN (Workfare Program)	52,710	0	---
State Adult	16,511	0	---
Total Eligibility	$14,646,627	$3,328,580	22.72%
Services			
Social Services Block Grant:			
Child Welfare Services	$ 4,000,743	$ 936,663	23.41%
County Services Block Grant	1,285,266	292,260	22.74%
Emergency Assistance	237,144	59,286	25.00%
Adoption	485,723	0	---
EPSDT (Early Diagnostic/ Screening Program)	106,156	0	---
Licensing	235,841	0	---
WIN/SAU (Work Incentive Prog.)	211,520	21,152	10.00%
California Children Services	383,614	191,807	50.00%
Total Services	$ 6,946,007	$1,501,168	21.61%
TOTAL ADMINISTRATION	$21,592,634	$4,829,748	22.37%

BUDGET UNIT: 50101 PUBLIC ASSISTANCE-ADMINISTRATION
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Social Services Block Grant noted above provides for the following mandated service programs:

Child Protective Services	County Services Block Grant (Adult Programs)
1. Emergency Response	5. Information and Referral
2. Family Maintenance	6. Protective Services for Adults
3. Family Reunification	7. Out-of-Home Care for Adults
4. Permanent Placement	8. In-Home Supportive Services

In Fiscal Year 1986-87, the State is proposing to modify its current formula for allocating State and Federal dollars to counties for Child Welfare (Protective) Services. The present formula utilizes a mix of actual child welfare cases (20%) and AFDC children plus the local child (up to age 17) population (80%). The proposed change would give greater weight to child welfare cases. Current proposals to change the formula to the 40% to 50% caseload weighting range, or to a 100% caseload basis, would reduce funding to 54 counties while four large California counties would benefit. The estimated annual revenue loss to San Joaquin County would range from $500,000 to $1 million, depending on the weighting factor selected. Since this proposal is only tentative, no adjustment has been made in the Proposed Budget. The proposal will be monitored closely and any necessary adjustments will be reflected in the Final Budget.

For 1986-87, a total appropriation increase of $1,507,713 is proposed, requiring a net increase in County cost of $383,281*. This increase is primarily attributable to normal salary and employee benefit adjustments (increased $737,683, or 4.2% overall) and the requested addition of 13 new positions as follows:

	1986-87 Total Cost	County Share
1 - Child Welfare Unit Chief	$ 31,731	$ 7,933
4 - Social Service Practitioner II	118,416	29,604
2 - Senior Social Worker	47,636	17,864
2 - Specialist Clerk	32,918	7,364
1 - Clerk Typist II	15,757	3,525
2 - Collection Clerk I	32,918	7,364
1 - Program Manager	33,306	0
13	$312,682	$73,654

Of the above positions, seven will be utilized in the Social Services area, primarily in the Child Welfare programs. This follows the addition of eight positions in Child Welfare Services in the 1985-86 budget. The additional recommended staffing in this program is based on the rapidly growing number of child abuse cases referred to Human Services for action. A 26% increase in caseload is estimated for 1986-87 based on current experience. Since July 1985, there has been a 90% increase in sexual abuse referrals and a 6.17% increase in physical abuse cases.

The following table shows the change in staffing levels of the Social Service Program since 1976-77, including the addition of 15 positions over the past two years.

	-------Staffing Levels-------				Change From 1986-77	
Position	76-77	84-85	85-86	Rec. 86-87	Positions	%
Child Welfare Unit Chief	6	8	9	10	4	66.6
Social Services Unit Chief	18	5	5	5	(13)	(72.2)
Social Services Practitioner	35	29	34	38	3	8.6
Protective Svcs. Soc. Worker	0	30	32	32	32	0
Social Worker	94	27	27	29	(65)	(69.1)
Total	153	99	107	114	(39)	(25.5)

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*Using corrected 1985-86 Final Budget numbers.

BUDGET UNIT: 50101 PUBLIC ASSISTANCE-ADMINISTRATION
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

In calendar year 1985, 2,767 referrals for child abuse were received. It is estimated that this number will escalate to approximately 3,400 in 1986. Of the 2,767 referrals, 24% required emergency response within two hours. This is up from 20% in 1984 and 8% in 1982.

In addition to the Social Services positions, a Program Manager position is requested for the start-up of the Greater Avenues Through Independence (GAIN) workfare program. This position is fully State funded. In Fiscal Year 1985-86, a contract program planner was hired to develop the County's workfare plan. At the present time, it is anticipated that the GAIN program will begin January 1, 1987. Prior to this date, Human Services will return to the Board of Supervisors with program requirements.

The requested clerical and collection positions will be utilized in various roles to support child welfare staff, work with welfare investigative staff, and to recover welfare overpayments.

New office automation equipment and software are recommended under Data Processing Direct Charges - Equipment at a total cost of $59,408. Recommended items include:

ITEM	COST
2 - Word Processor Systems (Including peripheral equipment, 1 replacement printer, and software)	$19,831
4 - Personal Computers (Including shared-file (LAN) system, peripheral equipment, and software)	$36,749
1 - Special-Use Terminal and Printer	$ 2,828
TOTAL	$59,408

The word processors are recommended to meet general workload increases, plus workload from new staff added during the past year, primarily in the Child Protective Services program. This includes clerical support for a new attorney position added during 1985-86 to handle all adoptions, conservatorships, parental custodies, and all other Child Welfare Services' legal functions.

The personal computers are recommended to create a shared-file multi-user system to automate numerous manual functions. There are many manual file systems, bookkeeping functions, and reporting systems that cannot justify the expense of development on the mainframe computer. Initial systems to be developed using packaged software include: 1) a caseload management and statistical database system for the Special Investigations Division, 2) a fiscal/statistical reporting system for general administrative use throughout the Agency, and 3) a General Relief statistical reporting system. Once these initial systems are functioning, three clerical positions can be eliminated effective at the start of Fiscal Year 1987-88 at an annual salary savings of $44,472.

The special-use terminal and printer will provide a direct connection to the California Law Enforcement Tele-Communications System (CLETS) and the Department of Motor Vehicles to provide instant access to vital information for investigators and eligibility staff.

The 1986-87 recommended budget also includes $96,339 for Fixed Asset acquisition, an increase of $35,211 over the 1985-86 level. The County share of cost is $21,551. The major equipment item is eight 2-way radios for the Child Protective Services field staff, at a total cost of $25,600. Communication in the field and more importantly, at night, should greatly improve response times. This equipment will provide direct communication capability with the Sheriff's department and local police.

BUDGET UNIT: 50101 PUBLIC ASSISTANCE-ADMINISTRATION
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

Apart from the recommended new positions and fixed assets, the 1986-87 Proposed Budget represents a continuation of current resources and programs at next year's projected costs and workload levels.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To maintain an agency dollar error rate of no greater than 1.5%.	1. The Agency has maintained a dollar error rate of 1.30% for the Federal study period.
2. To provide eligibility assistance within State maximum standards of delivery.	2. Eligibility assistance was provided to all eligible individuals within State standards.
3. To remain within State and Federal allocation, avoiding a County overmatch.	3. The Agency remained within all allocations without any County overmatch.

1986-87 OBJECTIVES

1. To implement San Joaquin County's "GAIN" workfare program by January 1, 1987.
2. To maintain an agency dollar error rate of no greater than 1.5%.
3. To remain within State and Federal funding allocations, avoiding a County overmatch.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: HUMAN SERVICES AGENCY
MAJOR BENEFITS PAYMENTS PROGRAMS

RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$109,146,024	$119,595,012	$136,651,826	$136,651,826	$17,056,814
TOTAL APPROP	$109,146,024	$119,595,012	$136,651,826	$136,651,826	$17,056,814
Earned Revenue By Source					
• Aid-Other Govt	$102,779,648	$111,349,988	$127,472,257	$127,472,257	$16,122,269
TOTAL REVENUE	$102,779,548	$111,349,988	$127,472,257	$127,472,257	$16,122,269
NET COUNTY COST					
• Mandated	$ 6,366,376	$ 8,245,024	$ 9,179,569	$ 9,179,569	$ 934,545
TOTAL STAFFING	0	0	0	0	0

SUMMARY

This presentation is a summary of three budget units combining the Aid for Families with Dependent Children programs, Foster Care program, and General Relief program. These programs account for over 64% of the Net County Cost in the area of Public Assistance.

PROGRAM HIGHLIGHTS

- The AFDC-Family Group/Unemployed Parent, AFDC-Foster Care, and General Relief program costs for 1986-87 total $136,651,826.
- These three programs account for over one-third of the total 1986-87 recommended County Budget.
- The County's mandated share of cost is $9,179,569, or 8.9% of the total recommended 1986-87 Net County Cost.
- A 4.9% cost-of-living increase in the amount of $5,485,830 is included in the AFDC-Family Group/Unemployed Parent budget as required by State regulations. The County share of this increase is $309,807.
- Projected growth in the number of cases and/or number of individuals per case for these three programs will require an additional appropriation of $11,513,444 at an additional Net County Cost of $567,198.
- In the AFDC-Family Group/Unemployed Parent budget, over 75% of the caseload growth during the past five years is due to growth in refugee caseload.
- Refugees now comprise 60% of the individuals in the AFDC-Unemployed Parent program.
- The 100% County-funded General Relief program could increase significantly above the 1986-87 recommended appropriation of $1,717,830 once the proposed shelter for the homeless in downtown Stockton becomes a reality.
- A 5% rate increase in the housing allowance for single General Relief recipients is contained in the 1986-87 budget at an additional County cost of $57,540.

BUDGET UNIT: 50106 AID TO FAMILIES WITH DEPENDENT CHILDREN
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$102,282,557	$111,955,722	$127,771,096	$127,771,096	$15,815,374
TOTAL EXPEND	$102,282,557	$111,955,722	$127,771,096	$127,771,096	$15,815,374
Earned Revenue By Source					
• Aid-Other Govt	$ 97,397,985	$105,674,372	$120,596,589	$120,596,589	$14,922,217
TOTAL REVENUE	$ 97,397,985	$105,674,372	$120,596,589	$120,596,589	$14,922,217
NET COUNTY COST					
• Mandated	$ 4,884,572	$ 6,281,350	$ 7,174,507	$ 7,174,507	$ 893,157
TOTAL STAFFING	0	0	0	0	0

MANDATE

Aid to Families with Dependent Children (AFDC) is required under the Welfare and Institutions Code, Chapter 2. Payment levels are established under Section 11453. The required level of service is defined as that level where all persons who request aid and are found eligible are provided relief in a timely manner, not to exceed 45 days from the date of application.

PURPOSE

The Aid to Families with Dependent Children (AFDC) Program provides cash grants to those children and their parents or guardians whose income is not sufficient to provide for basic needs. Eligibility in the Family Group (FG) Program is limited to families with children who are needy due to death, incapacity, or continued absence of a parent. Eligibility for the Unemployed (U) Program is limited to families with children who are needy due to unemployment of one or both parents.

WORKLOAD DATA

Workload for the AFDC benefit payments program is identified by the combined monthly totals of active cases over a twelve-month period as shown below:

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Case Months:					
AFDC-Family Group	131,863	136,217	138,257	141,931	145,927
AFDC-Unemployed	43,775	50,544	52,478	54,533	56,813
Total Case Months	175,638	186,761	190,735	196,464	202,740
Percentage Increase	-	6.33%	2.12%	3.00%	3.19%

The following ten-year summary presents a more graphic picture of the dramatic growth in the number of AFDC recipients in San Joaquin County.

BUDGET UNIT: 50106 AID TO FAMILIES WITH DEPENDENT CHILDREN
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

WORKLOAD DATA

10 YEAR TREND IN AFDC

Fiscal Years	1976/77	1977/78	1978/79	1979/80	1980/81	1981/82	1982/83	1983/84	1984/85	1985/86
AFDC-FG Casemonths	99,001	104,453	106,547	114,063	124,246	129,341	131,863	136,217	138,257	141,931
Percent Change		5.50	2.00	7.05	8.93	4.10	1.95	3.30	1.49	2.66
10 Year Growth										43.35
AFDC-U Casemonths	14,603	14,548	14,028	15,647	22,905	34,126	43,775	50,544	52,478	54,533
Percent Change		<.38>	<3.57>	11.54	46.39	48.99	28.27	15.46	3.83	3.92
10 Year Growth										273.44
Cost-of-Living Granted AFDC Recipients - Percent	14.90	5.3	0	15.2	14.24	9.20	8.2	4	5.6	5.7
San Joaquin County Population	302,200	310,700	321,100	331,700	343,500	355,600	367,000	378,600	391,800	407,500
Percent Change		2.81	3.35	3.30	3.56	3.52	3.21	3.16	3.49	4.00
10 Year Growth										34.84

- The average size of an AFDC-FG case in California is 2.67 persons; in San Joaquin County, the average is 2.78 individuals. This above-average number of persons per case raises the average monthly grant $22 per case or $3,124,704 annually. The County share of cost of this above average case size is 5.4%, or $168,734.

- The average size of an AFDC-U case in California is 4.57 persons; in San Joaquin County, the average is 5.11 individuals. This above-average number of persons per case raises the average monthly grant $34 per case or $1,864,152 annually. The County share of cost of this above-average case size is 5.6%, or $104,392.

- San Joaquin County is California's 15th largest County; however, it has the 10th largest AFDC population.

- In December 1977, 6.53% of the State population received AFDC; in San Joaquin County, 10.35% of the population received AFDC.

- In December 1985, the percentage of individuals receiving AFDC in California had decreased to 6.39%. In San Joaquin County, the number of individuals receiving AFDC had increased to 13.96%, more than twice the statewide average.

The following chart summarizes the current schedule of monthly benefit payments to eligible recipients:

GRANT LEVELS AND PARTICIPATION

AFDC-FG AND AFDC-U		FOOD STAMPS	
Number of Eligible Persons in the Same Home	Maximum Aid Payment (MAP) (7/1/85-6/30/86)	Number of Persons in FS Household	Maximum Coupon Allotment at Zero Income
1	$ 288	1	$ 80
2	474	2	147
3	587	3	211
4	698	4	268
5	796	5	318
6	895	6	382
7	982	7	422
8	1,071	8	483
9	1,156	9	543
10 or more	1,243	10	60 each add'l person

BUDGET UNIT: 50106 AID TO FAMILIES WITH DEPENDENT CHILDREN
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES
$15,815,374 increase ($111,955,722 to $127,771,096)

- $5,485,830 - Increase due to 4.9% COLA per State budget guidelines.
- $3,436,384 - Increase due to anticipated caseload growth of 3.19% overall.
- $6,893,160 - Increase due to the growth in average number of persons per case. This increase in case size results in an overall grant increase of $34 per case per month times 202,740 case-months.

REVENUES
$14,922,217 increase ($105,674,372 to $120,596,589)

- $8,129,433 - Increase in Federal funding for AFDC-FG/U based on COLA and caseload growth.
- $6,792,784 - Increase in State funding for AFDC-FG/U based on COLA and caseload growth.

NET COUNTY COST
$893,157 increase ($6,281,350 to $7,174,507)

PROGRAM DISCUSSION OF 1986-87 BUDGET

For Fiscal Year 1986-87, the County's mandated share of this benefit payments program is $7,174,507. This represents a significant increase of $893,157, or 14.2%, over the current budget.

This budget is based upon the following assumptions:

- A cost-of-living adjustment (COLA) of 4.9% will be granted by the State for all AFDC recipients. Total Cost: $5,485,830 County Share: $309,807

- Caseloads will grow at at rate of 2.75% for the Family Group and 4.18 percent for the Unemployed Parent group, for a combined average increase of 3.19%. Total Cost: $3,436,384 County Share: $194,066

- Case size will increase from 1985-86 budgeted levels of 2.6 to 2.8 persons per case in the Family Group and from 4.7 to 5.11 persons per case in the Unemployed Parent program. These increases in case size are based on actual current caseload data. Total Cost: $6,893,160 County Share: $389,284

- The refugee population will continue to have a significant effect on the Unemployed Parent Program. Refugees now comprise approximately 60% of the individuals in the program.

- The cost impact of cases shifting from the 100% Federally-funded refugee aid programs to the Federal/State/County-funded AFDC programs continues. For 1985-86, 3,626 cases, or 22% of the 16,405 projected total AFDC caseload are projected to be refugees. In 1980-81, there were 385 AFDC refugee cases, or just over 3% of 12,263 total AFDC cases.

- Of the 4,142 case (33.8%) net increase in AFDC caseload since 1980-81, refugees account for 3,241 cases, or over three-fourths of this growth.

The caseload projections for 1986-87 are based on five prior fiscal years of caseload data, current year experience, and a review of the Legislative Analyst's findings and projections for 1986-87.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 50107 FOSTER CARE
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 5,565,819	$ 5,912,100	$ 7,162,900	$ 7,162,900	$1,250,800
TOTAL APPROP	$ 5,565,819	$ 5,912,100	$ 7,162,900	$ 7,162,900	$1,250,800
Earned Revenue By Source					
• Aid-Other Govt	$ 5,381,663	$ 5,675,616	$ 6,875,668	$ 6,875,668	$1,200,052
TOTAL REVENUE	$ 5,381,663	$ 5,675,616	$ 6,875,668	$ 6,875,668	$1,200,052
NET COUNTY COST					
• Mandated	$ 184,156	$ 236,484	$ 287,232	$ 287,232	$ 50,748
TOTAL STAFFING	0	0	0	0	0

MANDATE

The Foster Care program, which is a category of the Aid to Families with Dependent Children Program (AFDC), is required under Welfare and Institutions Code Section 11207.

PURPOSE

Provides cash assistance payments to foster parents or institutions for the care, treatment, and shelter of qualified children age 18 or under.

WORKLOAD DATA

The combined monthly totals of children in foster homes and institutions over a twelve-month period are the key indicators of activity for the Foster Care program:

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Case Months:					
FOSTER HOMES	3,872	4,108	5,102	5,331	5,544
Percentage Increase	-	6.1%	24.2%	4.5%	4.0%
INSTITUTIONS	3,296	3,117	2,645	3,102	3,412
Percentage Increase	-	(5.4%)	(15.1%)	17.3%	10.0%
Total Case Months	7,168	7,225	7,747	8,433	8,956
Overall Percentage Increase	-	.8%	7.2%	8.9%	6.2%

BUDGET UNIT:	50107 FOSTER CARE
DEPARTMENT:	PUBLIC ASSISTANCE
FUNCTION:	HUMAN SERVICES
RESPONSIBLE MANAGER:	HARRY BRODIE

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES
$1,250,800 increase ($5,912,100 to $7,162,900)

- $1,250,800 - Increase to offset projected caseload growth of 6.2% (foster homes and institutions combined).

REVENUES
$1,200,052 increase ($5,675,616 to $6,875,668)

- $287,682 - Increase in Federal funding based on current and projected caseload growth.
- $912,370 - Increase in State funding based on current and projected caseload growth.

NET COUNTY COST
$50,748 increase ($236,484 to $287,232)

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget is part of the Aid for Families with Dependent Children (AFDC) Program. The funds contained herein provide cash assistance payments to foster parents or to institutions that provide care and shelter for qualified children.

The payment level for AFDC-Foster Care is determined by the State Department of Social Services Foster Care Rate Setting Program. This program has established a five-level foster home payment scale, as well as institutional rates. For Fiscal Year 1986-87, the Governor's budget proposes no cost-of-living adjustments for this program.

The $1,250,800, or 21.1%, recommended increase in program costs (and corresponding $50,748 increase in Net County Cost) is directly attributable to a significantly higher than anticipated institutional caseload during 1985-86. This trend is expected to continue in 1986-87. For the current year, 2,675 institutional case months were budgeted; based on current experience, a total of 3,102 case months are estimated by June 30, 1986. This unanticipated growth will cause a 1985-86 program deficit of approximately $697,000 ($5,912,100 Budget versus $6,609,496 Estimated/Actual). The County share of this additional cost is approximately $28,000.

Although no rate increases are included in the 1986-87 budget, it is important to understand the factors that determine actual program costs. There is a substantial difference between the cost of placing a child in a foster home versus an institution. Further, the age of a child in a foster home determines the monthly cost. For these children, the cost ranges from $291 to $408 per month, based on age. If there happen to be an unusually high number of older children, overall costs rise. The following table displays the foster home monthly payment scale:

Age Group	1984-85 Payment Level	1985-86 Payment Level	1986-87 Payment Level
0-4	$280	$291	$291
5-8	304	316	316
9-11	324	337	337
12-14	360	374	374
15-20	392	408	408

The most important budgetary factor, however, is the number of children in institutions, since the average cost for an institutional placement is almost five times higher than that for a foster home. Since the monthly rates at various institutions vary widely, the mix of facilities used can also affect overall program costs. At an average current cost of $18,660 per year per child in an institutional placement, an increase in the number of these cases can cause a major increase in overall program costs, as has occurred during the 1985-86 fiscal year.

BUDGET UNIT: 50107 FOSTER CARE
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

The table below shows the growth in annual cases and average cost per case over the past six years along with 1986-87 budget projections:

	Foster Homes		Institutions	
Fiscal Year	Cases	Average Monthly Cost	Cases	Average Monthly Cost
1980-81	352	$229	271	$1,022
1981-82	339	256	256	1,146
1982-83	323	263	275	1,173
1983-84	342	282	260	1,300
1984-85	425	328	220	1,449
1985-86 (Est.)	444	335	258	1,555
1986-87 (Proj.)	462	335	284	1,555

In the figures above, what appears to be a relatively minor 38-case increase between 1984-85 and 1985-86 Estimated on the institutional side results in an additional annual cost of $709,080 at the current $1,555 average monthly cost per child.

The 95% State/5% County sharing ratio on the non-Federal portion of program costs has been extended through June 30, 1988. This extension was enacted by the legislature as AB 454, Chapter 1426, Statutes of 1985.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 50108 AID FOR THE ADOPTION OF CHILDREN
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 232,525	$ 236,160	$ 389,880	$ 389,880	$153,720
TOTAL APPROP	$ 232,525	$ 236,160	$ 389,880	$ 389,880	$153,720
Earned Revenue By Source					
• Aid-Other Govt	$ 232,525	$ 236,160	$ 389,880	$ 389,880	$153,720
TOTAL REVENUE	$ 232,525	$ 236,160	$ 389,880	$ 389,880	$153,720
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

The Aid for the Adoption of Children Program is mandated by the California Welfare and Institutions Code.

PURPOSE

Provides cash assistance to families of adoptive children when the child has unusual or special needs, and would otherwise not be adopted because of these needs.

WORKLOAD DATA

Workload indicators in the Aid for Adoption Program are important in two key areas: 1) the number of ongoing cases receiving monthly grant payments, which determines overall expenditures from this benefit payments budget unit, and 2) adoptions processing activity, which determines the administrative and legal workload for staff.

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Grant Payments					
Grant Payment Case Months	726	516	870	1,310	1,368
Adoptions Activity					
Adoptions Arranged	196	108	130	120	120
Children Placed for Adoption	31	43	57	60	70
Adoptions Legally Completed	33	37	42	50	70

Grant Payment Case Months are the combined monthly cases over a 12-month period for hard-to-place children receiving ongoing grant payments. These figures are cumulative to a degree. Once a child is placed, the grant payments to the family, in severe cases, can continue until the child reaches age 18.

Adoptions Arranged are those cases in progress where the adoption has been lined up but the child has not yet been placed with the family.

BUDGET UNIT: 50108 AID FOR THE ADOPTION OF CHILDREN
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

WORKLOAD DATA

Children Placed for Adoption are those cases in progress where the child has been placed in the home but the legal process has not yet been completed.

Adoptions Legally Completed are those cases which have been finalized. Monthly grant payments for some hard-to-place children can continue after the adoption is completed until the child reaches age 18.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHANGES

$153,720 increase ($236,160 to $389,880)

- $153,720 - Increase to offset projected 4.4% caseload growth. NOTE: 1985-86 Estimated/Actual expenditures will be approximately $37,366 over budget due to 50% growth in grant payments caseload, more than double the expected increase.

REVENUE

$153,720 increase ($236,160 to $389,880)

- $103,370 - Increase in State funding based on projected caseload growth.
- $50,350 - Increase in Federal funding based on projected caseload growth.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Aid for Adoption of Children Program is 100% funded by State and Federal sources, with no local match required. The budget is projected to increase by $153,720 over the current approved level. The increase is based on the assumption that the 1986-87 caseload will increase by 4.4% over the 1985-86 estimated year-end totals. This anticipated leveling off follows two consecutive years of rapid growth in the number of families receiving monthly cash assistance for adopting hard-to-place children--from 516 case months in 1983-84 to 1,310 estimated at June 30, 1986, an increase of 153%. The primary factors in this rapid growth are: 1) the increased number of hard-to-place children becoming available for adoption and being adopted, 2) the addition of two more social workers to the program to expedite the adoptions process, 3) the addition of a full-time attorney handling child welfare cases, and 4) the somewhat cumulative effect of adding more hard-to-place children to the cash assistance program. In severe cases, these children can remain in the program until age 18.

Not included in this budget is the projected 1986-87 cost of $485,723 to administer this program within the Human Services Agency.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services Agency, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 50110 PUBLIC ASSISTANCE-GENERAL RELIEF
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 1,297,648	$ 1,727,190	$ 1,717,830	$ 1,717,830	$ (9,360)
TOTAL APPROP	$ 1,297,648	$ 1,727,190	$ 1,717,830	$ 1,717,830	$ (9,360)
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 1,297,648	$ 1,727,190	$ 1,717,830	$ 1,717,830	$ (9,360)
TOTAL STAFFING	0	0	0	0	0

MANDATE

The General Relief Program is mandated by Welfare and Institutions Code Section 17000. The means of providing the required support is at the discretion of the Board of Supervisors, as is the level of support. All costs are the responsibility of the County.

PURPOSE

Provides assistance payments for food, shelter, and utilities to County residents who do not qualify for categorical aid programs.

WORKLOAD DATA

The combined monthly totals of families and individuals receiving General Relief benefit payments over a 12-month period are the indicators of workload for this program.

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Case Months:					
Individuals	10,522	10,811	10,760	11,173	11,508
Families	1,210	1,194	843	692	657
Total	11,732	12,005	11,603	11,865	12,165
Percentage Change	---	2.33%	(3.34%)	2.26%	2.53%

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES
$9,360 decrease ($1,727,190 to $1,717,830)
- ($66,900) - Net decrease in benefit payments based on projected caseloads and monthly payments for each aid category.
- $57,540 - Increase based on $5.25 per month increase in monthly allowance to individuals for housing.

NET COUNTY COST
$9,360 decrease ($1,727,190 to $1,717,830)

BUDGET UNIT: 50110 PUBLIC ASSISTANCE-GENERAL RELIEF
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

The recommended appropriation for this 100% County-funded aid program has decreased slightly for 1986-87. This is due to two primary factors. First, 1985-86 benefit payments were budgeted at higher monthly rates per case than actually paid. The 1986-87 monthly payment amounts have, therefore, been adjusted downward to reflect actual payment levels. Second, a continuation of the slight decline in family cases is anticipated for 1986-87. The other aid category, individuals, is expected to continue growing at an annual rate of about 3%. Overall, the mix of family and individual cases is projected to grow by 2.5%. Further reducing any potential budget savings is a $5.25 per month increase (to a new rate of $110.25) in the housing allowance for individuals. This increases the overall monthly payment to individuals to $135 for housing, food, and sundries. The rate increase, which was approved by the Board of Supervisors in 1984-85, becomes effective July 1, 1986, at an additional cost of $57,540 to the County.

The following chart summarizes average monthly caseload and cost data for the last five years along with 1986-87 projections:

	One Person Cases		Family Cases		
Fiscal Year	#	Average Authorized Monthly Payment	#	Average Authorized Monthly Payment	Total Annual Cost*
1980-81	692	$ 94	56	$ 89	$ 752,103
1981-82	688	99	75	73	793,599
1982-83	877	102	101	152	1,181,140
1983-84	901	105	100	228	1,230,913
1984-85	897	116	70	249	1,297,648
1985-86 (Est.)	921	124	58	234	1,485,966
1986-87 (Proj.)	959	135	54	250	1,717,830

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* The combined totals of number of cases times average monthly payment for each aid category do not add to total annual cost because some cases are not in the program for a full 12 months during the fiscal year.

A shelter to house homeless individuals is currently being proposed for the downtown Stockton area. An appropriation of $60,000 has been approved by the Board of Supervisors in the Public Improvement budget (#148) as the County contribution to the cost of constructing the shelter. The ongoing cost impact of this facility on the General Relief budget unit has not been fully determined. It is conservatively estimated, based upon a preliminary evaluation, that a minimum increased annual cost in the range of $98,000 to $162,000 may result from these individuals qualifying for aid. Also, locating additional Human Services administrative support staff at this facility could cost the County an additional $137,000 annually based on preliminary estimates. The potential fiscal impact on the County could be significantly higher than this initial $235,000 to $299,000 estimate if this facility serves to draw the homeless on General Relief to Stockton from other areas. These ongoing costs would very likely be the sole responsibility of the County, and would, therefore, be funded entirely with General Fund dollars.

In June 1980, the County began requiring able-bodied General Relief recipients to participate in a Work Project and Job Search program. Participants perform community service work (park maintenance/litter clean-up, building landscape maintenance, automobile servicing, etc.) four days a week at various sites throughout the County. Transportation is provided, where necessary, to the sites, which include various County parks as well as the Courthouse and the Motor Pool. The remaining day each week is intended for the participants to conduct job search activities. Failure to comply with program requirements can lead to an administrative hearing and a possible 30-day suspension of all General Relief benefit payments. The summary below highlights the work project activities for the period July 1985 through March 1986:

BUDGET UNIT: 50110 PUBLIC ASSISTANCE-GENERAL RELIEF
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

	Number Assigned To Work Project	Number Assigned to Job Search
July	314	276
August	355	179
September	290	228
October	297	213
November	309	220
December	399	201
January	230	214
February	241	226
March	296	255

The recommended appropriation of $1,717,830 for 1986-87 is more than twice the amount expended six years ago in 1980-81, a 128% increase. The full cost of this program is completely the responsibility of the County's General Fund and must be supported by local revenue sources.

The cost to administer the 1986-87 General Relief Program is projected to be $479,512. Combined with the aid program (benefit payments) cost, County support of the General Relief Program totals $2,197,342. The administrative cost is included in the Administrative budget #50101.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 50111 PUBLIC ASSISTANCE-CALIFORNIA CHILDREN'S SERVICES
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 721,997	$ 979,817	$ 976,850	$ 976,850	$ (2,967)
TOTAL APPROP	$ 721,997	$ 979,817	$ 976,850	$ 976,850	$ (2,967)
Earned Revenue By Source					
• Aid-Other Govt	$ 541,497	$ 734,858	$ 732,638	$ 732,638	$ (2,220)
TOTAL	$ 541,497	$ 734,858	$ 732,638	$ 732,638	$ (2,220)
NET COUNTY COST					
• Mandated	$ 180,500	$ 244,959	$ 244,212	$ 244,212	$ (747)
TOTAL STAFFING	0	0	0	0	0

MANDATE

The California Children's Service Program is mandated by the California Welfare and Institutions Code and by other State regulations.

PURPOSE

Provides payment for dental or medical care which can eliminate or reduce handicapping conditions.

WORKLOAD DATA

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Case Months:					
Total Children	16,504	16,909	17,629	18,183	18,910
Percentage Change	---	2.45%	4.26%	3.14%	4.00%

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES
$2,967 decrease ($979,817 to $976,850)
- ($2,967) - Decrease in projected charges from providers.

REVENUES
$2,220 decrease ($734,858 to $732,638)
- ($2,220) - State funding reduction based on estimated budget needs.

NET COUNTY COST
$747 decrease ($244,959 to $244,212)

BUDGET UNIT: 50111 PUBLIC ASSISTANCE-CALIFORNIA CHILDREN'S SERVICES
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

The recommended budget for 1986-87 represents an appropriation decrease of $2,967. Although program costs and caseload are expected to increase slightly in 1986-87, overall costs are projected to be below 1985-86 budgeted levels, thus the recommended budget reduction for 1986-87.

The budget level is based upon past and current caseload levels plus projected increases in the cost of health care.

The following chart summarizes activities in this program for the period July 1985 through April 1986:

		- - - Average Cost Per Case - - - -		
Month	Case Load	Treatment	Diagnostic	Total
July	1,496	$355	$ 73	$428
August	1,510	522	143	665
September	1,515	142	74	216
October	1,518	145	83	228
November	1,539	643	93	736
December	1,527	202	74	276
January	1,513	277	100	377
February	1,501	152	156	308
March	1,488	900	58	958
April	1,444	133	100	233

The average payments vary greatly from month-to-month based on the type and cost of services needed by each child, which can range from minimal to extreme.

The cost to administer the above program is projected at $383,614 for 1986-87 and provides for social services and support staff.

Net County Cost for the program has decreased $747 from the 1985-86 approved level.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 50113 PUBLIC ASSISTANCE-REHABILITATION EXPENSE
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 789	$ 8,000	$ 6,925	$ 6,925	$ (1,075)
TOTAL APPROP	$ 789	$ 8,000	$ 6,925	$ 6,925	$ (1,075)
Earned Revenue By Source					
• Aid-Other Govt	$ 866	$ 7,500	$ 6,425	$ 6,425	$ (1,075)
TOTAL REVENUE	$ 866	$ 7,500	$ 6,425	$ 6,425	$ (1,075)
NET COUNTY COST					
• Mandated	$ (77)	$ 500	$ 500	$ 500	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

The Rehabilitation Expense Program is required under Federal regulations regarding employment, child care, and runaways.

PURPOSE

Provides assistance payments to AFDC recipients in meeting child care expenses while preparing for employment; also provides Federal funds to cover the transportation costs of returning runaway children.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Case Months	0	0	6	15	15

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES
$1,075 decrease ($8,000 to $6,925)
- ($1,075) - Decrease based on 1985-86 actual experience.

REVENUES
$1,075 decrease ($7,500 to $6,425)
- ($1,075) - Federal funding reduction due to decrease in caseload.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Rehabilitation Expense budget for 1986-87 is projected to decrease by $1,075 from the 1985-86 approved level based upon the current year's expenditures. Net County Cost remains unchanged at $500. Funding for this budget is derived from State, Federal, and County sources. State and Federal revenue account for 93% of total program funding.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 50118 PUBLIC ASSISTANCE-HOMEMAKER SERVICES
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 1,239,651	$ 1,347,480	$ 1,537,500	$ 1,537,500	$190,020
TOTAL APPROP	$ 1,239,651	$ 1,347,480	$ 1,537,500	$ 1,537,500	$190,020
Earned Revenue By Source					
• Aid-Other Govt	$ 1,241,554	$ 1,347,480	$ 1,537,500	$ 1,537,500	$190,020
TOTAL REVENUE	$ 1,241,554	$ 1,347,480	$ 1,537,500	$ 1,537,500	$190,020
NET COUNTY COST					
• Mandated	$ (1,903)	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

The Homemaker Services Program is mandated by Welfare and Institutions Code Section 12300 to 12306.

PURPOSE

Provides in-home supportive services (chores, housekeeping, homemaker, and other non-medical services) through a contract provider to public assistance-eligible recipients who might otherwise not be able to continue in an independent living environment.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Case Months	12,804	13,764	14,351	14,386	15,060
Percentage Change	-	7.50%	4.26%	.24%	4.69%

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES
$190,020 increase ($1,347,480 to $1,537,500)
- $190,020 - Increase based on new contract for 1986-87 to provide increased hours.

REVENUES
$190,020 increase ($1,347,480 to $1,537,500)
- $171,018 - Federal funds for In-Home Supportive Services.
- $19,002 - State funds for In-Home Supportive Services.

BUDGET UNIT: 50118 PUBLIC ASSISTANCE-HOMEMAKER SERVICES
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 Proposed Budget for Homemaker Services reflects an increase of $190,020 from the 1985-86 level. This increase is based on entering into a contract with a new program provider, Remedy Home and Health Care, effective June 1, 1986. For the first year of the contract, it is estimated 250,000 hours of services will be provided, an increase of 20,000 hours over the current contract level. This increase is based on projected caseload growth of 4.7% and a slight increase in hours to existing clients. The new contract will cover two fiscal years with the County having an option on a third year.

No County match is required.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 50121 PUBLIC ASSISTANCE-ADULT SPECIAL CIRCUMSTANCES PROGRAM
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 22,806	$ 33,000	$ 34,300	$ 34,300	$ 1,300
TOTAL APPROP	$ 22,806	$ 33,000	$ 34,300	$ 34,300	$ 1,300
Earned Revenue By Source					
• Aid-Other Govt	$ 22,806	$ 33,000	$ 34,300	$ 34,300	$ 1,300
TOTAL REVENUE	$ 22,806	$ 33,000	$ 34,300	$ 34,300	$ 1,300
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

The Adult Special Circumstances Program is mandated by Welfare and Institutions Code Section 12500.

PURPOSE

Provides payment to SSI/SSP recipients for non-recurring special needs such as replacement of essential household furniture, equipment, and/or parts of a home damaged by fire, etc.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Case Months	168	60	36	71	98
Percentage Change	-	(64.3%)	(40.0%)	97.2%	38.0%

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES
$1,300 increase ($33,000 to $34,300)
- $1,300 - Increase to offset caseload growth.

REVENUES
$1,300 increase ($33,000 to $34,300)
- $1,300 - State funding increase based on caseload growth.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 recommended appropriation for Adult Special Circumstances reflects an increase of $1,300 over the 1985-86 level based on current caseload growth, and is fully supported by State revenues.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: HUMAN SERVICES AGENCY
REFUGEE PROGRAM SUMMARY

RESPONSIBLE MANAGER: HARRY BRODIE

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 51,630	$ 95,859	$ 66,502	$ 66,502	$ (29,357)
• Svcs/Supplies	19,868	26,309	18,856	18,856	(7,453)
• Other Charges	1,486,027	2,147,169	2,249,198	2,249,198	102,029
TOTAL APPROP	$ 1,557,525	$ 2,269,337	$ 2,334,556	$ 2,334,556	$ 65,219
Earned Revenue By Source					
• Aid-Other Govt	$ 1,663,779	$ 2,269,337	$ 2,334,556	$ 2,334,556	$ 65,219
• Other Revenue	47,326	0	0	0	0
TOTAL REVENUE	$ 1,711,105	$ 2,269,337	$ 2,334,556	$ 2,334,556	$ 65,219
NET COUNTY COST					
• Mandated	$ (153,580)	$ 0	$ 0	$ 0	$ 0
TEMPORARY (FTE)	1.5	1.5	2.0	2.0	0.5

SUMMARY

This presentation is a summary of three budget units providing assistance/training to refugees: #50124 -- Indo-Chinese Refugee Program, #50126 -- Indo-Chinese Refugee Time Expired Program, and #50129 -- Refugee Assistance Grant (Targeted Assistance Program).

PROGRAM HIGHLIGHTS

- The total appropriation of $2,334,556 represents the Federal support for refugees covered by these programs.
- A total of 357 refugee cases per month are supported by these budget units.
- An estimated 3,700 cases (not shown in these figures) are additionally contained in the AFDC-Family Group and Unemployed Parent program budget unit (#50116) for 1986-87.
- The Indo-Chinese Refugee programs plus the AFDC programs support an estimated 19,100 individual refugees. Total 1986-87 benefits payments to refugees from these programs are projected to exceed $38.5 million.
- Public Law 99-177 (Gramm-Rudman-Hollings) reduces full Federal funding for refugees from 36 months to 31 months effective March 1, 1986, effectively transferring a portion of support cost to the County.
- The Targeted Assistance program anticipates placing 170 individuals into employment in 1986-87.
- The Targeted Assistance budget unit supports various community organizations who provide marketable skills to refugees.

BUDGET UNIT: 50124 PUBLIC ASSISTANCE-INDO-CHINESE REFUGEE PROGRAM
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 975,186	$ 1,096,200	$ 1,442,658	$ 1,442,658	$346,458
TOTAL APPROP	$ 975,186	$ 1,096,200	$ 1,442,658	$ 1,442,658	$346,458
Earned Revenue By Source					
• Aid-Other Govt	$ 975,186	$ 1,096,200	$ 1,442,658	$ 1,442,658	$346,458
TOTAL REVENUE	$ 975,186	$ 1,096,200	$ 1,442,658	$ 1,442,658	$346,458
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

The Indo-Chinese Refugee Program is mandated by Federal Public Laws 95-549, 96-110, and 96-212.

PURPOSE

Provides cash assistance to refugees for the first 18 months of residency in the United States.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Case Months	3,604	2,057	2,982	3,824	4,206
Percentage Change	---	(42.90%)	44.97%	28.24%	9.98%

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES
$346,458 increase ($1,096,200 to $1,442,658)
- $346,458 - Increase to offset 4.9% COLA and projected caseload growth of 10%.

REVENUES
$346,458 increase ($1,096,200 to $1,442,658)
- $346,458 - Increase in Federal funding based on COLA and projected caseload growth.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 Proposed Budget reflects an increase of $346,458 over the 1985-86 level for the Indo-Chinese Refugee Program. This increase is based on a projected 10% increase in case months above current caseload levels, which have risen 28% from January 1985 to January 1986. This unanticipated rate of growth will result in a 1985-86 program overexpenditure of approximately $283,000 ($1,379,189 estimated/actual versus $1,096,200 budgeted). The deficit will be covered by additional Federal funding, with no Net County Cost.

BUDGET UNIT:	50124 PUBLIC ASSISTANCE-INDO-CHINESE REFUGEE PROGRAM
DEPARTMENT:	PUBLIC ASSISTANCE
FUNCTION:	HUMAN SERVICES
RESPONSIBLE MANAGER:	HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

The following table displays the current fiscal year caseload and a projected increase in this trend in 1986-87:

1985-86 Monthly Caseload		1986-87 Monthly Projected Caseload	
Month	Cases	Month	Cases
7/85	325	7/86	357
8/85	349	8/86	381
9/85	324	9/86	355
10/85	337	10/86	367
11/85	328	11/86	362
12/85	307	12/86	339
1/86	309	1/87	334
2/86	301	2/87	330
3/86	287	3/87	345
4/86 (Est.)	320	4/87	340
5/86 (Est.)	315	5/86	343
6/86 (Est.)	322	6/87	353
Total Case Months	3,824	Total Case Months	4,206

In addition, a 4.9% COLA has been provided in keeping with Federal requirements to maintain equality with AFDC grant levels.

Individuals who are removed from this program either qualify for AFDC aid programs, move to the Indo-Chinese Time Expired Program for the second 18-month period, or matriculate into the job market. This program is 100% Federally funded.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 50126 PUBLIC ASSISTANCE-INDO-CHINESE REFUGEE TIME EXPIRED
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 20,867	$ 30,000	$ 7,680	$ 7,680	$(22,320)
TOTAL APPROP	$ 20,867	$ 30,000	$ 7,680	$ 7,680	$(22,320)
Earned Revenue By Source					
• Aid-Other Govt	$ 23,818	$ 30,000	$ 7,680	$ 7,680	$(22,320)
TOTAL REVENUE	$ 23,818	$ 30,000	$ 7,680	$ 7,680	$(22,320)
NET COUNTY COST					
• Mandated	$ (2,951)	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

This program is mandated by Federal Public Laws 95-549, 96-110, and 96-212.

PURPOSE

Provides reduced cash grants to refugees who have been in this country more than 18 months, but less than 36 months.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Case Months	1,805	884	153	92	80
Percentage Change	---	(51.02%)	(82.69%)	(39.87%)	(13.04%)

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES

$22,320 decrease ($30,000 to $7,680)
- ($22,320) - Decrease in benefit payments based on the continued decline in caseload.

REVENUES

$22,320 decrease ($30,000 to $7,680)
- ($22,320) - Decrease in Federal funds based on reduced caseload.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Indo-Chinese Refugee Time Expired Program is projected to require $22,320 less than in 1985-86. The reduction is based on a continuing decline in caseload. Once participants in the initial 18-month program (see Budget Unit #50124) reach this second 18-month program with its lower monthly payments, they tend to drop out of the program either by qualifying for the higher benefit payments of AFDC or by entering the job market.

There is no County match for this Federally-funded program.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 50129 PUBLIC ASSISTANCE-REFUGEE ASSISTANCE GRANT
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 51,630	$ 95,859	$ 66,502	$ 66,502	$ (29,357)
• Svcs/Supplies	19,868	26,309	18,856	18,856	(7,453)
• Other Charges	489,974	1,020,969	798,860	798,860	(222,109)
TOTAL APPROP	$ 561,472	$ 1,143,137	$ 884,218	$ 884,218	$(258,919)
Earned Revenue By Source					
• Aid-Other Govt	$ 664,775	$ 1,143,137	$ 884,218	$ 884,218	$(258,919)
• Other Revenue	47,326	0	0	0	0
TOTAL	$ 712,101	$ 1,143,137	$ 884,218	$ 884,218	$(258,919)
NET COUNTY COST					
• Mandated	$ (150,629)	$ 0	$ 0	$ 0	$ 0
TEMPORARY (FTE)*	1.5	2	2	2	0

*Full-time equivalent

MANDATE

The Federal Refugee Assistance Grant is under the auspices of the Refugee Resettlement Program, which is mandated by Federal Public Laws 95-549, 96-110, and 96-212.

PURPOSE

Provides funds to reimburse contract providers who are preparing refugees for entry into the job market.

WORKLOAD DATA

Workload estimates for the Targeted Assistance Program have been adjusted to reflect the County's fiscal year. The actual contract periods overlap fiscal years beginning in November 1983.

	Actual 82-83	Actual 83-84	Actual 84-85	Est./ Act. 85-86	Proj. 86-87
Clients:					
Served by programs	N/A	193	503	470	481*
Placed in jobs	N/A	33	79	284	172

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*Liaison, referral, translation services, and community development have not been included.

BUDGET UNIT: 50129 PUBLIC ASSISTANCE-REFUGEE ASSISTANCE GRANT
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$29,357 decrease ($95,859 to $66,502)

- ($4,930) - Elimination of allocated costs for contract coordinator position.
- ($18,614) - Transfer of Accountant-Auditor position costs from this object to Services and Supplies.
- ($5,813) - Elimination of Clerk position.

SERVICES & SUPPLIES

$7,453 decrease ($26,309 to $18,856)

- ($18,616) - Elimination of Auditor charges for contract audits. Audit process provided by part-time Accountant-Auditor in 1985-86 and 1986-87.
- $8,021 - Transfer cost of Accountant-Auditor position from Salaries and Benefits at 25% time (formerly 50%).
- $3,508 - Increased Indirect Costs allocated to program.

OTHER CHARGES

$222,109 decrease ($1,020,969 to $798,860)

- ($222,109) - Reduction in contract services based on Federal Targeted Assistance II-A funding allocation for Fiscal Year 1986-1987. TA II-A ends March 1987.

REVENUES

$258,919 decrease ($1,143,137 to $884,218)

- ($258,919) - Reduction from prior funding based on Federal allocation for TA II-A through March 1987.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Targeted Assistance Program in San Joaquin County began in November 1983 under a 17-month contract. The program is intended to help refugees develop marketable work skills in order to become economically self-sufficient.

During this period, the program succeeded in placing 112 individuals. Because of the County's continued high refugee population, a second grant was approved in March 1984. Some of the TA-II provider contracts will run past the end of the current fiscal year to September 1986.

There are currently six contract agencies providing refugee services under the Targeted Assistance program. A brief description of each program follows:

Agency	Contract Amount
1. Stockton Unified School District	$124,902

Bilingual Aide Training Project - prepares participants to meet all proficiency requirements in English, reading, and math for employment as bilingual aides in the three refugee-impacted school districts in the County.

Agency	Contract Amount
2. California Human Development Corporation	$358,265

Southeast Asian Targeted Assistance Project - offers vocational skills and English-as-a-Second-Language (ESL) training in several occupational areas, including electronics production, welding, auto/diesel mechanics, industrial maintenance, and office occupations.

BUDGET UNIT: 50129 PUBLIC ASSISTANCE-REFUGEE ASSISTANCE GRANT
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

Agency	Contract Amount
California Human Development Corporation	$192,048
On-the-Job Training Project - develops specific skills related to a labor market-demand occupation for refugees. An employee may be reimbursed up to 50% of training expenses and must commit to hiring participant(s) after successful completion of training.	
3. Lao Khmu Association, Inc	$102,510
Refugee Resource Center - provides a broad range of referral, liaison, translation, and crisis intervention services to refugees.	
4. Lao Family Community	$109,893
Business Technical Assistance Program - provides management and technical assistance to qualified refugee firms and individuals seeking assistance.	
5. Vietnamese Voluntary Foundation, Inc	$143,468
Medical Assistant and Clerical Skills Vocational Training Program - offers vocational and ESL skills training in various occupational areas having high local demand, including typing, bookkeeping, filing, bank telling, cashiering, and various medical office skills.	
6. Women's Center of San Joaquin County	$62,809
Cambodian Women's Association - offers vocational and ESL occupational skills training in child care occupations and standards of employment.	
Total Contract Programs	$1,093,895*

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*Includes $72,926 in 1985-86 carryover funding.

On April 1, 1986 the Targeted Assistance Phase II program was augmented with an additional $884,218 in Federal funds. Requests for Proposals are currently being sought from community-based organizations for additional refugee economic self-sufficiency training programs. A June 1986 start-up is planned. The TA II-A projects will focus primarily on those refugees who rely heavily on the various public assistance aid programs. Program focus will include these areas:

- Vocational Training
- Vocational ESL
- On-the-job Training
- Economic Development
- Extreme and Unusual Need
- Support Services

There is no Net County Cost for this Federally-funded program.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 533 BURIALS
DEPARTMENT: SHERIFF-CORONER
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: JOHN ZUNINO

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 53,152	$ 55,200	$ 55,000	$ 55,000	$ (200)
TOTAL APPROP	$ 53,152	$ 55,200	$ 55,000	$ 55,000	$ (200)
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	0
NET COUNTY COST					
• Mandated	$ 53,152	$ 55,200	$ 55,000	$ 55,000	$ (200)
TOTAL STAFFING	0	0	0	0	0

MANDATE

The activities funded by this budget are mandated under Sections 27460 and 27462 of the Government Code and by Sections 943, 946, 948 and 949 of the Military and Veterans Code. Level of service is discretionary but is dependent upon number of annual applicable deaths.

PURPOSE

Provides funds for the disposition of indigent dead, the installation of indigent veterans' headstones, and care of veterans' plots.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Total Cases	124	104	132	98	75

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES
$200 decrease ($55,200 to $55,000)
- ($200) - Cases have declined because of more thorough review of financial need; however, significant price increases per burial are anticipated.

NET COUNTY COST
$200 decrease ($55,200 to $55,000)

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget unit experienced a tremendous drop in expenditures for 1985-86 as compared to 1984-85. Costs are projected to be below 50% of appropriations and about $25,000 below 1984-85 costs. This is directly attributable to increased attention and scrutiny of financial eligibility by the Coroner Division.

The 1986-87 budget will operate under a sole-source provider concept which is intended to streamline administrative processes and assist in holding overall cost increases down. A Request for Proposals has been issued which is designed to place the entire process with a single vendor. Appropriation adjustments will be made in the Final Budget when costs per burial are known.

CONCURRENCE

Mr. John Zunino, Sheriff-Coroner, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: DEPARTMENT OF AGING & COMMUNITY SERVICES
ALL COMMUNITY ACTION AGENCY PROGRAMS

RESPONSIBLE MANAGER: HARRY BRODIE

Summary

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 335,127	$ 400,871	$ 380,365	$ 380,365	$(20,506)
• Svcs/Supplies	114,884	165,878	169,423	169,423	3,545
• Other Charges	51,902	0	0	0	0
• Fixed Assets	5,220	700	6,500	6,500	5,800
Total Expend	$ 507,133	$ 567,449	$ 556,288	$ 556,288	$(11,161)
• Intrafund Trans	(21,972)	(13,755)	(5,700)	(5,700)	8,055
TOTAL APPROP	$ 485,161	$ 553,694	$ 550,588	$ 550,588	$ (3,106)
Earned Revenue By Source					
• Interest & Rents	$ 3,211	$ 2,500	$ 4,100	$ 4,100	$ 1,600
• Aid-Other Govt	350,034	490,694	469,052	469,052	(21,642)
• Charges for Svcs	19,262	25,000	26,200	26,200	1,200
• Other Revenue	11,884	4,500	6,500	6,500	2,000
TOTAL REVENUE	$ 384,391	$ 522,694	$ 505,852	$ 505,852	$(16,842)
NET COUNTY COST					
• Discretionary	$ 100,770	$ 31,000	$ 44,736	$ 44,736	$ 13,736
ALLOCATED POSITIONS	3.7	2.7	3.0	3.0	0.3
TEMPORARY (FTE)*	20.6	20.2	19.1	19.1	(1.1)
TOTAL STAFFING	24.3	22.9	22.1	22.1	(0.8)

*Full-time equivalent

SUMMARY

This presentation is a summary of three budget units which provide community services to the economically disadvantaged residents in San Joaquin County. They include: 53700-Community Action Agency; 53709-Community Garden Program; and 53710-Government Community Program.

PROGRAM HIGHLIGHTS

- The Community Action Agency will operate on a total appropriation of $545,588 in 1986-87. Of this amount, $505,852 represents Federal and State grants and $44,736 represents the discretionary Net County Cost for anti-proverty programs.

- For 1986-87, the Community Action Agency will provide a variety of services through its network of seven community centers, including: counseling, emergency food/clothing closets, translation, recreation, and day care services.

- $18,654 is allocated for the operation of 15 community gardens to help the economically disadvantaged meet their nutritional needs.

- The County will spend $80,314 in Federal funds for the coordination and distribution of surplus government food commodities to approximately 13,000 eligible households throughout the County.

BUDGET UNIT: 537 COMMUNITY ACTION AGENCY
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 324,223	$ 363,185	$ 344,117	$ 344,117	$(19,068)
• Svcs/Supplies	92,697	122,309	113,203	113,203	(9,106)
• Fixed Assets	5,220	700	0	0	(700)
TOTAL APPROP	$ 422,140	$ 486,194	$ 457,320	$ 457,320	$(28,874)
Earned Revenue By Source					
• Interest & Rents	$ 3,211	$ 2,500	$ 4,100	$ 4,100	$ 1,600
• Aid-Other Govt	298,132	430,694	388,738	388,738	(41,956)
• Charges for Svcs	19,262	25,000	26,200	26,200	1,200
TOTAL REVENUE	$ 320,605	$ 458,194	$ 419,038	$ 419,038	$(39,156)
NET COUNTY COST					
• Discretionary	$ 101,535	$ 28,000	$ 38,282	$ 38,282	$ 10,282
ALLOCATED POSITIONS	3.7	2.7	3.0	3.0	0.3
TEMPORARY (FTE)*	17.6	17.7	17.0	17.0	(0.7)
TOTAL STAFFING	21.3	20.4	20.0	20.0	(0.4)

*Full-time equivalent

MANDATE

This program is not mandated. The level of service is discretionary.

PURPOSE

Provides administrative support for anti-poverty programs funded under the Community Services Block Grant. Anti-poverty programs include direct services, information/referral services, job development counseling, day care services, anti-crime workshops, and youth/adult recreation.

WORKLOAD DATA

Departmental activities include a wide range of anti-poverty services to the needy in this County. These services may be categorized into five major activities listed below:

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Direct Services	17,152	15,208	17,267	15,000	14,400
Emergency Food & Clothing	1,570	2,519	2,985	2,500	2,400
Recreation	73,208	66,297	44,719	40,000	38,400
Workshops	182	207	286	225	180
Individual Referrals	6,538	13,964	38,930	35,000	33,600

BUDGET UNIT: 537 COMMUNITY ACTION AGENCY
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

WORKLOAD DATA

Direct Services include translation and interpretation assistance; assistance with filling out forms and applications; employment, immigration, and other counseling; providing transportation; client advocacy; telephone reassurance calls to shut-ins; and assistance with filing income tax and renter's credit forms.

Emergency Food and Clothing includes providing food and clothing assistance to needy individuals and families through the operation of emergency food banks and clothing closets.

Recreation includes social, educational, and recreational activities for low-income youth, adults, and seniors. Activities vary from one age group to another but include arts and crafts, game room activities, low-organized general recreation sport programs, as well as high-organized group intramural sport programs.

Workshops include group meetings and discussions where expert information concerning energy conservation, health and nutrition, housing availability, crime prevention, budgeting, and other topics is presented to interested individuals, most of whom reside in areas plagued by a high incidence of poverty.

Individual Referrals include information and referral services which inform low-income, elderly, and disadvantaged individuals of the various services and programs available to them. Information and referral services include such areas as employment, housing, nutrition, health care, legal, income maintenance, and other needs, as requested.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$19,068 decrease ($363,185 to $344,117)

- ($18,816) - Reallocated Director of Aging and Adult Services Coordinator's salary costs to include new long-term care aging programs.
- ($15,625) - Eliminated part-time contract planner position.
- $7,737 - Normal salary adjustments.
- $7,636 - Allocated part-time Specialist Clerk (50%).

SERVICES & SUPPLIES

$9,106 decrease ($122,309 to $113,203)

- ($5,968) - Eliminated lease costs by purchasing telephone equipment during 1985-86.
- ($5,728) - Reduction in travel cost and special departmental expenditures.
- $4,403 - Utility cost increases at community centers.
- ($4,163) - Eliminated separate Workers' Compensation coverage for employees at community centers.
- $2,350 - Office supplies, postage, equipment leases, and repair cost increases.

FIXED ASSETS

$700 decrease ($700 to zero)

- ($700) - No fixed assets requested for 1986-87.

REVENUES

$39,156 decrease ($458,194 to $419,038)

- $1,600 - Increased community center rental revenue.
- ($41,956) - Decreased Community Service Block Grant due to Gramm-Rudman.
- $1,200 - Increased Lathrop County Service Area funding contribution.

NET COUNTY COST

$10,282 increase ($28,000 to $38,282)

BUDGET UNIT: 537 COMMUNITY ACTION AGENCY
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Proposed Budget continues services at a slightly reduced level for 1986-87. These service reductions are required due to anticipated funding cuts from the Gramm-Rudman Federal budget act approved by Congress. The recommended program revenue projections are based on State planning estimates and are subject to change. If necessary, program funding adjustments will be presented during Final Budget hearings in August.

The $19,068 reduction in Salaries and Employee Benefits results from reducing the Director of Aging and the Adult Services Coordinator personnel cost allocations to the program and eliminating a contract Program Planner position. With the addition of new long-term care programs to the Department, administrative personnel cost allocations to existing programs can be reduced. This action helps to offset the effect of Federal funding cuts. The $9,106 decrease in Services and Supplies is directly related to the elimination of leased telephone equipment and separate Workers' Compensation coverage.

Most Community Action Agency program costs are funded by Community Services Block Grant and other program income. The two exceptions are $26,200 in County Service Area No. 4 funds which partially offset operating costs of the Lathrop Community Center and $38,282 in County General Fund monies which help offset operating costs of the Kennedy Community Center.

During Fiscal Year 1986-87, the County will be expanding the Northeast and Garden Acres Community Centers. The Northeast Center received a $161,000 Senior Center Bond Act grant to add approximately 2,400 square feet of additional space. This space will be used for commodity distributions, senior recreation, and an after school latchkey child care program. In addition, the County will pay the cost of renovating and expanding the Garden Acres Community Center. Under the current draft plan, the kitchen will be relocated and upgraded, new office space and lavatory facilities will be constructed, and the Center's program area for commodities and senior recreation will be increased in size. Both projects are to be completed by the spring of 1987. These projects are included in the Public Improvements Budget Unit #148.

The Community Action Agency provides many anti-poverty services through its network of community centers in the County. These services include health workshops, emergency food closets, counseling, recreation, day care, interpretation/translation, and advocacy. CAA Community Center service locations are:

CENTER	LOCATION
• Boggs Tract Center	West Stockton
• Garden Acres Center	East Stockton
• Northeast Center	Central Stockton
• Lodi Community Center	Lodi
• Kennedy Center	South Stockton
• Lathrop Center	Lathrop
• Larch Clover	Tracy

Except for the Lodi Center, which is leased, the CAA Community Centers are all County-owned.

The Net County Cost for the program has increased by $10,282, from $28,000 to $38,282. This increase in County funds is necessary to offset anticipated Gramm-Rudman budget cuts and normal inflationary operational costs of the community centers. If the Board of Supervisors does not approve this increase, more program service cuts will be required in 1986-87.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide 24,000 service contacts and expand service delivery to meet new needs as identified.	1. Provided over 50,000 direct and information and referral services to low-income individuals.

BUDGET UNIT: 537 COMMUNITY ACTION AGENCY
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
2. To meet the emergency food and clothing needs of 150 low-income individuals and families per month.	2. Met the emergency food and clothing needs of 2,500 low-income individuals and families over a 12-month period.
3. To distribute government surplus commodities to over 5,500 families each month.	3. Distributed government surplus commodity to an average of 6,414 families per month over a 12-month period.
4. To provide monthly workshops in the seven centers covering such topics as crime prevention and nutrition.	4. Provided 225 workshops in the seven centers covering such topics as crime prevention, nutrition, health education, energy conservation, legal aid, and employment.
5. To conduct ongoing training of Community Center staff and key volunteers through a series of 12 sessions.	5. Provided 12 training sessions for community center staff and key volunteers.
6. To reduce the incidence of juvenile delinquency by sponsoring 1,100 monthly youth activities and 20 Summer Youth Employment Program participants.	6. Sponsored 1,158 youth activities in which 24,659 youths participated. Sponsored 47 youth employment program participants.
7. To continue to improve program coordination and evaluation through monthly usage of, and follow-up with, the Planning and Evaluation Unit.	7. Improved program coordination and evaluation through reorganization of community services programs and development of a monthly program progress monitoring system.
8. To provide tutoring services to 125 elementary school children through staff and volunteers.	8. Provided tutoring services to 943 school-age children attending 285 tutoring sessions led by staff and volunteers.
9. To recruit 400 volunteers to deliver 20,000 hours of volunteer service throughout the year at CAA Community Centers.	9. Recruited 1,961 volunteers to deliver 32,903 hours of volunteer service throughout the year at CAA Community Centers.

1986-87 OBJECTIVES

1. To provide 14,400 direct service contacts which assist low-income individuals in accessing the resources that are available to them.
2. To provide 180 community workshops in the seven centers covering such topics as energy conservation, money management, anti-crime, mental health, nutrition, and housing.
3. To provide emergency food and clothing to 2,400 needy individuals.
4. To provide, at a minimum, 12 training sessions for CAA staff and volunteers which will enhance their ability to deliver services.
5. To provide social and recreational activities to 38,400 individuals at the seven centers for low-income youths, adults, and seniors.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 53709 COMMUNITY GARDEN PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 10,904	$ 0	$ 0	$ 0	$ 0
• Svcs/Supplies	22,187	21,255	18,654	18,654	(2,601)
Total Expend	$ 33,091	$ 21,255	$ 18,654	$ 18,654	$ (2,601)
• Intrafund Trans	(21,972)	(13,755)	(5,700)	(5,700)	8,055
TOTAL APPROP	$ 11,119	$ 7,500	$ 12,954	$ 12,954	$ 5,454
Earned Revenue By Source					
• Other Revenue	$ 11,884	$ 4,500	$ 6,500	$ 6,500	$ 2,000
TOTAL REVENUE	$ 11,884	$ 4,500	$ 6,500	$ 6,500	$ 2,000
NET COUNTY COST					
• Discretionary	$ (765)	3,000	$ 6,454	$ 6,454	$ 3,454
TOTAL STAFFING	1	0	0	0	0

MANDATE

This program is not mandated. The level of service is discretionary.

PURPOSE

Addresses low-income individuals' nutritional and health needs through the development of Community Gardens; secures lots to be used as gardens; installs water systems for gardens; organizes gardeners into working units.

WORKLOAD DATA

Departmental activities include the development, maintenance, and administration of community garden sites located throughout the County. These activities may be summarized into two major categories listed below:

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Families Served	0	800	625	602	525
Garden Sites	0	20	17	16	15

Families Served represents the number of families who garden individual plots in the various community gardens.

Garden Sites represents the number of community garden sites throughout San Joaquin County. Community garden sites vary in size from 10 to 115 family-size plots.

BUDGET UNIT: 53709 COMMUNITY GARDEN PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES

$2,601 decrease ($21,255 to $18,654)

- ($500) - Reduced Motor Pool charges based on reduced staff travel.
- $100 - Increased program supply costs.
- ($2,201) - Decreased water costs due to fewer participants and sites.

INTRAFUND TRANSFERS

$8,055 decrease ($13,755 to $5,700)

- ($7,755) - Deleted one-time-only Community Action Agency funding.
- ($300) - Reduced Federal aging program funding resulting from Gramm-Rudman reductions.

REVENUES

$2,000 increase ($4,500 to $6,500)

- $2,000 - Based on a $10 fee increase and improved collection of membership fees from program participants.

NET COUNTY COST

$3,454 increase ($3,000 to $6,454)

PROGRAM DISCUSSION OF 1986-87 BUDGET

For 1986-87, the recommended Net County Cost has increased $3,454 due primarily to the elimination of a $7,755 one-time-only Community Action Agency program grant. Helping to offset this loss is a $2,601 reduction in program costs reflecting a slightly reduced participant level and a $2,000 revenue increase resulting from an increase in participant fees.

A major program concern is the continuing high cost of water for the gardens. Of the total $18,654 appropriation for Services and Supplies, $15,054 is earmarked for water cost. To help offset this and other program costs, community garden participants' yearly membership fees have been increased from $10 to $20 per family. The continuation of the Garden Program will allow approximately 525 elderly and low-income families to produce food valued at $450 per year per family, or a total of $236,250. The large community garden sites are located as follows:

SITE	LOCATION
• El Dorado Garden	North Stockton
• Central Methodist	North Stockton
• Escalon	Escalon
• 12th & Airport	South Stockton
• Northeast	East Stockton
• Tokay Bowl	Lodi
• Lodi Memorial	Lodi
• Housing Authority	South Stockton

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To help meet the nutritional needs of 500 elderly and low-income families through the operation of 19 Countywide community garden sites.	1. Helped to meet nutritional needs of 602 elderly and low-income families through the operation of 16 Countywide community garden sites.
2. To develop additional funding sources to offset year-round garden operation costs.	2. Increased revenue to offset year-round garden operation costs through increases in garden plot fee donations.

BUDGET UNIT:	53709 COMMUNITY GARDEN PROGRAM
DEPARTMENT:	AGING & COMMUNITY SERVICES
FUNCTION:	HUMAN SERVICES
RESPONSIBLE MANAGER:	HARRY BRODIE

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
3. To present eight workshops with follow-up plans to garden participants utilizing community resources such as the University of California Agricultural Extension and local farmers.	3. Presented seven workshops with follow-up plans to garden participants using resources such as the University of California Agricultural Extension and local farmers.

1986-87 OBJECTIVES

1. To develop a community garden in the Tracy community to help meet the nutritional needs of 20 low-income and elderly families.
2. To help meet the nutritional needs of 525 elderly and low-income families through the operation of 15 Countywide community garden sites.
3. To present eight workshops to garden participants on topics such as water conservation, weed control, and pest control.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 53710 GOVERNMENT COMMODITY PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 0	$ 37,686	$ 36,248	$ 36,248	$ (1,438)
• Svcs/Supplies	0	22,314	37,566	37,566	15,252
• Other Charges	51,902	0	0	0	0
• Fixed Assets	0	0	6,500	6,500	6,500
TOTAL APPROP	$ 51,902	$ 60,000	$ 80,314	$ 80,314	$ 20,314
Earned Revenue By Source					
• Aid-Other Govt	$ 51,902	$ 60,000	$ 80,314	$ 80,314	$ 20,314
TOTAL REVENUE	$ 51,902	$ 60,000	$ 80,314	$ 80,314	$ 20,314
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TEMPORARY (FTE)*	2	2.5	2.1	2.1	(.4)

*Full-time equivalent

MANDATE

This program is not mandated. The level of service is discretionary.

PURPOSE

Provides funding for the administration, warehousing, and distribution of Government surplus food commodities to eligible persons in the County.

WORKLOAD DATA

Departmental activities include income eligibility screening, training volunteers at distribution sites, warehousing, and distribution of surplus government commodities. These activities may be summarized into the two areas listed below:

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Households served	0	0	140,000	144,000	156,000
Distribution sites	0	0	12	11	11

Households served represents the combined monthly totals of all households which receive U.S.D.A. surplus commodities over a one-year period.

Distribution sites represents the number of locations used each month to distribute U.S.D.A. commodities to eligible households.

SUMMARY OF MAJOR BUDGET CHANGES

SALARIES & BENEFITS
$1,438 decrease ($37,686 to $36,248)
- ($3,200) - Reduction in number of hours for part-time drivers.
- $1,762 - Normal salary adjustments.

BUDGET UNIT: 53710 GOVERNMENT COMMODITY PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES AND SUPPLIES

$15,252 increase ($22,314 to $37,566)

- $6,000 - Full-year cost of rental trucks used for commodity distribution.
- $10,200 - Full-year cost of warehouse rental for dry goods storage.
- ($948) - Reduction in Workers Compensation charges; various other minor changes.

FIXED ASSETS

$6,500 increase (Zero to $6,500)

- $6,500 - Truck (used) for distribution of commodities (in lieu of continuing to rent).

REVENUES

$20,314 increase ($60,000 to $80,314)

- $20,314 - State Commodity program grant increase due to anticipated larger volume of commodities to be distributed.

PROGRAM DISCUSSION OF 1986-87 BUDGET

In July 1985, the County Department of Aging, Children's, and Community Services assumed total program responsibility for the Government Commodity Program. During 1985-86, efforts were focused primarily on assuming the warehousing and distribution function while improving the overall operation of the program. Accomplishments of the past fiscal year have provided a basis for program expansion and further improvement in 1986-87. Major emphasis will be placed on strengthening the program in these areas:

- Enrollment and screening of eligible families receiving program services.
- Development of standardized program policies and procedures.
- Training distribution site volunteers on State regulations and eligibil-ity criteria.
- Development of a centralized warehouse.
- Refining and improving the monthly distribution system.

The Government Commodity Program provides approximately 12,500 families per month with surplus commodities such as cheese, butter, flour, dry milk, rice, and honey. The distribution sites are located as follows:

CENTER	AREA SERVED
• Lodi Center	Lodi
• Northeast Center	Central Stockton
• Garden Acres Center	East Stockton
• Quail Lakes Church	North Stockton
• Larch Clover Center	Tracy
• Lathrop Center	Lathrop
• Escalon Care Center	Escalon
• Kennedy Center	South Stockton
• Boggs Tract Center	West Stockton
• Manteca Center	Manteca
• Ripon Center	Ripon

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide government surplus commodities to 17,600 income-eligible households and 36,600 eligible individuals.	1. The number of income-eligible households and eligible individuals who have been provided government commodities varies from month to month. The most recent figures indicate that, on a monthly basis, government surplus commodities are provided to 12,279 income eligible households and 28,451 eligible individuals.

BUDGET UNIT:	53710 GOVERNMENT COMMODITY PROGRAM
DEPARTMENT:	AGING & COMMUNITY SERVICES
FUNCTION:	HUMAN SERVICES
RESPONSIBLE MANAGER:	HARRY BRODIE

1986-87 OBJECTIVES

1. To provide government surplus commodities to 12,500 income eligible households and 29,500 eligible individuals, on a monthly basis.

2. To distribute government surplus commodities to income eligible households and individuals using eleven general distribution sites and ten emergency food banks throughout the County.

3. To improve the overall operation of the program through ongoing volunteer training, improved eligibility screening procedures, development of standardized policies and procedures, and the development of a centralized warehouse operation.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: DEPARTMENT OF AGING & COMMUNITY SERVICES
CHILD ABUSE PROGRAMS

RESPONSIBLE MANAGER: HARRY BRODIE

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 3,137	$ 7,632	$ 7,632	$ 7,632	$ 0
• Other Charges	188,416	181,017	185,017	185,017	4,000
TOTAL APPROP	$ 191,553	$ 188,649	$ 192,649	$ 192,649	$ 4,000
Earned Revenue By Source					
• Aid-Other Govt	$ 150,106	$ 188,649	$ 192,649	$ 192,649	$ 4,000
TOTAL REVENUE	$ 150,106	$ 188,649	$ 192,649	$ 192,649	$ 4,000
NET COUNTY COST					
• Mandated	$ 41,447	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

SUMMARY

This is a summary of two budget units administered by the Department of Aging and Community Services which fund non-profit community organizations providing child abuse programs and services to residents of San Joaquin County: 53706-AB 2994 Child Abuse Program and 53707-AB 1733 Child Abuse Program.

PROGRAM HIGHLIGHTS

- These programs will provide a total of $192,649 for Child Abuse Prevention and Intervention programs in 1986-87.
- Of the available funds, $152,649 represents a State contract received annually by the County and $40,000 represents funds generated through fees charged for copying birth certificates which by law must be used to fund child abuse programs. There is no Net County Cost for these State-mandated programs.
- For 1986-87, the County will contract with several non-profit agencies to provide child abuse prevention and intervention services. Services provided include: Counseling, crisis intervention, shelter, neglected children programs, and victim services.
- In addition to these contract programs funded by the State, the Human Services Agency's Child Welfare Services program deals extensively with child abuse cases. Over 2,700 child abuse referrals were received in 1985-86, with one-fourth of these requiring an emergency response within two hours. This program will operate on a 1986-87 budget of $4 million (not included in figures above), of which the Net County Cost is $936,663.

BUDGET UNIT: 53706 AB 2994 CHILD ABUSE PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 36,760	$ 36,000	$ 40,000	$ 40,000	$ 4,000
TOTAL APPROP	$ 36,760	$ 36,000	$ 40,000	$ 40,000	$ 4,000
Earned Revenue By Source					
• Aid-Other Govt	$ 37,761	$ 36,000	$ 40,000	$ 40,000	$ 4,000
TOTAL REVENUE	$ 37,761	$ 36,000	$ 40,000	$ 40,000	$ 4,000
NET COUNTY COST					
• Mandated	$ (1,001)	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

This program is mandated by AB 2994 which was enacted into law in September 1982. This Bill requires that $4 of the $7 fee for a certified copy of a birth certificate be paid into a Children's Trust Fund. Funds collected under this mandate are to be used for child abuse and neglect prevention/intervention programs. The level of service is dependent upon fees collected.

PURPOSE

Provides funding for child abuse and neglect prevention/intervention services including counseling, case management, education, and respite care.

WORKLOAD DATA

Departmental activities include the contract administration of County-funded child abuse prevention and intervention programs provided by various community-based non-profit organizations. Child abuse contract services may be summarized into the categories listed below:

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Counseling	0	34	36	40	44
Dawn House	0	200	210	225	250
Crisis Intervention	0	0	0	0	50
Foster Care Home Expansion	0	0	0	5	0
Victim Services	0	0	241	0	0

Counseling includes the number of families that receive individual and group counseling for sexual abuse.

Dawn House includes battered women and their children who receive shelter and child abuse prevention/intervention services.

Crisis Intervention includes sexually abused victims that receive in-person counseling, group support, and follow-up services.

BUDGET UNIT: 53706 AB 2994 CHILD ABUSE PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

WORKLOAD DATA

Foster Care Home Expansion includes the number of new foster care homes established for hard-to-place children.

Victim Services include counseling for families of sexual assault victims.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the *major* budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES

$4,000 increase ($36,000 to $40,000)

- $2,500 - Increased Women's Center Children's Program funding for child abuse intervention services.
- $2,500 - Increased Catholic Charities - Child Alert Program funding.
- ($10,000) - Deleted one-time-only funding of Lilliput Homes, Inc.
- $9,000 - Added Valley Community Counseling Services as a funded program in 1986-87.

REVENUES

$4,000 increase ($36,000 to $40,000)

- $4,000 - Represents the anticipated increase in revenues to Children's Trust Fund from birth certificate copy fees.

PROGRAM DISCUSSION OF 1986-87 BUDGET

For Fiscal Year 1986-87, the Department of Aging, Children's and Community Services is recommending that the Board of Supervisors approve funding for the following child abuse programs:

	1985-86 Approved	1986-87 Proposed
• Women's Center - "Dawn - Children's Program"	$14,000	$16,500
• Catholic Charities - "Child Alert"	12,000	14,500
• Lilliput Homes, Inc. - "Expansion of Foster Care" (one-time funding in 1985-86)	10,000	0
• Valley Community Counseling Services - "Sexual Abuse Counseling"	0	9,000
TOTAL	$36,000	$40,000

The Women's Center and Catholic Charities child abuse programs have accomplished current program objectives and are recommended for contract renewal with a funding increase of $2,500 each. Valley Community Counseling Services is recommended as a new provider under the local child abuse program appropriation. Valley Community Counseling will provide group counseling to sexually abused children. Lilliput Homes, Inc. was a one-time-only funded program in 1985-86 which established five new foster care homesites.

The total budget appropriation of $40,000 is fully offset by estimated revenue that will be deposited into the Children's Trust Fund during the 1986-87 fiscal year. There is no Net County Cost, as all proceeds to the trust fund are received from fees charged for birth certificates.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To recruit, train, and certify at least five new foster home families.	1. Recruited, trained, and certified five new foster home families.

BUDGET UNIT: 53706 AB 2994 CHILD ABUSE PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
2. To serve 20 families with a history of child abuse or potential child abuse through one-to-one and group counseling and parenting classes which will eliminate future referral to the justice system.	2. Served 40 families with a history of child abuse through one-to-one and group counseling and parenting classes.
3. To provide a safe, nurturing, structured environment to 200 battered women and their children where alternatives to living in violence are taught.	3. Provided a safe, structured environment to 225 battered women and their children.

1986-87 OBJECTIVES

1. To provide a safe environment to 250 battered women and their children where classes can be taught to offer alternatives to violence in the home setting.
2. To serve 44 families with a history of child abuse or potential child abuse in group counseling and parenting classes which will help eliminate abuse and the causes.
3. To provide crisis intervention, counseling, and group support to 50 out-of-home sexual assault victims ages 16 and under.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 53707 AB 1733 CHILD ABUSE PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 3,137	$ 7,632	$ 7,632	$ 7,632	$ 0
• Other Charges	151,656	145,017	145,017	145,017	0
TOTAL APPROP	$ 154,793	$ 152,649	$ 152,649	$ 152,649	$ 0
Earned Revenue By Source					
• Aid-Other Govt	$ 112,345	$ 152,649	$ 152,649	$ 152,649	$ 0
TOTAL REVENUE	$ 112,345	$ 152,649	$ 152,649	$ 152,649	$ 0
NET COUNTY COST					
• Mandated	$ 42,448	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

This program is mandated by AB 1733, enacted into law in September 1982. Under this act, types of services and the amounts of allocations are set by the State; however, county governments have the option of either administering the programs directly or allowing the State to handle program administration. All costs are State supported.

PURPOSE

Funds programs that provide prevention and intervention services to neglected and abused children.

WORKLOAD DATA

The Department is responsible for the administration of State-funded child abuse prevention and intervention contracts. Child abuse activities may be summarized into four categories listed below:

	Actual 82-83	Actual 83-84	Actual 84-85	Est./ Act. 85-86	Proj. 86-87
Respite Care	0	185	298	300	300
Group Counseling	0	84	88	175	175
Crisis Intervention	0	0	0	195	200
Neglected Children Services	0	62	66	0	0

Respite Care includes the families that utilize the respite care services provided by the Child Abuse Council.

Group Counseling includes the victims of sexual molestation and incest that receive special group treatment services.

Crisis Intervention includes the number of out-of-home sexual assault victims, ages 16 and under, who receive group support and counseling service.

Neglected Children Services includes homemaker services to families who have neglected and abused children.

BUDGET UNIT: 53707 AB 1733 CHILD ABUSE PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

SUMMARY OF MAJOR BUDGET CHANGES

There are no recommended budget changes from the 1985-86 Approved amounts.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The recommended 1986-87 budget maintains services at 1985-86 levels. Funding for the programs operated under this budget unit is received from the State Department of Social Services. Contract renewals are recommended at present levels for the following child abuse programs:

- Valley Community Counseling Services - "Incest and Molestation Treatment Project" - provides group counseling treatment services for 175 young victims of sexual molestation and incest.
- Child Abuse Council - "Respite Care" - provides respite care and crisis intervention services to 200 families with abused children at the First Step Nursery.
- Women's Center - "Sexual Assault Victim Services" - provides a full-range of crisis intervention, follow-up, counseling, and group support to 200 out-of-home sexual assault victims ages 16 and under.

Agency	1984-85 Approved	1985-86 Approved	1986-87 Proposed
• Valley Community Counseling Services - "Incest and Molestation Project"	$ 26,242	$ 41,021	$ 41,021
• Child Abuse Council - "Respite Care Project"	76,276	78,996	78,996
• Human Services Agency - "Neglected Children Homemaker"	50,486	0	0
• Women's Center - "Sexual Assault Victim Services"	0	25,000	25,000
TOTAL	$153,004	$145,017	$145,017

In addition to the direct program costs noted above, program administration costs of $7,632 are also recommended at the prior year level.

Estimated revenue is subject to change during State budget deliberations and is based on an anticipated allocation of $152,649 for Fiscal Year 1986-87. If revenue estimates are revised, the County Administrator will return to the Board of Supervisors during Final Budget hearings with revised budget recommendations.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To develop resources to increase from 15 to 25 the number of counseling and treatment groups for victims of incest and molestation.	1. Delivered 30 counseling and treatment groups for victims of incest and molestation.
2. To provide to 200 families crisis or respite care at Project First Step.	2. Provided 300 families crisis or respite care at Project First Step.
3. To maintain a 24-hour crisis line to respond to round-the-clock calls as well as requests for in-home intervention.	3. Maintained a 24-hour crisis line and provided in-home intervention to 120 persons.

BUDGET UNIT: 53707 AB 1733 CHILD ABUSE PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To provide crisis intervention, counseling, advocacy, and group support to 200 out-of-home sexual assault victims ages 16 and under.	4. Provided 195 out-of-home sexual assault victims with crisis intervention, counseling, advocacy, and group support.

1986-87 OBJECTIVES

1. To provide group counseling and treatment to 175 individuals who are victims of incest and molestation.

2. To provide group support, crisis intervention, and advocacy to 200 out-of-home victims of sexual assault ages 16 and under.

3. To provide 300 families crisis or respite care at Project First Step.

4. To provide in-home intervention to 120 persons through a 24-hour crisis line.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: DEPARTMENT OF AGING & COMMUNITY SERVICES
SENIOR EMPLOYMENT TRAINING PROGRAMS

RESPONSIBLE MANAGER: HARRY BRODIE

Summary

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 473,382	$ 497,710	$ 540,831	$ 540,831	$ 43,121
• Svcs/Supplies	17,553	30,248	47,650	47,650	17,402
• Other Charges	34,640	36,426	36,426	36,426	0
• Fixed Assets	1,482	700	0	0	(700)
Total Expend	$ 527,057	$ 565,084	$ 624,907	$ 624,907	59,823
• Intrafund Trans	(29,287)	(57,109)	(116,932)	(116,932)	(59,823)
TOTAL APPROP	$ 497,770	$ 507,975	$ 507,975	$ 507,975	$ 0
Earned Revenue By Source					
• Aid-Other Govt	$ 481,563	$ 507,975	$ 507,975	$ 507,975	$ 0
TOTAL REVENUE	$ 481,563	$ 507,975	$ 507,975	$ 507,975	$ 0
NET COUNTY COST					
• Discretionary	$ 16,207	$ 0	$ 0	$ 0	$ 0
ALLOCATED POSITIONS	2.0	2.0	4.2	4.2	2.2
TEMPORARY (FTE)*	60.6	57.2	56.2	56.2	(1.0)
TOTAL STAFFING	62.6	59.2	60.4	60.4	1.2

*Full-time equivalent

SUMMARY

This is a summary of three budget units which provide various employment training programs for seniors in San Joaquin County. These programs are administered by the Department of Aging and Community Services. Included are: 53708-JTPA Older Worker Program, 54107-Aging Title V, and 54108-National Council on Aging.

PROGRAM HIGHLIGHTS

- For 1986-87, a total of $624,907 is recommended for senior employment training programs.
- Of this total, $507,975 represents State and Federal grants received by the County and $116,932 represents an older work training grant received from the County Department of Employment and Training. There is no Net County Cost for these programs.
- It is anticipated that during 1986-87, 290 seniors will receive employment training services and 87 seniors will be placed into unsubsidized jobs.

BUDGET UNIT: 53708 JTPA OLDER WORKER PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 31,553	$ 50,060	$ 88,982	$ 88,982	$ 38,922
• Svcs/Supplies	3,651	7,049	27,950	27,950	20,901
Total Expend	$ 35,204	$ 57,109	$ 116,932	$ 116,932	$ 59,823
• Intrafund Trans	(29,287)	(57,109)	(116,932)	(116,932)	(59,823)
TOTAL APPROP	$ 5,917	$ 0	$ 0	$ 0	$ 0
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 5,917	$ 0	$ 0	$ 0	$ 0
TEMPORARY (FTE)*	2	2	4.2	4.2	2.2

*Full-time equivalent

MANDATE

This program is not mandated. The level of service is discretionary.

PURPOSE

Provides training and employment services for seniors; performs career assessment, vocational counseling, and job training; secures unsubsidized employment for seniors completing training. The program is funded through a grant from the San Joaquin County Division of Employment and Training.

WORKLOAD DATA

The Department provides recruitment, enrollment, and job preparation/search services to low-income older workers. These activities may be summarized into the two categories listed below:

	-------Actual-------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Individuals Served	0	0	70	75	115
Placements	0	0	42	42	64

Individuals Served includes seniors that were enrolled in job preparation/search training classes.

Placements include seniors that were hired into unsubsidized jobs by public and private employers.

BUDGET UNIT: 53708 JTPA OLDER WORKER PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$38,922 increase ($50,060 to $88,982)

- $34,713 - Added Job Developer and Clerk Typist II contract positions to support expanded program.
- $4,209 - Increased allocated administration costs for Adult Service Coordinator and Specialist Clerk.

SERVICES & SUPPLIES

$20,901 increase ($7,049 to $27,950)

- $3,630 - Added telephone bank for job search activities of participants; higher telephone costs due to new staff and expanded program.
- $2,200 - Added copier rental and maintenance costs.
- $10,800 - Added cost of renting offices at new program location.
- $4,271 - Increased other training-related costs.

INTRAFUND TRANSFERS

$59,823 increase ($57,109 to to $116,932)

- $59,823 - Increased JTPA older worker grant from the Division of Employment and Training.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The accomplishments of the past year have provided the 3% Older Worker Program with a solid foundation for expansion. Therefore, in 1986-87, the Department will receive a grant increase of $59,823 for that purpose. Under the new grant, 115 seniors will receive job preparation/search services. It is anticipated that approximately 64 of these participants will be placed into unsubsidized employment.

The recommended budget contains an increase of $38,922 in Salaries and Employee Benefits. The most significant change is the addition of a contract Job Developer and a contract Clerk Typist II to help support program expansion. Major new cost items contributing to the $20,901 increase in Services and Supplies include the rental of office space and the establishment of a telephone bank for job search activities. The program will move from its present location in the Courthouse to a larger facility which will be rented from Mental Health Services.

The Intrafund Transfers category amounts to $116,932. This represents the process by which the Department of Aging is reimbursed for program costs by the Division of Employment and Training.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide recruitment, enrollment, supportive, and training services to 50 economically disadvantaged older workers.	1. Provided recruitment, enrollment, supportive, and training services to 75 economically disadvantaged older workers.
2. To place 48% of the enrollees in unsubsidized employment.	2. Placed 42 (56%) of the enrollees in unsubsidized employment.

1986-87 OBJECTIVES

1. To provide recruitment, enrollment, supportive, and training services to 115 economically disadvantaged older workers.

2. To place 64 enrollees in unsubsidized employment.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 539 MARY GRAHAM CHILDREN'S SHELTER
DEPARTMENT: HUMAN SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,169,346	$ 1,443,640	$ 1,458,000	$ 1,458,000	$ 14,360
• Svcs/Supplies	201,023	271,124	342,146	342,146	71,022
• Fixed Assets	0	1,440	3,654	3,654	2,214
TOTAL APPROP	$ 1,370,369	$ 1,716,204	$ 1,803,800	$ 1,803,800	$ 87,596
Earned Revenue By Source					
• Aid-Other Govt	$ 630,595	$ 676,990	$ 776,363	$ 776,363	$ 99,373
• Charges for Svcs	2,245	2,500	2,100	2,100	(400)
TOTAL REVENUE	$ 632,840	$ 679,490	$ 778,463	$ 778,463	$ 98,973
NET COUNTY COST					
• Mandated	$ 737,529	$ 1,036,714	$ 1,025,337	$ 1,025,337	$(11,377)
ALLOCATED POSITIONS	43	43	46	46	3
TEMPORARY (FTE)*	10	9	8	8	(1)
TOTAL STAFFING	53	52	54	54	2

*Full-time equivalent

MANDATE

Sections 300 and 850 of the Welfare and Institutions Code mandate that each county provide and maintain a suitable house or place for the detention of dependent children of the Juvenile Court and children alleged to come within the jurisdiction of the Juvenile Court. A minimum service level is mandated by Section 202(a) of the Welfare and Institutions Code which requires that each child in temporary shelter care is provided food, clothing, health care services, educational services, safety, adult guidance and supervision, access to religious services, and recreational services.

PURPOSE

Provides a safe, sustaining, and protecting temporary environment for children who have allegedly been abused, neglected, not provided with the essentials of life, or not provided with adequate parental care and supervision. Provides counseling, guidance, supervision, and social development services for residents of the shelter.

WORKLOAD DATA

Mary Graham Children's Shelter provides temporary, emergency shelter for the County's abused and neglected children requiring protective care and custody. The workload data presented here shows the considerable increase in children being provided 24-hour shelter care over the past several years.

	-------Actual-------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Total # of Children Provided Shelter	814	945	1,262	1,327	1,400
Average Daily Count (Includes Off-site)	50	65	87	87	90

BUDGET UNIT: 539 MARY GRAHAM CHILDREN'S SHELTER
DEPARTMENT: HUMAN SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$14,360 increase ($1,443,640 to $1,458,000)

- ($11,496) - Decrease in Extra-Help resulting from three recommended new positions.
- ($8,780) - Decrease in Overtime due to Fair Labor Standards Act provisions being rescinded.
- $58,581 - Additional cost of three new Group Counselor Assistant positions (ten months at A step).
- ($1,071) - Reduction in OASDI based on new method of calculating Salaries.
- ($4,826) - Reduction in Retirement based on 1986-87 contribution rate.
- ($7,095) - Reduction in Health and Dental Insurance based on revised rates for 1986-87.
- ($2,923) - Reduction in Unemployment Insurance.
- ($11,794) - Reduced Salaries - Regular based on new system of calculating salaries (versus all block positions at top level). Includes normal salary adjustments.
- $2,484 - Increase in shift differential pay.

SERVICES & SUPPLIES

$71,022 increase ($271,124 to $342,146)

- $490 - Increase in Maintenance - Equipment due to acquiring a juke box and six electronic video games.
- $1,742 - Increase in Professional and Specialized Services due to 15% labor cost increase from Government Buildings, and salary increase for Family Nurse Practitioner.
- $15,765 - Increase in Allocated Service Department costs, including $4,824 for sewage disposal, which was erroneously budgeted in a separate account during Fiscal Year 1985-86.
- $1,743 - Increase in Clothing and Personal Supplies due to depleted clothing inventory and consistently high census.
- $43,812 - Increased cost per meal from the Juvenile Justice Center for preparation and delivery (from $1.12 per meal to $1.81 per meal).
- $1,137 - Increased Utilities due to Stockton Scavenger rate increase (from $103.50 to $162 per month).
- $2,117 - Increased materials costs for maintenance projects.
- ($1,000) - Decrease in Motor Pool charges.
- $785 - Increase in Communications charges.
- $435 - Increased costs in Utilities - Southern Water System and Household Expense.

FIXED ASSETS

$2,214 increase ($1,440 to $3,654)

- $675 - Three wooden cribs at $225 each.
- $530 - One washer.
- $992 - Four 4-drawer wooden chests at $248 each.
- $1,300 - One floor buffer/polisher.
- $157 - One 1.7 cubic foot refrigerator.

REVENUES

$98,973 increase ($679,490 to $778,463)

- $42,000 - Transfer of State-Other-MGCS account for Milk and Meals from Juvenile Justice Center budget.
- ($83,551) - Decrease in Federal-Dependent Children account based on the projected number of federally eligible children and average length of stay.
- $140,924 - Projected increase in State-Other Dependent Children's Home revenue from the State Emergency Assistance Grant.
- ($400) - Decrease in court ordered reimbursements from parents for residents' costs of shelter care.

NET COUNTY COST

$11,377 decrease ($1,036,714 to $1,025,337)

BUDGET UNIT:	539 MARY GRAHAM CHILDREN'S SHELTER
DEPARTMENT:	HUMAN SERVICES
FUNCTION:	HUMAN SERVICES
RESPONSIBLE MANAGER:	HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

As in 1984-85, Mary Graham Children's Shelter continued to experience average daily resident populations of 85 or more during the past year. An all-time high of 117 children in residence occurred on February 25, 1986. Due to capacity restrictions, approximately 1/4 to 1/3 of the resident population is provided protective care in off-site Satellite Shelter Homes, which receive support and supervision from the Children's Shelter counseling staff. Infant admissions have increased 14% in 1985-86 while admissions for other age groups have remained fairly constant.

The 1986-87 recommended budget for expenditures represents a 5% overall increase. Three new Group Counselor Assistant positions are recommended at an additional first year cost of $58,581. These positions are recommended to more adequately meet staff workloads caused by the high growth in population levels over the past several years. Permanent staff positions were last added in 1974-75. At that time, seven positions were added to handle an increase in the average daily population to 55 children, 30 children below the present daily average. With the three additional positions, a reduction of $11,496 in Extra-Help has been made.

The $83,551 decrease in Federal-Dependent Children revenue is the result of a change in the rules for deciding eligibility for Federal funding. Previously, whenever a child was admitted for emergency shelter, he/she was automatically determined as eligible for Emergency Assistance. Beginning in Fiscal Year 1986-87, only those children who receive AFDC funds or can qualify for AFDC funding will be determined eligible for emergency assistance funding. This results in a lower reimbursement (revenue) from the Federal government. The increase of $140,924 in State-Other Dependent Children's Home revenue is also a result in the rule change noted above. All children who are not eligible for AFDC are automatically put under State Welfare funding. Emergency shelter funding is allowed for 30 days in a calendar year per incidence of admittance. The result is a net increase in Revenues of $57,373.

The facility's three residential living units are in need of renovation. The last major remodeling to the 37-year-old structures was done in 1975. Separate project requests were submitted for consideration in the Public Improvement budget.

Program priorities for 1986-87 are:

- Expansion of the Satellite Shelter Home Program to further reduce the on-site resident census.
- Staff training and development to ensure that quality child care standards are maintained.
- Repair and renovation of the facility as outlined in the Capital Improvement request.

The Net County Cost for the operation of Mary Graham Children's Shelter is $1,025,337, a slight reduction ($11,377) from the 1985-86 level.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue efforts at expanding the number of foster homes in the Satellite Shelter Home Program by promoting more community awareness through the use of the media, public speaking engagements, meetings, etc.	1. Increased the number of homes by nine. The fiscal year began with 21 homes in the Mary Graham Children's Shelter Satellite Shelter Home Program, bringing the total to 30.

BUDGET UNIT: 539 MARY GRAHAM CHILDREN'S SHELTER
DEPARTMENT: HUMAN SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
2. To continue efforts at expanding the number of residents receiving California Health and Disability Prevention exams by working with the Director of Family Practice, San Joaquin General Hospital, to increase appointments.	2. Proved unsuccessful due to the large volume of community clientele seen at Family Practice. However, despite a 16% increase in admissions between calendar years 1984 and 1985, a comparable percentage of the populations for the two years were screened (26% in 1984 and 24% in 1985).
3. To promote and implement the team-building concept among staff and to further develop a meaningful recognition program for Shelter employees.	3. Developed organizational goals, objectives, and a Mission Statement in monthly team-building meetings; implemented a birthday recognition program for staff; and held the first annual picnic for staff and their families in August.
4. To pursue the development of an off-site resource for six resident children who would require more intensive care and supervision, due to their special emotional and behavioral needs.	4. Determined that such an off-site resource would not be cost-effective at this time. Instead, efforts at expanding Satellite Shelter Homes are underway, requiring additional training.
5. To prepare an in-depth study of the major renovation needs of the facility. The last major renovation and repair project was 10 years ago.	5. Prepared major renovation request for 1986-87 and submitted it December 9, 1985, to General Services.

1986-87 OBJECTIVES

1. To pursue the critical and immediate need for the major renovation and modernization of the facility's three residential units.
2. To seek to re-establish ongoing and regularly scheduled consultations for Shelter residents with Children's Mental Health professionals.
3. To continue to expand the number of Satellite Shelter Homes, with a particular focus on the attainment of homes to provide care for special needs children.
4. To evaluate the present volunteer program to determine what areas may need strengthening and to expand the variety of service areas volunteers can participate in.
5. To complete the formation of the Critical Tasks for each staff position at the Shelter in order to strengthen the performance appraisal process.
6. To conduct a staff training needs assessment and provide training in those areas showing a need.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 540 COMMUNITY SERVICES
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 131,386	$ 127,962	$ 203,239	$ 127,962	$ 0
TOTAL APPROP	$ 131,386	$ 127,962	$ 203,239	$ 127,962	$ 0
Earned Revenue By Source					
• Licenses/Permits	$ 35,630	$ 27,000	$ 35,000	$ 35,000	$ 8,000
• Charges for Svcs	1,500	1,300	1,400	1,400	100
TOTAL REVENUE	$ 37,130	$ 28,300	$ 36,400	$ 36,400	$ 8,100
NET COUNTY COST					
• Discretionary	$ 94,256	$ 99,662	$ 166,839	$ 91,562	$ (8,100)
TOTAL STAFFING	0	0	0	0	0

MANDATE

There is no mandate for this program.

PURPOSE

Provides funding for contributions to outside agencies for various community services.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

REVENUES
$8,100 increase ($28,300 to $36,400)

- $8,000 - Projected increase in Licenses and Permits-Domestic Violence, an earmarked portion of marriage license fees set aside for domestic violence programs.
- $100 - Small increase projected in Protective Order Filing Fees-Domestic Violence.

NET COUNTY COST
$8,100 decrease ($99,662 to $91,562)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The funding of community-based service programs is a Board of Supervisors policy matter. The programs currently funded are those to which the Board has established ongoing commitments. The 1986-87 Proposed Budget includes the following requested and proposed funding levels:

BUDGET UNIT:	540 COMMUNITY SERVICES
DEPARTMENT:	AGING & COMMUNITY SERVICES
FUNCTION:	HUMAN SERVICES
RESPONSIBLE MANAGER:	HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

	1985-86 Budget	1986-87 Request	1986-87 Recommended
Child Abuse Prevention Council	$ 15,000	$ 16,500	$ 15,000
Women's Center - DAWN	66,271	70,247	66,271
Women's Center - Sexual Assault	46,691	49,492	46,691
Comision Honorifica Mexicana, Inc.	0	17,000	0
Community Alcohol, Drug Awareness Program	0	50,000	0
Total	$127,962	$203,239	$127,962

- Child Abuse Prevention Council is active in public education, crisis intervention, and interagency coordination. It is requesting a 10% or $1,500 increase.

- Women's Center-DAWN (Directions for Abused Women in Need) offers a residential program for battered women and their children, support groups, peer counseling and advocacy services, public education, and a 24-hour crisis hotline. It is requesting a 6% or $3,976 increase.

- Women's Center-Sexual Assault offers 24-hour crisis intervention services, individual and group peer counseling, in-service training for hospital and law enforcement personnel, and public education. It is requesting a 6% or $2,801 increase.

- Comision Honorifica Mexicana, Inc. offers recreation and social activities primarily for the Mexican-American community in Stockton. This is the first year it is requesting funding, in the amount of $17,000.

- Community Alcohol, Drug Awareness Program is a proposal by the American Friends Service Committee to create an independent program to address drug and alcohol abuse, particularly in the southern portion of the City of Stockton. The funding request for this proposed program is $50,000.

The County Administrator has generally recommended funding of ongoing programs provided by community-based organizations at or near the prior year level. This Office assumes that increased requests are based either on cost-of-living expense increases or increased caseloads/service provision levels. Because the granting of such increases is a Board policy decision, the County Administrator is making no recommendation on these issues. The recommendation for previously funded programs is set at the 1985-86 level. A detailed report on each of the requests will be presented to the Board of Supervisors during Final Budget hearings in August.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNITS: DEPARTMENT OF AGING & COMMUNITY SERVICES
ALL AGING & LONG-TERM CARE PROGRAMS

Summary

RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 136,707	$ 293,156	$ 593,234	$ 593,234	$300,078
• Svcs/Supplies	1,603,010	1,653,696	1,837,842	1,837,842	184,146
• Fixed Assets	7,977	5,050	4,525	4,525	(525)
Total Expend	$ 1,747,694	$ 1,951,902	$ 2,435,601	$ 2,435,601	$483,699
• Intrafund Trans	(4,000)	0	(94,674)	(94,674)	(94,674)
TOTAL APPROP	$ 1,743,694	$ 1,951,902	$ 2,340,927	$ 2,340,927	$389,025
Earned Revenue By Source					
• Aid-Other Govt	$ 1,718,577	$ 1,860,571	$ 2,251,332	$ 2,251,332	$390,761
• Other Revenue	0	0	1,000	1,000	1,000
TOTAL REVENUE	$ 1,718,577	$ 1,860,571	$ 2,252,332	$ 2,252,332	$ 391,761
NET COUNTY COST					
• Required Match	$ 25,117	$ 59,248	$ 57,473	$ 57,473	$ (1,775)
• Discretionary	0	32,083	31,122	31,122	(961)
TOTAL NCC	$ 25,117	$ 91,331	$ 88,595	$ 88,595	$ (2,736)
ALLOCATED POSITIONS	3.5	3.5	3.4	3.4	(0.1)
TEMPORARY (FTE)*	1.5	2.0	9.1	9.1	7.1
TOTAL STAFFING	5.0	5.5	12.5	12.5	7.0

*Full-time equivalent

SUMMARY

This is a summary of three budget units, under the administration of the Department of Aging and Community Services, which provide a variety of services to seniors. Included are 54101-Planning and Administration, 54109-Linkages Program, and 54110-Multipurpose Senior Service Program.

PROGRAM HIGHLIGHTS

- For 1986-87, a total of $2,340,927 is recommended for senior program services.

- Of this total, $2,252,332 represents State and Federal grants received by the County. The remaining $88,595 represents the Net County Cost for these programs--$57,473 in required County matching funds to receive the State and Federal grants, and $31,122 in discretionary County support of seniors programs.

- The County will provide $362,556 on a contractual basis to several non-profit agencies for senior social services that include ombudsman, community services, health and safety, information, and referral services.

- The County will provide $1,051,033 to the Senior Service Agency on a contractual basis for the preparation of 487,438 meals for seniors.

- The Linkages Program, begun in 1985-86, will provide $268,494 for case management services for 200 seniors to improve their accessibility to the long-term care system.

- A new Multipurpose Senior Service Program (MSSP) will provide $405,124 for case management services for the frail elderly 65 years and older who are Medi-Cal eligible and are eligible for nursing home care. The program is intended to provide community-based long-term care services as an alternative to costly skilled nursing facilities.

BUDGET UNIT: 54101 AGING-PLANNING & ADMINISTRATION
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 136,707	$ 160,200	$ 218,069	$ 218,069	$ 57,869
• Svcs/Supplies	1,603,010	1,564,155	1,542,989	1,542,989	(21,166)
• Fixed Assets	7,977	0	925	925	925
Total Expend	$ 1,747,694	$ 1,724,355	$ 1,761,983	$ 1,761,983	$ 37,628
• Intrafund Trans	(4,000)	0	(94,674)	(94,674)	(94,674)
TOTAL APPROP	$ 1,743,694	$ 1,724,355	$ 1,667,309	$ 1,667,309	$(57,046)
Earned Revenue By Source					
• Aid-Other Govt	$ 1,718,577	$ 1,633,024	$ 1,578,714	$ 1,578,714	$(54,310)
TOTAL REVENUE	$ 1,718,577	$ 1,633,024	$ 1,578,714	$ 1,578,714	$(54,310)
NET COUNTY COST					
• Discretionary	$ 0	$ 32,083	$ 31,122	$ 31,122	$ (961)
• Required Match	25,117	59,248	57,473	57,473	(1,775)
TOTAL	$ 25,117	$ 91,331	$ 88,595	$ 88,595	$ (2,736)
ALLOCATED POSITIONS	3.5	3.5	3.4	3.4	(0.1)
TEMPORARY (FTE)*	1.0	2.0	0.8	0.8	(1.2)
TOTAL STAFFING	4.5	5.5	4.2	4.2	(1.3)

*Full-time equivalent

MANDATE

This program is not mandated. The level of service is discretionary.

PURPOSE

Administers Federal funds for services to the elderly; develops annual area plan; procures and contracts with service providers; monitors, assesses, and evaluates subcontractors; acts as an advocate for, and coordinator of services to, the elderly.

Provides funding for the Brown Bag Program which distributes surplus food to seniors throughout the County; funds the Elderly Abuse Facility which provides care for seniors who are abandoned, neglected, or abused; funds contracts with community agencies providing congregate and home-delivered meals; and direct social services to seniors.

WORKLOAD DATA

Departmental activities include administration of social service contracts which include the following activities:

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Direct Services	42,036	44,290	43,428	38,908	37,235
Congregate Meals	341,250	317,429	310,582	313,040	299,579
In-Home Meals	159,464	183,224	200,633	196,300	187,859
Brown Bag	13,196	23,130	22,213	14,400	15,000
Transitional Care	0	4	63	155	134

BUDGET UNIT:	54101 AGING-PLANNING & ADMINISTRATION
DEPARTMENT:	AGING & COMMUNITY SERVICES
FUNCTION:	HUMAN SERVICES
RESPONSIBLE MANAGER:	HARRY BRODIE

WORKLOAD DATA

Direct Services include senior supportive services such as information and referral, ombudsman, in-home services, social day care, income-support, community services, consumer services, legal services, health, and transportation services.

Congregate Meals include daily meals served to seniors at 26 sites throughout the County.

In-Home Meals include delivery of daily meals to seniors who are homebound because of illness.

Brown Bag includes monthly delivery of gleaned and surplus foods to seniors at seven sites through the County.

Transitional Care includes 24-hour availability of selected community care facility beds for seniors who are abused, abandoned, or in life-crisis situations.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$57,869 increase ($160,200 to $218,069)

- $51,727 - Added three existing positions (Specialist Clerk, Community Service Assistant, and Clerk Typist II) to centrally budget all positions in this budget unit; offset by an increase to Intrafund Transfers.
- $6,142 - Normal salary adjustments.

SERVICES & SUPPLIES

$21,166 decrease ($1,564,155 to $1,542,989)

- ($28,117) - Net reduction in services for seniors due to reduced Federal program funds.
- ($21,276) - Reduction in number of meals for seniors based on reduced USDA reimbursement rate (from $.5625 to $.5252 per meal).
- $15,427 - Increase due to centrally budgeting all Aging Program telephone costs in this budget unit.
- $5,000 - Brown Bag Program expansion to serve additional seniors.
- $7,800 - Add part-time consultant to offset deletion of one Aging Planner contract position.

FIXED ASSETS

$925 increase (zero to $925)

- $650 - Lateral file, five-drawer (new).
- $275 - Secretarial chair (replacement).

INTRAFUND TRANSFERS

$94,674 increase (zero to $94,674)

- $78,683 - 3.3 allocated positions costs to be charged to appropriate Aging budget units.
- $15,427 - Communications costs to be charged to other grant budget units.
- $564 - Data processing costs to be charged to Budget Unit #537.

REVENUES

$54,310 decrease ($1,633,024 to $1,578,714)

- $8,156 - State of California increase of matching grant funds.
- $5,000 - Brown Bag grant increase.
- $24,665 - Title III C-1 grant increase.
- ($66,818) - Title III-B grant reduction mandated by Gramm-Rudman.
- ($21,276) - USDA grant reduction (reduced rate per meal).
- ($4,037) - Title III C-2 grant reduction.

NET COUNTY COST

$2,736 decrease ($91,331 to $88,595).

BUDGET UNIT:	54101 AGING-PLANNING & ADMINISTRATION
DEPARTMENT:	AGING & COMMUNITY SERVICES
FUNCTION:	HUMAN SERVICES
RESPONSIBLE MANAGER:	HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Proposed Budget continues services at slightly reduced levels for 1986-87. The recommended program appropriations are based on State planning estimates and are subject to change. If necessary, funding adjustments will be presented during Final Budget hearings in August.

The recommended Aging program appropriation for senior supportive services is down $34,889 (8.8%) from the 1985-86 level, a direct result of the recently enacted Gramm-Rudman Act. This decrease will be spread among various programs to minimize the negative effect. Other program changes are necessary to continue the programs formerly operated by the Community Council, which folded during the past year. Catholic Charities is expected to assume operation of the Ombudsman and Paralegal programs, and the United Way will take over the Information and Referral Program. The following funding levels are recommended for supportive services programs operated by various contract providers:

Category	1985-86 Approved	1986-87 Recommended	Inc./(Dec.)
Information/Referral	$ 10,500	$ 9,578	$ (922)
Ombudsman	53,636	48,927	(4,709)
Case Management	10,500	9,578	(922)
Employment	8,000	7,298	(702)
In-Home Care	59,602	54,369	(5,233)
Health	10,490	9,569	(921)
Transportation	6,968	6,356	(612)
Community Services	109,955	100,301	(9,654)
Legal	37,722	34,410	(3,312)
Consumer	90,072	82,170	(7,902)
Total	$397,445	$362,556	$(34,889)

The Department also contracts with the Senior Service Agency, on an annual basis, to provide congregate and in-home meals for seniors. This fiscal year, the Agency will receive $1,051,033 to provide 299,579 congregate meals to 4,824 seniors and 187,859 home-delivered meals to 1,150 seniors. Of this total, $787,488 represents Title III funds received from the California Department of Aging and $263,545 represents a per meal food cost reimbursement paid by USDA to the nutrition program. Reductions in State/Federal funding necessitate slightly reduced program levels for 1986-87.

For 1986-87, all Aging/CAA allocated positions have been assigned to the Department of Aging for budgetary purposes. This realignment of the Department's allocated positions has increased Salaries and Fringe Benefits in this budget unit by $57,869. In addition, communications and data processing charges for all programs have been centrally budgeted. To charge the appropriate program budgets for these costs, Intrafund Transfers have been increased by $94,674.

Recommended Net County Cost is reduced by $2,736.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To contract for 38,760 units of senior social services to 5,000 seniors.	1. Contracted for 38,908 units of senior social services to 10,260 seniors.
2. To contract for 310,500 congregate meals to 5,000 seniors.	2. Contracted for 313,040 congregate meals to 3,980 seniors.
3. To contract for 133,200 home-delivered meals to 1,200 seniors.	3. Contracted for 196,300 home-delivered meals to 1,570 seniors.

BUDGET UNIT: 54101 AGING-PLANNING & ADMINISTRATION
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To contract for 12,000 units of Brown Bag services to 1,000 seniors.	4. Contracted for 14,400 units of Brown Bag services to 1,200 seniors.
5. To provide 140 units of Mental Health Transitional Care units of service to 40 seniors.	5. Provided 155 units of Mental Health Transitional Care units of service to 40 seniors.

1986-87 OBJECTIVES

1. To contract for 37,235 units of senior social services to 9,818 seniors.
2. To contract for 299,579 congregate meals to 3,808 seniors.
3. To contract for 187,859 home-delivered meals to 1,502 seniors.
4. To contract for 15,000 units of Brown Bag services to 1,225 seniors.
5. To provide 134 units of Mental Health Transitional Care units of service to 38 seniors.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 54107 AGING-TITLE V
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 69,521	$ 73,050	$ 80,404	$ 80,404	$ 7,354
• Svcs/Supplies	5,550	9,499	2,845	2,845	(6,654)
• Other Charges	34,640	36,426	36,426	36,426	0
• Fixed Assets	1,482	700	0	0	(700)
TOTAL APPROP	$ 111,193	$ 119,675	$ 119,675	$ 119,675	$ 0
Earned Revenue By Source					
• Aid-Other Govt	$ 114,394	$ 119,675	$ 119,675	$ 119,675	$ 0
TOTAL REVENUE	$ 114,394	$ 119,675	$ 119,675	$ 119,675	$ 0
NET COUNTY COST					
• Discretionary	$ (3,201)	$ 0	$ 0	$ 0	$ 0
TEMPORARY (FTE)*	10.0	10.2	10.2	10.2	0

*Full-time equivalent

MANDATE

This program is not mandated. The level of service is discretionary.

PURPOSE

Provides subsidized community service employment, job development, job skill training, and placement counseling for lower income senior workers.

WORKLOAD DATA

The Department provides recruitment, enrollment, counseling, on-the-job training, and job development/placement services to economically disadvantaged persons 55 years of age or older. These activities may be summarized as follows:

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Individuals Served	31	39	43	44	45
Placements	3	8	4	5	5

Individuals Served include seniors who were enrolled and placed into on-the-job training slots.

Placements include seniors who were hired into unsubsidized jobs by public and private employers.

BUDGET UNIT: 54107 AGING-TITLE V
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$7,354 increase ($73,050 to $80,404)

- $6,427 - Transferred indirect administrative personnel costs for SCSP Project Director and Program Specialist from Services and Supplies.
- $927 - Normal salary adjustments.

SERVICES & SUPPLIES

$6,654 decrease ($9,499 to $2,845)

- ($6,427) - Transferred indirect personnel cost to Salaries and Employee Benefits.
- $1,440 - Added rental allocation for new office location.
- ($1,667) - Reduced other enrollee training costs.

FIXED ASSETS

$700 decrease ($700 to zero)

- ($700) - No fixed assets requested.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Proposed Budget maintains services at the 1985-86 levels. This program is completely funded through the California Department of Aging.

Of the 10.2 full-time equivalent positions, ten represent senior program participants who work part-time at various municipal and non-profit agencies throughout the County. The agencies that provide on-the-job training include:

- City of Lodi
- Stockton Unified School District
- City of Stockton
- Stockton Developmental Center
- County of San Joaquin
- State Employment Development Department
- Headstart Child Development Council, Inc.
- Lodi Unified School District
- Good Samaritan - Tracy

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To place 5% of 25 authorized enrollment positions in unsubsidized employment.	1. Placed five enrollees into unsubsidized employment.

1986-87 OBJECTIVES

1. To place five program participants in unsubsidized employment.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 54108 NATIONAL COUNCIL OF AGING
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 372,308	$ 374,600	$ 371,445	$ 371,445	$ (3,155)
• Svcs/Supplies	8,352	13,700	16,855	16,855	3,155
TOTAL APPROP	$ 380,660	$ 388,300	$ 388,300	$ 388,300	$ 0
Earned Revenue By Source					
• Aid-Other Govt	$ 367,169	$ 388,300	$ 388,300	$ 388,300	$ 0
TOTAL REVENUE	$ 367,169	$ 388,300	$ 388,300	$ 388,300	$ 0
NET COUNTY COST					
• Discretionary	$ 13,491	$ 0	$ 0	$ 0	$ 0
TEMPORARY (FTE)*	50.6	47.0	46.0	46.0	(1.0)

*Full-time equivalent

MANDATE

This program is not mandated. The level of service is discretionary.

PURPOSE

Provides subsidized community service employment, job development, job skills training, and placement counseling for low-income senior workers.

WORKLOAD DATA

The Department provides recruitment, enrollment, counseling, on-the-job training, and job development/placement to economically disadvantaged persons 55 years of age or older. These activities may be summarized as follows:

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Individuals Served	128	124	167	135	130
Placements	19	333	39	15	18

Individuals Served include seniors who were enrolled and placed into on-the-job training slots.

Placements include seniors who were hired into unsubsidized jobs by public and private employers.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$3,155 decrease ($374,600 to $371,445)

- ($5,750) - Reduction of two part-time training positions.
- $2,595 - Normal salary adjustments.

BUDGET UNIT: 54108 NATIONAL COUNCIL OF AGING
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES

$3,155 increase ($13,700 to $16,855)

- $5,760 - Added rent allocation for program's new office location.
- ($2,205) - Reduced other enrollee training related costs.
- ($400) - Reduced communication charges based on current experience.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The recommended budget maintains services at the 1985-86 levels. This program is completely funded through the National Council of Aging.

The recommended staffing level of 46 represents one contract Program Director and 45 full-time equivalent senior workers who receive on-the-job training at various public and non-profit agencies throughout the County. These agencies include:

- City of Lodi
- Stockton Unified School District
- City of Stockton
- Stockton Developmental Center
- County of San Joaquin
- State Employment Development Department
- Headstart Child Development Council, Inc.
- Lodi Unified School District
- Good Samaritan - Tracy
- Stockton Public Library

Services and Supplies has been increased by $3,155, from $13,700 to $16,855. This increase is the net result of adding $5,760 for rent of new office space and decreasing communication charges by $400 and other enrollee training costs by $2,205. The National Council of Aging program will move into new offices at the Stockton Developmental Center effective July 1, 1986.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To place 20% of 90 authorized enrollment positions in unsubsidized employment.	1. Placed 15 enrollees into unsubsidized employment.

1986-87 OBJECTIVES

1. To place 20% of 90 authorized enrollment positions in unsubsidized employment.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 54109 AGING-LINKAGES PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 0	$ 132,956	$ 161,581	$ 161,581	$ 28,625
• Svcs/Supplies	0	89,541	106,913	106,913	17,372
• Fixed Assets	0	5,050	0	0	(5,050)
TOTAL APPROP	$ 0	$ 227,547	$ 268,494	$ 268,494	$ 40,947
Earned Revenue By Source					
• Aid-Other Govt	$ 0	$ 227,547	$ 267,494	$ 267,494	$ 39,947
• Other Revenue	0	0	1,000	1,000	1,000
TOTAL REVENUE	$ 0	$ 227,547	$ 268,494	$ 268,494	$ 40,947
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TEMPORARY (FTE)*	0.0	6.2	7.0	7.0	0.8

*Full-time equivalent

MANDATE

This program is not mandated. The level of service is discretionary.

PURPOSE

Provides accessibility to community-based long-term care alternatives for frail elderly and for functionally impaired adults. Services include information and referral, assistance in securing services, short-term counseling, case management, and limited purchase of services.

WORKLOAD DATA

Departmental activities include recruitment, enrollment, purchase of service, securing services, and case management for frail elderly and functionally impaired adults who are not eligible for nursing home care.

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Cases	0	0	15	190	200

Cases represents the number of individuals that received case management services from the Linkages Program.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$28,625 increase ($132,956 to $161,581)

- $28,625 - Full-year funding of contract positions (versus ten months in 1985-86) plus normal salary adjustments.

BUDGET UNIT: 54109 AGING-LINKAGES PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES

$17,372 increase ($89,541 to $106,913)

- ($2,550) - Reduced office supplies to eliminate one-time-only program start-up supplies.
- ($1,640) - Reduced communication costs to eliminate one-time-only purchase of telephone equipment.
- ($8,978) - Reduced management training, professional services, postage and workers compensation costs.
- $1,140 - Increase in allocated indirect administrative costs.
- $29,400 - Additional purchased program services.

FIXED ASSETS

$5,050 decrease ($5,050 to zero)

- ($5,050) - No fixed assets requested.

REVENUES

$40,947 increase ($227,547 to $268,494)

- $39,947 - State Department of Aging Linkages Program grant increase.
- $1,000 - Increase in fees from clients.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Department will have completed its first full-year of operating the Linkages Program on June 30, 1986. During 1985-86, 190 frail elderly and functionally impaired adults received case management services linking the client to accessible long-term care providers. This program is designed to prevent frail elderly from having to be institutionalized. The Linkages Program eligible clients differ from the Multipurpose Senior Services Program clients in that they are not in immediate jeopardy of entering a nursing home.

For 1986-87, $161,581 is budgeted for Salaries and Employee Benefits. This represents seven full-time contract staff positions that will provide case management services to 200 seniors and functionally impaired adults. In addition, interagency agreements with service providers will be maintained to assure clients access to long-term care services. In the 1985-86 start-up year, the program was staffed for only ten months.

The recommended Services and Supplies appropriation is $106,913. Of this amount, $50,400 is allocated for the purchase of services from provider agencies and $56,513 represents normal operating costs. Long-term care services that will be purchased include legal assistance, respite care, in-home meals, adult day care, transportation, and special communication devices.

There is no Net County Cost for this program.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide case management services to at least 200 seniors and functionally disabled adults per month by June 1986.	1. Provided case management services to 190 seniors and functionally disabled adults.
2. To enter into interagency agreements with at least six provider agencies in order to assure ready access to long-term care services.	2. Interagency agreements have been developed with nine provider agencies.

BUDGET UNIT: 54109 AGING-LINKAGES PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

1986-87 OBJECTIVES

1. To provide case management services to at least 200 seniors and functionally disabled adults.
2. To maintain interagency agreements with nine provider agencies in order to assure ready access to long-term care services.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 54110 AGING-MSSP PROGRAM
DEPARTMENT: AGING & COMMUNITY SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 0	$ 0	$ 213,584	$ 213,584	$213,584
• Svcs/Supplies	0	0	187,940	187,940	187,940
• Fixed Assets	0	0	3,600	3,600	3,600
TOTAL APPROP	$ 0	$ 0	$ 405,124	$ 405,124	$405,124
Earned Revenue By Source					
• Aid-Other Govt	$ 0	$ 0	$ 405,124	$ 405,124	$405,124
TOTAL REVENUE	$ 0	$ 0	$ 405,124	$ 405,124	$405,124
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
ALLOCATED POSITIONS	0	0	8.3	8.3	8.3

MANDATE

This program is not mandated. The level of service is discretionary.

PURPOSE

Provides a strictly controlled case management program for the frail elderly 65 years and older who are Medi-Cal eligible (with no share of cost) and who are eligible for nursing home care. The program is intended to provide community-based long-term care services as an alternative to costly skilled nursing facilities. Services include adult social day care, housing assistance, IHSS supplementation, case management, respite care, transportation, meal services, protective services, and special communications.

WORKLOAD DATA

Program activities will include the recruitment, enrollment, and case management for the frail elderly. It is anticipated that 200 individual cases will be handled in 1986-87, the initial year of this program.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The San Joaquin County Department of Aging has received a new State grant in the amount of $405,124 to operate a Multipurpose Senior Service Program (MSSP). This program is one of 20 Statewide demonstration projects selected for funding by the California Department of Aging.

The major goal of the MSSP is to prevent or delay long-term care institutionalization of the frail elderly and to provide for the return to the community of elderly persons already institutionalized. To accomplish this goal, staff will provide case management services to eligible clients to identify accessible community-based long-term care alternatives to institutionalization.

For 1986-87, $213,584 is budgeted for Salaries and Employee Benefits. This represents 8.3 full-time equivalent contract staff positions which will provide case management services. In addition, purchase-of-service agreements will be completed between specialized service providers to improve clients' accessibility to long-term medical care services.

BUDGET UNIT:	54110 AGING-MSSP PROGRAM
DEPARTMENT:	AGING & COMMUNITY SERVICES
FUNCTION:	HUMAN SERVICES
RESPONSIBLE MANAGER:	HARRY BRODIE

PROGRAM DISCUSSION OF 1986-87 BUDGET

Services and Supplies funding requirements total $187,940. Of this amount, $59,540 represents costs associated with day-to-day program operations. The remaining $128,400 is allocated for the purchase of medical and special services from provider agencies. Also recommended is $3,600 in Fixed Assets for the purchase of two desks ($1,000), six chairs ($1,300), and two lateral files ($1,300).

There is no Net County Cost for this demonstration program.

1986-87 OBJECTIVES

1. Provide case management services to, and maintain caseload of, 200 clients by June 1987.

2. Maintain average cost for all public services at 95% of institutional benchmark.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 544 COURT WARDS-PROBATION
DEPARTMENT: PROBATION
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 8,832	$ 10,000	$ 12,000	$ 12,000	$ 2,000
• Other Charges	34,564	50,000	50,000	50,000	0
TOTAL APPROP	$ 43,396	$ 60,000	$ 62,000	$ 62,000	$ 2,000
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 43,396	$ 60,000	$ 62,000	$ 62,000	$ 2,000
TOTAL STAFFING	0	0	0	0	0

MANDATE

Sections 900 through 914 of the Welfare and Institutions Code mandate payment by the County of the cost of care of court wards removed from the custody of their parents by court order and placed in foster homes and institutions. Level of service is dependent upon actions of the Juvenile Court.

PURPOSE

Provides funds for the care of children in foster homes, group homes, and institutions as an alternative to detention in Juvenile Hall.

WORKLOAD DATA

This budget unit pays for a minor's placement pending the availability of AFDC funds including medical and clothing needs. Funds are also provided to pay transportation costs to and from placement.

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Average number of minors in placement per month	148	126	134	148	170
Average caseload per officer per month	51	54	47	56	60
Average daily cost of placement	N/A	$45.70	$50.56	$65.62	$75.00

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES
$2,000 increase ($10,000 to $12,000)
- $2,000 - Increase in minors ordered placed.

NET COUNTY COST
$2,000 increase ($60,000 to $62,000)

BUDGET UNIT:	544 COURT WARDS-PROBATION
DEPARTMENT:	PROBATION
FUNCTION:	HUMAN SERVICES
RESPONSIBLE MANAGER	WILLIAM L. JONES

PROGRAM DISCUSSION OF 1986-87 BUDGET

Placement cases are increasing. To accommodate the increased number of placements and the varying needs of the minors, placement resources have been expanded. The placement unit presently utilizes 64 placement facilities throughout the State. This has increased the transportation costs.

It is anticipated that in July 1986, many of the placement facilities used will be requesting rate increases. This will impact the support and care account.

With the continued cooperation of the Human Services Agency, AFDC applications are processed in an average of three days. This minimizes the Net County Cost.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue the timely processing of placements to minimize County costs.	1. Processed placements in an average time of three days.

1986-87 OBJECTIVES

1. To continue the timely processing of placements to minimize County costs.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 54401 CARE OF COURT WARDS-PUBLIC ASSISTANCE
DEPARTMENT: PUBLIC ASSISTANCE
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: HARRY BRODIE

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 0	$ 3,000	$ 2,000	$ 2,000	$ (1,000)
• Other Charges	18,419	28,000	25,000	25,000	(3,000)
TOTAL APPROP	$ 18,419	$ 31,000	$ 27,000	$ 27,000	$ (4,000)
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 18,419	$ 31,000	$ 27,000	$ 27,000	$ (4,000)
TOTAL STAFFING	0	0	0	0	0

MANDATE

The California Welfare and Institutions Code requires the County to provide institutional care for needy children when parents or guardians are not financially able to do so and when eligibility for other aid cannot be established.

PURPOSE

Provides assistance for the institutional care and treatment of minor children whose parents or guardians do not qualify for the categorical aid programs and are not financially able to provide the required care.

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Annual Child Count	79	59	59	62	62
Percentage Change	--	(25.32%)	0	5.80%	0

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES
$1,000 decrease ($3,000 to $2,000)
- ($1,000) - Reduction in Transportation and Travel based on current experience for transporting children back to their families or guardians.

OTHER CHARGES
$3,000 decrease ($28,000 to $25,000)
- ($3,000) - Reduction in payments based 1985-86 actual experience.

NET COUNTY COST
$4,000 decrease ($31,000 to $27,000)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 Proposed Budget for Care of Court Wards - Public Assistance has been reduced $4,000. This reduction reflects the continuation of 1985-86 caseload levels into 1986-87.

The cost of this mandated program is fully supported by the County General Fund.

CONCURRENCE

Mr. Harry Brodie, Director of Human Services, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 545 ALTERNATE CARE HOMES
DEPARTMENT: PROBATION
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: WILLIAM L. JONES

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 0	$ 0	$ 28,741	$ 28,741	$ 28,741
• Svcs/Supplies	2,858	3,350	9,530	9,530	6,180
• Other Charges	43,308	78,508	76,175	76,175	(2,333)
• Fixed Assets	0	600	1,500	1,500	900
TOTAL APPROP	$ 46,166	$ 82,458	$ 115,946	$ 115,946	$ 33,488
Earned Revenue By Source					
• Aid-Other Govt	$ 46,166	$ 82,458	$ 115,946	$ 115,946	$ 33,488
TOTAL REVENUE	$ 46,166	$ 82,458	$ 115,946	$ 115,946	$ 33,488
NET COUNTY COST	$ 0	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	1	1	1

MANDATE

Section 207 of the Welfare and Institutions Code prohibits the detention of status offenders in secure custody. Alternate care foster homes are used to detain such minors. Level of service is discretionary, but is impacted by the number of minors arrested and detained by the Juvenile Court. All costs for this program are State reimbursed.

PURPOSE

Provides funds to house pre-delinquent minors (runaways, truants, out-of-control), pending court action, return to parents, or delivery to long-term placement.

WORKLOAD DATA

	Actual 1982	Actual 1983	Actual 1984	Actual 1985	Proj. 1986
Number of Bookings	502	552	588	722	755
Petitions Filed	39	44	58	100	140
	7.7%	8%	10%	7.2%	5.4%
Petitions Dismissed	34	27	48	69	89
Formal Wardship	5	17	10	31	51
Closed w/o Formal Action	462	508	530	622	615
	92.3%	92%	90%	86%	81%
Child Care Days	2,148	2,678	2,268	3,225	3,397
Cost for Child Care*	$25,776	$32,136	$27,216	$39,808	$44,161

*As of July 1, 1985, foster care per day was increased from $12 to $13. Does not include $100 per month per bed standby pay.

BUDGET UNIT: 545 ALTERNATE CARE HOMES
DEPARTMENT: PROBATION
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: WILLIAM L. JONES

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$28,741 increase (zero to $28,741)

- $28,741 - Salary and fringe benefits for a Probation Officer II; recommended for compliance with statutory mandates and increased workload.

SERVICES & SUPPLIES

$6,180 increase ($3,350 to $9,530)

- $2,580 - To pay transportation costs to return runaways to parental home.
- $3,600 - Consultant costs for conjoint family therapy training.

OTHER CHARGES

$2,333 decrease ($78,508 to $76,175)

- ($2,333)- Decreased amount needed for care and support of court wards.

FIXED ASSETS

$900 increase ($600 to $1,500)

- $1,500 - Furniture for new position.

REVENUES

$33,488 increase ($82,458 to $115,946)

- $33,488 - Increased State subvention to offset increased costs.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Alternate Care Home Program is used to recruit families, organizations or other groups which maintain between 12 and 14 beds for the purpose of maintaining minors referred or delivered to the Probation Officer per 601 California Welfare and Institutions Code. Through these homes, the project diverts minors from the Juvenile Court system and provides family crisis counseling. Staffing for this program is contained in the Probation-Juvenile Division budget unit.

The allocation of one Probation Officer is recommended. This recommendation is based on the following workload increases from 1982 to 1985:

- 44% increase in total bookings
- 156% increase in 601 petitions filed
- 520% increase in adjudications of wardship
- 50% increase in child care days

The emphasis in working with 601 out-of-control minors is to divert them from the Juvenile Justice system. This is usually accomplished through resolving family problems so minors can remain in their own homes.

In 1980, petitions were filed when family problems could not be resolved through counseling with Alternate Care staff. Twenty-nine petitions were filed. However, because of follow-up counseling, only four petitions were actually processed resulting in wardship.

In 1985, petition filings increased because limited staff could not resolve family problems within the 48-hour time frame mandated by Welfare and Institutions Code Section 631a. Of the 100 petitions filed, only 60 were dismissed. There was not enough staff time for follow-up counseling. As a result, 31 minors were adjudged 601 wards and ordered placed outside the family home.

BUDGET UNIT: 545 ALTERNATE CARE HOMES
DEPARTMENT: PROBATION
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: WILLIAM L. JONES

PROGRAM DISCUSSION OF 1986-87 BUDGET

Placement outside the family home is a costly process. The minor is detained at an Alternate Care Home pending placement at a cost of $13 per day. If a minor runs from placement he is returned to Court and detained again in an Alternate Care Home. Each time a minor runs from placement he becomes more difficult to place and time awaiting placement lengthens. This placement process impacts the Courts, Public Defenders, District Attorneys, Probation Officers, and clerical support services. It has also increased the number of paid foster care days for the Alternate Care Homes.

	Child Care Days	Cost Per Day	Total
1980	1,700	$12.00	$20,400
1985	3,225	$12.00	$38,700

Consequently, the allocation of a Probation Officer is recommended.

An allocation of $3,600 is recommended to hire a consultant to train staff in conjoint family therapy. Family counseling is an integral part of this program and, because of turnover, current staff are in need of refresher training.

There is no Net County Cost for this program which is supported by a State subvention.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To divert 100% of minors referred for runaway and out-of-control.	1. Diverted 90% of all runaway and out-of-control youths.
2. To provide housing for 100% of minors referred to the Probation Officer per Section 601, Welfare and Institutions Code.	2. Provided housing for 100% of minors referred to the Probation Officer per Section 601, Welfare and Institutions Code.

1986-87 OBJECTIVES

1. To divert 100% of minors referred for runaway and out-of-control.
2. To provide housing for 100% of minors referred to the Probation Officer per Section 601, Welfare and Institutions Code.

CONCURRENCE

Mr. William L. Jones, Chief Probation Officer, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 556 VETERANS SERVICE OFFICE
DEPARTMENT: VETERANS SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: CLYDE B. COLLEY

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 187,510	$ 199,405	$ 208,724	$ 208,724	$ 9,319
• Svcs/Supplies	9,141	11,658	11,108	11,108	(550)
• Fixed Assets	0	957	910	910	(47)
TOTAL APPROP	$ 196,651	$ 212,020	$ 220,742	$ 220,742	$ 8,722
Earned Revenue By Source					
• Aid-Other Govt	$ 28,942	$ 38,000	$ 38,000	$ 38,000	$ 0
• Other Revenue	491	500	456	456	(44)
TOTAL REVENUE	$ 29,433	$ 38,500	$ 38,456	$ 38,456	$ (44)
NET COUNTY COST					
• Discretionary	$ 167,218	$ 173,520	$ 182,286	$ 182,286	$ 8,766
ALLOCATED POSITIONS	6	6	6	6	0

MANDATE

The Veterans Service Office was established in accordance with Article 4, California Military and Veterans Code. Level of service is discretionary.

PURPOSE

Pursues claims for disability pension, compensation, education and medical care for veterans and their eligible dependents; assists widows and children of veterans in pursuing claims for burial allowances, death benefits, pensions and insurance; assists with applications for Veteran Administration (VA) funds in lieu of local welfare grants; provides transportation to the Veteran Administration Medical Center in Livermore. Medical care obtained from the VA possibly precludes gratis treatment at San Joaquin General Hospital.

WORKLOAD DATA

	---------Actual----------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Office Contacts	13,069	13,068	12,569	11,894	12,488
Telephone Contacts	10,975	11,509	12,179	11,626	12,207
Hospital/Field Contacts	751	526	510	508	533
Claims Filed	1,803	1,810	1,881	1,813	1,903
Claim Awards:					
Retro Amounts	N/A	$525,419	$563,381	$503,999	$529,198
Monthly Amounts	$184,725	$230,266	$224,124	$223,594	$234,773
Lump Sum Amounts	$402,425	$511,674	$567,028	$596,919	$626,764

Claims Filed are applications completed by the Veterans Service Office staff on behalf of veterans and dependents claiming Federal or State monies to which they are entitled.

BUDGET UNIT:	556 VETERANS SERVICE OFFICE
DEPARTMENT:	VETERANS SERVICES
FUNCTION:	HUMAN SERVICES
RESPONSIBLE MANAGER:	CLYDE B. COLLEY

WORKLOAD DATA

Claim Awards:

Retro Amounts are award dollars paid to veterans and dependents based upon effective date of monthly amount approved by the VA on their initial award to date first check is issued.

Monthly Amounts are award dollars paid to veterans and dependents approved for a monthly disability or death benefit by the VA.

Lump Sum Amounts are one-time payments for burial benefits, insurance proceeds, adjustments based upon medical expenses, automobile grants, adaptive equipment, special clothing allowance, and waivers of indebtedness to the Veterans Administration.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$9,319 increase ($199,405 to $208,724)

- $10,744 - Normal increase in employee salaries.
- ($1,425) - Decrease in overtime and health insurance costs.

SERVICES & SUPPLIES

$550 decrease ($11,658 to $11,108)

- ($300) - Decrease in office supply use.
- ($289) - Decrease in postage; many Federal mailers are postage prepaid.
- $39 - Increase in costs for communications.

FIXED ASSETS

$47 decrease ($957 to $910)

- ($47) - Result of lower costs of Fixed Assets to be acquired in 1986-87.

REVENUES

$44 decrease ($38,500 to $38,456)

- ($44) - Decrease in "Transportation of Veteran" category (fewer veterans eligible to collect VA travel money when being transported to VA hospital).

NET COUNTY COST

$8,766 increase ($173,520 to $182,286)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The proposed budget maintains the current level of service to the veterans community for Fiscal Year 1986-87. During Fiscal Year 1985-86, neighboring Stanislaus County Veterans Service Office (VSO) reduced its level of service. This reduction has not had a significant impact on the operation of the San Joaquin County VSO, partly because of changes in Federal laws that reduced the number of contacts by simplifying a number of claims forms and eliminating others. However, if Stanislaus County VSO plans further service reductions, the Manteca itinerant service will be affected.

The VSO has developed a questionnaire in order to survey the veterans it comes in contact with. The survey will be conducted over a 90-day period to determine if services provided can be improved.

It should be noted that the entire staff in the VSO has made a conscientious effort to be conservative in its use of supplies necessary for the functioning of the Office. This effort has resulted in a net decrease in operations costs. However, the level of service has, and will be, maintained. The County Administrator commends the VSO for this accomplishment.

BUDGET UNIT: 556 VETERANS SERVICE OFFICE
DEPARTMENT: VETERANS SERVICES
FUNCTION: HUMAN SERVICES
RESPONSIBLE MANAGER: CLYDE B. COLLEY

PROGRAM DISCUSSION OF 1986-87 BUDGET

State agencies have conceded that county VSO's save the State money by obtaining Federal funds. Enactment of Assembly Bill 2759 would establish a procedure to calculate the amount of these savings and put 25% of the amount into the State Department of Veterans Affairs budget. Each county would receive a portion of these funds equal to their proportion of savings contributed to the State. This would result in an increase in revenue to the San Joaquin County VSO, reducing net county costs even further. Presently, the County receives a $38,000 subvention equal to approximately 18% of its expenditures. If the Bill is passed, this subvention could increase to 60%, or $132,000.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide services to over 26,000 claimants during 1985-86.	1. Will have provided services to an estimated 24,000 claimants by June 30, 1986. Change in Federal laws simplified and eliminated several VA forms. This reduced the number of contacts.
2. To evaluate present outreach programs in light of overall high staff workload.	2. Evaluated programs and reductions of service not warranted.
3. To continue to monitor, re-evaluate, and refine procedures to provide better service.	3. Increased staff efficiency. Refined office procedures.

1986-87 OBJECTIVES

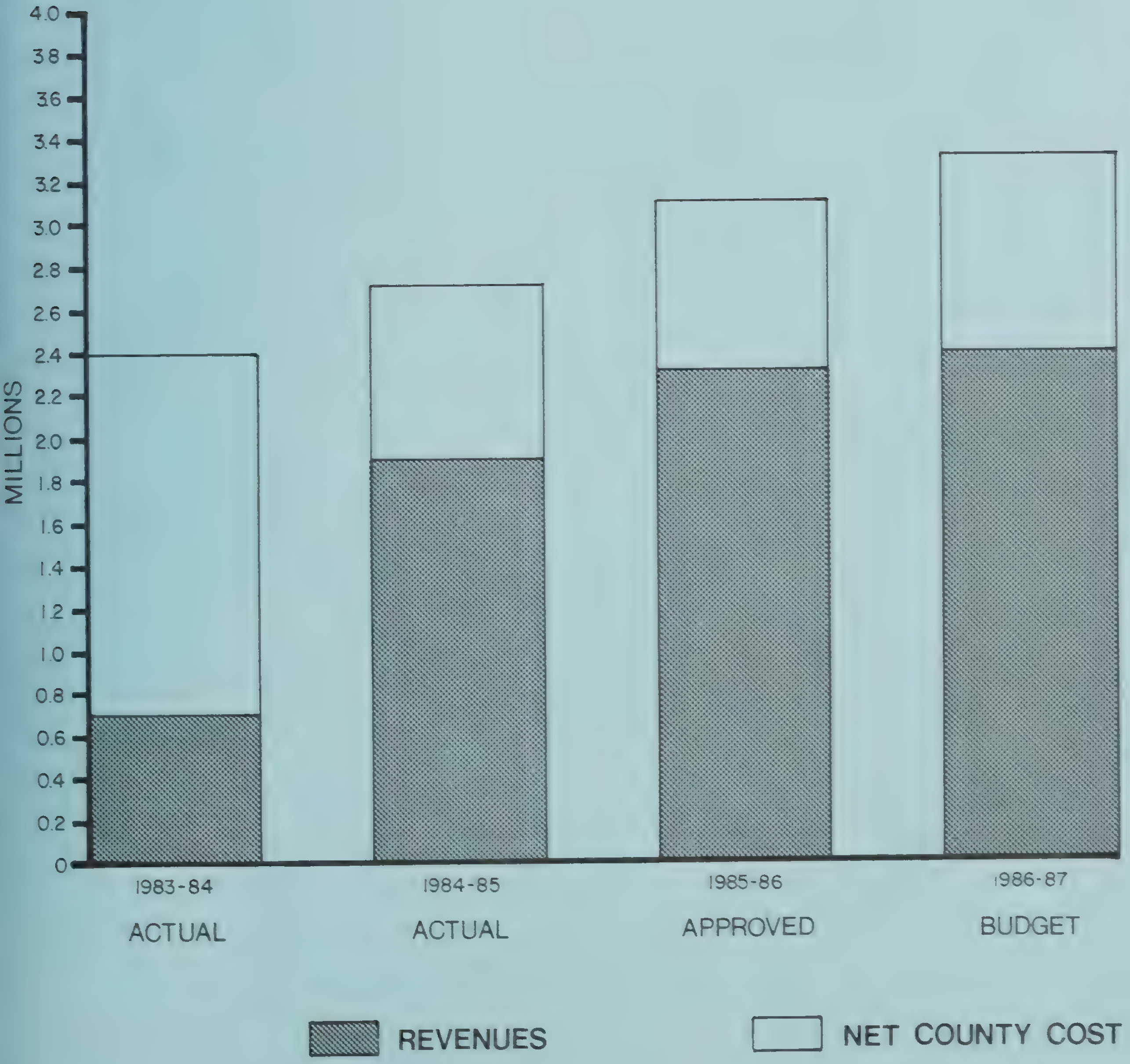
1. To provide service to over 25,000 claimants.
2. To conduct a survey to determine where improvement is warranted. Every tenth caller and every tenth walk-in will be surveyed.
3. To act on the results of the survey as appropriate.

CONCURRENCE

Mr. Clyde Colley, Veteran Service Officer, agrees with the budget as proposed for 1986-87.

Education

CHANGE IN PROGRAM EXPENDITURES



Education

Summary

	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
• 60100-Superintendent of Schools	$ 427,647	$ 467,819	$ 465,952	$ 38,305
• 60200-Board of Education	26,428	34,178	34,178	7,750
• 60300-School Dist Organization	800	800	800	0
• 62200-Education - Juvenile Hall	20,424	24,233	24,233	3,809
• 60900-County Library	2,222,260	2,385,336	2,385,336	163,076
• 60901-Administrative Services	39,457	41,885	41,885	2,428
• 61500-Cooperative Extension	301,742	317,883	305,857	4,115
SUB-TOTAL	$ 3,038,758	$ 3,272,134	$ 3,258,241	$ 219,483
Plus: Intra-County Transfer	39,457	0	0	(39,457)
TOTAL - EDUCATION	$ 3,078,215	$ 3,272,134	$ 3,258,241	$ 180,026

BUDGET UNITS: SUPERINTENDENT OF SCHOOLS
ALL SCHOOL-RELATED PROGRAMS

RESPONSIBLE MANAGER: DR. GAYLORD NELSON

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 69,803	$ 73,925	$ 83,613	$ 83,613	$ 9,688
• Svcs/Supplies	364,418	401,374	455,508	451,938	50,564
TOTAL APPROP	$ 434,221	$ 475,299	$ 539,121	$ 535,551	$ 60,252
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 434,221	$ 475,299	$ 539,121	$ 535,551	$ 60,252
ALLOCATED POSITIONS	4	4	4	4	0

SUMMARY

This presentation reflects the combined cost of the four budget units that are the education functions of the County, which are mandated by the State. They are: Superintendent of Schools - 601, Board of Education - 602, School District Organization - 603, Education-Juvenile Hall - 622.

PROGRAM HIGHLIGHTS

- During 1986-87, construction for the new Superintendent of Schools office building near Stockton Metropolitan Airport will begin.
- Although not reflected in this budget summary, $2.5 million has been appropriated in the Public Improvement budget towards the construction of this new facility. The total project cost is expected to be between $4.2 and $4.5 million.
- Overall mandated County support of the Superintendent of Schools' operations represents a maintenance-of-effort expenditure level.

BUDGET UNIT:	601 SUPERINTENDENT OF SCHOOLS
DEPARTMENT:	SUPERINTENDENT OF SCHOOLS
FUNCTION:	EDUCATION
RESPONSIBLE MANAGER:	DR. GAYLORD NELSON

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 60,029	$ 60,037	$ 64,879	$ 64,879	$ 4,842
• Svcs/Supplies	335,508	367,610	402,940	401,073	33,463
TOTAL APPROP	$ 395,537	$ 427,647	$ 467,819	$ 465,952	$ 38,305
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 395,537	$ 427,647	$ 467,819	$ 465,952	$ 38,305
ALLOCATED POSITIONS	4	4	4	4	0

MANDATE

Article IX, Section 3, of the State Constitution, mandates the creation of the Office of the Superintendent of Schools. Education Code Section 1200 et. seq. and Section 1510 require the Board of Supervisors to provide for certain support and expense of the Superintendent of Schools.

PURPOSE

Funds the County's portion of the support of the Superintendent of Schools' function.

WORKLOAD DATA

The County provides full funding for the Schools' Financial Clerk and the Schools' Insurance Clerk, plus one-half a Specialist Clerk position. These positions perform a number of duties in which the volume of paper processed is extremely high and varies greatly from month-to-month. Some of the more important functions are listed below with the number of School Districts served.

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Review the commercial warrants of School Districts	19	19	19	19	19
Make payments to insurance carriers for health, dental, and other insurance	18	18	18	18	18
Make payments for TSA, Deferred Comp., Credit Unions, & etc.	16	16	16	16	16
Process payrolls for School Districts	16	16	16	16	16
Review payroll data of the remaining three districts	3	3	3	3	3
Maintain fiscal control to balance County Auditor's record with County Superintendent's records	19	19	19	19	19
Input revenue to County Treasury	19	19	19	19	19

BUDGET UNIT: 601 SUPERINTENDENT OF SCHOOLS
DEPARTMENT: SUPERINTENDENT OF SCHOOLS
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: DR. GAYLORD NELSON

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$4,842 increase ($60,037 to $64,879)

- $4,842 - Normal salary adjustments.

SERVICES & SUPPLIES

$33,463 increase ($367,610 to $401,073)

- $30,168 - Increase in County's cost share for salaries and benefits of Superintendent of Schools, Director of Business Services, Coordinator of Financial Services, Account Specialists, and clerical for percentage of time spent on County-mandated functions.
- $1,500 - Increased cost for general office supplies.
- ($2,885) - Decreased data processing charges.
- $700 - Increased costs of repairing heating and cooling equipment at the schools.
- $3,380 - Increased cost of communications, per Central Services.
- $600 - Increased travel, causing higher costs.

NET COUNTY COST

$38,672 increase ($427,647 to $466,319)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The responsibilities of the County Superintendent of Schools can be grouped into three primary functions:

1. To serve as agent of the State by performing certain regulatory responsibilities, including administrative, financial, budgetary, and business functions for schools.
2. To coordinate or operate programs or services that can be more effectively provided by a central office or combination of districts.
3. To provide special assistance to small school districts in the form of curriculum consultants, psychologists, and child welfare personnel.

The Salaries/Benefits category includes funding for the County staff, while the Services/Supplies category includes the funding for the County's share of other employees' salaries in the Office who are largely paid by State funding. During 1985-86, an equity study was made to analyze the latter employees' salaries. Such a comparison had not been done in four years, and resulted in sizable increases to some salaries which were not comparable with County salaries. These increases, along with a few step increases and the regular negotiated salary increases by the local School Board account for 90% of the $33,463 increase in Services and Supplies.

Historically, the County has always been one year in arrears in paying its portion of the salaries in the Services/Supplies category. This is because negotiated changes in Superintendent of Schools employees' salaries are effective July 1 of each year. At the time of preparation of this Proposed Budget, it is unknown what the changes will be. It may become necessary for the Superintendent of Schools to return to the Board of Supervisors mid-year in 1986-87 for additional funds to cover increases in salaries.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To emphasize the continued implementation of school reforms as required by SB 813 (1984), and a number of trailer bills. This will include assisting school districts and implementing teacher-mentor programs, increasing the length of the school year, and increasing the length of the school day.	1. Assisted the school districts to implement the provisions of SB 813, Statutes of 1984 (school reform Legislation).

BUDGET UNIT: 601 SUPERINTENDENT OF SCHOOLS
DEPARTMENT: SUPERINTENDENT OF SCHOOLS
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: DR. GAYLORD NELSON

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
2. To finalize plans and begin construction on new Superintendent of Schools office building near Stockton Metropolitan Airport.	2. Developed plans related to a new facility near the Stockton Metropolitan Airport for the new Superintendent of Schools Offices.
3. To develop and conduct a "Parents Are Teachers, Too" Countywide program to encourage parental involvement in education.	3. Developed "Parents Are Teachers, Too" Countywide program to encourage parental involvement in education.
4. To assist school districts and colleges in teacher preparation and recruitment.	4. Assisted school districts and colleges in teacher preparation and recruitment.
5. To cooperate with neighboring County Superintendents' offices and universities in establishing an Administrative Center to serve principals in the development and improvement of administrative skills.	5. Did not accomplish.
	6. Provided assistance to school districts in the areas of Business Services, and updating of data collection capabilities.
	7. Administered three Joint Powers Agreements that resulted in saving school districts approximately $1,410,000 for self-funded workers' compensation insurance premiums and saving over $2,750,000 in health insurance premiums per year. The third JPA is Legal Services.
	8. Aided New Hope School District during the flood.

1986-87 OBJECTIVES

1. To continue implementation of school reforms as originally implemented by SB 813 of 1984 and the Legislation that followed.

2. To construct the new Superintendent of Schools office building near Stockton Metropolitan Airport.

3. To provide assistance to school districts in the area of Business Services and Educational Services.

4. To assist school districts in teacher recruitment.

5. To cooperate with neighboring County Superintendents' offices and the universities in establishing an administrative center to serve principals in the development and improvement of administrative skills.

CONCURRENCE

Dr. Gaylord Nelson, Superintendent of Schools, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 602 BOARD OF EDUCATION
DEPARTMENT: SUPERINTENDENT OF SCHOOLS
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: DR. GAYLORD NELSON

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 9,774	$ 13,888	$ 18,372	$ 18,372	$ 4,484
• Svcs/Supplies	10,199	12,540	15,806	15,806	3,266
TOTAL APPROP	$ 19,973	$ 26,428	$ 34,178	$ 34,178	$ 7,750
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 19,973	$ 26,428	$ 34,178	$ 34,178	$ 7,750
TOTAL STAFFING	0	0	0	0	0

MANDATE

Education Code Section 1000 dictates that there shall be a County Board of Education. Education Code Section 1091 et. seq. requires the County General Fund to pay travel, compensation, memberships, and other expenses for performance of duties and attendance at organizational meetings.

PURPOSE

As an elected body, advises the Superintendent of Schools on courses of study for non-city schools, processes teacher credentials, makes recommendations on the Superintendent's budget, conducts hearings on interdistrict transfers, and adopts policy for the operation of the County Superintendent of Schools' Office.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$4,484 increase ($13,888 to $18,372)

- $4,484 - To cover increased cost of monthly stipends paid to Board members.

SERVICES & SUPPLIES

$3,266 increase ($12,540 to $15,806)

- $50 - Increased cost of School Board Association Memberships.
- $2,216 - Increased cost of benefits for Board members (charged to Professional and Specialized Services).
- $1,000 - To pay for Legal and Court Reporters, a service that prior to 1985-86 was provided by County Counsel.

NET COUNTY COST

$7,750 increase ($26,428 to $34,178)

BUDGET UNIT: 602 BOARD OF EDUCATION
DEPARTMENT: SUPERINTENDENT OF SCHOOLS
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: DR. GAYLORD NELSON

PROGRAM DISCUSSION OF 1986-87 BUDGET

This budget pays stipends for the five members of the County Board of Education and the Secretary to the Board. The 1986-87 recommended appropriation includes an increase in the cost of health and dental insurance premiums for Board members, the funding of the Superintendent of Schools' vehicle allowance and executive management fringe benefit package, and an increase from $80 per meeting for Board members to $160 per month. This increase in compensation to Board members is permitted under AB 765 (Chapter 712, Statutes of 1985), which allows a maximum of $300 per month per Board member.

1985-86 OBJECTIVES

1. Carry on the responsibilities of the Education Code related to the County Board of Education.

1985-86 ACCOMPLISHMENTS

1. Served the public education needs of the County and School Districts.

1986-87 OBJECTIVES

1. Carry on the responsibilities of the Education Code related to the County Board of Education.

CONCURRENCE

Dr. Gaylord Nelson, Superintendent of Schools, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 603 SCHOOL DISTRICT ORGANIZATION
DEPARTMENT: SUPERINTENDENT OF SCHOOLS
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: DR. GAYLORD NELSON

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 206	$ 800	$ 800	$ 800	$ 0
TOTAL APPROP	$ 206	$ 800	$ 800	$ 800	$ 0
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 206	$ 800	$ 800	$ 800	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

Education Code Section 4000 requires a County Committee on School District Organization. The Board of Supervisors shall approve any actual and necessary travel expenses and shall pay these expenses from the County General Fund, as required by Education Code Section 4010.

PURPOSE

Provides funds for mileage reimbursement for Committee members and required publications and legal notices.

The County Committee on School District Organization accepts petitions, conducts hearings, and makes recommendations to the State Board of Education regarding reorganization, change of boundaries, and rearrangement of trustee areas, for the County's school districts. The Committee consists of 11 members who serve four-year terms. Representatives of all the school district governing boards in the County elect committee members. Two members are selected from each supervisorial district and one member is selected from the County at large.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1985-86 Proposed Budget reflects a continuation of the current service and cost level.

1985-86 OBJECTIVES

1. To meet to review any proposed territorial changes in district boundaries.

1985-86 ACCOMPLISHMENTS

1. The County Committee on School District Organization conducted several hearings related to a territory transfer between Stockton and Lincoln Unified School Districts.

1986-87 OBJECTIVES

1. To meet to review any proposed territorial changes in district boundaries.

CONCURRENCE

Dr. Gaylord Nelson, Superintendent of Schools, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 622 EDUCATION-JUVENILE HALL
DEPARTMENT: SUPERINTENDENT OF SCHOOLS
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: DR. GAYLORD NELSON

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Svcs/Supplies	$ 18,505	$ 20,424	$ 24,233	$ 24,233	$ 3,809
TOTAL APPROP	$ 18,505	$ 20,424	$ 24,233	$ 24,233	$ 3,809
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Mandated	$ 18,505	$ 20,424	$ 24,233	$ 24,233	$ 3,809
TOTAL STAFFING	0	0	0	0	0

MANDATE

Welfare and Institutions Code Section 850 mandates that the County establish and maintain a Juvenile Detention Facility. Section 856 permits the Board of Supervisors to provide for the establishment of schools for education of the children in such facilities.

PURPOSE

Provides the County share of costs of the Superintendent of Schools' educational program for children in Juvenile Hall and Mary Graham Children's Shelter. The County Superintendent of Schools provides for the year-round education of youths detained by the County at Juvenile Hall and children housed at Mary Graham Children's Shelter. The pupils served vary from day-to-day, depending on the population at the juvenile facilities.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SERVICES & SUPPLIES
$3,809 increase ($20,424 to $24,233)
- $3,809 - Increase in costs based on increased average daily attendance in the Juvenile Hall education facility.

NET COUNTY COST
$3,809 increase ($20,424 to $24,333)

PROGRAM DISCUSSION OF 1986-87 BUDGET

In 1985-86, the total budget for the Juvenile Hall Education Program was $467,343. Included in this cost were the salaries and benefits of six teachers, .35 of an administrator, four instructional aides, and 1.24 clerical positions. Also included were the cost of text books, supplies, and other teaching materials.

The Proposed Budget for 1986-87 reflects a continuation of current service levels. The estimated total program cost of $495,000 for 1986-87 is based on projected average daily attendance (ADA) of 160 pupils and an average cost per pupil of $2,847. The County's 5.3% share of the total cost reflects a $3,809 increase due to inflationary cost increases and an increase in ADA. The 94.7% State share of program funding appears in the Superintendent of Schools State Budget.

BUDGET UNIT: 622 EDUCATION-JUVENILE HALL
DEPARTMENT: SUPERINTENDENT OF SCHOOLS
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: DR. GAYLORD NELSON

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To continue to provide a quality year-round school environment for those youths in residence at Juvenile Hall and Mary Graham Children's Shelter.	1. Provided a program of quality year-round education for the residents of Juvenile Hall and Mary Graham Children's Shelter.

1986-87 OBJECTIVES

1. To continue to provide a quality year-round school environment for those youths in residence at Juvenile Hall and Mary Graham Children's Shelter.

CONCURRENCE

Dr. Gaylord Nelson, Superintendent of Schools, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 609 COUNTY LIBRARY
DEPARTMENT: LIBRARY
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

	1984-85	1985-86	1986-87		
Fund: Library	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 2,061,077	$ 2,261,717	$ 2,427,221	$ 2,427,221	$165,504
Total Expend	$ 2,061,077	$ 2,261,717	$ 2,427,221	$ 2,427,221	$165,504
• Intrafund Trans	(37,482)	(39,457)	(41,885)	(41,885)	(2,428)
TOTAL APPROP	$ 2,023,595	$ 2,222,260	$ 2,385,336	$ 2,385,336	$163,076
Earned Revenue By Source					
• Property Taxes	$ 930,722	$ 994,363	$ 1,103,054	$ 1,103,054	$108,691
• Other Taxes	894,075	1,057,765	1,162,736	1,162,736	104,971
• Aid-Other Govt	41,382	43,006	42,826	42,826	(180)
• Charges for Svcs	38,122	38,122	33,000	33,000	(5,122)
• Other Revenue	20,399	65,273	43,720	43,720	(21,553)
• Fund Balance	4,883	23,731	0	0	(23,731)
TOTAL REVENUE	$ 1,929,583	$ 2,222,260	$ 2,385,336	$ 2,385,336	$163,076
NET COUNTY COST					
• Discretionary	$ 94,012	$ 0	$ 0	$ 0	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

There is no mandate for library services. Education Code Sections 19100 to 19180 authorize the establishment and maintenance of a county library system. The joint city/county library system is authorized by Education Code Sections 18916 and 19112. The funding base provided for library services cannot be spent for any other purpose.

PURPOSE

Provides the County share of the cost of the City-County Library System which serves the Cities of Stockton, Manteca, Tracy, Ripon, and Escalon and the unincorporated areas of the County; obtains library books and materials; provides an accurate reader advisory and reference service; develops and trains staff to provide public service; maintains branch library facilities and the bookmobile service; assists other libraries with an exchange program.

WORKLOAD DATA

	----------Actual----------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Materials Loaned	N/A	1,186,810	1,358,290	1,541,883	1,760,043
Reference Questions Asked	N/A	145,658	154,689	173,333	194,133
Reserves Taken	N/A	24,882	24,964	31,539	39,739
Interlibrary Loan	N/A	17,499	13,387	17,677	23,334
Titles Reviewed	N/A	28,191	31,722	33,308	34,973
New Titles Added	N/A	9,900	10,332	10,538	10,749
Volumes Added	N/A	60,267	66,657	69,323	72,096

BUDGET UNIT: 609 COUNTY LIBRARY
DEPARTMENT: LIBRARY
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The library services agreement, negotiated between the County of San Joaquin and the City of Stockton during 1982-83, requires the County to notify the City in May, prior to the beginning of the fiscal year, of the projected financing available for the County's contribution to library services. Based upon this requirement, the City has been notified that available financing for 1986-87 projected at this time is $2,427,221 ($2,385,336 in this budget unit plus $41,885 in Budget Unit #60901). This is a preliminary figure and will be modified depending upon the outcome of the State budget process, year-end fund balances, and the actual growth in the County Library System's assessed valuation.

The County's funding base for library services is made up of property tax revenues, Special District Augmentation Funds, the pro rata share of fees for library services and rebates and refunds, and any prior year carryover balance. The estimate for 1986-87 is predicated on an estimated assessed valuation growth of 5% above what will be received in 1985-86.

The policy of providing a General Fund contribution to finance half of the cost of the City/County librarian position (Budget Unit #60901) will be continued.

The revenues projected for the library are as follows:

Revenue Category	1985-86 Budget	1986-87 Proposed	Inc/(Dec)
Property Tax	$ 933,376	$1,033,500	$100,124
SB 813	20,413	24,025	3,612
Prior Taxes	40,574	45,529	4,955
Augmentation Fund	1,057,765	1,162,736	104,971
Homeowners Exemption	42,780	42,600	(180)
Disabled Veterans	226	226	0
Library Services	38,122	33,000	(5,122)
Rebates & Refunds	65,273	43,720	(21,553)
General Fund Contribution	39,457	41,885	2,428
Fund Balance	23,731	0	(23,731)
TOTAL	$2,261,717	$2,427,221	$165,504

BUDGET UNIT: 60901 LIBRARY ADMINISTRATIVE SERVICES
DEPARTMENT: LIBRARY
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 37,482	$ 39,457	$ 41,885	$ 41,885	$ 2,428
TOTAL APPROP	$ 37,482	$ 39,457	$ 41,885	$ 41,885	$ 2,428
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 37,482	$ 39,457	$ 41,885	$ 41,885	$ 2,428
TOTAL STAFFING	0	0	0	0	0

MANDATE

Education Code Section 19147 prescribes that the salary of the County Librarian shall be paid out of the same fund as other County officers.

PURPOSE

Provides General Fund support to the County Library equivalent to one-half the salary and benefit cost of the City/County Librarian position.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The 1986-87 Proposed Budget anticipates the salary and benefits to be paid the Director of Library Services.

BUDGET UNIT: 615 UNIVERSITY OF CALIFORNIA - COOPERATIVE EXTENSION
DEPARTMENT: COOPERATIVE EXTENSION
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: GARY W. JOHNSTON

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 183,179	$ 199,639	$ 209,105	$ 209,105	$ 9,466
• Svcs/Supplies	69,604	95,978	100,763	89,502	(6,476)
• Other Charges	5,739	5,700	6,000	6,000	300
• Fixed Assets	5,371	425	2,015	1,250	825
TOTAL APPROP	$ 263,893	$ 301,742	$ 317,883	$ 305,857	$ 4,115
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 263,893	$ 301,742	$ 317,883	$ 305,857	$ 4,115
ALLOCATED POSITIONS	8.0	8.0	8.0	8.0	0
TEMPORARY (FTE)*	0.1	0.1	0.1	0.1	0
TOTAL STAFFING	8.1	8.1	8.1	8.1	0

*Full-time equivalent

MANDATE

The function of this department is not mandated. However, Section 32330 of the Education Code provides that the Board of Supervisors may appropriate and use County funds for the support and maintenance of extension work in agriculture and home economics. The extension work must be conducted under the approval of the U.S. Department of Agriculture (USDA) and in cooperation with the University of California.

PURPOSE

Provides funding for the County's share of the University of California's Cooperative Extension Program.

WORKLOAD DATA

Departmental activities include conducting problem-solving research trials, developing research publications, providing educational meetings, and training sessions for residents of the County. Consultations with individuals, groups, and organizations extend information that is generated at the County level as well as at the University of California field stations and campuses.

	-------Actual--------			Est./ Act.	Proj.
	82-83	83-84	84-85	85-86	86-87
Meeting Attendance	80,000	60,000	65,000	61,750	62,000
Research Trials	190	193	200	200	200
Newsletter Circulation	115,000	171,000	175,000	166,200	170,000
Publication Distribution	62,000	85,000	85,000	85,000	85,000
Telephone Inquires	5,500	6,500	6,500	6,650	7,000
Consultations	4,500	4,600	4,500	4,500	4,600

BUDGET UNIT: 615 UNIVERSITY OF CALIFORNIA - COOPERATIVE EXTENSION
DEPARTMENT: COOPERATIVE EXTENSION
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: GARY W. JOHNSTON

WORKLOAD DATA

Meeting Attendance indicates the number of individuals participating in meetings dealing with research trial results, production practices, leadership training, demonstration principles, specific topic groups, problem solving, and communication issues.

Research Trials are tests conducted in cooperation with local cooperators to establish new research/varietal information and/or to verify research done in other geographic areas.

Newsletter Circulation indicates copies circulated as an outreach component of research and educational efforts.

Publication Distribution indicates the distribution of County, Statewide, and Cooperative Extension publications to interested County residents.

Telephone Inquiries involve requests for information by County residents.

Consultations include direct assistance to individuals and small groups through office/farm/home consultations.

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$9,466 increase ($199,639 to $209,105)

- $10,897 - Normal salary adjustments.
- ($1,500) - Decrease in overtime due to renewing the use of compensatory time.

SERVICES & SUPPLIES

$6,476 decrease ($95,978 to $89,502)

- $2,092 - Increased allocation for Communications.
- $233 - Increased allocation for Data Processing Direct Charges.
- ($7,251) - Reduced allocation for Data Processing Direct Charges-Equipment.
- $400 - New costs for employee blood tests required by State Code.
- ($3,100) - Reduced allocation for Motor Pool.

FIXED ASSETS

$825 increase ($425 to $1,250)

- $763 - Freezer, tri-level chest (replacement)
- $197 - Vacuum cleaner, wet/dry (replacement)
- $290 - Audio cassette recorder system (replacement)

NET COUNTY COST

$4,115 increase ($301,742 to $305,857)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The University of California Cooperative Extension's (UCCE) mission is to develop, extend, and bring about through educational means, the use of research-based knowledge to improve specific practices and technologies in its areas of expertise. Programs are conducted in partnership with local counties and Federal government. The Cooperative Extension links every county in California to the University of California's research and educational programs in agriculture, natural resources, family and consumer sciences, 4-H youth, community resource development, and public service.

BUDGET UNIT: 615 UNIVERSITY OF CALIFORNIA - COOPERATIVE EXTENSION
DEPARTMENT: COOPERATIVE EXTENSION
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: GARY W. JOHNSTON

PROGRAM DISCUSSION OF 1986-87 BUDGET

For the past two years, the total aggregate budget for Cooperative Extension programs in San Joaquin County was approximately $1.7 million annually. By funding source, this represents 17% from San Joaquin County, 60% from the State, and 23% from the Federal government.

Prospective Federal budget cuts which would totally eliminate funding for administration of Cooperative Extension programs are a major concern. County residents who use the programs the most--financially distressed farmers, low-income homemakers and youth in rural, suburban, and urban areas--would be especially impacted by such cuts. If Federal cuts do occur, the Cooperative Extension would work with the University, State, and county governments to maintain a balance of programs, within given budget levels.

The new County Director has been with the Cooperative Extension for twenty years, including nine years in the Central Valley. He will work diligently to become acquainted with the specific needs of San Joaquin County. In May, a new Home Economist began consolidating the efforts of staff and volunteers in setting program and funding priorities in the Family and Consumer Sciences Program, Expanded Food and Nutrition Education Program, and refugee educational programs. The Cooperative Extension is in the process of justifying the refilling of the Integrated Pest Management Advisor position for the Northern San Joaquin Valley area. Overall, the County computer resources and training, combined with University of California computer technology, is complementing existing workloads and is facilitating the use of new educational methods.

A request for additional computer equipment has been reviewed by the Data Processing Division which has provided an itemization of equipment needs. The requested system consists of a personal computer, a printer, and a tape subsystem for record storage at an estimated cost of $10,163. The system is not recommended for funding at this time but is recommended for further study during the next year.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To concentrate on continuing to improve the staff proficiency in use of computers to facilitate the Department's educational programs.	1. Installed one allocated computer. Provided training to two of six clerical staff who are in the process of converting data bases.
2. To develop programs aimed at helping the many financially stressed growers in the County, analyze and adjust their management, financial, and marketing operations, so they can remain in business and become more efficient and profitable.	2. Conducted financial and resources management educational programs. Provided direct assistance to especially financially troubled growers which included working closely with financial institutions, the Production Credit Association, Farmers Home Administration, commodity groups, and grower associations.
3. To develop additional research and education programs for the Southeast Asian Refugee population which now stands at approximately 20,000 in the County, and is growing rapidly. These programs will emphasize training and technical informational assistance in agriculture and family health and nutrition. Hopefully, this will help this segment of the population to become more self-sufficient.	3. Hired two full-time temporary staff through a University of California/Federal grant to work with Southeast Asian refugees. Translated and adopted existing educational materials. Provided large and small group training ranging from family nutrition, health, and finance to job seeking and community resources. Provided services to refugee youths in 4-H programs through two part-time temporary VISTA staff.

BUDGET UNIT: 615 UNIVERSITY OF CALIFORNIA - COOPERATIVE EXTENSION
DEPARTMENT: COOPERATIVE EXTENSION
FUNCTION: EDUCATION
RESPONSIBLE MANAGER: GARY W. JOHNSTON

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To accelerate the attack on Cherry Decline through a coordinated effort by the Department to involve University of California Experiment Station, Cooperative Extension, and U.S. Department of Agriculture personnel, with more input from the cherry industry through increased funding and direct participation in research programs.	4. Collaborated in research efforts which have resulted in a more definitive understanding of how orchards become infected. Participated in establishing diagnostic procedures that can accurately identify one group of causative agents. Continued research in regard to prevention and cure of cherry decline.

1986-87 OBJECTIVES

1. To continue providing training for all clerical staff in the use of computers. To convert our mailing lists and recordkeeping systems to on-line computer programs.

2. To develop among consumers and agriculturists an understanding of the agricultural production cycle and the importance of balancing agricultural production, nutritional needs, food consumed, and food preferred in determining what should be produced.

3. To collaborate with University Committee on developing guidelines and policy procedures manual for Cooperative Extension Advisors pertaining to pesticide recommendations.

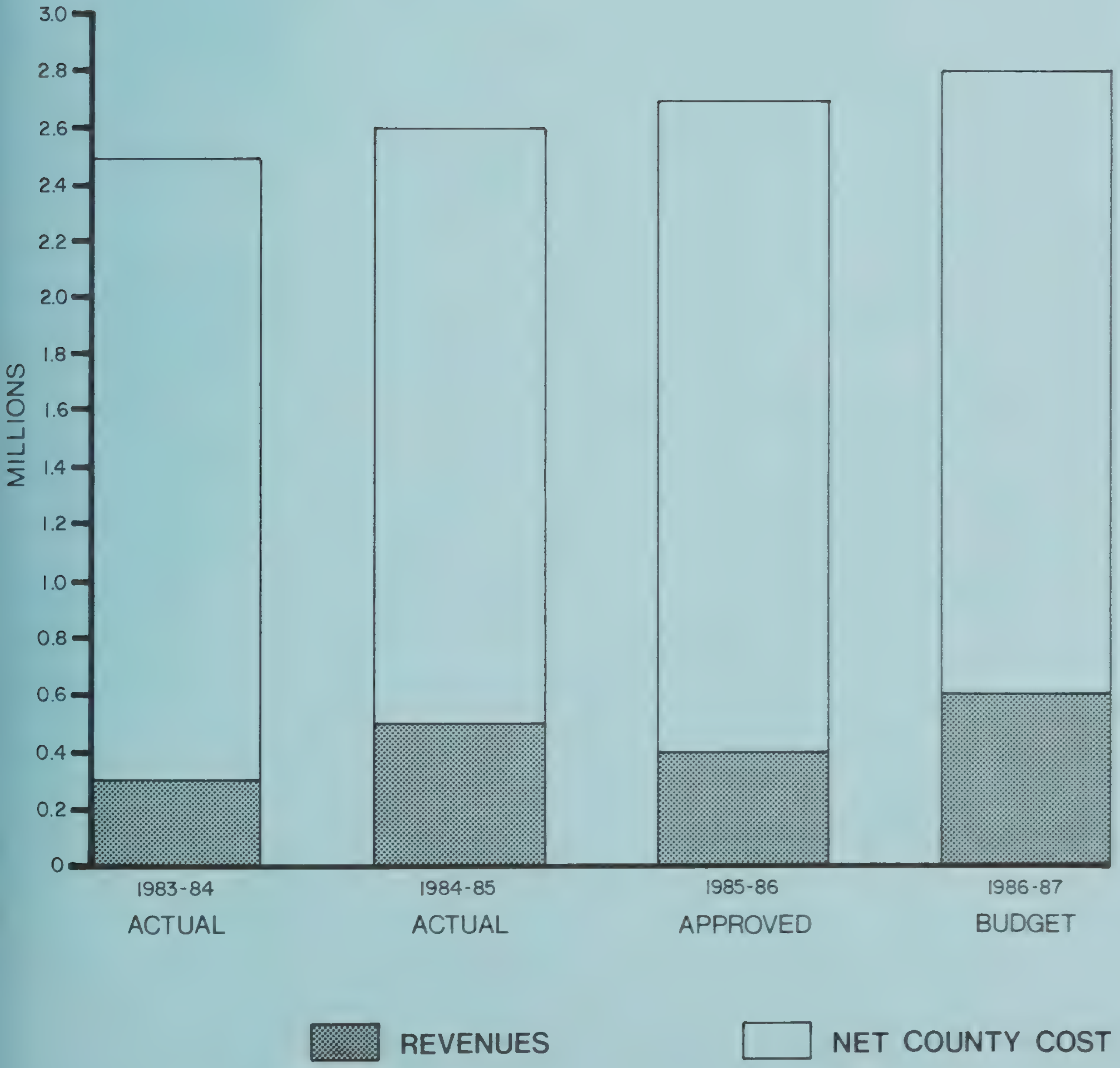
4. To formalize and implement a training program for all 4-H volunteer leaders in compliance with University policies and procedures.

CONCURRENCE

Mr. Gary W. Johnston, County Director-Cooperative Extension, agrees with the budget as proposed for 1986-87.

Parks and Recreation

CHANGE IN PROGRAM EXPENDITURES



Parks and Recreation

Summary

	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
• 70200-Recreation	$ 110,831	$ 110,831	$ 0	$ (110,831)
• 70300-Parks & Recreation	2,508,888	2,643,300	2,643,300	134,412
• 70302-Litter Control	77,772	85,322	85,322	7,550
• 70800-Cultural Services	24,750	27,225	24,750	0
• 70900-Historical Society	178,847	248,243	222,479	43,632
SUB-TOTAL	$ 2,901,088	$ 3,114,921	$ 2,975,851	$ 74,763
Less: Intra-County Transactions	140,000	155,000	155,000	15,000
TOTAL - PARKS & RECREATION	$ 2,761,088	$ 2,959,921	$ 2,820,851	$ 59,763

BUDGET UNITS: PARKS & RECREATION

RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.
JAMES LEONARD

Summary

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,624,618	$ 1,844,049	$ 1,914,374	$ 1,914,374	$ 70,325
• Svcs/Supplies	597,668	771,890	856,009	856,009	84,119
• Other Charges	299,380	350,860	393,299	254,229	(96,631)
• Fixed Assets	29,788	48,402	33,200	33,200	(15,202)
• Operating Trans	0	0	32,260	32,260	32,260
Total Expend	$ 2,551,454	$ 3,015,201	$ 3,229,142	$ 3,090,072	$ 74,871
• Intrafund Trans	(92,490)	(114,113)	(114,221)	(114,221)	(108)
TOTAL APPROP	$ 2,458,964	$ 2,901,088	$ 3,114,921	$ 2,975,851	$ 74,763
Earned Revenue By Source					
• Interest & Rents	$ 0	$ 35,400	$ 22,660	$ 22,660	$(12,740)
• Charges for Svcs	584,771	545,550	686,400	686,400	140,850
• Other Revenue	25,416	6,000	6,400	6,400	400
TOTAL REVENUE	$ 610,187	$ 586,950	$ 715,460	$ 715,460	$128,510
NET COUNTY COST					
• Discretionary	$ 1,848,777	$ 2,314,138	$ 2,399,461	$ 2,260,391	$(53,747)
ALLOCATED POSITIONS	57.0	56.0	56.0	56.0	0.0
TEMPORARY (FTE)*	13.3	17.4	19.3	19.3	1.9
TOTAL STAFFING	70.3	73.4	75.3	75.3	1.9

*Full-time equivalent

SUMMARY

This presentation summarizes the five budget units through which the County supports parks and recreational facilities. Budget units 702 Recreation, 708 Cultural Services, and 709 Historical Society are administered by the County Administrator. Budget units 703 Parks and Recreation and 70302 Litter Control are administered by the Director of Parks and Recreation.

PROGRAM HIGHLIGHTS

The following are the major program highlights for 1986-87:

- Deletion of the County contributions to recreational agencies providing community level recreational activities. Contributions in 1985-86 totaled $110,831.

- Deletion of a Park Ranger position providing certain services to Community Parks. Annual cost savings of $27,671 will offset, in part, operating costs for the Taft Community Center projected for service in 1987-88.

- Initiation of admission fees for Micke Grove Zoo. Including an additional staff position, this will result in a net annual revenue increase of approximately $100,000.

- Continuation of County financial support of two County Service Area parks in the projected amount of $32,260.

- Termination of the lease of South Spud Island as a boating-oriented recreational site resulting in lessening of liability risks and expenditure reduction of $6,000.

BUDGET UNITS: PARKS & RECREATION

RESPONSIBLE MANAGER: DAVID D. ROWLANDS, JR.
JAMES LEONARD

PROGRAM HIGHLIGHTS

- Completion of an engineering feasibility study for a lake at Durham Ferry at an estimated cost of $20,000.

- Initiation of construction for:

  Regional Sports Complex Soccer Facilities
  Durham Ferry Facility Improvements
  Monkey Island Renovation
  Oak Grove Picnic Shelter Improvements
  Westgate Landing Campground

- Provision by the Litter Control Program of at least 80,000 hours of labor to various County departments. Employable General Relief recipients perform services including removing litter from County parks and road rights-of-way, assisting in park maintenance, and clearing weeds and brush from drainage canals.

- Continuation of the County contribution to the Haggin Museum in the amount of $24,750.

- Completion of projects at the County Historical Museum, including:

  Gerald D. Kennedy Library
  Charles M. Weber Outdoor Exhibit
  Tractor Shelter

BUDGET UNIT: 702 RECREATION
DEPARTMENT: PARKS & RECREATION
FUNCTION: PARKS & RECREATION

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 110,831	$ 110,831	$ 110,831	$ 0	($110,831)
TOTAL APPROP	$ 110,831	$ 110,831	$ 110,831	$ 0	($110,831)
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 110,831	$ 110,831	$ 110,831	$ 0	($110,831)
TOTAL STAFFING	0	0	0	0	0

MANDATE

Education Code Section 10902 permits the Board of Supervisors to promote community recreation programs. The level of service is discretionary.

PURPOSE

Provides for the contribution of funds by the County to the various cities and school districts within the County to assist them in providing recreation programs.

PROGRAM DISCUSSION OF 1986-87 BUDGET

The financial support given to agencies providing recreational activity programs has been maintained at the same general level for the past eight years. Beginning in 1978-79, the approved funding level was set at approximately half the expenditure level experienced prior to the passage of Proposition 13. In each fiscal year, the discretionary contribution of funds to the respective agencies has been contingent upon the availability of County funds. The allocation of the contribution for 1985-86 was as follows:

City of Lodi	$ 18,115
Escalon Recreation Commission	2,750
Ripon Recreation Commission	2,489
Manteca Metropolitan Recreation Commission	13,875
Lodi Unified School District	650
Tracy Recreation Commission	10,893
Lincoln Unified School District	10,945
Linden Unified Recreation District	2,502
Oak View Union School District	353
New Hope School District	278
Galt Recreation Commission	2,000
Stockton Metropolitan Recreation Commission	45,981
Total	$110,831

In 1981-82 and years prior to that, Stockton Police Youth Activities, Inc. received a contribution for its recreational activity programs. Stockton Police Youth Activities, Inc. has submitted a request for funding for 1986-87 in the amount of $10,000. Ongoing activities include Police Youth Boxing Club, Sea Scouts, Honesty Drum and Bell and Baton Groups, girls basketball, and girls softball.

BUDGET UNIT: 702 RECREATION
DEPARTMENT: PARKS & RECREATION
FUNCTION: PARKS & RECREATION

PROGRAM DISCUSSION OF 1986-87 BUDGET

Due to the financial demands facing the County in providing mandated services during the next fiscal year, the funding levels of discretionary services must be scrutinized. It is recommended that the County contribution to the recreational agencies be deleted in 1986-87.

POLICY MATTERS

Point of Issue - The County Administrator recommends that no funds be appropriated to contribute to the various agencies providing recreational activity programs.

The primary role of the County related to recreation is to provide regional park facilities and services. In 1985-86, the County will spend $2.5 million to provide recreational opportunities in terms of parks, museums, and other regional facilities. Organized urban recreational services provided by various agencies are focused on activity programs serving specific users. The County does not and cannot finance community level facilities and activities throughout all of its neighborhoods.

This year, the financial demands of State mandated services require that the County consider reductions in discretionary General Fund appropriations. Contributions to recreation agencies totaled $110,831 in 1985-86. The levels of service provided under the parks and recreation function are entirely discretionary. Revenue support for organized urban recreational activities can be and should be generated by user fees.

BUDGET UNIT: 703 PARKS & RECREATION
DEPARTMENT: PARKS & RECREATION
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: JAMES LEONARD

	1984-85	1985-86	1986-87		
Fund: General	Actual	Approved	Requested	Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 1,604,690	$ 1,822,645	$ 1,890,827	$ 1,890,827	$ 68,182
• Svcs/Supplies	551,086	715,522	796,534	796,534	81,012
• Other Charges	27,154	36,432	7,000	7,000	(29,432)
• Fixed Assets	29,788	48,402	30,900	30,900	(17,502)
• Operating Trans	0	0	32,260	32,260	32,260
Total Expend	$ 2,212,718	$ 2,623,001	$ 2,757,521	$ 2,757,521	$134,520
• Intrafund Trans	(92,490)	(114,113)	(114,221)	(114,221)	(108)
TOTAL APPROP	$ 2,120,228	$ 2,508,888	$ 2,643,300	$ 2,643,300	$134,412
Earned Revenue By Source					
• Interest & Rents	$ 0	$ 35,400	$ 22,660	$ 22,660	$(12,740)
• Charges for Svcs	584,771	545,550	686,400	686,400	140,850
• Other Revenue	25,416	6,000	6,400	6,400	400
TOTAL REVENUE	$ 610,187	$ 586,950	$ 715,460	$ 715,460	$128,510
NET COUNTY COST					
• Discretionary	$ 1,510,041	$ 1,921,938	$ 1,927,840	$ 1,927,840	$ 5,902
ALLOCATED POSITIONS	57.0	56.0	56.0	56.0	0.0
TEMPORARY (FTE)*	12.3	16.4	18.3	18.3	1.9
TOTAL STAFFING	69.3	72.4	74.3	74.3	1.9

*Full-time equivalent

MANDATE

In general, State law and County ordinance do not mandate a specific level of parks and recreation services. However, any county parks developed, all or in part, with State or Federal funds, must be maintained for public recreation services for the life of the improvements. In addition, any land acquired with State or Federal funds for park purposes, must be retained as a park, or an equivalent parcel of land must be provided to replace it. The level of service, unless specified by agreement, is left to the discretion of the county.

PURPOSE

Plans, develops, operates, and maintains a system of regional parks throughout the County; maintains grounds at County-owned facilities; administers the General Relief Employables and Alternative Work Programs.

BUDGET UNIT: 703 PARKS & RECREATION
DEPARTMENT: PARKS & RECREATION
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: JAMES LEONARD

WORKLOAD DATA

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
TOTAL PARK VISITORS	N/A	673,164	641,264	779,518	913,589
Oak Grove Regional Park	N/A	48,514	92,384	110,861	133,033
Micke Grove Park	N/A	227,995	395,598	474,718	522,189
Van Assen Park	N/A	29,508	47,245	56,694	46,435
Stillman Magee Park	N/A	6,814	18,053	21,664	21,664
Westgate Landing	N/A	7,543	15,004	18,005	21,606
Dos Reis Park	N/A	6,768	18,131	21,757	26,109
Mossdale Crossing	N/A	31,484	39,749	47,699	57,239
Durham Ferry Park	N/A	1,707	15,100	18,120	21,744
Regional Sports Complex	0	0	0	10,000	63,570
Visitors Per Employee	N/A	5,378	9,866	13,741	15,179
General Fund Cost/Visitor	N/A	$3.01	$1.45	$1.46	$1.05
CAMPGROUND SPACES	N/A	108	128	128	128
Average Daily Occupancy	N/A	2%	6%	9%	12%

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the *major* budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS

$68,182 increase ($1,822,645 to $1,890,827)

- $73,387 - Normal salary adjustments.
- ($7,736) - Decrease in extra-help, overtime, and benefit costs.
- ($27,671) - Decrease due to deletion of Park Ranger position.
- $14,730 - Increase due to addition of Park Services Specialist position.

SERVICES & SUPPLIES

$81,012 increase ($715,522 to $796,534)

- $34,839 - Increase in the cost of Professional Services for park engineering services and landscape and pool maintenance.
- $28,382 - Increase in utility costs due to rate increases and the addition of lighted softball diamonds at the Regional Sports Complex.

OTHER CHARGES

$29,432 decrease ($36,432 to $7,000)

- ($29,432) - Net decrease due to budgeting for unmet needs of County Service Area parks as Operating Transfers Out.

FIXED ASSETS

$17,502 decrease ($48,402 to $30,900)
Major items include:

- $15,200 - Lawn mowing equipment (replacements).
- $8,500 - Park utility truck (replacements).
- $3,000 - Safety equipment.

OPERATING TRANSFERS OUT

$32,260 increase (zero to $32,260)

- $32,260 - Transfers to provide for unmet needs in the operation of County Service Area parks which were previously budgeted as Other Charges.

INTRAFUND TRANSFERS

$108 increase ($114,113 to $114,221)

- $7,897 - Increase in transfers for direct services to other departments.
- ($7,789) - Decrease in transfers from the Cost Allocation Plan.

BUDGET UNIT:	703 PARKS & RECREATION
DEPARTMENT:	PARKS & RECREATION
FUNCTION:	PARKS & RECREATION
RESPONSIBLE MANAGER:	JAMES LEONARD

SUMMARY OF MAJOR BUDGET CHANGES

REVENUES
$128,510 increase ($586,950 to $715,460)

- $54,760 - Projected increase in park visitation and park user fees.
- $73,750 - Projected new revenue to be generated by initiation of admission fees at Micke Grove Zoo.

NET COUNTY COST
$5,902 increase ($1,921,938 to $1,927,840)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Department of Parks and Recreation is engaged in the delivery of regional park services and activities relating to property management, maintenance, interpretive programs, law enforcement, and recreational programming at community parks. Property management encompasses the control of 974 acres within the parks system including recreational buildings, picnic shelters, swimming pools, a zoo, floral displays, leases, contracts, and concessions. Maintenance activities include the care and repair of all landscape and site improvements within the parks system, as well as grounds maintenance at the General Hospital, Courthouse, and other County buildings. The Department also plans for the development of parks under its control. Although the primary role of the Department is the provision of regional recreational facilities, it also manages twelve neighborhood and community parks on the urban fringes of Stockton and Manteca. Eight County Service Areas are also managed by the Department. The Parks and Recreation Commission, appointed by the Board of Supervisors, advises the Department and the Board on matters of public concern in the area of leisure services.

The Department's overall program represents efforts to contain costs, increase revenue, and maintain a consistent level of public service. Since 1982, the Department has overseen the development of 90 camp sites, four new parks, and the doubling of attendance and gate revenues. At the same time, full-time staffing has decreased from 63 to 56. To date, this additional workload has been accomplished by increasing the effectiveness and efficiency of permanent staff and by increasing the use of part-time and seasonal workers.

COST REVIEW

The financial demands of providing mandated services require that the County consider ways to minimize discretionary General Fund appropriations. The following points have been examined by the Department in conjunction with the County Administrator. Certain measures are recommended in an effort to hold down the net cost to the County of providing parks and recreation. It is the intent to do so without adversely affecting the current level of service or the necessary expansion of facilities to keep pace with growth in the County.

- Deletion of a Park Ranger position. This will result in an expenditure reduction in 1986-87 of $27,671. The position was involved in periodic visits to Community Parks for purposes of security. Services can be more cost effectively provided by extra-help and law enforcement agencies. In part, the cost savings will offset operating costs for the Taft Community Center which is projected for service in 1987-88.

- Fees for admission to Micke Grove Park Zoo. Including an additional staff position, this will result in a net annual revenue increase of approximately $100,000. Discussed as a Policy Issue.

- Unmet needs for County Service Areas 8 and 11. Continued General Fund support will result in 1986-87 expenditures of $32,260. Discussed as a Policy Issue.

- Lease of South Spud Island. Termination will result in 1986-87 expenditure reduction of $6,000 and lessened liability. Discussed as a Policy Issue.

- Engineering feasibility study for a lake at Durham Ferry State Recreation Area. This would result in an expenditure in 1986-87 of $20,000. Discussed as a Policy Issue.

BUDGET UNIT: 703 PARKS & RECREATION
DEPARTMENT: PARKS & RECREATION
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: JAMES LEONARD

PROGRAM DISCUSSION OF 1986-87 BUDGET

The projected support of County park facilities for 1986-87 is detailed by revenue source as follows:

Regional Parks	General Fund	Other Revenue	Total Cost
Dos Reis	$ 65,874	$ 20,000	$ 85,874
Durham Ferry	153,796	17,500	171,296
Mossdale	51,695	19,700	71,395
Harmony Grove	8,904	300	9,204
Van Assen	19,493	18,250	37,743
Stillman Magee	25,507	5,400	30,907
Micke Grove	268,250	206,760	475,010
Westgate Landing	34,930	9,700	44,630
Oak Grove	220,178	76,900	297,078
Micke Grove Zoo	233,592	80,150	313,742
Regional Sports Complex	37,396	40,000	77,396
Woodbridge Regional Park	13,716	0	13,716
Total Regional Parks	$1,133,331	$ 494,660	$1,627,991
Community Parks			
Eastside	$ 34,503	$ 0	$ 34,503
Gianone	23,279	0	23,279
Kennedy	70,569	0	70,569
West Jackson	11,281	0	11,281
Woodbridge	3,508	0	3,508
Total Community Parks	$ 143,140	$ 0	$ 143,140
County Service Areas			
Boggs Tract - #1	$ 0	$ 5,932	$ 5,932
Madison - #2	0	7,055	7,055
Garden Acres - #3	0	7,071	7,071
Lathrop - #4	0	11,704	11,704
Raymus - #5	0	6,783	6,783
Taft - #8	18,188	6,671	24,859
Larch Clover - #11	14,072	6,784	20,856
Total County Service Areas	$ 32,260	$ 52,000	$ 84,260
Total Parks & Facilities	$1,308,731	$ 546,660	$1,855,391

Services provided by the Department that are not related to park sites, primarily grounds maintenance, are projected for 1986-87 as follows:

Non-Parks	General Fund	Other Revenue	Total Cost
Hospital (Enterprise)	$ 0	$ 155,000	$ 155,000
SJC Courthouse	42,867	0	42,867
Hazelton Complex	32,034	0	32,034
Manteca Courthouse	11,495	0	11,495
Tracy Courthouse	11,941	0	11,941
County Jail/Morgue	10,188	0	10,188
Juvenile Justice Center	37,128	0	37,128
Mental Health	0	41,087	41,087
Mary Graham Children's Shelter	0	6,446	6,446
Palm Island	0	3,040	3,040
Raymus Traffic Island	0	780	780
Agricultural Extension	5,712	0	5,712
Community Work Program	26,019	0	26,019
Litter Control Program	0	28,463	28,463
Alternative Work Program	10,806	0	10,806
Total Non-Parks	$ 188,190	$ 234,816	$ 423,006

BUDGET UNIT: 703 PARKS & RECREATION
DEPARTMENT: PARKS & RECREATION
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: JAMES LEONARD

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Department's recommended budget for 1986-87 is functionally summarized as follows:

	General Fund	Other Revenue	Total Cost
Parks & Facilities	$1,308,731	$ 546,660	$1,855,391
Non-Parks	188,191	234,816	423,007
Market & Promotion	62,660	0	62,660
Planning	41,983	30,000	71,983
Administration	326,275	18,205	344,480
Total	$1,927,840	$ 829,681	$2,757,521

REVENUES

Two factors will have an adverse impact on revenues next year. It is anticipated that damage caused by this year's floods will significantly reduce revenues at river oriented parks. Secondly, construction projects at Durham Ferry, Westgate Landing, and Dos Reis will necessitate partial closure of these parks during peak revenue generating periods. These revenue losses are projected to be more than offset in 1987-88 when the projects are completed.

GRANTS AND CAPITAL CONSTRUCTION

This year, the Department was awarded over $960,000 in grant funds for capital development. During 1986-87, the Department will begin design and construction of these projects. Approval of the Master Plans for Oak Grove, Micke Grove, and the Regional Sports Complex, will initiate efforts to secure grant funding for specific elements within these plans. The Department will also continue to develop land use plans for other parks as time permits. Capital projects that were begun or completed in 1985-86 included the Regional Sports Complex, Dos Reis Boat Ramp, Micke Grove Water and Electrical Renovation, Monkey Island Renovation, and Durham Ferry Landscaping.

VISITOR SERVICES

Park visitation has continued to increase at about 20% per year. This trend is expected to continue into 1986-87 with a projected attendance of about 900,000. The public's acceptance of such programs as Adult Fishing at Oak Grove, the Asparagus Festival, and camping has forced the Department to increase Extra-Help expenditures to provide adequate service levels to park patrons. In 1986-87, the Department will continue to expand and improve its services to park visitors. It will develop pilot programs in such areas as environmental education and day camps, vending machine concession services, and boat rentals at Oak Grove Lake. The Department will also continue to provide better services at local parks by upgrading landscape maintenance programs.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To increase regional parks visitation by 20% to 775,000 visitors.	1. Increased regional park visitation by approximately 18%.
2. To increase park generated revenues by 20% over the 1984-85 levels.	2. Increased park generated revenue by approximately 12%. Flooding during the spring adversely affected revenue.
3. To continue developing existing parks by filing not less than four grant applications.	3. Filed nine grant applications, eight of which were funded.

BUDGET UNIT: 703 PARKS & RECREATION
DEPARTMENT: PARKS & RECREATION
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: JAMES LEONARD

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To make the Regional Parks System more responsive to visitor needs by completing a Park Visitor Survey, updating the Facility Reservation System, providing staff training, and improving the Department's Public Awareness and Marketing programs.	4. Completed a Park Visitor Survey, increased staff training 100%, and improved the Marketing and Public Awareness Program. Revisions to the Reservation System are approximately 50% complete.
5. To develop an analysis of the Regional Parks System's impact on the economy of San Joaquin County.	5. Initiated the analysis of the Regional Parks System's impact on the County's economy which will be completed in July.

1986-87 OBJECTIVES

1. To increase regional parks visitation by 100,000 to 875,000.

2. To begin construction of the following projects: Regional Sports Complex Soccer Facilities; Durham Ferry Facility Improvements; Monkey Island Renovation; Oak Grove Picnic Shelter Improvements; and Westgate Landing Campground.

3. To continue developing existing parks by filing not less than four grant applications.

4. To increase park generated revenues by 20% over the 1985-86 levels.

POLICY MATTERS

MICKE GROVE ZOO

Policy Issue - It is recommended that the Proposed Admission Fees - Micke Grove Zoo be considered for adoption by the Board of Supervisors during the Final Budget hearings. It is also recommended that a permanent position initially classified as a Park Service Specialist II be allocated to the Department.

Discussion

Over the past three years, the Department of Parks and Recreation has become increasingly dependent on fees and charges to support maintenance and operation of its regional parks. Based on adopted budgets, the net cost to operate the Department has actually declined from $2.2 million in 1982-83 to $1.9 million in 1985-86. In order to maintain a net cost at the $1.9 million level without reducing services, the Board is asked to consider establishing an admission fee to Micke Grove Park Zoo.

The costs, as recommended, to maintain the Zoo in 1986-87 will be approximately $314,000. If the Zoo is to continue to grow and improve exhibits, this cost will increase. Currently, the Zoo has no direct source of revenue. Department staff surveyed seven zoos in Northern California and found Micke Grove Zoo is the only one without an admission charge. (Several zoos also have parking fees in addition to admission fees.) The proposed fees are being recommended to be the lowest in Northern California, however, based on the existing parking fee we feel this is an equitable price. If approved, the fee will generate approximately $150,000 each year with a collection cost of $16,380.

The Department is also recommending a position of Curator be established at the Zoo. Pending a classification study of this position, the recommended allocation is as a Park Service Specialist II. This person would be responsible for supervision of animal care, maintaining vital animal records, program planning, and staff training. Allocation of this new position would also enable the Zoo Manager to devote more of his time to management of the collection, long-term planning, solicitation of community support, and coordination of Zoological Society efforts.

BUDGET UNIT: 703 PARKS & RECREATION
DEPARTMENT: PARKS & RECREATION
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: JAMES LEONARD

POLICY MATTERS

Although the Zoo will continue to operate if the admission fees are not approved, it will become increasingly difficult for the Department to maintain service levels without raising net operational cost. In addition, if the Zoo is to continue to improve and expand, its operational costs will rise dramatically.

Fiscal Impact

The annual revenue from Zoo admission fees would be approximately $150,000. The annual cost to collect fees and hire a Curator would be approximately $50,000.

Further Actions

If the recommendations are approved, the Department will begin collection of fees effective January 1, 1987. Efforts would be coordinated with the Personnel Division to establish the class of Curator prior to adoption of the Final Budget.

Proposed Admission Fees

Fee Structure

Adults (16-61)	$1.00
Youth (2-15)	.50
Seniors (62 and over)	.50
Under 2	No Charge

Policies

1. All admission fee collected at Micke Grove Zoo shall be used to offset costs to maintain and develop the Zoo.

2. All educational classes shall be exempt for Zoo admission fees.

3. Members in good standing of the San Joaquin County Zoological Society shall be granted free admission to the Zoo.

4. In all other cases, the Board adopted "Fee Waiver" policy shall apply.

Estimated Revenue

Full-year (based on 200,000 visitors per year)

Category	# Visitors	Fee	Total
Adults	95,000	$1.00	$ 95,000
Youth	100,000	.50	50,000
Seniors	5,000	.50	2,500
Total Revenue (full-year)			$147,500

1986-87 Estimated Revenue: $147,500 x .5 = $73,750

Estimated Expense

Fee Collectors $5/hr. x 364 days x 9 hrs.	= $16,380
Park Service Specialist II (Curator)	34,000
Total Expense (full-year)	$50,380

1986-87 Estimated Expense: $50,380 x .5 = $25,190

BUDGET UNIT: 703 PARKS & RECREATION
DEPARTMENT: PARKS & RECREATION
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: JAMES LEONARD

POLICY MATTERS

COUNTY SERVICE AREAS

Policy Issue - It is recommended that $32,260 be budgeted as an Operating Transfers Out to fund Unmet Needs for County Service Area 8 - Taft Park ($18,482) and County Service Area 11 - Larch Clover ($13,998) for 1986-87. It is further recommended that staff analyze the cost-effectivness of calling for an election to increase the Proposition 4 limitations for County Service Areas 8 and 11.

Discussion

In 1983-84, the Department was informed that both County Service Areas 8 and 11 had reached their Proposition 4 limitations.

During the Special District Augmentation Hearings for 1984-85, $21,958 was collected to assist in the operations of the two service areas. In 1985-86, $30,010 was allocated to the Department for the operation of the two County Service Areas.

Because of this situation, the Department has investigated options to resolve the problem of the ongoing commitment of General Fund monies. At present, two options are available. One is to hold elections and hope that the residents approve the increase of Proposition 4 limitations for terms of three years. Second is to reduce the services to the County Service Areas and to operate within the limitations.

Under the first option, if the residents of the Service Areas wish to continue the present level of service, their support would be demonstrated through a two-thirds vote. If adopted by the residents, the current service level could be provided for three years without allocating Unmet Needs to the Department and impacting the General Fund.

Fiscal Impact

In 1986-87, as recommended, the County would expend $32,260 of the General Fund to assist in the operation of County Service Areas 8 and 11.

Further Actions

The Department will maintain County Service Areas 8 and 11 at current levels through 1986-87 and coordinate the development of an election measure to increase Proposition 4 limitations if the cost-effectiveness is established and the Board so directs.

SPUD ISLAND

Policy Issue - It is recommended that the County terminate the lease of South Spud Island with the Stockton Port District subject to the terms and conditions of the lease agreement.

Discussion

The Board of Supervisors, by Resolution R-77-2286, authorized the lease of South Spud Island by the County for regional recreational purposes. The lease took effect December 1, 1977, and will expire in December of 2002.

South Spud Island covers approximately 67 acres and is located in the Stockton Deep Water Channel approximately ten miles northwest of Stockton. The lease states that the County will maintain the Port District land for regional recreational purposes.

Spud Island is quite popular as a recreation spot in the Delta. However, the majority of the recreational use does not take place on the land leased from the Port District. The boaters prefer to use the adjacent State owned land which has created an awkward situation for the Department. Because of the recreation use pattern and the proximity of the State land, the Department has been maintaining the State lands rather than the Port District land.

POLICY MATTERS

The remoteness of the island location and the lack of Department resources has created a very difficult and potentially dangerous operational environment. The Department cannot provide proper public facilities, acceptable maintenance standards, supervision, or security. The types of recreational uses and the inability to provide adequate services has created an unacceptable liability risk to the County and a poor public image for the Department.

Under the terms of the lease, the Port District maintains an easement over the entire 67 acres for any operation that the Port deems necessary. Following the execution of the lease agreement, the Port District used the island as a spoils site for dredging operations. At any time in the future, similar operations may take place further limiting the site for recreational purposes.

The lease for South Spud Island has not served to fulfill its intended purpose. Furthermore, given the Department's limited resources, maintaining the island at acceptable levels of public service is not feasible.

Fiscal Impact

The Department estimates that approximately $6,000 in operating funds will be saved. In addition, the risk of loss due to personal or property liability would be eliminated.

Further Actions

Efforts would be coordinated with County Counsel to initiate steps to terminate the lease with the Stockton Port District.

DURHAM FERRY

Policy Issue - It is recommended that $20,000 be budgeted within Professional Services to fund an engineering feasibility study for the development of a recreational lake at Durham Ferry State Recreation Area.

Discussion

Durham Ferry State Recreation Area is a 180-acre regional park located on Airport Way approximately nine miles south of Manteca and 13 miles southeast of Tracy. Although the land is owned by the State, the County retains operational control and responsibility through an agreement. The initial development of the park was completed in 1983 and the County has operated the park since that time.

In analyzing the issue, a number of points have been addressed:

1. The future role of Durham Ferry in the County's regional parks system.

   County growth projections indicate that South County communities will experience accelerated growth rates compared to other parts of the County. Communities like Tracy and Manteca have already demonstrated this trend. Accelerated growth will place greater demands on all County services including parks. Therefore, Durham Ferry holds a strategic position in the regional parks system. The park is not only sufficient size but also is ideally located to respond to future growth patterns of the County.

2. The relatively poor attendance exhibited by the park.

   Although there are many contributing factors to the lack of attendance, the Department feels the underlying cause is that the park has never been completed. The original Master Plan would have developed a park with a variety of recreational opportunities which would appeal to many visitors.

   The initial development project constructed the major infrastructure elements and partially completed the campground. No significant development has been completed since the original project. Thus, efforts have been expended to promote and operate a single purpose, partially complete facility with virtually no recreational enhancements. Under these circumstances, it is understandable why Durham Ferry cannot generate the volume of attendance that other County regional parks generate.

BUDGET UNIT: 703 PARKS & RECREATION
DEPARTMENT: PARKS & RECREATION
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: JAMES LEONARD

POLICY MATTERS

3. The impact of a recreational lake would have on attendance at the park.

A recreational lake is part of the Master Plan. Development of a lake has several objectives:

- To provide an additional, major recreation element that would broaden the visitor market for the park.
- To mitigate the park's arid, desolate environmental characteristics.
- To provide safe and controlled water based recreation for visitors as a substitute for the San Joaquin River that boarders the the park.
- To provide irrigation water for the continued development of the park.

Water based recreation traditionally ranks very high on any list of preferred recreation activities. The Department's own experience has demonstrated the potential impact that a recreational lake can have. Oak Grove Park's fishing program increased park revenues and attendance from $821 with 2,727 visitors the previous winter to $15,710 with 9,947 visitors this past winter. A recent survey completed by the Department asked visitors to indicate what activity they had come to the park to participate in. Of the total responses for all the parks, 32% said fishing, 23% said rafting, and 19% said boating.

National statistics and local experience both demonstrate the strength of the demand for water based recreation. The Department is convinced that a recreational lake at Durham Ferry will have a positive impact on the future of the park.

4. The necessity of a feasibility study.

The original development plan for the park included the construction of a lake. However, during excavation, serious problems developed relating to the high water table, soil types, and proximity of the excavation to the levee. Because of these problems, the project was abandoned.

The Department wants to pursue solutions to the problems because of the value to the park that the lake can provide. However, it is recognized that the site is sensitive relative to the proximity of the levees, unique soil type, and seasonal water table characteristics. Therefore, before any lake construction project is proposed, it is essential that the feasibility of a lake be investigated by consultants experienced in solving special engineering problems.

5. The expenditure of County funds for the feasibility study.

The Department has pursued a policy of seeking non-County funds for capital improvement projects. This year, the County was successful in generating $963,943 in non-County funds from State and Federal grants earmarked for specific capital improvement projects. $346,000 will go to Durham Ferry for a variety of recreational improvements. However, feasibility studies are not eligible for funding under the State and Federal grant programs. Therefore, in order to move forward with the concept of developing a recreational lake, County funds must be requested.

Fiscal Impact

In 1986-87, as recommended, $20,000 would be budgeted within the Department's Professional Services account for Durham Ferry lake feasibility studies.

Further Actions

Following the adoption of the 1986-87 Final Budget, the Department would solicit proposals for consulting services from engineering firms specializing in lake construction.

CONCURRENCE

Mr. James Leonard, Director of Parks and Recreation, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 70302 LITTER CONTROL PROGRAM
DEPARTMENT: PARKS & RECREATION
FUNCTION: PARKS AND RECREATION
RESPONSIBLE MANAGER: JAMES LEONARD

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Sal/Benefits	$ 19,928	$ 21,404	$ 23,547	$ 23,547	$ 2,143
• Svcs/Supplies	46,582	56,368	59,475	59,475	3,107
• Fixed Assets	0	0	2,300	2,300	2,300
TOTAL APPROP	$ 66,510	$ 77,772	$ 85,322	$ 85,322	$ 7,550
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 66,510	$ 77,772	$ 85,322	$ 85,322	$ 7,550
TEMPORARY (FTE)*	1	1	1	1	0

*Full-time equivalent

MANDATE

The Litter Control Program is not mandated but is authorized by the Board of Supervisors and administered by the Department of Parks and Recreation. The level of service is discretionary and is dictated by the number of participants in the General Relief Employables Program and the type of projects that are undertaken.

PURPOSE

This budget funds the County's General Relief Employables/Litter Control Program.

WORKLOAD DATA

The Litter Control Program allows individuals to perform work at County facilities in conjunction with their general relief payments. Participants assist in park maintenance, clean roadways of litter, clean drainage canals, and perform other related functions.

	Actual 82-83	Actual 83-84	Actual 84-85	Est./ Act. 85-86	Proj. 86-87
County Departments - Hours	65,294	69,171	63,999	75,200	80,000
County Roads - Miles	500	500	500	500	500
General Relief - Reduction	$218,734	$231,899	$214,371	$249,189	$250,000

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

SALARIES & EMPLOYEE BENEFITS
$2,143 increase ($21,404 to $23,547)
- $2,143 - Normal salary adjustments.

BUDGET UNIT: 70302 LITTER CONTROL PROGRAM
DEPARTMENT: PARKS & RECREATION
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: JAMES LEONARD

SUMMARY OF MAJOR BUDGET CHANGES

SERVICES & SUPPLIES
$3,107 increase ($56,368 to $59,475)
- $1,819 - Increase for Professional Services due to normal salary adjustments.
- $1,500 - Increase for materials to construct a tool storage locker.

FIXED ASSETS
$2,300 increase (zero to $2,300)
- $2,300 - Increase for a two-way radio unit.

NET COUNTY COST
$7,550 increase ($77,772 to $85,322)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The Litter Control Program allows employable General Relief recipients to perform various types of work at County facilities. The value of the work performed by each individual is equal to that participant's General Relief grant. The level of service is dictated by the number of participants in the General Relief Employables Program (this varies depending on the time of year), and the type of projects that are undertaken. Typical work assignments are: assisting in park maintenance, cleaning County parks and road rights-of-way of litter, cleaning weeds and brush from drainage canals, washing County vehicles, providing clerical support, and other related functions.

The direction for the program in 1986-87 will be to maintain and improve the current level of service. During 1985-86, disruption of service was caused by mechanical breakdowns of one of the two buses available to the program. The scheduled replacement of the bus in 1986-87 will insure that there will be fewer service interruptions and greater utilization of the man-hours available through the program. The construction of a separate, secure storage locker for the Litter Control Tool Inventory will reduce tool inventory losses and breakage.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To provide adequate supervision, tools, and transportation to insure the program continues to make a worthwhile contribution to County departments and all qualified individuals are accommodated in the program.	1. Accomplished this objective to a lesser degree than anticipated because of persistent breakdowns of one of the two buses available to the program.
2. To provide participants the opportunity to make meaningful contributions to the beauty and operation of San Joaquin County.	2. Provided, in addition to their routine litter control tasks, major contribution to the fire control effort at Westgate Landing. Built dikes and dug trenches to flood the park site in efforts to extinguish the peat fire.
3. To provide, in an efficient and effective fashion, workers to any County department requesting assistance.	3. Provided assistance to Parks and Recreation, Public Works, Hospital, Human Services, Probation, General Services, and the Sheriff's Department. Provided an estimated 75,200 man-hours of assistance to County departments this year.
4. To reduce General Relief payments.	4. Reduced General Relief payments by an estimated $249,189 in 1985-86.

BUDGET UNIT: 70302 LITTER CONTROL PROGRAM
DEPARTMENT: PARKS & RECREATION
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: JAMES LEONARD

1986-87 OBJECTIVES

1. To provide a minimum of 80,000 man-hours of labor to County departments.
2. To provide litter control for a minimum of 500 miles of County roads.
3. To reduce General Relief payments by a minimum of $250,000.
4. To add four new work sites for General Relief workers within the County park system.

CONCURRENCE

Mr. James Leonard, Director of Parks and Recreation, agrees with the budget as proposed for 1986-87.

BUDGET UNIT: 708 CULTURAL SERVICES
DEPARTMENT: CULTURAL SERVICES
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: SETSUKO RYUKO

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 22,500	$ 24,750	$ 27,225	$ 24,750	$ 0
TOTAL APPROP	$ 22,500	$ 24,750	$ 27,225	$ 24,750	$ 0
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 22,500	$ 24,750	$ 27,225	$ 24,750	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

The Cultural Services budget is not mandated. The level of service is discretionary.

PURPOSE

Provides a contribution to the Haggin Museum for the collection of artistically and historically significant objects in the fields of fine arts and California history.

PROGRAM DISCUSSION OF 1986-87 BUDGET

Since 1979-80, the Haggin Museum has received an annual contribution from San Joaquin County. The Museum's operating budget has grown from $162,968 in 1979 (with a County contribution of $21,250), to $409,874 in 1985 (with a County contribution of $24,750). For calendar year 1986, the operating budget is projected to be $401,136 with a requested contribution of $27,225. In view of the financial demands on the County of providing mandated services in 1986-87, the contribution to the Haggin Museum is recommended to be maintained at $24,750.

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To submit a follow-up grant request to the National Endowment for the Arts for the balance of the funds needed to do a thorough job on the Museum's paintings catalog research.	1. Pursued on-site research for the paintings catalog, primarily in this country. Pursued research abroad through correspondence as follow-up grant for on-site research abroad was not received from the National Endowment for the Arts.
2. To refine and formalize the plans for the history galleries. It is anticipated that actual work on the Pioneer Room phase of the project will commence prior to the end of the 1985-86 fiscal year.	2. Completed general structural plans and conceptual design of the history galleries complex.
3. To continue work in the Industrial Archives with funding provided by the William Knox Holt Foundation, provided matching funds are made available.	3. Secured private funding to match Foundation monies and continued work on the Industrial Archives.

BUDGET UNIT: 708 CULTURAL SERVICES
DEPARTMENT: CULTURAL SERVICES
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: SETSUKO RYUKO

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
4. To seek funding to insulate the older portion of the building which has been recommended by a PG&E study.	4. Received grant funding from PG&E for energy conservation improvements which provided for insulation of the older portion of the the museum building. Installed heating and humidification equipment in the older building with private funds.

1986-87 OBJECTIVES

1. To complete final design of the history galleries and initial installation of the Pioneer Room phase subsequent to the arrival of the new museum director.
2. To complete research for the Museum's paintings catalog and identify possible grant sources to publish the catalog.
3. To continue work on the Industrial Archives to the extent that private monies are made available to match funds from the William Knox Holt Foundation.
4. To develop plans for improvements to storage room facilities to avoid damage to textiles and other collections.
5. To obtain computer equipment and develop programs to automate records of the registrar and the library archives.

CONCURRENCE

Ms. Setsuko Ryuto, Acting Director of the Haggin Museum, agrees with the budget as proposed for 1986-87.

BUDGET UNIT:	709 HISTORICAL SOCIETY
DEPARTMENT:	CULTURAL SERVICES
FUNCTION:	PARKS & RECREATION
RESPONSIBLE MANAGER:	MICHAEL BENNETT

Fund: General	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Other Charges	$ 138,895	$ 178,847	$ 248,243	$ 222,479	$ 43,632
TOTAL APPROP	$ 138,895	$ 178,847	$ 248,243	$ 222,479	$ 43,632
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 138,895	$ 178,847	$ 248,243	$ 222,479	$ 43,632
TOTAL STAFFING	0	0	0	0	0

MANDATE

The operation of a County Museum is not mandated. Level of service is discretionary.

PURPOSE

Provides funds to the San Joaquin County Historical Society for the operation of the County Museum, which is also the official depository for County archives.

WORKLOAD DATA

The Historical Society maintains and operates the County Museum which is open to visitors for approximately 2,900 hours (362 days) each year. In addition to the numbers of Regular Visitors, staff and volunteers provide services to Special Program Visitors, including school and tourism groups. Interest in the Museum programs has generated an increasing number of Volunteer Hours and Community Relation Hours, including the provision of speakers and exhibits for community groups and special events. Offsite Program Hours have been introduced by the Docent Council taking the Grandmother's Trunk Program to area schools. The square footage of total Building Area at the Museum facilities has increased as the numbers of new items processed each year have resulted in Collection Increases.

	Actual 82-83	Actual 83-84	Actual 84-85	Est./Act. 85-86	Proj. 86-87
Regular Visitors	23,472	22,941	21,973	28,000	32,000
Special Program Visitors	4,830	2,290	4,704	5,700	6,000
Volunteer Hours	5,000	5,000	5,280	6,000	6,500
Community Relation Hours	250	320	644	772	800
Offsite Program Hours	0	0	0	84	120
Building Area	26,000	30,000	32,000	37,240	39,340
Collection Increases	500	500	500	1,700	400

BUDGET UNIT: 709 HISTORICAL SOCIETY
DEPARTMENT: CULTURAL SERVICES
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: MICHAEL BENNETT

SUMMARY OF MAJOR BUDGET CHANGES

The following are highlights of the major budget changes (increases/decreases) between the 1985-86 Approved budget and the 1986-87 Recommended amounts:

OTHER CHARGES
$43,632 increase ($178,847 to $222,479)

- $39,377 - Normal salary adjustments and first full-year of the restructured employee compensation package.
- $3,824 - Increased expenses for services and supplies.

NET COUNTY COST
$43,632 increase ($178,847 to $222,479)

PROGRAM DISCUSSION OF 1986-87 BUDGET

The San Joaquin County Historical Museum, established by the Board of Supervisors and operated through the San Joaquin County Historical Society, is authorized to collect, conserve, protect, and exhibit those items that significantly contribute to the preservation and interpretation of the history of the territory now included in San Joaquin County. The County entered into an agreement with the Historical Society in July 1966. Since adoption of the agreement, the County and the Historical Society have constructed a museum complex which is operated by the Society pursuant to the contract with the County. The Museum's primary focus is on the agricultural development in the County, and is already recognized nationally and internationally as a leading agricultural history resource. Its collections and activities attest to San Joaquin County's leadership in agriculture and related industry.

During the past year, proposals for restructuring the salaries and employee benefits of the Museum's full-time staff were studied. This analysis and review was conducted by the County Administrator's Office and Historical Society representatives. The resulting recommendations led to a modification of the Agreement under which the County provides an annual contribution to the Historical Society for the operation of the Museum. Although the Society remains an independent organization with its own Board of Directors, its full-time employees now receive salaries and fringe benefits based on the County's compensatory package.

This budget unit provides the County contribution to the Historical Society for annual operating costs of the Museum. The annual contribution is detailed as follows:

	1985-86 Approved	1986-87 Recommended	Inc/Dec
Salaries & Benefits	$144,477	$183,814	$39,337
Services & Supplies	29,898	33,722	3,824
Fixed Assets	4,472	4,943	471
Total Operating Budget	$178,847	$222,479	$43,632

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
1. To expand the quality and quantity of public programs including an outreach exhibit program, which will be presented at as many agricultural fairs and festivals as possible.	1. Installed and staffed traveling exhibits at Ag Expo, the San Joaquin County Fair, the Lodi Grape Festival, and Senior Awareness Day. Increased public awareness of Museum programs and secured new members of the Historical Society.
2. To increase the quality and level of care that the Museum's collections received through the new Curator position.	2. Surveyed the collections and determined which areas are in the greatest need of attention. Accomplished significant changes in collection policies and procedures.

BUDGET UNIT: 709 HISTORICAL SOCIETY
DEPARTMENT: CULTURAL SERVICES
FUNCTION: PARKS & RECREATION
RESPONSIBLE MANAGER: MICHAEL BENNETT

1985-86 OBJECTIVES	1985-86 ACCOMPLISHMENTS
3. To complete the exhibits in the Helen Weber Kennedy Gallery and the Weber Home Site Outdoor Exhibit.	3. Completed and opened the exhibits in the Helen Weber Kennedy Gallery. Planned the Weber Home Site Outdoor Exhibit with construction to be completed next year.
4. To relocate the Museum's outdoor storage for improved care and control.	4. Relocated portions of the Museum's outdoor storage from the Micke Grove corporation yard to the Museum grounds.
5. To proceed with the Calaveras School restoration.	5. Reconstructed and replaced window sashes. Completed structural enhancement and installed interior siding. Completion expected in the late summer of 1986.
6. To compete for two grants; the Institute of Museum Services (IMS) for Calaveras School, and the National Historical Publications Records Commission (NHPRC) for library and archives.	6. Received IMS grant of $3,000 to finance research for the restoration of the Calaveras School. Received NHPRC grant of $3,000 for consulting services regarding the management of Museum archival collections.
7. To stimulate Countywide awareness of the Museum and recruit additional volunteers to increase citizen involvement and attendance.	7. Increased public awareness of the Museum programs through the "Outreach" exhibit program and the operation of a speaker's bureau.

1986-87 OBJECTIVES

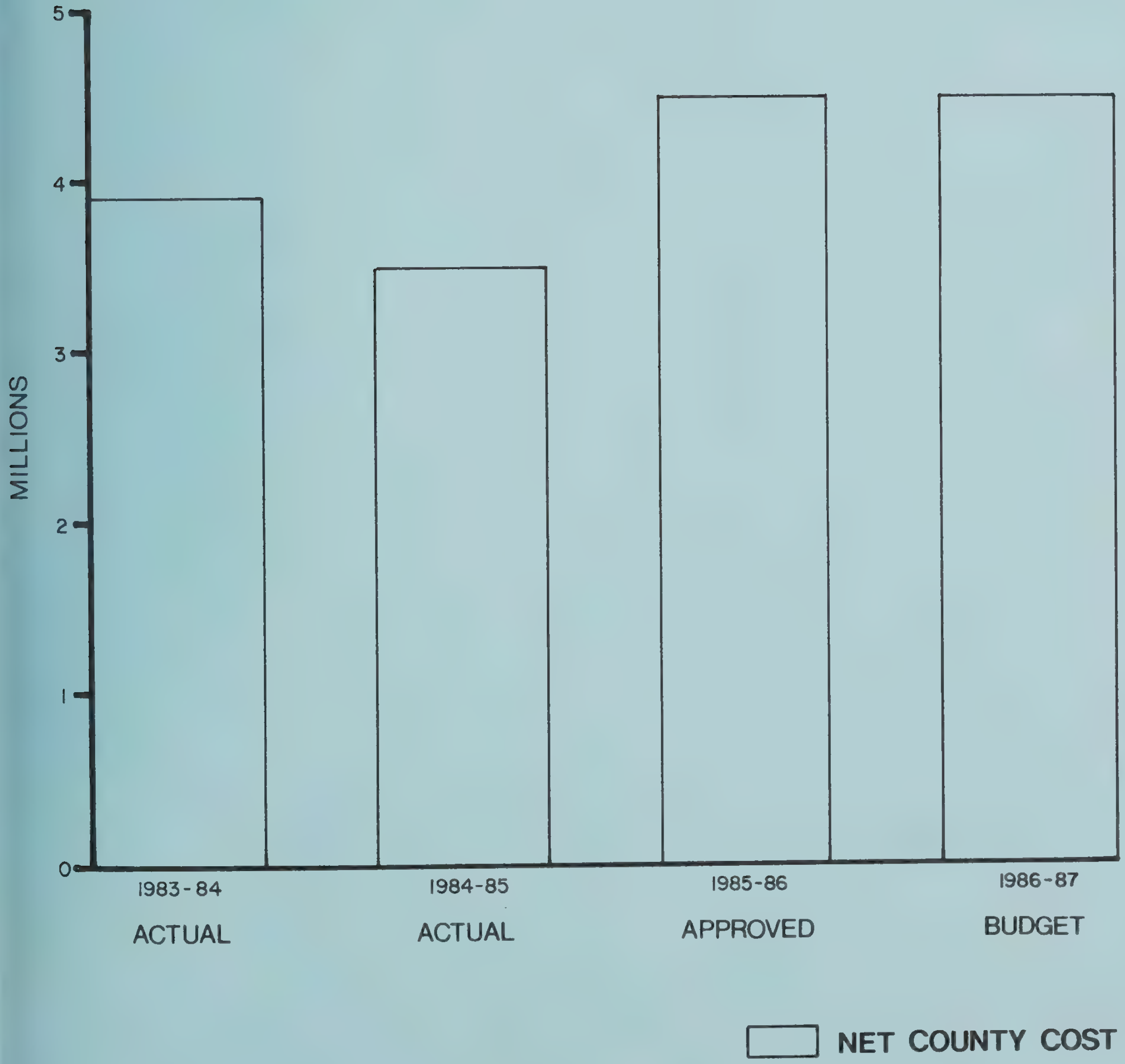
1. To further increase public awareness of the Historical Society and Museum program using a variety of forums throughout San Joaquin County.
2. To develop additional educational programs of the Docent Council and expand the Grandmother's Trunk Program.
3. To complete the Gerald D. Kennedy Library project, which will include the library, stacks room, reading room, work rooms, and major concourse.
4. To complete the Charles M. Weber outdoor exhibit.
5. To construct a tractor shelter, of approximately 4,500 square feet, financed by donations.
6. To continue the movement of outdoor collection storage to the Museum grounds pending the construction of a permanent storage facility.
7. To upgrade the appearance of the Museum grounds and reduce maintenance costs through the installation of lawn areas and sprinkler systems and ongoing master planning.

CONCURRENCE

Mr. Michael Bennett, Executive Director of the Historical Society, agrees with the budget as proposed for 1986-87.

Contingencies

CHANGE IN PROGRAM EXPENDITURES



Contingencies

Summary

	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
• 10660-Provision for Contingencies	$ 4,500,000	$ 4,500,000	$ 4,500,000	$ 0
TOTAL - CONTINGENCIES	$ 4,500,000	$ 4,500,000	$ 4,500,000	$ 0

BUDGET UNIT:	1066 CONTINGENCY
DEPARTMENT:	RESERVE FOR CONTINGENCIES
FUNCTION:	CONTINGENCIES
RESPONSIBLE MANAGER:	DAVID D. ROWLANDS, JR.

Fund: Contingency	1984-85 Actual	1985-86 Approved	1986-87 Requested	1986-87 Recommended	Inc./Dec.
Expenditures					
• Provision for Contingency	$ 0	$ 4,500,000	$ 4,500,000	$ 4,500,000	$ 0
TOTAL APPROP	$ 0	$ 4,500,000	$ 4,500,000	$ 4,500,000	$
Earned Revenue By Source	$ 0	$ 0	$ 0	$ 0	$ 0
NET COUNTY COST					
• Discretionary	$ 0	$ 4,500,000	$ 4,500,000	$ 4,500,000	$ 0
TOTAL STAFFING	0	0	0	0	0

MANDATE

There is no mandate for the Board of Supervisors to provide a contingency reserve. Government Code Section 29084(b) limits the Contingency Fund to 15% of the total appropriations contained in the budget.

PURPOSE

Provides funds to meet unforeseen expenditures in Countywide operating budget units.

SUMMARY OF MAJOR BUDGET CHANGES

The Provision for Contingency budget is for unanticipated requirements occurring in all County operations during the fiscal year. While State statutes provide that up to 15% of the total of all other appropriations can be placed in reserve, the amounts provided in this County's budgets have been at a much lower level in recent years as illustrated below:

Fiscal Year	Total Budget-Excluding Enterprise Funds	Contingency	% Of Total
1978-79	$149,237,098	$7,718,594	5.17
1979-80	157,721,693	1,850,000	1.17
1980-81	182,370,875	4,915,158	2.70
1981-82	220,753,958	5,594,598	2.53
1982-83	226,098,986	2,691,561	1.19
1983-84	254,593,376	3,900,000	1.53
1984-85	294,341,476	3,500,000	1.19
1985-86	317,308,301	4,500,000	1.42

It is recommended that the amount placed in reserve for 1986-87 be $4,500,000; the same level provided in 1985-86. Although specific economic uncertainties in the coming year cannot be identified, it is prudent to maintain a reasonable level of fiscal insurance. The amounts reserved in the early 1980's were at higher percentages of the total budget than recommended for 1986-87.

Special Districts

1986-87 SPECIAL DISTRICT BUDGETS

The following is a listing of the 1985-86 Approved and 1986-87 Recommended appropriations for the Special District budgets governed by the Board of Supervisors. The funding levels recommended for interim adoption by the Board of Supervisors are the same as those approved for 1985-86.

The recommended appropriations for the 1986-87 Special District budgets are subject to complete adjustment in the Final Budget, based on assessed valuation growth, year-end fund balances, and a determination of 1986-87 requirements. This will be accomplished after the close of the 1985-86 fiscal year (June 30, 1986), when complete data is available. A fully revised Special District budget will be submitted to the Board of Supervisors during Budget Hearings in August of 1986.

LIGHTING DISTRICTS

	1985-86 Approved	1986-87 Recommended	Increase/ Decrease
Ash Street	$ 16,959	$ 16,959	$ -0-
Boggs Tract	2,204	2,204	-0-
Burkett Gardens	32,768	32,768	-0-
Burkett Garden Acres	12,708	12,708	-0-
Clements	863	863	-0-
Eastview	5,523	5,523	-0-
Elkhorn	3,855	3,855	-0-
Farmington	1,603	1,603	-0-
Lathrop	24,365	24,365	-0-
Linden	7,752	7,752	-0-
Lockeford	7,003	7,003	-0-
Mariposa Heights	1,189	1,189	-0-
Mission Village	1,279	1,279	-0-
Morada Estates	2,858	2,858	-0-
Morada Manor	985	985	-0-
North Oaks	2,316	2,316	-0-
North Wilson Way	12,815	12,815	-0-
Northeast Stockton	35,011	35,011	-0-
Oro Street	16,810	16,810	-0-
Plymouth Village	14,792	14,792	-0-
Rancho Village	544	544	-0-
Ripon	47,511	47,511	-0-
Shasta Avenue	4,891	4,891	-0-
Shippee-French Camp	1,094	1,094	-0-
Silva Gardens	1,614	1,614	-0-
Stockton No. 5	1,289	1,289	-0-
South French Camp	2,057	2,057	-0-
Southwest Stockton	8,703	8,703	-0-
Tuxedo-Country Club	10,163	10,163	-0-
Victor	2,634	2,634	-0-
West Lane	2,773	2,773	-0-
West Stockton	29,581	29,581	-0-
Woodbridge	12,263	12,263	-0-
TOTAL-LIGHTING DISTRICTS	$ 328,775	$ 328,775	$ -0-

MAINTENANCE DISTRICTS

	1985-86 Approved	1986-87 Recommended	Increase/ Decrease
Acampo	$ 6,026	$ 6,026	$ -0-
Almond Park	10,274	10,274	-0-
Ashley	763	763	-0-
Bear Creek Terrace	4,221	4,221	-0-
Bowling Green Estates	1,162	1,162	-0-
Colonial Heights	233,635	233,635	-0-
Corral Hollow	15,448	15,448	-0-
Country Club Vista	16,357	16,357	-0-
Country Estates	749	749	-0-
Elkhorn	13,099	13,099	-0-
Gayla Manor	9,003	9,003	-0-
Lambert Village	3,920	3,920	-0-
Lathrop Acres	60,014	60,014	-0-
Lincoln Village	792,419	792,419	-0-

MAINTENANCE DISTRICTS (Cont'd)

	1985-86 Approved	1986-87 Recommended	Increase/ Decrease
Maurland Manor	$ 14,716	$ 14,716	$ -0-
Mokelumne Acres	34,408	34,408	-0-
Morada Acres	7,211	7,211	-0-
Morada Estates	15,505	15,505	-0-
Morada Manor	6,900	6,900	-0-
Pacific Gardens	327,489	327,489	-0-
Rancho San Joaquin	11,884	11,884	-0-
Raymus Village	68,752	68,752	-0-
Riviera Cliffs	3,244	3,244	-0-
Shaded Terrace	7,655	7,655	-0-
Spring Creek Estates	9,612	9,612	-0-
Summer Home Estates	811	811	-0-
Sunnyside	9,096	9,096	-0-
Walnut Acres	14,355	14,355	-0-
Wilkinson Manor	24,723	24,723	-0-
Wilkinson Manor-Zone A	10,793	10,793	-0-
TOTAL-MAINT. DISTRICTS	$1,734,244	$1,734,244	$ -0-

OTHER DISTRICTS

	1985-86 Approved	1986-87 Recommended	Increase/ Decrease
FIRE PROTECTION DISTRICTS			
Delta	$ 77,500	$ 77,500	$ -0-
WATER CONSERVATION & FLOOD CONTROL			
S.J. Co. Flood Control Admin.	$ 346,130	$ 346,130	$ -0-
Flood Control Zone 9	726,958	726,958	-0-
Flood Control Zone 1 Groundwater Study	11,000	11,000	-0-
AIR POLLUTION CONTROL			
S.J. Co. Air Pollution Control	$ 330,721	$ 330,721	$ -0-
COUNTY SERVICE AREAS			
#1 Boggs Tract (Park)	$ 21,617	$ 21,617	$ -0-
#2 Madison (Park)	23,783	23,783	-0-
#3 Garden Acres (Park)	44,214	44,214	-0-
#3 Zone A Tallahatchey (Park, Drainage)	4,935	4,935	-0-
#4 Lathrop (Park)	77,407	77,407	-0-
#4 Lathrop Zone A (Drainage)			
Lathrop Zone B (Drainage)	39,740	39,740	-0-
#5 Raymus Village (Park)	18,270	18,270	-0-
#8 Taft (Park)	15,788	15,788	-0-
#11 Larch Clover (Park)	4,468	4,468	-0-
#12 Thornton (Lighting, Water)	74,848	74,848	-0-
#14 Victor (Drainage)	3,403	3,403	-0-
#15 Waterloo-99 (Sewer, Drainage)	45,787	45,787	-0-
#16 Par Country Estates (Water)	16,765	16,765	-0-
#17 Cherokee Industrial			-0-
Park (Drainage, Lighting)	21,639	21,639	-0-
#18 Fairway Estates (Water, Lighting)	10,161	10,161	-0-
#21 Oak Creek (Drainage)	1,201	1,201	-0-
#22 Eagle Park (Sewer)	54,365	54,365	-0-
#23 Granada Glen (Drainage, Lighting)	5,622	5,622	-0-
#24 Moznett Estates (Drainage)	1,643	1,643	-0-
#25 Capewood Estates (Drainage)	627	627	-0-
#29 Forest Lake Ranchettes	1,951	1,951	-0-
#35 Santos Ranch	18,064	18,064	
#36 Lloyd Lane	665	665	-0-
TOTAL-OTHER DISTRICTS	$1,999,272	$1,999,272	$ -0-
TOTAL-DISTRICTS GOVERNED BY THE BOARD OF SUPERVISORS	$4,062,291	$4,062,291	$ -0-

BUDGET SUMMARY SCHEDULES

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN JOAQUIN
STATE OF CALIFORNIA

SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 1986-87

COUNTY FUNDS		AVAILABLE FINANCING				FINANCING REQUIREMENTS		
Fund	Fund Code	Fund Balance Unreserved/ Undesignated June 30,1986	Cancellation of Prior Year Reserves	Estimated Additional Financing Sources	Total Available Financing	Estimated Financing Uses	Provisions for Reserves and/or Designations (new or incr.)	Total Financing Requirements
COUNTYWIDE FUNDS								
General	01	6,029,014		282,728,867	288,757,881	288,757,881	0	288,757,881
Road	02	4,906,370		15,176,954	20,083,324	20,083,324	0	20,083,324
Capital Outlay	04	8,697,319		11,256,038	19,953,357	19,953,357	0	19,953,357
Fish and Game	05	0		33,361	33,361	33,361	0	33,361
JTPA	08	0		11,063,968	11,063,968	11,063,968	0	11,063,968
Transp. Coord.	09	0		521,235	521,235	521,235	0	521,235
Rabies Treat/Erad	10	438,413		62,500	500,913	500,913	0	500,913
Contingency	11	4,500,000		0	4,500,000	4,500,000	0	4,500,000
General Reserve	12	0	4,397,169	0	4,397,169	0	4,397,169	4,397,169
Revenue Sharing	24			1,770,888	1,770,888	0	1,770,888	1,770,888
TOTAL COUNTYWIDE FUNDS		24,571,116	4,397,169	322,613,811	351,582,096	345,414,039	6,168,057	351,582,096
LESS THAN COUNTYWIDE FUNDS								
Road District 1	13	486,249		387,918	874,167	874,167	0	874,167
Road District 2	14	375,017		153,212	528,229	528,229	0	528,229
Road District 3	15	1,496,166		1,000,263	2,496,429	2,496,429	0	2,496,429
Road District 4	16	106,098		999,004	1,105,102	1,105,102	0	1,105,102
Road District 5	17	1,025,850		830,249	1,856,099	1,856,099	0	1,856,099
County Library	18	0		2,385,336	2,385,336	2,385,336	0	2,385,336
TOTAL LESS THAN COUNTYWIDE FUNDS		3,489,380	0	5,755,982	9,245,362	9,245,362	0	9,245,362
GRAND TOTAL		28,060,496	4,397,169	328,369,793	360,827,458	354,659,401	6,168,057	360,827,458

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY BUDGET FORM
SCHEDULE 2

COUNTY OF SAN JOAQUIN
STATE OF CALIFORNIA

ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED AS OF JUNE 30, 1986

COUNTY FUNDS		Fund Balance (per Auditor) as of June 30,1986	LESS: FUND BALANCE-RESERVED/DESIGNATED JUNE 30				Fund Balance Unreserved/ Undesignated June 30,1986
Fund	Fund Code	(Estimated)	Encumbrances	General & Other Reserves	Designations	Interfund Transfers	(Estimated)
COUNTYWIDE FUNDS							
General	01	9,054,106	1,600,000			(1,425,092)	6,029,014
Road	02	4,906,370					4,906,370
Capital Outlay	04	15,452,176	7,059,949			305,092	8,697,319
Fish and Game	05	0					0
Aviation	07	0					0
JTPA	08	0					0
Transp. Coord.	09	0					0
Rabies Treat/Erad	10	38,413				400,000	438,413
Contingency	11	3,780,000				720,000	4,500,000
General Reserve	12	10,897,169		10,897,169			0
Revenue Sharing	24	0					0
TOTAL COUNTYWIDE FUNDS		44,128,234	8,659,949	10,897,169	0	0	24,571,116
LESS THAN COUNTYWIDE FUNDS							
Road District 1	13	486,249					486,249
Road District 2	14	375,017					375,017
Road District 3	15	1,496,166					1,496,166
Road District 4	16	106,098					106,098
Road District 5	17	1,025,850					1,025,850
County Library	18	0					0
TOTAL LESS THAN COUNTYWIDE FUNDS		3,489,380	0	0	0	0	3,489,380
GRAND TOTAL		47,617,614	8,659,949	10,897,169	0	0	28,060,496

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY BUDGET FORM
SCHEDULE 3

COUNTY OF SAN JOAQUIN
STATE OF CALIFORNIA

DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
(With Supplemental Data Affecting Reserve/Designation Balances)
FOR FISCAL YEAR 1986-87

Description	Reserves/ Designations Balance as of June 30,1986	Amount Made Available for Financing by Cancellation		Increase or New Reserves/Desig. to be Provided in Budget Year		Total Reserves/ Designations for Budget Year	Fund
		Recommended	Approved/ Adopted by the Board of Supv.	Recommended	Approved/ Adopted by the Board of Supv.		
General Reserve	10,897,169	4,397,169	4,397,169			6,500,000	General Reserve
Designated- Self Insurance				4,397,169	4,397,169	4,397,169	Casualty Ins Tr
Designated- Capital Outlay				1,770,888	1,770,888	1,770,888	Revenue Sharing
TOTAL	10,897,169	4,397,169	4,397,169	6,168,057	6,168,057	12,668,057	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
1986-1987

SCHEDULE 4
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
(ESTIMATED REVENUE, OTHER FINANCING SOURCES AND RESIDUAL EQUITY TRANSFERS)

DESCRIPTION	FUND CODE	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY BOARD OF SUPERVISORS 1986-1987
SUMMARIZATION BY SOURCE					
PROPERTY TAXES - CURRENT SECURED					
PROPERTY TAXES - CURRENT UNSECURED		3,097,717	3,150,935	3,229,300	3,229,300
PROPERTY TAXES - PRIOR SECURED		2,106,995	1,991,100	2,127,200	2,127,200
PROPERTY TAXES - PRIOR UNSECURED		19,660	3,089	6,139	6,139
SPECIAL DISTRICT AUGMENTATION		1,794,665	1,904,047	2,003,329	2,003,329
PENALTIES AND COST ON DELINQUENT TAXES		716,000	764,500	702,000	702,000
SUPPLEMENTAL PROPERTY TAXES - CURRENT		39,563,122	45,137,707	48,238,988	48,238,988
SUPPLEMENTAL PROPERTY TAXES - PRIOR					
SALES AND USE TAXES		6,294,121	6,368,363	6,387,904	6,387,904
OTHER TAXES		1,771,724	1,709,975	1,628,316	1,628,316
TOTAL TAXES		55,364,004	61,023,538	64,323,176	64,323,176
LICENSES, PERMITS AND FRANCHISES		970,954	972,543	943,284	943,284
FINES, FORFEITURES AND PENALTIES		2,496,260	2,793,012	2,937,894	2,937,894
REVENUE FROM USE OF MONEY AND PROPERTY		4,947,357	4,830,722	3,583,973	3,583,973
INTERGOVERNMENTAL REVENUES					
STATE		101,462,549	116,153,233	134,343,417	134,343,417
FEDERAL		73,148,261	78,713,664	91,602,724	91,602,724
OTHER		253,942	14,849,991	3,139,512	3,139,512
CHARGES FOR SERVICES		20,147,680	22,447,023	24,374,166	24,374,166
MISCELLANEOUS REVENUES		3,594,227	3,022,276	3,121,647	3,121,647
GRAND TOTAL		262,385,234	304,806,002	328,369,793	328,369,793
SUMMARIZATION BY FUND					
COUNTY WIDE FUNDS					
GENERAL	01	231,801,266	255,569,612	282,728,867	282,728,867
ROAD	02	10,436,974	12,410,872	15,176,954	15,176,954
CAPITAL OUTLAY	04	4,086,586	19,164,190	11,256,038	11,256,038
FISH AND GAME	05	14,862	13,500	33,361	33,361
SPEC AVIATION	07	15,000			
J. T. P. A.	08	4,936,696	6,303,529	11,063,968	11,063,968
TRANS COORD	09	225,989	440,462	521,235	521,235
RABIES TRTMNT	10	64,182	62,000	62,500	62,500
CONTINGENCY	11	110,122	40,000		
GEN RESERVE	12	782,671			
REV SHARING	24	4,999,995	5,284,378	1,770,888	1,770,888
TRNSPRT & PLAN	25	6,121			
TOTAL COUNTY WIDE FUNDS		257,480,464	299,288,543	322,613,811	322,613,811
LESS THAN COUNTY WIDE FUNDS					
ROAD DIST # 1	13	339,705	357,042	387,918	387,918
ROAD DIST # 2	14	136,985	152,267	153,212	153,212
ROAD DIST # 3	15	622,148	943,826	1,000,263	1,000,263
ROAD DIST # 4	16	890,143	974,160	999,004	999,004
ROAD DIST # 5	17	753,607	796,610	830,249	830,249
LIBRARY	18	1,962,182	2,293,554	2,385,336	2,385,336
TOTAL LESS THAN COUNTY WIDE FUNDS		4,904,770	5,517,459	5,755,982	5,755,982

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY BOARD OF SUPERVISORS 1986-1987	FUND (GENERAL UNLESS OTHERWISE INDICATED)
	TAXES					
1001-0000	PROPERTY TAXES-CURRENT-SECURED	37,225,692	41,454,650	44,372,728	44,372,728	
1001-0000	PROPERTY TAXES-CURRENT-SECURED	187,337	202,761	212,900	212,900	ROAD DIST # 1
1001-0000	PROPERTY TAXES-CURRENT-SECURED	71,209	76,111	80,000	80,000	ROAD DIST # 2
1001-0000	PROPERTY TAXES-CURRENT-SECURED	398,403	466,752	490,000	490,000	ROAD DIST # 3
1001-0000	PROPERTY TAXES-CURRENT-SECURED	468,688	506,268	531,500	531,500	ROAD DIST # 4
1001-0000	PROPERTY TAXES-CURRENT-SECURED	389,971	410,167	430,600	430,600	ROAD DIST # 5
1001-0000	PROPERTY TAXES-CURRENT-SECURED	821,822	920,013	966,000	966,000	LIBRARY
1001-0007	PROPERTY TAXES CURRENT SECURED SB813		1,036,000	1,087,000	1,087,000	
1001-0007	PROPERTY TAXES CURRENT SECURED SB813		5,200	5,460	5,460	ROAD DIST # 1
1001-0007	PROPERTY TAXES CURRENT SECURED SB813		1,975	2,075	2,075	ROAD DIST # 2
1001-0007	PROPERTY TAXES CURRENT SECURED SB813		11,130	11,700	11,700	ROAD DIST # 3
1001-0007	PROPERTY TAXES CURRENT SECURED SB813		13,000	13,650	13,650	ROAD DIST # 4
1001-0007	PROPERTY TAXES CURRENT SECURED SB813		10,800	11,350	11,350	ROAD DIST # 5
1001-0007	PROPERTY TAXES CURRENT SECURED SB813		22,880	24,025	24,025	LIBRARY
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	2,914,702	2,966,185	3,040,000	3,040,000	
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	14,668	14,507	14,800	14,800	ROAD DIST # 1
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	5,575	5,445	5,600	5,600	ROAD DIST # 2
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	31,194	33,397	34,200	34,200	ROAD DIST # 3
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	36,697	36,224	37,100	37,100	ROAD DIST # 4
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	30,534	29,348	30,100	30,100	ROAD DIST # 5
1010-0000	PROPERTY TAXES-CURRENT-UNSECURED	64,347	65,829	67,500	67,500	LIBRARY
1020-0000	PROPERTY TAXES-PRIOR-SECURED	1,960,974	1,873,465	2,000,000	2,000,000	
1020-0000	PROPERTY TAXES-PRIOR-SECURED	10,449	9,428	10,000	10,000	ROAD DIST # 1
1020-0000	PROPERTY TAXES-PRIOR-SECURED	3,909	3,583	3,700	3,700	ROAD DIST # 2
1020-0000	PROPERTY TAXES-PRIOR-SECURED	20,702	20,050	23,000	23,000	ROAD DIST # 3
1020-0000	PROPERTY TAXES-PRIOR-SECURED	25,485	23,588	24,900	24,900	ROAD DIST # 4
1020-0000	PROPERTY TAXES-PRIOR-SECURED	21,334	19,626	20,200	20,200	ROAD DIST # 5
1020-0000	PROPERTY TAXES-PRIOR-SECURED	44,142	41,360	45,400	45,400	LIBRARY
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	18,487	2,900-	5,800	5,800	
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	97	15-	21	21	ROAD DIST # 1
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	36	6-	9	9	ROAD DIST # 2
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	193	32-	83	83	ROAD DIST # 3
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	237	38-	58	58	ROAD DIST # 4
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	199	32-	39	39	ROAD DIST # 5
1030-0000	PROPERTY TAXES-PRIOR-UNSECURED	411	66-	129	129	LIBRARY
1050-0000	SPECIAL DISTRICT AUGMENTATION	119,414	5,689			CAPITAL OUTLAY
1050-0000	SPECIAL DISTRICT AUGMENTATION	63,476	67,462	67,462	67,462	ROAD DIST # 1
1050-0000	SPECIAL DISTRICT AUGMENTATION	36,297	37,835	37,835	37,835	ROAD DIST # 2
1050-0000	SPECIAL DISTRICT AUGMENTATION	204,193	235,284	235,284	235,284	ROAD DIST # 3
1050-0000	SPECIAL DISTRICT AUGMENTATION	267,813	284,010	284,010	284,010	ROAD DIST # 4
1050-0000	SPECIAL DISTRICT AUGMENTATION	209,397	216,002	216,002	216,002	ROAD DIST # 5
1050-0000	SPECIAL DISTRICT AUGMENTATION	894,075	1,057,765	1,162,736	1,162,736	LIBRARY
1060-0000	PENALTIES & COSTS ON DELINQUENT TAXES	619,623	602,000	607,000	607,000	
1060-0001	PENALTIES & COSTS ON DELINQUENT TAXES-SB813	7,648	20,000	20,000	20,000	

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ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY BOARD OF SUPERVISORS 1986-1987	FUND (GENERAL UNLESS OTHERWISE INDICATED)
1060-0002	ADMINISTRATION COSTS-SB813	68,729	142,500	75,000	75,000	
1070-0000	SALES AND USE TAXES	5,112,815	5,250,000	5,400,000	5,400,000	
1070-0002	SALES TAX-GASOLINE-LTF					
1070-0002	SALES TAX-GASOLINE-LTF	1,110,692	1,000,000	850,000	850,000	ROAD
1070-0002	SALES TAX-GASOLINE-LTF	33,742	48,000	67,300	67,300	TRANS COORD
1070-0004	SALES TAX-TRANSPORTATION AUDITOR	2,000	2,000	2,000	2,000	
1070-0005	SALES TAX-GASOLINE-LTF BICYCLE PATH & PED WAY					
1070-0005	SALES TAX-GASOLINE-LTF BICYCLE PATH & PED WAY		43,809	44,574	44,574	TRANS COORD
1070-0007	SALES TAX-GASOLINE-LTF SMART-HOSPITAL ROUTE	34,872	24,554	24,030	24,030	TRANS COORD
1080-0101	FRANCHISES-GENERAL-CALIFORNIA WATER SERVICE CO	56,395	56,000	55,000	55,000	
1080-0102	FRANCHISES-GENERAL PG&E GAS	290,695	290,000	290,000	290,000	
1080-0103	FRANCHISES-GENERAL PG&E ELECTRIC	521,513	474,000	470,000	470,000	
1080-0104	FRANCHISES-GENERAL SOUTHERN PACIFIC	472	390	290	290	
1080-0105	FRANCHISES-GENERAL STANDARD GAS	253	236	220	220	
1080-0108	FRANCHISES-GENERAL-TENNECO OIL		6	6	6	
1080-0301	FRANCHISES-CATV-GENERAL ELECTRIC TV	600	600	600	600	
1080-0302	FRANCHISES-CATV-BIG VALLEY CABLEVISION	59,960	60,000	60,000	60,000	
1080-0304	FRANCHISES-CATV-KING VIDEOCABLE	3,129	3,527	3,500	3,500	
1080-0310	FRANCHISES-CATV-SONIC CABLE	2,462	716	1,200	1,200	
1090-0002	OTHER TAXES-HOTEL & MOTEL	130,448	160,000	145,000	145,000	
1090-0003	OTHER TAXES-DOCUMENTARY STAMP	701,506	662,000	600,000	600,000	
1090-0005	OTHER TAXES-RACEHORSE	4,291	2,500	2,500	2,500	
	TOTAL TAXES	**55,364,004**	**61,023,538**	**64,323,176**	**64,323,176**	
	LICENSES, PERMITS AND FRANCHISES					
2001-0000	LICENSES & PERMITS-ANIMAL	47,761	49,000	49,500	49,500	RABIES TRTMNT
2010-0000	LICENSES & PERMITS-BUSINESS	32,321	41,489	32,000	32,000	
2020-0000	LICENSES & PERMITS-CONSTRUCTION	840,478	836,254	811,131	811,131	
2020-0001	LICENSES & PERMITS MOBILE HOME	4,230	2,790	5,563	5,563	
2040-0001	LICENSES & PERMITS-AG PRESERVE FEES	1,170	1,008	1,540	1,540	
2050-0001	LICENSES & PERMITS-OTHER-MARRIAGE	4,242	4,000	4,000	4,000	
2050-0002	LICENSES & PERMITS-OTHER-DANCE	305	300	350	350	
2050-0004	LICENSES & PERMITS-GUN	2,712	200	200	200	
2050-0005	PEST CONTROL REGISTRATION	2,105	2,150	2,200	2,200	
2050-0006	LICENSES & PERMITS-DOMESTIC VIOLENCE	35,630	33,174	35,000	35,000	
2050-0007	APIARY REGISTRATION		2,178	1,800	1,800	
	TOTAL LICENSES, PERMITS AND FRANCHISES	**970,954**	**972,543**	**943,284**	**943,284**	
	FINES FORFEITS AND PENALTIES					
3001-0001	FINES-VEHICLE CODE-MANTECA MUNICIPAL COURT	76,020	97,284	98,000	98,000	

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ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY BOARD OF SUPERVISORS 1986-1987	FUND (GENERAL UNLESS OTHERWISE INDICATED)
3001-0001	FINES-VEHICLE CODE-MANTECA MUNICIPAL COURT	68,971	87,326	88,000	88,000	ROAD
3001-0002	FINES-VEHICLE CODE-RIPON MUNICIPAL COURT	8,260	10,896	11,000	11,000	
3001-0002	FINES-VEHICLE CODE-RIPON MUNICIPAL COURT	4,449	4,766	4,800	4,800	ROAD
3001-0003	FINES-VEHICLE CODE-ESCALON MUNICIPAL COURT	9,391	9,261	9,300	9,300	
3001-0003	FINES-VEHICLE CODE-ESCALON MUNICIPAL COURT	3,544	2,484	2,500	2,500	ROAD
3001-0004	FINES-VEHICLE CODE-TRACY MUNICIPAL COURT	207,426	235,000	233,255	233,255	
3001-0004	FINES-VEHICLE CODE-TRACY MUNICIPAL COURT	191,250	180,528	213,132	213,132	ROAD
3001-0005	FINES-VEHICLE CODE-LODI MUNICIPAL COURT	161,820	189,852	190,000	190,000	
3001-0005	FINES-VEHICLE CODE-LODI MUNICIPAL COURT	156,852	163,870	165,000	165,000	ROAD
3001-0006	FINES-VEHICLE CODE-STOCKTON MUNICIPAL COURT	438,320	400,000	400,000	400,000	
3001-0006	FINES-VEHICLE CODE-STOCKTON MUNICIPAL COURT	336,172	375,000	350,000	350,000	ROAD
3005-0008	FINES-DRUNK DRIVING-STATHAM	168,141	283,000	266,972	266,972	
3010-0001	FINES-OTHER COURT-MANTECA MUNICIPAL COURT	5,027	12,609	12,700	12,700	
3010-0002	FINES-OTHER COURT-RIPON MUNICIPAL COURT	845	285	285	285	
3010-0003	FINES-OTHER COURT-ESCALON MUNICIPAL COURT	534	1,032	1,100	1,100	
3010-0004	FINES-OTHER COURT-TRACY MUNICIPAL COURT	12,728	16,059	13,750	13,750	
3010-0005	FINES-OTHER COURT-LODI MUNICIPAL COURT	18,262	19,260	20,000	20,000	
3010-0006	FINES-OTHER COURT-STOCKTON MUNICIPAL COURT	66,561	85,000	90,000	90,000	
3010-0007	FINES-OTHER COURT-SUPERIOR COURT	17,763	6,000	6,000	6,000	
3010-0008	FINES-OTHER COURT-FISH & GAME	14,862	13,500	12,100	12,100	FISH AND GAME
3010-0010	FINES-OTHER-PROBATION DEPARTMENT	489,042	600,000	750,000	750,000	
3010-0011	FINES-OTHER-DISTRICT ATTORNEY					
	TOTAL FINES FORFEITS AND PENALTIES	2,496,260	2,793,012	2,937,894	2,937,894	
	REVENUE FROM USE OF MONEY AND PROPERTY					
4001-0000	INTEREST	2,334,073	1,693,162	1,600,000	1,600,000	
4001-0000	INTEREST	252,323	329,185	300,000	300,000	ROAD
4001-0000	INTEREST	469,787				CAPITAL OUTLAY
4001-0000	INTEREST		326,000	300,000	300,000	CAPITAL OUTLAY
4001-0000	INTEREST	782,671				GEN RESERVE
4001-0000	INTEREST	54,259	48,238	67,823	67,823	ROAD DIST # 1
4001-0000	INTEREST	16,379	23,772	20,473	20,473	ROAD DIST # 2
4001-0000	INTEREST	147,429	155,474	184,286	184,286	ROAD DIST # 3
4001-0000	INTEREST	67,405	87,483	84,256	84,256	ROAD DIST # 4
4001-0000	INTEREST	82,263	91,556	102,850	102,850	ROAD DIST # 5
4001-0000	INTEREST	413,294				REV SHARING
4001-0000	INTEREST		736,289			REV SHARING
4001-0000	INTEREST	6,121				TRNSPRT & PLAN
4001-0001	INTEREST-DELINQUENT ACCOUNTS	68,257	25,000	25,000	25,000	
4001-0002	INTEREST-LOANS	110,122	40,000			CONTINGENCY
4001-0004	INTEREST-PUBLIC GUARDIAN-W&I 8009	51,433	84,000	55,000	55,000	
4001-0018	INTEREST INCOME FROM GENERAL RESERVE FUND		800,000	490,000	490,000	CAPITAL OUTLAY
4001-0019	INTEREST INCOME-HOSPITAL COST REPORT TR		312,513	267,000	267,000	CAPITAL OUTLAY

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ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY BOARD OF SUPERVISORS 1986-1987	FUND (GENERAL UNLESS OTHERWISE INDICATED)
4010-0000	RENTS & CONCESSIONS					
4010-0000	RENTS & CONCESSIONS					
4010-0000	RENTS & CONCESSIONS	2,000	2,000	2,000	2,000	CAPITAL OUTLAY
4010-0101	RENTS-COURTHOUSE-BARBER SHOP	1,500	1,500	1,500	1,500	
4010-0102	RENTS-COURTHOUSE-BEAUTY SHOP	300	700	700	700	
4010-0106	RENTS-COURTHOUSE-RADIO KJOY	7,599	14,700	14,700	14,700	
4010-0202	RENTS-PROPERTY-7832 NORTH PERSHING	1,210	1,200	1,300	1,300	
4010-0213	RENTS-PROPERTY-FARM & CREAMERY	12,437	12,437	18,500	18,500	
4010-0214	RENTS-PROPERTY-MICKE GROVE-FIELD CROPS	33,467				
4010-0214	RENTS-PROPERTY-MICKE GROVE-FIELD CROPS		4,000	7,500	7,500	
4010-0215	RENTS-PROPERTY-MICKE GROVE-VINEYARD	7,130				
4010-0215	RENTS-PROPERTY-MICKE GROVE-VINEYARD		14,260	14,260	14,260	
4010-0221	RENTS-PROPERTY-MAGEE PARK AGRICULTURAL LEASE					
4010-0221	RENTS-PROPERTY-MAGEE PARK AGRICULTURAL LEASE			900	900	
4010-0400	RENTS-OTHER	6,649	1,187			
4010-0401	RENTS-OTHER-PAY PHONES AT HOSPITAL	122	50	75	75	
4010-0402	RENTS-OTHER-PAY PHONES-OTHER	1,775	1,050	1,200	1,200	
4010-0405	RENTS-OTHER-LODI GRAPE FESTIVAL	50	50	50	50	
4010-0406	RENTS-OTHER-COMMUNITY CENTER	3,211	4,100	4,100	4,100	
4010-0407	RENTS-OTHER-DEPT OF JUSTICE	12,091	12,316	12,000	12,000	
4010-0408	RENTS-OTHER-OFFICE SPACE COG		6,000	6,000	6,000	
4010-0408	RENTS-OTHER-OFFICE SPACE COG	2,000				
4010-0409	RENTS-OTHER-TRAINING FACILITY		2,500	2,500	2,500	
	TOTAL REVENUE FROM USE OF MONEY AND PROPERTY	4,947,357	4,830,722	3,583,973	3,583,973	
	AID FROM OTHER GOVERNMENT AGENCIES					
5010-0000	STATE-AVIATION	15,000				SPEC AVIATION
5020-0001	STATE-HIGHWAY USERS TAX S & H 2104	3,926,368	3,890,400	4,000,000	4,000,000	ROAD
5020-0002	STATE-HIGHWAY USERS TAX S & H 2106	757,335	749,756	770,000	770,000	ROAD
5020-0003	STATE-BICYCLE LANE	140				ROAD
5020-0004	STATE-SB300		2,249,521	815,824	815,824	ROAD
5040-0000	STATE-MOTOR VEHICLE IN-LIEU TAXES	7,098,610	8,250,000	8,800,000	8,800,000	
5040-0005	STATE-MOTOR VEHICLE IN-LIEU TAXES-RET 11005	5,938,892	7,300,000	7,100,000	7,100,000	
5050-0000	STATE-TRAILER COACH IN-LIEU TAXES	91,503	250,000	160,000	160,000	
5060-0001	STATE-OTHER IN-LIEU TAXES-HIGHWAY PROP RENTALS	6,910	6,900	6,900	6,900	
5060-0001	STATE-OTHER IN-LIEU TAXES-HIGHWAY PROP RENTALS	100				ROAD DIST # 5
5060-0001	STATE-OTHER IN-LIEU TAXES-HIGHWAY PROP RENTALS	57				LIBRARY
5070-0003	STATE-PUBLIC ASSISTANCE REHABILITATION			600	600	
5070-0007	STATE-PUBLIC ASSISTANCE ADMIN-BHL SERVICES	166,917	201,343	235,841	235,841	
5070-0008	STATE-PUBLIC ASSIST ADMIN-ADOPTION SERV	359,124	414,673	485,723	485,723	
5070-0010	STATE-PUBLIC ASSIST ADMIN-EPSDT SERVICES	24,365	22,657	26,539	26,539	
5070-0011	STATE-PUBLIC ASSISTANCE ADMIN-CCS SERVICES	27,570	163,750	191,807	191,807	
5070-0012	STATE-PUBLIC ASSIST ADMIN-OUT OF HOME CARE	8,839				

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ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY BOARD OF SUPERVISORS 1986-1987	FUND (GENERAL UNLESS OTHERWISE INDICATED)
5070-0014	STATE-PUBLIC ASSIST ADMIN-AFDC ELIGIBILITY	1,840,534	1,953,276	2,341,761	2,341,761	
5070-0015	STATE-PUBLIC ASSIST ADMIN-NAFS ELIGIBILITY	379,769	422,133	465,355	465,355	
5070-0016	STATE-PUBLIC ASSIST ADMIN-MEDI CAL ELIGIBILITY	1,764,904	1,680,483	2,247,074	2,247,074	
5070-0017	STATE-PUBLIC ASSIST ADMIN-SPECIAL ADULT ELIG	4				
5070-0018	STATE-PUBLIC ASSIST ADMIN-STAFF DEVELOPMENT	39,172				
5070-0022	STATE-PUBLIC ASSIST ADMIN-STATE ADULT	9,785	14,096	16,511	16,511	
5070-0024	STATE-PUBLIC ASSIST ADMIN-EMERGENCY ASSIST	115,024	50,614	59,286	59,286	
5070-0025	STATE-PUBLIC ASSIST ADMIN-SPECIAL ADULT		44,903	52,597	52,597	
5070-0026	STATE-PUBLIC ASSIST ADMIN GAIN		45,000	52,710	52,710	
5080-0000	STATE-AGED	44-				
5100-0000	STATE-CHILDREN AFDC	45,863,440	49,914,090	57,260,777	57,260,777	
5100-0001	STATE-CHILDREN AFDC SUPPORT ENFORCEMENT	295,547	313,830	345,213	345,213	
5110-0000	STATE-CHILDREN AFDC-FC	4,070,644	4,824,271	5,228,201	5,228,201	
5120-0000	STATE-CRIPPLED CHILDREN	464,014	694,586	732,638	732,638	
5130-0000	STATE-DISABLED	113-				
5131-0000	STATE-ADULTS-SPECIAL CIRCUMSTANCES	22,806	22,722	34,300	34,300	
5132-0000	STATE-ADOPTIONS	232,525	232,496	304,106	304,106	
5134-0000	STATE-HOMEMAKER SERVICES	311,815	330,588	384,375	384,375	
5160-0001	STATE-MHS-S/D-LOCAL PROGRAMS	7,062,862	9,701,345	10,458,259	10,458,259	
5160-0007	STATE-DRUG PROGRAM	408,121	356,736	351,302	351,302	
5160-0008	STATE-MENTAL HEALTH-PRIOR YEAR	380,330				
5160-0009	STATE-DRUG PROGRAM-PRIOR YEARS	26,498				
5160-0010	STATE-MHS-MIA	290,000	250,000	250,000	250,000	
5160-0011	STATE-DRUG PROGRAM-MIA	40,000	52,069	80,000	80,000	
5165-0000	STATE-ALCOHOL PROGRAM	629,876	678,081	699,516	699,516	
5190-0000	STATE-AGRICULTURE	32,764	35,200	35,800	35,800	
5190-0001	STATE-AGRICULTURE-PESTICIDE USE MILL TAX	235,823	205,000	205,000	205,000	
5190-0002	STATE-AGRICULTURE-MANDATED PESTICIDE PROGRAM	159,492	167,000	161,750	161,750	
5190-0003	STATE-AGRICULTURE-PEST DETECTION SYSTEM	132,123	126,300	131,000	131,000	
5210-0008	STATE-CONSTRUCTION-DURHAM FERRY	5,677		346,000	346,000	CAPITAL OUTLAY
5210-0010	STATE-CONSTRUCTION-OAK GROVE			11,044	11,044	CAPITAL OUTLAY
5210-0011	STATE-CONSTRUCTION-DOS REIS LANDING	50,528	117,741	3,472	3,472	CAPITAL OUTLAY
5210-0012	STATE-CONSTRUCTION-WESTGATE CAMPGROUND			93,000	93,000	CAPITAL OUTLAY
5210-0017	STATE-CONSTRUCTION-MICKE GROVE PARK		138,908	12,862	12,862	CAPITAL OUTLAY
5210-0058	STATE-CONSTRUCTION-REGIONAL SPORTS COMPLEX			689,000	689,000	CAPITAL OUTLAY
5210-0061	STATE-CONSTRUCTION 1984-85	101,851				ROAD
5210-0062	STATE-CONSTRUCTION-JAIL MEDICAL			1,000,000	1,000,000	CAPITAL OUTLAY
5210-0063	STATE-CONSTRUCTION-PARK & REC 1984 BOND ACT			106,049	106,049	CAPITAL OUTLAY
5210-0064	STATE-CONSTRUCTION-1985-86			436,000	436,000	ROAD
5210-0065	STATE AID-AB 3245-HOSPITAL		200,000			CAPITAL OUTLAY
5210-0066	STATE-CONSTR N/E SENIOR BOND ACT			140,000	140,000	CAPITAL OUTLAY
5210-0067	STATE-CONSTRUCT-SHORT DOGLE-PHARMACY REMODEL			18,000	18,000	CAPITAL OUTLAY
5210-0068	STATE-CONSTRUCTION-MENTAL HEALTH			180,000	180,000	CAPITAL OUTLAY
5210-0069	STATE-CONSTR-ALCOHOL/DRUG ABUSE RECOV HOUSE			57,600	57,600	CAPITAL OUTLAY
5210-0070	STATE-CONSTR-ALCOHOL/DRUG ABUSE METHADOME			76,500	76,500	CAPITAL OUTLAY
5210-0071	STATE-CONSTRUCTION-DEVELOPMENTAL SERVICES			313,000	313,000	CAPITAL OUTLAY

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5210-0072	STATE-CONSTR-MICKE GROVE RESTROOM-B			58,000	58,000	CAPITAL OUTLAY
5210-0074	STATE-CONSTR-MICKE GROVE RESTROOM-F			36,000	36,000	CAPITAL OUTLAY
5210-0075	STATE-CONSTRUCTION-OAK GROVE PICNIC SHELTER			15,000	15,000	CAPITAL OUTLAY
5210-0077	STATE-CONSTRUCTION-DOIS REIS			52,700	52,700	CAPITAL OUTLAY
5250-0000	STATE-VETERANS AFFAIRS	28,942	36,879	38,000	38,000	
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	1,961,635	1,923,822	1,900,000	1,900,000	
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	9,368	9,409	9,400	9,400	ROAD DIST # 1
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	3,561	3,532	3,500	3,500	ROAD DIST # 2
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	19,924	21,661	21,600	21,600	ROAD DIST # 3
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	23,439	23,495	23,400	23,400	ROAD DIST # 4
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	19,502	19,035	19,000	19,000	ROAD DIST # 5
5251-0000	STATE-HOMEOWNERS PROPERTY TAX RELIEF	41,099	42,695	42,600	42,600	LIBRARY
5252-0007	STATE-TIMBER YIELD TAX	312				
5253-0000	STATE-WILLIAMSON ACT REIMBURSEMENT	1,185,756	1,143,594	1,315,000	1,315,000	
5255-0000	STATE-DIVERSIONARY FUNDS-HOSPITAL	3,233,030	3,404,381	3,538,854	3,538,854	
5258-0000	STATE-LTF/STA FUNDS-SCAT					
5258-0000	STATE-LTF/STA FUNDS-SCAT	57,360	83,630	86,868	86,868	TRANS COORD
5258-0002	STATE-LTF/STA FUNDS-AGING/CTS CONTRACT	50,000	128,295	140,135	140,135	TRANS COORD
5258-0004	STATE-STA FUNDS-AGING/COMM COUNCIL					
5258-0004	STATE-STA FUNDS-AGING/COMM COUNCIL	9,064				TRANS COORD
5258-0005	STATE-LTF/STA FUNDS-WOODBRIDGE DIAL-A-RIDE					
5258-0005	STATE-LTF/STA FUNDS-WOODBRIDGE DIAL-A-RIDE		4,008	4,550	4,550	TRANS COORD
5258-0008	STATE-TDA FUNDS-GENERAL					
5258-0008	STATE-TDA FUNDS-GENERAL	92,715				ROAD
5258-0008	STATE-TDA FUNDS-GENERAL	40,004	74,273	102,576	102,576	TRANS COORD
5260-0002	STATE-OTHER-JUVENILE HALL MILK & MEALS	98,204	99,704	99,704	99,704	
5260-0007	STATE-OTHER-PEACE OFFICERS TRAINING	132,320	134,000	139,834	139,834	
5260-0010	STATE-OTHER-CIGARETTE TAX	203,399	200,000	194,000	194,000	
5260-0012	STATE-OTHER-UNCLAIMED GAS TAX-AGRICULTURAL	94,911	196,140	94,000	94,000	
5260-0016	STATE-OTHER-PESTICIDE DEALERS LICENSING	1,375	1,350	1,350	1,350	
5260-0017	STATE-OTHER-SHERIFF BOATING SAFETY	164,365	173,084	156,016	156,016	
5260-0029	STATE-OTHER-DELINQUENCY PREVENTION SUBSIDY		1,000	1,000	1,000	
5260-0031	STATE-OTHER-MANDATED COSTS-WORKERS COMP-CH1021	45,054				
5260-0034	STATE-OTHER-MANDATED COSTS-SHORT DOYLE CH1061	12,307	16,465	7,200	7,200	
5260-0048	STATE-OTHER-SUBV-REPAIRMAN LIC & TESTING FEES	1,549	1,265	1,265	1,265	
5260-0051	STATE-OTHER-MANDATED COST-CANIDATE FILING FEES	8,129		500	500	
5260-0052	STATE-OTHER-POSTCARD REGISTRATION	16,941	6,074	8,300	8,300	
5260-0055	STATE-OTHER-GUARDIANSHIP INVESTIGATION	61,353	76,450	79,628	79,628	
5260-0056	STATE-OTHER-OUTREACH-ELECTIONS					
5260-0058	STATE-OTHER-AREA AGENCY ON AGING-TITLE III B	481,825	489,204	433,158	433,158	
5260-0060	STATE-OTHER-DOA-TITLE V	114,394	119,675	119,675	119,675	
5260-0061	STATE-OTHER-MANDATED COSTS-INDIG CAPITAL CASES	174,817	72,000	228,000	228,000	
5260-0062	STATE-OTHER MANDATED COSTS-CORONERS-CH 498/77	2,044	1,000	1,300	1,300	
5260-0063	STATE-OTHER-MANDATED COSTS-VICT OF VIOL CRIMES	3,347		2,500	2,500	
5260-0064	STATE-OTHER-MANDATED COSTS-DESTRTN OF MJ RECS	2,423	508	508	508	
5260-0065	STATE-OTHER-DOA-TITLE III-C-2	194,375	98,665	89,828	89,828	

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5260-0066	STATE-OTHER-JUSTICE SYSTEM SUBVENTION PROG.	1,363,908	1,656,753	1,770,307	1,770,307	
5260-0067	STATE-OTHER-MANDATED COSTS-DISABLED VETERANS	10,281	10,200	10,200	10,200	
5260-0067	STATE-OTHER-MANDATED COSTS-DISABLED VETERANS	51	52	52	52	ROAD DIST # 1
5260-0067	STATE-OTHER-MANDATED COSTS-DISABLED VETERANS	19	20	20	20	ROAD DIST # 2
5260-0067	STATE-OTHER-MANDATED COSTS-DISABLED VETERANS	110	110	110	110	ROAD DIST # 3
5260-0067	STATE-OTHER-MANDATED COSTS-DISABLED VETERANS	129	130	130	130	ROAD DIST # 4
5260-0067	STATE-OTHER-MANDATED COSTS-DISABLED VETERANS	107	108	108	108	ROAD DIST # 5
5260-0067	STATE-OTHER-MANDATED COSTS-DISABLED VETERANS	226	226	226	226	LIBRARY
5260-0069	STATE-OTHER-WATER QUALITY MGMT PLAN		10,087			
5260-0074	STATE-OTHER-STATE MANDATED COSTS-ARBITRATION	52,166	38,045	61,051	61,051	
5260-0077	STATE-OTHER-MANDATED COSTS-GUARD/CONSE FIL	3,737	6,880	7,220	7,220	
5260-0077	STATE-OTHER-MANDATED COSTS-GUARD/CONSE FIL					
5260-0084	STATE-OTHER-DOA TITLE III-C-1	463,769	516,240	504,933	504,933	
5260-0085	STATE-OTHER-DOA USDA	296,432	267,506	263,545	263,545	
5260-0086	STATE-OTHER-TRAVEL-JUVENILE HALL	1,302	2,049	2,049	2,049	
5260-0089	STATE-OTHER-DEP CHILDREN FACILITY-MILK & MEALS	37,746	42,000	42,000	42,000	
5260-0091	STATE OTHER-VICTIM WITNESS PROGRAM	103,579	104,712	106,806	106,806	
5260-0096	STATE-OTHER-PROBATION OFFICER TRAINING PROGRAM	51,321	58,079	59,210	59,210	
5260-0099	STATE-OTHER-MEDI-CAL REIMBURSE FOR PRISONERS	58				
5260-0104	STATE-OTHER-MANDATED COSTS-COURT COMMUN DEVEL	148				
5260-0105	STATE-OTHER-DOA BROWN BAG PROGRAM	21,000	15,000	20,000	20,000	
5260-0106	STATE-OTHER-MANDATED COSTS-ELECTION FILE PURGE			16,080	16,080	
5260-0110	STATE-OTHER-NCOA	367,169	388,300	388,300	388,300	
5260-0111	STATE-OTHER-GANG VIOLENCE SUPPRESSION PROGRAM	52,730	40,553	42,408	42,408	
5260-0113	STATE-OTHER-MANDATED COSTS-DENTAL RECORDS	365	580	500	500	
5260-0114	STATE-OTHER-STATE PAMPHLET	1,172	1,427	750	750	
5260-0115	STATE-OTHER-SMUD RANCHO SECO REIMBURSEMENT	44,069	30,000	67,854	67,854	
5260-0117	STATE-OTHER-AB-1733-CHILD ABUSE CONTRACT	112,345	152,649	152,649	152,649	
5260-0119	STATE-OTHER-STANDARD & TRAINING FOR CORRECTION	36,600				
5260-0119	STATE-OTHER-STANDARD & TRAINING FOR CORRECTION		49,650	50,538	50,538	
5260-0120	STATE-OTHER-DISTRICT ATTORNEY-POST	9,148	9,500	9,500	9,500	
5260-0121	STATE-OTHER-CAREER CRIMINAL PROJECT	51,563				
5260-0122	STATE-OTHER-DOA MATCH FUNDS	254,176	269,466	267,250	267,250	
5260-0123	STATE-OTHER-OFF HIGHWAY LICENSE FEE			21,261	21,261	FISH AND GAME
5260-0125	STATE-OTHER-DOA SNAP FUNDS	7,000				
5260-0126	STATE-OTHER-911 REIMBURSEMENT			14,376	14,376	
5260-0126	STATE-OTHER-911 REIMBURSEMENT		57,141			
5260-0127	STATE-OTHERS-SPECIAL DISTRICT AID					LIBRARY
5260-0128	STATE-OTHER-MANDATED COSTS-TRIAL JUROR FEES	56,925				
5260-0129	STATE-OTHER JURY FEE REIM-SUPERIOR COURT		47,600	95,220	95,220	
5260-0130	STATE-OTHER JURY FEE REIM-STKN MUNI COURT		20,080	31,250	31,250	
5260-0131	STATE-OTHER JURY FEE REIM-LODI MUNI COURT		2,000	2,500	2,500	
5260-0132	STATE-OTHER JURY FEE REIM-MRE MUNI COURT		2,700	2,728	2,728	
5260-0133	STATE-OTHER JURY FEE REIM-TRACY MUNI COURT		2,255	6,770	6,770	
5260-0134	STATE-OTHER-REIM OF CO MATCH REQMT-CH 1674-84					
5260-0135	STATE-OTHER-MANDATED COSTS-ABSENTEE BALLOTS	53,866	20,000	31,000	31,000	

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5260-0136	STATE-OTHER MANDATED COSTS-INVOL LIEN NOTICES	49,236				
5260-0138	STATE-OTHER-DEPENDENT CHILDRENS HOME	90,660	222,594	234,009	234,009	
5260-0139	STATE-OTHER-MANDATED COSTS-HANDI VOTER ACCESS	600				
5260-0140	STATE-OTHER-MANDATED COSTS-REGIONAL NEEDS	2,661				
5260-0141	STATE-OTHER-POST-MRET-MARSHAL					
5260-0143	STATE-OTHER-HUMAN SERVICES AGENCY	1,000,000	1,000,000	1,000,000	1,000,000	CAPITAL OUTLAY
5260-0144	STATE-OTHER-AGING-LINKAGE PROGRAM		212,988	267,494	267,494	
5260-0145	STATE-OTHER-MANDATED COSTS-CUSTODY OF MINORS	1,374	5,000	5,000	5,000	
5260-0149	STATE-OTHER-TRAFFIC SAFETY PROJECT			50,000	50,000	ROAD
5260-0150	STATE-OTHER-W & M TEST PURCHASE PROGRAM		10,499	10,499	10,499	
5260-0152	STATE-OTHER CDBG/GRANTS MANAGEMENT			275,181	275,181	
5260-0203	STATE-OTHER-CLEAN WATER GRANT-THORNTON SEWER		750			ROAD
5260-0204	STATE-OTHER-CLEAN WATER GRANT-LARCH CLOVER SEWER		812			ROAD
5260-0205	STATE-OTHER-CLEAN WATER GRANT-EAST STKN SEWER	20,800				CAPITAL OUTLAY
5260-0206	STATE-OTHER-MSSP			405,124	405,124	
5270-0003	FEDERAL-PUBLIC ASSISTANCE REHABILITATION	866	3,765	5,825	5,825	
5270-0007	FEDERAL-PUBLIC ASSIST ADMIN-TITLE XX SERV	421				
5270-0009	FEDERAL-PUBLIC ASSIST ADMIN-IRAP SERVICES	490,313	454,160	531,976	531,976	
5270-0010	FEDERAL-PUBLIC ASSIST ADMIN-STAFF DEVELOPMENT	77,226	71,632	83,905	83,905	
5270-0011	FEDERAL-PUBLIC ASSIST ADMIN-AFDC ELIGIBILITY	3,584,661	3,833,087	4,595,448	4,595,448	
5270-0012	FEDERAL-PUBLIC ASSIST ADMIN-NAFS ELIGIBILITY	838,451	854,430	930,710	930,710	
5270-0014	FEDERAL-PUBLIC ASSIST ADMIN-CUBAN	62				
5270-0016	FEDERAL-PUBLIC ASSIST ADMIN-WIN/SAU SERV	116,192	162,522	190,368	190,368	
5270-0017	FEDERAL-PUBLIC ASSIST ADMIN-EPSDT	34,474	67,971	79,617	79,617	
5270-0018	FEDERAL-PUBLIC ASSIST ADMIN-BLOCK GRANT	2,646,017	3,632,689	4,057,086	4,057,086	
5270-0024	FEDERAL-PUBLIC ASSIST ADMIN-EMERGENCY ASSIST	230,051	101,228	118,572	118,572	
5280-0000	FEDERAL-AGED	57-				
5300-0000	FEDERAL-CHILDREN AFDC	51,514,545	55,227,416	63,335,812	63,335,812	
5300-0001	FEDERAL-CHILDREN AFDC SUPPORT ENFORCE	504,104	448,082	492,891	492,891	
5310-0000	FEDERAL-CHILDREN AFDC-FC	1,311,019	1,520,184	1,647,467	1,647,467	
5320-0000	FEDERAL-DISABLED	146-				
5321-0000	FEDERAL-HOMEMAKER SERVICES	929,739	991,766	1,153,125	1,153,125	
5325-0000	FEDERAL-DEPENDENT CHILDRENS HOME	539,935	445,186	500,354	500,354	
5326-0000	FEDERAL-CUBAN REFUGEES					
5329-0000	FEDERAL-INDOCHINESE	975,186	1,379,189	1,442,658	1,442,658	
5329-0001	FEDERAL-INDOCHINESE TIME EXPIRED	23,818	8,832	7,680	7,680	
5329-0002	FEDERAL-ADOPTIONS		41,030	85,774	85,774	
5340-0036	FEDERAL-CONSTRUCTION-MORRISON GARDEN DRAIN	67,724	104,460			CAPITAL OUTLAY
5340-0045	FEDERAL-CONSTRUCTION-FAU 1984-85	783,238				ROAD
5340-0046	FEDERAL-CONSTRUCTION-FAS 1984-85	326,182				ROAD
5340-0047	FEDERAL-CONSTRUCTION-DOS REIS	46,094	5,121			CAPITAL OUTLAY
5340-0048	FEDERAL-CONSTRUCTION-FAU-1985-86		75,000	650,000	650,000	ROAD
5340-0049	FEDERAL-CONSTRUCTION-FAS-1985-86		176,000	2,109,000	2,109,000	ROAD
5340-0056	FEDERAL-CONSTRUCTION-AIRPORT INDUSTRIAL PARK	30,882				CAPITAL OUTLAY
5340-0068	FEDERAL-CONSTRUCTION-TAFT SEWER PROJECT	620				CAPITAL OUTLAY
5340-0069	FEDERAL-AID FOR CONSTRUCTION-DURHAM FERRY GRT			14,000	14,000	CAPITAL OUTLAY

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5351-0000	FEDERAL-FAMILY SUPPORT ADMINISTRATION	1,567,089	1,191,687	1,573,244	1,573,244	
5360-0000	FEDERAL-IN-LIEU TAXES	896	900	900	900	
5370-0001	FEDERAL-OTHER-CIVIL DEFENSE	99,127	50,000	50,000	50,000	
5370-0002	FEDERAL-OTHER-FLOOD CONTROL LAND RENT	1,291	1,500	1,500	1,500	ROAD
5370-0003	FEDERAL-OTHER-ALCOHOL-WOMENS PROGRAM		25,000	50,000	50,000	
5370-0043	FEDERAL-OTHER-ALCOHOL REHABILITATION	85,492	87,902	93,057	93,057	
5370-0047	FEDERAL-OTHER-CAREER CRIMINAL PROJECT		34,132	41,666	41,666	
5370-0052	FEDERAL-OTHER-CDBG PLANNING & ADMINISTRATION	31,308				
5370-0055	FEDERAL-OTHER-WATER QUALITY MGMT PLAN		29,669			
5370-0059	FEDERAL-OTHER-SAFETY IMPROVEMENT PROGRAM	12,491		40,500	40,500	ROAD
5370-0060	FEDERAL-OTHER-HIGHWAY BRIDGE REPLACEMENT	16,917	935,000	1,976,000	1,976,000	ROAD
5370-0061	FEDERAL-OTHER-PAVEMENT MARKING			45,000	45,000	ROAD
5370-0066	FEDERAL-OTHER-CDBG/REHAB LOAN PROGRAM		226,986	512,718	512,718	
5370-0066	FEDERAL-OTHER-CDBG/REHAB LOAN PROGRAM	114,400				
5370-0068	FEDERAL-OTHER-COMMUNITY ACTION AGENCY	298,132	430,694	388,738	388,738	
5370-0069	FEDERAL-OTHER-REFUGEE ASSIT. GRANT	664,775	1,103,939	884,218	884,218	
5370-0070	FEDERAL-OTHER-EPA GRANT-THORNTON SEWER		4,500			ROAD
5370-0071	FEDERAL-OTHER-EPA GRANT-LARCH CLOVER SEWER		4,875			ROAD
5370-0072	FEDERAL-OTHER-EPA GRANT-EAST STKN SEWER	124,500				CAPITAL OUTLAY
5370-0073	FEDERAL-OTHER-CAA ST MARYS HALL	20,040				
5370-0074	FEDERAL-OTHER-COMMODITY PROGRAM	51,932	67,199	80,314	80,314	
5370-0075	FEDERAL-OTHER-MARIJUANA ERADICATION PROGRAM	2,500				
5370-0076	FEDERAL-OTHER-CDBG/GRANTS MANAGEMENT		114,675	115,915	115,915	
5370-0077	FEDERAL-OTHER-MOSSDALE Y DISASTER RELIEF	9,639				CAPITAL OUTLAY
5370-0079	FEDERAL-OTHER-CDBG/LARCH CLOVER WATER		2,325	897,674	897,674	CAPITAL OUTLAY
5370-0080	FEDERAL-OTHER-SHERIFF SERVICES FEMA	16,624				
5370-0082	FEDERAL-OTHER-CDBG-THORNTON DRAINAGE			50,000	50,000	CAPITAL OUTLAY
5370-0083	FEDERAL-OTHER-CDBG-WOODBRIDGE STORM SEWER			10,000	10,000	CAPITAL OUTLAY
5370-0084	FEDERAL-OTHER-CDBG-WOODBRILGE WATER SYSTEM			10,000	10,000	CAPITAL OUTLAY
5370-0085	FEDERAL-OTHER-CDBG-ACAMPO			300,000	300,000	CAPITAL OUTLAY
5370-0086	FEDERAL-OTHER-CDBG-FRENCH CAMP WATER SYSTEM			50,000	50,000	CAPITAL OUTLAY
5370-0087	FEDERAL-OTHER-CDBG-THORNTON TERMINAL DRAINAGE			355,015	355,015	CAPITAL OUTLAY
5371-0003	FEDERAL-OTHER-ALCOHOL-HUGHES	164,325	172,861	167,352	167,352	
5371-0009	FEDERAL-OTHER-DRUG ABUSE BLOCK GRANT	150,292	105,757	105,757	105,757	
5371-0012	FEDERAL-OTHER-RESPITE CARE GRANT	38,203				
5372-0000	FEDERAL-OTHER-REVENUE SHARING	4,556,701				REV SHARING
5372-0000	FEDERAL-OTHER-REVENUE SHARING		4,548,389	1,770,888	1,770,888	REV SHARING
5390-0011	OTHER-SUPT. OF SCHOOLS-DAY TREATMENT CENTER	75,844	70,000	70,000	70,000	
5390-0016	OTHER-AGRICULTURE STORE TRUST	38,000				
5390-0024	OTHER-STATE SALES & USE TAX REIMBURSEMENT	3,102	3,000	3,000	3,000	
5390-0025	OTHER-EMERGENCY MEDICAL SERVICES					
5390-0027	OTHER-COMMUNITY TREATMENT SERVICES-REBATES	43,611	70,000	70,000	70,000	
5390-0028	OTHER-REDEVELOPMENT AGENCY PASS THRU AGREEMENT	32,980	80,000	84,000	84,000	
5390-0029	OTHER-CITY OF STOCKTON-B STREET	22,644				ROAD
5390-0034	OTHER-CITY OF STOCKTON-REGIONAL SPORTS COMPLEX			413,124	413,124	CAPITAL OUTLAY
5390-0036	OTHER-AB-2994 CHILD ABUSE FUNDING	37,761	36,000	40,000	40,000	

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5390-0037	OTHER-BOARD OF EDUCATION PROPERTY ACQUISITION					CAPITAL OUTLAY
5390-0038	OTHER-CITY OF STOCKTON-THORNTON ROAD			486,000	486,000	ROAD
5390-0039	OTHER-CITY OF MANTECA-LATHROP ROAD			187,000	187,000	ROAD
5390-0043	OTHER-CONTRIBUTION FROM REVENUE SHARING		14,586,376	1,770,888	1,770,888	CAPITAL OUTLAY
5390-0060	PRE-HOSPITAL EDUCATION TRAINING FUNDS					
5390-0062	HOSPITAL DESIGNATION FEES					
5390-0063	OTHER-CITY OF STOCKTON N/E CENTER			10,500	10,500	CAPITAL OUTLAY
5390-0064	OTHER-IMPR #51 EAST STOCKTON REIMBURSEMENT		4,615	5,000	5,000	
5395-0001	CITY OF STOCKTON CETA/JTPA TRANSITION GRANT					J. T. P. A.
5395-0004	STATE JTPA 30 DAY CARRYOVER FUND	231,167				J. T. P. A.
5395-0005	STATE JTPA-TITLE IIA	2,391,667	4,340,844	7,538,844	7,538,844	J. T. P. A.
5395-0006	STATE-JTPA-6% TA GRANT	25,170				J. T. P. A.
5395-0007	STATE-JTPA-6% BUS & ECONOM DEV	8,313				J. T. P. A.
5395-0008	STATE-JTPA-OLDER WORKERS	78,733	27,738	176,636	176,636	J. T. P. A.
5395-0009	STATE-JTPA 8% VOC EDUCATIONAL	232,034	106,343	460,999	460,999	J. T. P. A.
5395-0010	STATE-SYEP-TITLE IIB	1,859,182				J. T. P. A.
5395-0011	STATE-6% TECH ASSIST GRANT FOR MIS	32,147				J. T. P. A.
5395-0012	STATE-JTPA III DISLOCATED WORKERS	69,254	220,594	445,853	445,853	J. T. P. A.
5395-0013	STATE-JTPA-TITLE II-B SYETP PY-85		1,585,049	2,075,530	2,075,530	J. T. P. A.
5395-0014	STATE-JTPA 6% INCENTIVE BONUS		21,961	311,106	311,106	J. T. P. A.
	TOTAL AID FROM OTHER GOVERNMENT AGENCIES	174,864,752	209,716,888	229,085,653	229,085,653	
	CHARGES FOR CURRENT SERVICES					
6001-0000	ASSESSMENT & TAX COLLECTION FEES	21,477	26,445	26,500	26,500	
6002-0000	DELINQUENT TAX SALE ADVERTISING COST	76		2,000	2,000	
6002-0001	DELINQUENT TAX SALES - SALE FEES	1,050		3,000	3,000	
6002-0002	DELINQUENT TAX SALES RESEARCH FEES	1,765		5,000	5,000	
6003-0000	TREAS-TAX COLLECTOR FEES-CERTIFICATION OF TAX	2,079	1,500	1,000	1,000	
6003-0001	TREAS-TAX COLLECTOR FEES-CETA ADMINISTRATION	568				
6003-0002	TREAS-TAX COLL FEES-SUBSCRIP-FICHE RECORDS	42				
6003-0003	TREAS-TAX COLL-INVESTMENT SERVICE CHARGES			266,000	266,000	
6010-0000	AUDITING & ACCOUNTING FEES	3,000	3,100	3,000	3,000	
6010-0001	AUDITING & ACCOUNTING FEES-PAYROLL LISTING	368				
6011-0000	DATA PROCESSING SERVICES	30,616	36,655	44,827	44,827	
6013-0000	ASSESSORS OUTSIDE SERVICES	10,569	8,000	8,000	8,000	
6020-0001	ELECTION SERVICES-ELECTIONS	93,825	220,000	20,000	20,000	
6020-0002	ELECTION SERVICES-CANDIDATE FILING FEES	523	3,497			
6020-0003	ELECTION SERVICES-STATEMENT OF QUALIFICATIONS	3,271	8,213	3,650	3,650	
6020-0006	ELECTION SERVICES-POSTAGE	46	25	20	20	
6020-0007	ELECTION SERVICES-TAPE SALES	500	250	250	250	
6020-0008	ELECTION SERVICES MISC. SALES	3,328	5,000	3,000	3,000	
6020-0009	ELEC SERV-REPLACEMENT OF LOST EQUIP		250			
6040-0000	LEGAL SERVICES	1				

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ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY BOARD OF SUPERVISORS 1986-1987	FUND (GENERAL UNLESS OTHERWISE INDICATED)
6040-0001	LEGAL SERVICES-PUBLIC DEFENDER	32,529	23,447	23,560	23,560	
6040-0004	LEGAL SERVICES-CONSERVATOR	25,250	7,231	7,230	7,230	
6040-0005	LEGAL SERVICES-COURT APPOINTED PRIVATE ATTY	9,298	8,100	8,100	8,100	
6040-0006	LEGAL SERVICES-DISTRICT ATTORNEY	12,045	5,000	5,000	5,000	
6040-0007	LEGAL SERVICES-COLLECTOR FEES	4,944	9,100	8,400	8,400	
6040-0009	LEGAL SERVICES-CASUALTY INS. TRUST FUND	249,450	196,000	273,622	273,622	
6040-0010	LEGAL SERVICES-PUBLIC DEFENDER-CONSERVATOR FEE	3,589	3,180	3,180	3,180	
6040-0011	LEGAL SERVICES-PUBLIC ADMINISTRATOR					
6040-0015	LEGAL SERVICES-DVI		35,000	25,000	25,000	
6040-0016	LEGAL SERVICES-COUNTY COUNSEL	2,679				
6040-0017	LEGAL SERVICES-DISTRICT ATTORNEY-FAMILY SUPPORT	58,896	74,732	87,000	87,000	
6041-0000	ADMINISTRATIVE SERVICES	2,968				
6041-0002	ADMIN. SERVICES-SELF INSURANCE-CASUALTY	26,235				
6041-0002	ADMIN. SERVICES-SELF INSURANCE-CASUALTY		45,232	47,613	47,613	
6041-0003	ADMIN. SERVICES-SELF INSURANCE-WORKERS COMP.	107,487	115,562	115,916	115,916	
6041-0005	ADMIN. SERVICES-SPECIAL DISTRICTS	10,000	10,000	10,000	10,000	
6041-0005	ADMIN. SERVICES-SPECIAL DISTRICTS	63,734	95,000	95,000	95,000	ROAD
6041-0006	ADMIN SERV-SELF INSURANCE-UNEMPLOY INSURANCE	30,851	30,605	27,783	27,783	
6041-0008	ADMIN. SERVICES-SELF INSURANCE-HEALTH	25,731	39,987	97,316	97,316	
6041-0009	ADMIN. SERVICES-SELF INSURANCE-DENTAL	8,244	13,329	13,903	13,903	
6050-0001	PLANNING DIVISION SERVICES	269,866	272,000	290,832	290,832	
6050-0002	BUILDING DIVISION SERVICES	9,071	16,779	15,479	15,479	
6050-0003	SURVEYORS SERVICES	52,420	53,000	64,000	64,000	
6050-0004	GOVERNMENT BUILDINGS SERVICES	25,746	31,720	32,000	32,000	
6050-0005	PLANNING DIVISION-ZONING VIOLATIONS			2,000	2,000	
6050-0006	PLANNING DIVISION-ENVIROMENTAL CONTROL	26,201	16,000	8,000	8,000	
6050-0007	RETAINED DEPOSITS-PLANS & SPECS	2,925				
6050-0008	ABANDONED CAR FEES-BUILDING DIVISION	701				
6050-0009	FEES-SURVEYOR REVIEW LEGAL DESCRIPTIONS		2,000	2,000	2,000	
6050-0010	ABANDONED CAR FEES-PLANNING DIVISION		3,900	4,270	4,270	
6051-0000	PURCHASING SERVICES	4,130	3,300	3,500	3,500	
6051-0001	PURCHASING SERVICES-CENTRAL STORES		22,000			
6053-0000	LOCAL AGENCY FORMATION FEES	10,500	10,000	12,000	12,000	
6055-0000	CONSERVATORSHIP INVESTIGATION-PRIVATE PARTIES	8,810	9,000	9,000	9,000	
6060-0000	AGRICULTURAL SERVICES	23,800	23,500	24,000	24,000	
6060-0001	AGRICULTURE STORES TRUST		20,000	25,000	25,000	
6070-0001	CIVIL PROCESS SERVICES-AUDITOR	1,166	1,077	1,000	1,000	
6070-0002	CIVIL PROCESS SERVICES-SHERIFF	185,372	189,000	193,000	193,000	
6070-0004	CIVIL PROCESS SERVICES-MARSHAL-LODI	17,020	20,000	30,000	30,000	
6070-0005	CIVIL PROCESS SERVICES-MARSHAL-MRET	26,336	28,000	36,648	36,648	
6080-0001	COURT FEES & COSTS-MANTECA MUNICIPAL COURT	118,052	83,993	84,000	84,000	
6080-0002	COURT FEES & COSTS-RIPON MUNICIPAL COURT	13,632	11,071	11,100	11,100	
6080-0003	COURT FEES & COSTS-ESCALON MUNICIPAL COURT	12,755	10,898	11,000	11,000	
6080-0004	COURT FEES & COSTS-TRACY MUNICIPAL COURT	138,045	145,000	153,181	153,181	
6080-0005	COURT FEES & COSTS-LODI MUNICIPAL COURT	150,652	120,000	160,000	160,000	
6080-0006	COURT FEES & COSTS-STOCKTON MUNICIPAL COURT	353,883	375,000	375,000	375,000	

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ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY BOARD OF SUPERVISORS 1986-1987	FUND (GENERAL UNLESS OTHERWISE INDICATED)
6080-0007	COURT FEES & COSTS-SUPERIOR COURT	732,997	700,000	720,000	720,000	
6080-0009	COURT FEES & COSTS-STATE PRISONER REIMBURSEMT	101,453	82,000	82,000	82,000	
6080-0010	COURT FEES & COSTS-COORDINATED CASES		7,890	3,000	3,000	
6080-0012	COURT FEES & COSTS-STATE HOSPITAL HEARINGS	15,609	15,160	15,000	15,000	
6080-0013	COURT FEES & COSTS-STKN MUNI CT-PARKING COST	68,560	15,000			
6080-0015	COURT FEES & COSTS-SUPERIOR CT-CONCILIATN FEE	77,143	70,000	70,000	70,000	
6080-0017	COURT FEES & COSTS-SUPERIOR COURT JUDGESHIPS	180,000	180,000	180,000	180,000	
6080-0018	COURT FEES & COSTS-SUPERIOR COURT ARBITRATION	2,505				
6080-0019	COURT FEES & COSTS-PROBATION DEPT.	61,367	57,357	55,800	55,800	
6080-0020	COURT FEES & COSTS-STKN MUNI COURT ARBITRATION	9,113				
6080-0021	PROTECTIVE ORDER FILING FEES DOMESTIC VIOLENCE	1,500	1,320	1,400	1,400	
6090-0001	ESTATE FEES-PUBLIC ADMINISTRATOR	40,713	54,961	99,156	99,156	
6090-0002	ESTATE FEES-PUBLIC ADMIN - ESCHEAT FUNDS	30,980	39,885	36,447	36,447	
6090-0003	ESTATE FEES-PUBLIC ADMIN-REIMBURSED EXPENSES					
6100-0000	HUMANE SERVICES	16,412	13,000	13,000	13,000	RABIES TRTMNT
6110-0000	LAW ENFORCEMENT SERVICES	24,449	21,000	24,500	24,500	
6120-0000	RECORDING FEES	473,751	650,000	650,000	650,000	
6120-0001	RECORDERS MICROGRAPHICS TRUST TRANSFERS	42,836	235,410	59,520	59,520	
6130-0000	ROAD AND STREET SERVICES	30,005	30,000	30,000	30,000	ROAD
6130-0002	ENGINEERING FEES	159,921	98,343	74,000	74,000	ROAD
6130-0004	R/R CROSSING 1985-86					ROAD
6130-0005	ENGINEERING FEES-PLANNING REFERRAL		19,000	19,000	19,000	ROAD
6130-0006	ENGINEERING FEES-IMPROVEMENT DIST #54		73,285			ROAD
6130-0007	ENGINEERING FEES-IMP DIST #51			75,000	75,000	ROAD
6131-0000	SERVICES TO SPECIAL DISTRICTS	60				
6131-0000	SERVICES TO SPECIAL DISTRICTS	338,289	334,000	334,000	334,000	ROAD
6133-0000	SERVICES TO AIRPORT-ENGINEERING FEES	7,342				ROAD
6150-0000	MENTAL HEALTH SERVICES PAY PATIENTS	304,471	260,000	276,000	276,000	
6150-0001	MENTAL HEALTH SERVICES MEDI-CAL	1,199,116	1,600,000	1,600,000	1,600,000	
6150-0002	MENTAL HEALTH SERVICES MEDI-CARE	64,124	80,000	232,293	232,293	
6150-0003	ALCOHOLISM PROGRAM-PAY PATIENTS	118,290	138,000	192,200	192,200	
6150-0004	ALCOHOLISM PROGRAM-SSI	13,075	9,900	12,835	12,835	
6150-0005	DRUG PROGRAM SERVICING-PAY PATIENTS	28,833	65,000	70,000	70,000	
6150-0006	DRUG PROGRAMS SERVICES-MEDI-CAL	54,755	372,000	400,000	400,000	
6150-0007	DRUG PROGRAM SERVICES-MEDICARE	749	100			
6150-0008	DRUG PROGRAM-REFORMED MEDICAL	347	55,000	54,193	54,193	
6150-0009	DRUG PROGRAM-MEDI-CAL-PRIOR YEARS	36,370				
6150-0010	MENTAL HEALTH-MEDI-CAL-PRIOR YEARS	247,010				
6150-0011	MENTAL HEALTH SERV-EMPLOYEES ASSISTANCE PROG		88,268	148,441	148,441	
6150-0012	ALCOHOL-FIRST OFFENDER FEES-JUVENILE	4,928	9,650	10,000	10,000	
6150-0013	DRUG-YOUTH PROGRAM FEES	1,334		7,000	7,000	
6150-0098	MENTAL HEALTH SERVICES-OTHER INCOME	234,349	5,000	5,000	5,000	
6150-0099	MENTAL HEALTH SERV-ACTIVITY CTR-OTHER INCOME	746,567	763,000	763,000	763,000	
6150-0100	DRUG PROGRAMS-OTHER	14,725	5,000	5,000	5,000	
6150-0101	MENTAL HEALTH SERVICES-PATIENTS' INSURANCE	207,524	392,000	400,000	400,000	
6150-0102	DRUG PROGRAM SERVICES-PATIENTS' INSURANCE	2,765	4,800	4,800	4,800	

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ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY BOARD OF SUPERVISORS 1986-1987	FUND (GENERAL UNLESS OTHERWISE INDICATED)
6150-0103	CONSERVATORSHIP FEE		140,000	140,000	140,000	
6150-0104	MENTAL HEALTH I/P SERVICES-OTHER COUNTIES		90,000	92,000	92,000	
6170-0000	ADOPTION FEES	3,000	2,000	2,500	2,500	
6190-0001	INSTITUTIONAL CARE & SERVICES-SJGH MEDI-CAL	186,432-				
6190-0003	INSTITUTIONAL CARE & SERVICES-SJGH PAY PATIENTS	98,872	96,775	85,000	85,000	
6190-0007	INSTITUTIONAL CARE & SERVICES-BH PAY PATIENTS	2,326	3,500	2,000	2,000	
6190-0009	INSTITUTIONAL CARE & SERV-JAIL & HONOR FARM	274,329	371,000	320,000	320,000	
6190-0010	INSTITUTIONAL CARE & SERVICES-WORK FURLOUGH	99,739	147,500	150,000	150,000	
6190-0011	INSTITUTIONAL CARE & SERVICES-JUVENILE HALL	1,435	8,292	4,620	4,620	
6190-0012	INSTITUTIONAL CARE & SERVICE-COURT WARDS	834	100			
6190-0013	INSTITUTIONAL CARE & SERVICES-GEROPSY-IMP PRGM	194				
6190-0015	INSTITUTIONAL CARE & SERV-DEPEN CHILDREN HOME	2,245	1,950	2,100	2,100	
6190-0021	INSTITUTIONAL CARE & SERVICES-ALC INSURANCE	43,848	47,500	47,000	47,000	
6190-0023	INSTITUTIONAL CARE & SERVICES-DRUNK DRIVING	185,640	242,000	257,468	257,468	
6190-0024	INSTITUTIONAL CARE & SERVICES-FIRST OFFENDER	147,210	160,000	165,000	165,000	
6190-0025	INSTITUTIONAL CARE & SERV-ALT WORK PRGM	117,528	168,000	150,000	150,000	
6190-0026	INSTITUTIONAL CARE & SERV-HABITUAL OFFENDER	4,816	10,000	30,000	30,000	
6210-0000	LIBRARY SERVICES	38,122	38,122	33,000	33,000	LIBRARY
6213-0000	WEED ABATEMENT		15,000	20,568	20,568	
6213-0001	FIRE REPORT FEES & ARSON RESTITUTION		150	200	200	
6220-0001	PARKS & RECREATION FEES-MICKE GROVE RENTALS	87,167	45,500	46,000	46,000	
6220-0003	PARKS & RECREATION FEES-MICKE GROVE TOLL GATE		198,400	44,000	44,000	CAPITAL OUTLAY
6220-0005	PARKS & RECREATION FEES-VAN ASSEN PARKING	19,626	20,800	18,250	18,250	
6220-0006	PARKS & RECREATION FEES-MAGEE PARKING	6,596	6,000	4,500	4,500	
6220-0007	PARKS & RECREATION FEES-MOSSDALE PARKING	18,558	18,500	19,000	19,000	
6220-0008	PARKS & RECREATION FEES-OAK GROVE PARKING	38,358	43,000	46,000	46,000	
6220-0009	PARKS & RECREATION FEES-HARMONY GROVE RENTALS	1,562	300	300	300	
6220-0010	CONCESSION LEASE-MICKE GROVE-SNACK BAR	10,615	14,000	14,000	14,000	
6220-0011	CONCESSION LEASE-MICKE GROVE-AMUSEMENT RIDES	27,340	24,500	30,000	30,000	
6220-0012	PARKS & RECREATION FEES-DOS REIS PARKING	4,883	3,000	5,000	5,000	
6220-0013	PARKS & RECREATION FEES-DURHAM FERRY PARKING	1,914	3,000	4,000	4,000	
6220-0014	CONCESSION LEASE-OAK GROVE SNACK BAR	289	400	3,500	3,500	
6220-0015	PARKS & RECREATION FEES-PARK USER REIMBURSEMT	1,570	1,600	1,600	1,600	
6220-0016	PARKS & RECREATION FEES-DURHAM FERRY CAMPING	8,643	9,500	13,500	13,500	
6220-0018	PARKS & RECREATION FEES-OAK GROVE RENTALS	24,577	15,000	16,000	16,000	
6220-0019	PARKS&RECREATION FEES-WESTGATE BOAT DOCKING	5,265	6,500	7,200	7,200	
6220-0020	PARKS & RECREATION FEES-OTHER REVENUES	4,497	1,700	3,000	3,000	
6220-0021	PARKS & RECREATION FEES-DOS REIS CAMPING	5,422	11,500	15,000	15,000	
6220-0022	PARKS&RECREATION FEES-MICKE GROVE PRKG	98,873	95,000	95,000	95,000	
6220-0023	PARKS & RECREATION FEES-MOSSDALE CAMPING	599	700	700	700	
6220-0024	PARKS & RECREATION FEES-WESTGATE DAY PARKING	1,457	2,000	2,500	2,500	
6220-0025	CONCESSION LEASE-REGIONAL SPORTS			20,000	20,000	
6220-0026	PARKS & RECREATION FEES-REGIONAL SPORTS			20,000	20,000	
6220-0027	PARKS AND RECREATION-RESERVATION FEE			3,600	3,600	
6220-0028	PARKS & RECREATION-OAK GROVE FISHING PASS		5,000	7,000	7,000	
6220-0029	PARKS & RECREATION-PROGRAM ACTIVITIES			4,400	4,400	

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ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY BOARD OF SUPERVISORS 1986-1987	FUND (GENERAL UNLESS OTHERWISE INDICATED)
6220-0030	PARKS & RECREATION-PAC TEL LEASE			3,600	3,600	
6220-0031	PARKS AND RECREATION-ZOO ADMISSION FEES			73,750	73,750	
6230-0006	OTHER-EMPLOYEE MAINTENANCE-PARKS & RECREATION	2,250	2,000	2,000	2,000	
6240-0000	OTHER-FERRY OPERATIONS	3,500				ROAD
6250-0000	OTHER-CHANNEL MAINTENANCE	341,102	427,517	455,276	455,276	
6260-0000	OTHER-UTILITY DISTRICTS	331,411	338,181	345,027	345,027	
6270-0004	OTHER-LAW LIBRARY TRUST	24,666	26,904	28,959	28,959	
6280-0000	OTHER-PARKS & RECREATION SERVICES (CSA)	61,982	49,500	52,000	52,000	
6285-0000	OTHER-CAA-LATHROP CSA REVENUE	19,262	25,000	26,200	26,200	
6290-0000	OTHER-REGISTRATION OF BONDS	166	1,400	2,000	2,000	
6295-0000	OTHER-APIARY REGISTRATION	1,508				
6320-0000	OTHER-HONOR FARM STORES	25,911	26,250	26,250	26,250	
6333-0001	OTHER-ENTERPRISE FUNDS-EMPLOYEE BENEFITS	4,837,290	5,150,000	6,584,545	6,584,545	
6333-0002	OTHER-ENTERPRISE FUND-INSURANCE	761,292	1,314,869	1,314,869	1,314,869	
6333-0003	OTHER-ENTERPRISE FUND-GOVT BLDGS	1,603,875	1,945,546	1,611,106	1,611,106	
6333-0004	OTHER-ENTERPRISE FUND-DATA PROCESS	42,464	32,784	31,394	31,394	
6333-0005	OTHER-ENTERPRISE FUND-PURCHASING	186,924	42,995	279,293	279,293	
6333-0006	OTHER-ENTERPRISE FUND-PERSONNEL	207,312	254,826	274,915	274,915	
6333-0007	OTHER-ENTERPRISE FUND-AUDITOR-CONT.	119,292	698-	69,950	69,950	
6333-0008	OTHER-ENTERPRISE FUND-TREASURER	5,844	6,590-	519	519	
6333-0009	OTHER-ENTERPRISE FUND-RETIREMENT	134,220	131,676	56,401	56,401	
6333-0010	OTHER-ENTERPRISE FUND-CENTRAL SERVICES	49,996	52,000	54,000	54,000	
6333-0011	OTHER-ENTERPRISE FUND-COUNTY COUNSEL	13,382	29,026	30,000	30,000	
6333-0013	OTHER-ENTERPRISE FUND-COLLECTIONS	313,232	280,000	276,000	276,000	
6333-0017	OTHER-ENTERPRISE FUND-PUBLIC WORKS	228,980	120,000	120,000	120,000	ROAD
6333-0019	OTHER-ENTERPRISE FUND-PARKS & RECREATION	152,564	140,000	155,000	155,000	
6333-0025	OTHER-ENTERPRISE FUND-SINGLE AUDIT	12,946	13,315	14,240	14,240	
6333-0026	OTHER-ENTERPRISE FUND-COUNTY ADMINISTRATOR	36,840	48,828	42,356	42,356	
6333-0027	OTHER-ENTERPRISE FUND-GENERAL SERVICES		5,300			
6333-0051	OTHER-ISF-EMPLOYEE BENEFITS	146,827	145,000	178,152	178,152	
6333-0052	OTHER-ISF-INSURANCE	22,330	44,798	44,798	44,798	
6333-0053	OTHER-ISF-GOVERNMENT BUILDINGS	27,793	101,000	129,461	129,461	
6333-0054	OTHER-ISF-DATA PROCESSING	9,335	5,321	14,700	14,700	
6333-0055	OTHER-ISF-PURCHASING	13,543	53,590	35,425	35,425	
6333-0056	OTHER-ISF-PERSONNEL	3,952	5,115	4,956	4,956	
6333-0057	OTHER-ISF-AUDITOR-CONTROLLER	11,667	8,935	10,160	10,160	
6333-0058	OTHER-ISF-TREASURER	299	186-	64-	64-	
6333-0059	OTHER-ISF-RETIREMENT ADMINISTRATION	4,184	3,574	1,108	1,108	
6333-0060	OTHER-ISF-CENTRAL SERVICES	3,939	4,282	3,500	3,500	
6333-0063	OTHER-ISF-COLLECTIONS	2,305	1,726	1,800	1,800	
6333-0065	OTHER-ISF-BUILDING & EQUIPMENT USE ALLOWANCE	2,494	2,274	1,160	1,160	
6333-0067	OTHER-ISF-PUBLIC WORKS	143,986	150,000	150,000	150,000	ROAD
6333-0068	OTHER-ISF-UTILITY DISTRICTS		26,000	37,500	37,500	
6333-0071	OTHER-ISF-SINGLE AUDIT	464	485	532	532	
6333-0072	OTHER-ISF-PARKS & RECREATION	144				
6333-0076	OTHER-ISF-COUNTY ADMINISTRATOR	9,045	8,400-	3,037-	3,037-	

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ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 1984-1965	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY BOARD OF SUPERVISORS 1986-1987	FUND (GENERAL UNLESS OTHERWISE INDICATED)
6333-0077	OTHER-ISF-SHERIFF	1,296	1,296	1,296	1,296	
6333-0078	OTHER-ISF-PARKS & RECREATION					
6333-0079	OTHER-ISF GENERAL SERVICES		59,000	16,233	16,233	
6333-0080	OTHER-ISF-COMMUNICATIONS			51,859	51,859	
6335-0000	OTHER-SPECIAL DISTRICTS	53,772	43,000	44,710	44,710	
6335-0000	OTHER-SPECIAL DISTRICTS	884,298				CAPITAL OUTLAY
6335-0001	OTHER-SPECIAL DISTRICTS-CASUALTY INSURANCE	28,116	31,379	31,379	31,379	
6335-0002	OTHER-SPECIAL DISTRICTS-RETIREMENT	996	793	29-	29-	
6335-0004	OTHER-SPECIAL DISTRICTS-WORKERS COMP INS	1,758				
6335-0005	OTHER-SPECIAL DISTRICTS-TREASURER-TAX COLLECT	28	25-			
6335-0006	OTHER-SPECIAL DISTRICTS-AUDITOR CONTROLLER	128-	53-	1,948	1,948	
6335-0007	OTHER-SPECIAL DISTRICTS-PURCHASING	352	771	1,783	1,783	
6335-0008	OTHER-SPECIAL DISTRICTS-PERSONNEL	1,264	1,000	215	215	
6335-0009	OTHER-SPECIAL DISTRICTS-CENTRAL SERVICES	769	8,000	9,000	9,000	
6335-0010	OTHER-SPECIAL DISTRICTS-GOVERNMENT BUILDINGS	32-	1,141			
6335-0011	OTHER-SPECIAL DISTRICTS-PROPERTY APPRAISAL	4				
6335-0012	OTHER-SPECIAL DISTRICTS-ADMINISTRATOR'S OFFICE	648				
6350-0001	OTHER-JTPA-TELE EQUIP REIMBURSE		1,580			CAPITAL OUTLAY
6350-0002	OTHER-S J CO HOSP REPAY LEASE PURCHASE		35,000	67,000	67,000	CAPITAL OUTLAY
6350-0003	OTHER-LOAN REPAYMT-SOLID WASTE ENTERPRISE		165,000	159,000	159,000	CAPITAL OUTLAY
	TOTAL CHARGES FOR CURRENT SERVICES	20,147,680	22,447,023	24,374,166	24,374,166	
	MISCELLANEOUS REVENUES					
7020-0000	AID FROM PRIVATE PARTIES		32,910			ROAD
7020-0023	AID FROM PRIVATE PARTIES-PARKS & RECREATION	25,416	7,000	6,400	6,400	
7020-0032	AID FROM PRIVATE PARTIES-HISTORICAL SOCIETY					
7020-0032	AID FROM PRIVATE PARTIES-HISTORICAL SOCIETY		296,641			CAPITAL OUTLAY
7020-0039	AID FROM PRIVATE PARTIES-BOARD OF EDUCATION	374,062				CAPITAL OUTLAY
7020-0040	AID FROM PRIVATE PARTIES-TRI-VALLEY GROWERS		2,724			ROAD
7020-0042	AID FROM PRIVATE PARTIES-COLOR YOURSELF SAFE		5,400			
7020-0043	AID FROM PRIVATE PRTIES-GRAPE FESTIVAL			100,000	100,000	CAPITAL OUTLAY
7030-0000	REVENUE APPLICABLE TO PRIOR YEARS	4,193-	13,981			
7030-0000	REVENUE APPLICABLE TO PRIOR YEARS	73,907				ROAD
7030-0004	REVENUE APPL TO PRIOR YR-WELFARE ADMIN	4,054-				
7040-0000	SALE OF FIXED ASSETS	3,323	23,000	25,000	25,000	
7040-0000	SALE OF FIXED ASSETS		60,000	32,100	32,100	ROAD
7040-0000	SALE OF FIXED ASSETS	250				ROAD DIST # 4
7040-0001	SALE OF FIXED ASSESTS SJ GENL HOSP PROPERTY	60				
7040-0004	SALE OF FIXED ASSETS-BRET HARTE PROPERTY	51,440	20,000			CAPITAL OUTLAY
7050-0000	OTHER SALES					
7050-0000	OTHER SALES	200				ROAD DIST # 5
7050-0001	OTHER SALES-MILK	25				
7050-0003	OTHER SALES-MAPS-SIGNS-INDICES-ORDINANCES-ETC	6,163	5,000	5,000	5,000	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
1986-1987

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY BOARD OF SUPERVISORS 1986-1987	FUND (GENERAL UNLESS OTHERWISE INDICATED)
7050-0003	OTHER SALES-MAPS-SIGNS-INDICES-ORDINANCES-ETC	817	170			ROAD
7050-0003	OTHER SALES-MAPS-SIGNS-INDICES-ORDINANCES-ETC	11,283				CAPITAL OUTLAY
7050-0004	OTHER SALES-SUPPLIES	13,217	7,684	2,500	2,500	
7050-0005	OTHER SALES-CENTRAL SERVICES	16,481	18,000	16,500	16,500	
7050-0009	OTHER SALES-CORD WOOD					
7050-0012	OTHER SALES-SHERIFF FOUND PROPERTY	564	3,800	4,000	4,000	
7050-0014	OTHER SALES-SUBCRIPTION-BOS AGENDA & MINUTES	828	1,000	1,000	1,000	
7050-0015	OTHER SALES-ORDINANCE CODES		105	105	105	
7060-0000	MISCELLANOUS	4,165	1,000	5,000	5,000	J. T. P. A.
7060-0001	OTHER-FEES RECEIVED FROM EMPLOYEES	3,301	4,390	4,500	4,500	
7060-0001	OTHER-FEES RECEIVED FROM EMPLOYEES	497	500	350	350	ROAD
7060-0005	OTHER-CONTRIBUTION FROM MICKE GROVE TRUST FUND	235,000	110,000	235,110	235,110	CAPITAL OUTLAY
7060-0006	OTHER-CONTRIBUTION-B OF A TRUST			11,000	11,000	CAPITAL OUTLAY
7060-0007	OTHER-OUTLAWED WARRANTS	9,535	8,800	8,800	8,800	
7060-0007	OTHER-OUTLAWED WARRANTS	30				ROAD
7060-0007	OTHER-OUTLAWED WARRANTS	4,468				CAPITAL OUTLAY
7060-0007	OTHER-OUTLAWED WARRANTS	4,864				J. T. P. A.
7060-0007	OTHER-OUTLAWED WARRANTS	9				RABIES TRTMNT
7060-0009	OTHER-GASTAX REFUND	1,228	800	800	800	ROAD
7060-0011	OTHER-RECOVERED DAMAGES	715	300	300	300	
7060-0011	OTHER-RECOVERED DAMAGES	42,716	16,000	16,000	16,000	ROAD
7060-0011	OTHER-RECOVERED DAMAGES	19,970				CAPITAL OUTLAY
7060-0013	OTHER-PARK SUBDIVISION TRUST			11,500	11,500	CAPITAL OUTLAY
7060-0027	OTHER-PROTEST APPLICATION FEES	93	13			
7060-0028	OTHER-FEES RECEIVED FROM CO EMPLOYEE-DPA & DCM	1,111	1,900	1,900	1,900	
7060-0036	OTHER-TRANSPORTATION OF VETERANS	491	446	456	456	
7060-0055	OTHER-JTPA SUMMER YOUTH REVENUE			50,000	50,000	J. T. P. A.
7060-0060	FARE BOX REVENUE-SCAT					
7060-0060	FARE BOX REVENUE-SCAT		9,290	9,652	9,652	TRANS COORD
7060-0061	TRANSIT REVENUE-AGING/COMM COUNCIL					
7060-0062	OTHER-INDUSTRIAL DEVELOPMENT AUTHORITY SJ CO	28,250	10,000			
7060-0063	FARE BOX REVENUE-WOODBRIDGE DIAL-A-RIDE					
7060-0063	FARE BOX REVENUE-WOODBRIDGE DIAL-A-RIDE	947	1,716	1,950	1,950	TRANS COORD
7060-0064	TRANSIT REVENUE-AGING/CTS CONTRACT			15,570	15,570	TRANS COORD
7060-0065	FARE BOX REVENUE-SMART-HOSPITAL ROUTE		22,885	24,030	24,030	TRANS COORD
7060-0071	COURTHOUSE CONSTR FUND		106,436	780,000	780,000	CAPITAL OUTLAY
7060-0072	INTEREST FROM HOSPITAL COST REPORT TRUST					CAPITAL OUTLAY
7060-0076	OTHER-GRAIN SCALE INSP FEES	2,365	1,600	2,000	2,000	
7060-0077	OTHER-EQUITABLE LIFE INSURANCE FEES	951	11,130	11,400	11,400	
7060-0078	OTHER-VENDING MACHINES-JUVENILE HALL	2,106	2,056	2,056	2,056	
7060-0079	OTHER-INSPECT/TEST WEIGHING/MEASURING DEVICES	30,270	30,000	30,000	30,000	
7060-0085	DISTRICT ATTORNEY CONSUMER FRAUD RECOVERY	111,960	240,000	265,000	265,000	
7060-0089	OTHER-RESTITUTION RE: DR. BARBER	80,875				
7060-0091	PG&E ENERGY REBATE PROGRAM			5,328	5,328	ROAD
7060-0095	OTHER-ANNEXATION FEES	210				
7060-0096	REBATES & REFUNDS	22,693	6,000			

SCHEDULE 5
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

ACCOUNT NO.	SOURCE CLASSIFICATION	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY BOARD OF SUPERVISORS 1986-1987	FUND (GENERAL UNLESS OTHERWISE INDICATED)
7060-0096	REBATES & REFUNDS	20,399	65,273	43,720	43,720	LIBRARY
7060-0098	OTHER-MISCELLANEOUS	546,883	23,000			
7060-0098	OTHER-MISCELLANEOUS					
7060-0098	OTHER-MISCELLANEOUS	2,855	2,000	2,000	2,000	ROAD
7060-0098	OTHER-MISCELLANEOUS					J. T. P. A.
7060-0098	OTHER-MISCELLANEOUS					J. T. P. A.
7060-0099	OTHER-REVENUE TO BE ABATED	200-				
7060-0099	OTHER-REVENUE TO BE ABATED	38	144			ROAD
7060-0099	OTHER-REVENUE TO BE ABATED	1,600-				CAPITAL OUTLAY
7060-0099	OTHER-REVENUE TO BE ABATED					J. T. P. A.
7060-0101	REVENUE CLEARING					CONTINGENCY
7060-0102	OTHER-CONTRIBUTIONS FROM OTHER GOVT AGENCIES	2,500				
7060-0102	OTHER-CONTRIBUTIONS FROM OTHER GOVT AGENCIES	37,482	39,457			LIBRARY
7060-0103	OTHER-GARDEN PROGRAM INCOME	9,384	6,500	6,500	6,500	
7060-0104	DATA PROCESSING-DELAYED ACCEPTANCE	16,847				
7060-0106	OTHER-JAIL IMPROVEMENTS - AB 189	560,000	630,000	700,000	700,000	CAPITAL OUTLAY
7060-0107	OTHER-GENERAL FUND CONTRIBUTION	805,969	766,200	223,432	223,432	ROAD
7060-0113	OTHER-ROAD DISTRICTS REIMBURSEMENT	367,735	406,523	459,688	459,688	ROAD
7060-0114	OTHER-TARGET ASISTANCE-SALE OF PRODUCE & GOODS	47,326				
7060-0115	OTHER LINKAGES CLINT FEES		500	1,000	1,000	
	TOTAL MISCELLANEOUS REVENUES	3,594,227	3,022,276	3,121,647	3,121,647	
	GRAND TOTAL	262,385,234	304,806,002	328,369,793	328,369,793	

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY BUDGET FORM
SCHEDULE 6

COUNTY OF SAN JOAQUIN
STATE OF CALIFORNIA

ANALYSIS OF CURRENT PROPERTY TAXES AND ASSESSED VALUATION FOR FISCAL YEAR 1986-87

COUNTY FUNDS		CURRENT SECURED PROPERTY TAXES				CURRENT UNSECURED PROPERTY TAXES			
			Voter Approved Debt				Voter Approved Debt		
Fund	Fund Code	Apportionment from Countywide Tax Rate	Rate	Amount	Total Secured	Apportionment from Countywide Tax Rate	Rate	Amount	Total Unsecured
COUNTYWIDE FUNDS									
General	01	44,372,728			44,372,728	3,040,000			3,040,000
LESS THAN COUNTYWIDE FUNDS									
Road District 1	13	212,900			212,900	14,800			14,800
Road District 2	14	80,000			80,000	5,600			5,600
Road District 3	15	490,000			490,000	34,200			34,200
Road District 4	16	531,500			531,500	37,100			37,100
Road District 5	17	430,600			430,600	30,100			30,100
County Library	18	966,000			966,000	67,500			67,500
TOTAL		47,083,728	0	0	47,083,728	3,229,300	0	0	3,229,300

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
1986-1987

SCHEDULE 7
SUMMARY OF COUNTY FINANCING REQUIREMENTS BY FUNCTION & FUND

	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY THE BOARD OF SUPERVISORS 1986-1987
SUMMARIZATION BY FUNCTION:				
GENERAL	33,013,157	47,194,337	59,956,453	59,956,453
PUBLIC PROTECTION	48,461,985	54,656,555	61,423,693	61,423,693
PUBLIC WAYS & FACILITIES	13,280,751	18,753,875	27,836,434	27,836,434
HEALTH & SANITATION	20,586,016	24,133,129	25,179,669	25,179,669
PUBLIC ASSISTANCE	134,522,141	148,184,996	169,529,060	169,529,060
EDUCATION	2,796,673	3,054,641	3,258,241	3,258,241
RECREATION	2,456,610	2,820,759	2,975,851	2,975,851
CONTINGENCY RESERVE			4,500,000	4,500,000
TOTAL FINANCING REQUIREMENTS	255,117,333	298,798,292	354,659,401	354,659,401
SUMMARIZATION BY FUND:				
01 GENERAL	230,247,181	257,695,415	288,757,881	288,757,881
02 ROAD	9,043,206	11,642,600	20,083,324	20,083,324
04 CAPITAL OUTLAY	3,503,755	14,542,060	19,953,357	19,953,357
05 FISH AND GAME	11,368	10,260	33,361	33,361
07 SPECIAL AVIATION	5,000	15,000		
08 J. T. P. A.	4,367,449	6,231,211	11,063,968	11,063,968
09 TRANSPORTATION COORD	273,484	429,129	521,235	521,235
10 RABIES TREATMENT	443,449	480,327	500,913	500,913
11 CONTINGENCY			4,500,000	4,500,000
13 ROAD DIST # 1	457,877	702,535	874,167	874,167
14 ROAD DIST # 2	47,608	74,792	528,229	528,229
15 ROAD DIST # 3	946,590	1,522,851	2,496,429	2,496,429
16 ROAD DIST # 4	517,530	2,069,314	1,105,102	1,105,102
17 ROAD DIST # 5	661,402	1,121,081	1,856,099	1,856,099
18 LIBRARY	2,061,077	2,261,717	2,385,336	2,385,336
24 REVENUE SHARING	2,530,357			
TOTAL FINANCING REQUIREMENTS	255,117,333	298,798,292	354,659,401	354,659,401

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
1986-1987

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY THE BOARD OF SUPERVISORS 1986-1987
GENERAL				
LEGIS & ADMIN				
01 010100 BOARD OF SUPERVISORS	630,680	642,586	724,843	724,843
01 010101 MUNICIPAL ADVISORY COUNCILS	224	605	1,000	1,000
01 010200 COUNTY ADMINISTRATOR	692,095	632,117	645,038	645,038
01 010201 GRANTS MANAGEMENT	13,510	346,476	908,814	908,814
08 010303 STATE-JTPA/PIC PLANNING GRANT	8,540			
08 010305 JTPA-TITLE II-A-DIV. EMP. TRNG.	2,201,074	4,342,244	7,543,844	7,543,844
08 010306 STATE JTPA-6% TA GRANT	24,966			
08 010307 STATE JTPA-6% BUSINESS & ECONOMIC DEVELOPMENT	877			
08 010308 JTPA-IIA-3% OLDER WORKERS GRANT	45,372	27,738	176,636	176,636
08 010309 JTPA-IIA-8% VOCATIONAL EDUCATION	232,089	106,500	460,999	460,999
08 010310 JTPA II-B SYETP	1,329,186			
08 010311 JTPA 6% TA/MIS	31,202			
08 010312 JTPA III DISLOCATED WORKERS	85,377	220,594	445,853	445,853
08 010313 STATE JTPA TITLE II-B SYETP	408,766	1,512,174	2,125,530	2,125,530
08 010314 JTPA 6% INCENTIVE AWARD		21,961	311,106	311,106
01 010400 CLERK BOARD OF SUPERVISORS	199,366	243,503	279,050	279,050
01 010500 PUBLIC INFORMATION	115,911	90,341	119,363	119,363
FINANCE				
01 010800 AUDITOR-CONTROLLER	877,980	1,287,789	1,433,106	1,433,106
01 010801 PERSONNEL/PAYROLL SYSTEM	89,012			
01 010803 SINGLE AUDIT	26,250	28,918	30,950	30,950
01 010900 DATA PROCESSING	247,426	106,835	162,460-	162,460-
01 011000 TREASURER-TAX COLLECTOR	952,564	1,309,046	1,091,460	1,091,460
01 011100 ASSESSOR	2,956,024	3,071,105	3,379,969	3,379,969
01 011200 PURCHASING	502,087	491,777	498,805	498,805
01 011600 COLLECTIONS DIVISION	956,713	1,056,669	1,049,873	1,049,873
COUNSEL				
01 011800 COUNTY COUNSEL	933,173	974,858	1,152,160	1,152,160
PERSONNEL				
01 012400 PERSONNEL	800,084	908,273	932,491	932,491
ELECTIONS				
01 013000 REGISTRAR OF VOTERS	715,378	1,428,730	894,377	894,377
COMMUNICATIONS				
01 013500 COMMUNICATIONS		65,000	159,993	159,993

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY THE BOARD OF SUPERVISORS 1986-1987
PROPERTY MANAGEMENT				
01 014200 GOVERNMENT BUILDINGS	4,573,658	4,916,773	5,765,863	5,765,863
PLANT ACQUISITION				
04 014800 PUBLIC IMPROVEMENT	3,503,755	14,542,060	19,953,357	19,953,357
24 014801 PUBLIC IMPROVEMENT-REVENUE SHARING	2,530,357			
PROMOTION				
01 015400 ADVERTISING COUNTY RESOURCES	92,915	88,950	95,425	95,425
OTHER GENERAL				
01 016000 SURVEYOR	233,378	239,551	256,917	256,917
01 016100 EMPLOYEE BENEFITS	5,302,913	5,719,300	7,047,150	7,047,150
01 016200 EMPLOYEE BENEFITS - ADMINISTRATION	41,613	79,446	212,690	212,690
01 016300 INSURANCE	816,340	1,391,046	1,391,046	1,391,046
01 016500 REBATES & REFUNDS	68,274	59,000	59,000	59,000
01 016600 MOTOR POOL CONTRIBUTION	328,891	381,337	456,102	456,102
01 016701 JUDGMENT & DAMAGES	5,000	500	500	500
01 016800 CENTRAL SERVICES	261,708	563,362	425,399	425,399
01 017000 GENERAL SERVICES	232,063	297,173	115,006	115,006
01 018000 EQUIPMENT DEPRECIATION & BLDG USE ALLOW	55,634-		24,802-	24,802-
TOTAL GENERAL	33,013,157	47,194,337	59,956,453	59,956,453
PUBLIC PROTECTION -----------------				
JUDICIAL				
01 020100 COUNTY CLERK	1,594,555	1,020,591	1,063,994	1,063,994
01 020200 DISTRICT ATTORNEY	3,346,996	4,017,232	4,602,930	4,602,930
01 020201 DISTRICT ATTORNEY-CAREER CRIMINAL PROJECT	33,990	37,925	46,296	46,296
01 020202 DISTRICT ATTORNEY-SUBVENTION PROGRAM	265,825	328,519	380,711	380,711
01 020203 DISTRICT ATTORNEY-VICTIM/WITNESS PROGRAM	123,692	134,197	134,602	134,602
01 020204 DISTRICT ATTORNEY-GANG VIOLENCE PROGRAM	32,404	40,353	42,408	42,408
01 020300 DISTRICT ATTORNEY-FAMILY SUPPORT	1,489,702	2,131,350	2,411,348	2,411,348
01 020400 PUBLIC DEFENDER	2,271,557	2,528,765	2,926,231	2,926,231
01 020402 PUBLIC DEFENDER-SUBVENTION PROGRAM	266,907	276,172	335,719	335,719
01 020500 SUPERIOR COURTS	2,139,755	3,196,713	3,786,580	3,786,580

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
1986-1987

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY THE BOARD OF SUPERVISORS 1986-1987
01 020504 SUPERIOR COURT-CONSERVATORSHIP INVSTGTN	86,114	100,070	88,628	88,628
01 020600 STOCKTON MUNICIPAL COURT	2,709,301	2,975,632	3,350,582	3,350,582
01 020700 LODI MUNICIPAL COURT	578,286	676,905	736,651	736,651
01 020800 MANTECA-RIPON-ESCALON MUNICIPAL COURT	447,961	503,235	559,193	559,193
01 020900 TRACY MUNICIPAL COURT	410,163	503,158	642,254	642,254
01 021000 GRAND JURY	30,631	71,059	75,414	75,414
01 021100 INTEGRATED CRIMINAL JUSTICE SYSTEM		297,160	1,517,796	1,517,796
01 021200 PRE-TRIAL SERVICES		114,071	238,570	238,570
POLICE PROTECTION				
01 021600 SHERIFF-CORONER	11,459,841	12,433,785	13,298,963	13,298,963
01 021601 SHERIFF STC-TRAINING	50,596	49,650	50,538	50,538
01 021602 SHERIFF-BOATING SAFETY	362,574	428,213	460,103	460,103
01 021700 MARSHAL-STOCKTON	379,578	408,659	472,114	472,114
01 021800 MARSHAL-LODI	243,044	259,125	286,839	286,839
01 021900 MARSHAL-MANTECA-RIPON-ESCALON-TRACY	339,913	348,965	417,358	417,358
DETENTION & CORRECTION				
01 022600 SHERIFF-CUSTODY DIVISION	7,691,253	8,659,304	9,434,591	9,434,591
01 022604 GENERAL SERVICES-JAIL PLANNING	38,025			
01 022700 PROBATION-JUVENILE	2,221,761	2,055,920	2,173,326	2,173,326
01 022701 JUVENILE JUSTICE-DELINQUENCY PREV. COMM.	5,776	7,000	8,200	8,200
01 022702 PROBATION-ADULT	758,090	1,103,527	1,288,566	1,288,566
01 022708 PROBATION TRAINING PROGRAM	50,989	50,614	59,210	59,210
01 022800 JUVENILE HALL	2,208,288	2,491,535	2,788,036	2,788,036
01 022900 STATE CORRECTIONAL SCHOOLS	56,134	59,800	63,800	63,800
01 023006 PROBATION-DAY CARE CENTERS	171,244	176,214	187,803	187,803
01 023200 JUVENILE COURT WORK PROJECT	60,220	61,511	65,243	65,243
01 023300 PROBATION-SERVICES	354,699	378,776	393,933	393,933
01 023301 COUNTY JUSTICE SYSTEM ADVISORY GROUP	966	1,660	2,253	2,253
01 023303 PROBATION-JAIL SERVICE OFFICER	39,577	41,131	43,105	43,105
01 023304 PROBATION - CO-OPS	126,489	132,409	139,025	139,025
01 023305 PROBATION-P.C. 1000 DIVERSION	27,600	43,006	44,935	44,935
01 023400 PROBATION-HOME SUPERVISION	154,620	161,164	196,877	196,877
FIRE PROTECTION				
01 023500 FIRE PREVENTION	68,711	102,102	117,506	117,506
FLOOD CONTROL				
01 024100 FLOOD CHANNEL MAINTENANCE	368,563	427,517	455,276	455,276
PROTECTIVE INSPECTION				
01 024700 AGRICULTURAL COMMISSIONER	1,672,214	1,845,376	1,893,486	1,893,486

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY THE BOARD OF SUPERVISORS 1986-1987
01 024800 BUILDING INSPECTION	677,011	744,985	809,082	809,082
01 024900 SEALER OF WEIGHTS & MEASURES	327,939	366,413	381,009	381,009
OTHER PROTECTION				
01 025700 PUBLIC ADMINISTRATOR	111,985	98,448	139,820	139,820
01 025800 PLANNING	1,009,915	934,635	1,056,692	1,056,692
01 025801 COG/AIRPORT LAND USE COMMISSION	6,000	4,845	5,700	5,700
01 025811 PLANNING - CDBG - PLANNING & ADMIN	136,068			
01 025812 PLANNING - AIR QUALITY MAINTENANCE	960			
01 025900 RECORDER	474,136	707,915	518,036	518,036
01 026000 EMERGENCY SERVICES	153,171	279,204	322,833	322,833
01 026100 CENTRAL MORGUE	253,962	251,050	253,484	253,484
01 026200 ANIMAL HUMANE SERVICES	6,866	12,000	12,000	12,000
10 026300 ANIMAL CONTROL DIVISION	443,449	480,327	500,913	500,913
05 026500 FISH & GAME PROPAGATION	11,366	10,260	33,361	33,361
01 026600 HOUSING APPEALS BOARD	1,250	1,515	1,650	1,650
01 026700 LOCAL AGENCY FORMATION COMMISSION	107,301	84,888	108,120	108,120
TOTAL PUBLIC PROTECTION	46,461,985	54,656,555	61,423,693	61,423,693
PUBLIC WAYS & FACILITIES				
PUBLIC WAYS				
02 030101 PUBLIC WORKS-ADMINISTRATION	1,085,587	1,446,239	1,419,662	1,419,662
02 030103 PUBLIC WORKS-ENGINEERING	1,339,311	1,778,168	1,948,383	1,948,383
02 030104 PUBLIC WORKS-EQUIPMENT MAINTENANCE	878,503	914,637	962,846	962,846
02 030105 PUBLIC WORKS-ROAD MAINTENANCE	3,790,800	4,647,685	4,972,055	4,972,055
02 030106 PUBLIC WORKS-CONSTRUCTION	1,775,980	2,729,567	10,631,109	10,631,109
02 030108 PUBLIC WORKS-GENERAL SERVICES	173,025	126,304	149,269	149,269
01 030200 ROAD FUND SERVICES-CONTRIBUTION	812,510	766,200	223,432	223,432
13 031300 ROAD DISTRICT #1	457,877	702,535	874,167	874,167
14 031400 ROAD DISTRICT #2	47,608	74,792	528,229	528,229
15 031500 ROAD DISTRICT #3	946,590	1,522,851	2,496,429	2,496,429
16 031600 ROAD DISTRICT #4	517,530	2,069,314	1,105,102	1,105,102
17 031700 ROAD DISTRICT #5	661,402	1,121,081	1,856,099	1,856,099
TRANSPORTATION TERMINAL				
01 039100 AIRPORT CONTRIBUTION	515,544	410,373	148,417	148,417
07 039200 SPECIAL AVIATION	5,000	15,000		
TRANSPORTATION SYSTEMS				
09 039500 TRANSPORTATION COORDINATION	273,484	429,129	521,235	521,235

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
1986-1987

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY THE BOARD OF SUPERVISORS 1986-1987
TOTAL PUBLIC WAYS & FACILITIES	13,280,751	18,753,875	27,836,434	27,836,434
HEALTH & SANITATION				
HEALTH				
01 040100 MENTAL HEALTH SERVICES	11,939,829	14,649,604	15,690,706	15,690,706
01 040200 DRUG ABUSE	827,178	1,056,099	1,117,086	1,117,086
01 040400 ALCOHOLISM SERVICES	1,999,357	2,221,165	2,373,897	2,373,897
SANITATION				
01 040800 UTILITY DISTRICTS	340,522	355,558	382,527	382,527
01 040900 SOLID WASTE MANAGEMENT CONTRIBUTION	573,662	432,140		
HOSPITAL CARE				
01 047800 EMERGENCY HEALTH CARE	49,371	305,092	300,000	300,000
01 049400 HOSPITAL CARE	4,856,097	5,113,471	5,315,453	5,315,453
TOTAL HEALTH & SANITATION	20,586,016	24,133,129	25,179,669	25,179,669
PUBLIC ASSISTANCE				
ADMINISTRATION				
01 050101 PUBLIC ASSISTANCE-ADMINISTRATION	16,762,477	18,293,105	21,592,634	21,592,634
AID PROGRAMS				
01 050102 PUBLIC ASSISTANCE-AGED	119-			
01 050105 PUBLIC ASSISTANCE-DISABLED	304-			
01 050106 PUBLIC ASSISTANCE-FAMILIES DEP CHILDREN	102,282,557	111,390,516	127,771,096	127,771,096
01 050107 PUBLIC ASSISTANCE-AFDC-FOSTER CARE	5,565,819	6,609,496	7,162,900	7,162,900
01 050108 PUBLIC ASSISTANCE-AID FOR ADOPTION OF CH	232,524	273,526	389,880	389,880
01 050110 PUBLIC ASSISTANCE-GENERAL RELIEF	1,297,648	1,485,966	1,717,830	1,717,830
01 050111 PUBLIC ASSISTANCE-CRIPPLED CHILDREN	721,997	926,117	976,850	976,850
01 050113 PUBLIC ASSISTANCE-REHABILITATION EXPENSE	789	4,038	6,925	6,925
01 050118 PUBLIC ASSISTANCE-HOMEMAKER SERVICES	1,239,651	1,322,354	1,537,500	1,537,500

SCHEDULE 8A

SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY THE BOARD OF SUPERVISORS 1986-1987
01 050121 PUBLIC ASSISTANCE-ADULT SP CIRCUMSTANCES	22,806	22,722	34,300	34,300
01 050124 PUBLIC ASSISTANCE-INDOCHINESE REFUGEES	975,186	1,379,189	1,442,658	1,442,658
01 050126 PUBLIC ASSISTANCE-INDOCHINESE REFUGEE TIME EXPIRED	20,867	8,832	7,680	7,680
01 050127 PUBLIC ASSISTANCE-NEGLECTED CHILDREN GRANT	5,701-			
01 050129 PUBLIC ASSISTANCE-REFUGEE ASSISTANCE GRANT	561,472	1,103,939	884,218	884,218
01 050130 PUBLIC ASSISTANCE-RESPITE CARE GRANT	32,746			
GENERAL RELIEF				
01 053300 BURIALS	53,152	31,000	55,000	55,000
OTHER ASSISTANCE				
01 053700 COMMUNITY ACTION AGENCY	422,140	485,068	457,320	457,320
01 053703 CAA - ST. MARY'S DINING ROOM GRANT	20,040			
01 053704 CAA - CSBG SUPPLEMENTAL GRANT	13,969			
01 053706 AB2994 CHILD ABUSE PROGRAM	36,760	36,000	40,000	40,000
01 053707 AB1733 CHILD ABUSE PROGRAM	154,793	152,649	152,649	152,649
01 053708 CAA - J. T. P. A.-OLDER WORKER PROGRAM	5,917			
01 053709 COMMUNITY GARDEN PROJECT	11,119	7,355	12,954	12,954
01 053710 GOVERNMENT COMMODITIES PROGRAM	51,902	67,199	80,314	80,314
01 053900 DEPENDENT CHILDRENS HOME	1,370,369	1,640,334	1,803,800	1,803,800
01 054000 COMMUNITY SERVICES	131,386	127,962	127,962	127,962
01 054101 DEPARTMENT OF AGING	1,743,694	1,747,612	1,667,309	1,667,309
01 054107 DEPARTMENT OF AGING-TITLE V	111,193	119,675	119,675	119,675
01 054108 D.O.A.-NATIONAL COUNCIL OF AGING	380,660	388,300	388,300	388,300
01 054109 AGING-LINKAGES PROGRAM		213,488	268,494	268,494
01 054110 S J CO DEPT OF AGING-MSSP			405,124	405,124
CARE OF COURT WARDS				
01 054400 CARE OF COURT WARDS - PROBATION	43,396	57,000	62,000	62,000
01 054401 CARE OF COURT WARDS - WELFARE	18,419	25,637	27,000	27,000
01 054500 ALTERNATE CARE HOMES	46,166	65,376	115,946	115,946
VETERANS SERVICE				
01 055600 VETERANS SERVICE OFFICE	196,651	200,541	220,742	220,742
TOTAL PUBLIC ASSISTANCE	134,522,141	148,184,996	169,529,060	169,529,060

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
1986-1987

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY THE BOARD OF SUPERVISORS 1986-1987
EDUCATION				
ADMINISTRATION				
01 060100 SUPERINTENDENT OF SCHOOLS	395,537	422,191	465,952	465,952
01 060200 BOARD OF EDUCATION	19,973	24,472	34,178	34,178
01 060300 DISTRICT ORGANIZATION	206	500	800	800
LIBRARY SERVICES				
18 060900 COUNTY LIBRARY	2,061,077	2,261,717	2,385,336	2,385,336
01 060901 LIBRARY ADMINISTRATIVE SERVICES	37,482	39,457	41,885	41,885
AGRICULTURE EDUCATION				
01 061500 COOPERATIVE EXTENSION	263,693	285,880	305,857	305,857
OTHER EDUCATION				
01 062200 EDUCATION-JUVENILE HALL	16,505	20,424	24,233	24,233
TOTAL EDUCATION	2,796,673	3,054,641	3,258,241	3,258,241
RECREATION				
RECREATION				
01 070200 RECREATION	108,477	110,831		
01 070300 PARKS & RECREATION	2,120,228	2,428,571	2,643,300	2,643,300
01 070302 LITTER CONTROL PROGRAM	66,510	77,760	85,322	85,322
CULTURAL SERVICES				
01 070800 CULTURAL SERVICES	22,500	24,750	24,750	24,750
01 070900 SAN JOAQUIN COUNTY HISTORICAL SOCIETY	138,895	178,847	222,479	222,479
TOTAL RECREATION	2,456,610	2,820,759	2,975,851	2,975,851

SCHEDULE 8A
SCHEDULE OF COUNTY SPECIFIC FINANCING USES BY BUDGET UNIT BY FUNCTION AND ACTIVITY

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	ACTUAL 1984-1985	ESTIMATED 1985-1986	RECOMMENDED 1986-1987	APPROVED BY THE BOARD OF SUPERVISORS 1986-1987
CONTINGENCY RESERVE				
RESERVE				
11 106600 PROVISION FOR CONTINGENCIES			4,500,000	4,500,000
TOTAL CONTINGENCY RESERVE			4,500,000	4,500,000
GRAND TOTAL COUNTY BUDGET	255,117,333	298,798,292	354,659,401	354,659,401

POSITION BUDGET DETAIL

POSITION BUDGET DETAIL

BUDGET UNIT - 010100 - BOARD OF SUPERVISORS

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7216	CHAIRMAN, BOARD OF SUPERVISORS	$2,936.00	1	1	1	EXEMPT CLASS
7212	BOARD OF SUPERVISORS	$2,782.00	4	4	4	EXEMPT CLASS
9041	-SENIOR LEGISLATIVE ASSISTANT OR	56.25	3	3	3	CONFIDENTIAL
9040	-LEGISLATIVE ASSISTANT	53.50	2	2	2	CONFIDENTIAL
0025	LEAD BOARD SECRETARY	49.75	1	1	1	CONFIDENTIAL
0024	BOARD SECRETARY	47.75	2	2	2	CONFIDENTIAL
6815	CLERK TYPIST II	42.75	1	1	1	CONFIDENTIAL
		TOTAL	14	14	14	

BUDGET UNIT - 010200 - COUNTY ADMINISTRATOR

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7040	COUNTY ADMINISTRATOR	75.50	1	1	1	EXECUTIVE
9083	ASSISTANT COUNTY ADMINISTRATOR	70.25	1	1	1	EXECUTIVE
0336	-SENIOR DEPUTY CO. ADMIN OR	64.75	1	1	1	CONFIDENTIAL
0335	-DEPUTY COUNTY ADMINISTRATOR OR	61.75	4	4	4	CONFIDENTIAL
0332	-MANAGEMENT ANALYST III OR	60.00				CONFIDENTIAL
0331	-MANAGEMENT ANALYST II OR	57.50				CONFIDENTIAL
0330	-MANAGEMENT ANALYST I	52.00				CONFIDENTIAL
0034	ADMINISTRATIVE SECRETARY	52.25	1	1	1	CONFIDENTIAL
0035	MANAGEMENT SECRETARY	47.75	3	3	3	CONFIDENTIAL
		TOTAL	11	11	11	

BUDGET UNIT - 010305 - JTPA-TITLE II-A-DIV. EMP. TRNG.

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9042	DIR EMPL/TRAINING/PRIVATE INDUSTRY COUNCIL	65.25	1	1	1	EXECUTIVE
9043	ASST DIR EMPL/TRAINING/PRIVATE IND COUNCIL	61.75	2	2	2	SENIOR MANAGEMENT
6749	CLIENT SERVICES PROGRAM MANAGER	59.25	1	1	1	MIDDLE MANAGEMENT
6722	YOUTH PROGRAM MANAGER	59.25	1	1	1	MIDDLE MANAGEMENT
0043	EMPLOYMENT & TRAINING FISCAL OFFICER	59.00	1	1	1	MIDDLE MANAGEMENT
6780	MANAGEMENT INFORMATION CHIEF	57.50	1	1	1	MIDDLE MANAGEMENT
6730	PLANNING & EVALUATION CHIEF	56.25	1	1	1	PARA-PROF & TECH
6740	INTAKE & ASSESSMENT CHIEF	56.25	1	1	1	PARA-PROF & TECH
6741	INTAKE & ASSESSMENT SPECIALIST	52.50	6	6	6	PARA-PROF & TECH
6745	INTAKE SPECIALIST	51.00	8	8	8	PARA-PROF & TECH
6725	EDUCATION LIAISON	56.25	1	1	1	PARA-PROF & TECH
6765	BUSINESS REPRESENTATIVE	54.50	1	1	1	PARA-PROF & TECH
6770	BUSINESS INFORMATION COORDINATOR	54.50	1	1	1	PARA-PROF & TECH
0176	SYSTEMS & PROGRAMMING ANALYST I	49.25	1	1	1	PARA-PROF & TECH
6751	ON THE JOB TRAINING REPRESENTATIVE	52.50	6	6	6	PARA-PROF & TECH
0046	ACCOUNTANT-AUDITOR II	55.00	1	1	1	PARA-PROF & TECH
0045	ACCOUNTANT-AUDITOR I	51.50	3	3	3	PARA-PROF & TECH

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
1986-1987

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
6760	PLANNING & CONTRACT SPECIALIST	52.50	5	5	5	PARA-PROF & TECH
0006	ACCOUNTING TECHNICIAN I	46.25	1	1	1	OFF TECH & CLER
0031	CLERK STENOGRAPHER II	44.25	2	2	2	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	1	1	1	OFF TECH & CLER
0150	DATA ENTRY OPERATOR I	43.50	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	7	7	7	OFF TECH & CLER
		TOTAL	54	54	54	

BUDGET UNIT - 010400 - CLERK BOARD OF SUPERVISORS

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7095	CLERK OF BD OF SUPV	54.25	1	1	1	EXECUTIVE
0090	ASSISTANT CLERK OF THE BOARD	49.00	1	1	1	CONFIDENTIAL
0091	DEPUTY CLERK OF THE BOARD II	44.75	2	2	2	CONFIDENTIAL
0092	DEPUTY CLERK OF THE BOARD I	43.50	1	1	1	CONFIDENTIAL
		TOTAL	5	5	5	

BUDGET UNIT - 010500 - PUBLIC INFORMATION

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9057	PUBLIC INFORMATION OFFICER	58.75	1	1	1	SENIOR MANAGEMENT
0024	BOARD SECRETARY	47.75	1	1	1	CONFIDENTIAL
		TOTAL	2	2	2	

BUDGET UNIT - 010800 - AUDITOR-CONTROLLER

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7208	AUDITOR-CONTROLLER	68.75	1	1	1	EXEMPT CLASS
0450	ASSISTANT COUNTY AUDITOR-CONTROLLER	64.50	1	1	1	SENIOR MANAGEMENT
0048	ACCOUNTANT-AUDITOR DIVISION CHIEF	60.25	2	2	2	MIDDLE MANAGEMENT
0047	-ACCOUNTANT AUDITOR III OR	57.50	8	8	8	PARA-PROF & TECH
0046	-ACCOUNTANT AUDITOR II OR	55.00				PARA-PROF & TECH
0045	-ACCOUNTANT AUDITOR I	51.50				PARA-PROF & TECH
0015	CHIEF PAYROLL CLERK	51.75	1	1	1	CONFIDENTIAL
0007	ACCOUNTING TECHNICIAN II	49.25	2	2	2	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	3	3	3	OFF TECH & CLER
6825	ACCOUNTING TECHNICIAN I	46.25	1	1	1	CONFIDENTIAL
0175	ELECTRONIC ACCTNG MACHINE OPERATOR	44.75	2	2	2	OFF TECH & CLER
0022	CLERK TYPIST III	45.00	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	5	5	5	OFF TECH & CLER
6821	SPECIALIST CLERK	43.75	1	1	1	CONFIDENTIAL
		TOTAL	28	28	28	

BUDGET UNIT - 010900 - DATA PROCESSING

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
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POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9035	DIRECTOR OF DATA PROCESSING	67.75	1	1	1	EXECUTIVE
0170	SYSTEMS & PROGRAMMING MANAGER	63.00	1	1	1	SENIOR MANAGEMENT
0180	SYSTEMS & PROGRAMMING COORDINATOR	60.50	5	5	5	MIDDLE MANAGEMENT
0158	OPERATIONS MANAGER DATA PROCESSING	60.50	1	1	1	MIDDLE MANAGEMENT
0179	-SYSTEMS & PROGRAMMING ANALYST IV OR	58.25	10	10	10	PARA-PROF & TECH
0178	-SYSTEMS & PROGRAMMING ANALYST III OR	56.00	4	4	4	PARA-PROF & TECH
0177	-SYSTEMS & PROGRAMMING ANALYST II OR	52.75				PARA-PROF & TECH
0176	-SYSTEMS & PROGRAMMING ANALYST I	49.25	2	2	2	PARA-PROF & TECH
0194	SYSTEMS COORDINATOR	62.00	1	1	1	MIDDLE MANAGEMENT
0193	-SENIOR SYSTEMS PROGRAMMER OR	59.75	1	2 *	2 *	PARA-PROF & TECH
0192	-SYSTEMS PROGRAMMER	57.50				PARA-PROF & TECH
0198	-SENIOR OFFICE SYSTEMS ANALYST OR	56.00				PARA-PROF & TECH
0197	-OFFICE SYSTEMS ANALYST	52.75	2	2	2	
0157	DATA PROCESSING TECHNICIAN IV	55.00	1	1	1	OFF TECH & CLER
0156	DATA PROCESSING TECHNICIAN III	51.50	3	3	3	OFF TECH & CLER
0155	DATA PROCESSING TECHNICIAN II	49.25	7	8 *	8 *	OFF TECH & CLER
0022	CLERK TYPIST III	45.00	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	1	1	1	OFF TECH & CLER
0010	CLERK I	40.50	1	1	1	OFF TECH & CLER
0153	DATA ENTRY OPERATOR III	47.50	1	1	1	OFF TECH & CLER
0150	-DATA ENTRY OPERATOR I OR	43.50	4	4	4	OFF TECH & CLER
0149	-DATA ENTRY OPERATOR TRAINEE	41.50				OFF TECH & CLER
		TOTAL	47	49	49	

BUDGET UNIT - 011000 - TREASURER-TAX COLLECTOR

7268	TREASURER & TAX COLLECTOR	68.00	1	1	1	EXEMPT CLASS
9999	ASST TREASURER-TAX COLLECTOR	65.50		1 *		SENIOR MANAGEMENT
9999	INVESTMENT OFFICER	69.75		1 *	1 *	SENIOR MANAGEMENT
9084	ASSISTANT TREASURER	60.25	1	*	*	SENIOR MANAGEMENT
9085	ASSISTANT TAX COLLECTOR	60.50	1	*	1	SENIOR MANAGEMENT
0045	ACCOUNTANT AUDITOR I	51.50	1	1	1	PARA-PROF & TECH
0182	DEPUTY TAX COLLECTOR	51.00	1	1	1	OFF TECH & CLER
0022	CLERK TYPIST III	45.00	1	1	1	OFF TECH & CLER
0007	ACCOUNTING TECHNICIAN II	49.25	2	2	2	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	3	3	3	OFF TECH & CLER
9999	TREASURY TELLER SUPERVISOR	51.50		1 *		OFF TECH & CLER
0190	TREASURY TELLER	47.00	2	2	3 *	OFF TECH & CLER
0175	ELECTRONIC ACCTNG MACHINE OPERATOR	44.75	1	1	1	OFF TECH & CLER
0004	SENIOR CLERK	49.25	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	10	12 *	10	OFF TECH & CLER
		TOTAL	26	29	27	

BUDGET UNIT - 011100 - ASSESSOR

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
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POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
6760	PLANNING & CONTRACT SPECIALIST	52.50	5	5	5	PARA-PROF & TECH
0006	ACCOUNTING TECHNICIAN I	46.25	1	1	1	OFF TECH & CLER
0031	CLERK STENOGRAPHER II	44.25	2	2	2	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	1	1	1	OFF TECH & CLER
0150	DATA ENTRY OPERATOR I	43.50	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	7	7	7	OFF TECH & CLER
		TOTAL	54	54	54	

BUDGET UNIT - 010400 - CLERK BOARD OF SUPERVISORS

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7095	CLERK OF BD OF SUPV	54.25	1	1	1	EXECUTIVE
0090	ASSISTANT CLERK OF THE BOARD	49.00	1	1	1	CONFIDENTIAL
0091	DEPUTY CLERK OF THE BOARD II	44.75	2	2	2	CONFIDENTIAL
0092	DEPUTY CLERK OF THE BOARD I	43.50	1	1	1	CONFIDENTIAL
		TOTAL	5	5	5	

BUDGET UNIT - 010500 - PUBLIC INFORMATION

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9057	PUBLIC INFORMATION OFFICER	58.75	1	1	1	SENIOR MANAGEMENT
0024	BOARD SECRETARY	47.75	1	1	1	CONFIDENTIAL
		TOTAL	2	2	2	

BUDGET UNIT - 010800 - AUDITOR-CONTROLLER

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7208	AUDITOR-CONTROLLER	68.75	1	1	1	EXEMPT CLASS
0450	ASSISTANT COUNTY AUDITOR-CONTROLLER	64.50	1	1	1	SENIOR MANAGEMENT
0048	ACCOUNTANT-AUDITOR DIVISION CHIEF	60.25	2	2	2	MIDDLE MANAGEMENT
0047	-ACCOUNTANT AUDITOR III OR	57.50	8	8	8	PARA-PROF & TECH
0046	-ACCOUNTANT AUDITOR II OR	55.00				PARA-PROF & TECH
0045	-ACCOUNTANT AUDITOR I	51.50				PARA-PROF & TECH
0015	CHIEF PAYROLL CLERK	51.75	1	1	1	CONFIDENTIAL
0007	ACCOUNTING TECHNICIAN II	49.25	2	2	2	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	3	3	3	OFF TECH & CLER
6825	ACCOUNTING TECHNICIAN I	46.25	1	1	1	CONFIDENTIAL
0175	ELECTRONIC ACCTNG MACHINE OPERATOR	44.75	2	2	2	OFF TECH & CLER
0022	CLERK TYPIST III	45.00	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	5	5	5	OFF TECH & CLER
6821	SPECIALIST CLERK	43.75	1	1	1	CONFIDENTIAL
		TOTAL	28	28	28	

BUDGET UNIT - 010900 - DATA PROCESSING

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9035	DIRECTOR OF DATA PROCESSING	67.75	1	1	1	EXECUTIVE
0170	SYSTEMS & PROGRAMMING MANAGER	63.00	1	1	1	SENIOR MANAGEMENT
0180	SYSTEMS & PROGRAMMING COORDINATOR	60.50	5	5	5	MIDDLE MANAGEMENT
0158	OPERATIONS MANAGER DATA PROCESSING	60.50	1	1	1	MIDDLE MANAGEMENT
0179	-SYSTEMS & PROGRAMMING ANALYST IV OR	58.25	10	10	10	PARA-PROF & TECH
0178	-SYSTEMS & PROGRAMMING ANALYST III OR	56.00	4	4	4	PARA-PROF & TECH
0177	-SYSTEMS & PROGRAMMING ANALYST II OR	52.75				PARA-PROF & TECH
0176	-SYSTEMS & PROGRAMMING ANALYST I	49.25	2	2	2	PARA-PROF & TECH
0194	SYSTEMS COORDINATOR	62.00	1	1	1	MIDDLE MANAGEMENT
0193	-SENIOR SYSTEMS PROGRAMMER OR	59.75	1	2 *	2 *	PARA-PROF & TECH
0192	-SYSTEMS PROGRAMMER	57.50				PARA-PROF & TECH
0198	-SENIOR OFFICE SYSTEMS ANALYST OR	56.00				PARA-PROF & TECH
0197	-OFFICE SYSTEMS ANALYST	52.75	2	2	2	
0157	DATA PROCESSING TECHNICIAN IV	55.00	1	1	1	OFF TECH & CLER
0156	DATA PROCESSING TECHNICIAN III	51.50	3	3	3	OFF TECH & CLER
0155	DATA PROCESSING TECHNICIAN II	49.25	7	8 *	8 *	OFF TECH & CLER
0022	CLERK TYPIST III	45.00	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	1	1	1	OFF TECH & CLER
0010	CLERK I	40.50	1	1	1	OFF TECH & CLER
0153	DATA ENTRY OPERATOR III	47.50	1	1	1	OFF TECH & CLER
0150	-DATA ENTRY OPERATOR I OR	43.50	4	4	4	OFF TECH & CLER
0149	-DATA ENTRY OPERATOR TRAINEE	41.50				OFF TECH & CLER
		TOTAL	47	49	49	

BUDGET UNIT - 011000 - TREASURER-TAX COLLECTOR

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7268	TREASURER & TAX COLLECTOR	68.00	1	1	1	EXEMPT CLASS
9999	ASST TREASURER-TAX COLLECTOR	65.50		1 *		SENIOR MANAGEMENT
9999	INVESTMENT OFFICER	69.75		1 *	1 *	SENIOR MANAGEMENT
9084	ASSISTANT TREASURER	60.25	1	*	*	SENIOR MANAGEMENT
9085	ASSISTANT TAX COLLECTOR	60.50	1	*	1	SENIOR MANAGEMENT
0045	ACCOUNTANT AUDITOR I	51.50	1	1	1	PARA-PROF & TECH
0182	DEPUTY TAX COLLECTOR	51.00	1	1	1	OFF TECH & CLER
0022	CLERK TYPIST III	45.00	1	1	1	OFF TECH & CLER
0007	ACCOUNTING TECHNICIAN II	49.25	2	2	2	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	3	3	3	OFF TECH & CLER
9999	TREASURY TELLER SUPERVISOR	51.50		1 *		OFF TECH & CLER
0190	TREASURY TELLER	47.00	2	2	3 *	OFF TECH & CLER
0175	ELECTRONIC ACCTNG MACHINE OPERATOR	44.75	1	1	1	OFF TECH & CLER
0004	SENIOR CLERK	49.25	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	10	12 *	10	OFF TECH & CLER
		TOTAL	26	29	27	

BUDGET UNIT - 011100 - ASSESSOR

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7240	ASSESSOR	68.50	1	1	1	EXEMPT CLASS
9087	ASSISTANT ASSESSOR	64.50	1	1	1	SENIOR MANAGEMENT
0427	CHIEF OF VALUATION	61.75	1	1	1	MIDDLE MANAGEMENT
0431	PRINCIPAL APPRAISER	59.75	2	2	2	MIDDLE MANAGEMENT
0437	AUDITOR-APPRAISER IV	58.75	1	1	1	PARA-PROF & TECH
0435	AUDITOR APPRAISER III	57.50	1	1	1	PARA-PROF & TECH
0434	-AUDITOR APPRAISER II OR	55.50	4	4	4	PARA-PROF & TECH
0433	-AUDITOR APPRAISER I	52.00	4	4	4	PARA-PROF & TECH
0430	APPRAISER IV	58.75	3	3	3	PARA-PROF & TECH
0420	APPRAISER III	56.25	8	8	8	PARA-PROF & TECH
0410	-APPRAISER II OR	54.25	13	13	13	PARA-PROF & TECH
0400	-APPRAISER I	50.75	6	6	6	PARA-PROF & TECH
0428	ASSESSOR'S CHIEF OF ADMINISTRATION	61.75	1	1	1	MIDDLE MANAGEMENT
2204	CHIEF CADASTRAL DRAFTSMAN	54.75	1	1	1	PARA-PROF & TECH
2203	SENIOR CADASTRAL DRAFTSMAN	52.50	1	1	1	PARA-PROF & TECH
2202	-CADASTRAL DRAFTSMAN II OR	50.25	3	3	3	PARA-PROF & TECH
2201	-CADASTRAL DRAFTSMAN I	47.00				PARA-PROF & TECH
0004	SENIOR CLERK	49.25	1	1	1	OFF TECH & CLER
0032	CLERK STENOGRAPHER III	47.25	1	1	1	OFF TECH & CLER
0003	LEAD CLERK	46.25	4	4	4	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	17	17	17	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	8	8	8	OFF TECH & CLER
0011	CLERK II	42.50	1	1	1	OFF TECH & CLER
0152	DATA ENTRY OPERATOR II	45.50	1	1	1	OFF TECH & CLER
0150	DATA ENTRY OPERATOR I	43.50	1	1	1	OFF TECH & CLER
		TOTAL	85	85	85	

BUDGET UNIT - 011200 - PURCHASING

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9038	PURCHASING AGENT	64.00	1	1	1	SENIOP MANAGEMENT
0113	DEPUTY PURCHASING AGENT	56.00	5	5	5	MIDDLE MANAGEMENT
0114	PURCHASING ASSISTANT	52.00	1	1	1	PARA-PROF & TECH
0003	LEAD CLERK	46.25	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	2	2	2	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	4	4	4	OFF TECH & CLER
		TOTAL	14	14	14	

BUDGET UNIT - 011600 - COLLECTIONS DIVISION

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9036	COLLECTOR	61.25	1	1	1	EXECUTIVE
0554	COLLECTIONS DEPUTY	52.50	1	1	1	MIDDLE MANAGEMENT
0007	ACCOUNTING TECHNICIAN II	49.25	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	2	2	2	OFF TECH & CLER
0082	COLLECTIONS CLERK III	47.50	2	2	2	OFF TECH & CLER

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0081	COLLECTIONS CLERK II	45.25	8	8	8	OFF TECH & CLER
1040	CIVIL PROCESS SERVER	47.00	1	1	1	SAF, INVEST & CUST
0003	LEAD CLERK	46.25	1	1	1	OFF TECH & CLER
0150	DATA ENTRY OPERATOR I	43.50	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	5	5	5	OFF TECH & CLER
0031	CLERK STENOGRAPHER II	44.25	1	1	1	OFF TECH & CLER
		TOTAL	24	24	24	
BUDGET UNIT - 011800 - COUNTY COUNSEL						
7050	COUNTY COUNSEL	75.00	1	1	1	EXECUTIVE
3280	CHIEF LITIGATION DEPUTY	68.75	1	1	1	SENIOR MANAGEMENT
9092	CHIEF DEPUTY COUNTY COUNSEL	68.75	2	2	2	SENIOR MANAGEMENT
3278	-DEPUTY COUNTY COUNSEL IV OR	66.75	7	7	7	CONFIDENTIAL
3277	-DEPUTY COUNTY COUNSEL III OR	63.75	1	1	1	CONFIDENTIAL
3276	-DEPUTY COUNTY COUNSEL II OR 1 STEP RG.	59.75				CONFIDENTIAL
3275	-DEPUTY COUNTY COUNSEL I OR 1 STEP RG.	55.75				CONFIDENTIAL
6859	-LAW CLERK 1 STEP RG	47.25				CONFIDENTIAL
6810	SECRETARY	49.75	1	1	1	CONFIDENTIAL
6808	SENIOR LEGAL STENOGRAPHER	49.00	1	1	1	CONFIDENTIAL
6807	-LEGAL STENOGRAPHER OR	47.75	2	2	2	CONFIDENTIAL
6805	-CLERK STENOGRAPHER II	44.25				CONFIDENTIAL
6817	LEGAL TYPIST	45.00	1	1	1	OFF TECH & CLER
		TOTAL	17	17	17	
BUDGET UNIT - 012400 - PERSONNEL						
7310	CIVIL SERVICE COMMISSIONERS PER MTG	$25.00	5	5	5	
9003	MANAGER OF PERSONNEL & EMPLOYEE RELATIONS	68.50	1	1	1	EXECUTIVE
9002	DEPUTY MANAGER OF PERSONNEL	61.75	2	2	2	SENIOR MANAGEMENT
0306	-PERSONNEL ANALYST III OR	60.00	1	1	1	CONFIDENTIAL
0305	-PERSONNEL ANALYST II OR	57.00	2	2	2	CONFIDENTIAL
0300	-PERSONNEL ANALYST I	52.25	1	1	1	CONFIDENTIAL
0309	-AFFIRMATIVE ACTION OFFICER III OR	60.00	2	2	2	CONFIDENTIAL
0308	-AFFIRMATIVE ACTION OFFICER II OR	57.00				CONFIDENTIAL
0307	-AFFIRMATIVE ACTION OFFICER I	51.50				CONFIDENTIAL
0315	COUNTY SAFETY & RISK MANAGER	61.75	1	1	1	CONFIDENTIAL
0316	ASSISTANT SAFETY OFFICER	54.75	1	1	1	CONFIDENTIAL
6851	ADMINISTRATIVE ASSISTANT II	56.25	1	1	1	CONFIDENTIAL
6805	CLERK STENOGRAPHER II	44.25	1	1	1	CONFIDENTIAL
6821	SPECIALIST CLERK	43.75	5	5	5	CONFIDENTIAL
6815	CLERK TYPIST II	42.75	4	4	4	CONFIDENTIAL
		TOTAL	27	27	27	

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
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POSITION BUDGET DETAIL

BUDGET UNIT - 013000 - REGISTRAR OF VOTERS

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9006	REGISTRAR OF VOTERS	66.75	1	1	1	EXECUTIVE
0087	SENIOR ELECTIONS TECHNICIAN	47.75	3	3	3	OFF TECH & CLER
0086	ELECTIONS TECHNICIAN II	43.75	1	1	1	OFF TECH & CLER
0085	ELECTIONS TECHNICIAN I	42.75	3	4 *	4 *	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	1	1	1	OFF TECH & CLER
0105	STOREKEEPER I	48.50	1	1	1	TRADES, LABOR & INST
9999	ASST REGISTRAR VOTERS	61.75	1	1	1	SENIOR MANAGEMENT
		TOTAL	11	12	12	

BUDGET UNIT - 013500 - COMMUNICATIONS

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0350	COMMUNICATIONS OFFICER	61.75	1	1	1	SENIOR MANAGEMENT
		TOTAL	1	1	1	

BUDGET UNIT - 014200 - GOVERNMENT BUILDINGS

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9039	DIRECTOR OF GOVERNMENT BUILDINGS	64.00	1	1	1	SENIOR MANAGEMENT
9081	ASST. DIRECTOR OF GOVERNMENT BUILDINGS	60.25	2	2	2	SENIOR MANAGEMENT
9032	COUNTY PROJECTS INSPECTOR	59.50	1	1	1	MIDDLE MANAGEMENT
4311	HOSPITAL PLANT MANAGER	59.00	1	1	1	MIDDLE MANAGEMENT
4308	ASST. MAINTENANCE & CONSTRUCTION SUPT.	57.50	5	5	5	TRADES, LABOR & INST
4160	OFFICE BUILDING ENGINEER	56.00	4	4	4	TRADES, LABOR & INST
4155	STATIONARY ENGINEER	51.50	9	9	9	TRADES, LABOR & INST
4320	ELECTRICIAN	55.50	4	4	4	TRADES, LABOR & INST
4307	CABINET SHOP LEAD WORKER	56.50	1	1	1	TRADES, LABOR & INST
4306	CRAFTS MAINTENANCE WORKER	54.50	41	45 *	45 *	TRADES, LABOR & INST
6868	MANAGEMENT ANALYST I	52.00	1	1	1	PARA-PROF & TECH
4304	BUILDING MAINTENANCE WORKER	49.50	10	11 *	11 *	TRADES, LABOR & INST
0105	STOREKEEPER I	48.50	1	1	1	TRADES, LABOR & INST
4079	SENIOR HOUSEKEEPER	46.75	1	1	1	TRADES, LABOR & INST
4100	SECURITY WORKER	43.25	4	4	4	TRADES, LABOR & INST
0006	ACCOUNTING TECHNICIAN I	46.25	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	1	1	1	OFF TECH & CLER
		TOTAL	[illegible]8	93	93	

BUDGET UNIT - 016000 - SURVEYOR

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7065	SURVEYOR	$100.00	1	1	1	
2060	-ASSOCIATE CIVIL ENGINEER OR	61.25	1	1	1	MIDDLE MANAGEMENT

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
2050	-ASSISTANT CIVIL ENGINEER OR	58.00				PROFESSIONAL
2030	-JUNIOR CIVIL ENGINEER	54.50				PROFESSIONAL
2080	DEPUTY COUNTY SURVEYOR	60.50	1	1	1	MIDDLE MANAGEMENT
2025	CIVIL ENGINEERING ASSISTANT I	54.50	2	2	2	PROFESSIONAL
2020	SENIOR ENGINEERING AIDE	50.75	1	1	1	PARA-PROF & TECH
2010	ENGINEERING AIDE	47.25	1	1	1	PARA-PROF & TECH
		TOTAL	7	7	7	

BUDGET UNIT - 016200 - EMPLOYEE BENEFITS - ADMINISTRATION

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7330	RETIREMENT BOARD PER MTG	$200.00	5	5	5	
0049	RETIREMENT OFFICER	56.25	1	1	1	CONFIDENTIAL
0038	RETIREMENT CLERK	49.25	1	2 *	2 *	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	1	1	1	OFF TECH & CLER
		TOTAL	8	9	9	

BUDGET UNIT - 016800 - CENTRAL SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0112	MANAGER OF CENTRAL SERVICES	57.00	1	1	1	MIDDLE MANAGEMENT
0105	STOREKEEPER I	48.50	1	1	1	TRADES, LABOR & INST
0144	LEAD MAIL CLERK	46.50	1	1	1	OFF TECH & CLER
0142	OFFSET EQUIPMENT OPERATOR II	46.50	1	1	1	OFF TECH & CLER
0140	OFFSET EQUIPMENT OPERATOR I	43.75	3	3	3	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	1	1	1	OFF TECH & CLER
9999	MAIL CLERK	42.50	2	2	2	OFF TECH & CLER
		TOTAL	10	10	10	

BUDGET UNIT - 017000 - GENERAL SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9037	DIRECTOR OF GENERAL SERVICES	66.25	1	1	1	EXECUTIVE
0058	GENERAL SERVICES ADMINISTRATIVE OFFICER	60.00	1	1	1	MIDDLE MANAGEMENT
0033	SECRETARY	49.75	1	1	1	OFF TECH & CLER
		TOTAL	3	3	3	

BUDGET UNIT - 020100 - COUNTY CLERK

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7224	COUNTY CLERK	63.75	1	1	1	EXEMPT CLASS
9086	ASSISTANT COUNTY CLERK	59.75	1	1	1	SENIOR MANAGEMENT
0732	CHIEF LEGAL CLERK	51.50	1	1	1	MIDDLE MANAGEMENT
0743	LEAD LEGAL PROCESS CLERK	49.00	1	1	1	OFF TECH & CLER

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
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POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0741	LEGAL PROCESS CLERK II	47.00	7	7	7	OFF TECH & CLER
0740	LEGAL PROCESS CLERK I	43.75	1	1	1	OFF TECH & CLER
0731	LEAD LEGAL CLERK	44.75	3	3	3	OFF TECH & CLER
0730	LEGAL CLERK	42.75	11	11	11	OFF TECH & CLER
0032	CLERK STENOGRAPHER III	47.25	1	1	1	OFF TECH & CLER
0020	CLERK TYPIST I	40.75	1	1	1	OFF TECH & CLER
0010	CLERK I	40.50	4	4	4	OFF TECH & CLER
0130	TELEPHONE OPERATOR	42.75	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75		1 *		OFF TECH & CLER
		TOTAL	34	35	34	

BUDGET UNIT - 020200 - DISTRICT ATTORNEY

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7228	DISTRICT ATTORNEY	72.50	1	1	1	EXEMPT CLASS
9089	CHIEF DEP. DISTRICT ATTORNEY - LEGAL DIV.	68.75	1	1	1	SENIOR MANAGEMENT
3244	-DEPUTY DISTRICT ATTORNEY IV OR	66.75	26	26	26	PROFESSIONAL
3243	-DEPUTY DISTRICT ATTORNEY III OR	63.75	5	5	5	PROFESSIONAL
3242	-DEPUTY DISTRICT ATTORNEY II OR 1 STEP	59.75	4	4	4	PROFESSIONAL
3241	-DEPUTY DISTRICT ATTORNEY I OR 1 STEP	55.75	7	7	7	PROFESSIONAL
3241	-DEPUTY DISTRICT ATTORNEY I - UNFUNDED	55.75	2	2	2	PROFESSIONAL
3205	-LAW CLERK 1 STEP	47.25				PARA-PROF & TECH
3241	-DEPUTY DISTRICT ATTORNEY I OR 1 STEP	55.75		4 *		PROFESSIONAL
3205	-LAW CLERK 1 STEP	47.25		1 *		PARA-PROF & TECH
3201	PROSECUTOR'S ASSISTANT	50.00	1	1	1	PARA-PROF & TECH
3320	CHIEF DISTRICT ATTORNEY INVESTIGATOR	62.75	1	1	1	MIDDLE MANAGEMENT
3317	DISTRICT ATTORNEY INVESTIGATOR III	60.75	1	1	1	SAF, INVEST & CUST
3315	DISTRICT ATTORNEY INVESTIGATOR II	59.00	10	10	10	SAF, INVEST & CUST
3307	D A INVESTIGATIVE ASSISTANT(UNFUNDED)	49.00	1	1	1	TRADES, LABOR & INST
6870	MANAGEMENT ANALYST III	60.00	1	1	1	MIDDLE MANAGEMENT
0037	DISTRICT ATTORNEY ADMINISTRATIVE AIDE	49.75	1	1	1	OFF TECH & CLER
0033	SECRETARY	49.75	1	1	1	OFF TECH & CLER
0027	-LEGAL STENOGRAPHER OR	47.75	5	5	5	OFF TECH & CLER
0031	-STENOGRAPHER II	44.25				OFF TECH & CLER
0023	LEGAL TYPIST	45.00	9	10 *	10 *	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	1	1	1	OFF TECH & CLER
0011	CLERK II	42.50	2	2	2	OFF TECH & CLER
0010	CLERK I	40.50	1	1	1	OFF TECH & CLER
		TOTAL	82	88	83	

BUDGET UNIT - 020202 - DISTRICT ATTORNEY-SUBVENTION PROGRAM

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
3244	-DEPUTY DISTRICT ATTORNEY IV OR	66.75	3	3	3	PROFESSIONAL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
3243	-DEPUTY DISTRICT ATTORNEY III OR	63.75				PROFESSIONAL
3242	-DEPUTY DISTRICT ATTORNEY II OR 1 STEP RG	59.75				PROFESSIONAL
3241	-DEPUTY DISTRICT ATTORNEY I OR 1 STEP R	55.75				PROFESSIONAL
3205	-LAW CLERK 1 STEP RG	47.25				PARA-PROF & TECH
3315	DISTRICT ATTORNEY INVESTIGATOR II	59.00	1	1	1	SAF, INVEST & CUST
0027	LEGAL STENOGRAPHER	47.75	1	1	1	OFF TECH & CLER
0023	LEGAL TYPIST	45.00	2	2	2	OFF TECH & CLER
	TOTAL		7	7	7	

BUDGET UNIT - 020300 - DISTRICT ATTORNEY-FAMILY SUPPORT

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0248	FAMILY SUPPORT ADMINISTRATOR	61.00	1	1	1	MIDDLE MANAGEMENT
3244	-DEPUTY DISTRICT ATTORNEY IV OR	66.75	3	3	3	PROFESSIONAL
3243	-DEPUTY DISTRICT ATTORNEY III OR	63.75				PROFESSIONAL
3242	-DEPUTY DISTRICT ATTORNEY II OR 1STEP RANG	59.75				PROFESSIONAL
3241	-DEPUTY DISTRICT ATTORNEY I OR 1STEP RANGE	55.75				PROFESSIONAL
3205	-LAW CLERK 1 STEP RANGE	47.25				PARA-PROF & TECH
3305	FAMILY SUPPORT FIELD OFFICER	57.00	1	1	1	SAF, INVEST & CUST
0247	SENIOR FAMILY SUPPORT OFFICER	51.50	1	1	1	PARA-PROF & TECH
0246	FAMILY SUPPORT OFFICER III	50.25	2	2	2	PARA-PROF & TECH
0245	-FAMILY SUPPORT OFFICER II OR	49.00	16	16	16	PARA-PROF & TECH
0244	-FAMILY SUPPORT OFFICER I	45.50				PARA-PROF & TECH
0004	SENIOR CLERK	49.25	1	1	1	OFF TECH & CLER
0007	ACCOUNTING TECHNICIAN II	49.25	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	1	1	1	OFF TECH & CLER
0027	-LEGAL STENOGRAPHER OR	47.75	1	1	1	OFF TECH & CLER
0031	-CLERK STENOGRAPHER II	44.25				OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	5	5	5	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	13	13	13	OFF TECH & CLER
0020	CLERK TYPIST I	40.75	2	2	2	OFF TECH & CLER
0010	CLERK I	40.50	1	1	1	OFF TECH & CLER
	TOTAL		49	49	49	

BUDGET UNIT - 020400 - PUBLIC DEFENDER

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7113	PUBLIC DEFENDER	71.25	1	1	1	EXECUTIVE
9082	ASSISTANT PUBLIC DEFENDER	68.75	1	1	1	SENIOR MANAGEMENT
3258	-DEPUTY PUBLIC DEFENDER IV OR	66.75	19	19	19	PROFESSIONAL
3257	-DEPUTY PUBLIC DEFENDEP III OR	63.75	3	3	3	PROFESSIONAL
3256	-DEPUTY PUBLIC DEFENDER II OR 1 STEP R	59.75	2	2	2	PROFESSIONAL
3255	-DEPUTY PUBLIC DEFENDER I OR 1 STEP R	55.75	5	5	5	PROFESSIONAL
3205	-LAW CLERK 1 STEP R	47.25				PARA-PROF & TECH
3255	-DEPUTY PUBLIC DEFENDER I(UNFUNDED)	55.75			2 *	PROFESSIONAL
3256	-DEPUTY PUBLIC DEFENDER II OR 1 STEP R	59.75		5 *		PROFESSIONAL

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CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
3255	-DEPUTY PUBLIC DEFENDER I OR 1 STEP R	55.75		3 *		PROFESSIONAL
3345	CHIEF PUBLIC DEFENDER INVESTIGATOR	60.00	1	1	1	MIDDLE MANAGEMENT
3343	PUBLIC DEFENDER INVESTIGATOR II	58.75	2	2	2	SAF, INVEST & CUST
3340	PUBLIC DEFENDER INVESTIGATOR I	57.50	5	8 *	7 *	SAF, INVEST & CUST
0055	ADMINISTRATIVE ASSISTANT I	53.50	1	1	1	PARA-PROF & TECH
0027	-LEGAL STENOGRAPHER OR	47.75	5	5	5	OFF TECH & CLER
0031	-CLERK STENOGRAPHER II	44.25	1	1	1	OFF TECH & CLER
0023	LEGAL TYPIST	45.00	6	6	6	OFF TECH & CLER
0137	-MICROGRAPHIC TECHNICIAN II OR	44.25				OFF TECH & CLER
0136	-MICROGRAPHIC TECHNICIAN I	43.25		1 *		OFF TECH & CLER
0010	CLERK I	40.50		1 *	1 *	OFF TECH & CLER
		TOTAL	52	65	57	

BUDGET UNIT - 020402 - PUBLIC DEFENDER-SUBVENTION PROGRAM

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
3258	-DEPUTY PUBLIC DEFENDER IV OR	66.75	3	3	3	PROFESSIONAL
3257	-DEPUTY PUBLIC DEFENDER III OR	63.75				PROFESSIONAL
3256	-DEPUTY PUBLIC DEFENDER II OR 1 STEP R	59.75				PROFESSIONAL
3255	-DEPUTY PUBLIC DEFENDER I OR 1 STEP RG	55.75				PROFESSIONAL
3205	-LAW CLERK 1 STEP RG	47.25				PARA-PROF & TECH
3340	PUBLIC DEFENDER INVESTIGATOR I	57.50	1	1	1	SAF, INVEST & CUST
0027	-LEGAL STENOGRAPHER OR	47.75	1	1	1	OFF TECH & CLER
0031	-CLERK STENOGRAPHER II	44.25				OFF TECH & CLER
		TOTAL	5	5	5	

BUDGET UNIT - 020500 - SUPERIOR COURTS

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7264	SUPERIOR COURT JUDGE	$6,427.41	11	11	11	EXEMPT CLASS
9052	SAN JOAQUIN COUNTY COURT ADMINISTRATOR	64.50	1	1	1	EXECUTIVE
9051	ATTORNEY IV - SUPERIOR COURT	66.75	1	1	1	PROFESSIONAL
9049	ATTORNEY II - SUPERIOR COURT	59.75	1	1	1	PROFESSIONAL
9010	FAMILY CONCILIATION COURT COUNSELOR	58.75	1	1	1	PROFESSIONAL
0780	FAMILY COURT MEDIATOR	56.75	3	4 *	4 *	SAF, INVEST & CUST
0771	MASTER CALENDAR CLERK	54.00	1	1	1	MIDDLE MANAGEMENT
0768	DEPUTY ARBITRATION CLERK	51.00	1	1	1	PARA-PROF & TECH
0767	LEAD SUPERIOR COURT CLERK	51.75	1	1	1	OFF TECH & CLER
0770	SUPERIOR COURT CLERK	50.00	12	13 *	12	OFF TECH & CLER
9015	SECRETARY - SUPERIOR COURT	49.75	1	1	1	OFF TECH & CLER
9025	CONSERVATORSHIP/PROBATE CLERK	47.75	1	1	1	OFF TECH & CLER
9021	LEGAL STENOGRAPHER - SUPERIOR COURT	47.75	3	3	3	OFF TECH & CLER
9017	LAW LIBRARIAN-SUPERIOR COURT	46.50	1	1	1	PARA-PROF & TECH
0152	DATA ENTRY OPERATOR II	45.50	1	1	1	OFF TECH & CLER
0730	LEGAL CLERK	42.75	5	5	5	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75		1 *	1 *	OFF TECH & CLER
		TOTAL	45	48	47	

POSITION BUDGET DETAIL

BUDGET UNIT - 020504 - SUPERIOR COURT-CONSERVATORSHIP INVSTGTN

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9013	INVESTIGATOR - SUPERIOR COURT	59.75	1	1	1	PROFESSIONAL
0023	LEGAL TYPIST	45.00		1 *		OFF TECH & CLER
0021	CLERK TYPIST II	42.75			1 *	OFF TECH & CLER
		TOTAL	1	2	2	

BUDGET UNIT - 020600 - STOCKTON MUNICIPAL COURT

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7244	MUNICIPAL COURT JUDGE	$5,869.66	7	7	7	EXEMPT CLASS
9007	COMMISSIONER	$4,695.99	1	1	1	PROFESSIONAL
7100	CLERK ADMINISTRATOR	63.75	1	1	1	EXECUTIVE
0077	CALENDAR COORDINATOR	50.50	1	1	1	MIDDLE MANAGEMENT
0079	MUNICIPAL COURT COORDINATOR	50.50	4	4	4	MIDDLE MANAGEMENT
0073	MUNICIPAL COURTROOM CLERK	50.00	11	13 *	13 *	OFF TECH & CLER
0072	DEPUTY CLERK III	46.75	2	2	2	OFF TECH & CLER
0027	LEGAL STENOGRAPHER	47.75	1	1	1	OFF TECH & CLER
0027	LEGAL STENOGRAPHER (.50)	47.75	1	1	1	OFF TECH & CLER
0071	DEPUTY CLERK II	44.75	7	8 *	8 *	OFF TECH & CLER
0070	DEPUTY CLERK I	42.75	26	31 *	31 *	OFF TECH & CLER
		TOTAL	62	70	70	

BUDGET UNIT - 020700 - LODI MUNICIPAL COURT

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7244	MUNICIPAL COURT JUDGE	$5,869.66	2	2	2	EXEMPT CLASS
7101	MUNICIPAL COURT CLERK - LODI	55.50	1	1	1	EXECUTIVE
0073	MUNICIPAL COURTROOM CLERK	50.00	1	1	1	OFF TECH & CLER
0072	DEPUTY CLERK III	46.75	2	2	2	OFF TECH & CLER
0071	DEPUTY CLERK II	44.75	4	4	4	OFF TECH & CLER
0070	DEPUTY CLERK I	42.75	5	5	5	OFF TECH & CLER
		TOTAL	15	15	15	

BUDGET UNIT - 020800 - MANTECA-RIPON-ESCALON MUNICIPAL COURT

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7244	MUNICIPAL COURT JUDGE	$5,869.66	1	1	1	EXEMPT CLASS
7103	MUNI COURT CLERK M-R-E-T .50	52.75	1	1	1	EXECUTIVE
0074	CHIEF DEPUTY CLERK M-R-E-T	54.50	1	1	1	SENIOR MANAGEMENT
0072	DEPUTY CLERK III	46.75	1	1	1	OFF TECH & CLER
0071	DEPUTY CLERK II	44.75	3	3	3	OFF TECH & CLER
0070	DEPUTY CLERK I	42.75	7	7	7	OFF TECH & CLER
		TOTAL	14	14	14	

POSITION BUDGET DETAIL

BUDGET UNIT - 020900 - TRACY MUNICIPAL COURT

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7244	MUNICIPAL COURT JUDGE	$5,869.66	1	1	1	EXEMPT CLASS
9008	TRAFFIC TRIAL COMMISSIONER	$4,402.25	1	1	1	PROFESSIONAL
7103	MUNI COURT CLERK M-R-E-T .50	52.75	1	1	1	EXECUTIVE
0074	CHIEF DEPUTY CLERK M-R-E-T	54.50	1	1	1	SENIOR MANAGEMENT
0072	DEPUTY CLERK III	46.75	1	1	1	OFF TECH & CLER
0071	DEPUTY CLERK II	44.75	3	3	3	OFF TECH & CLER
0070	DEPUTY CLERK I	42.75	3	6 *	6 *	OFF TECH & CLER
		TOTAL	11	14	14	

BUDGET UNIT - 021200 - PRE-TRIAL SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9048	PRETRIAL RELEASE PROGRAM MANAGER	60.00	1	1	1	MIDDLE MANAGEMENT
0027	LEGAL STENOGRAPHER (.50)	47.75	1	1	1	OFF TECH & CLER
		TOTAL	2	2	2	

BUDGET UNIT - 021600 - SHERIFF-CORONER

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7252	SHERIFF-CORONER	72.75	1	1	1	EXEMPT CLASS
9091	UNDERSHERIFF	68.00	1	1	1	SENIOR MANAGEMENT
9090	ASSISTANT SHERIFF CORONER	66.50	1	1	1	SENIOR MANAGEMENT
3536	SHERIFF DIVISION CHIEF	63.25	1	1	1	SHERIFF, MANAGEMENT
3530	LIEUTENANT	60.25	16	16	16	SHERIFF, MANAGEMENT
3520	SERGEANT	58.50	30	30	30	SHRF. NON-MANAGEMENT
3515	-DEPUTY SHERIFF II OR	55.50	152	152	152	SHRF. NON-MANAGEMENT
3510	-DEPUTY SHERIFF I	53.50	12	12	12	SHRF. NON-MANAGEMENT
3510	-DEPUTY SHERIFF I - UNFUNDED	53.50	6	6	6	SHRF. NON-MANAGEMENT
3510	-DEPUTY SHERIFF I	53.50		1 *		SHRF. NON-MANAGEMENT
1037	EVIDENCE TECHNICIAN	51.25	6	6	6	SAF, INVEST & CUST
1040	CIVIL PROCESS SERVER	47.00	2	2	2	SAF, INVEST & CUST
3495	CADET	44.25	1	1	1	SAF, INVEST & CUST
0060	MANAGEMENT SERVICES ADMINISTRATOR	61.75	1	1	1	MIDDLE MANAGEMENT
6868	MANAGEMENT ANALYST I	52.00	1	1	1	PARA-PROF & TECH
0007	ACCOUNTING TECHNICIAN II	49.25	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	1	1	1	OFF TECH & CLER
0033	SECRETARY	49.75	1	1	1	OFF TECH & CLER
0032	CLERK STENOGRAPHER III	47.25	1	1	1	OFF TECH & CLER
0031	CLERK STENOGRAPHER II	44.25	2	2	2	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	3	3	3	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	21	21	21	OFF TECH & CLER
0133	COMMUNICATIONS DISPATCHER III	49.75	6	6	6	OFF TECH & CLER
0132	-COMMUNICATIONS DISPATCHER II OR	48.75	9	9	9	OFF TECH & CLER

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0131	-COMMUNICATIONS DISPATCHER I	46.75	6	6	6	OFF TECH & CLER
9999	CRIME PREVENTION SPECIALIST	49.00		1 *		PARA-PROF & TECH
9999	CLERK TYPIST I	40.75		1 *		OFF TECH & CLER
0011	CLERK II	42.50	4	4	4	OFF TECH & CLER
		TOTAL	286	289	286	
BUDGET UNIT - 021602 - SHERIFF-BOATING SAFETY						
3520	SERGEANT	58.50	1	1	1	SHRF. NON-MANAGEMENT
3515	-DEPUTY SHERIFF II OR	55.50	6	6	6	SHRF. NON-MANAGEMENT
3510	-DEPUTY SHERIFF I	53.50				SHRF. NON-MANAGEMENT
		TOTAL	7	7	7	
BUDGET UNIT - 021700 - MARSHAL-STOCKTON						
7236	MARSHAL - STKN	60.50	1	1	1	EXEMPT CLASS
3110	SENIOR DEPUTY MARSHAL	56.75	1	1	1	SAF, INVEST & CUST
3105	DEPUTY MARSHAL	54.50	9	9	9	SAF, INVEST & CUST
		TOTAL	11	11	11	
BUDGET UNIT - 021800 - MARSHAL-LODI						
7237	MARSHAL - LODI	60.25	1	1	1	EXEMPT CLASS
3105	DEPUTY MARSHAL	54.50	4	4	4	SAF, INVEST & CUST
0021	CLERK TYPIST II	42.75	1	1	1	OFF TECH & CLER
0020	CLERK TYPIST I	40.75	1	1	1	OFF TECH & CLER
		TOTAL	7	7	7	
BUDGET UNIT - 021900 - MARSHAL-MANTECA-RIPON-ESCALON-TRACY						
7235	MARSHAL M-R-E-T	60.25	1	1	1	EXEMPT CLASS
3110	SENIOR DEPUTY MARSHAL	56.75	1	1	1	SAF, INVEST & CUST
3105	DEPUTY MARSHAL	54.50	6	8 *	6	SAF, INVEST & CUST
0021	CLERK TYPIST II	42.75	2	2	2	OFF TECH & CLER
0011	CLERK II	42.50		1 *		OFF TECH & CLER
		TOTAL	10	13	10	

BUDGET UNIT - 022600 - SHERIFF-CUSTODY DIVISION

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CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
3536	SHERIFFS DIVISION CHIEF	63.25	1	1	1	SHERIFF, MANAGEMENT
3530	LIEUTENANT	60.25	4	4	4	SHERIFF, MANAGEMENT
3520	SERGEANT	58.50	15	15	15	SHRF. NON-MANAGEMENT
3515	-DEPUTY SHERIFF II OR	55.50	43	43	43	SHRF. NON-MANAGEMENT
3510	-DEPUTY SHERIFF I	53.50	1	1	1	SHRF. NON-MANAGEMENT
3506	-CUSTODIAL OFFICER II OR	51.50	28	28	28	SAF, INVEST & CUST
3505	CUSTODIAL OFFICER I	49.75	45	47 *	47 *	SAF, INVEST & CUST
0007	ACCOUNTING TECHNICIAN II	49.25	1	1	1	OFF TECH & CLER
0031	CLERK STENOGRAPHER II	44.25	1	1	1	OFF TECH & CLER
0003	LEAD CLERK	46.25	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	17	18 *	18 *	OFF TECH & CLER
4080	EXECUTIVE HOUSEKEEPER	55.75	1	1	1	MIDDLE MANAGEMENT
4040	FOOD SERVICE ADMINISTRATOR	58.75	1	1	1	MIDDLE MANAGEMENT
4035	FOOD SERVICE MANAGER	52.75	1	1	1	TRADES, LABOR & INST
4030	ASSISTANT FOOD SERV MANAGER	49.00	3	3	3	TRADES, LABOR & INST
4014	COOK II	45.00	3	3	3	TRADES, LABOR & INST
0105	STOREKEEPER I	48.50	1	1	1	TRADES, LABOR & INST
		TOTAL	167	170	170	
BUDGET UNIT - 022700 - PROBATION-JUVENILE						
7056	COUNTY PROBATION OFFICER	70.75	1	1	1	EXECUTIVE
3465	ASSISTANT COUNTY PROBATION OFFICER	65.00	1	1	1	SENIOR MANAGEMENT
3462	PROBATION DIVISION CHIEF	62.00	2	2	2	MIDDLE MANAGEMENT
3460	PROBATION OFFICER IV	59.75	1	1	1	MIDDLE MANAGEMENT
3455	PROBATION OFFICER III	56.75	7	7	7	SAF, INVEST & CUST
3453	-PROBATION OFFICER II OR	54.75	20	20	20	SAF, INVEST & CUST
3450	-PROBATION OFFICER I	51.50	2	2	2	SAF, INVEST & CUST
3400	JUVENILE COURT SERVICES ASSISTANT	47.00	2	2	2	SAF, INVEST & CUST
0033	SECRETARY	49.75	1	1	1	OFF TECH & CLER
0004	SENIOR CLERK	49.25	1	1	1	OFF TECH & CLER
0003	LEAD CLERK	46.25	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	8	8	8	OFF TECH & CLER
		TOTAL	47	47	47	
BUDGET UNIT - 022701 - JUVENILE JUSTICE-DELINQUENCY PREV. COMM.						
7380	JUVENILE JUSTICE COMMISSION PER MTG.	$25.00	12	12	12	
		TOTAL	12	12	12	
BUDGET UNIT - 022702 - PROBATION-ADULT						

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
3462	PROBATION DIVISION CHIEF	62.00	1	1	1	MIDDLE MANAGEMENT
3455	PROBATION OFFICER III	56.75	4	4	4	SAF, INVEST & CUST
3453	-PROBATION OFFICER II OR	54.75	13	13	13	SAF, INVEST & CUST
3450	-PROBATION OFFICER I	51.50	2	3 *	2	SAF, INVEST & CUST
3450	-PROBATION OFFICER I(UNFUNDED)	51.50			1 *	SAF, INVEST & CUST
0022	CLERK TYPIST III	45.00	1	1	1	OFF TECH & CLER
0003	LEAD CLERK	46.25	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	1	1	1	OFF TECH & CLER
0130	TELEPHONE OPERATOR	42.75	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	13	13	13	OFF TECH & CLER
		TOTAL	38	39	39	

BUDGET UNIT - 022800 - JUVENILE HALL

3462	PPOBATION DIVISION CHIEF	62.00	1	1	1	MIDDLE MANAGEMENT
3420	ASSISTANT SUPERINTENDENT-JUVENILE HALL	57.25	1	1	1	MIDDLE MANAGEMENT
3443	GRP. COUNS. III-PETER. JUV. HALL	54.25	4	4	4	SAF, INVEST & CUST
3442	GRP. COUNS. II-PETER. JUV. HALL	52.00	14	14	14	SAF, INVEST & CUST
3441	-GRP. COUNS. I-PETER. JUV. HALL OR	50.25	22	22	22	SAF, INVEST & CUST
3440	-GRP. COUNS. ASST.-PETER. JUV. HALL	47.00	5	5	5	SAF, INVEST & CUST
3407	LEAD TRANSPORTATION WORKER	48.25	1	1	1	SAF, INVEST & CUST
3405	TRANSPORTATION WORKER	47.25	2	2	2	SAF, INVEST & CUST
4030	ASSISTANT FOOD SERV MANAGER	49.00	1	1	1	TRADES, LABOR & INST
4015	COOK III	46.00	2	2	2	TRADES, LABOR & INST
4010	COOK I	44.00	2	2	2	TRADES, LABOR & INST
4004	FOOD SERVICE WORKER I	41.00	1	1	1	TRADES, LABOR & INST
4061	LAUNDRY ASSISTANT	44.00	1	1	1	TRADES, LABOR & INST
0007	ACCOUNTING TECHNICIAN II	49.25	1	1	1	OFF TECH & CLER
0022	CLERK TYPIST III	45.00	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	6	6	6	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	1	1	1	OFF TECH & CLER
		TOTAL	66	66	66	

BUDGET UNIT - 023006 - PROBATION-DAY CARE CENTERS

3455	PROBATION OFFICER III	56.75	2	2	2	SAF, INVEST & CUST
		TOTAL	2	2	2	

BUDGET UNIT - 023200 - JUVENILE COURT WORK PROJECT

3443	GRP. COUNS. III-PETER. JUV. HALL	54.25	1	1	1	SAF, INVEST & CUST
		TOTAL	1	1	1	

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CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
BUDGET UNIT - 023300 - PROBATION-SERVICES						
3462	PROBATION DIVISION CHIEF	62.00	1	1	1	MIDDLE MANAGEMENT
0022	CLERK TYPIST III	45.00	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	5	5	5	OFF TECH & CLER
0130	TELEPHONE OPERATOR	42.75	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	1	1	1	OFF TECH & CLER
		TOTAL	9	9	9	
BUDGET UNIT - 023303 - PROBATION-JAIL SERVICE OFFICER						
3455	PROBATION OFFICER III	56.75	1	1	1	SAF, INVEST & CUST
		TOTAL	1	1	1	
BUDGET UNIT - 023304 - PROBATION - CO-OPS						
3455	PROBATION OFFICER III	56.75	3	3	3	SAF, INVEST & CUST
		TOTAL	3	3	3	
BUDGET UNIT - 023400 - PROBATION-HOME SUPERVISION						
3441	-GRP. COUNS. I-PETER. JUV. HALL OR	50.25	4	4	4	SAF, INVEST & CUST
3440	-GRP. COUNS. ASST.-PETER. JUV. HALL	47.00				SAF, INVEST & CUST
		TOTAL	4	4	4	
BUDGET UNIT - 023500 - FIRE PREVENTION						
7090	FIRE WARDEN	56.75	1	1	1	EXECUTIVE
3546	ASSISTANT FIRE WARDEN	52.25	1	2 *	1	MIDDLE MANAGEMENT
		TOTAL	2	3	2	
BUDGET UNIT - 024100 - FLOOD CHANNEL MAINTENANCE						
4227	EQUIPMENT OPERATOR FOREMAN	55.00	1	1	1	TRADES, LABOR & INST
4225	EQUIPMENT OPERATOR II	53.50	3	3	3	TRADES, LABOR & INST
4191	HIGHWAY MAINTENANCE WORKER	49.50	8	8	8	TRADES, LABOR & INST
		TOTAL	12	12	12	

BUDGET UNIT - 024700 - AGRICULTURAL COMMISSIONER

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7020	AGRICULTURAL COMMISSIONER/SEALER	67.25	1	1	1	EXECUTIVE
5072	ASST. AGR COMMISSIONER	60.25	1	1	1	SENIOR MANAGEMENT
5070	DEPUTY AGRICULTURAL COMMISSIONER	57.00	5	5	5	MIDDLE MANAGEMENT
5069	-SENIOR AGRICULTURAL INSPECTOR OR	54.50	13	13	13	PROFESSIONAL
5066	-AGRICULTURAL INSPECTOR II OR	52.50				PROFESSIONAL
5065	-AGRICULTURAL INSPECTOR I	50.50	3	3	3	PROFESSIONAL
5060	ECONOMIC ENTOMOLOGIST	57.25	1	1	1	MIDDLE MANAGEMENT
5057	PLANT NEMATOLOGIST	54.50	1	1	1	PROFESSIONAL
4193	PEST ABATEMENT FOREMAN	53.75	1	1	1	TRADES, LABOR & INST
5046	-PEST ABATEMENT OPERATOR II OR	49.50	5	5	5	TRADES, LABOR & INST
5045	-PEST ABATEMENT OPERATOR I	47.00				TRADES, LABOR & INST
5040	AGRICULTURAL PEST SURVEYOR	48.50	2	2	2	PARA-PROF & TECH
4325	MECHANIC I	52.25	1	1	1	TRADES, LABOR & INST
0007	ACCOUNTING TECHNICIAN II	49.25	1	1	1	OFF TECH & CLER
0022	CLERK TYPIST III	45.00	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	2	2	2	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	4	4	4	OFF TECH & CLER
		TOTAL	42	42	42	

BUDGET UNIT - 024800 - BUILDING INSPECTION

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9093	DEPUTY DIRECTOR OF BUILDING INSPECTION	60.25	1	1	1	SENIOR MANAGEMENT
3021	SENIOR PLAN CHECKER	59.50	1	1	1	PROFESSIONAL
3020	PLAN CHECKER	54.50	1	1	1	PROFESSIONAL
3011	SENIOR BUILDING INSPECTOR	58.50	3	3	3	TRADES, LABOR & INST
3010	BUILDING INSPECTOR	55.50	6	6	5 *	TRADES, LABOR & INST
2302	-PLANNING TECHNICIAN OR	51.75	1	1	1	PARA-PROF & TECH
2300	-PLANNING TECHNICIAN TRAINEE	49.50				PARA-PROF & TECH
3007	BUILDING TECHNICIAN	51.75	1	1	1	TRADES, LABOR & INST
0003	LEAD CLERK	46.25	1	1	1	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	1	3 *	2 *	OFF TECH & CLER
		TOTAL	18	20	18	

BUDGET UNIT - 024900 - SEALER OF WEIGHTS & MEASURES

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9096	DEPUTY SEALER OF WEIGHTS & MEASURES	56.75	1	1	1	SENIOR MANAGEMENT
3055	SENIOR WEIGHTS & MEASURES INSPECTOR	53.25	2	2	2	PARA-PROF & TECH
3050	-WEIGHTS & MEASURES INSPECTOR OR	51.25	5	5	5	PARA-PROF & TECH
3048	-WEIGHTS & MEASURES TRAINEE	48.75				PARA-PROF & TECH

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0021	CLERK TYPIST II	42.75	1	1	1	OFF TECH & CLER
		TOTAL	9	9	9	

BUDGET UNIT - 025700 - PUBLIC ADMINISTRATOR

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7238	PUBLIC ADMINISTRATOR	54.00	1	1	1	EXEMPT CLASS
9070	DEPUTY PUBLIC ADMINISTRATOR	47.75	1	1	1	SENIOR MANAGEMENT
0110	PROPERTY CONTROL CLERK	46.00	1	1	1	TRADES, LABOR & INST
0009	PUBLIC ADMINISTRATOR'S AIDE	44.75	1	2 *	1	OFF TECH & CLER
0009	PUBLIC ADMINISTRATOR'S AIDE(.625)	44.75			1 *	OFF TECH & CLER
		TOTAL	4	5	5	

BUDGET UNIT - 025800 - PLANNING

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7320	PLANNING COMMISSIONERS PER MTG	$75.00	7	7	7	
7030	DIRECTOR OF PLANNING & BUILDING INSPECTION	67.25	1	1	1	EXECUTIVE
9078	DEPUTY DIRECTOR OF PLANNING	62.00	1	1	1	SENIOR MANAGEMENT
2330	SENIOR PLANNER	59.25	2	3 *	3 *	PROFESSIONAL
2320	-ASSOCIATE PLANNER OR	55.75	6	6	6	PROFESSIONAL
2310	-ASSISTANT PLANNER	52.25	3	2 *	2 *	PROFESSIONAL
2306	GRAPHIC ARTIST	54.25	1	1	1	PARA-PROF & TECH
2303	SENIOR PLANNING TECHNICIAN	53.75	1	1	1	PARA-PROF & TECH
2303	SENIOR PLANNING TECNICIAN	53.75		1 *		PARA-PROF & TECH
2302	-PLANNING TECHNICIAN OR	51.75	3	3	3	PARA-PROF & TECH
2300	-PLANNING TECHNICIAN TRAINEE	49.50				PARA-PROF & TECH
3005	ABANDONED VEHICLE INSPECTOR	48.00	1	1	1	TRADES, LABOR & INST
0033	SECRETARY	49.75	1	1	1	OFF TECH & CLER
0032	CLERK STENOGRAPHER III	47.25	1	1	1	OFF TECH & CLER
0031	CLERK STENOGRAPHER II	44.25	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	3	4 *	3	OFF TECH & CLER
		TOTAL	32	34	32	

BUDGET UNIT - 025900 - RECORDER

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7248	RECORDER	63.00	1	1	1	EXEMPT CLASS
0525	ASSISTANT RECORDER	57.25	1	1	1	SENIOR MANAGEMENT
0040	SENIOR RECORDABLE DOCUMENTS EXAMINER	48.00	1	1	1	OFF TECH & CLER
0041	RECORDABLE DOCUMENTS EXAMINER	45.25	1	1	1	OFF TECH & CLER
0003	LEAD CLERK	46.25	1	1	1	OFF TECH & CLER
0011	CLERK II	42.50	2	2	2	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	1	1	1	OFF TECH & CLER
0150	DATA ENTRY OPERATOR I	43.50	5	5	5	OFF TECH & CLER

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0138	MICROGRAPHIC TECHNICIAN III	46.25	1	1	1	OFF TECH & CLER
0137	MICROGRAPHIC TECHNICIAN II	44.25	1	1	1	OFF TECH & CLER
0136	MICROGRAPHIC TECHNICIAN I	43.25	1	1	1	OFF TECH & CLER
		TOTAL	16	16	16	

BUDGET UNIT - 026000 - EMERGENCY SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0500	COORDINATOR OF EMERGENCY SERVICES	58.25	1	1	1	EXECUTIVE
0502	EMERGENCY SERVICES OPERATIONS OFFICER	51.50	1	1	1	PARA-PROF & TECH
0033	SECRETARY	49.75	1	1	1	OFF TECH & CLER
		TOTAL	3	3	3	

BUDGET UNIT - 026300 - ANIMAL CONTROL DIVISION

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
3610	ANIMAL CONTROL OFFICER	52.50	1	1	1	MIDDLE MANAGEMENT
3605	DEPUTY ANIMAL CONTROL OFFICER	48.00	6	6	6	SAF, INVEST & CUST
3603	TRAPPER	48.00	1	1	1	SAF, INVEST & CUST
0021	CLERK TYPIST II	42.75	2	2	2	OFF TECH & CLER
		TOTAL	10	10	10	

BUDGET UNIT - 026600 - HOUSING APPEALS BOARD

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7360	BOARD OF HOUSING APPEALS PER MTG	$25.00	5	5	5	
		TOTAL	5	5	5	

BUDGET UNIT - 030101 - PUBLIC WORKS-ADMINISTRATION

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7080	DIRECTOR OF PUBLIC WORKS	71.75	1	1	1	EXECUTIVE
9088	DEPUTY DIRECTOR - PUBLIC WORKS	67.25	2	2	2	SENIOR MANAGEMENT
0060	MANAGEMENT SERVICES ADMINISTRATOR	61.75	1	1	1	MIDDLE MANAGEMENT
0059	DEPARTMENTAL FISCAL OFFICER	59.00	1	1	1	MIDDLE MANAGEMENT
0164	SYSTEMS & PROCEDURES ANALYST II	58.00	1	1	1	PARA-PROF & TECH
0046	ACCOUNTANT-AUDITOR II	55.00	1	1	1	PARA-PROF & TECH
0006	ACCOUNTING TECHNICIAN I	46.25	1	1	1	OFF TECH & CLER
0036	PUBLIC WORKS ADMINISTRATIVE AIDF	49.75	1	1	1	OFF TECH & CLER
0033	SECRETARY	49.75	1	1	1	OFF TECH & CLER
0031	CLERK STENOGRAPHER II	44.25	1	1	1	OFF TECH & CLER
0003	LEAD CLERK	46.25	1	1	1	OFF TECH & CLER
0017	PUBLIC WORKS RECORDS TECHNICIAN	43.75	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	5	5	5	OFF TECH & CLER

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CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0021	CLERK TYPIST II	42.75	4	4	4	OFF TECH & CLER
0011	CLERK II	42.50	1	1	1	OFF TECH & CLER
		TOTAL	23	23	23	

BUDGET UNIT - 030103 - PUBLIC WORKS-ENGINEERING

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
2070	SENIOR CIVIL ENGINEER	64.25	4	4	4	MIDDLE MANAGEMENT
2060	-ASSOCIATE CIVIL ENGINEER OR	61.25	4	4	4	MIDDLE MANAGEMENT
2050	-ASSISTANT CIVIL ENGINEER OR	58.00	3	3	3	PROFESSIONAL
2030	-JUNIOR CIVIL ENGINEER	54.50	4	4	4	PROFESSIONAL
2029	ASST. CIVIL ENGR.-FLOOD CONTROL	58.00	1	1	1	PROFESSIONAL
2169	ASSISTANT TRAFFIC ENGINEER	58.00	2	2	2	PROFESSIONAL
2063	CHIEF PROJECT INSPECTOR	59.75	1	1	1	MIDDLE MANAGEMENT
2026	CIVIL ENGINEERING ASSISTANT II	58.00	3	3	3	PROFESSIONAL
2025	CIVIL ENGINEERING ASSISTANT I	54.50	8	8	8	PROFESSIONAL
2020	SENIOR ENGINEERING AIDE	50.75	8	8	8	PARA-PROF & TECH
2010	ENGINEERING AIDE	47.25	2	2	2	PARA-PROF & TECH
		TOTAL	40	40	40	

BUDGET UNIT - 030104 - PUBLIC WORKS-EQUIPMENT MAINTENANCE

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0107	STOREKEEPER II	51.00	1	1	1	TRADES, LABOR & INST
0105	STOREKEEPER I	48.50	2	2	2	TRADES, LABOR & INST
4328	EQUIPMENT MAINTENANCE FOREMAN	55.00	1	1	1	TRADES, LABOR & INST
4326	MECHANIC II	54.00	7	7	7	TRADES, LABOR & INST
4335	WELDER	54.00	1	1	1	TRADES, LABOR & INST
		TOTAL	12	12	12	

BUDGET UNIT - 030105 - PUBLIC WORKS-ROAD MAINTENANCE

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
4254	MAINTENANCE SUPERINTENDENT	60.25	1	1	1	MIDDLE MANAGEMENT
4255	CHANNEL MAINTENANCE SUPERINTENDENT	59.50	1	1	1	MIDDLE MANAGEMENT
4250	GENERAL FOREMAN	57.50	4	4	4	MIDDLE MANAGEMENT
4237	MAINTENANCE OFFICE FOREMAN	54.75	1	1	1	TRADES, LABOR & INST
4227	EQUIPMENT OPERATOR FOREMAN	55.00	2	2	2	TRADES, LABOR & INST
4235	TREE CREW FOREMAN	53.50	1	1	1	TRADES, LABOR & INST
4233	TREE CREW WORKER	50.50	2	2	2	TRADES, LABOR & INST
4231	BRIDGE MAINTENANCE FOREMAN	55.00	1	1	1	TRADES, LABOR & INST
4230	BRIDGE MAINTENANCE WORKER	53.00	5	5	5	TRADES, LABOR & INST
4225	EQUIPMENT OPERATOR II	53.50	12	12	12	TRADES, LABOR & INST
4220	EQUIPMENT OPERATOR I	51.50	14	14	14	TRADES, LABOR & INST
4191	HIGHWAY MAINTENANCE WORKER	49.50	23	27 *	27 *	TRADES, LABOR & INST

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
4185	MAINTENANCE WORKER	47.00	19	16 *	16 *	TRADES, LABOR & INST
4207	EQUIPMENT SERVICE WORKER III	49.50	2	2	2	TRADES, LABOR & INST
4205	EQUIPMENT SERVICE WORKER I	46.00	4	4	4	TRADES, LABOR & INST
4340	TRAFFIC FOREMAN	54.25	1	1	1	TRADES, LABOR & INST
4345	TRAFFIC STRIPING MAN	53.50	1	1	1	TRADES, LABOR & INST
4253	TRAFFIC MAINTENANCE WORKER	49.50	9	8 *	8 *	TRADES, LABOR & INST
4200	BRIDGE TENDER	49.50	3	3	3	TRADES, LABOR & INST
0105	STOREKEEPER I	48.50	1	1	1	TRADES, LABOR & INST
0135	RADIO COMMUNICATION CLERK	45.75	1	1	1	OFF TECH & CLER
0011	CLERK II	42.50	1	1	1	OFF TECH & CLER
		TOTAL	109	109	109	

BUDGET UNIT - 030108 - PUBLIC WORKS-GENERAL SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
6870	-MANAGEMENT ANALYST III OR	60.00	1	1	1	MIDDLE MANAGEMENT
6869	-MANAGEMENT ANALYST II OR	57.50				PARA-PROF & TECH
6868	-MANAGEMENT ANALYST I	52.00				PARA-PROF & TECH
2105	SENIOR REAL PROPERTY AGENT	58.75	1	1	1	MIDDLE MANAGEMENT
2103	ASSOCIATE REAL PROPERTY AGENT	56.75	1	1	1	PARA-PROF & TECH
6808	SENIOR LEGAL STENOGRAPHER	49.00	1	1	1	CONFIDENTIAL
0002	SPECIALIST CLERK	43.50	1	1	1	OFF TECH & CLER
		TOTAL	5	5	5	

BUDGET UNIT - 040100 - MENTAL HEALTH SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9055	ASSOC. DIR - HLTH CARE SERV. MENTAL HLTH.	67.00	1	1	1	EXECUTIVE
9027	PROGRAM CHIEF - MENTAL HEALTH	65.00	1	1	1	SENIOR MANAGEMENT
0260	DEPUTY FINANCE DIRECTOR - HCS	62.75	1	1	1	SENIOR MANAGEMENT
9056	PUBLIC GUARDIAN-CONSERVATOR	60.75	1	1	1	MIDDLE MANAGEMENT
1539	MENTAL HEALTH COURT LIAISON	56.25	1	1	1	PARA-PROF & TECH
7415	PSYCHIATRIST I	70.25	1	1	1	PROFESSIONAL
1625	MENTAL HEALTH SERVICES COORDINATOR	62.75	3	3	3	MIDDLE MANAGEMENT
1560	ASSISTANT DIRECTOR PHARMACY SERVICES	60.25	1	1	1	PROFESSIONAL
1550	PHARMACISTS .50 & .75	59.75	2	2	2	PROFESSIONAL
1620	CHIEF CLINICAL PSYCHOLOGIST	63.50	2	2	2	PROFESSIONAL
1610	-CLINICAL PSYCHOLOGIST II OR	61.50	2	2	2	PROFESSIONAL
1600	-CLINICAL PSYCHOLOGIST I	60.25	1	1	1	PROFESSIONAL
1528	CHIEF CLINICAL SOC WORKER	60.00	3	3	3	MIDDLE MANAGEMENT
1526	CLINICAL SOC WORKER III	59.00	2	3 *	3 *	PROFESSIONAL
1525	-CLINICAL SOCIAL WORKER II OR	56.75	22	22	22	PROFESSIONAL
1520	-CLINICAL SOCIAL WORKER I	54.75	2	2	2	PROFESSIONAL
1517	MENTAL HEALTH THERAPIST	54.75	1	1	1	PROFESSIONAL
1511	-COMMUNITY SERVICES SOCIAL WORKER II OR	56.75	2	2	2	PROFESSIONAL
1510	-COMMUNITY SERVICES SOCIAL WORKER I	54.75	1	1	1	PROFESSIONAL

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CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
1505	DEPUTY PUBLIC GUARDIAN	53.00	2	2	2	PARA-PROF & TECH
6534	-SENIOR SOCIAL WORKER OR	52.00	1	1	1	PARA-PROF & TECH
6531	-SOCIAL WORKER	49.00	1	1	1	PARA-PROF & TECH
1699	MENTAL HEALTH SERVICES FACILITY MGR.	61.50	1	1	1	MIDDLE MANAGEMENT
1535	-MENTAL HEALTH SPECIALIST II, OR	49.25	10	10	10	PARA-PROF & TECH
1534	-MENTAL HEALTH SPECIALIST I	48.25	4	4	4	PARA-PROF & TECH
1537	CARE PROVIDER TRAINER	53.75	1	1	1	PARA-PROF & TECH
1305	OCCUPATIONAL THERAPIST I	54.00	1	1	1	PROFESSIONAL
1341	REHABILITATION THERAPIST II	52.50	2	2	2	PARA-PROF & TECH
1340	REHABILITATION THERAPIST I	50.50	4	4	4	PARA-PROF & TECH
1350	DAY TREATMENT PROGRAM DIRECTOR	56.25	1	1	1	MIDDLE MANAGEMENT
6707	ACTIVITY CENTER PROGRAM DIRECTOR	57.25	1	1	1	MIDDLE MANAGEMENT
6705	LEAD TEACHER - COUNSELOR	53.25	1	1	1	PARA-PROF & TECH
6702	TEACHER-COUNSELOR II	52.25	12	12	12	PARA-PROF & TECH
6700	TEACHER-COUNSELOR I	50.50		2 *	2 *	PARA-PROF & TECH
0164	SYSTEMS & PROCEDURES ANALYST II	58.00	1	1	1	PARA-PROF & TECH
0162	JUNIOR SYSTEMS & PROCEDURES ANALYST	50.50	1	1	1	PARA-PROF & TECH
0056	-ADMINISTRATIVE ASSISTANT II	56.25	1	1	1	PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I, OR	53.50	3	3	3	PARA-PROF & TECH
0054	-JUNIOR ADMINISTRATIVE ASSISTANT	51.50				PARA-PROF & TECH
0053	MENTAL HEALTH ADMINISTRATIVE AIDE	51.50	1	1	1	PARA-PROF & TECH
1407	MEDICAL RECORDS TECHNICIAN II	49.00	1	1	1	OFF TECH & CLER
0152	DATA ENTRY OPERATOR II	45.50	1	1	1	OFF TECH & CLER
0150	DATA ENTRY OPERATOR I	43.50	1	1	1	OFF TECH & CLER
0004	SENIOR CLERK	49.25	1	1	1	OFF TECH & CLER
0032	CLERK STENOGRAPHER III	47.25	1	1	1	OFF TECH & CLER
0031	CLERK STENOGRAPHER II	44.25	2	2	2	OFF TECH & CLER
0047	-ACCOUNTANT AUDITOR III	57.50				PARA-PROF & TECH
0046	-ACCOUNTANT AUDITOR II	55.00				PARA-PROF & TECH
0045	-ACCOUNTANT AUDITOR I	51.50		1 *	1 *	PARA-PROF & TECH
0007	ACCOUNTING TECHNICIAN II	49.25	3	3	3	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	3	3	3	OFF TECH & CLER
0022	CLERK TYPIST III	45.00	2	2	2	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	23	25 *	25 *	OFF TECH & CLER
0011	CLERK II	42.50	3	3	3	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	8	9 *	9 *	OFF TECH & CLER
0003	LEAD CLERK	46.25	3	3	3	OFF TECH & CLER
9095	OFFICE OCCUPATIONS CLERK	40.50	1	1	1	OFF TECH & CLER
1057	MENTAL HEALTH CHARGE NURSE	57.50	2	2	2	PROFESSIONAL
1048	CHIEF PSYCHIATRIC TECHNICIAN	52.50	3	3	3	PARA-PROF & TECH
1056	-SENIOR MENTAL HEALTH NURSE OR	55.25	1	1	1	PROFESSIONAL
1055	-MENTAL HEALTH NURSE II OR 1 STEP RG.	53.50				PROFESSIONAL
1054	-MENTAL HEALTH NURSE I OR 1 STEP RG.	53.25	2	2	2	PROFESSIONAL
1047	-SENIOR PSYCHIATRIC TECHNICIAN OR	50.75	9	9	9	PARA-PROF & TECH
1046	-PSYCHIATRIC TECHNICIAN OR	49.25	17	17	17	PARA-PROF & TECH
1051	-LICENSED VOCATIONAL NURSE OR	47.25	3	3	3	PARA-PROF & TECH
1050	-NURSING ASSISTANT OR	42.75				PARA-PROF & TECH
1044	-NURSING ASSISTANT TRAINEE	41.25				PARA-PROF & TECH

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
1070	HEAD NURSE	59.25	2	2	2	MIDDLE MANAGEMENT
1062	SENIOR STAFF NURSE	55.25		1 *	1 *	PROFESSIONAL
1100	NURSE PRACTITIONER	60.25		1 *	1 *	PROFESSIONAL
0100	STOCK CLERK II	46.00	1	1	1	TRADES, LABOR & INST
4076	HOUSEKEEPING SERVICE WORKER	42.75	4	4	4	TRADES, LABOR & INST
4015	COOK III	46.00	1	1	1	TRADES, LABOR & INST
4306	CRAFTS MAINTENANCE WORKER	54.50	1	1	1	TRADES, LABOR & INST
		TOTAL	198	207	207	

BUDGET UNIT - 040200 - DRUG ABUSE

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
1694	SUBSTANCE ABUSE PROGRAM COORDINATOR	60.25	1	1	1	MIDDLE MANAGEMENT
0055	-ADMINISTRATIVE ASSISTANT I, OR	53.50	1	1	1	PARA-PROF & TECH
0054	-JUNIOR ADMINISTRATIVE ASSISTANT	51.50				PARA-PROF & TECH
0021	CLERK TYPIST II	42.75	3	4 *	4 *	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	1	1	1	OFF TECH & CLER
1100	NURSE PRACTITIONER	60.25	1	1	1	PROFESSIONAL
1056	-SENIOR MENTAL HEALTH NURSE OR	55.25	2	2	2	PROFESSIONAL
1055	-MENTAL HEALTH NURSE II OR 1 STEP RG.	53.50				PROFESSIONAL
1054	-MENTAL HEALTH NURSE I OR 1 STEP RG.	53.25				PROFESSIONAL
1051	-LICENSED VOCATIONAL NURSE OR	47.25	1	1	1	PARA-PROF & TECH
1050	-NURSING ASSISTANT OR	42.75				PARA-PROF & TECH
1044	-NURSING ASSISTANT TRAINEE	41.25	1	1	1	PARA-PROF & TECH
4076	HOUSEKEEPING SERVICE WORKER	42.75	1	1	1	TRADES, LABOR & INST
		TOTAL	12	13	13	

BUDGET UNIT - 040400 - ALCOHOLISM SERVICES

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9059	DEP DIR SUBSTANCE ABUSE/CUSTODIAL HLTH SVC	62.75	1	1	1	SENIOR MANAGEMENT
1610	CLINICAL PSYCHOLOGIST II	61.50	1	1	1	PROFESSIONAL
1526	CLINICAL SOCIAL WORKER III	59.00	1	1	1	PROFESSIONAL
1693	ASST. SUBSTANCE ABUSE COORDINATOR	56.25	1	1	1	PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I, OR	53.50				PARA-PROF & TECH
0054	-JUNIOR ADMINISTRATIVE ASSISTANT	51.50	1	1	1	PARA-PROF & TECH
1535	-MENTAL HEALTH SPECIALIST II, OR	49.25	1	1	1	PARA-PROF & TECH
1534	-MENTAL HEALTH SPECIALIST I	48.25				PARA-PROF & TECH
0003	LEAD CLERK	46.25	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	5	5	5	OFF TECH & CLER
4076	HOUSEKEEPING SERVICE WORKER	42.75	1	1	1	TRADES, LABOR & INST
		TOTAL	13	13	13	

BUDGET UNIT - 040800 - UTILITY DISTRICTS

COUNTY OF SAN JOAQUIN PROPOSED BUDGET
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POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
4405	UTILITY DISTRICT SUPERINTENDENT	60.25	1	1	1	MIDDLE MANAGEMENT
4402	UTILITY DISTRICT FOREMAN	55.00	1	1	1	TRADES, LABOR & INST
4400	UTILITY DISTRICT LABORATORY TECHNICIAN	51.50	1	1	1	TRADES, LABOR & INST
4401	UTILITY DISTRICT MAINTENANCE WORKER	50.50	7	7	7	TRADES, LABOR & INST
		TOTAL	10	10	10	

BUDGET UNIT - 050101 - PUBLIC ASSISTANCE-ADMINISTRATION

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
6075	DIRECTOR OF HUMAN SERVICES	72.50	1	1	1	EXECUTIVE
9058	DIRECTOR OF AGING/COMMUNITY SERVICES	63.75		1 *	1 *	EXECUTIVE
6072	DEPUTY DIRECTOR, PUBLIC ASSISTANCE	63.75	2	2	2	SENIOR MANAGEMENT
6060	ADULT/CONTRACT SERVICES COORDINATOR	61.00		1 *	1 *	SENIOR MANAGEMENT
6065	CHILDREN SERVICES COORDINATOR	62.50	1	1	1	SENIOR MANAGEMENT
0060	MANAGEMENT SERVICES ADMINISTRATOR	61.75	1	1	1	MIDDLE MANAGEMENT
6526	CHILD WELFARE DIVISION CHIEF	60.00	2	2	2	MIDDLE MANAGEMENT
6525	CHILD WELFARE UNIT CHIEF	58.25	9	10 *	10 *	PROFESSIONAL
6530	PROGRAM MANAGER	59.25	6	7 *	7 *	MIDDLE MANAGEMENT
6528	PROGRAM ASSISTANT II	56.25	7	7	7	PARA-PROF & TECH
6527	PROGRAM ASSISTANT I	53.50	14	14	14	PARA-PROF & TECH
6540	SOCIAL SERVICE UNIT CHIEF	55.25	5	5	5	PARA-PROF & TECH
0056	-ADMINISTRATIVE ASSISTANT II OR	56.25				PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I	53.50	1	1	1	PARA-PROF & TECH
0161	DEPARTMENTAL SYSTEMS COORDINATOR	60.50	1	1	1	MIDDLE MANAGEMENT
0164	SYSTEMS & PROCEDURES ANALYST II	58.00	1	1	1	PARA-PROF & TECH
0044	HUMAN SERVICES FISCAL OFFICER	59.00	1	1	1	MIDDLE MANAGEMENT
6522	-SOCIAL SERVICE PRACTITIONER II OR	56.75	19	23 *	23 *	PROFESSIONAL
6521	-SOCIAL SERVICE PRACTITIONER I OR	54.75	15	15	15	PROFESSIONAL
6534	-SENIOR SOCIAL WORKER	52.00	27	29 *	29 *	PARA-PROF & TECH
6536	PROTECTIVE SERVICES SOCIAL WORKER	53.75	32	32	32	PARA-PROF & TECH
0232	-ELIGIBILITY WORKER II OR	47.75	194	194	194	PARA-PROF & TECH
0230	-ELIGIBILITY WORKER I	44.25	37	37	37	PARA-PROF & TECH
0234	ELIGIBILITY WORKER UNIT CHIEF	51.25	35	35	35	PARA-PROF & TECH
6302	CHIEF PUBLIC ASSISTANCE INVESTIGATOR	59.75	1	1	1	MIDDLE MANAGEMENT
6301	INVESTIGATOR II	58.25	1	1	1	SAF, INVEST & CUST
6300	INVESTIGATOR I	57.25	8	8	8	SAF, INVEST & CUST
0052	OFFICE SERVICES MANAGER	53.50	1	1	1	MIDDLE MANAGEMENT
0008	CHIEF ACCOUNTING TECHNICIAN	53.00	2	2	2	MIDDLE MANAGEMENT
0007	ACCOUNTING TECHNICIAN II	49.25	2	2	2	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	9	9	9	OFF TECH & CLER
0033	SECRETARY	49.75	1	1	1	OFF TECH & CLER
0032	CLERK STENOGRAPHER III	47.25	2	2	2	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	58	60 *	60 *	OFF TECH & CLER
0022	CLERK TYPIST III	45.00	2	2	2	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	53	54 *	54 *	OFF TECH & CLER
0004	SENIOR CLERK	49.25	8	8	8	OFF TECH & CLER
0003	LEAD CLERK	46.25	10	10	10	OFF TECH & CLER

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0011	CLERK II	42.50	18	18	18	OFF TECH & CLER
0010	CLERK I	40.50	9	9	9	OFF TECH & CLER
0081	COLLECTIONS CLERK II	45.25	2	2	2	OFF TECH & CLER
0080	COLLECTIONS CLERK I	43.75		2 *	2 *	OFF TECH & CLER
0153	DATA ENTRY OPERATOR III	47.50	1	1	1	OFF TECH & CLER
0152	DATA ENTRY OPERATOR II	45.50	1	1	1	OFF TECH & CLER
0150	DATA ENTRY OPERATOR I	43.50	4	4	4	OFF TECH & CLER
0142	OFFSET EQUIPMENT OPERATOR II	46.50	1	1	1	OFF TECH & CLER
0130	TELEPHONE OPERATOR	42.75	3	3	3	OFF TECH & CLER
0105	STOREKEEPER I	48.50	1	1	1	TRADES, LABOR & INST
0100	STOCK CLERK II	46.50	3	3	3	TRADES, LABOR & INST
3405	TRANSPORTATION WORKER	47.25	3	3	3	SAF, INVEST & CUST
		TOTAL	615	630	630	

BUDGET UNIT - 050129 - PUBLIC ASSISTANCE-REFUGEE ASSISTANCE GRANT

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
6650	TARGETED ASSISTANCE COORDINATOR	56.25	1	1	1	PARA-PROF & TECH
		TOTAL	1	1	1	

BUDGET UNIT - 053900 - DEPENDENT CHILDRENS HOME

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
3422	SUPERINTENDENT-DEP. CHILD HM.	62.00	1	1	1	SENIOR MANAGEMENT
3421	ASST. SUPER.-DEPENDENT CHILDREN'S HOME	57.25	1	1	1	MIDDLE MANAGEMENT
3433	GRP. COUNS. III-DEP. CHLD. HM.	54.25	2	2	2	SAF, INVEST & CUST
3432	GRP. COUNS. II-DEP. CHLD. HM.	52.00	5	5	5	SAF, INVEST & CUST
3431	-GRP. COUNS. I-DEP. CHLD. HM. OR	50.25	19	19	19	SAF, INVEST & CUST
3430	-GRP. COUNS. ASST.-DEP. CHLD. HM. OR	47.00	5	5	5	SAF, INVEST & CUST
3428	-CHILD CARE ATTENDANT	42.50	4	4	4	PARA-PROF & TECH
3430	-GRP. COUNS. ASST.-DEP. CHLD. HOME	47.00		3 *	3 *	SAF, INVEST & CUST
0021	CLERK TYPIST II	42.75	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	1	1	1	OFF TECH & CLER
4076	HOUSEKEEPING SERVICE WORKER	42.75	4	4	4	TRADES, LABOR & INST
		TOTAL	43	46	46	

BUDGET UNIT - 054101 - DEPARTMENT OF AGING

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1966	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
9058	DIRECTOR OF AGING/COMMUNITY SERVICES	63.75	1	*	*	EXECUTIVE
6060	ADULT/CONTRACT SERVICES COORDINATOR	61.00	1	*	*	SENIOR MANAGEMENT
6719	PROGRAM PLANNER	52.75	1	*	*	PARA-PROF & TECH
6718	PROGRAM SPECIALIST	50.00	2	2	2	PARA-PROF & TECH
0210	COMMUNITY SERVICE ASSISTANT	48.00	1	1	1	PARA-PROF & TECH
0022	CLERK TYPIST III	45.00	1	1	1	OFF TECH & CLER

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POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0002	SPECIALIST CLERK	43.75	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	1	1	1	OFF TECH & CLER
		TOTAL	9	6	6	
BUDGET UNIT - 054500 - ALTERNATE CARE HOMES						
3453	-PROBATION OFFICER II OR	54.75		1 *	1 *	SAF, INVEST & CUST
3450	-PROBATION OFFICER I	51.50				SAF, INVEST & CUST
		TOTAL		1	1	
BUDGET UNIT - 055600 - VETERANS SERVICE OFFICE						
7130	VETERANS SERVICE OFFICER	58.50	1	1	1	EXECUTIVE
0251	-VETERANS SERVICE REPRESENTATIVE II OR	51.00	4	4	4	PARA-PROF & TECH
0250	-VETERANS SERVICE REPRESENTATIVE I	47.50				PARA-PROF & TECH
0032	CLERK STENOGRAPHER III	47.25	1	1	1	OFF TECH & CLER
		TOTAL	6	6	6	
BUDGET UNIT - 060100 - SUPERINTENDENT OF SCHOOLS						
7260	SUPERINTENDENT OF SCHOOLS	$3,740.75	1	1	1	EXEMPT CLASS
0013	SCHOOLS' FINANCIAL CLERK	49.25	1	1	1	OFF TECH & CLER
0012	SCHOOLS' INSURANCE CLERK	47.50	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK - PART TIME	43.75	1	1	1	OFF TECH & CLER
		TOTAL	4	4	4	
BUDGET UNIT - 060200 - BOARD OF EDUCATION						
7350	BOARD OF EDUCATION PER MTG	$60.00	5	5	5	
7351	SECRETARY BOARD OF EDUCATION PER MTG	$10.00	1	1	1	
		TOTAL	6	6	6	
BUDGET UNIT - 061500 - COOPERATIVE EXTENSION						
5055	AGRICULTURAL FIELD & LAB TECHNICIAN	50.25	2	2	2	PARA-PROF & TECH
0033	SECRETARY	49.75	1	1	1	OFF TECH & CLER
0031	CLERK STENOGRAPHER II	44.25	1	1	1	OFF TECH & CLER
0003	LEAD CLERK	46.25	1	1	1	OFF TECH & CLER

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0021	CLERK TYPIST II	42.75	3	3	3	OFF TECH & CLER
		TOTAL	8	8	8	

BUDGET UNIT - 070300 - PARKS & RECREATION

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
7074	DIRECTOR OF PARKS & RECREATION	65.00	1	1	1	EXECUTIVE
9046	PARK OPERATIONS ADMINISTRATOR	59.00	1	1	1	SENIOR MANAGEMENT
9047	PARK SERVICES ADMINISTRATOR	59.00	1	1	1	SENIOR MANAGEMENT
0055	ADMINISTRATIVE ASSISTANT I	53.50	1	1	1	PARA-PROF & TECH
4181	PARK PLANNING & DEVELOPMENT SUPT.	58.25	1	1	1	MIDDLE MANAGEMENT
4179	PARK MANAGER	53.75	2	2	2	TRADES, LABOR & INST
4128	PARK WORKER III	50.00	6	6	6	TRADES, LABOR & INST
4127	PARK WORKER II	48.00	4	4	4	TRADES, LABOR & INST
4126	-PARK WORKER I OR	47.00	22	22	22	TRADES, LABOR & INST
4125	-PARK WORKER TRAINEE	45.00				TRADES, LABOR & INST
4135	PARK EQUIPMENT MECHANIC	49.00	2	2	2	TRADES, LABOR & INST
0216	PARK SERVICES SPECIALIST II	52.00	1	2 *	2 *	PARA-PROF & TECH
3482	PARK RANGER III	53.75	1	1	1	SAF, INVEST & CUST
3481	PARK RANGER II	51.25	2	2	2	SAF, INVEST & CUST
3480	PARK RANGER I	49.25	1	1	1	SAF, INVEST & CUST
0006	ACCOUNTING TECHNICIAN I	46.25	1	1	1	OFF TECH & CLER
0022	CLERK TYPIST III	45.00	1	1	1	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	2	2	2	OFF TECH & CLER
4452	ZOO MANAGER	52.25	1	1	1	TRADES, LABOR & INST
4451	ZOO ATTENDANT II	49.00	1	1	1	TRADES, LABOR & INST
4450	ZOO ATTENDANT I	48.00	3	3	3	TRADES, LABOR & INST
		TOTAL	55	56	56	

BUDGET UNIT - 110000 - S J GENERAL HOSPITAL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0010	CLERK I	40.50	6	6	6	OFF TECH & CLER
0011	CLERK II	42.50	29	29	29	OFF TECH & CLER
0002	SPECIALIST CLERK	43.75	39	39	39	OFF TECH & CLER
0081	COLLECTIONS CLERK II	45.25	5	5	5	OFF TECH & CLER
0082	COLLECTIONS CLERK III	47.50	1	1	1	OFF TECH & CLER
0014	PATIENT REGISTRATION CLERK	43.75	19	19	19	OFF TECH & CLER
0016	HOSPITAL UNIT CLERK	42.75	31	31	31	OFF TECH & CLER
0018	CLERK LIBRARIAN	46.50	1	1	1	OFF TECH & CLER
0021	CLERK TYPIST II	42.75	31	31	31	OFF TECH & CLER
0022	CLERK TYPIST III	45.00	2	2	2	OFF TECH & CLER
0003	LEAD CLERK	46.25	11	11	11	OFF TECH & CLER
0004	SENIOR CLERK	49.25	3	3	3	OFF TECH & CLER
0121	-MEDICAL TRANSCRIBER I OR	46.50	5	5	5	OFF TECH & CLER
0120	-MEDICAL TRANSCRIBER TRAINEE	43.50	4	4	4	OFF TECH & CLER

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POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
0122	MEDICAL TRANSCRIBER II	48.50	1	1	1	OFF TECH & CLER
0033	SECRETARY	49.75	1	1	1	OFF TECH & CLER
0032	CLERK STENOGRAPHER III	47.25	3	3	3	OFF TECH & CLER
0056	ADMINISTRATIVE ASSISTANT II	56.25	1	1	1	PARA-PROF & TECH
0055	-ADMINISTRATIVE ASSISTANT I, OR	53.50				PARA-PROF & TECH
0054	-JUNIOR ADMINISTRATIVE ASSISTANT	51.50	1	1	1	PARA-PROF & TECH
0061	HOSPITAL ACCOUNTING OFFICER	60.25	1	1	1	MIDDLE MANAGEMENT
0066	BUSINESS OFFICE CHIEF	54.50	1	1	1	MIDDLE MANAGEMENT
0172	CASHIER CLERK	43.75	3	3	3	OFF TECH & CLER
0006	ACCOUNTING TECHNICIAN I	46.25	2	2	2	OFF TECH & CLER
0007	ACCOUNTING TECHNICIAN II	49.25	1	1	1	OFF TECH & CLER
0047	ACCOUNTANT AUDITOR III	57.50	1	1	1	PARA-PROF & TECH
0046	ACCOUNTANT AUDITOR II	55.00	2	2	2	PARA-PROF & TECH
0064	PATIENT REGISTRATION CHIEF	57.50	1	1	1	MIDDLE MANAGEMENT
0065	CREDIT & COLLECTIONS CHIEF	53.50	1	1	1	MIDDLE MANAGEMENT
0069	COORDINATOR-MEDICAL STAFF SERVICES	57.75	1	1	1	SENIOR MANAGEMENT
0100	STOCK CLERK II	46.00	3	3	3	TRADES, LABOR & INST
0105	STOREKEEPER I	48.50	1	1	1	TRADES, LABOR & INST
0107	STOREKEEPER II	51.00	2	2	2	TRADES, LABOR & INST
0109	MATERIEL MANAGER	57.50	1	1	1	MIDDLE MANAGEMENT
0130	TELEPHONE OPERATOR	42.75	7	7	7	OFF TECH & CLER
0150	DATA ENTRY OPERATOR I	43.50	6	6	6	OFF TECH & CLER
0152	DATA ENTRY OPERATOR II	45.50	2	2	2	OFF TECH & CLER
0153	DATA ENTRY OPERATOR III	47.50	1	1	1	OFF TECH & CLER
0161	DEPARTMENTAL SYSTEMS COORDINATOR	60.50	1	1	1	MIDDLE MANAGEMENT
0164	SYSTEMS & PROCEDURES ANALYST II	58.00	2	2	2	PARA-PROF & TECH
0237	PATIENT SERVICES REPRESENTATIVE	47.75	6	6	6	PARA-PROF & TECH
0063	PATIENT ADMITTING CHIEF	52.50	1	1	1	MIDDLE MANAGEMENT
0265	DEP. DIR. CLINICAL/PHARMACY SERVICES	63.75	1	1	1	SENIOR MANAGEMENT
0260	DEPUTY FINANCE DIRECTOR - HCS	62.75	1	1	1	SENIOR MANAGEMENT
0270	DEP. DIR. HCS (HOSPITAL)	61.75	1	1	1	SENIOR MANAGEMENT
0295	PERSONNEL OFFICER-HCS	60.00	1	1	1	CONFIDENTIAL
1035	DARKROOM TECHNICIAN	45.00	1	1	1	PARA-PROF & TECH
1045	HOSPITAL ATTENDANT	41.75	10	10	10	PARA-PROF & TECH
1098	CLINICAL NURSE SPECIALIST	59.75	3	3	3	PROFESSIONAL
1069	-ASSISTANT HEAD NURSE OR	57.50	21	21	21	PROFESSIONAL
1068	-CLINICAL NURSE III OR	57.00	10	10	10	PROFESSIONAL
1067	-CLINICAL NURSE II OR	56.50	3	3	3	PROFESSIONAL
1066	-CLINICAL NURSE I OR	55.75	17	17	17	PROFESSIONAL
1137	-INFECTION SURVEILLANCE NURSE OR	56.50	1	1	1	PROFESSIONAL
1062	-SENIOR STAFF NURSE OR	55.25	90	90	90	PROFESSIONAL
1059	-STAFF NURSE II OR 1 STEP RG.	53.50				PROFESSIONAL
1060	-STAFF NURSE I OR 1 STEP RG.	53.25	4	4	4	PROFESSIONAL
1275	-SPECIAL PROCEDURES TECHNICIAN II OR	49.25				PARA-PROF & TECH
1274	-SPECIAL PROCEDURES TECHNICIAN I OR	48.25	2	2	2	PARA-PROF & TECH
1201	-ORTHOPEDIC TECHNICIAN OR	47.75	2	2	2	PARA-PROF & TECH
1052	-SENIOR LICENSED VOCATIONAL NURSE OR	48.25	7	7	7	PARA-PROF & TECH
1051	-LICENSED VOCATIONAL NURSE OR	47.25	63	63	63	PARA-PROF & TECH

POSITION BUDGET DETAIL

CLASS CODE	POSITION TITLE	SALARY RANGE/ MONTHLY RATE	ALLOCATED JUNE 1986	REQUEST 1986-1987	APPROVED 1986-1987	REPRESENTATION UNIT
1049	-OPERATING ROOM TECHNICIAN OR	45.25	3	3	3	PARA-PROF & TECH
1050	-NURSING ASSISTANT OR	42.75	56	56	56	PARA-PROF & TECH
1044	-NURSING ASSISTANT TRAINEE	41.25	12	12	12	PARA-PROF & TECH
1070	HEAD NURSE	59.25	18	18	18	MIDDLE MANAGEMENT
1075	NURSING SERVICES COORDINATOR	61.25	4	4	4	MIDDLE MANAGEMENT
1090	ASSOCIATE DIRECTOR-NURSING SERVICE	61.75	1	1	1	SENIOR MANAGEMENT
9065	DIRECTOR OF NURSING	63.75	1	1	1	SENIOR MANAGEMENT
1100	NURSE PRACTITIONER	60.25	5	5	5	PROFESSIONAL
1121	NURSE ANESTHETIST	60.25	5	5	5	PROFESSIONAL
1123	SENIOR NURSE ANESTHETIST	61.25	1	1	1	MIDDLE MANAGEMENT
1140	RENAL DIALYSIS TECHNICIAN	52.25	3	3	3	PARA-PROF & TECH
1141	SENIOR RENAL DIALYSIS TECHNICIAN	53.75	1	1	1	PARA-PROF & TECH
1145	PULMONARY FUNCTION TECHNOLOGIST	51.75	2	2	2	PARA-PROF & TECH
1199	-BIOMEDICAL EQUIPMENT TECHNICIAN II OR	55.00	1	1	1	PARA-PROF & TECH
1198	-BIOMEDICAL EQUIPMENT TECHNICIAN I	52.75	2	2	2	PARA-PROF & TECH
1196	RESPIRATORY THERAPIST	52.75	11	11	11	PARA-PROF & TECH
1195	-RESPIRATORY THERAPY TECHNICIAN II OR	51.25	5	5	5	PARA-PROF & TECH
1193	-RESPIRATORY THERAPY TECHNICIAN I OR	47.50				PARA-PROF & TECH
1051	-LICENSED VOCATIONAL NURSE	47.25				PARA-PROF & TECH
1197	CHIEF RESPIRATORY THERAPIST	55.50	1	1	1	MIDDLE MANAGEMENT
1200	MEDICAL TECHNICIAN	48.25	2	2	2	PARA-PROF & TECH
1210	-CLINICAL LABORATORY TECH II OR	56.00	13	13	13	PROFESSIONAL
1205	-CLINICAL LABORATORY TECH I	54.00	2	2	2	PROFESSIONAL
1211	CLINICAL LAB TECH. III	59.00	4	4	4	PROFESSIONAL
1220	-CLINICAL MICROBIOLOGIST II OR	59.00	1	1	1	PROFESSIONAL
1219	-CLINICAL MICROBIOLOGIST I	56.00				PROFESSIONAL
1212	ADMINISTRATIVE CLINICAL LAB TECHNOLOGIST	61.25	1	1	1	MIDDLE MANAGEMENT
1261	-RADIOLOGIC TECHNOLOGIST II OR	51.25	9	9	9	PARA-PROF & TECH
1260	-RADIOLOGIC TECHNOLOGIST I	50.25	1	1	1	PARA-PROF & TECH
1262	SENIOR RADIOLOGIC TECHNOLOGIST	54.25	1	1	1	PARA-PROF & TECH
1264	RADIOLOGIC TECHNOLOGIST EDUCATIONAL COORD	55.50	1	1	1	PARA-PROF & TECH
1266	DIRECTOR OF DIAGNOSTIC IMAGING	56.50	1	1	1	MIDDLE MANAGEMENT
1270	NUCLEAR MEDICINE TECHNOLOGIST	52.75	1	1	1	PARA-PROF & TECH
1271	ULTRASOUND TECHNOLOGIST	52.75	2	2	2	PARA-PROF & TECH
1277	LABORATORY ASSISTANT I	43.50	7	7	7	PARA-PROF & TECH
1276	LABORATORY ASSISTANT II	44.50	3	3	3	PARA-PROF & TECH
1280	DIETITIAN	52.75	2	2	2	PROFESSIONAL
1290	DENTAL ASSISTANT	42.50	2	2	2	PARA-PROF & TECH
1301	REHABILITATION THERAPY ASSISTANT	44.50	9	9	9	PARA-PROF & TECH
1305	OCCUPATIONAL THERAPIST I	54.00	2	2	2	PROFESSIONAL
1307	OCCUPATIONAL THERAPIST II	57.00	1	1	1	PROFESSIONAL
1315	CHIEF PHYSICAL THERAPIST	57.75	1	1	1	PROFESSIONAL
1312	-SENIOR PHYSICAL THERAPIST, OR	56.00	1	1	1	PROFESSIONAL
1310	-PHYSICAL THERAPIST	54.50	2	2	2	PROFESSIONAL
1320	SPEECH THERAPIST I	54.00	1	1	1	PROFESSIONAL
1325	SPEECH THERAPIST II	57.00	1	1	1	PROFESSIONAL
1407	MEDICAL RECORDS TECHNICIAN II	49.25	1	1	1	OFF TECH & CLER
1406	MEDICAL RECORDS TECHNICIAN I	47.25	2	2	2	OFF TECH & CLER

EQUIPMENT BUDGET DETAIL

EQUIPMENT BUDGET DETAIL

LINE NO	DESCRIPTION	----REQUESTED----		-----APPROVED-----	
		UNITS	AMOUNT	UNITS	AMOUNT
BUDGET UNIT - 010305 - JTPA-TITLE II-A-DIV. EMP. TRNG.					
0001	UTS EMULATION BOARD & RELATED SOFTWARE	1	1,000	1	1,000
0002	4800 BP1 MODEM	1	1,600	1	1,600
0003	OPEN BACK SWIVEL CHAIR	4	2,600	4	2,600
0004	FORUM FIXTURE TABLE	2	1,600	2	1,600
0005	DRAWER MOUNTING PEDESTAL FOR CPT DESK	2	600	2	600
0006	H-P 7550 8 PEN PLOTTER PRINTER	1	3,600	1	3,600
	TOTAL		11,000		11,000
BUDGET UNIT - 010313 - STATE JTPA TITLE II-B SYETP					
0001	COMPUTER TERMINAL	3	2,100	3	2,100
0002	TERMINAL TABLE	3	600	3	600
	TOTAL		2,700		2,700
BUDGET UNIT - 010400 - CLERK BOARD OF SUPERVISORS					
0001	LEGAL LOCKING FILES	15	9,000	15	9,000
	TOTAL		9,000		9,000
BUDGET UNIT - 010800 - AUDITOR-CONTROLLER					
0001	FILE - 5-DRAWER - LEGAL	1	385	1	385
	TOTAL		385		385
BUDGET UNIT - 010900 - DATA PROCESSING					
0001	PERSONAL COMPUTERS	23	60,191	23	60,191
0002	PC MEMORY EXPANSION 128K	3	672	3	672
0003	PC CO-PROCESSOR-8087	3	657	3	657
0004	PRINTERS, PC	20	29,220	20	29,220
0005	PC TAPE SYSTEM	3	9,897	3	9,897
0006	GRAPHICS CARD	4	2,120	4	2,120
0007	TERMINALS, UTS-20	11	30,866	11	30,866
0008	PRINTERS, COMM.	7	10,724	7	10,724
0009	DATA COMM. EQUIPMENT	3	6,252	3	6,252
0010	DS-120 LAN SERVER	1	6,604	1	6,604
0011	DISK DRIVE, 30MB, LAN	2	4,022	2	4,022
0012	LAN BOARDS/BOXES	8	2,496	8	2,496
0013	PC SOFTWARE	62	36,332	62	36,332
0014	MODEMS	3	3,999	3	3,999
0015	WORD PROCESSOR	9	86,616	9	86,616
0016	WP SOFTWARE	16	5,296	16	5,296
0017	SURGE SUPPRESSOR	2	148	2	148

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LINE NO	DESCRIPTION		----REQUESTED---- UNITS	AMOUNT	-----APPROVED----- UNITS	AMOUNT
0018	TERMINET PRINTER		1	2,650	1	2,650
0023	SOFTWARE		12	386,256	12	386,256
0024	SOFTWARE		7	3,941	7	3,941
0025	PRINTER, PC		2	1,242	2	1,242
0026	UNI-SCOPE CARD		2	470	2	470
0027	GRAPHICS BOARD		1	424	1	424
0028	PC UPGRADE		4	512	4	512
0029	PLOTTER WITH PENS		1	3,498	1	3,498
0030	TABLES, WORKSTATIONS		2	674	2	674
		TOTAL		695,779		695,779
BUDGET UNIT - 011100 - ASSESSOR						
0001	WORKSTATIONS W/ADJUSTABLE KEYBOARD AREA		9	2,700	9	2,700
0002	MICROFICHE READER PRINTER		1	2,750	1	2,750
0003	TYPEWRITERS, ELECTRONIC		2	1,500	2	1,500
0004	CREDENZA		2	900	2	900
0005	BOOKCASE		3	420	3	420
0006	SHELVING, OPEN VERTICAL LEGAL		2	760		
0007	SHELVING, OPEN VERTICAL LETTER		2	700	2	700
0008	PARTITIONS, VARIOUS SIZES		10	3,500		
		TOTAL		13,230		8,970
BUDGET UNIT - 011600 - COLLECTIONS DIVISION						
0001	COMPUTER TABLES (WORKSTATIONS)		2	600	2	600
		TOTAL		600		600
BUDGET UNIT - 012400 - PERSONNEL						
0001	COMPUTER WORKSTATION 30 X 60		1	300	1	300
0002	RECORDING MANIKIN		1	1,800		
0003	TORSO ANNE MANIKIN		1	600	1	600
		TOTAL		2,700		900
BUDGET UNIT - 013000 - REGISTRAR OF VOTERS						
0001	FIRE EXTINGUISHERS - ABC-5LB		6	222	6	222
0002	LABEL DISPENSERS		2	1,120	2	1,120
0003	PAPER STACKER -- POWER OPERATED		1	2,000	1	2,000
0004	COMPUTER TERMINAL (DATA GENERAL)		2	2,700	1	1,350
0005	SECURITY LIGHT WITH FLANGED POLE		1	100		
0006	VOTING BOOTH - PORTABLE (REPLACEMENT)		450	76,500	160	27,200
0007	VOTING BOOTHS WITH HANDICAP LEGS		50	10,250	40	8,200
0008	DOCK RAMP		1	600	1	600

EQUIPMENT BUDGET DETAIL

LINE NO	DESCRIPTION		----REQUESTED----		-----APPROVED-----	
			UNITS	AMOUNT	UNITS	AMOUNT
0010	FOLDING TABLE 36" X 96"		20	2,400		
		TOTAL		95,892		40,692

BUDGET UNIT - 014200 - GOVERNMENT BUILDINGS

LINE NO	DESCRIPTION		REQUESTED UNITS	REQUESTED AMOUNT	APPROVED UNITS	APPROVED AMOUNT
0001	STREET STRIPPING MACHINE		1	2,385	1	2,385
0002	PORTABLE HIGH PRESSURE HOT WATER WASHER		1	1,860	1	1,860
0003	MODEL N ELECTRIC EEL		1	700	1	700
0004	DOMESTIC HOT WATER HEATER		1	5,000	1	5,000
0005	AIR COMPRESSORS		2	2,000	2	2,000
0006	HORIZONTAL BAND SAW		1	1,500	1	1,500
0007	AC/DC ARC WELDER		1	400	1	400
0008	RADIAL ARM SAW 10"		1	1,961	1	1,961
0009	PAINT SHAKER		1	751	1	751
0010	PAINT SPRAY BOOTH		1	14,000	1	14,000
0011	HIGH PRESSURE WASHER		1	2,400	1	2,400
		TOTAL		32,957		32,957

BUDGET UNIT - 016800 - CENTRAL SERVICES

LINE NO	DESCRIPTION		REQUESTED UNITS	REQUESTED AMOUNT	APPROVED UNITS	APPROVED AMOUNT
0001	MISCELLANEOUS CAPITAL EQUIPMENT		1	195,000	1	195,000
		TOTAL		195,000		195,000

BUDGET UNIT - 020100 - COUNTY CLERK

LINE NO	DESCRIPTION		REQUESTED UNITS	REQUESTED AMOUNT	APPROVED UNITS	APPROVED AMOUNT
0001	STENO DESK/W RETURN		2	1,400		
0002	FIXED LEG TABLE		1	475		
0003	SEC. SWIVEL CHAIR W/O ARMS		4	1,100		
0004	ELECTRONIC TYPEWRITER		2	1,500	1	750
0005	MICRO FICHE RECORD PROCESSOR		1	37,630		
0006	TIME CLOCK WITH PLATE		2	960	2	960
0007	STANCHIONS (12) WITH ROPE AND SIGNS		1	1,302	1	1,302
0008	4 SHELF METAL BOOK CASE		4	640	4	640
0009	METAL CONFERENCE TABLE (PEDESTAL)		1	450	1	450
0010	5 DRAWER LEGAL SIZE FILING CABINET		11	4,235	11	4,235
0011	MANUAL TYPEWRITER		1	400		
0012	METAL CREDENZA WITH SHELF UNDERNEATH		1	275	1	275
0013	MARBLEIZED FLOOR MATTING		1	500	1	500
		TOTAL		50,867		9,112

BUDGET UNIT - 020200 - DISTRICT ATTORNEY

LINE NO	DESCRIPTION		REQUESTED UNITS	REQUESTED AMOUNT	APPROVED UNITS	APPROVED AMOUNT
0001	7-SHELF VERTICAL OPEN SHELVING (LEGAL)		3	1,140	3	1,140
0002	OVERHEAD PROJECTOR		2	850	1	425
0003	35MM CAMERA W/ASSORTED LENS, DATA BACK		1	710	1	710

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LINE NO	DESCRIPTION		----REQUESTED---- UNITS	AMOUNT	-----APPROVED----- UNITS	AMOUNT
0004	SLIDE PROJECTOR W/ZOOM & REMOTE		1	415	1	415
0005	ELECTRONIC TYPEWRITER (DAISY WHEEL)		3	2,250	3	2,250
0006	DOCUMENT MICROFILMER		1	3,500		
0007	COMPUTER WORKSTATION W/ADJUST KEYBOARD		3	900	3	900
0008	WOODEN DESK-DOUBLE PEDESTAL		9	7,740	5	4,300
0009	WOODEN CREDENZA		9	6,750	5	3,750
0010	WOODEN BOOKCASE		9	3,105	5	1,725
0011	EXECUTIVE CHAIR		9	3,780	5	2,100
0012	SIDE CHAIR		18	5,400	10	3,000
0013	ACCOUSTICAL ENCLOSURE		2	952	2	952
0014	SERVING CART - OAK		1	150		
0015	RECEPTION CONSOLES,10 BUTTON,140 LINE				2	9,000
0016	PORTABLE AUDIO/VISUAL CART		2	300	2	300
0017	13-16" VIDEO MONITOR		1	270	1	270
		TOTAL		38,212		31,237

BUDGET UNIT - 020202 - DISTRICT ATTORNEY-SUBVENTION PROGRAM

LINE NO	DESCRIPTION		REQUESTED UNITS	REQUESTED AMOUNT	APPROVED UNITS	APPROVED AMOUNT
0001	CUBE BASE		1	275	1	275
0002	ACCOUSTICAL ENCLOSURE		1	476	1	476
0003	COMPUTER WORKSTATION W/KEYBOARD SHELF		3	750	3	750
0004	SECRETARIAL SWIVEL CHAIR W/O ARMS		3	825	3	825
0005	ELECTRONIC TYPEWRITER (DAISY WHEEL)		1	750	1	750
0006	60" X 30" METAL DESK W/RETURN		2	1,400	2	1,400
		TOTAL		4,476		4,476

BUDGET UNIT - 020300 - DISTRICT ATTORNEY-FAMILY SUPPORT

LINE NO	DESCRIPTION		REQUESTED UNITS	REQUESTED AMOUNT	APPROVED UNITS	APPROVED AMOUNT
0001	ELECTRIC TYPEWRITER		6	4,200	6	4,200
0002	MOBILE CARTS		7	1,750	7	1,750
		TOTAL		5,950		5,950

BUDGET UNIT - 020400 - PUBLIC DEFENDER

LINE NO	DESCRIPTION		REQUESTED UNITS	REQUESTED AMOUNT	APPROVED UNITS	APPROVED AMOUNT
0001	TABLES FOR COMPUTER TERMINALS		7	2,100	7	2,100
0002	TELEPHONE CALL SEQUENCER		1	8,000		
0003	78 X 38 DOUBLE PEDESTAL DESKS		5	3,250		
0004	EXECUTIVE UPHOLSTERED SWIVEL CHAIRS		5	2,100		
0005	PANEL TABLES WITH SHELF		5	1,500		
0006	BOOKCASE 42" HIGH, 3 SHELVES, 2 ADJUST		5	700		
0007	SIDE CHAIRS WITH ARMS		5	875		
0008	LIBRARY SHELVING		5	1,750	5	1,750
0009	ELECTRONIC TYPEWRITERS		5	3,750	5	3,750
0010	60 X 30 DOUBLE PEDESTAL DESKS		2	1,000	1	500
0011	SWIVEL CHAIRS		2	700	1	350
0012	PRINTER STANDS		2	600	2	600
		TOTAL		26,325		9,050

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EQUIPMENT BUDGET DETAIL

			----REQUESTED----		-----APPROVED-----	
LINE NO	DESCRIPTION		UNITS	AMOUNT	UNITS	AMOUNT
BUDGET UNIT - 020402 - PUBLIC DEFENDER-SUBVENTION PROGRAM						
0001	PRINTER STAND		1	275	1	275
0002	WORKSTATION TABLE		3	1,110	3	1,110
0003	ACOUSTICAL HOOD FOR WORD PROCESSING EQUI		1	530	1	530
0004	VIKING CUBE STAND FOR WORD PROCESSING EQ		1	275	1	275
0005	TYPEWRITER STAND		1	200	1	200
		TOTAL		2,390		2,390
BUDGET UNIT - 020500 - SUPERIOR COURTS						
0001	WORK STATION		1	350	1	350
0002	SILENT TYPEWRITERS		11	13,200	11	13,200
0003	VERT FILE CABINET, 4-DRAWER, LETTER-SIZE		2	570	2	570
0004	MOBILE STACKING BASKET CART		1	193	1	193
		TOTAL		14,313		14,313
BUDGET UNIT - 020600 - STOCKTON MUNICIPAL COURT						
0001	ELECTRIC TIME CLOCK		1	450	1	450
0002	5-DRAWER FILE CABINET		5	1,925	5	1,925
0003	OPEN SHELF FILES		3	1,140	3	1,140
0004	4-DRAWER FILE CABINET		3	990	3	990
0005	ELECTRIC TYPEWRITER		12	10,200	1	850
0006	6-DRWR DBL CMPRTMT FILE CABINET		1	650	1	650
0007	DESK-SECRETARY		6	5,940	6	3,000
0008	CHAIR-SECRETARY		9	2,475	9	2,475
0009	20 X 60 PANEL TABLE		1	300	1	300
0010	AUXILIARY RETURN				6	1,200
		TOTAL		24,070		12,960
BUDGET UNIT - 020700 - LODI MUNICIPAL COURT						
0001	ACOUSTICAL DIVIDER		4	1,044	4	1,044
0003	60 X 30 COMPUTER TABLE		1	345	1	345
0004	72 X 30 COMPUTER WORK STATION		1	350	1	350
0005	TELEVISION 19"		1	350	1	350
0006	VIDEO RECORDER		1	300	1	300
0008	SECRETARIAL CHAIR		2	550	2	550
		TOTAL		2,939		2,939
BUDGET UNIT - 020800 - MANTECA-RIPON-ESCALON MUNICIPAL COURT						
0001	MINI-MAX CASH REGISTER & PRINTER SYSTEM		2	8,000		
0002	ELECTRIC TYPEWRITER		1	850	1	850
		TOTAL		8,850		850

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EQUIPMENT BUDGET DETAIL

LINE NO	DESCRIPTION	----REQUESTED---- UNITS	AMOUNT	-----APPROVED----- UNITS	AMOUNT
BUDGET UNIT - 020900 - TRACY MUNICIPAL COURT					
0001	ELECTRIC TYPEWRITERS	6	5,100	4	3,400
0002	SECRETARIAL CHAIRS	3	825	1	275
0003	SECRETARY DESK(60"X30")W/RETURNS	3	2,970	1	700
0004	CALCULATORS, DESK TOP	2	370		
0005	MICROFILM READER PRINTER	1	4,000		
0006	VERTICAL 4 DRAWER FILE CABINETS	4	1,320	4	1,320
0007	VIDEO ARRAIGNMENT UNITS	3	60,000		
	TOTAL		74,585		5,695
BUDGET UNIT - 021600 - SHERIFF-CORONER					
0001	BODY ARMOR	9	4,500	9	4,500
0002	FLASHBANGS 1 CASE	1	500	1	500
0003	ROPE 11MM 600' SPOOL	1	300	1	300
0004	FOLDING TABLE & 4 CHAIRS	1	75	1	75
0005	BULLETPROFF VESTS	12	3,900	12	3,900
0006	BULLETPROOF VESTS	20	6,500	20	6,500
0007	LIGHT SYSTEM FOR VEHICLE	20	11,700	20	11,700
0008	SIREN/PUBLIC ADDRESS SYSTEM FOR VEHICLE	20	8,320	20	8,320
0009	CENTRAL RECORDING SYSTEM	3	15,000	3	15,000
0010	TRANSCRIBERS FOR RECORDING SYSTEM	3	2,100	3	2,100
0011	VHS VIDEO CAMERA	1	1,400		
0012	WIDE ANGLE ADAPTORS FOR VHS CAMERA	2	200	1	100
0013	TRIPOD FOR VHS CAMERA	2	250	1	125
0014	35MM CAMERAS	2	1,800	2	1,800
0015	TIME RECORDERS	2	1,200	2	1,200
0016	ELECTRIC TYPEWRITERS, WHEELWRITER TYPE	3	2,100	3	2,250
0017	FIELD CAMERAS, INSTANT DEVELOPING	3	1,365		
0018	"MARKS" CAMERA	1	1,300	1	1,300
0019	16MM PROJECTOR	1	1,000		
0020	CRIME PREVENTION FILMS	9	3,150		
0021	SLIDE PROJECTOR	1	600		
0022	POP-UP RANGE TARGETS, RADIO CONTROLLED	2	900	2	900
0023	REFRIGERATOR, 15 CUBIC FOOT	1	800	1	800
0024	MICROFILM CAMERA	1	5,000		
0025	PAPER SHREDDER	1	2,000		
0026	ELECTRIC TYPERWRITER	1	650	1	750
0027	MANUAL TYPEWRITER	1	400	1	400
0028	STENO CHAIR	2	840	2	840
0029	SWIVEL CHAIRS WITH ARMS	2	840	2	840
0030	FILING CABINET, 5 DRAWER, LOCKING	3	1,155	2	770
0031	FIELD CAMERAS	3	1,365		
0032	TAPE RECORDER-AMPLIFIER-SPEAKER	1	400	1	400
0033	DUAL CHANNEL MONITOR	1	500		
0034	HANDIE TALKIE PORTABLE RADIOS	5	16,000		
0035	SURVEILLANCE RADIO SYSTEM	10	10,000		

EQUIPMENT BUDGET DETAIL

LINE NO	DESCRIPTION		REQUESTED UNITS	REQUESTED AMOUNT	APPROVED UNITS	APPROVED AMOUNT
0036	STEEL PLATFORM		2	6,000		
0037	CART FOR 26" VIDEO MONITOR		2	300		
		TOTAL		114,410		65,370

BUDGET UNIT - 021602 - SHERIFF-BOATING SAFETY

LINE NO	DESCRIPTION		REQUESTED UNITS	REQUESTED AMOUNT	APPROVED UNITS	APPROVED AMOUNT
0001	PATROL BOAT-21' BY 24' W/STAND EQUIP		1	32,000	1	32,000
0002	TRAILER FOR PATROL BOAT		1	2,500	1	2,500
0003	PORTABLE WATER PUMPS		2	900	2	900
0004	PORTABLE BREATHTESTERS		2	2,500	2	2,500
		TOTAL		37,900		37,900

BUDGET UNIT - 022600 - SHERIFF-CUSTODY DIVISION

LINE NO	DESCRIPTION		REQUESTED UNITS	REQUESTED AMOUNT	APPROVED UNITS	APPROVED AMOUNT
0001	EXECUTIVE DESK CHAIR		1	500	1	500
0002	EXECUTIVE DESK		1	550	1	550
0003	250' 2" FIREHOSE		1	375	1	375
0004	BUNK BEDS WITH MATTRESSES		100	30,000	34	10,200
0005	CAMP LOCKERS		100	15,000	34	5,100
0006	STACKING CHAIRS		100	5,000	100	5,000
0007	HEAVY DUTY WASHER		1	5,500	1	5,500
0008	HEAVY DUTY DRYER		1	3,500	1	3,500
0009	COPY MACHINE		1	1,500		
0010	ELECTRIC TYPEWRITERS		9	6,300	9	6,750
0011	DICTAPHONE		1	450	1	450
0012	DRY EXTRACTION VACUUM		1	500	1	500
0013	ULTRA HIGH SPEED FLOOR BUFFER		1	2,000		
0014	PAPER SHREDDER		1	1,500		
0015	SHREDDER STAND		1	250		
0016	4-DRAWER FILE CABINET		1	350	1	350
0017	COPY MACHINE		1	2,000		
0018	DROP SAFE		1	1,500	1	1,500
0019	COMPUTER TERMINAL, PRINTER & PHONE LINE		1	7,000		
0020	DESKS		6	3,300	6	3,300
0021	SECRETARY CHAIRS		6	1,800	6	1,800
0022	5-DRAWER FILE CABINETS		2	500	2	500
0023	METAL DETECTOR		1	350	1	350
0024	GUN LOCKER		1	500	1	500
0025	ELECTRIC COFFEEMAKER		1	386	1	386
0026	BOOK TRUCK		1	160	1	160
		TOTAL		90,771		47,271

BUDGET UNIT - 022700 - PROBATION-JUVENILE

LINE NO	DESCRIPTION		REQUESTED UNITS	REQUESTED AMOUNT	APPROVED UNITS	APPROVED AMOUNT
0001	BILEVEL INFO STATION		2	650	2	650
0002	PRINTER CUBE W/STORAGE & SOUND HOOD		2	1,300	2	1,300
		TOTAL		1,950		1,950

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LINE NO	DESCRIPTION		----REQUESTED---- UNITS	----REQUESTED---- AMOUNT	-----APPROVED----- UNITS	-----APPROVED----- AMOUNT
BUDGET UNIT - 022702 - PROBATION-ADULT						
0001	TYPEWRITER-ELECTRONIC		1	750	1	750
0002	60" X 30" DOUBLE PEDESTAL W/CENTER DR.		1	500	1	500
0003	EXEC. POSTURE CHAIR W/ARMS FABRIC UPH		1	350	1	350
0004	SIDE CHAIR W/ARMS		2	350	2	350
0005	PANEL TABLE W/ONE SHELF 60" X 20"		1	300	1	300
		TOTAL		2,250		2,250
BUDGET UNIT - 022800 - JUVENILE HALL						
0001	PLASTIC CHAIRS WITH METAL GLIDES		25	1,075	25	1,075
0002	INSECT FAN		1	550	1	550
0003	VACUUM CLEANER (COMMERCIAL)		3	1,401	3	1,401
0004	2 DRAWER FILE CABINETS		3	795	3	795
0005	WET/DRY VACUUM		1	519	1	519
0006	INDUSTRIAL FLOOR BUFFER		1	848	1	848
0007	CARPET		72	1,080	72	1,080
0008	REMOTE CONTROL COLOR T.V.		1	530	1	530
0009	EXECUTIVE CHAIR		1	583	1	583
0010	DRAPES		4	848	4	848
0011	ROOF ANTENNA		2	220	2	220
0012	PORTABLE BETA VCR		1	286	1	286
		TOTAL		8,735		8,735
BUDGET UNIT - 023006 - PROBATION-DAY CARE CENTERS						
0001	TV-COLOR-19" PORTABLE		1	550	1	550
0002	VCR-VHS REMOTE WIRELESS		1	400	1	400
0003	STAND WITH WHEELS		1	100	1	100
		TOTAL		1,050		1,050
BUDGET UNIT - 023500 - FIRE PREVENTION						
0001	CAMERA, 35 MM		1	500	1	500
		TOTAL		500		500
BUDGET UNIT - 024700 - AGRICULTURAL COMMISSIONER						
0001	OVERHEAD PROJECTOR		1	540	1	540
0002	40 MEGABYTE HARD DISC DRIVE		1	2,115	1	2,115
0003	DISC 3 HARD DISC CONTROLLER BOARD		1	525	1	525
0004	TABLE TOP LECTERN		1	200	1	200
0005	WYSE 50 COMPUTER TERMINAL		1	575	1	575
0006	PARTS WASHER		1	225		

EQUIPMENT BUDGET DETAIL

		----REQUESTED----		-----APPROVED-----	
LINE NO	DESCRIPTION	UNITS	AMOUNT	UNITS	AMOUNT
0007	ELECTRIC TYPEWRITER, PICA TYPE	1	850	1	850
0008	REFRIGERATOR	1	550	1	550
0009	300 GALLON TANK W/SADDLES	1	760	1	760
0010	8 HP GASOLINE ENGINE W/ELECTRIC START	1	550	1	550
0011	4-DRAWER LOCKING FILE CABINET	2	660	2	660
0012	4-DRAWER LOCKING FILE CABINET	2	660	2	660
0013	ELECTRIC TYPEWRITER, PICA TYPE	1	850	1	850
0015	HYDRAULIC TRANSMISSION JACK	1	500		
0016	3/4 TON PICKUP	1	12,000		
0017	LAB BENCH TYPE CHAIR	1	500		
0018	200 GALLON PLASTIC TANK W/SADDLES	1	650		
	TOTAL		22,710		8,835
BUDGET UNIT - 024800 - BUILDING INSPECTION					
0001	DESK - 60" X 30"	3	1,500	2	1,000
0002	EXECUTIVE CHAIR	1	350	1	350
0003	DRAFTING TABLE	2	1,000	2	1,000
0004	MICROFICHE CABINET	3	2,925	3	2,925
0005	DRAFTING STOOL	5	1,500	5	1,500
0006	STENO CHAIR	4	1,100	3	825
0007	TYPEWRITER RETURN	2	400	1	200
0008	ELECTRIC TYPEWRITER	2	1,700	1	850
	TOTAL		10,475		8,650
BUDGET UNIT - 024900 - SEALER OF WEIGHTS & MEASURES					
0001	50 LB. STANDARD	1	600	1	600
0002	ELECTRONIC TYPEWRITER	1	750	1	750
0003	ELECTRONIC QUANTITY CONTROL SCALE	2	3,700	2	3,700
0004	CRANE FOR PICKUP	1	1,700	1	1,700
0005	LOCKING REFRIGERATOR/FREEZER	1	750	1	750
0006	WEIGHTS TO FINISH STANDARD SET	1	500	1	500
0007	5 GALLON TEST PROVER	4	800	4	800
0008	1 GALLON TEST PROVER	1	200	1	200
0009	STEEL SHED	1	350	1	350
0010	5 GALLON OFFICE STANDARD	1	2,000	1	2,000
0011	ELECTRONIC THERMOMETER	1	250	1	250
	TOTAL		11,600		11,600
BUDGET UNIT - 025700 - PUBLIC ADMINISTRATOR					
0001	ELECTRIC TYPEWRITER	1	700	1	700
0002	78" X 38" DOUBLE PEDESTAL DESK	1	650	1	650
0003	SECRETARIAL SWIVEL CHAIR W/O ARMS	1	275	1	275
0004	VERTICAL 4-DRAWER (LEGAL) FILE	1	330	1	330
	TOTAL		1,955		1,955

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EQUIPMENT BUDGET DETAIL

LINE NO	DESCRIPTION		----REQUESTED---- UNITS	AMOUNT	-----APPROVED----- UNITS	AMOUNT
BUDGET UNIT - 025800 - PLANNING						
0001	PRINTER COVER		2	950	2	950
0002	STENO CHAIR		2	550	1	275
0003	ELECTRIC TYPEWRITER		2	1,700	1	850
0004	DESK - 60" X 30"		2	1,000		
0005	TYPEWRITER RETURN		1	200		
0006	EXECUTIVE CHAIR		1	350		
0007	CREDENZA		1	750	1	750
		TOTAL		5,500		2,825
BUDGET UNIT - 026000 - EMERGENCY SERVICES						
0001	WORD PROCESSOR		1	8,270	1	8,270
0002	SLIDE PROJECTOR		1	505	1	505
0003	OVERHEAD PROJECTOR		1	493	1	493
0004	AMATEUR TELEVISION SYSTEM COMPONENTS		1	2,000	1	2,000
0005	RADIO SYSTEM PACKET		1	2,700	1	2,700
0006	UHF MOBILE RADIO		1	3,200	1	3,200
0007	VHF MOBILE RADIO		1	2,800	1	2,800
0008	ALL-BAND SCANNER		1	300	1	300
0009	2-METER MOBILE		1	300	1	300
0010	SUPPLY CABINETS		1	500	1	500
0011	RADIO BRACKETS		1	50	1	50
0012	SPOTLIGHT		1	80	1	80
0013	ROTATING LIGHT		1	50	1	50
0014	MAP LIGHT		1	25	1	25
		TOTAL		21,273		21,273
BUDGET UNIT - 026100 - CENTRAL MORGUE						
0001	AUTOPSY SAWS		2	1,000	2	1,000
0002	PORTABLE X-RAY UNIT		1	23,000		
		TOTAL		24,000		1,000
BUDGET UNIT - 026300 - ANIMAL CONTROL DIVISION						
0001	LIVE DOG TRAP, HEAVY DUTY		1	650	1	650
0002	LIVE DOG TRAP, #110C		2	600	2	600
		TOTAL		1,250		1,250
BUDGET UNIT - 026500 - FISH & GAME PROPAGATION						
0001	SMALL SIZE FOUR WHEEL DRIVE VEHICLF		1	13,950	1	13,950
0002	TWO-WAY RADIO FOR VEHICLE		1	2,500	1	2,500

LINE NO	DESCRIPTION	----REQUESTED---- UNITS	AMOUNT	-----APPROVED----- UNITS	AMOUNT
0003	PUBLIC ADDRESS SYSTEM CONTROL BOX	1	416	1	416
0004	SPEAKER SYSTEM FOR SIREN	1	175	1	175
0005	ELECTRIC SHOTGUN LOCK	1	75	1	75
0006	RED SPOTLIGHT	1	100	1	100
0007	AMBER VEHICLE LIGHTS	2	50	2	50
0008	HALOGEN SPOTLIGHT	1	50	1	50
0009	MAGNETIC DOOR SIGNS	3	105	3	105
	TOTAL		17,421		17,421
BUDGET UNIT - 030101 - PUBLIC WORKS-ADMINISTRATION					
0001	ELECTRIC TYPEWRITER	3	2,700	3	2,700
0002	UTILITY SOFTWARE	1	10,000	1	10,000
0003	COMPUTER TERMINAL	6	9,000	6	9,000
0004	COMPUTER WORK STATION	4	800	4	800
0005	COMPUTER ACCESSORIES	1	5,000	1	5,000
0006	BLUE PRINT MACHINE	1	24,000	1	24,000
	TOTAL		51,500		51,500
BUDGET UNIT - 030103 - PUBLIC WORKS-ENGINEERING					
0001	COMPUTER EQUIPMENT (TRAFFIC CONTROL)	1	5,000	1	5,000
0002	EXUDATION RING	1	900	1	900
0003	ASPHALT EXTRACTION TEST EQUIPMENT	2	4,000	2	4,000
0004	DATA BASE MAPPING SYSTEM	1	45,000	1	45,000
0005	FORMAT COPIER - LARGE	1	13,000	1	13,000
0006	DRAFTING DESK	2	700	2	700
0007	FORM FEED PRINTER	1	2,500	1	2,500
0008	EXECUTIVE CHAIR	4	1,500	4	1,500
0009	DESK - 60" X 30" DOUBLE PEDESTAL	2	1,000	2	1,000
0010	ELECTRIC TYPEWRITER	1	1,000	1	1,000
0011	PLAN HOLDER RACK	1	440	1	440
0012	5-DRAWER LEGAL FILE CABINET	1	330	1	330
0013	AUXILIARY TYPING RETURN	1	200	1	200
	TOTAL		75,570		75,570
BUDGET UNIT - 030104 - PUBLIC WORKS-EQUIPMENT MAINTENANCE					
0001	BAND SAW - METAL	1	3,875	1	3,875
0002	STARTING/CHARGING SYSTEM TESTER	1	775	1	775
0003	DRILL PRESS	1	5,300	1	5,300
0004	BEAD BLASTER W/CABINET	1	840	1	840
0005	PIPE THREADER MACHINE	1	2,680	1	2,680
0006	21' RADIANT TUBE GAS HEATER	1	1,675	1	1,675
0007	COMPUTER PROGRAM UPDATE SOFTWARE	1	325	1	325
0008	ACCOUNTS RECEIVABLE SOFTWARE	1	500	1	500
	TOTAL		15,970		15,970

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BUDGET UNIT - 030105 - PUBLIC WORKS-ROAD MAINTENANCE

LINE NO	DESCRIPTION	----REQUESTED---- UNITS	AMOUNT	-----APPROVED----- UNITS	AMOUNT
0001	AIR SWEEPER	1	100,000	1	100,000
0002	MOWER HEAD	1	3,500	1	3,500
0003	9 YARD DUMP TRUCK	1	54,000	1	54,000
0004	PATCH TYPE DUMP TRUCK	1	37,000	1	37,000
0005	5 YARD DUMP TRUCK	2	77,000	2	77,000
0006	10-12 TON VIBRATING ROLLER	1	62,000	1	62,000
0007	LEGEND TRUCK	1	38,500	1	38,500
0008	TRACTOR/LOADER	1	40,000	1	40,000
0009	TILT BED TRAILER	1	12,000	1	12,000
0010	SHEET METAL SHEAR	1	3,400	1	3,400
0011	SPRAY GUN	1	325	1	325
0012	GAS POWERED AUGER	1	425	1	425
0013	HERBICIDE SPRAY SYSTEM	1	5,000	1	5,000
0014	PERSONNEL LOCKERS	15	1,200	15	1,200
0015	STUD GUN	2	700	2	700
0016	2-WAY RADIO	6	16,500	6	16,500
0017	2-WAY WALKIE TALKIE	5	10,000	5	10,000
0018	CLOTHES WASHER	1	350	1	350
0019	CLOTHES DRYER	1	350	1	350
0020	FOOTMETER	1	500	1	500
0021	EPOXY GLUE MACHINE	1	9,000	1	9,000
0022	SIGN TRUCK	1	25,000	1	25,000
0023	COMPUTER SOFTWARE/ACCESSORIES	1	2,100	1	2,100
0024	TRAILER MOUNTED ARROW BOARD	1	4,000	1	4,000
	TOTAL		502,850		502,850

BUDGET UNIT - 030108 - PUBLIC WORKS-GENERAL SERVICES

LINE NO	DESCRIPTION	----REQUESTED---- UNITS	AMOUNT	-----APPROVED----- UNITS	AMOUNT
0001	FOOTMETER	1	500	1	500
	TOTAL		500		500

BUDGET UNIT - 040100 - MENTAL HEALTH SERVICES

LINE NO	DESCRIPTION	----REQUESTED---- UNITS	AMOUNT	-----APPROVED----- UNITS	AMOUNT
0001	AUDIO VISUAL BOARD	1	500	1	500
0002	BOOK BINDING MACHINE & ACCESSORIES	1	1,000	1	1,000
0003	BOOKCASE - 3 SHELF	7	980	7	980
0004	BOOKCASE - 4 SHELF	2	320	2	320
0005	BOOKCASE - 5 SHELF	1	210	1	210
0006	STORAGE CABINET - 5 SHELF	7	2,380	7	2,380
0007	CABINET - MEDICAL SUPPLY	1	500	1	500
0008	CAMERA - I.D. WITH LAMINATOR	1	1,450	1	1,450
0009	CAMERA - VIDEO, COLOR PORTABLE	1	1,200	1	1,200
0010	CARTS - AUDIO-VISUAL	3	1,050	3	1,050
0011	CHAIRS - EXECUTIVE	15	5,250	15	5,250
0012	CHAIRS - SECRETARIAL	4	1,100	4	1,100

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LINE NO	DESCRIPTION	----REQUESTED---- UNITS	AMOUNT	-----APPROVED----- UNITS	AMOUNT
0013	CHAIRS - CONFERENCE W/ARMS	54	14,040	54	14,040
0014	CHAIRS - PATIENT-ARM	20	6,000	20	6,000
0015	CHAIRS - SIDE W/ARM	28	4,900	28	4,900
0016	CHAIRS - STACKABLE-UPHOLSTERED W/ARMS	58	3,480	58	3,480
0017	COMPUTER WORKSTATION	1	350	1	350
0018	COUCH	9	4,500	9	4,500
0019	DESK - 45 X 30	4	1,600	4	1,600
0020	DESK - 60 X 30	5	2,500	5	2,500
0021	DESK - 78 X 38	3	1,950	3	1,950
0022	DRAPERIES	14	5,908	14	5,908
0023	DRYER-CLOTHES	3	1,500	3	1,500
0024	EASEL, TRIPOD	4	900	4	900
0025	EXTRACTOR, CARPET W/POWER BRUSH	1	4,000	1	4,000
0026	FILES - 2 DRAWER - LEGAL	2	470	2	470
0027	FILES - 4 DRAWER - LETTER	5	1,425	5	1,425
0028	FILES - 5 DRAWER - LETTER	1	345	1	345
0029	FILES - OPEN SHELF	1	350	1	350
0030	FLOOR MACHINE ULTRA HIGH	3	3,996	3	3,996
0031	FLOOR MACHINE 21" W/PAD	1	1,055	1	1,055
0032	IMPRINTERS	2	1,000	2	1,000
0033	LADDER - METAL	1	200	1	200
0034	MONITOR - VIDEO RECORDER	2	800	2	800
0035	MICROWAVE	1	400	1	400
0036	PIANO	1	2,000	1	2,000
0037	COMPUTER PRINTER	1	3,000	1	3,000
0038	COAT RACKS	2	240	2	240
0039	CARPETS	7	2,450	7	2,450
0040	SCREEN, A.V.	1	125	1	125
0041	TABLES, COFFEE	9	1,800	9	1,800
0042	TABLES - END	16	3,600	18	3,600
0043	TABLES - 30 X 96	5	2,250	5	2,250
0044	TABLES - FORMICA 36 X 96	8	1,200	8	1,200
0045	TABLES - 24" SQUARE	11	1,100	11	1,100
0046	TABLE - TYPING RETURN	3	450	3	450
0047	TYPING STAND	1	320	1	320
0048	TRIPOD, VIDEO RECORDER	1	400	1	400
0049	TYPEWRITER - ELECTRIC W/DAISEY WHEEL	6	4,500	6	4,500
0050	VIDEO RECORDER	1	500	1	500
0051	VIDEO RECORDER - PORTABLE	1	1,500	1	1,500
0052	VACUUM - CARPET	6	2,100	6	2,100
0053	WATER FOUNTAIN	1	500	1	500
0054	MODULAR SYSTEM FURNITURE	1	6,998	1	6,998
0055	VACUUM - WET/DRY	1	975	1	975
	TOTAL		113,617		113,617

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EQUIPMENT BUDGET DETAIL

		----REQUESTED----		-----APPROVED-----	
LINE NO	DESCRIPTION	UNITS	AMOUNT	UNITS	AMOUNT
BUDGET UNIT - 040200 - DRUG ABUSE					
0001	VIDEO RECORDER	1	560	1	560
0002	MONITOR, VIDEO RECORDER	1	500	1	500
0003	CART, AUDIO-VISUAL	1	350	1	350
0004	ELECTRIC TYPEWRITER	2	1,500	2	1,500
	TOTAL		2,910		2,910
BUDGET UNIT - 040400 - ALCOHOLISM SERVICES					
0001	VIDEO RECORDER	1	560	1	560
0002	MONITOR, VIDEO RECORDER	1	500	1	500
0003	CART, AUDIO-VISUAL	1	350	1	350
0004	COMPUTER TABLE	4	1,000	4	1,000
0005	WASHERS	3	1,800	3	1,800
0006	DRYERS	3	1,800	3	1,800
	TOTAL		6,010		6,010
BUDGET UNIT - 040800 - UTILITY DISTRICTS					
0001	TRUCK MOUNTED CRANE (2,500 LB CAP)	1	3,000	1	3,000
	TOTAL		3,000		3,000
BUDGET UNIT - 050101 - PUBLIC ASSISTANCE-ADMINISTRATION					
0001	TYPEWRITER - ELECTRIC DAISY WHEEL	24	18,000	24	18,000
0002	DICTATION - DESK TOP PROFESSIONAL	17	11,900	17	11,900
0003	TIME-DATE STAMP ELECTRIC	1	450	1	450
0004	SHELF FILE - 5-SHELF LEGAL	32	8,960	32	8,960
0005	FILE - 5-DRAWER LEGAL W/LOCK	12	4,620	12	4,620
0006	SHELF FILES - 3-SHELF LEGAL	8	1,120	8	1,120
0007	CHAIR - EXECUTIVE POSTURE W/ARMS	10	3,500	10	3,500
0008	CHAIR - STACKING PLASTIC W/GANG ATTACHME	50	2,500	50	2,500
0009	CABINET STORAGE - 3-SHELF W/DOORS	1	200	1	200
0010	RADIO - 2-WAY HAND HELD	8	25,344	8	25,344
0011	RADIO - BASE STATION	1	1,600	1	1,600
0012	T.V. MONITOR 13"	1	150	1	150
0013	CHAIR - ERGONOMIC SECRETARY	11	5,500	11	5,500
0014	SHELF FILE - 2-SHELF LEGAL	2	300	2	300
0015	TABLE - 20" X 60"	2	560	2	560
0016	WORKSTATION W/ADJUSTABLE 25" KEYBOARD	4	1,080	4	1,080
0017	PRINTER TABLE	1	100	1	100
0018	WORKSTATION B-LEVEL 15" SHELF	2	580	2	580
0019	WORKSTATION ADJUSTABLE B-LEVEL	1	300	1	300
0020	SW LOCKING MODULE	1	105	1	105
0021	ET EXPANDER 90" X 30"	4	232	4	232

		----REQUESTED----		-----APPROVED-----	
LINE NO	DESCRIPTION	UNITS	AMOUNT	UNITS	AMOUNT
0023	ER EXPANDER FLUSH BRACKERS	8	104	8	104
0024	PRINTER COVER	2	400	2	400
0025	WORKSTATION - INFORMATION STATION	3	894	3	894
0026	STORAGE MODULE - 3-DRAWER	4	976	4	976
0027	STORAGE MODULE - 1-DRAWER	4	420	4	420
0028	PRINTER COVER ELEVATOR BRACKETS	1	30	1	30
0029	FILES - PENDAFLEX	5	625	5	625
0030	FILE - 6-DRAWER DBL COMP	1	1,088	1	1,088
0031	PADDING PRESS	1	625	1	625
0032	DICTAPHONE - STANDARD CASSETT PORTABLE	1	175	1	175
0033	MAIL CART 30 X 17 X 12	1	325	1	325
0034	FILE - 2-DRAWER W/LOCKS LEGAL	2	470	2	470
0035	BOOKCASE - 5-SHELF 6"	1	210	1	210
0036	BOOKCASE - 2-SHELF	10	1,030	10	1,030
0037	BOOKCASE - 3-SHELF 42"	5	700	5	700
0038	FILE - MOBILE PEDESTAL W/LOCK	2	660	2	660
0039	FILM PROJECTOR - MICROMATIC TL	1	506	1	506
	TOTAL		96,339		96,339
BUDGET UNIT - 053710 - GOVERNMENT COMMODITIES PROGRAM					
0001	TRUCK	1	6,500	1	6,500
	TOTAL		6,500		6,500
BUDGET UNIT - 053900 - DEPENDENT CHILDRENS HOME					
0001	CRIB, WOOD	3	675	3	675
0002	WASHING MACHINE	1	530	1	530
0003	CHEST, WOOD, 4-DRAWER	4	992	4	992
0004	BUFFER/FLOOR POLISHER	1	1,300	1	1,300
0005	REFRIGERATOR, 1.7 CUBIC	1	157	1	157
	TOTAL		3,654		3,654
BUDGET UNIT - 054101 - DEPARTMENT OF AGING					
0001	LATERAL FILE, 5-DRAWER	1	650	1	650
0002	SECRETARIAL CHAIR, SWIVEL W/O ARMS	1	275	1	275
	TOTAL		925		925
BUDGET UNIT - 054110 - S J CO DEPT OF AGING-MSSP					
0001	DESK	2	1,000	2	1,000
0002	CHAIR	2	700	2	700
0003	FILES-LATERAL	2	1,300	2	1,300
0004	SIDE CHAIR	3	600	3	600
	TOTAL		3,600		3,600

EQUIPMENT BUDGET DETAIL

		----REQUESTED----		-----APPROVED-----	
LINE NO	DESCRIPTION	UNITS	AMOUNT	UNITS	AMOUNT
BUDGET UNIT - 054500 - ALTERNATE CARE HOMES					
0001	DESK,60"X30" DBL PED. W/CENTER DRAWER	1	500	1	500
0002	CHAIR, EXEC.W/ARMS,FABRIC UPH	1	350	1	350
0003	SIDE CHAIR W/ARMS	2	350	2	350
0004	PANEL TABLE W/1 SHELF 60"X20"	1	300	1	300
	TOTAL		1,500		1,500
BUDGET UNIT - 055600 - VETERANS SERVICE OFFICE					
0001	TYPEWRITER, ELECTRIC	1	750	1	750
0002	BOOKCASE, METAL 4 SHELVES 48"	1	160	1	160
	TOTAL		910		910
BUDGET UNIT - 061500 - COOPERATIVE EXTENSION					
0001	FREEZER TRI-LEVEL CHEST	1	763	1	763
0002	VACUUM CLEANER, WET/DRY	1	197	1	197
0003	VIDEO RECORDER CENTER	1	534		
0004	AUDIO CASSETTE RECORDER SYSTEM	1	290	1	290
0005	PORTABLE PUBLIC ADDRESS SYSTEM	1	231		
	TOTAL		2,015		1,250
BUDGET UNIT - 070300 - PARKS & RECREATION					
0001	RIDING ROTARY MOWER	1	10,000	1	10,000
0002	PARK UTILITY TRUCK	1	8,500	1	8,500
0003	ROTARY HANDMOWER	2	1,200	2	1,200
0004	IMPLEMENT MOWER	1	4,000	1	4,000
0005	FOLDING TABLES	20	1,000	20	1,000
0006	FOLDING CHAIRS	50	1,000	50	1,000
0007	EGG HATCHER	1	400	1	400
0008	BACK PACK BLOWER	1	350	1	350
0009	LAWN EDGER	1	350	1	350
0010	PORTABLE RADIO, FM	1	1,100	1	1,100
0011	UNITROL SIREN WITH SPEAKER	1	850	1	850
0012	SIREN, PA AND LIGHT BAR WITH WIG-WAGS	1	1,100	1	1,100
0013	SAFETY VESTS	3	1,050	3	1,050
	TOTAL		30,900		30,900
BUDGET UNIT - 070302 - LITTER CONTROL PROGRAM					
0001	2-WAY RADIO EQUIPMENT	1	2,300	1	2,300
	TOTAL		2,300		2,300